

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
AGENDA
MAY 13, 2025
6:30 PM**

Notice is hereby given that the Ingleside City Council will hold a Regular City Council Meeting on May 13, 2025, at 6:30 PM. The Meeting will be held in person at City Hall, 2671 San Angelo Street, Ingleside, Texas. Members of the public can view the meeting via live stream at <https://inglesidetx.gov/>.

With respect to any subject matter set forth below, the City Council may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. Citizen Comments and Reports.
Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.
6. Staff Comments and Reports.
The Council may discuss any subject which is specifically listed under this item.
 - a. Council Comments and Reports.
 - b. Announcements of Community Interest and/or upcoming events.
 - c. Report on the results of a Test Paving conducted in the Live Oak Park Area.
 - d. Report on the installation of the HWY 361 Streetlights.

Presentations

7. Presentation to recognize participants of the Ingleside 2025 Citizen's Academy.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

8. Deliberate and take appropriate action on the Regular Meeting Minutes of April 22, 2025.

Regular Agenda

9. Deliberate and take appropriate action on the acceptance of the City of Ingleside Annual Financial Report for the fiscal year ending September 30, 2024.
10. Deliberate and take appropriate action on a Resolution and Order of Canvassing the returns and declaring the results of the Saturday, May 03, 2025, General Election for the elected Office of three Council Members: Place 1, 3, and 5 for full two-year terms; Providing other matters relating to the 2025 City of Ingleside General Election; and finding and determining that the meeting at which this Resolution is passed is open to the public as required by law.
11. Deliberate and take appropriate action on a Resolution and Order of Canvassing the returns and declaring the results of the Saturday, May 03, 2025, Special Election for the thirteen propositions to amending the Ingleside City Charter; Providing other matters relating to the 2025 City of Ingleside Special Election; and finding and determining that the meeting at which this Resolution is passed is open to the public as required by law.
12. Induction of New Council and Presentation of outgoing council members.
 - a. Presentation of plaques to outgoing Council Member Place 3 Stewart Wilson and Council Member Place 5 Steve Diehl.
 - b. Presentation of Certificate of Election to Officials elected on May 3, 2025 for Council Member Place 1 Julio Salinas, Council Member Place 3 James Steward, and Council Member Place 5 Linda Kilgore Timmerman.
 - c. Administration of Statement of Officer and Oath of Office to Officials elected on May 3, 2025 for Council Member Place 1 Julio Salinas, Council Member Place 3 James Steward, and Council Member Place 5 Linda Kilgore Timmerman by San Patricio County Judge Krebs.
 - d. New Council Roll Call.
13. 15 Minutes Recess.

Public Hearing

The City Council shall call a public hearing on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

14. Public hearing on an application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 44039 & 44040 Lots 1 & 2 Block 2 Frank Phelps Garden Tracts to Lots 1-R & 2-R Block 2 Frank Phelps Garden Tracts.
15. Public Hearing on an application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 65919 & 41793 NE ¼ of Lot 12 Block 83 T.P. MCCAMPBELL, also known as 2299 Kenney Lane, to Lots 12-B, & 12-C Block 83 T.P.

MCCAMPBELL.

Regular Agenda

16. Deliberate and take appropriate action on the election of a Mayor Pro-Tem in accordance with Section 3.05 of the Ingleside City Charter.
17. Deliberate and take appropriate action on a Resolution for a replat affecting the following property: Property ID#s 44039 & 44040 Lots 1 & 2 Block 2 Frank Phelps Garden Tracts.
18. Deliberate and take appropriate action on a Resolution for a replat affecting the following property: Property ID#s 65919 & 41793 NE ¼ of Lot 12 Block 83 T.P. MCCAMPBELL.
19. Deliberate and take appropriate action on awarding the 2.0 MGD Waste Water Treatment Plant Bid to Associated Construction Partners (ACP) in the amount of \$41,205,016.00.
20. Deliberate and take appropriate action on an agreement between the City of Ingleside and the Texas Coast Youth Soccer League for the use of N.O. Simmons Park Soccer Fields for the period from September 1, 2025, through November 30, 2025, and from January 13, 2026, through May 10, 2026.
21. Deliberate and take appropriate action on approval of the HOT Fund Post Event Form from Ingleside Chamber of Commerce and authorizing final payment in the amount of \$33,353.95 for the Ingleside Round Up Days & Music Festival event held March 21-23, 2025.
22. Deliberate and appropriate action regarding a Special Use Permit Request by Ingleside Chamber of Commerce to host the Ingleside Smoke Showdown BBQ Cook-Off at Live Oak Park to be held on August 29 and 30, 2025.
23. Deliberate and take appropriate action on a Resolution appointing/reappointing members to the Planning and Zoning Commission.
24. Deliberate and take appropriate action on the first reading of an Ordinance appointing a Court Clerk of the Municipal Court of Record for the City of Ingleside and further providing for the administration of the position, effective date, reading, and severance.
25. Deliberate and take appropriate action on a Resolution appointing members to the Ingleside Development Corporation (IDC) Board of Directors.
26. Deliberate and take appropriate action on first reading of an Ordinance providing for the Nonsubstantive Amendments of the City Charter for the City of Ingleside pursuant to Section 11.11 of the Charter and further providing for effective date, reading, severance, and publication.

Executive Session

27. Closed Session
City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the

Texas Government Code, in accordance with the authority contained in:

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development Negotiations) - Update on ongoing industry and retail negotiations.
- B. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) - deliberations regarding the contract and appointment of interim municipal judge for the Ingleside Municipal Court of Record.
- C. Pursuant to Section 551.071 Consultations with Attorney regarding Civil Action No. 2:24-CV-267 Port of Texas, LP. vs. City of Ingleside, and Civil Action No. S-25-5288CV-C Port of Texas, LP. vs. City of Ingleside.

28. Open Session

City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development Negotiations) - Update on ongoing industry and retail negotiations.
- B. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) - deliberations regarding the contract and appointment of interim municipal judge for the Ingleside Municipal Court of Record.
- C. Pursuant to Section 551.071 Consultations with Attorney regarding Civil Action No. 2:24-CV-267 Port of Texas, LP. vs. City of Ingleside, and Civil Action No. S-25-5288CV-C Port of Texas, LP. vs. City of Ingleside.

Closing Agenda

29. Items to consider for placement on future agendas.

30. Adjourn.

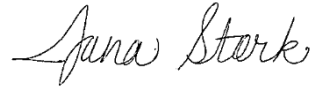
Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

With respect to any subject matter listed on this agenda, the City Council may meet in Closed Executive Session, if and to the extent allowed by Chapter 551 of the Texas Government Code, including, but not limited to, any of the following sections of Chapter 551: Section 551.071 Consultations with Attorney, Section 551.072 Deliberation about Real Property, Section 551.073 Deliberation regarding Prospective Gift, Section 551.074 Personnel Matters, Section 551.087 Deliberation regarding Economic Development Negotiations, and Section 551.089 Deliberation regarding Security Devices Or Security Audits.

Certification

I, Jana Stork, certify that the above notice of this Regular Meeting of the City Council was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on May 10, 2025 by 11:30 a.m.



Jana Stork, City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____

Time: _____

By: _____

City Secretary's Office
City of Ingleside, Texas

CITY COUNCIL AGENDA
Regular Meeting: May 13, 2025

AGENDA ITEM: 6.a

Council Comments and Reports.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

City Council may discuss any subject under this item.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Information purposes only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 6.b

Announcements of Community Interest and/or upcoming events.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

1. Ingleside Public Library, Various Dates
 2. Toddler Time, May 08, 2025
 3. Ingleside Drainage Project Public Meeting, May 19, 2025
 4. Not Your Mothers Bookclub, May 20, 2025
 5. Toddler Time, May 22, 2025
 6. Vendors Market, May 24, 2025
 7. Charles H. Doherty Swimming Pool - Pool Opening, May 24, 2025
 8. Ingleside HOT Funds Application, Deadline is June 01, 2025
 9. Ingleside Public Library Summer Reading Program, June 03, 2025
 10. Summer Movie Series, June 07, July 11, and August 09, 2025
 11. Summer Bash, June 07, 2025
 12. 3rd Annual Nueces Basin Summit, June 16-18, 2025
 13. Vendors Market, June 28, 2025
 14. Movie in the Pool, July 11, 2025
 15. Vendors Market, July 19, 2025
 16. Summer Scavenger Hunt, July 26, 2025
 17. Teen Manhunt, July 26, 2025
-

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

1. 2025, 05-13 Community Events v4

Ingleside Public Library

2775 Waco St.

Ingleside, TX 78362

WEBSITE: <https://inglesidetx.gov/226/Library>

Phone: 361-776-5355

After School Program

Tuesdays

3:45p - 5:00p

5 & Under

Arts and Crafts

Fridays

9:30a - 10:30a

Game Day

Wednesday's

4:00 - 5:30PM

Mr. Kippy Storytime

Thursday's

3:30p - 4:30p

Friday's

8:30a - 9:30a

One Page at a Time Book Club

**Every 3rd Tuesday
of the Month**

1:30p

612 N. Sandpiper, Ingleside on Bay

RSVP: Gelinda: 972-463-0310 or Library

CITY OF INGLESIDE
PARKS AND RECREATION

A collection of colorful stars and exclamation marks in shades of blue, green, pink, orange, and purple, scattered around the top of the page.

TODDLER

A collection of colorful stars and exclamation marks in shades of blue, green, pink, orange, and purple, scattered around the middle of the page.

TIME

May 8, 2025

9:00 AM – 11:00 AM

A collection of colorful stars and exclamation marks in shades of blue, green, pink, orange, and purple, scattered around the bottom of the page.

HUMBLE YOUTH CENTER
2821 MAIN ST. INGLESIDE, TX

OPEN TO AGES 5 YEARS AND UNDER ONLY



Ingleside Drainage Project

PUBLIC MEETING

The City of Ingleside invites all citizens to attend a Public Meeting regarding the proposed drainage, roadway, and utility improvements as part of the Ingleside CDBG-MIT MOD grant funded Avenue B drainage project.

Monday, May 19, 2025, at 6:30 pm
Humble Youth Center
2821 Main Street, Ingleside, Tx, 78362

Planned Improvements:

- Drainage Improvements
 - Avenue B - from Waco Street to Seventh Street
 - Oklahoma Avenue, Alvin R. Moore Avenue, and Mustang Drive - from San Angelo Street to Avenue B
 - Fifth Street - from Avenue B to Avenue C
 - Sixth Street and Seventh Street - from Avenue B to Avenue D
- Roadway and sidewalk improvements associated with the drainage improvements





Not Your Mothers BookClub

May 20, 2025 | 6:00 PM

Humble Youth Center

CITY OF INGLESIDE
PARKS AND RECREATION

A large, colorful graphic of the word "TODDLER" in a playful, rounded font. The letters are multi-colored: 'T' is red, 'O' is pink, 'D' is blue, 'D' is purple, 'L' is teal, 'E' is orange, and 'R' is yellow. The word is surrounded by various colorful stars and exclamation marks in shades of blue, green, pink, and orange.

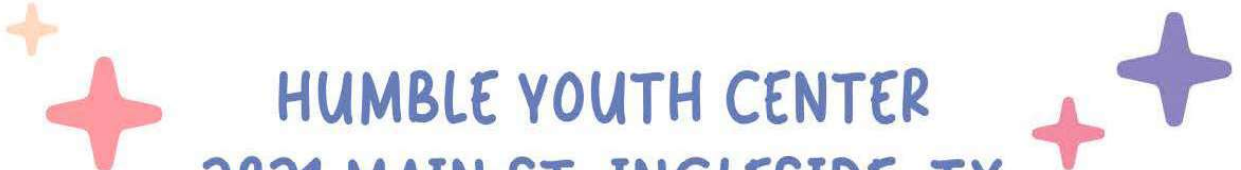
TODDLER

A large, colorful graphic of the word "TIME" in a playful, rounded font. The letters are multi-colored: 'T' is red, 'I' is pink, 'M' is blue, and 'E' is purple. The word is surrounded by various colorful stars and exclamation marks in shades of blue, green, pink, and orange.

TIME

May 22, 2025

9:00 AM – 11:00 AM

A graphic of the event location, "HUMBLE YOUTH CENTER" and "2821 MAIN ST. INGLESIDE, TX", in a blue, rounded font. The text is flanked by several colorful stars in shades of orange, pink, and purple.

HUMBLE YOUTH CENTER
2821 MAIN ST. INGLESIDE, TX

OPEN TO AGES 5 YEARS AND UNDER ONLY

Ingleside Parks and Recreation

VENDORS MARKET



SATURDAY

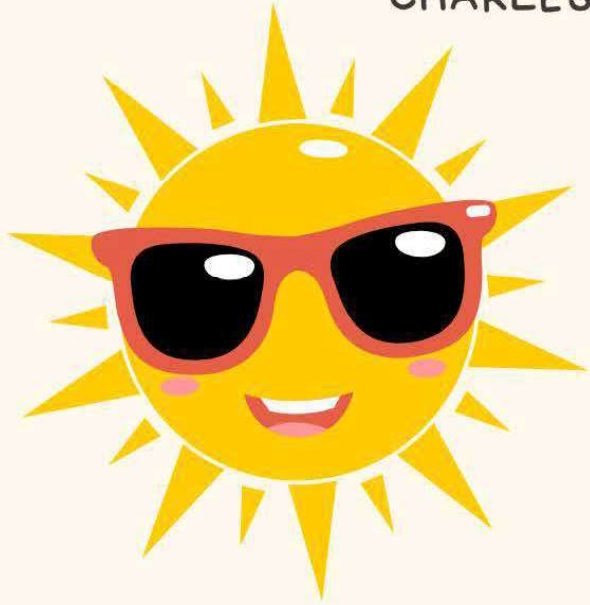
From 11 AM to 2 PM

N.O. Simmons Park | Basketball Pavillion

May 24, 2025



CHARLES H. DOHERTY SWIMMING POOL



POOL OPENING

**\$3.00
ENTRY FEE**



05.24.25

12PM-6PM

OPEN DAILY
**TUESDAY -
SUNDAY**

2746 MUSTANG DR.
INGLESIDE, TX 78362

INGLESIDE PARKS AND RECREATION



INGLESIDE HOT FUNDS

Do you host an event that directly enhances and promotes tourism and the hotel/motel industry in Ingleside?

If so, your event may qualify for the use of Hotel Occupancy Tax Funds. Every expenditure must pass the two-part test to be eligible for Hotel Occupancy Tax Funds (HOT). The City of Ingleside is currently accepting applications for the use of HOT Funds for events located in the city that would put 'heads in beds' and qualify for one of the defined categories per Texas Tax Code Chapter 351.

TO BE CONSIDERED, THE EVENT WOULD NEED TO OCCUR AT A TIME DURING THE CITY'S FISCAL YEAR: OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026.

The deadline for application submittal is June 1, 2025.

The application is located on the city website: www.inglesidetxt.gov or you can email jcarr@inglesidetxt.gov for more information.

SUMMER READING COLOR OUR WORLD 2025

INGLESIDE PUBLIC LIBRARY
2775 Waco St
Ingleside, TX 78362
361-776-5355

Registration Begins: Thursday May 1st, 2025

Program Starts: Tuesday June 3rd, 2025

Ending: Friday July 11th, 2025



INGLESIDE PARKS AND RECREATION PRESENTS:

Summer MOVIE SERIES at the pool

Charles H. Doherty Swimming Pool
2746 Mustang Dr.
Ingleside, TX 78362

SUMMER BASH



JUNE 7



JULY 11

BACK TO SCHOOL BASH



AUGUST 9



INGLESIDE PARKS AND RECREATION

SUMMER BASH

June 7 | 6-8pm

Join us for games and
activities, and end the night
with a free pool movie
featuring Moana 2!

Charles H Doherty Swimming Pool
2746 Mustang Dr.
Ingleside, TX 78362

Register Online at: NuecesBasinSummit.org

3rd Annual

NUECES BASIN

Summit

JOIN US!

JUNE 16-18, 2025

Portland Community Center

2000 Bill G. Webb Drive, Portland, TX 78374



Ingleside Parks and Recreation

Vendors Market

Saturday, June 28th

From 11 AM to 2 PM

N.O. Simmons Park | Basketball Pavillion



MOVIE IN THE POOL

Lilo & Stitch
DOORS OPEN AT 8:30PM
July 11, 2025



CHARLES H. DOHERTY SWIMMING POOL



INGLESIDE PARKS AND RECREATION
VENDORS MARKET

SATURDAY, JULY 19TH | 11A-2P



N.O. SIMMONS PARK
BASKETBALL PAVILLION



Ingleside Parks and Recreation

2025 **SUMMER** *Scavenger Hunt*

★ **LIVE OAK PARK** ★

JULY 26 | SATURDAY
12:00PM - 2:00PM

1874 PORT AVE., INGLESIDE, TX
78362

MORE INFO.

✕ **361-776-3438 EXT. 3106**

INGLESIDE PARKS AND RECREATION

TEEN MANHUNT

**26
JULY**



8:00pm - 10:00pm

Ages 12-15 yrs.

Bring plenty of water

Tennis Shoes & Dark attire to stay hidden

Meet at the picnic table by restroom

1874 PORT AVE., INGLESIDE TX

CITY COUNCIL AGENDA
Regular Meeting: May 13, 2025

AGENDA ITEM: 6.c

Report on the results of a Test Paving conducted in the Live Oak Park Area.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council authorized staff to purchase a portion of the required equipment for in-house street repair. The majority of the new equipment has been received and is on site. Staff scheduled a test run on Bennie Diegel Drive to gauge the readiness on a street that would have minimal impact on residents of Ingleside. The crew successfully completed the test run, indicating readiness in the use of the new equipment. The Street Advisory Group will continue to meet with staff to provide a recommendation to the City Council of streets to be addressed in the future. A presentation of this project will be shown at this meeting. Attached are photographs of the work being performed in the test area.

FISCAL ANALYSIS:

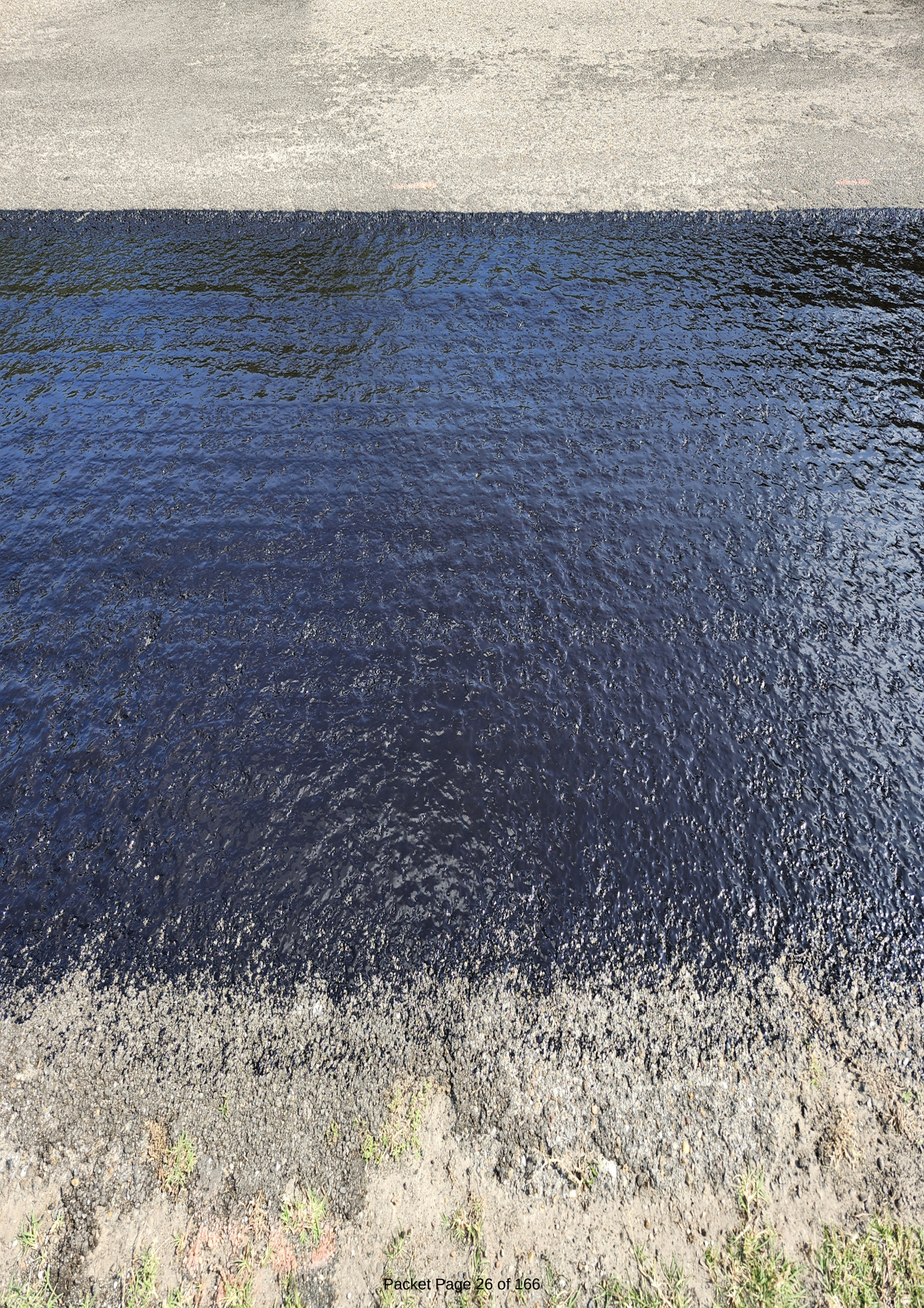
N/A

RECOMMENDATION:

N/A For informational purposes only.

ATTACHMENTS:

1. Oil CRS2-2P Emulsion
2. Distributor
3. Chip Spreader







CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 6.d

Report on the installation of the HWY 361 Streetlights.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

City Council tasked staff with installing streetlights on Highway 361 from Highway 1069 to the West due to the complete darkness of this area. After numerous unsuccessful attempts to have TxDot aid in this task, a different strategy had to be implemented. Staff teamed up with Valiant Energy and proceeded to request assistance with this lighting project from a different source. The team contacted AEP and asked if they could assist in this venture. AEP agreed to install the lights as depicted in the attached map. The cost to accomplish this was more than normally expected and would require one-time city participation for the installation. AEP will install 12 streetlights from HWY 1069 West to the railroad tracks.

FISCAL ANALYSIS:

The City's portion of the cost to install these lights is \$16,450.97. This will be funded through the street department general fund budget for FY 24-25.

RECOMMENDATION:

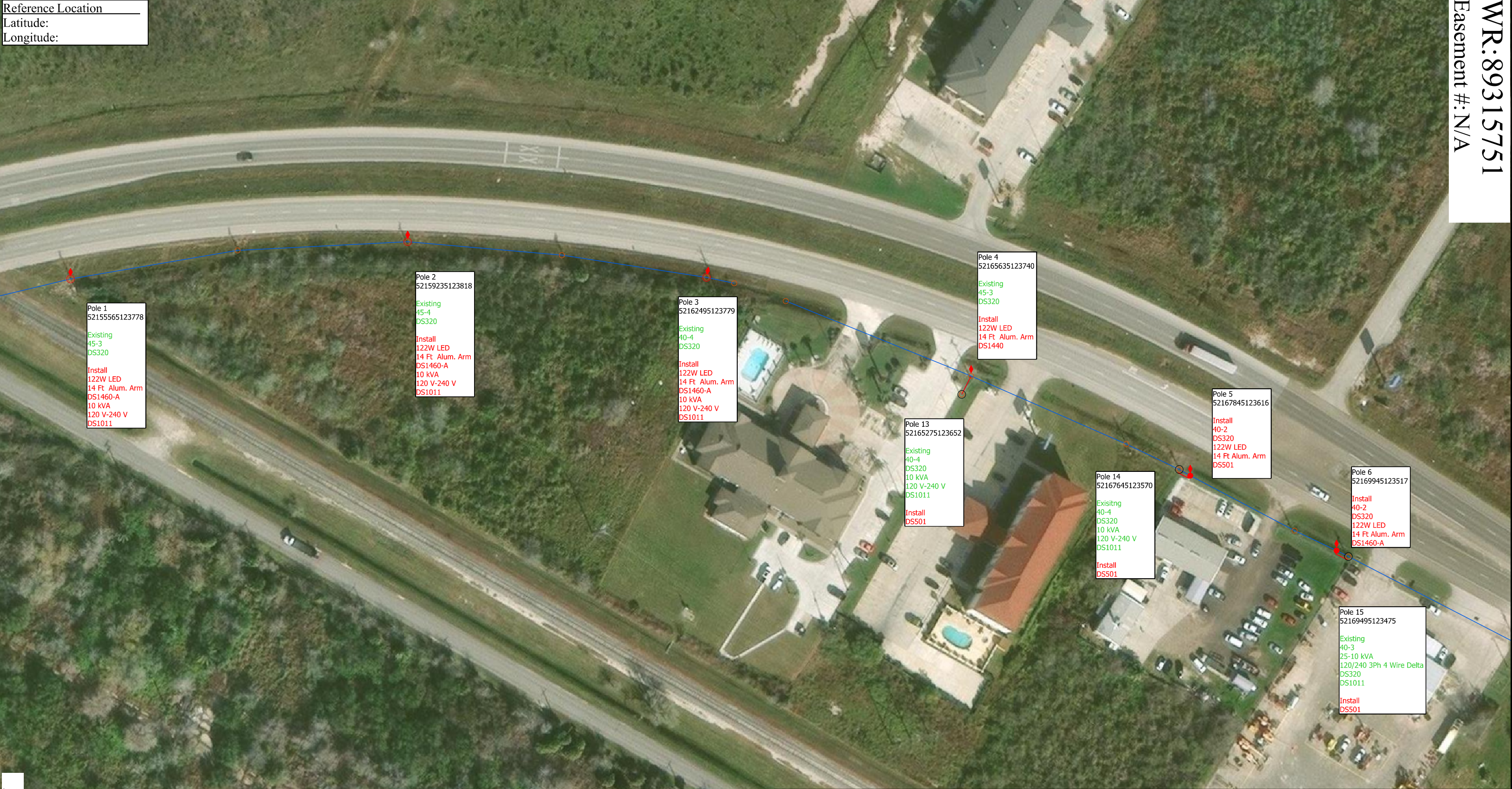
N/A For Informational purposes only.

ATTACHMENTS:

1. Sketch
2. 2025, 05-02 AEP_Contribution-In-Aid-Of-Construction Agreement

Reference Location
Latitude:
Longitude:

WR: 89315751
Easement #: N/A



COLOR CODE LEGEND
RED -New Facilities
GREEN -Existing/Transfer Facilities
BLUE -Facilities to Be Removed

Job Description: City of Ingleside Street Lighting			WR: 89315751
Customer: City of Ingleside			WO:
Location: Highway 361			Man Hours:
District: 165 - Aransas Pass			Project ID:
Circuit / Station:		City: INGLESIDE	Crew HQ: 11740
Drawn By: Jesus Gutierrez		N V: 12.47KV	Phases: ABC N
Office #: 361-215-6897		Tree Trimming:	OWR: N/A
Issued for:		Accessible:	ESID: N/A
Preliminary		Scale: 1:100	
		Rev. N/A	



Pole 7
52173275123283
Existing
40-2
DS320
Install
122W LED
14 Ft Alum Arm
DS1460-A

Pole 8
52176735123108
Existing
40-4
DS320
Install
122W LED
6 Ft Alum Arm
DS1460

Pole 9
52179495122940
Existing
45-2
DS320
Install
122W LED
6 Ft Alum Upswept
DS1460
10 kVA
120 V-240 V
DS1011

Pole 10
52182135122786
Existing
40-3
25 kVA
120 V-240 V
DS320
DS1011
Install
122W LED
6 Ft Alum Upswept
DS1460-A

Pole 11
52184215122662
Existing
40-2
DS320
Install
10 kVA
120 V-240 V
DS1011
122W LED
6 Ft Alum Upswept
DS1460-A

Pole 16
52185435122597
Existing
45-2
DS320
Install
10 kVA
120 V-240 V
DS501
DS1011

Pole 12
52186455122533
Existing
45-2
DS320
Install
122W LED
6 Ft Alum Upswept
DS501
DS1460-A

COLOR CODE LEGEND
RED -New Facilities
GREEN -Exisitng/Transfer Facilities
BLUE -Facilities to Be Removed



AEP Texas

**Contribution-In-Aid-Of-Construction Agreement
For Electric Distribution Service**

City of Ingleside
Service: 982 STREETLIGHT
INGLESIDE, TX

Contract #: DWMS00000624582

Work Request #: 89315751

Date: 4/28/2025

You, City of Ingleside (Customer) have requested AEP Texas (Company) to install/construct certain electric distribution facilities (hereinafter referred to as "Facilities") as follows: Install 12 streetlights for the City of Ingleside along Highway 361.

The cost for construction/installation of the requested Facilities will be in excess of what would normally be provided by Company at no additional cost to the Customer to initiate service. In accordance with the Company's approved Tariff, as filed with the Public Utilities Commission of Texas, the Customer agrees to pay Company a one-time, non-refundable, Contribution-In-Aid-Of-Construction (CIAC) in the amount of 16,450.97. The Customer understands that he/she receives no ownership or control of the Facilities by virtue of the payment of the CIAC. The Facilities installed by the Company will remain the property of the Company. The Company expressly retains the right to use said Facilities for any purpose which Company deems appropriate under good utility practices, including the distribution of electric service to other customers.

Company agrees to Install streetlighting and accompanying equipment., and the Customer agrees to provide Sign and return CIAC agreement. and to be ready to take electric service on or before 04/28/2025.

It is understood and agreed that the Company will not begin construction/installation of the Facilities until full payment of the CIAC has been received by the Company; therefore, Customer understands and agrees that he/she needs to make full payment of the CIAC in sufficient time to allow for the construction/installation to be completed by the In Service Date.

The pricing of the CIAC quoted herein is based on the specifics of the Customer's request, including the Customer's stated In Service Date, and must be accepted by the Customer by executing and returning to the Company this Agreement by 7/27/2025 to remain valid. Should Customer alter the request for facilities, or request a delay in (or is otherwise unable to take service by) the stated In Service Date, the Company reserves the right to update the pricing and require an additional CIAC payment to reflect any increases in cost due to the alteration in requested facilities or the delay in taking service, or both.

Nothing contained herein shall be construed as a waiver or relinquishment by Company of any right it has or may hereafter have to discontinue service for default in the payment of any bill owing or to become owing hereunder or for any reason or cause allowed by law.

By signing and returning this Agreement, Customer understands and accepts the above described terms and conditions.

Customer

By

Signature:

Title:

Date:

City of Ingleside
2-13-25
City Manager
May 2, 2025

Company

By

Signature:

Title:

Date:

Please send signed agreement to:
American Electric Power
Attn: CIAC Admin Corpus Christi
6024 Crosstown Access Rd
Corpus Christi, TX 78415

Company No: 211

Bill To:
City of Ingleside

Contract No: DWMS00000624582
Date: 4/28/2025

PRO FORMA

Customer No:
Purchase Order: 89315751

Description	Quantity	UOM	Init Amt	Net Amount
Install 12 steetlights for the City of Ingleside along Highway 361.	1.0	EA	16,450.97	16,450.97
Amount Due:				16,450.97

Agreement instructions:

Step 1: A signed agreement is required regardless of how payment will be made. Email your signed agreement to your AEP Representative.

Step 2: Once the agreement has been processed, your AEP Representative will provide you with an invoice (**this may take 3-5 business days**).

Step 3: Follow payment instructions on bottom of invoice or customer payment option handout provided by your AEP representative.

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 7

Presentation to recognize participants of the Ingleside 2025 Citizen's Academy.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside implemented the first Annual Citizen's Academy to give the citizens an opportunity to become familiar with the structure, function, and activities of local government. Encouraging citizens to become more involved with the City of Ingleside and enhance their ability to communicate effectively with City officials. Citizens and High School students were encouraged to apply for the 2025 Ingleside Citizens Academy. By attending the Academy, participants acquired a better understanding of their City government and services as well as intergovernmental relationships. This also allowed City officials to gain valuable insights into citizens' priorities and needs from their involvement.

The Ingleside Citizen's Academy aimed to inform citizens and provide them with the information to become involved in community activities, such as serving on Council-appointed boards, commissions, and committees, as well as becoming involved in the City's governance. This is an opportunity for citizens to learn about the City of Ingleside's government first-hand, and gain exposure to the wide range of City services, functions, activities and issues.

At the first annual Ingleside Citizen's Academy, the City received thirteen (13) citizens that registered to learn about our local government. Over the course of the past four (4) months, five (5) citizens attended more than half of the sessions presented. Sessions included: City government, Finance, Public Works, Development Services, Police Department, Fire Department, Human Resources, Library Services, and Economic Development. Staff would like to recognize those citizens for their dedication to attending the first annual Ingleside Citizen's Academy: Theresa Flores, Cynthia Wilson, Linda Timmerman, Courtney Shane, and Karina Paredez.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Presentation only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: May 13, 2025

AGENDA ITEM: 8

Deliberate and take appropriate action on the Regular Meeting Minutes of April 22, 2025.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Please see the accompanying Regular City Council Meeting Minutes of April 22, 2025.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends Council approve the Minutes, as presented.

ATTACHMENTS:

1. 2025, 04-22 Regular Council Meeting Minutes_DRAFT

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
APRIL 22, 2025**

Opening Agenda

1. Call Meeting to Order.

The Regular City Council Meeting of the City of Ingleside was called to order by Mayor Pro-Tem Long at 6:30 p.m. on April 22, 2025, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present, at roll call, a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, Mayor Pro-Tem Tracy Long, and Julio Salinas.

Council Members Absent: John Salinas and Mayor Adame.

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Pro-Tem Long led the Pledge of Allegiance to the U.S. flag.

Council Member John Salinas joined the meeting at 6:32 p.m. via Zoom.

5. Citizen Comments and Reports.

Sarah Crumbley, 2480 Henrietta, addressed the Council about Mustang Drive, suggesting that it be considered a one-way street during certain hours similar to GJM Elementary school hours, and explained how the traffic has been on Mustang Drive.

Courtney Shane, 2184 Capeheart St., addressed the Council about extending an invitation to Council Members and citizens to attend the next County Republican Party meeting taking place in June, and suggested to start doing the Pledge of Texas after the Pledge of Allegiance.

Mayor Pro-Tem Long asked City Manager Lewis who is responsible for traffic control, with a response that the Chief of Police can look at the traffic and change it by Ordinance.

6. Staff Comments and Reports.

a. Council Comments and Reports.

Council Member Diehl commented on the citizens' responsibility to vote, and to thank the City Staff for all they do before and after the Council Meetings.

b. Announcements of Community Interest and/or upcoming events.

No discussion was held on this matter.

c. City of Ingleside expenditures paid over \$3,000.00 for the period of March 2025.

No discussion was held on this matter.

d. City of Ingleside monthly financial report as of March 2025.

No discussion was held on this matter.

e. Report on the Proposed Budget Calendar for Fiscal Year 2025-2026.

Discussion was held between Council Members and City Manager Lewis about the Proposed Budget Calendar being a working document, possible dates for budget talks, and changing the May 10th date so incoming Council Members can take part.

f. Report on awareness of vaping.

Discussion was held between Council Members and Chief of Police Molina about the awareness of vaping, curfew ordinance taken away due to State Law, schools helping the School Resource Officers with vaping issues, THC and Hemp not being regulated, vape pens tend to be over the 0.03 levels and becomes a felony, feedback from the public, and kids being bombarded with peer pressure.

g. Report on current development projects.

Director of Development Services Rodriguez gave a report on current development projects.

Presentations

7. Proclamation to recognize the 56th Anniversary of Municipal Clerks Week May 4 – May 10, 2025.

Mayor Pro-Tem Long presented a proclamation to City Secretary Jana Stork and Administrative Assistant Elisabeth Staton and proclaimed the week of May 4 through May 10, as Professional Municipal Clerks Week.

Consent Agenda

8. Deliberate and take appropriate action on the Regular Meeting Minutes of April 08, 2025.

Motion: Council Member Pruitt made a motion to approve the Consent Agenda as presented. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

Public Hearing

No Public Hearing was presented for this meeting.

Regular Agenda

9. Deliberate and take appropriate action on Article XI. Fences Sec. 18-405. Screening as it relates to Starbucks Development Project.

Discussion was held between Council Members, City Manager Lewis, City Attorney McCann, and Director of Development Services Rodriguez about the assurances from Starbucks, timeline of construction, solid screening of four (4) to five (5) foot planting, what is stated in the document being presented to Council is what is being voted on, look at ordinances but cannot condition zoning, and would like a report at the next Regular City Council Meeting.

Cynthia Wilson, 2635 San Angelo Ave, made a citizen comment.

No Action Taken.

10. Deliberate and take appropriate action on the purchase of Stalker Street Dynamics Radars through BuyBoard Purchasing Cooperative.

Discussion was held between the Council Members, City Manager Lewis, and Chief of Police Molina about using the radars as message boards during events, the radars calculating data, using Hotel Motel Funds, public awareness, the purchase for four (4) radars would equal approximately \$80,000, solar powered radars, and the reoccurring cost for updates.

Motion: Council Member John Salinas made a motion to approve the purchase of Stalker Street Dynamics Radars. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

11. Deliberate and take appropriate action on an Ordinance amending the Fiscal Year 2024-2025 budget for the City of Ingleside, Texas, Vehicle & Equipment Capital Fund for the appropriation of funds for the cost of Stalker Street Dynamic Radars.

Proposed Ordinance 2025-14.

No discussion was held on this matter.

Motion: Council Member Diehl made a motion to approve Ordinance 2025-14, an Ordinance amending the Fiscal Year 2024-2025 budget for the City of Ingleside, Texas, Vehicle & Equipment Capital Fund for the appropriation of funds for the cost of Stalker Street Dynamic Radars. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

12. Deliberate and take appropriate action on the first amendment of water tower lease agreement with GTEK.

Discussion was held between Council Members and City Manager Lewis about the first amendment to the water tower lease agreement being like the SystemSeven amendment, and charging the company a monthly fee.

Motion: Council Member Pruitt made a motion to approve the first amendment of the GTEK water tower lease agreement. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

13. Deliberate and take appropriate action on the approval of the Animal Control Facility Final Change Order.

Discussion was held between Council Members, City Manager Lewis and Director of Infrastructure Services Paredes about the change order of the Animal Control Facility, reconciling funds, and the final change order amount being \$23,393.31.

Motion: Council Member Pruitt made a motion to approve the final change order for the Animal Control Facility. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

14. Deliberate and take appropriate action on the approval of final pay application and project closeout on the Animal Control Facility

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about the final pay application and project closeout of the Animal Control Facility, total amount adding up to \$89,988.70, and any more spending will now be budgeted items.

Motion: Council Member Julio Salinas made a motion to approve the Animal Control Facility final pay application and project closeout. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

15. Deliberate and take appropriate action for the City Council to authorize the City Manager to negotiate with 6S Engineering, Inc. in response to the Requests for Qualifications (RFQ's) for Cove Park Improvements.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about having one (1) submittal for the RFQ, property swap being looked over by legal, and improvements that are looking to be completed at Cove Park.

Jess Swaim, Project Manager for 6S Engineering, introduced himself to Council Members and citizens.

Motion: Council Member John Salinas made a motion to authorize the City Manager to negotiate with 6S Engineering for Cove Park Improvements. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

16. Deliberate and take appropriate action on awarding a contract to Bell's Air Conditioning & Heating for a new generator at the Animal Control Facility.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about the project being closed out, the oversight of getting a generator for the facility, being budgeted through Capital Improvement Projects (CIP), three (3) other City buildings on priority list to get backup generators (Library, Humble Youth Center, and Municipal Court), and the generator being the first to start using the budgeted funds.

Motion: Council Member Diehl made a motion to award a contract to Bell's Air Conditioning & Heating for a new generator at the Animal Control Facility. Council Member John Salinas seconded the motion. Motion carried 5:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, and Mayor Pro-Tem Long

Against Motion: Council Member Julio Salinas

Council proceeded with Agenda Item 17.

Rescinded Motion: Council Member Diehl made a motion to rescind the previous motion for Agenda Item 16. Council Member John Salinas seconded the motion. Motion carried 5:0:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, and Mayor Pro-Tem Long

Against Motion: None

Absent: Council Member Julio Salinas (stepped away from the dais)

Council Member Julio Salinas returned to the dais at 8:35 p.m.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about extended warranty bringing the cost to \$42,678.21, City employees digging the trenches instead of the company, and requesting an annual maintenance.

Motion: Council Member John Salinas made a motion to award a contract to Bell's Air Conditioning & Heating for a new generator at the Animal Control Facility, and to include a ten (10) year extended warranty and maintenance contract. Council Member Diehl seconded the motion. Motion carried 5:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, and Mayor Pro-Tem Long

Against Motion: Council Member Julio Salinas

17. Deliberate and take appropriate action on awarding a contract to McWhorters Electric, Inc. for a new generator at the N.O. Simmons elevated storage tank (EST).

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about recent power outages along Highway 361, N.O. Simmons Parks being a main point for communications, water tower holding access for communications in the City, oversight when the water tower was built, annual maintenance, and adding the ten (10) year extended warranty.

Motion: Council Member Julio Salinas made a motion to table awarding a contract to McWhorters Electric, Inc. for a new generator at the N.O Simmons elevated storage tank (EST). Motion died from lack of second.

Further discussion took place between Council Members, City Manager Lewis and Director of Infrastructure Services Paredez about which funds were going to be used.

Motion: Council Member Pruitt made a motion to award a contract to McWhorters Electric for a generator at N.O. Simmons elevated storage tank, and to include 10-year extended warranty and annual maintenance. Council Member Wilson seconded the motion. Motion carried 5:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, and Mayor Pro-Tem Long

Against Motion: Council Member Julio Salinas

Council requested to go back and discuss Agenda Item 16, where the original motion was rescinded. Council Member Julio Salinas stepped away from the dais at 8:32 p.m.

18. Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, approving the waiver of pet adoption fees and microchipping fees at the Ingleside Pet Adoption Event occurring on April 26, 2025, at N.O. Simmons Park during the Ingleside Market Day Event.

Proposed Resolution 2025-12.

No discussion was held on this matter.

Motion: Council Member Julio Salinas made a motion to approve Resolution 2025-12, a Resolution of the City Council of Ingleside, San Patricio County, Texas, approving the waiver of pet adoption fees and microchipping fees at the Ingleside Pet Adoption Event occurring on April 26, 2025, at N.O. Simmons Park during the Ingleside Market Day Event. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

19. Deliberate and take appropriate action on the special use permit request for Texas Coast Youth Soccer League for the use of football and soccer fields at N.O. Simmons Park on May 30-31, 2025.

Discussion was held between Council Members, City Manager Lewis, Director of Infrastructure Services Paredes, and Texas Coast Youth Soccer League President Crain about the tournament that is coming in and possibly having 300 to 400 kids playing in the tournament.

Motion: Council Member John Salinas made a motion to approve the special use permit for the Texas Youth Soccer League to use the football and soccer fields at N.O. Simmons Park on May 30-31, 2025. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

20. Deliberate and take appropriate action on the special use permit request for Texas Coast Youth Soccer League for the use of football and soccer fields at N.O. Simmons Park on August 1-2, 2025.

Discussion was held between Council Members, City Manager Lewis, Director of Infrastructure Services, and Texas Coast Youth Soccer League President Crain about pulling the special use permit request due to conflicts in scheduling with the organizer.

No Action Taken.

21. Deliberate and take appropriate action on a Resolution to designate a City employee for the purposes of administering Minor Plats, Amending Plats and Vacating Plats Per Section 54-92 of the City Code of Ordinances.

Proposed Resolution 2025-13.

Discussion was held between Council Members, City Manager Lewis, and Director of Development Services Rodriguez about the Code of Ordinance Section 54-92 being discussed, and having it state City employee instead of Building Official.

Motion: Mayor Pro-Tem Long made a motion to approve Resolution 2025-13, a Resolution to designate a City employee for the purposes of administering Minor Plats, Amending Plats and Vacating Plats Per Section 54-92 of the City Code of Ordinances. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Council Member John Salinas, via Zoom, left the meeting at 8:58 p.m.

22. Deliberate and take appropriate action on the status of 1350 Indian Trail, Ingleside, TX (BURTON & DANFORTH SUBD BLK F, PT OF FARM LOT 2 (6.071 ACRES)).

Discussion was held between Council Members, City Manager Lewis, Director of Development Services Rodriguez about the status of 1350 Indian Trail.

Property owners, Sarah and Victor Polanco, gave a presentation about what they have gone through from the beginning to present day.

Further discussion was held between Council Members, City Manager Lewis, Director of Development Services Rodriguez and the property owners about what the current situation is of the property, what is currently on the property, what is specifically being requested, Ordinances changing, conflicts between City Ordinances and State statute, recommending the attorney to look over current Ordinances, and having a meeting between all parties with an update brought back in the future.

No Action Taken.

Executive Session

23. Closed Session

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) deliberations regarding the contract and appointment of interim municipal judge for the Ingleside Municipal Court of Record.**
- B. Pursuant to Section 551.071 (Consultation with Attorney) regarding the process and procedures concerning procurement and bid proposals and related legal issues.**

At 9:28 p.m. Mayor Pro-Tem Long convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) deliberations regarding the contract and appointment of interim municipal judge for the Ingleside Municipal Court of Record and Pursuant to Section 551.071 (Consultation with Attorney) regarding the process and procedures concerning procurement and bid proposals and related legal issues.

24. Open Session

City council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) deliberations regarding the contract and appointment of interim municipal judge for the Ingleside Municipal Court of Record.**
- B. Pursuant to Section 551.071 (Consultation with Attorney) regarding the process and procedures concerning procurement and bid proposals and related legal issues.**

At 9:47 p.m. Mayor Pro-Tem Long reconvened the Ingleside City Council into an open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No Action Taken.

Item B: No Action Taken.

Closing Agenda

25. Items to consider for placement on future agendas.

Council Member Julio Salinas requested City buildings to be assessed for back up generators with funding, and traffic status on Mustang Drive.

26. Adjourn.

Mayor Pro-Tem Long adjourned the regular meeting of the City of Ingleside at 9:51 p.m.

APPROVED:

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: May 13, 2025

AGENDA ITEM: 9

Deliberate and take appropriate action on the acceptance of the City of Ingleside Annual Financial Report for the fiscal year ending September 30, 2024.

SUBMITTED BY: Priscilla Solis, Assistant Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The fieldwork and audit of the City of Ingleside's Annual Financial Statements have been completed by ABIP CPAs. Over the past several months, the external auditors have collaborated with the Assistant Finance Director and staff to complete the audit, including Single Audits of the grant funds for fiscal year 2024. A copy of the final 2024 Annual Financial Report, including the Independent Auditors Report, will be provided before the meeting for your information and review.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends the City Council accept the City of Ingleside Annual Financial Report and the Auditors Report for the fiscal year ending September 30, 2024.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 10

Deliberate and take appropriate action on a Resolution and Order of Canvassing the returns and declaring the results of the Saturday, May 03, 2025, General Election for the elected Office of three Council Members: Place 1, 3, and 5 for full two-year terms; Providing other matters relating to the 2025 City of Ingleside General Election; and finding and determining that the meeting at which this Resolution is passed is open to the public as required by law.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council adopted Ordinance No. 2025-10 on February 10, 2025, ordering a General Election to be conducted on May 03, 2025, for the purpose of electing three Council Members: Places 1, 3, and 5 for full two-year terms.

The City contracted with San Patricio County Elections Administrator to conduct the May 03, 2025, General Election.

The General Election for three Council Members: Places 1, 3, and 5 for full two-year terms, was conducted on Saturday, May 03, 2025, in accordance with State Election Codes. The accompanying Resolution will be the official document Canvassing the results of the May 03, 2025, General Election.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Recommendation is to approve the Resolution and Order of canvassing the returns and declaring the results of the Saturday, May 03, 2025 General Election.

ATTACHMENTS:

1. RES 2025-XX Canvass of General Election_DRAFT v2
2. Official Ingleside Canvass Report for General Election

RESOLUTION NO. 2025-_____

A RESOLUTION AND ORDER OF CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE SATURDAY, MAY 03, 2025, GENERAL ELECTION FOR THE ELECTED OFFICE OF THREE COUNCIL MEMBERS: PLACE 1, 3, AND 5 FOR FULL TWO-YEAR TERMS; PROVIDING OTHER MATTERS RELATING TO THE 2025 CITY OF INGLESIDE GENERAL ELECTION; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND SETTING AN EFFECTIVE DATE.

WHEREAS, in accordance with the general laws and Constitution of the State of Texas, and the City's Home Rule Charter at the February 10, 2025, Regular Meeting the City Council adopted Ordinance 2025-10, an Ordinance ordering a General Election and establishing procedures for said election to be held on Saturday, May 03, 2025. The General Election was called for the purpose of electing three Council Members: Place 1, 3, and 5 for full two-year terms; and

WHEREAS, the City Council of the City has heretofore caused to be posted and published in accordance with the election laws of the State of Texas, notices of the General Municipal Election held on May 03, 2025; and

WHEREAS, the City of Ingleside contracted with the Elections Administrator of San Patricio County to conduct a General Election on Saturday, May 03, 2025, for City of Ingleside three Council Members: Place 1, 3, and 5; and

WHEREAS, the San Patricio County Elections Administrator conducted a General Election on Saturday, May 03, 2025, for City of Ingleside three Council Members: Place 1, 3, and 5; and

WHEREAS, the City Secretary, acting as general custodian of the election records, presented the official returns of the presiding judge of the General Municipal Election, including the returns of early voting ballots cast in connection therewith, to the City Council; and

WHEREAS, the U.S. Census Bureau reports the total estimated population for the City of Ingleside is 10,147. The Elections Administrator of San Patricio County advised that the City's current voter registration list contained 6,223 total registered voters.

NOW THEREFORE: BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS:

Section 1. That the May 03, 2025 General Election was called in accordance with the law in accordance with State Election Codes.

Section 2. The following votes were cast in the May 03, 2025 General Election:

	Total
Absentee Voting	8
Early Voting	394
Election Day Voting	270
Total Ballots Cast	672
Registered Voters	5,466
Turnout Percentage	12.29%

Section 3. Julio Salinas candidate for Council Member Place #1, is hereby declared elected to said respective office, subject to the taking of the Oath of Office as provided by the laws of the State of Texas and the Home Rule Charter. The votes cast in the Mayor election are as follows:

	Total
Julio Salinas	551
Under Votes	121
Over Votes	0

Section 4. James Steward candidate for Council Member Place #3, is hereby declared elected to said respective office, subject to the taking of the Oath of Office as provided by the laws of the State of Texas and the Home Rule Charter. The votes cast in the Mayor election are as follows:

	Total
James Steward	535
Under Votes	137
Over Votes	0

Section 5. Linda Kilgore Timmerman candidate for Council Member Place #5, is hereby declared elected to said respective office, subject to the taking of the Oath of Office as provided by the laws of the State of Texas and the Home Rule Charter. The votes cast in the Mayor election are as follows:

	Total
Linda Kilgore Timmerman	342
Arielle Dougherty	280
Under Votes	50
Over Votes	0

Section 6. That all of the above recitals are found and determined to be true and correct and are incorporated into the body of this Resolution as if copied in their entirety.

Section 7. The Ingleside City Council hereby finds, determines, and hereby declares that the meeting at which this Resolution is adopted was open to the public, that the public

notice of time, place, and the subject matter of the public business to be considered was posted as required by law, including this Resolution.

Section 8. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 9. This Resolution shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 13th day of May 2024 by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 1

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

COUNCIL MEMBER PLACE 1

Precinct	JULIO SALINAS	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	546	546	121	0	8	392	267	667	5,461	12.21%
Totals	551	551	121	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time12:14 PM

Run Date05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

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Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

COUNCIL MEMBER PLACE 3

Precinct	JAMES STEWARD	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	4	4	1	0	0	2	3	5	5	100.00%
CITY-ISD	531	531	136	0	8	392	267	667	5,461	12.21%
Totals	535	535	137	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 3

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

COUNCIL MEMBER PLACE 5

Precinct	LINDA KILGORE TIMMERMAN	ARIELLE C. DOUGHERTY	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	1	3	4	1	0	0	2	3	5	5	100.00%
CITY-ISD	341	277	618	49	0	8	392	267	667	5,461	12.21%
Totals	342	280	622	50	0	8	394	270	672	5,466	12.29%

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 11

Deliberate and take appropriate action on a Resolution and Order of Canvassing the returns and declaring the results of the Saturday, May 03, 2025, Special Election for the thirteen propositions to amending the Ingleside City Charter; Providing other matters relating to the 2025 City of Ingleside Special Election; and finding and determining that the meeting at which this Resolution is passed is open to the public as required by law.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council adopted Ordinance No. 2025-10 on February 10, 2025, ordering a Special Election to be conducted on May 03, 2025, for the purpose of amending the Ingleside City Charter with thirteen propositions.

The City contracted with San Patricio County Elections Administrator to conduct the May 03, 2025, Special Election.

The Special Election for the thirteen propositions to amend the Ingleside City Charter, was conducted on Saturday, May 03, 2025, in accordance with State Election Codes. The accompanying Resolution will be the official document Canvassing the results of the May 03, 2025, Special Election.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Recommendation is to approve the Resolution and Order of canvassing the returns and declaring the results of the Saturday, May 03, 2025 Special Election.

ATTACHMENTS:

1. RES 2025-XX Canvass of Special Election_DRAFT v3
2. Official Ingleside Canvass Report for Special Election

RESOLUTION NO. 2025-_____

A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A SPECIAL ELECTION HELD IN THE CITY OF INGLESIDE, TEXAS ON MAY 3, 2025 AND DECLARING AN IMMEDIATE EFFECTIVE DATE FOR THE CHARTER AMENDMENT PROPOSITIONS APPROVED BY THE VOTERS; AUTHORIZING THE MAYOR OF THE CITY TO CAUSE AN ORDER TO BE ENTERED INTO THE RECORDS OF THE CITY OF INGLESIDE DECLARING THE AMENDMENTS ADOPTED AND DIRECTING THE MAYOR TO CERTIFY THE RESULTS OF THE ELECTION TO THE TEXAS SECRETARY OF STATE.

WHEREAS, the City Charter of the City of Ingleside (“City”) was adopted in November 6, 1979, and was last amended on May 1, 2021; and

WHEREAS, the Ingleside Charter Commission, with the assistance of City staff and the City Attorney, reviewed the Charter and made recommendations to the City Council for Charter Amendments; and

WHEREAS, the City Council reviewed possible Charter changes proposed by the Ingleside Charter Commission and called for a special election in February 2025 to submit proposed charter amendments to the Charter for submission to the qualified voters of the City on May 3, 2025; and

WHEREAS, the City Council hereby canvasses the returns of this Special Election, at which there were submitted to all resident, qualified electors of the City for their action thereupon, the following are the election results for the propositions;

CHARTER AMENDMENT PROPOSITIONS

PROPOSITION A

Shall Article XII, Sections 12.01, 12.02, 12.03, 12.04, 12.05, and 12.06 of the City Charter be amended to eliminate the entirety of Article XII which contains transitional provisions that have become inoperative upon the initial adoption of the Ingleside City Charter because they have become obsolete?

The official canvass of the returns of the special election Proposition A reflects the following:

For	515
Against	94
No. of Votes Proposition Passes By	515
Total Number of Voters	609

PROPOSITION B

Shall Article III, Section 3.06 B of the City Charter be amended so that the Mayor or members of the City Council forfeit their office if they fail to attend six (6) regular city council meetings in a consecutive twelve (12) month period?

The official canvass of the returns of the special election Proposition B reflects the following:

For	604
Against	44
No. of Votes Proposition Passes By	604
Total Number of Voters	648

PROPOSITION C

Shall Article III Sections 3.11 B and D of the City Charter be amended to allow the adoption of ordinances issuing bonds upon one reading at a city council meeting and allowing the city secretary to provide copies of ordinances upon request as opposed to having an unspecified number of copies of ordinances available at a city council meeting?

The official canvass of the returns of the special election Proposition C reflects the following:

For	434
Against	193
No. of Votes Proposition Passes By	434
Total Number of Voters	627

PROPOSITION D

Shall Article III, Section 3.13 B of the City Charter be amended to specify that amendments to the City Charter must be codified within 180 days of adoption?

The official canvass of the returns of the special election Proposition D reflects the following:

For	576
Against	38
No. of Votes Proposition Passes By	576
Total Number of Voters	614

PROPOSITION E

Shall Article III, Section 3.13 B and C of the City Charter be amended to specify that a physical copy of the Ingleside Code of Ordinances, as well as any adopted ordinances and City Charter amendments, will be available for purchase at a price determined by the publishing company,

rather than by the City Council and that a codified version of the Ingleside Code of Ordinance shall be kept on file in the Public Library for public inspection?

The official canvass of the returns of the special election Proposition E reflects the following:

For	474
Against	141
No. of Votes Proposition Passes By	474
Total Number of Voters	615

PROPOSITION F

Shall Article III, Section 3.13 D of the City Charter be amended to specify the Sunset Committee's formation, duties, composition, and authority?

The official canvass of the returns of the special election Proposition F reflects the following:

For	479
Against	103
No. of Votes Proposition Passes By	479
Total Number of Voters	615

PROPOSITION G

Shall Article IV, Section 4.01 E 6 of the City Charter be amended to allow the City Manager 180 days from the end of the fiscal year to submit the annual audit report to the city council?

The official canvass of the returns of the special election Proposition G reflects the following:

For	425
Against	183
No. of Votes Proposition Passes By	425
Total Number of Voters	608

PROPOSITION H

Shall Article VII, Section 7.05 of the City Charter be amended to remove the requirement for the Planning and Zoning Commission to assist and provide comments on the formation of the five-year capital program, and authorize the City Manager to estimate an initial annual costs of the proposed capital improvements within the program, rather than providing a general estimate of their annual operation and maintenance costs?

The official canvass of the returns of the special election Proposition H reflects the following:

For	388
Against	223
No. of Votes Proposition Passes By	388
Total Number of Voters	611

PROPOSITION I

Shall Article VII, Section 7.09 of the City Charter be amended to eliminate the round robin method of awarding contracts that do not require bidding, and provide the method of awarding of contracts is in accordance with state law and the City of Ingleside's procurement policy?

The official canvass of the returns of the special election Proposition I reflects the following:

For	483
Against	127
No. of Votes Proposition Passes By	483
Total Number of Voters	610

PROPOSITION J

Shall Article X, Sections 10.02 and 10.06 of the City Charter be amended to prohibit members of the Planning and Zoning Commission and members of the Board of Adjustment from being a city employee, or hold another elected or appointed city office?

The official canvass of the returns of the special election Proposition J reflects the following:

For	532
Against	82
No. of Votes Proposition Passes By	532
Total Number of Voters	614

PROPOSITION K

Shall Article XI, Section 11.12 of the City Charter be amended to include two alternate members in the composition of the Charter Review Commission and to clarify that the term of office for Commission members is 180 days from the date of appointment?

The official canvass of the returns of the special election Proposition K reflects the following:

For	541
Against	53
No. of Votes Proposition Passes By	541
Total Number of Voters	594

PROPOSITION L

Shall Article III, Section 3.09 of the City Charter be amended to allow two members of the City Council, as opposed to requiring three, to call a special meeting of the City Council?

The official canvass of the returns of the special election Proposition L reflects the following:

For	375
Against	234
No. of Votes Proposition Passes By	375
Total Number of Voters	609

PROPOSITION M

Should Article IV, Section 4.01 E 11 of the City Charter be amended to require the City Manager to notify the City Council prior to hiring or firing Assistant Directors of city departments, in addition to the current requirement of notifying the Council when hiring or firing Directors of city departments?

The official canvass of the returns of the special election Proposition M reflects the following:

For	555
Against	70
No. of Votes Proposition Passes By	555
Total Number of Voters	625

The tabulation of votes cast in the special election held on May 3, 2025, made and certified to by the Mayor of the City of Ingleside, Texas, be and the same is hereby adopted as the official tabulation filed and recorded in the official records of the City of Ingleside as the official canvass of said election.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE:

SECTION 1. The City Council of the City of Ingleside officially finds, determines, and declares that the Special Election was duly and properly ordered, that proper legal notice of such election was duly given in the English language and the Spanish language, that the election was duly and legally held; that all resident, qualified electors of the City were permitted to vote at the election, that due returns of the results of the election have been made and delivered, and that the City Council of the City has duly canvassed such returns, all in accordance with the laws of the State of Texas and the order calling the election.

SECTION 2. A majority of the residents, qualified electors of the City of Ingleside, voting in the election, have **voted FOR the adoption of Charter Amendment Propositions A through M.** The Council hereby determines that propositions A through M were approved, that the election

was duly called, proper notice given, and that the election was held in all aspects in conformity with the law.

SECTION 3. The Charter propositions approved by the voters will be effective as of the date of this Resolution.

SECTION 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

SECTION 5. All Resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 7. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 8. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 9. The Mayor of the City is authorized to perform any and all acts necessary to implement the provisions of this Resolution in the manner prescribed by law. The Mayor shall cause such orders to be entered into the records of the municipality declaring the charter amendments adopted as prescribed by Tex. Loc. Gov't Code Ann. Sec. 9.005(b), and shall cause an authenticated copy of the charter amendments bearing the City's seal and certification showing the approval by the voters of the City of Ingleside to be delivered to the Secretary of State of the State of Texas in the manner required by Tex. Loc. Gov't Code Ann. Sec. 9.007(a).

Dated this 13th day of May 2025.

CITY OF INGLESIDE, TEXAS

Presiding Officer
Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 4

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION A

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	510	94	604	63	0	8	392	267	667	5,461	12.21%
Totals	515	94	609	63	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time

12:14 PM

Run Date

05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 5

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION B

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	599	44	643	24	0	8	392	267	667	5,461	12.21%
Totals	604	44	648	24	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 6

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION C

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	429	193	622	45	0	8	392	267	667	5,461	12.21%
Totals	434	193	627	45	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time12:14 PM

Run Date05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 7

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION D

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	571	38	609	58	0	8	392	267	667	5,461	12.21%
Totals	576	38	614	58	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 8

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION E

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	3	2	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	471	139	610	57	0	8	392	267	667	5,461	12.21%
Totals	474	141	615	57	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time12:14 PM

Run Date05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 9

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION F

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	474	103	577	90	0	8	392	267	667	5,461	12.21%
Totals	479	103	582	90	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time12:14 PM

Run Date05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 10

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION G

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	4	1	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	421	182	603	64	0	8	392	267	667	5,461	12.21%
Totals	425	183	608	64	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM
Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025
Page 11

Official Results

Registered Voters
672 of 6223 = 10.80%

Precincts Reporting
3 of 3 = 100.00%

PROPOSITION H

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	4	1	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	384	222	606	61	0	8	392	267	667	5,461	12.21%
Totals	388	223	611	61	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 12

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION I

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	4	1	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	479	126	605	62	0	8	392	267	667	5,461	12.21%
Totals	483	127	610	62	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time12:14 PM

Run Date05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 13

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION J

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	4	1	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	528	81	609	58	0	8	392	267	667	5,461	12.21%
Totals	532	82	614	58	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

Page 14

Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION K

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	536	53	589	78	0	8	392	267	667	5,461	12.21%
Totals	541	53	594	78	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

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Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION L

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	370	234	604	63	0	8	392	267	667	5,461	12.21%
Totals	375	234	609	63	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

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Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

PROPOSITION M

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CITY INGLESIDE	5	0	5	0	0	0	2	3	5	5	100.00%
CITY-ISD	550	70	620	47	0	8	392	267	667	5,461	12.21%
Totals	555	70	625	47	0	8	394	270	672	5,466	12.29%

CANVASS REPORT

Official Report

Run Time 12:14 PM

Run Date 05/06/2025

CITY OF INGLESIDE - INGLESIDE ISD

GENERAL/SPECIAL ELECTION

5/3/2025

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Official Results

Registered Voters

672 of 6223 = 10.80%

Precincts Reporting

3 of 3 = 100.00%

*** End of report ***

CITY COUNCIL AGENDA
Regular Meeting: May 13, 2025

AGENDA ITEM: 12.a

Presentation of plaques to outgoing Council Member Place 3 Stewart Wilson and Council Member Place 5 Steve Diehl.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

Presentation of Plaques to outgoing Members.
Place 3- Council Member Stewart Wilson
Place 5 - Council Member Steve Diehl

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Information Only

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 12.b

Presentation of Certificate of Election to Officials elected on May 3, 2025 for Council Member Place 1 Julio Salinas, Council Member Place 3 James Steward, and Council Member Place 5 Linda Kilgore Timmerman.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

Presentation of Certificate of Election to Officials elected on May 3, 2025 for Council Member Place 1, Council Member Place 3, and Council Member Place 5.

The Certificate of Election is required by the Secretary of State to verify the election of officials.

Place 1 – Julio Salinas

Place 3 – James Steward

Place 5 – Linda Kilgore Timmerman

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Information Only.

ATTACHMENTS:

1. Certificate of Election Place 1 Julio Salinas
2. Certificate of Election Place 3 James Stewardv2
3. Certificate of Election Place 5 Linda KilgoreTimmerman

Certificate of Election



IN THE NAME AND BY THE AUTHORITY OF

THE STATE OF TEXAS

THIS IS TO CERTIFY,

Julio C. Salinas

was duly elected

Council Member Place 1

of the City of Ingleside, Texas

May 3, 2025

In testimony whereof, I have hereunto signed my name and caused the
Seal of Ingleside to be affixed, this the 13th day of May 2025.

Seal

Pedro Oscar Adame, Mayor

Certificate of Election



IN THE NAME AND BY THE AUTHORITY OF

THE STATE OF TEXAS

THIS IS TO CERTIFY,

James Steward

was duly elected

Council Member Place 3

of the City of Ingleside, Texas

May 3, 2025

In testimony whereof, I have hereunto signed my name and caused the
Seal of Ingleside to be affixed, this the 13th day of May 2025.

Seal

Pedro Oscar Adame, Mayor

Certificate of Election



IN THE NAME AND BY THE AUTHORITY OF

THE STATE OF TEXAS

THIS IS TO CERTIFY,

Linda Kilgore Timmerman

was duly elected

Council Member Place 5

of the City of Ingleside, Texas

May 3, 2025

In testimony whereof, I have hereunto signed my name and caused the
Seal of Ingleside to be affixed, this the 13th day of May 2025.

Seal

Pedro Oscar Adame, Mayor

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 12.c

Administration of Statement of Officer and Oath of Office to Officials elected on May 3, 2025 for Council Member Place 1 Julio Salinas, Council Member Place 3 James Steward, and Council Member Place 5 Linda Kilgore Timmerman by San Patricio County Judge Krebs.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

Article XVI §1, Texas Constitution prescribes an oath that all officers must take before they enter upon the duties of their offices.

San Patricio County Judge Krebs will administer the Oath of Office to newly-elected officials for Place 1, Place 3, and Place 5.

FISCAL ANALYSIS:

N/A

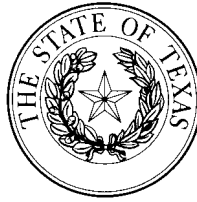
RECOMMENDATION:

Information Only.

ATTACHMENTS:

1. Statement of Officer Julio S
2. Oath of Office Julio S
3. Statement of Officer James S
4. Oath of Office James S
5. Statement of Officer Linda T
6. Oath of Office Linda T

Form #23-3 Rev. 09/2023
Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Julio Salinas, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Council member Place 1

Execution

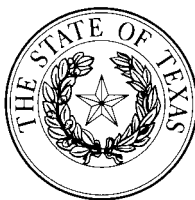
Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 05/13/2025

Signature of Officer

This space reserved for office
use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Julio Salinas, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Member Place 1 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

State of Texas)
County of San Patricio)

Sworn to and subscribed before me
this 13th day of May, 20 25 .

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name

Form #23-3 Rev. 09/2023
Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, James Steward, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Council member Place 3

Execution

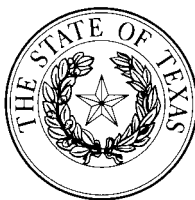
Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 05/13/2025

Signature of Officer

This space reserved for office
use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, James Steward, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Member Place 3 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

State of Texas)
County of San Patricio)

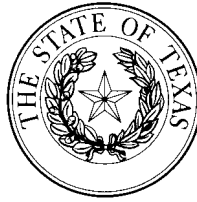
Sworn to and subscribed before me
this 13th day of May, 20 25 .

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name

Form #23-3 Rev. 09/2023
Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Linda Kilgore Timmerman, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Council Member Place 5

Execution

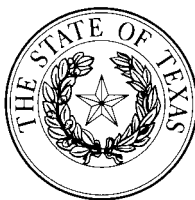
Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 05/13/2025

Signature of Officer

This space reserved for office
use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Linda Kilgore Timmerman, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Member Place 5 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

State of Texas)
County of San Patricio)

Sworn to and subscribed before me
this 13th day of May, 20 25 .

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name

CITY COUNCIL AGENDA
Regular Meeting: May 13, 2025

AGENDA ITEM: 12.d

New Council Roll Call.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

N/A

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Information Only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 14

Public hearing on an application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 44039 & 44040 Lots 1 & 2 Block 2 Frank Phelps Garden Tracts to Lots 1-R & 2-R Block 2 Frank Phelps Garden Tracts.

SUBMITTED BY: Bernard Rodriguez, Director of Development Services

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

A two-lot replat subdivision, the property is located on the corner of FM 1069 and North Street inside Ingleside city limits. The purpose of the replat is to take the two existing lots that face FM 1069 and reconfigure the lots to face North Street. Within the Frank Phelps Gardens subdivision, the property is zoned R-1 Single Family Residential District. The surrounding land use consists of single-family residential.

Staff mailed out a Public Hearing Notice to 11 neighboring property owners on Thursday, April 10, 2025, and received no comments in favor or against this request at the time this report was prepared. Notice of this public hearing was published in the Ingleside Index on April 03, 2025.

FISCAL ANALYSIS:

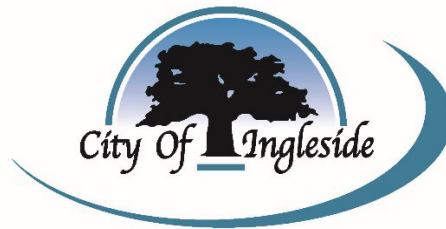
N/A

RECOMMENDATION:

Public Hearing

ATTACHMENTS:

1. Leon Contreras Jr Frank Phelps Replat Public Hearing



NOTICE OF PUBLIC HEARING

In accordance with the provisions of the City of Ingleside Code of Ordinances and the laws of the State of Texas, all interested parties are hereby notified that the Planning and Zoning Commission will hold a public hearing on April 21, 2025 at 6:00 pm and City Council will hold public hearing on May 13, 2025 at City Hall at 6:30 pm. Both meetings will be held at 2671 San Angelo Street, Ingleside, Texas.

The purpose of these hearings is to give all interested parties and citizens an opportunity to be heard concerning:

- An application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 44039 & 44040 Lots 1 & 2 Block 2 Frank Phelps Garden Tracts to Lots 1-R & 2-R Block 2 Frank Phelps Garden Tracts.
- An application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 65919 & 41793 NE ¼ of Lot 12 Block 83 T.P. MCCAMPBELL, also known as 2299 Kenney Lane, to Lots 12-B, & 12-C Block 83 T.P. MCCAMPBELL.

Information regarding the applications is on file at the Development Services Department and is available for your inspection any time during normal office hours. If you have any questions, please contact our office at (361) 776-3815.

Bernard Rodriguez, Director
Development Services

Published one time in the Ingleside Index on April 3, 2025

Owner Certification

State of Texas
County of San Patricio

THE ESTATE OF NINFA R. CONTRERAS

does hereby certify that I (we) are the owner(s) of the lands embraced within the boundaries of the foregoing plat and that I (we) have had said land surveyed and platted as shown hereon; that the public easement, as depicted on the plat is dedicated to the public use for the installation, operation and use of public utilities; and that this map was made for the purpose of description and dedication.

This the ____ day of _____, A.D., 202__.

LEON CONTRERAS, JR., Executor

State of Texas
County of _____

This instrument was acknowledged before me by:

LEON CONTRERAS, JR., Executor of

THE ESTATE OF NINFA R. CONTRERAS

This the ____ day of _____, A.D., 202__.

Notary Public, in and for the State of Texas

Flood Data

This is to certify that I have consulted the Federal Flood Hazard Map dated 11-4-16, and found that the property described herein is _____ (or) is not X located in a "Special Flood Hazard Area." Flood Zone "X", Base Elevation N/A, Panel No. 0605E, Community No. 485480.

This information is based on scaling the location of this survey on the above referenced map and is intended to be used to determine insurance rates only and not identify specific flooding conditions. Subject to change by FEMA.

Notes

1.) 5/8" Steel Rebars found or set all property corners unless otherwise shown. All set 5/8" steel rebar are capped with "Griffith & Brundrett". S5/8 = Set 5/8" steel rebar

2.) Plat bearing used for Directional Control, unless otherwise stated.

3.) Total platted area equals 0.290 Acres or 12,650 Square Feet of land.

4.) Property located within the City Limits of Ingleside and must comply will all City Building Codes, Regulations and Set Backs. Setbacks for R-1 Residential are as follows:
25' Front Bldg. Line, 15' Rear Bldg. Line, 5' Side Yard

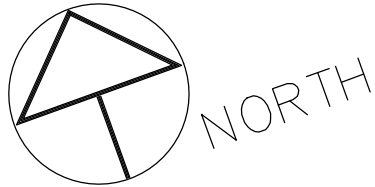
Locator Map:



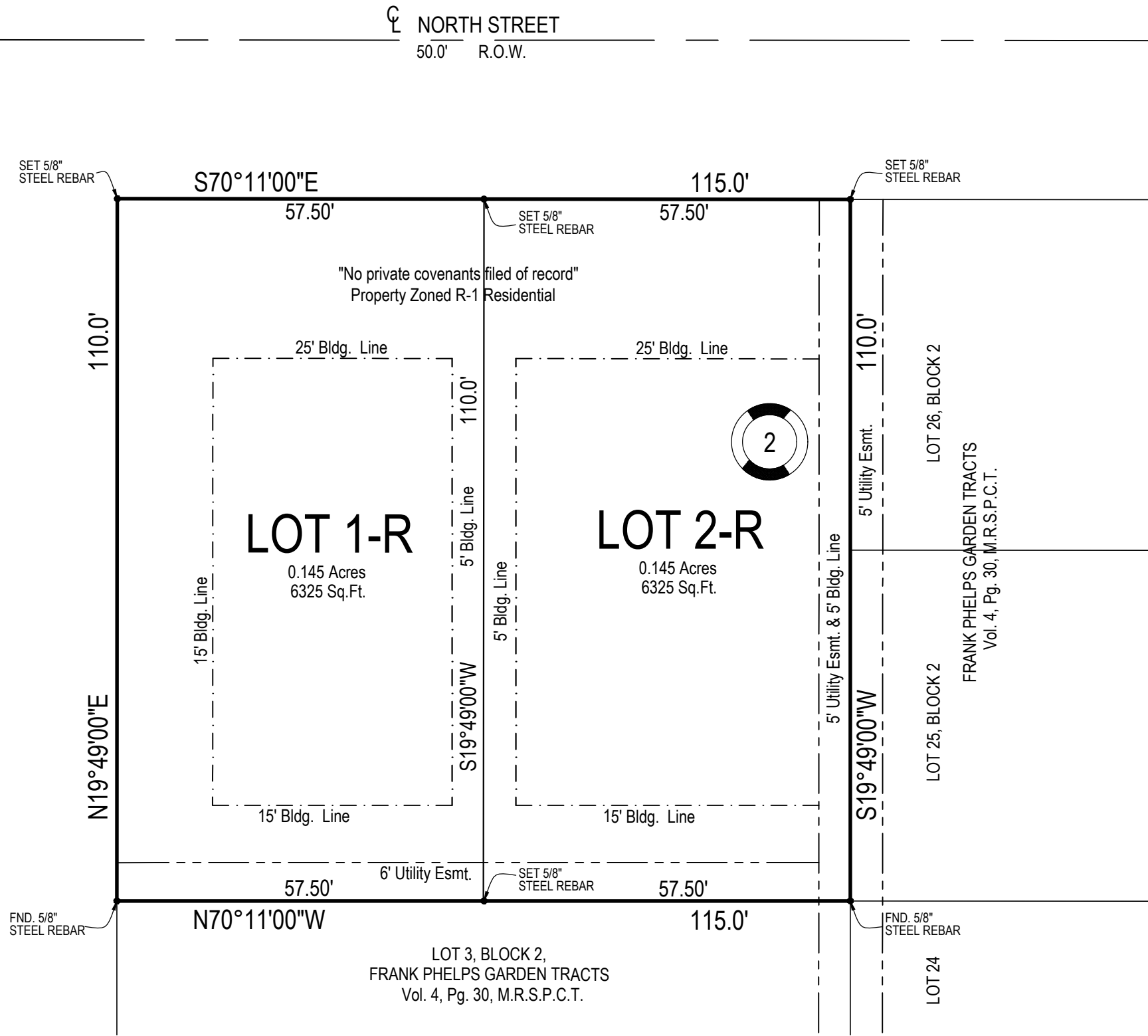
Firm Name and Address


411 S. Pearl St., P.O. Box 2322
Rockport, Texas 78381
361-729-6479
361-729-7933
jerryb@gbsurveyor.com
www.gbsurveyor.com

TBPELS FIRM NO. F-414



TEXAS STATE F.M. 1069 (MAIN STREET)
100.0' R.O.W.



FINAL PLAT OF A MINOR PLAT OF:
LOTS 1-R & 2-R, BLOCK 2,
FRANK PHELPS GARDEN TRACTS

City of Ingleside, San Patricio County, Texas

BEING A REPLAT OF LOTS 1 AND 2, BLOCK 2, FRANK PHELPS GARDEN TRACTS,
CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED
IN VOLUME 4, PAGE 30, MAP RECORDS OF SAN PATRICIO COUNTY, TEXAS.

DECEMBER 18, 2024

SCALE 1" = 20'

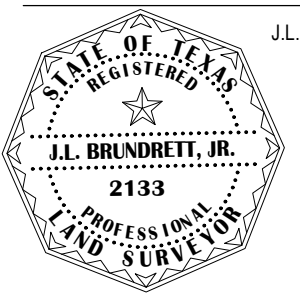


Surveyor Certification

State of Texas
County of Aransas

I, J.L. Brundrett, Jr., Registered Professional Land Surveyor in the State of Texas, do hereby certify that the foregoing plat was prepared from surveys made on the ground under my direction and supervision and is true and correct, and that I have been engaged to set all lot and block corners and reference points and complete such operations without delay.

This the ____ day of _____, A.D., 2024.


J.L. BRUNDRETT, JR.
R.P.L.S.
Reg. No. 2133

Planning & Zoning Commission

State of Texas
County of San Patricio

This plat of the herein described property is approved on behalf of the City of Ingleside by the Planning and Zoning Commission.

This the ____ day of _____, A.D. 2025.

Chairman

Secretary

City Council

State of Texas
County of San Patricio

This plat of the herein described property is approved on behalf of the City of Ingleside by the City Council.

This the ____ day of _____, A.D. 2025.

Mayor

City Secretary

County Clerk's Certification

State of Texas
County of San Patricio

I, Gracie Alaniz-Gonzales, Clerk of the County Court in and for San Patricio County, Texas, do hereby certify that the foregoing instrument of writing dated the ____ day of _____, A.D. 2025, with its certificate of authentication was filed for record in my office the day of _____, A.D. 2025, at _____ o'clock ____m. and duly recorded the day of _____, A.D. 2025, at _____ o'clock ____m. in the Map Records of San Patricio County, Texas in Envelope _____, Tube _____.

Witness my hand and seal of the County Court, in and for San Patricio County, Texas, at office in Sinton, Texas, the day and year last written above.

Gracie Alaniz-Gonzales

By: Deputy

Official Public Records No. _____



Replat

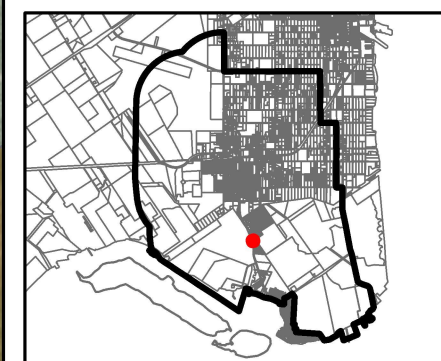
Frank Phelps Garden Tracts
File Date: 03/25/2025

P&Z Date: 04/21/25
Council Date: 05/13/2025

Legend

-  200' Buffer
 Subject Parcels
 General Commercial
 Industrial
 Light Industrial
 Single Family Residential
 Local Commercial

This product is for informational purposes only and may not have been prepared for or be suitable for use in legal, engineering, or surveying products. It does not represent an on-the-ground survey and only represents the relative location of property boundaries.



HERNANDEZ ARTURO &
HERMENEHILDA
1968 S MAIN
INGLESIDE, TX 78362

HERNANDEZ FRANCISCO
1970 MAIN ST
INGLESIDE, TX 78362

HORTON WILLIAM JR
1991 PORT AVE
INGLESIDE, TX 78362

RAWLINSON EVAN
1987 PORT AVE
INGLESIDE, TX 78362

TOBIAS AMANDA
8880 HILDEBRANDT RD
SAN ANTONIO, TX 78222

TAPP MITCHELL & LINDA
1930 ELIZABETH ST
INGLESIDE, TX 78362

FALCON CESARIO M MARCELA V
2373 NORTH ST
INGLESIDE, TX 78362

SANDOVAL BALTAZAR &
CRESCENIA A
1935 ELIZABETH ST
INGLESIDE, TX 78362

LEWIS ALAN H
337 HEROD ST
LEWISVILLE, TX 75057

PAPE JAMES KELLY JR
1950 MAIN ST
INGLESIDE, TX 78362

PORT OF CORPUS CHRISTI
AUTHORITY OF NUECES COUNTY
TX
400 HARBOR DR
CORPUS CHRISTI, TX 78401

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 15

Public Hearing on an application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 65919 & 41793 NE ¼ of Lot 12 Block 83 T.P. MCCAMPBELL, also known as 2299 Kenney Lane, to Lots 12-B, & 12-C Block 83 T.P. MCCAMPBELL.

SUBMITTED BY: Bernard Rodriguez, Director of Development Services

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

A two-lot replat subdivision, the property is located at 2299 Kenny Lane inside the Ingleside city limits. The purpose of the replat is to reconfigure the lots to allow residential construction on the proposed 12-B lot. The property is zoned R-1 Single Family Residential District and the surrounding land use consists of single-family residential.

Staff mailed out a Public Hearing Notice to 11 neighboring property owners on Thursday, April 10, 2025, and received no comments in favor or against this request at the time this report was prepared. Notice of this public hearing was published in the Ingleside Index on April 03, 2025.

FISCAL ANALYSIS:

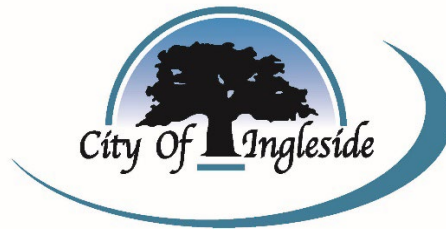
N/A

RECOMMENDATION:

Public Hearing

ATTACHMENTS:

1. Leon Contreras Jr MCCAMPBELL Replat Public Hearing



NOTICE OF PUBLIC HEARING

In accordance with the provisions of the City of Ingleside Code of Ordinances and the laws of the State of Texas, all interested parties are hereby notified that the Planning and Zoning Commission will hold a public hearing on April 21, 2025 at 6:00 pm and City Council will hold public hearing on May 13, 2025 at City Hall at 6:30 pm. Both meetings will be held at 2671 San Angelo Street, Ingleside, Texas.

The purpose of these hearings is to give all interested parties and citizens an opportunity to be heard concerning:

- An application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 44039 & 44040 Lots 1 & 2 Block 2 Frank Phelps Garden Tracts to Lots 1-R & 2-R Block 2 Frank Phelps Garden Tracts.
- An application filed by Leon Contreras, Jr., requesting a replat for the following property: Property ID#s 65919 & 41793 NE ¼ of Lot 12 Block 83 T.P. MCCAMPBELL, also known as 2299 Kenney Lane, to Lots 12-B, & 12-C Block 83 T.P. MCCAMPBELL.

Information regarding the applications is on file at the Development Services Department and is available for your inspection any time during normal office hours. If you have any questions, please contact our office at (361) 776-3815.

Bernard Rodriguez, Director
Development Services

Published one time in the Ingleside Index on April 3, 2025

Owner Certification	
State of Texas County of San Patricio	
LEON CONTRERAS, JR.	
does hereby certify that I (we) are the owner(s) of the lands embraced within the boundaries of the foregoing plat and that I (we) have had said land surveyed and platted as shown hereon; that the public easement, as depicted on the plat is dedicated to the public use for the installation, operation and use of public utilities; and that this map was made for the purpose of description and dedication.	
This the ____ day of _____, A.D., 2025.	
LEON CONTRERAS, JR.	

does hereby certify that I (we) are the owner(s) of the lands embraced within the boundaries of the foregoing plat and that I (we) have had said land surveyed and platted as shown hereon; that the public easement, as depicted on the plat is dedicated to the public use for the installation, operation and use of public utilities; and that this map was made for the purpose of description and dedication.

LEON CONTRERAS, JR.

This instrument was acknowledged before me by:

This the _____ day of _____, A.D., 2025.

Notary Public, in and for the State of Texas

 Griffith & Brundrett
Surveying & Engineering, Inc.

411 S. Pearl St., P.O. Box 2322
Rockport, Texas 78381

☎: 361-729-6479
☎: 361-729-7933
✉: jerry@gbssurveyor.com
🌐: www.gbssurveyor.com

TPBELS FIRM NO. F-414

(ALSO CALLED KENNY LANE)

KENNEY LANE

40.0' R.O.W.

FND. 5/8" STEEL REBAR
1.3' N.E. OF FND.
5/8" STEEL REBAR

10' Esmt.

S56°43'57"E

165.0'

10' Dedicated to City of Ingleside (SEE NOTE 5) 1650 Sq.Ft.

82.50'

82.50'

25' Bldg. Line

25' Bldg. Line

640.02'

253.47'

5' B.L.

5' B.L.

LOT 12-B

0.480 Acres
20,919 Sq.Ft.

N32°48'42"E

82.72'

N57°05'09"W

5' B.L.

5' B.L.

638.58'

252.97'

83

LOT 12-C

1.907 Acres
83,086 Sq.Ft.

N32°48'44"E

630.02'

5' B.L.

5' B.L.

375.61'

S32°45'47"W

15' Bldg. Line

15' Bldg. Line

N57°14'02"W

165.54'

FND. IRON PIPE

FND. IRON PIPE

LOT 13-D, BLOCK 83,
T.P. MCCAMPBELL SUBDIVISION
Env. 1648, Tube 34-2, M.R.S.P.C.T.

TRACT 1 OUT OF
FARM LOTS 11 & 12,
LANDBLOCK 83,
T.P. MCCAMPBELL
SUBDIVISION
Env. 1765, Tube 35-1,
M.R.S.P.C.T.

LOT 12-A, BLOCK 83,
T.P. MCCAMPBELL SUBDIVISION
Env. 1886, Tube 35-6, M.R.S.P.C.T.

S/2 OF FARM LOT 11,
LANDBLOCK 83,
T.P. MCCAMPBELL
SUBDIVISION
Vol. 11, Pgs. 21-22,
M.R.S.P.C.T.
(Est. of Ninfa Contreras,
CF#144589, D.R.S.P.C.T.)

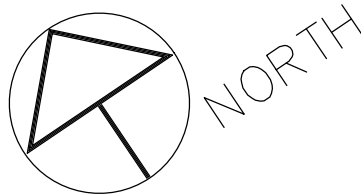
CALLLED NW/4 OF FARM LOT 11 LANDBLOCK 83,
T.P. MCCAMPBELL SUBDIVISION
Vol. 11, Pgs. 21-22, M.R.S.P.C.T.
(David Contreras, CF#289401, D.R.S.P.C.T.)

"No private covenants filed of record"
Property Zoned R-1 Single Family Residential

TRACT 1 OUT OF
FARM LOTS 11 & 12,
LANDBLOCK 83,
T.P. MCCAMPBELL
SUBDIVISION
Env. 1765, Tube 35-1,
M.R.S.P.C.T.

LOT 12-A, BLOCK 83,
T.P. MCCAMPBELL SUBDIVISION
Env.1886, Tube 35-6, M.R.S.P.C.T.

S/2 OF FARM LOT 11,
LANDBLOCK 83,
T.P. MCCAMPBELL
SUBDIVISION
Vol. 11, Pgs. 21-22,
M.R.S.P.C.T.
(Est. of Ninfa Contreras,
CF#144589, D.R.S.P.C.T.)



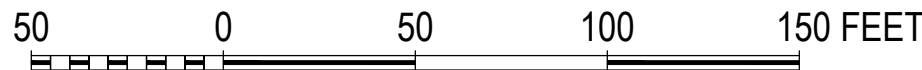
LOTS 12-B & 12-C, BLOCK 83,
T.P. MCCAMPBELL SUBDIVISION

City of Ingleside, San Patricio County, Texas

BEING A REPLAT OF 2.426 ACRES OF LAND EMBRACING THE NORTHEAST ONE-QUARTER FARM LOT 12, LANDBLOCK 83, T.P. MCCAMPBELL SUBDIVISION, CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 11, PAGES 21-22, MAP RECORDS OF SAN PATRICIO COUNTY, TEXAS, AND GENERALLY BEING THE SAME TRACT DESCRIBED IN A DEED OF RECORD UNDER VOLUME 262, PAGE 644, DEED RECORDS OF SAN PATRICIO COUNTY, TEXAS.

FEBRUARY 27, 2025

SCALE 1" = 50'



GRAPHIC SCALE

METES & BOUNDS DESCRIPTION

BEING THE DESCRIPTION OF 2.426 ACRES OF LAND EMBRACING THE NORTHEAST ONE-QUARTER OF FARM LOT 12, LANDLOCK 83, T.P. MCCAMPBELL SUBDIVISION, CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 11, PAGES 21-22, MAP RECORDS OF SAN PATRICIO COUNTY, TEXAS, AND GENERALLY BEING THE SAME TRACT DESCRIBED IN A DOCUMENT OF RECORDS UNDER VOLUME 262, PAGE 644, DEED RECORDS OF SAN PATRICIO COUNTY, TEXAS, WITH SAID 2.426 ACRES OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGIN, at a point in the South R.O.W. line of Kenney Lane, also called Kenny Lane, and being the existing common corner of Farm Lots 11 and 12, of said Landblock 83 and being the NORTHEAST corner and PLACE OF BEGINNING of this survey;

THENCE, South 32°45'47" West, along and with the common boundary line of said Farm Lots 11 and 12, at 10.0 feet, pass a 5/8" steel rebar set online, a total distance of 638.58 feet to an iron pipe found for Northeast corner of Lot 12-A, according to the plat recorded in Envelope 1886, Tube 35-6, Map Records of San Patricio County, Texas, and being the SOUTHEAST corner of this survey;

THENCE, North 57°14'02" West, along and with the common boundary line of this tract and said Lot 12-A, a distance of 165.54 feet to an iron pipe found for the Southeast corner of Lot 13-D, according to the plat recorded in Envelope 1648, Tube 34-2, Map Records of San Patricio County, Texas, and being the SOUTHWEST corner of this survey;

THENCE, North 32°48'44" East, along and with the common boundary line of this tract and said Lot 13-D, a distance of 640.02 feet to a 5/8" steel rebar found in the South R.O.W. line of Kenney Lane and being the NORTHWEST corner of this survey;

THENCE, South 56°43' 57" East, along and with the South R.O.W. line of Kenney Lane, a distance of 165.0 feet to the PLACE OF BEGINNING of this survey and containing 2.426 acres of land, more or less.

- 1) 5/8" Steel Rebars found or set all property corners unless otherwise shown. All set 5/8" steel rebar are capped with "Griffith & Brundrett", S/8" = 5/8" steel rebar, F/8" = Found 5/8" steel rebar. FIP = Found Iron Pipe
- 2) Bearings & Directional Control based on NAD 83, Texas State Plane, South Zone.
- 3) Total platted area equals 2,426 Acres or 105,655 Square Feet of land.
Total Platted Lots = 2,388 Acres or 104,005 Square Feet of land.
Dedication = 0.038 Acres or 1650 Square Feet of land.
- 4) Property located within the City Limits of Ingleside and must comply with all City Building Codes, Regulations and Set Backs. Standard Setbacks are as follows:
25' Front Bldg. Line, 15' Rear Bldg. Line, 5' Side Yard Setback
- 5) 10.0' (1650 Sq.Ft.) dedicated to the City of Ingleside, by this replat.

This is to certify that I have consulted the Federal Flood Hazard Map dated 11-14-16, and found that the property described herein is x (or) is not located in a "Special Flood Hazard Area," Flood Zone "AE", Base Elevation 12', Panel No. 0465E, Community No. 485480.

This information is based on scaling the location of this survey on the above referenced map and is intended to be used to determine insurance rates only and not identify specific flooding conditions. Subject to change by FEMA.

State of Texas
County of Aransas

I, J.L. Brundrett, Jr., Registered Professional Land Surveyor in the State of Texas, do hereby certify that the foregoing plat was prepared from surveys made on the ground under my direction and supervision and is true and correct, and that I have been engaged to set all lot and block corners and reference points and complete such operations without delay.

This _____ day of _____, A.D., 2025.

J.L. BRUNDRETT, JR.
R.P.L.S.
Reg. No. 2133

The seal is an octagonal emblem with a double-lined border. Inside the border, the words "STATE OF TEXAS" are arched across the top, "REGISTERED" is arched below it, and "PROFESSIONAL LAND SURVEYOR" is arched across the bottom. In the center is a five-pointed star. Below the star, the text "J.L. BRUNDRETT, JR." is written in a bold, serif font, followed by the number "2133" in a larger, bold, serif font. The entire seal is rendered in a light gray, semi-transparent style.

State of Texas
County of San Patricio

This plat of the herein described property is approved on behalf of the City of Ingleside by the Planning and Zoning Commission.

This the _____ day of _____, A.D. 2025.

Chairman

Secretary

State of Texas County of San Patricio
This plat of the herein described property is approved on behalf of the City of Ingleside by the City Council.
This the _____ day of _____, A.D. 2025.
_____ Mayor
_____ City Secretary

State of Texas
County of San Patricio

I, Gracie Alaniz-Gonzales, Clerk of the County Court in and for San Patricio County, Texas, do hereby certify that the foregoing instrument of writing dated the _____ day of _____, A.D. 2025, with its certificate of authentication was filed for record in my office the day of _____, A.D. 2025, at _____ o'clock ____m. and duly recorded the day of _____, A.D. 2025, at _____ o'clock ____m. in the Map Records of San Patricio County, Texas in Envelope _____, Tube _____.

Witness my hand and seal of the County Court, in and for San Patricio County, Texas, at office in Sinton, Texas, the day and year last written above.

Gracie Alaniz-Gonzales

By: _____ Deputy

Official Public Records No. _____

HAGENSICK JOHNNIE EDWARD
2332 KENNEY LANE
INGLESIDE, TX 78362

BARFOOT JOHNNIE B JR
2302 KENNEY LANE
INGLESIDE, TX 78362

HAM GRANT
PO BOX 1906
PORT ARANSAS, TX 78373

LEAH ROGER D & ANGELA A
62 WEST WILDWOOD
ROCKPORT, TX 78382

CONTRERAS DAVID REBEN II
2339 KENNEY LN
INGLESIDE, TX 78362

CONTRERAS NINFA R (ESTATE)
C/OEXECUTOR LEON/CONTRERAS
JR
2299 KENNEY LN
INGLESIDE, TX 78362

HILL CHARLES (DEC'D) & PAULA
PO BOX 369
INGLESIDE, TX 78362

GONZALES JOSEPH L & JANET H
2424 MCCULLOUGH LN
INGLESIDE, TX 78362

VASQUEZ RAUL E
2404 MCCULLOUGH
INGLESIDE, TX 78362

CONTRERAS DAVID
2339 KENNY LN
INGLESIDE, TX 78362

ARZOLA PEDRO JR & DORA L
613 S GULF ST
PORT ARANSAS, TX 78373

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 16

Deliberate and take appropriate action on the election of a Mayor Pro-Tem in accordance with Section 3.05 of the Ingleside City Charter.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

In accordance with City Charter following each election, the Council Members will elect a Mayor Pro-Tem.

Section 3.05. - Mayor and Pro-Tem.

The Mayor shall be the official head of the City government. He/she shall preside at all meetings of the City Council, shall have a vote on all City Council actions, and shall, when authorized by the City Council, sign all official documents such as ordinances, resolutions, conveyances, grant agreements, official plats, contracts, and bonds. He/she shall perform such other duties consistent with this Charter or as may be imposed upon him/her by City Council. He shall not have the power to veto.

The Mayor Pro-Tem shall be a Councilmember elected by the City Council at the first regular City Council meeting following each regular City election. The Mayor Pro-Tem shall act as Mayor during the disability or absence of the Mayor or when directed by the City Council if the Mayor refuses to act and in this capacity shall have the rights conferred upon the Mayor.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Recommendation for Council to elect a Mayor Pro-Tem.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 17

Deliberate and take appropriate action on a Resolution for a replat affecting the following property: Property ID#s 44039 & 44040 Lots 1 & 2 Block 2 Frank Phelps Garden Tracts.

SUBMITTED BY: Bernard Rodriguez, Director of Development Services

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

A two-lot replat subdivision, the property is located on the corner of FM 1069 and North Street inside Ingleside city limits. The purpose of the replat is to take the two existing lots that face FM 1069 and reconfigure the lots to face North Street. Within the Frank Phelps Gardens subdivision, the property is zoned R-1 Single Family Residential District. The surrounding land use consists of single-family residential.

The city of Ingleside will provide both water and wastewater utility services. Staff met with the City of Ingleside development departments to discuss the proposed minor plat. It was determined that infrastructure in this area would support the proposed development. Furthermore, a visual inspection of the proposed replat shows an existing structure on the proposed lot 2-R. If this structure is to remain, verification is required that the structure is within the bounds of the setbacks and building lines shown on the proposed plat. Per city crews, a 10" sewer line exists in the utility easement just east of lot 2-R and a 2" water line exists in the same utility easement. A 6' utility easement is noted at the rear of the proposed two lots. The Drainage Report states that the "lots would have minimal impact on the drainage runoff in the area".

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

The Ingleside Planning and Zoning Commission and Development Services Staff recommend approval.

ATTACHMENTS:

1. Leon Contreras Jr Frank Phelps Replat Application
2. #665 - Voting Record_Signed

3. RES 2025-XX #665-Resolution



PO Drawer 400 • 2665 San Angelo • Ingleside, TX 78362
Phone: 361-776-3815 - building@inglesidetx.gov

PRELIMINARY AND/OR FINAL PLAT/REPLAT OF PROPERTY

Date Filed: 2-21-25

Receipt #: 00898727

In accordance with the Planning and Zoning Subdivision Ordinance, Chapter 54, Article III, application for preliminary and/or final plat/replat is requested on the property below:

Applicant Name: Leon Contreras, Jr. (Executor)

Address: 2299 Kenny Lane, Ingleside, TX 78362

Phone #: 361.523.9877

Email Address: lcontreras361@hotmail.com

Property owner name (if different): The Estate of Ninfa R. Contreras

Address: 2299 Kenny Lane, Ingleside, TX 78362

Phone #: _____

Email Address: _____

Legal description of property to be platted:

Lot: 1 & 2 Blk: 2 Subdivision: Frank Phelps Garden Tracts

Lot Size: 115 Ft X 110 Ft Street name facing location: North Street

New legal description of property if approved:

Lot: 1-R & 2-R Blk: 2 Subdivision: Frank Phelps Garden Tracts

I CERTIFY THAT THE ABOVE ANSWERS ARE TRUE AND CORRECT. I ALSO UNDERSTAND THAT ATTENDANCE IS MANDATORY, EITHER BY MYSELF OR A REPRESENTATIVE, AT BOTH PLANNING & ZONING AND THE CITY COUNCIL, FOR THIS REQUEST TO BE CONSIDERED. I ALSO UNDERSTAND THAT FAILURE TO ATTEND WILL RESULT IN TERMINATION OF PROCESS AND RE-APPLICATION WILL BE REQUIRED.

Planning & Zoning Public Hearing: _____ Time: _____

City Council Public Hearing: _____ Time: _____

Signature of Applicant: Leon Contreras Jr. Date: _____

Signature of Owner: _____ Date: _____

Accepted by the Building Department on 2-21-25 By: Brian Heggan

Owner Certification

State of Texas
County of San Patricio

THE ESTATE OF NINFA R. CONTRERAS

does hereby certify that I (we) are the owner(s) of the lands embraced within the boundaries of the foregoing plat and that I (we) have had said land surveyed and platted as shown hereon; that the public easement, as depicted on the plat is dedicated to the public use for the installation, operation and use of public utilities; and that this map was made for the purpose of description and dedication.

This the ____ day of _____, A.D., 202__.

LEON CONTRERAS, JR., Executor

State of Texas
County of _____

This instrument was acknowledged before me by:

LEON CONTRERAS, JR., Executor of

THE ESTATE OF NINFA R. CONTRERAS

This the ____ day of _____, A.D., 202__.

Notary Public, in and for the State of Texas

Flood Data

This is to certify that I have consulted the Federal Flood Hazard Map dated 11-4-16, and found that the property described herein is _____ (or) is not X located in a "Special Flood Hazard Area." Flood Zone "X", Base Elevation N/A, Panel No. 0605E, Community No. 485480.

This information is based on scaling the location of this survey on the above referenced map and is intended to be used to determine insurance rates only and not identify specific flooding conditions. Subject to change by FEMA.

Notes

1.) 5/8" Steel Rebars found or set all property corners unless otherwise shown. All set 5/8" steel rebar are capped with "Griffith & Brundrett". S5/8 = Set 5/8" steel rebar

2.) Plat bearing used for Directional Control, unless otherwise stated.

3.) Total platted area equals 0.290 Acres or 12,650 Square Feet of land.

4.) Property located within the City Limits of Ingleside and must comply will all City Building Codes, Regulations and Set Backs. Setbacks for R-1 Residential are as follows:
25' Front Bldg. Line, 15' Rear Bldg. Line, 5' Side Yard

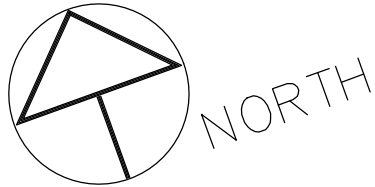
Locator Map:



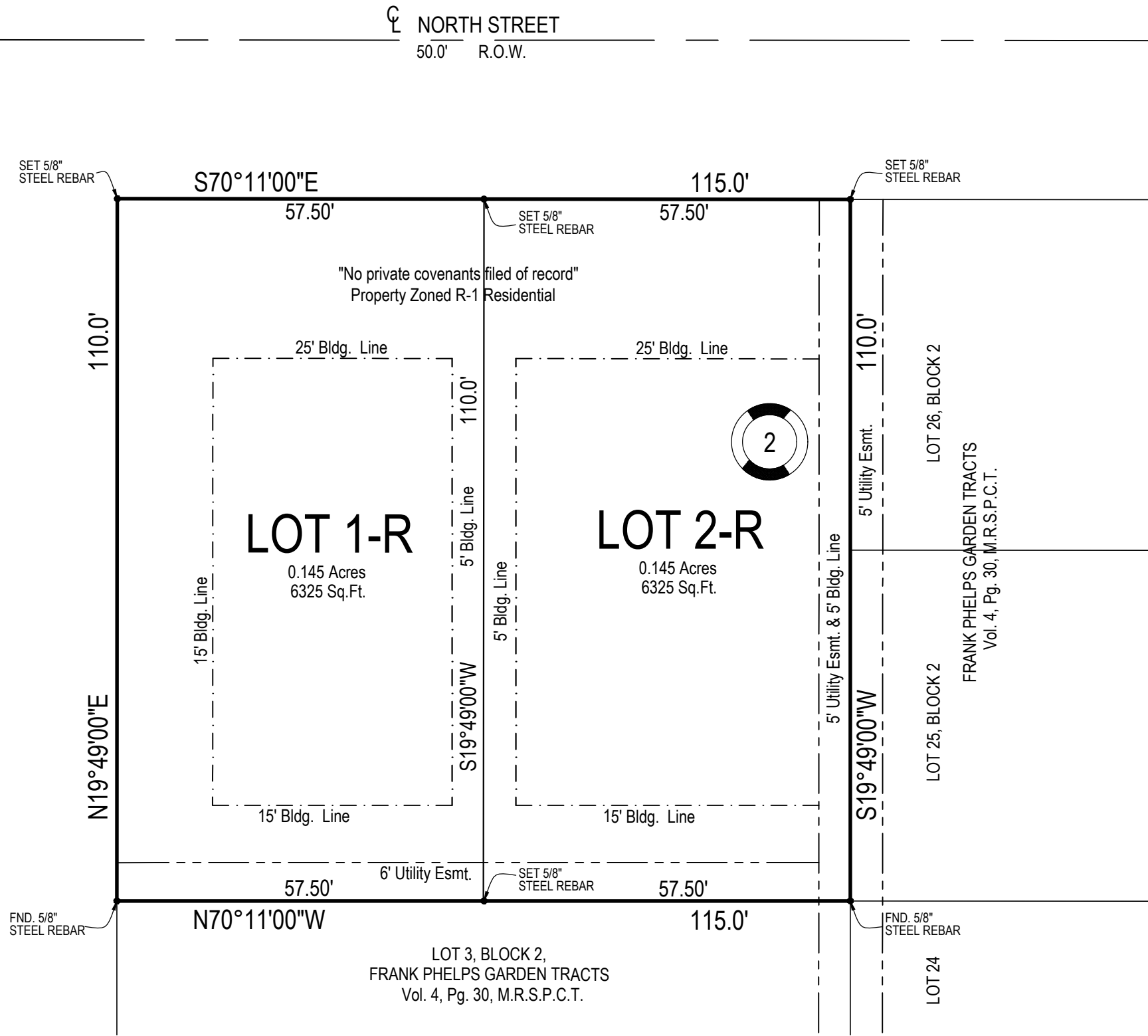
Firm Name and Address


411 S. Pearl St., P.O. Box 2322
Rockport, Texas 78381
Phone: 361-729-6479
Fax: 361-729-7933
Email: jerryb@gbsurveyor.com
Website: www.gbsurveyor.com

TBPELS FIRM NO. F-414



TEXAS STATE F.M. 1069 (MAIN STREET)
100.0' R.O.W.



FINAL PLAT OF A MINOR PLAT OF:
LOTS 1-R & 2-R, BLOCK 2,
FRANK PHELPS GARDEN TRACTS

City of Ingleside, San Patricio County, Texas

BEING A REPLAT OF LOTS 1 AND 2, BLOCK 2, FRANK PHELPS GARDEN TRACTS,
CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED
IN VOLUME 4, PAGE 30, MAP RECORDS OF SAN PATRICIO COUNTY, TEXAS.

DECEMBER 18, 2024

SCALE 1" = 20'

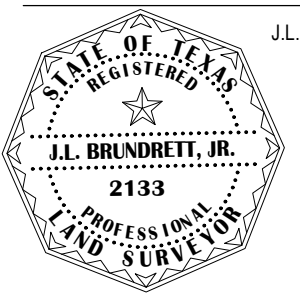


Surveyor Certification

State of Texas
County of Aransas

I, J.L. Brundrett, Jr., Registered Professional Land Surveyor in the State of Texas, do hereby certify that the foregoing plat was prepared from surveys made on the ground under my direction and supervision and is true and correct, and that I have been engaged to set all lot and block corners and reference points and complete such operations without delay.

This the ____ day of _____, A.D., 2024.


J.L. BRUNDRETT, JR.
R.P.L.S.
Reg. No. 2133

Planning & Zoning Commission

State of Texas
County of San Patricio

This plat of the herein described property is approved on behalf of the City of Ingleside by the Planning and Zoning Commission.

This the ____ day of _____, A.D. 2025.

Chairman

Secretary

City Council

State of Texas
County of San Patricio

This plat of the herein described property is approved on behalf of the City of Ingleside by the City Council.

This the ____ day of _____, A.D. 2025.

Mayor

City Secretary

County Clerk's Certification

State of Texas
County of San Patricio

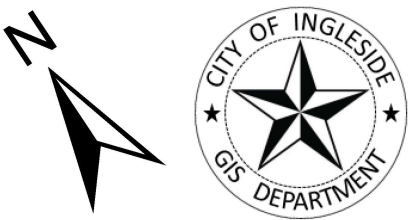
I, Gracie Alaniz-Gonzales, Clerk of the County Court in and for San Patricio County, Texas, do hereby certify that the foregoing instrument of writing dated the ____ day of _____, A.D. 2025, with its certificate of authentication was filed for record in my office the day of _____, A.D. 2025, at _____ o'clock ____m. and duly recorded the day of _____, A.D. 2025, at _____ o'clock ____m. in the Map Records of San Patricio County, Texas in Envelope _____, Tube _____.

Witness my hand and seal of the County Court, in and for San Patricio County, Texas, at office in Sinton, Texas, the day and year last written above.

Gracie Alaniz-Gonzales

By: _____ Deputy

Official Public Records No. _____



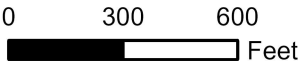
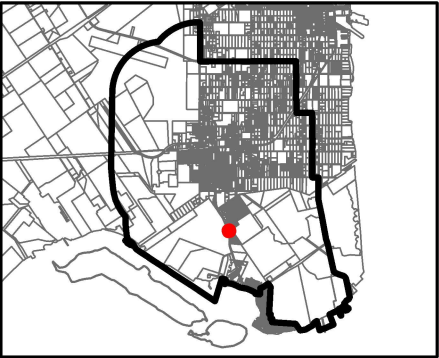
Replat

Frank Phelps Garden Tracts
File Date: 03/25/2025

P&Z Date: 04/21/25
Council Date: 05/13/2025

- Legend
- 200' Buffer
 - Subject Parcels
 - General Commercial
 - Industrial
 - Single-Family Residential
 - Local Commercial

This product is for informational purposes only and may not have been prepared for or be suitable for use in legal, engineering, or surveying products. It does not represent an on-the-ground survey and only represents the relative location of property boundaries.



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

February 19, 2025

City of Ingleside
Attn: Bernard Rodriguez
2665 San Angelo Street
Ingleside, TX 78362

Ref: Proposed Replat Lots 1-R & 2-R, Block 2, Frank Phelps Garden Tracts

Dear Mr. Rodriguez,

Please find attached Exhibit "A," a scaled copy of the San Patricio County Topographic Map showing the subject tract which is on the corner of FM 1069 and North Street in Ingleside, Texas.

This is a proposed two-lot subdivision with 12,650 square feet. This Replat does not create any new building sites. The purpose of the Replat is to take two existing lots and turn the two lots a different direction facing Front Street. This property is zoned R-1 and under that zoning designation, single family homes must be built. Single Family homes constructed on 6,325 square foot lots would have minimal impact on the drainage runoff in the area.

Should you have any questions, please feel free to call or email.

Sincerely,



J.L. Brundrett, P.E., R.P.L.S.

EXHIBIT "A"



**PLANNING & ZONING VOTING RECORD
& ATTENDANCE RECORD**

DATE: 04/21/2025

NO. 665

			DESCRIPTION
THIS APPLICATION <u>X</u> <u>REQUIRES</u> <u>DOES NOT REQUIRE</u> A SUPER MAJORITY VOTE BY CITY COUNCIL.	P R E S E N T O R A B S E N T	V O T E	DELIBERATE AND TAKE APPROPRIATE ACTION ON AN APPLICATION FILED BY LEON CONTRERAS, JR., REQUESTING A REPLAT FOR THE FOLLOWING PROPERTY: PROPERTY ID#S 44039 & 44040 LOTS 1 & 2 BLOCK 2 FRANK PHELPS GARDEN TRACTS TO LOTS 1-R & 2-R BLOCK 2 FRANK PHELPS GARDEN TRACTS.
ALAN BEAUBIEN (Place #1 - 12/31/25) 1 ST Term	P	Y	<u>PUBLIC HEARING NOTES</u> At 6:01 p.m. Vice Charman Wilson convened the Planning and Zoning into a Public Hearing. Speaking For: Elizabeth Brundrett of Griffith & Brundrett Surveying & Engineering, inc. spoke on behalf of Leon Contreras Jr for the two-lot replat of which the purpose is to take the two existing lots that face FM 1069 and reconfigure the lots to face North Street. Speaking Against: None There were no calls or letters of objection. At 6:03 p.m. Vice Chairman Wilson closed the Public Hearing and reconvened into Planning and Zoning Meeting. Motion: Commission Member Beaubien made a motion to recommend approval of the request. Commission Member Brown seconded the motion. Motion carried with all present voting in favor.  Vice Chairman <u>April 21, 2025</u> Date
JACOB LOPEZ (Place #2 - 12/31/25) 1 ST Term	P	Y	
CONNOR BROWN (Place # 3 - 12/31/25) 1 ST Term	P	Y	
(Place #4 - 12/31/26) 1 ST Term	-	-	
(Place # 5 - 12/31/26) 1 ST Term	-	-	
(Place #6 - 12/31/26) 1 ST Term	-	-	
CYNTHIA WILSON (Place #7 - 12/31/26) 1 ST Term	P	Y	

RESOLUTION NO. 2025-_____

**A RESOLUTION FOR A REPLAT AFFECTING THE FOLLOWING
PROPERTY: PROPERTY ID#'S 44039 & 44040 LOTS 1 & 2 BLOCK 2
FRANK PHELPS GARDEN TRACTS**

WHEREAS, application was made for the replat request for the real property hereinafter described; and

WHEREAS, notices have been given and published and public hearing held, all on the question of said replat, as required by law; and

WHEREAS, the Planning and Zoning Commission met and held a Public Hearing on April 21, 2025, wherein the replat was approved unanimously by all members present, and after hearing and considering the application, the comprehensive master plan of the city, the future development of the city as a whole, and other relevant factors, the City Council is of the opinion and finds that it is in the best interest of the public health, safety, and welfare of the city to allow the replat of this property;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

Approve the replat to be known as:

LOTS 1-R & 2-R BLOCK 2 FRANK PHELPS GARDEN TRACTS

PASSED AND APPROVED this 13th day of May, 2025, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City secretary

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 18

Deliberate and take appropriate action on a Resolution for a replat affecting the following property: Property ID#s 65919 & 41793 NE ¼ of Lot 12 Block 83 T.P. MCCAMPBELL.

SUBMITTED BY: Bernard Rodriguez, Director of Development Services

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

A two-lot replat subdivision, the property is located at 2299 Kenny Lane inside the Ingleside city limits. The purpose of the replat is to reconfigure the lots to allow residential construction on the proposed 12-B lot. The property is zoned R-1 Single Family Residential District and the surrounding land use consists of single-family residential.

The city of Ingleside will provide both water and wastewater utility services. Staff met with the City of Ingleside development departments to discuss the proposed minor plat. It was determined that infrastructure in this area would support the proposed development. Furthermore, a visual inspection of the proposed replat shows an existing structure on the proposed lot 12-B. If this structure is to remain, verification is required that the structure is within the bounds of the setbacks and building lines shown on the proposed plat. Per city crews, a 15" sewer line exists on Kenny Lane across the frontage of the property and a 6" water line exists in the same utility easement. A fire hydrant is located approximately 100' from the eastern edge of the property.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

The Ingleside Planning and Zoning Commission and Development Services Staff recommend approval.

ATTACHMENTS:

1. Leon Contreras Jr MCCAMPBELL Replat Application
2. #666 - Voting Record Signed
3. RES 2025-XX #666-Resolution



PO Drawer 400 • 2665 San Angelo • Ingleside, TX 78362
Phone: 361-776-3815 - building@inglesidetx.gov

PRELIMINARY AND/OR FINAL PLAT/REPLAT OF PROPERTY

Date Filed: _____

Receipt #: _____

In accordance with the Planning and Zoning Subdivision Ordinance, Chapter 54, Article III, application for preliminary and/or final plat/replat is requested on the property below:

Applicant Name: Leon Contreras, Jr.

Address: 2299 Kenny Lane, Ingleside, TX 78362

Phone #: 361.523.9877

Email Address: lcontreras361@hotmail.com

Property owner name (if different): same

Address: _____

Phone #: _____

Email Address: _____

Legal description of property to be platted:

Lot: NE 1/4 of 12 Blk: 83 Subdivision: TP McCampbell Subdivision

Lot Size: 165 Ft X 640 Ft Street name facing location: Kenney Ln

New legal description of property if approved:

Lot: 12-B & 12-C Blk: 83 Subdivision: TP McCampbell Subdivision

I CERTIFY THAT THE ABOVE ANSWERS ARE TRUE AND CORRECT. I ALSO UNDERSTAND THAT ATTENDANCE IS MANDATORY, EITHER BY MYSELF OR A REPRESENTATIVE, AT BOTH PLANNING & ZONING AND THE CITY COUNCIL, FOR THIS REQUEST TO BE CONSIDERED. I ALSO UNDERSTAND THAT FAILURE TO ATTEND WILL RESULT IN TERMINATION OF PROCESS AND RE-APPLICATION WILL BE REQUIRED.

Planning & Zoning Public Hearing: _____ Time: _____

City Council Public Hearing: _____ Time: _____

Signature of Applicant: Leon Contreras Jr. Date: _____

Signature of Owner: _____ Date: _____

Accepted by the Building Department on _____ By: _____

Owner Certification	
State of Texas County of San Patricio	
LEON CONTRERAS, JR.	
does hereby certify that I (we) are the owner(s) of the lands embraced within the boundaries of the foregoing plat and that I (we) have had said land surveyed and platted as shown hereon; that the public easement, as depicted on the plat is dedicated to the public use for the installation, operation and use of public utilities; and that this map was made for the purpose of description and dedication.	
This the ____ day of _____, A.D., 2025.	
LEON CONTRERAS, JR.	

State of Texas
County of _____

This instrument was acknowledged before me by:

LEON CONTRERAS, JR.

This the _____ day of _____, A.D., 2025.

Notary Public, in and for the State of Texas

[illegible]

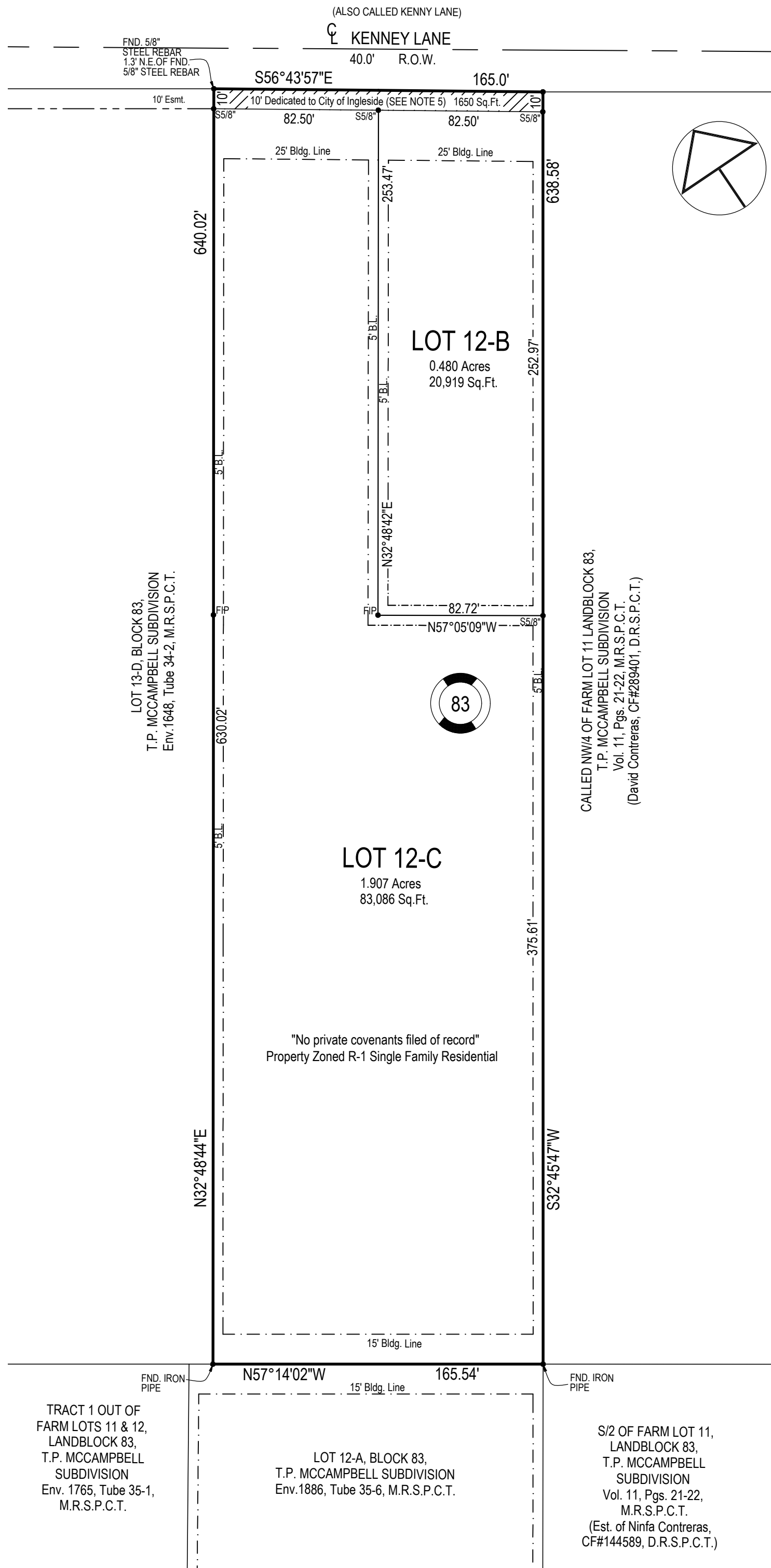
 Griffith & Brundrett
Surveying & Engineering, Inc.

411 S. Pearl St., P.O. Box 2322
Rockport, Texas 78381

☎: 361-729-6479
☎: 361-729-7933
✉: jerryb@gsurveyor.com
🌐: www.gbsurveyor.com

TBPELS FIRM NO. F-414

File Name: Replats/Ingleside/TP, 83, 12B_12C



- 1) 5/8" Steel Rebars found or set at all property corners unless otherwise shown. All set 5/8" steel rebar are capped with "Griffith & Brundrett". S5/8 = Set 5/8" steel rebar, F5/8 = Found 5/8" steel rebar. FIP = Found from Pipe
- 2) Bearings & Directional Control based on NAD 83, Texas State Plane, South Zone.
- 3) Total platted area equals 2,426 Acres or
105,655 Square Feet of land.
Total Platted Lots = 2,388 Acres or 104,005 Square Feet of land.
Dedication = 0.038 Acres or 1650 Square Feet of land.
- 4) Property located within the City Limits of Ingleside and must comply with all City Regulations, Codes, Ordinances and Set Backs. Standard Setbacks are as follows:
25' Front Bldg. Line, 15' Rear Bldg. Line, 5' Side Yard Setback
- 5) 10.0' (1650 Sq.Ft.) dedicated to the City of Ingleside, by this replat.

This is to certify that I have consulted the Federal Flood Hazard Map dated 11-4-16, and found that the property described herein is x (or) is not located in a "Special Flood Hazard Area." Flood Zone "AE", Base Elevation 12', Panel No. 0465E, Community No. 485480.

This information is based on scaling the location of this survey on the above referenced map and is intended to be used to determine insurance rates only and not identify specific flooding conditions. Subject to change by FEMA.

State of Texas
County of Aransas

I, J. L. Brundrett, Jr., Registered Professional Land Surveyor in the State of Texas, do hereby certify that the foregoing plat was prepared from surveys made on the ground under my direction and supervision and is true and correct, and that I have been engaged to set all lot and block corners and reference points and complete such operations without delay.

This _____ day of _____, A.D., 2025.

STATE OF TEXAS
REGISTERED
J. L. BRUNDRETT, JR.
2133
PROFESSIONAL
LAND SURVEYOR

J. L. BRUNDRETT, JR.
R.P.L.S.
Reg. No. 2133

State of Texas
County of San Patricio

This plat of the herein described property is approved on behalf of the City of Ingleside by the Planning and Zoning Commission.

This the _____ day of _____, A.D. 2025.

Chairman

Secretary

State of Texas
County of San Patricio

This plat of the herein described property is approved on behalf of the City of Ingleside by the City Council.

This the _____ day of _____, A.D. 2025.

Mayor

City Secretary

State of Texas
County of San Patricio

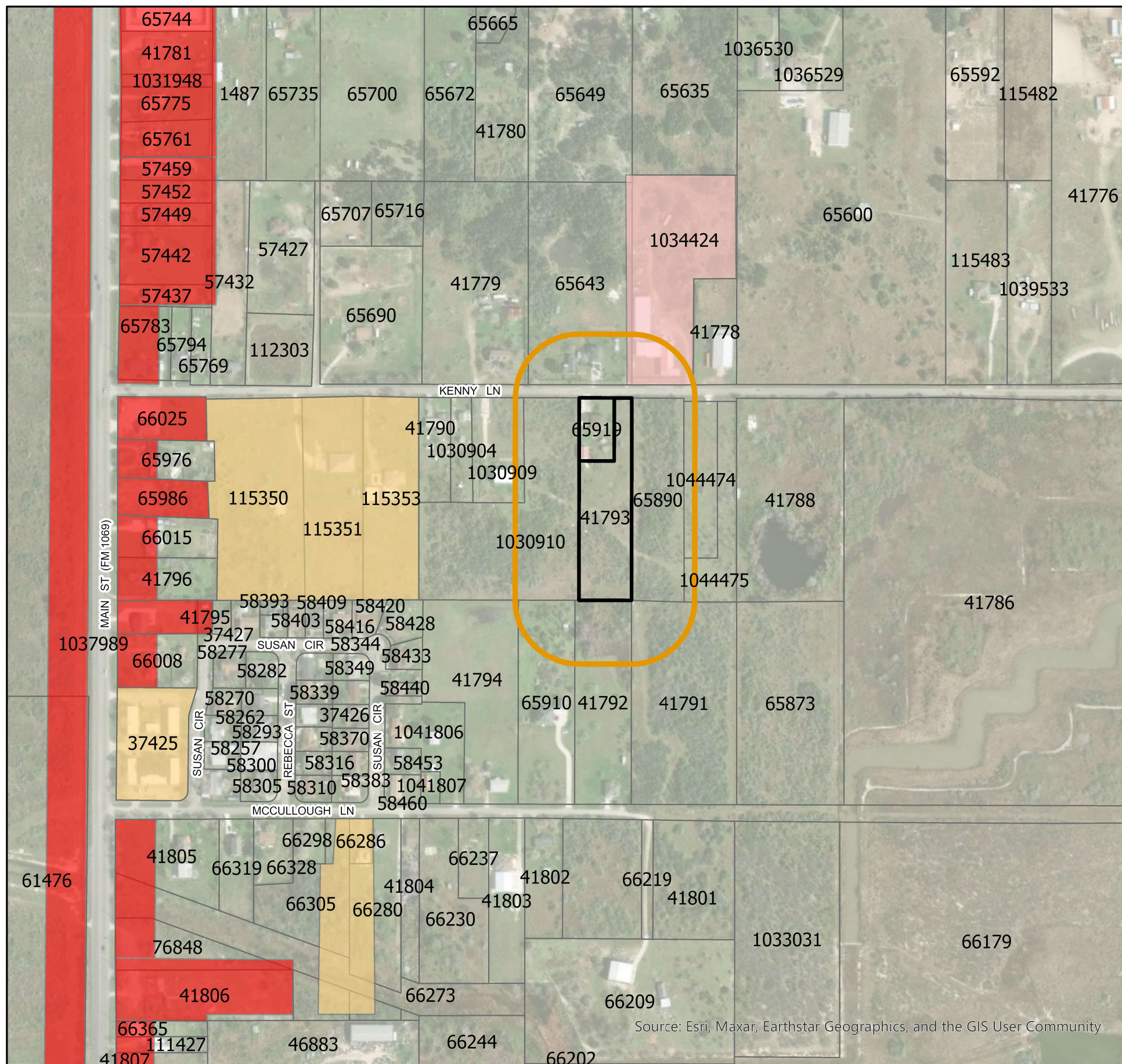
I, Gracie Alaniz-Gonzales, Clerk of the County Court in and for San Patricio County, Texas, do hereby certify that the foregoing instrument of writing dated the _____ day of _____, A.D. 2025, with its certificate of authentication was filed for record in my office the day of _____, A.D. 2025, at _____ o'clock ____m. and duly recorded the day of _____, A.D. 2025, at _____ o'clock ____m. in the Map Records of San Patricio County, Texas in Envelope _____, Tube _____.

Witness my hand and seal of the County Court, in and for San Patricio County, Texas, at Sinton, Texas, the day and year last written above.

Gracie Alaniz-Gonzales

By: _____ Deputy

Official Public Records No. _____



Replat

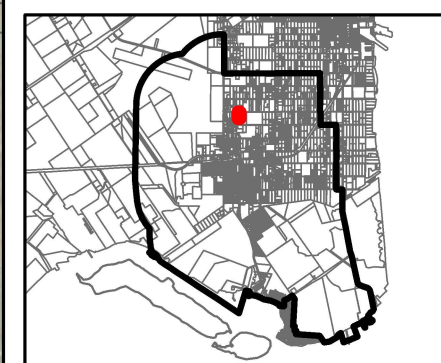
McCampbell
File Date: 03/25/2025

P&Z Date: 04/21/25
Council Date: 05/13/2025

Legend

-  200' Buffer
 Subject Parcels
 General Commercial
 Local Commercial
 Multi-Family Residential
 Single Family Residential

This product is for informational purposes only and may not have been prepared for or be suitable for use in legal, engineering, or surveying products. It does not represent an on-the-ground survey and only represents the relative location of property boundaries.



0 300 600
Feet

February 19, 2025

City of Ingleside
Attn: Bernard Rodriguez
2665 San Angelo Street
Ingleside, TX 78362

Ref: Proposed Replat Lots 12-B & 12-C, Block 83, TP McCampbell Subdivision

Dear Mr. Rodriguez,

Please find attached Exhibit "A," a scaled copy of the San Patricio County Topographic Map showing the subject tract which faces Kenney Lane in Ingleside, Texas.

This is a proposed two-lot subdivision with 2.426 Acres. This property is zoned R-1 and under that zoning designation, single family homes must be built. Single Family homes constructed on 20,932 and 83,074 square foot lots would have minimal impact on the drainage runoff in the area.

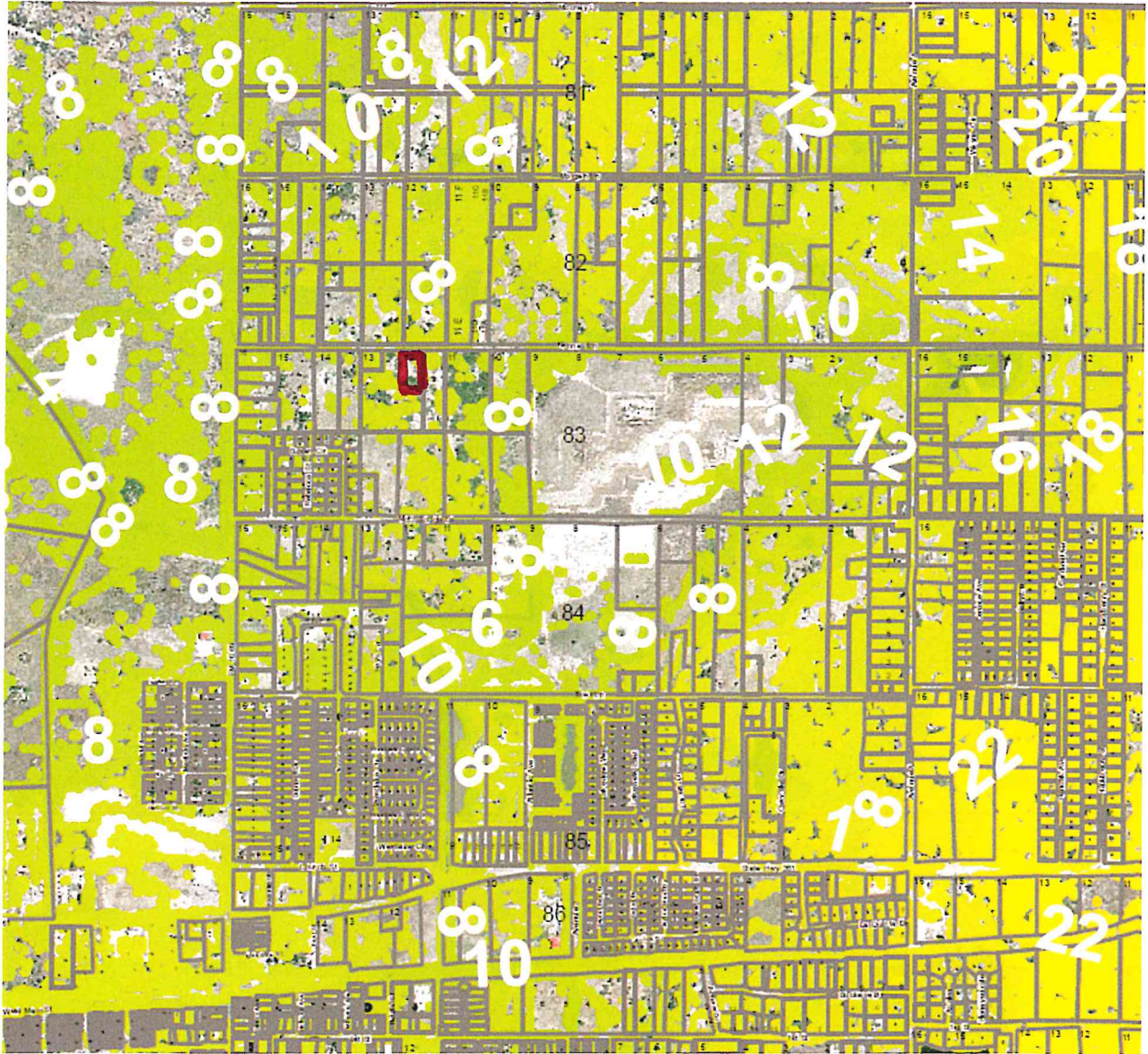
Should you have any questions, please feel free to call or email.

Sincerely,



J.L. Brundrett, P.E., R.P.L.S.

EXHIBIT "A"



**PLANNING & ZONING VOTING RECORD
& ATTENDANCE RECORD**

DATE: 04/21/2025

NO. 666

	P R E S E N T O R A B S E N T	V O T E	DESCRIPTION
THIS APPLICATION <u>X</u> <u>REQUIRES</u> <u>DOES NOT REQUIRE</u> A SUPER MAJORITY VOTE BY CITY COUNCIL.			DELIBERATE AND TAKE APPROPRIATE ACTION ON AN APPLICATION FILED BY LEON CONTRERAS, JR., REQUESTING A REPLAT FOR THE FOLLOWING PROPERTY: PROPERTY ID#S 65919 & 41793 NE ¼ OF LOT 12 BLOCK 83 T.P. MCCAMPBELL, ALSO KNOWN AS 2299 KENNEY LANE, TO LOTS 12-B, & 12-C BLOCK 83 T.P. MCCAMPBELL.
ALAN BEAUBIEN <i>(Place #1 - 12/31/25)</i> 1 ST Term	P	Y	<u>PUBLIC HEARING NOTES</u> At 6:04 p.m. Vice Charman Wilson convened the Planning and Zoning into a Public Hearing. Speaking For: Elizabeth Brundrett of Griffith & Brundrett Surveying & Engineering, inc. spoke on behalf of Leon Contreras Jr for the two-lot replat of which the purpose is to reconfigure the lots to allow residential construction on the proposed 12-B lot. Speaking Against: None
JACOB LOPEZ <i>(Place #2 - 12/31/25)</i> 1 ST Term	P	Y	
CONNOR BROWN <i>(Place # 3 - 12/31/25)</i> 1 ST Term	P	Y	There were no calls or letters of objection.
<i>(Place #4 - 12/31/26)</i> 1 ST Term	-	-	At 6:05 p.m. Vice Chairman Wilson closed the Public Hearing and reconvened into Planning and Zoning Meeting.
<i>(Place # 5 - 12/31/26)</i> 1 ST Term	-	-	Motion: Commission Member Beaubien made a motion to recommend approval of the request. Commission Member Lopez seconded the motion. Motion carried with all present voting in favor.
<i>(Place #6 - 12/31/26)</i> 1 ST Term	-	-	 Vice Chairman
CYNTHIA WILSON <i>(Place #7 - 12/31/26)</i> 1 ST Term	P	Y	<u>April 21, 2025</u> Date

RESOLUTION NO. 2025-_____

**A RESOLUTION FOR A REPLAT AFFECTING THE FOLLOWING
PROPERTY: PROPERTY ID#'S 65919 & 41793 NE ¼ OF LOT 12 BLOCK
83 T.P. MCCAMPBELL**

WHEREAS, application was made for the replat request for the real property hereinafter described; and

WHEREAS, notices have been given and published and public hearing held, all on the question of said replat, as required by law; and

WHEREAS, the Planning and Zoning Commission met and held a Public Hearing on April 21, 2025, wherein the replat was approved unanimously by all members present, and after hearing and considering the application, the comprehensive master plan of the city, the future development of the city as a whole, and other relevant factors, the City Council is of the opinion and finds that it is in the best interest of the public health, safety, and welfare of the city to allow the replat of this property;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

Approve the replat to be known as:

LOTS 12-B, & 12-C BLOCK 83 T.P. MCCAMPBELL

PASSED AND APPROVED this 13th day of May, 2025, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City secretary

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 19

Deliberate and take appropriate action on awarding the 2.0 MGD Waste Water Treatment Plant Bid to Associated Construction Partners (ACP) in the amount of \$41,205,016.00.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

In an effort for the City of Ingleside to stay in compliance with the requirements set forth by the Texas Commission on Environmental Quality (TCEQ), the City hired Hanson Professional Service to design, procure, and administer the construction of the new wastewater treatment plant. The current design capacity of the existing plant is 1.2 million gallons per day (MGD), and the newly designed plant will have the capacity of treating 2.0 (MGD). The City of Ingleside received sealed competitive bids for the construction of the new 2.0 MGD Wastewater Treatment Plant until 2:00 pm local time on March 19th, 2025. In attendance at the bid opening were Melanie Gavlik and Michelle Alvarez, of Hanson Professional Services, Gary Paredez, Jana Stork, Tommy Saucedo, Priscilla Solis, and Elisabeth Staton of the City of Ingleside. Representatives from Posillico and Associated Construction Partners were in attendance. At 2:00 pm local time, the acceptance of sealed bids was officially closed, at which time only two (2) bids had been received. The bids were opened and recorded, and the representatives were advised that Hanson Professional Services would review and evaluate the bids. They were submitted to the Texas Water Development Board (TWDB) for review and approval. Notice of final approval from TWDB to award the bid was received by email on May 8, 2025 from Mr. Sam Kiger.

FISCAL ANALYSIS:

This project is being partially funded by a loan from the Texas Water Development Board (TWDB) and the City Council has provided additional funding mechanisms for the project, including a Certificate of Obligation in the amount of \$18,000,000.

RECOMMENDATION:

Staff recommends awarding the 2.0 MGD Waste Water Treatment Plant Bid to Associated Construction Partners (ACP) in the amount of \$41,205,016.00.

ATTACHMENTS:

1. Bid Evaluation - Ingleside - New 2.0 MGD WWTP

March 25, 2025

Mr. Brenton B. Lewis
City Manager, City of Ingleside
2671 San Angelo Avenue
City State & ZIP

Re: **BID EVALUATION**
New 2.0 MGD Wastewater Treatment Plant (Re-Bid)
TWDB – CWSRF 73782
City of Ingleside

Dear Mr. Lewis:

On March 19, 2025, bids were received and opened for the **New 2.0 MGD Wastewater Treatment Plant (Re-Bid)**. The project consists of the construction of a 2.0 MGD wastewater treatment plant.

A total of two (2) bids were received and reviewed for accuracy and compliance with the bid documents. The two bidders are Posillico Civil, Inc. from Austin, Texas and Associated Construction Partners, Ltd. from Boerne, Texas. We have enclosed a copy of the Bid Tabulation for your reference.

The low bidder based on both the base bid and the City requested additive/deductive alternate combination, was Associated Construction Partners, from Boerne, Texas. The table below outlines the base bid and the requested additive/deductive alternate items:

Scenario 1

Base Bid	\$41,260,016.00
-----------------	------------------------

Scenario 2

Base Bid	\$41,260,016.00
Deduct A2 – Demolition of the Existing South WWTP	(\$75,000.00)
Deduct A3 – North Berm Construction	(\$40,000.00)
Additive A4 – South WWTP Haz Waste	\$60,000.00
Base Bid plus the Additive/Deductive Bid Items	\$41,205,016.00

Based on the information provided in the bid documents and feedback based on their references, the contractor appears to be qualified to complete the work. We recommend that the City consider an award contingent upon final TWDB approval.

If awarded, the Contractor will have 730 days from the issuance of a notice to proceed to achieve substantial completion of the project and would be required to provide additional documents as

outlined in the Contract Documents, including their schedule, performance bond, payment bond, and insurance certification.

Should you have any questions or require any additional information, please do not hesitate to contact us,

Sincerely,

HANSON PROFESSIONAL SERVICES INC.



Melanie Gavlik, P.E.
Project Manager

Enclosure: Bid Tabulation Sheet



TBPE F-417 ■ TBPLS F-10039500 ■ TBPG F-50556
4501 Gollihar Road, Corpus Christi, TX 78411 PH: 361-814-9900 FX: 361-814-4401

BID TABULATION

Title: New 2.0 MGD Wastewater Treatment Plant (Re-Bid)

PROJECT #: 19L0228

Bid Date: March 19, 2025

Bidder:				Associated Construction Partners		Posillico Civil, Inc.	
Location:				Boerne, Texas		Austin, Texas	
Proposal:				X		X	
Bid Security (Bond):				X		X	
Statement of Bidder Qualifications:				X		X	
Non-Collusion Affidavit of Bidder:				X		X	
Addendum Acknowledgment				1, 2		1, 2	
WRD-255				X		X	
SRF-404				X		X	
TWDB-0216				X		X	
TWDB-0217				X		X	
TWDB-0373				X		X	
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
GENERAL							
1	Mobilization	1	LS	\$1,845,000.00	\$1,845,000.00	\$2,000,000.00	\$2,000,000.00
2	Bonding & Insurance	1	LS	\$492,000.00	\$492,000.00	\$400,000.00	\$400,000.00
3	North WWTP Demolition	1	LS	\$450,000.00	\$450,000.00	\$625,700.00	\$625,700.00
4	South WWTP Demolition	1	LS	\$150,000.00	\$150,000.00	\$629,600.00	\$629,600.00
5	Yard Piping	1	LS	\$2,500,000.00	\$2,500,000.00	\$2,236,400.00	\$2,236,400.00
6	Site Work	1	LS	\$2,442,000.00	\$2,442,000.00	\$5,913,600.00	\$5,913,600.00
7	Plant Lift Station	1	LS	\$1,650,000.00	\$1,650,000.00	\$1,737,700.00	\$1,737,700.00
8	Headworks Structure	1	LS	\$950,000.00	\$950,000.00	\$1,079,400.00	\$1,079,400.00
9	Mechanical Screen and Washer Compactor	1	LS	\$850,000.00	\$850,000.00	\$480,900.00	\$480,900.00
10	Grit Removal Equipment	1	LS	\$1,250,000.00	\$1,250,000.00	\$1,186,100.00	\$1,186,100.00
11	Aeration and Sludge Basins	1	LS	\$3,450,000.00	\$3,450,000.00	\$3,437,000.00	\$3,437,000.00
12	Aeration Equipment	1	LS	\$3,050,000.00	\$3,050,000.00	\$4,299,300.00	\$4,299,300.00
13	Sludge Transfer Pumps	1	LS	\$550,000.00	\$550,000.00	\$379,100.00	\$379,100.00
14	Clarifiers	1	LS	\$5,000,000.00	\$5,000,000.00	\$4,402,300.00	\$4,402,300.00
15	RAS/WAS Pumps	1	LS	\$950,000.00	\$950,000.00	\$928,800.00	\$928,800.00
16	Chlorine Contact Chamber	1	LS	\$1,350,000.00	\$1,350,000.00	\$1,202,800.00	\$1,202,800.00
17	Chlorine Feed Building	1	LS	\$600,000.00	\$600,000.00	\$443,300.00	\$443,300.00
18	Plant Water System	1	LS	\$650,000.00	\$650,000.00	\$ 579,300.00	\$579,300.00
19	Sludge Drying Beds	1	LS	\$1,400,000.00	\$1,400,000.00	\$ 1,432,100.00	\$1,432,100.00
20	Filter Press Building	1	LS	\$1,350,000.00	\$1,350,000.00	\$ 2,030,400.00	\$2,030,400.00
21	Generators	1	LS	\$770,000.00	\$770,000.00	\$ 200,000.00	\$200,000.00
22	Plant Electrical	1	LS	\$5,800,000.00	\$5,800,000.00	\$ 3,490,000.00	\$3,490,000.00
23	Plant SCADA	1	LS	\$2,261,016.00	\$2,261,016.00	\$ 1,300,000.00	\$1,300,000.00
24	Lab/Office Building	1	LS	\$1,500,000.00	\$1,500,000.00	\$ 1,358,900.00	\$1,358,900.00
Base Bid Total:				\$41,260,016.00		\$41,772,700.00	

ALTERNATE DEDUCTS/ADDITIVES BID

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
A1	Sludge Press Building, Sludge Press, and Appurtenances (DEDUCT)	1	LS	\$1,350,000.00	\$1,350,000.00	\$1,340,700.00	\$1,340,700.00
A2	Demolition of the Existing South WWTP (DEDUCT)	1	LS	\$75,000.00	\$75,000.00	\$206,000.00	\$206,000.00
A3	North Berm Construction (DEDUCT)	1	LS	\$40,000.00	\$40,000.00	\$34,000.00	\$34,000.00
A4	South WWTP Haz Waste (ADDITIVE)	1	LS	\$60,000.00	\$60,000.00	\$65,000.00	\$65,000.00
Base Bid - A2 - A3 + A4				\$41,205,016.00		\$41,597,700.00	

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 20

Deliberate and take appropriate action on an agreement between the City of Ingleside and the Texas Coast Youth Soccer League for the use of N.O. Simmons Park Soccer Fields for the period from September 1, 2025, through November 30, 2025, and from January 13, 2026, through May 10, 2026.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Texas Coast Youth Soccer League has requested the use of the N.O. Simmons Park soccer fields for the period from September 1, 2025, through November 30, 2025, and from January 13, 2026, through May 10, 2026. During this period, the soccer league will conduct its scheduled league play and practices on these fields. The agreement allows for the Texas Coast Youth Soccer League to operate and maintain the concession stand located on the premises of N. O. Simmons Park. The City reserves the right to use the fields during the life of this contract for special city events, as long as they don't conflict with normal soccer league scheduled play and practices. A Special Use Permit will be issued individually for the use of the facility by other organizations.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

1. Texas Coast 25-26
2. DOCS1-#351121-v1-Soccer_Facility_Use_Agreement_25_26

City of Ingleside

Park Use Date Request

This form is required for all event requests at City Parks and Facilities. If a Park Use Permit or Special Use Permit is required, the Park Use Date Request form is not needed; those permits cover the information requested on this form.

Name of Organization: Texas Coast Youth Soccer League Non-Profit? Yes ☒ No ☐
Your Name: Gerald Crain HOT Fund Application? Yes ☐ No ☒
Address: P.O. Box 24 City Ingleside Zip 78362
Phone (include area code): 361-790-4017 Email: jerryc-1973@yahoo.com
Name of Event: Fall 2025/Spring 2026 Soccer Season Date of Event: Sept. 1, 2025 through Nov. 30, 25
Estimated Attendance: 100-150 people Then Jan. 3, 26 through May 10, 26

Facility Requested:

- ☐ Cove Park
- ☐ Faith Park
☐ Garden Center ☐ Dixie Diegel Fields ☐ Other _____
- ☐ Humble Community Center
- ☐ Live Oak Park
☐ Disc Golf ☐ Tennis Courts ☐ Bennie Diegel Fields
☐ Other: _____
- ☒ N.O. Simmons Park
☐ Basketball Pavilion ☐ Parking Lot ☐ Picnic Pavilion
☒ Soccer Fields ☐ Football Fields ☐ Other: _____
- ☐ Whitney Lake Park

Special Requests:

- ☐ Handwashing Stations ☐ Ticket Booths ☐ Trash Receptacles ☐ Barricades
☐ Move Soccer goals ☐ Temporary Fencing ☐ Electricity ☐ Water
☐ Overnight Camping

Specific time special use activity will take place: MON-FRI 4pm to 10pm, Sat 8am to 10pm, Sun.
Indicate set-up and take-down times: any time when tournaments scheduled 8am until 9pm

would like same contract set up as
This past Fall 24/spring 25 soccer season

Applicant Initial GC

City of Ingleside

It is understood that the renter/user of Ingleside community facilities at all times indemnify, defend, and hold harmless the City of Ingleside, Texas, its officers, employees and contractors from and against any and all claims, damages, losses and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Ingleside facilities. You will be responsible for cleanup and any damage incurred by your event.

NOTE: The permittee shall be responsible for returning the park's grounds to their original state. If signed by the Assistant Director of Parks and Recreation this document authorizes the Park Use Date Request. Additional contracts may be necessary based on the facility selected. Contact the Assistant Parks Director to verify.



Signature of Adult Applicant

4/8/25

Date:

Verification Section:

Applicant must obtain the signature of the Assistant Director of Parks and Recreation to confirm the requested facility is available on the requested date/time.

Assistant Director of Parks and Recreation Signature

Date:



FACILITY USAGE AGREEMENT THE CITY OF INGLESIDE AND TEXAS COAST YOUTH SOCCER LEAGUE

This agreement made and entered into this ____ day of _____, 2025 by and between Texas Coast Youth Soccer League, (hereinafter referred to as “Texas Coast”) and the City of Ingleside, Texas, a political subdivision of the State of Texas (hereinafter referred to as “City”) for the use of City owned soccer fields, located at N.O. Simmons Park in Ingleside, Texas (hereinafter referred to as “Facilities” or “Facility”). The Texas Coast and the City for the considerations stated herein mutually agree as follows:

A. Scope of Services

- (a) Texas Coast agrees to provide and operate a recreational youth soccer program within the City of Ingleside.
- (b) The City agrees to allocate city owned soccer fields to meet the Texas Coast’s soccer program’s needs for 2025 Fall Season and the 2026 Spring Season (as specified in section B of this agreement) and other considerations as stated below.

B. Term of Agreement

The term of this agreement shall be from September 1, 2025, through November 30, 2025, and from January 3, 2026, through May 10, 2026. At this agreement’s expiration, the Texas Coast will vacate the Facilities entirely, including removing personal property and trash.

C. Use of Facilities

Texas Coast shall have exclusive use of the Facilities during dates shown above, except where otherwise stated in this agreement. Texas Coast will not restrict public access to the Facilities, nor charge a fee for public viewing of games, scrimmages or practices, except tournaments. The City reserves the right to use the Facilities when no games or practices are scheduled for the duration of this agreement. The City will provide reasonable notice for its use of the Facilities for special city events. The hours of operation of Texas Coast will be Monday through Friday from 4:00 p.m. until 10:00 p.m., Saturdays, from 8:00 a.m. until 10:00 p.m. and Sundays at any time when tournaments are scheduled between the hours of 8:00 a.m. and 9:00 p.m.

The City reserves the right to inspect the Facilities, including but not limited to fields and restrooms at any time.

Texas Coast will be responsible for the care and maintenance of the Facilities during the duration of this agreement. Facility maintenance shall consist of, but is not limited to:

- Preparation of fields for practice. (chalk line, goal adjustments, etc.)

D. Restrooms

The City agrees, at its expense, to provide adequate restroom facilities for Texas Coast use for the duration of this agreement. The City shall furnish hand soap, toilet paper, paper towels and other items that the City deems necessary for the use of such restroom facilities.

E. Concessions

The City agrees to provide concession keys to Texas Coast for access of the concession facilities, and Texas Coast agrees to lock the concession facilities at the close of each day's game. Concession keys must be returned within seven (7) days of the end of the agreement. Texas Coast must provide a key deposit of \$90.00 per key in the form of a check or money order. Texas Coast agrees that it shall not engage in any activities that generate profit beyond the sale of incidental items, such as water, soft drinks, and snacks such as pre-packaged or minimally processed food items, including but not limited to chips, crackers, granola bars, and candy. All revenues generated by Texas Coast must be used solely to cover operational expenses, maintenance, and improvements related to the Texas Coast's activities. Any profits derived from sources other than the incidental sales as listed above are strictly prohibited. Texas Coast shall provide the city a financial statement to ensure compliance with this provision.

F. Cleaning of Facilities

Texas Coast agrees to clean and clear the Facilities, including but not limited to, fields and bleachers, of any trash and equipment following each practice and each game or tournament. Any and all trash collected at the Facilities by Texas Coast shall be placed in trash cans provided by the City.

G. Additional Provisions

Texas Coast shall provide the following items to the City as a prerequisite for use of the Facilities:

1. Texas Coast agrees to carry liability insurance in the amounts of \$1,000,000.00 (one million) per person and \$1,000,000.00 (one million) per occurrence naming the City of Ingleside as additional insured, insuring Texas Coast against liabilities and claims occurring during the term of this agreement and related to the use, occupancy, possession, maintenance or repair of the Facilities by Texas Coast. Further, Texas Coast agrees to, and shall, provide the City with proof of such insurance coverage before the agreement is in effect and use of the Facility is permitted.
2. A listing of all coaches and assistant coaches, including any support staff, who have successfully passed a background check by an approved agency that conducts background checks that are current within the current calendar year. The City requires any coach, assistant coach, and any support staff who will be utilizing the Facilities as permitted by this agreement to have successfully completed a background check. Failure to comply with this requirement constitutes a breach of this agreement. Such list shall be provided to the City before the use of the Facilities by Texas Coast can be permitted.
3. A season schedule of games shall be provided to the City by Texas Coast prior to the start of the season and written notice shall be provided to the Director of Infrastructure Services of any rescheduling of games by at least one entire business day prior to when the rescheduled game(s)

is/are scheduled to be played. Such notice may be sent by email. A schedule of league games must be received ten (10) days prior to any league games being held. Practices may take place at the Facility prior to the receipt of the schedule; however, no official games may be played until the schedule has been received.

4. Texas Coast shall not assign this agreement, nor shall it sublease or rent out the Facilities of the City. All inquiries for subleasing or renting of the Facilities must be referred to the City for approval or disapproval at the City's sole discretion.
5. Texas Coast shall maintain its charter with the Texas Youth Soccer Association and shall maintain its financial viability and must keep and maintain accurate, current financial records in accordance with sound accounting and financial management practices and must, on request of the City, make available to the City of inspection and copying all such records.
6. Any and all personal property remaining at the Facilities at the time of expiration of this agreement will become the property of the City.
7. Texas Coast shall comply with any existing state or federal law, or city ordinance, and shall not use the Facilities in such manner as to constitute a nuisance.

H. Severability

If, for any reason, any section, paragraph, subdivision, clause, phrase word or provision of this agreement shall be held invalid or unconstitutional by final judgement of a Court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this contract, for it is the definite intent of the parties hereto that every section, paragraph , subdivision, clause, phrase, word and provision hereto be given full force and effect for its purpose.

I. Indemnification

TEXAS COAST AGREES AND UNDERSTANDS THAT IT IS SPONSORING AN ATHLETIC ACTIVITY THAT HAS CERTAIN INHERENT DANGERS, AND THAT PERSONS PARTICIPATING IN TEXAS COAST ACTIVITIES DISCUSSED HEREIN MAY BE INJURED ON THE PREMISES. TEXAS COAST UNDERSTANDS THAT THE CITY WILL ATTEMPT TO PROVIDE SAFE PREMISES, BUT THAT CONDITIONS MAY CHANGE OR DEVELOP, WHICH CREATE UNANTICIPATED DANGERS. TEXAS COAST AGREES AND REPRESENTS THAT IT SHALL INSPECT THE PREMISES AT THE BEGINNING OF EACH GAME AND PRACTICE SESSION, INCLUDING BUT NOT LIMITED TO THE PLAYING FIELDS LOCATED AT THE FACILITIES, AND THAT TEXAS COAST HAS DETERMINED THAT SUCH PREMISES ARE REASONABLY SAFE FOR THE ACTIVITIES CONTEMPLATED BY TEXAS COAST HEREUNDER. TEXAS COAST FURTHER AGREES THAT AT ANY TIME ITS REPRESENTATIVES OBSERVE AN UNSAFE CONDITION ON THE PREMISES USED BY TEXAS COAST, INCLUDING BUT NOT LIMITED TO THE PLAYING FIELDS LOCATED AT THE FACILITIES, TEXAS COAST SHALL IMMEDIATELY REPORT SUCH DANGEROUS CONDITION TO THE CITY

MANAGER OR HIS DESIGNEE. IF THE DANGEROUS CONDITION POSES AN IMMINENT DANGER TEXAS COAST SHALL IMMEDIATELY DISCONTINUE THE ACTIVITY AND USE OF THAT PORTION OF THE FACILITIES.

TEXAS COAST AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF INGLESIDE, ITS AGENTS, OFFICIALS AND EMPLOYEES FROM ANY AND ALL CLAIMS FOR BODILY INJURY, ILLNESS, DEATH, ECONOMIC LOSS, PERSONAL INJURY, OR PROPERTY DAMAGE ARISING OUT OF THE ACTIVITIES OF TEXAS COAST CONTEMPLATED HEREUNDER, INCLUDING BUT NOT LIMITED TO ANY CLAIM ARISING OUT OF OR ALLEGED TO ARISE OUT OF ANY NEGLIGENT ACT OR OMISSION COMMITTED BY TEXAS COAST OFFICIALS, PLAYERS, MEMBERS, OFFICERS, OR AGENTS. NOTHING CONTAINED HEREIN SHALL BE CONSTRUED TO LIMIT OR WAIVE ANY GOVERNMENTAL OR SOVEREIGN IMMUNITY OF THE CITY OF INGLESIDE OR ANY IMMUNITY APPLICABLE TO ITS OFFICIALS, AGENTS, SERVANTS OR EMPLOYEES, NOR SHALL IT BE CONSTRUED TO LIMIT OR WAIVE ANY INSURANCE COVERAGE OR THE CITY'S STATUS AS AN ADDITIONAL NAMED INSURED AS PROVIDED ABOVE OF THIS CONTRACT. TO THE EXTENT THERE MAY BE A WAIVER OF IMMUNITY UNDER STATE LAW TO ENFORCE THIS AGREEMENT, THE REMEDIES AVAILABLE TO ASSOCIATION TO ENFORCE THIS AGREEMENT ARE LIMITED TO MANDAMUS OR SPECIFIC PERFORMANCE. ALL OTHER REMEDIES, INCLUDING SUITS FOR DAMAGES AND RECOVERY OF ATTORNEYS' FEES ARE SPECIFICALLY WAIVED BY BOTH PARTIES.

J. Applicable Law

This agreement is entered into subject to the City Charter and ordinances of the City of Ingleside as they may be amended from time to time, and is subject to and is to be construed, governed and enforced under all applicable State of Texas and Federal laws.

K. Governmental Immunity

Texas Coast understands and agrees that the City of Ingleside is a Texas home-rule municipality and that by entering into this agreement, the City is performing a governmental function. No term or condition of the agreement shall be construed or interpreted as a waiver, express or implied, of any of the governmental or sovereign immunities, rights, benefits, or protections of City.

L. Termination of Agreement

Notwithstanding any other provision of this agreement the City and/or Texas Coast may terminate the agreement on a no-fault basis at any time by giving the other party 30 days written notice.

M. Entire Agreement

This agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporaneous agreements between the parties relating to matters herein, and except as otherwise provided herein, cannot be modified without written agreement of the parties.

Any failure of Texas Coast to adhere to this agreement after any violation has been reported by the City to Texas Coast may result in this facility usage agreement being terminated immediately.

EXECUTED effective the _____ day of _____.

CITY OF INGLESIDE, TEXAS

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

Brenton B, Lewis, City Manager

ATTEST:

City Secretary

TEXAS COAST YOUTH SOCCER LEAGUE
P.O. Box 24
Ingleside, Texas 78362

Gerald Crain, President

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 21

Deliberate and take appropriate action on approval of the HOT Fund Post Event Form from Ingleside Chamber of Commerce and authorizing final payment in the amount of \$33,353.95 for the Ingleside Round Up Days & Music Festival event held March 21-23, 2025.

SUBMITTED BY: Jodi Carr, Director of Economic Development

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

On 8/13/24, the City Council approved the Chamber of Commerce application for HOT Funds for the March 21-23, 2025 Ingleside Round Up Days & Music Festival event. The amount was for \$48,400 with the option to submit an additional application as a supplement to be used for additional advertising if needed.

On 8/27/24, the City Council approved the Chamber of Commerce advertising supplement application in the amount of \$32,100 to be issued in advance for advertising. The Chamber requested the advance payment of \$32,100 to be used for advertising 1/9/25. A check from the City was issued to the Chamber on 1/16/25 as an advertising advance for the advertising supplement application. (Check #80072 is attached.)

The HOT Funds Post Event Form has been submitted. Both of the applications have been reconciled and expenses along with proof of payment have been verified. \$17,052.95 of the advertising advance money issued from the City was paid by the Chamber, leaving a balance overpaid by the City of \$15,046.05.

The Chamber has elected to deduct the overpayment amount of \$15,046.05 from the original application submitted on 8/13/24 in the amount of \$48,400.

The total due to the Chamber of Commerce, after deducting the advertising supplement overpayment by the City is: \$33,353.95.

FISCAL ANALYSIS:

\$33,353.95 is due to the Chamber of Commerce and this amount is included in the FY 2024-2025 Budget.

RECOMMENDATION:

Staff recommends approval of the HOT Fund Post Event Form and authorizing payment to the Chamber of Commerce in the amount of \$33,353.95.

ATTACHMENTS:

1. Post Event Form Round Up 2025 v2

POST EVENT REPORT FORM

\$ 33,353.95
due to
chamber

**Note: You are required to submit copies of the documentation showing hotel room nights associated with your event with your Post Event Report.*

Date: 4/11/25

ORGANIZATION INFORMATION

Name of Organization: INGLESIDE CHAMBER OF COMMERCE
Address: P.O. BOX 686
City, State, Zip: INGLESIDE TX 78362
Contact Name: JOHN BOWERS
Contact Phone Number: 361 557-0651

PROJECT OR EVENT

Name of Event or Project: INGLESIDE ROUND UP DAYS
Date of Event or Project: 3-21-22-23-2025
Primary Location of Event or Project: N.O. SIMMONS PARK
Primary Purpose of Funded Event/Project: TO BRING TOURISTS INTO LOCAL HOTELS
Amount Received from Hotel Occupancy Tax Funds: \$81,000
Amount Used from Hotel Occupancy Tax Funds: \$81,000
How many years have you held this Event or Project? 53

Event Funding Information

1. Actual percentage of funded Event costs covered by hotel occupancy tax: 100
2. Actual percentage of Facility costs covered by hotel occupancy tax (if applicable): _____
3. Actual percentage of Staff costs covered by hotel occupancy tax (if applicable): _____
4. If staff costs were covered, estimate of actual hours staff spent on funded Event: _____
5. Did the event charge admission? Was there a net profit from this event? If there was a Net profit, what was the amount and how is it being used?
YES WE CHARGED \$7.00 FOR ADMISSION YES NET PROFIT WAS MADE
NET PROFIT WAS MADE PERCENTAGE WENT TO SCHOLARSHIPS, FOUNDATION
AND OPERATING EXPENSES

Event Attendance Information

1. How many people did you predict would attend this Event? (Number submitted in application for hotel occupancy tax funds): 10,000
2. What would you estimate was the actual attendance at the event? 10,000
3. How many room nights were generated at Ingleside hotels, motels, or bed & breakfasts by attendees of this Event or Project? 2 NIGHTS 17 ROOMS
4. If this Event has been funded by hotel occupancy tax in the last three years, how many room nights were generated at Ingleside hotels, motels, or bed & breakfasts by attendees of this Event or Project?

Last Year 21 ROOMS
Two Years Ago 22 ROOMS
Three Years ago 18 ROOMS

5. What method did you use to determine the number of people who booked rooms at Ingleside hotels, motels, or bed & breakfasts (e.g.; room block usage, information, survey of hoteliers, etc.)? FREE ENTRY TO ROUND UP DAYS FOR THOSE THAT STAYED
IN MOTELS
6. Was a room block established for this Event at an area hotel(hotels) NO, and if so, did the room block fill. NA If the room block did not fill, how many rooms were picked up? NA

Event Promotion Information

1. Please check all efforts your organization actually used to promote this Event and how much was actually spent in each category:

Newspaper:	\$
Radio:	\$ <u>4000</u>
TV:	\$ <u>8500</u>
Press Release	\$
Other	\$ <u>23,000</u>

2. Did you include a link to the Ingleside Visitor's Center or other source on your promotional handouts and in your website for booking hotel nights during this event? YES
3. Did you negotiate a special rate or hotel/event package to attract overnight stays? NO

4. What new marketing initiatives did you utilize to promote hotel and convention activity for this Event?

POSTED OF SOCIAL MEDIA AND WEBSITE ADV.
HOTELS IN INGLESIDE

5. Please attach samples of documents showing how the City of Ingleside was recognized in your advertising/promotional campaign.
6. Please attach at least one sample of all forms of advertising/promotion used in your campaign. If the sample itself does not indicate the medium (radio, TV, print, or mail) used or where the advertising took place (e.g. a city's newspaper, or a radio spot that does not indicate the city where the spot was played), please include other information that would show location of the advertising and medium utilized.

Sporting Related Events

1. If the Event funded by hotel occupancy tax was a sporting-related function/facility, how many individuals actually participated in this event? _____
2. If the event was a sporting-related function/facility, how many of the participants were from another city or county? _____
3. If the event was a sporting-related function/facility, quantify how the activity substantially increased economic activity at hotel and motels within the city or its vicinity?

Additional Event Information

What Ingleside businesses did you utilize for food, supplies, materials, printing, etc?

LONE STAR LUMBER SONIC WHATABurger BLACKBEARDS
INGLESIDE INDEX LOWES WALMART

Please Submit no later than 60 days after the event to:

City of Ingleside Attn:
Economic Development Director
P.O. Drawer 400
Ingleside, TX 78362

Chamber			Reconciled		
4,000.00			Ad	4,000.00	
2,500.00			Ad	2,500.00	17,053.95 total paid Ads
1,500.00			Ad	1,500.00	
2,302.00			Ad	2,302.00	
4,500.00			Ad	2,251.95	only paid portion
1,500.00			Ad	1,500.00	
22,887.50			Ad	-	no pymt
1,000.00			Ad	1,000.00	
2,000.00			Ad	2,000.00	
1,233.60				1,233.60	
750.00				750.00	
2,200.00				2,200.00	
2,710.00				2,710.00	
5,812.75				5,812.75	
445.20				445.20	
4,591.00				4,591.00	
1,000.00				1,000.00	
1,515.75				1,515.75	
5,826.63				5,826.63	
275.90				275.90	
53.17				53.17	
129.77				129.77	
1,133.88				1,178.43	
10,400.00				10,400.00	
80,267.15	Chamber's "C"			55,176.15	Reconciled "C"
20,500.00	Chamber's "D"			20,500.00	Reconciled "D"
8/27/2024	Supplement App for Ads	32,100.00	8/13/2024	Orig. App.	48,400.00
1/16/2025	Prepaid by City for Ads	32,100.00			
	Ads paid by Chamber	17,053.95			
	overpaid by City	\$ (15,046.05)		minus overpay	15,046.05
				Due Chamber	33,353.95

	A	B	C	D	E
1	2025 Hot Funds Post Event				
2					
3	Category "C"				
4		Vendor	Amount	Category	Notes
5		KRIS TV	\$4,000.00	Advertsing	Credit card
6		San Antonio Current	\$2,500.00	Advertsing	Credit card/Newspaper
7		Withers Family	\$1,500.00	Advertsing	Radio
8		Rockit Mobile	\$2,302.00	Advertising	Flyers/Commercials
9		Kill	- • \$4,500.00	Advertising	TV
10		Claro Communications	\$1,500.00	Advertising	Radio
11		Lamar	- • \$22,887.50	Advertising	Billboards
12		Dallas Stevens Media	\$1,000.00	Advertising	Radio
13		I Heart media	\$2,000.00	Advertising	Radio
14		AA Xpress	\$1,233.60	T-shirts	
15		Mimi's Mini Farm	\$750.00	Petting Zoo	
16		Maria Acosta	\$2,200.00	Pony Rides	Pony Express Pony Rides
17		Rollins Fencing	\$2,710.00	Fencing	
18		CC Rentals	\$5,812.75	Trash & Toilets	
19		Texas 1st Rentals	\$445.20	Light Towers	
20		B&T rents	\$4,591.00	Tents, table & chairs	
21		Padre Island Axe	\$1,000.00	Axe Throwing	
22		GIGS	\$1,515.75	Bounce House	Credit card
23		GSM Insuors	\$5,826.63	Event Insurance	Credit card
24		Amazon	\$275.90	3 reciepts	Credit card
25		Walmart	\$53.17	Sausage Eating contest	Credit card
26		Lowes	\$129.77	Trash Bags	Credit card
27		Various Restaurants	\$1,133.88	5 reciepts 1178.43	Credit card
28		Various Police Officers	\$10,400.00	Security	10 checks
29					
30					
31	Total Category "C"		\$80,267.15		
32					

	A	B	C	D	E
33					
34	Category "D"				
35		Vendor	Amount	Category	Notes
36		PWE Productions	\$7,500.00	Entertainment	Spazmatics
37		Los Arias/ Roland Arias	\$4,100.00	Entertainment	Sound/Music
38		William Fawcett/ OTB	\$2,700.00	Entertainment	Emcee/Music
39		Ricky Naranjo	\$6,200.00	Entertainment	Music
40					
41					
42	Total Category "D"		\$20,500.00	✓✓	
43					
44					
45		Total C & D	\$100,767.15		
46		Advance to Chamber	(\$32,100.00)	✓	
47		Chamber Paid	-\$8,167.15		
48		Balance Due Chamber	\$60,500.00		

21-500-620
Application for HOT Tax Funding

Approved by
City Council 8-13-24
for \$48,400 with
request for additional
supplement.

Date: 5/20/2024

Organization Information

Name of Organization: Ingleside Chamber of Commerce & Visitors Center
Address: 2809 Main Street
City, State, Zip: Ingleside, TX 78362
Contact Name: Barbara Gregg Contact Phone Number: 361-776-2906
Email: inglesidetxchamber@gmail.com Website: inglesidetxchamber.com
Address of Event: 2867 Ave J (N.O. Simmons Park)
Non-Profit or For-Profit status: 501 (c) 6 Tax ID#: 74-2251297
Entity's creation date: 1982

Purpose of your organization: Investing in relationships through encouragement, involvement and networking

Event Information

Name of event or project: Ingleside Round Up Days & Music Festival
Date of event or project: March 21st, 22nd and 23rd, 2025
Primary location of event or project: N.O. Simmons Park
Amount requested: ~~\$ 60,500.00~~ ^{JC} 48,400
How will the funds be used? To promote the City of Ingleside by hosting a family friendly event that will draw visitors to Ingleside
Primary purpose of funded activity/ facility: To promote tourism while partnering with hotels and businesses.

Percentage of Hotel Tax support of related costs

100 Percentage of total event costs covered by Hotel Occupancy Tax
Percentage of total facility costs covered by Hotel Occupancy Tax for the funded event
Percentage of staff costs covered by Hotel Occupancy Tax for the funded event

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities ____%

#19464-RuDays

PCH# 25 - 05700

21-500-620

Advertising Supplement

SCANNED

Application for HOT Tax Funding

emailed to AIP 1-14-25

(Due by June 1st of each year)

\$32,100 ✓

Date: 8/16/2024

[Signature]

approved by city council
8-27-24

Organization Information

Name of Organization: Ingleside Chamber of Commerce & Visitors Center
Address: 2809 Main Street
City, State, Zip: Ingleside, TX 78362
Contact Name: Barbara Gregg Contact Phone Number: 361-776-2906
Email: inglesidetxchamber@gmail.com Website: inglesidetxchamber.com
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Event Information

Name of event or project: Ingleside Round Up Days & Music Festival
Date of event or project: March 21st, 22nd and 23rd, 2025
Primary location of event or project: N.O. Simmons Park
Amount requested: \$32,100.00
How will the funds be used? To promote the City of Ingleside by ho that will draw visitors to Ingleside
Primary purpose of funded activity/ facility: To promote tourism w and businesses.

advertising advance

Percentage of Hotel Tax support of related costs

100 Percentage of total event costs covered by Hotel Occupancy Tax
Percentage of total facility costs covered by Hotel Occupancy Tax for the funded event
Percentage of staff costs covered by Hotel Occupancy Tax for the funded event

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities %

CITY OF INGLESIDE

80072

VEND: 01-003 INGLESIDE CHAMBER OF

1/16/2025

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
01/09/2025	20250109	24-04909	ROUND UP DAYS AD ADVANCE	6,750.00
	21 -530-615		CONTRACT	6,750.00
01/09/2025	20250109B	25-05700	ROUND UP DAYS AD ADVANCE	32,100.00
	21 -500-620		ADVERTISING ADANCE	32,100.00

CHECK TOTAL 38,850.00

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

CITY OF INGLESIDE
P.O. DRAWER 400
INGLESIDE, TEXAS 78362FROST NATIONAL BANK
PORTLAND, TX

80072

30-9/1140

DATE 1/16/2025 80072

AMOUNT \$ *****38,850.00

PAY ----- THIRTY EIGHT THOUSAND EIGHT HUNDRED FIFTY & 00/100 DOLLARS -----

TO THE
ORDER
OFINGLESIDE CHAMBER OF COMMERCE
PO BOX 686
INGLESIDE, TX 78362VOID AFTER 90 DAYS
DISBURSEMENT FUND

P.O. A.
Dant

MP

MP

⑈080072⑈ ⑆114000093⑆

303508870⑈

Ru Advance

16. Deliberate and take appropriate action on the HOT Fund Application from Ingleside Chamber of Commerce for the Ingleside Round Up Days & Music Festival in the amount of \$48,400 for their event to be held March 21-23, 2024.

Orig.
App.

City Secretary Beaven informed Council that a correction is needed for the date from 2024 to 2025 and would be read with 2025.

Discussion was held between Council Members, City Manager Lewis, Director of Economic Development Carr, and Ingleside Chamber of Commerce President Barbara Gregg about the original request, the advertisement going outside the 75-mile radius, and a supplement brought back to Council to approve advertising money up front.

Motion: Council Member Diehl made a motion to approve the HOT Fund Application from Ingleside Chamber of Commerce for the Ingleside Round Up Days & Music Festival in the amount of \$48,400 for their event to be held March 21-23, 2025. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

17. Deliberate and take appropriate action on the HOT Fund Application from Ingleside Chamber of Commerce for the Ingleside renaissance faire in the amount of \$101,000 for their event to be held December 14-15, 2024.

Discussion held between Council Members, City Manager Lewis, Director of Economic Development Carr, Ingleside Chamber of Commerce President Barbara Gregg, and event chairman Howard Gillespie about the event being a previous event and bringing it back to Ingleside, new event for HOT Funds, total of eight (8) Billboards and their locations, the request for the money in advance starting October 1, 2024 for the billboards, and the digital sign in Portland advertising the event as well.

Motion: Council Member Diehl made a motion to approve the HOT Fund Application from Ingleside Chamber of Commerce for the Ingleside renaissance faire in the amount of \$101,000 for their event to be held December 14-15, 2024. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

Council Member Wilson stepped away from the dais.

18. Deliberate and take appropriate action on approval of the Ingleside Development Corporation 2024/2025 Work Plan.

Discussion held between Council Members, City Manager Lewis, and Ingleside Development Corporation President Cindy Wilson about the Work Plan presented to Council, and the excitement it brings.

Motion: Mayor Adame made a motion to approve the Ingleside Development Corporation 2024-2025 Work Plan as presented. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

For Motion:	Council Member Diehl, Council Member Pruitt, Council Member John Salinas, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame.
Against Motion:	None
Abstained:	None
Absent:	Council Member Wilson.

Council Member Wilson returned to the dais.

19. Deliberate and take appropriate action on approval of the Ingleside Development Corporation 2024-2024 Budget.

Discussion was held between Council Members, City Manager Lewis, Ingleside Development Corporation President Cindy Wilson and Board Member Paul Baen about the tax revenues, fund balance, promotional reserve, the debt capacity for the Ingleside Development Corporation after discussion with staff and the City Manager, the Garden Center, and the improvements on the outside of businesses.

City Council 8-27-24

Supplement
App.

issuance of air quality permits requested for the authorization of blue ammonia production is to be held on September 5, 2024, which Council has authorized staff on behalf of the City with the City Manager being representative of the Council and the importance of the community to show up to the TCEQ Public Meeting for air quality permits on September 5, 2024, at the Portland Community Center.

c. City of Ingleside monthly financial report as of July 2024.

No discussion was held on this item.

d. City of Ingleside expenditures paid over \$3,000.00 for the period of July 2024.

No discussion was held on this item.

e. Report on the Faith Park Walking Trail.

Discussion was held between Council Members and City Manager Lewis about the Faith Park Walking Trail which was budgeted for within the bondage, how Council could use a budget amendment, and there being no guarantee when we might get the money for this project to offset the cost and then reimburse at a later date.

Further discussion was held between Council Members and City Manager Lewis about the project and whether it was budgeted, budget cost of \$200k, future Council's need to pay it back, having it be considered under an agenda item, the bond account and the maintenance budget where it can be borrowed from.

f. Report on Garden Center building.

Discussion was held between Council Members and City Manager Lewis about progress on the Garden Center, complying with all building codes, and the engineer on this project needs to be brought to the Council.

Presentations

There were no presentations presented for this meeting.

Consent Agenda

7. Deliberate and take appropriate action on the Budget Workshop Meeting Minutes of August 10, 2024, Regular Meeting Minutes of August 13, 2024, and Special Meeting & Budget Workshop of August 20, 2024.

Council Member Pruitt requested that the August 10, 2024, Meeting Minutes on Item #7 be pulled for discussion. Item #7 was pulled from the Consent Agenda.

Council Member stated he was not at the Meeting on August 10, 2024, for that reason he pulled this item from the Consent Agenda for the vote.

Motion: Mayor Adame made a motion to approve the Budget Workshop Meeting Minutes of August 10, 2024, Regular Meeting Minutes of August 13, 2024, and Special Meeting & Budget Workshop of August 20, 2024. Council Member John Salinas seconded the motion. Motion carried with 6 Ayes, 0 Nays, and 1 Abstention.

For Motion:	Council Member Diehl, Council Member Wilson, Council Member John Salinas, Mayor Pro-Tem Long, Council Member Julio Salinas.
Against Motion:	None
Abstained:	Council Member Pruitt.

8. Deliberate and take appropriate action on the HOT Fund supplement application from Ingleside Chamber of Commerce in the amount of \$32,100 for advertising for their Ingleside Round Up Days & Music Festival event to be held March 23-25, 2025.

Council Member Julio Salinas requested that Item #8 be pulled for discussion. Item #8 was pulled from the Consent Agenda.

Discussion was held between City Council and City Manager Lewis about this being an additional request for advertising per Council's request for supplemental funds, additional cleanup, advertising only, surplus with bids, and the corrected date for the event being March 21-23, 2025.

Motion: Council Member Julio Salinas made a motion to approve the hot fund supplement application from Ingleside Chamber of Commerce in the amount of \$32,100 for advertising for their ingleside round up days & music festival event to be held March 21-23, 2025. Council Member Pruitt seconded the motion. Motion carries with all present voting in favor.

Mayor Adame requested that Item 16 be moved before the Public Hearing.

Public Hearing

9. **Public Hearing regarding an application filed by Dennis Knippa, requesting a replat for the following property: Property ID#41772 Part of Lots 1 & 2 Block 82 T.P. MCCAMPBELL to Lots 1-A, 1-B, 2-A, & 2-B Block 82 T.P. MCCAMPBELL.**

At 7:02 p.m. Mayor Adame convened the Ingleside City Council into a Public Hearing.

Speaking For: Elizabeth Brundrett, 411 S. Pearl St., from Griffith & Brundrett Surveying & Engineering, Inc., Addressed the Council and spoke on behalf of Mr. Knippa about the proposed replat.

Speaking Against: None

At 7:03 p.m. Mayor Adame reconvened the Ingleside City Council into a Regular Meeting.

10. **Public Hearing regarding an application filed by The Port Of Texas LP, requesting a rezoning for the following property: Property ID#S 115773, 67221, 78729, & 65108, an approximately 288.13 acre tract comprising of 45.67 ACS OUT OF A-262 ROSA TEAL SURVEY, ABST 262 ROSA TEAL 36.198 ACRES, 44.08 ACS OUT OF A-262 ROSA TEAL SURVEY, AND ABST 184 WM MCDONOUGH LAND OWNED NOT IN USE 162.182 ACRES.**

At 7:04 p.m. Mayor Adame convened the Ingleside City Council into a Public Hearing.

Speaking For: Rob Killen 10101 Reunion Pl. #250, Attorney at Killen, Griffin, & Farrimond, - Killin Fairmont- in favor of the proposed. Spoke on behalf of Ken Berry.

Speaking Against: None

At 7:06 p.m. Mayor Adame reconvened the Ingleside City Council into a Regular Meeting.

Regular Agenda

11. **Deliberate and take appropriate action on a Resolution for a replat affecting the following property: .Property ID#41772 Part of Lots 1 & 2 Block 82 T.P. MCCAMPBELL to Lots 1-A, 1-B, 2-A, & 2-B Block 82 T.P. MCCAMPBELL.**

Proposed Resolution 2024-36

Discussion was held between Council Members, City Manager Lewis, and Interim Building Official Delauro about family plats, lot sizes being met, drainage, sewage requirement, city utilities, and stubbed out streets.

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 22

Deliberate and appropriate action regarding a Special Use Permit Request by Ingleside Chamber of Commerce to host the Ingleside Smoke Showdown BBQ Cook-Off at Live Oak Park to be held on August 29 and 30, 2025.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside Chamber of Commerce has submitted a request for a Special Use Permit to host the Ingleside Smoke Showdown BBQ Cook-Off at Live Oak Park near the pond. The event is scheduled for August 29, 2025, with setup beginning Thursday, August 28 and takedown concluding Tuesday, September 2.

Details of Request:

Estimated attendance: 90–100 people

Overnight camping permission requested

Use of park trash receptacles requested

Ingleside Chamber will provide:

Portable restrooms (port-a-potties)

Handwashing stations

Generators for power supply

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends approval of the special use permit.

ATTACHMENTS:

1. Ingleside Chamber - Smoke Showdown
2. Flyer and layout

City of Ingleside

Special Use Permit

Name of Organization: Ingleside Chamber of Commerce Non-Profit? Yes ☒ No ☐
Your Name: John Bowers HOT Fund Application? Yes ☐ No ☒
Address: 2809 Main St City Ingleside Zip 78362
Phone (include area code): 361-776-2906 Email: inglesidetxchamber@gmail.com
Name of Event: Ingleside Smoke Showdown BBQ Cook Off Date of Event: August 29th & 30th
Estimated Attendance: 92

Facility Requested:

☐ Cove Park

☐ Faith Park:

☐ Garden Center

☐ Dixie Diegel Fields

☐ Other _____

☐ Humble Community Center

☒ Live Oak Park:

☐ Disc Golf

☐ Tennis Courts

☐ Bennie Diegel Fields

☐ Other: Right side of pond

☐ N.O. Simmons Park:

☐ Basketball Pavilion

☐ Parking Lot

☐ Picnic Pavilion

☐ Soccer Fields

☐ Football Fields

☐ Other: _____

☐ Whitney Lake Park

Special Requests:

☐ Handwashing Stations

☐ Ticket Booths

☒ Trash Receptacles

☐ Barricades

☐ Move Soccer goals

☐ Temporary Fencing

☐ Electricity

☐ Water

Special Use Activities (check all that apply):

☐ Extended Hours of Park Operation

☒ Overnight Camping

☐ Sale and/or Consumption of Intoxicating Beverages (limit of 48 hours)

☐ Street and/or Sidewalk Closure

☐ Other: _____

Specific time special use activity will take place: Friday 8/29 8:00am - Saturday 8/30 6:00PM

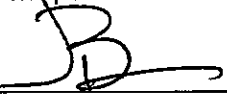
Indicate set-up and take-down times: Thursday Aug 28th = pickup on Tue 9-2-25

Applicant Initial JB

City of Ingleside

It is understood that the renter/user of Ingleside community facilities at all times indemnify, defend, and hold harmless the City of Ingleside, Texas, its officers, employees and contractors from and against any and all claims, damages, losses and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Ingleside facilities. You will be responsible for cleanup and any damage incurred by your event.

NOTE: The permittee shall be responsible for returning the park's grounds to their original state.



Signature of Adult Applicant

4/25/25
Date:

Verification Section:

Applicant must obtain the signature of the Assistant Director of Parks and Recreation to confirm the requested facility is available on the requested date/time.



Assistant Director of Parks and Recreation Signature

5-1-25
Date:

This Special Use Permit was authorized by the City Council on the _____ day of _____.

Note: If signed by the mayor, this document authorizes the Special Use Permit. Additional contracts may be necessary based on the facility selected. Contact the Assistant Director of Parks and Recreation to verify.

Mayor Signature

Date:

Ingleside Chamber of Commerce presents

SMOKE SHOWDOWN

BARBECUE COOK-OFF

AUGUST 29TH & 30TH

1944 PARKVIEW PLACE - LIVE OAK PARK INGLESIDE, TX 78362

GUARANTEED 80%

PAYOUT

CHICKEN RIBS BRISKET PORK

Friday Jackpots

\$25 Chef's Choice - Turn in 8pm

\$25 Margaritas - Turn in 7pm

Saturday Jackpot

\$25 Beans - Turn in 11am

CHICKEN - NOON

RIBS - 1PM

PORK BUTT - 2PM

BRISKET - 3PM

PART OF THE
PROCEEDS
WILL GO TO OUR
LOCAL FOOD BANK

TEAM ENTRY FEE

\$250

4 MEATS

COOKS MEETING AT 6PM ON FRIDAY AUGUST 29TH

SCAN QR CODE TO
REGISTER

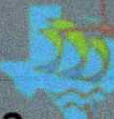


CHAMPIONS
BARBECUE ALLIANCE

FOR MORE INFO

CALL OR TEXT 832-597-5902

Packet Page 147 of 166

 **INGLESIDE**
CHAMBER OF COMMERCE
AND VISITORS CENTER

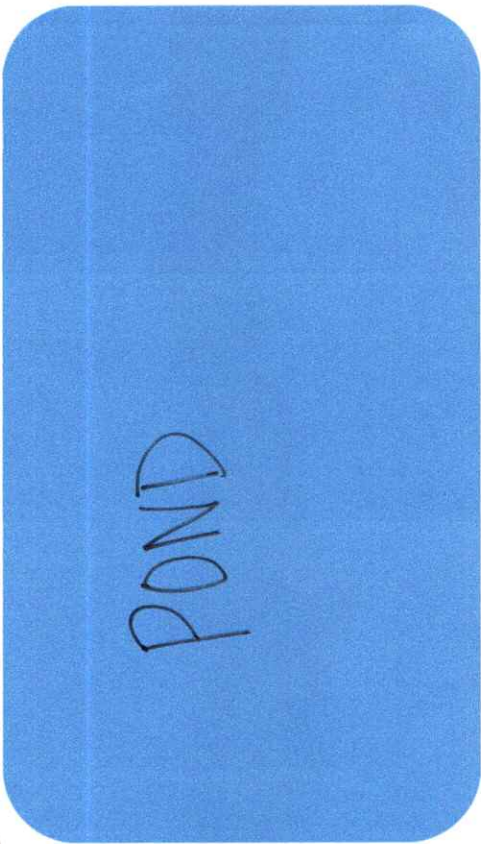
BBQ COOK OFF
AUGUST 29 & 30



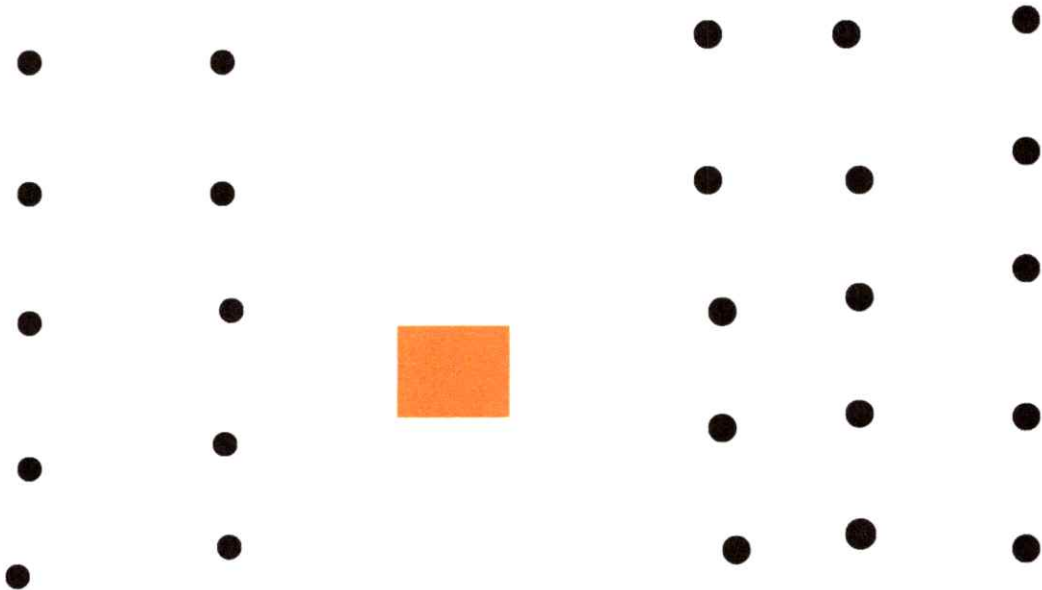
BBQ TEAMS



PORTABLE
RESTROOMS



OVER FLOW



CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 23

Deliberate and take appropriate action on a Resolution appointing/reappointing members to the Planning and Zoning Commission.

SUBMITTED BY: Bernard Rodriguez, Director of Development Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Planning and Zoning Commission was created by City Charter Article X, Section 10.02 with members that have two (2) year staggered terms with term limits of two (2) consecutive terms. The subsequent recommendations for the appointment and/or reappointment of the Planning and Zoning Commissioners are as follows:

- Jeremy Long appointment to serve the first term on the Planning and Zoning Commission, Position 4, term beginning on May 13, 2025, to December 31, 2026.
- Ricardo Trevino Jr. appointment to serve the first term on the Planning and Zoning Commission, Position 5, term beginning on May 13, 2025, to December 31, 2026.
- Sarah Crumbley appointment to serve the first term on the Planning and Zoning Commission, Position 6, term beginning on May 13, 2025, to December 31, 2026.
- Cynthia Wilson reappointment to serve the second consecutive term on the Planning and Zoning Commission, Position 7, term beginning on May 13, 2025, to December 31, 2026.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

At the regular scheduled meeting on April 21, 2025, the Ingleside Planning and Zoning Commission voted unanimously to recommend the appointment and/or reappointment of Jeremy Long, Ricardo Trevino Jr., Sarah Crumbley, and Cynthia Wilson to the Planning and Zoning Commissioners as submitted.

Staff recommends approval as submitted.

ATTACHMENTS:

1. Applications
2. PROPOSED P&Z Members
3. Member Appointments - Voting Record_Signed
4. RES 2025-XX PZ Appointments

Volunteer Application for Boards, Commissions, Committees & Groups



City Secretary Department

Requirements: (1) A resident of the City of Ingleside for 12 months; (2) A current registered voter. Please return the completed form to the City Secretary's Office for processing either via email at citysecretary@inglesidetx.gov or via mail to: Boards & Commissions, c/o City Secretary – PO Drawer 400, Ingleside, TX 78362 or in person: City Secretary's Office 2671 San Angelo Ave. Ingleside, TX 78362. Please note when this is filed with the City the information included will become public information that may be disclosed per the Texas Public Information Act.

If you are interested in applying for more than one position, please indicate the order of your preference by placing a number in the space to the left for which you are applying (i.e., 1, 2, 3).

- | | |
|--|---|
| ☐ Board of Adjustments | ☐ Charter Review Committee |
| ☒ Planning & Zoning Commission | ☐ Cove Park Advisory Group |
| ☐ Ingleside Development Corporation | ☐ Street Advisory Group |
| ☐ Library Board | |

If asked to serve on a different board than you indicated, would you be interested? ☐ Yes ☒ No

Name:

JAMES M. Coulter

Address:

1638 Mooney Lane

Telephone Number:

(361) 816-3329

E-Mail Address:

JOJMCULTER@gmail.com

Number of years as resident of City:

10

Qualified voter in the City of Ingleside? ☒ Yes ☐ No

Do you or your employer have any business or other dealings with the City of Ingleside which may present a conflict of interest? ☐ Yes ☒ No If "Yes", please explain:

Describe any qualifications, credentials or special interests that relate to your possible appointment. Attach additional sheet(s) if needed.

Employee background is in inspection and we have to go by codes required. Active with Masonic Lodge + Methodist Church.

Signature:

James M. Coulter

Date:

3/18/25

**Volunteer Application for Boards,
Commissions, Committees & Groups**



**City
Secretary
Department**

Requirements: (1) A resident of the City of Ingleside for 12 months; (2) A current registered voter. Please return the completed form to the City Secretary's Office for processing either via email at citysecretary@inglesidetx.gov or via mail to: Boards & Commissions. c/o City Secretary – PO Drawer 400, Ingleside, TX 78362 or in person: City Secretary's Office 2671 San Angelo Ave. Ingleside, TX 78362. Please note when this is filed with the City the information included will become public information that may be disclosed per the Texas Public Information Act.

If you are interested in applying for more than one position, please indicate the order of your preference by placing a number in the space to the left for which you are applying (i.e., 1, 2, 3).

- | | |
|--|---|
| ☐ Board of Adjustments | ☐ Charter Review Committee |
| ☒ Planning & Zoning Commission | ☐ Cove Park Advisory Group |
| ☐ Ingleside Development Corporation | ☐ Street Advisory Group |
| ☐ Library Board | |

If asked to serve on a different board than you indicated, would you be interested? ☒ Yes ☐ No

Name: Jeremy Long

Address: 2567 Hewlitt Ingleside

Telephone Number: 361 222 1432 E-Mail Address: jeremyleelong@gmail

Number of years as resident of City: 15+ Qualified voter in the City of Ingleside? ☒ Yes ☐ No

Do you or your employer have any business or other dealings with the City of Ingleside which may present a conflict of interest? ☐ Yes ☒ No If "Yes", please explain:

Describe any qualifications, credentials or special interests that relate to your possible appointment. Attach additional sheet(s) if needed.

Signature: [Signature]

Date: 3/28/25

To whom it may concern,

It has come to my attention, that there may be an opportunity to serve on the Planning and Zoning Committee. My experience in the development of subdivisions, and commercial projects under Long Build as well as working for Stonewater building General Land Office grant homes has placed me in many situations where old zonings and city codes (or lack thereof) clash with the new. This experience has afforded me an understanding of how and why a city master plan, its zoning and building codes work together to protect and promote the growth of our city and its citizens. As the owner of Jolee Construction I work with zoning and city ordinances daily. My combined experience in development, construction and Business gives me a perspective that I believe to be well rounded and beneficial to the committee. I would be glad to serve on the committee and offer to serve if there is a need.

Thank You

Jeremy Long

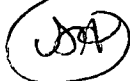
361-222-1432

Joleeconstruction@gmail.com

RECEIVED

FEB 25 2025

CITY OF INGLESIDE



**Volunteer Application for Boards,
Commissions, Committees & Groups**



**City
Secretary
Department**

Requirements: (1) A resident of the City of Ingleside for 12 months; (2) A current registered voter. Please return the completed form to the City Secretary's Office for processing either via email at citysecretary@inglesidetx.gov or via mail to: Boards & Commissions. c/o City Secretary – PO Drawer 400, Ingleside, TX 78362 or in person: City Secretary's Office 2671 San Angelo Ave. Ingleside, TX 78362. Please note when this is filed with the City the information included will become public information that may be disclosed per the Texas Public Information Act.

If you are interested in applying for more than one position, please indicate the order of your preference by placing a number in the space to the left for which you are applying (i.e., 1, 2, 3).

- | | |
|--|---|
| ☐ Board of Adjustments | ☐ Charter Review Committee |
| ☒ Planning & Zoning Commission | ☐ Cove Park Advisory Group |
| ☐ Ingleside Development Corporation | ☐ Street Advisory Group |
| ☐ Library Board | |

If asked to serve on a different board than you indicated, would you be interested? ☐ Yes ☒ No

Name: Ricardo Treviño Jr

Address: 2322 Morgan Lane, Ingleside Tx

Telephone Number: 3612223963 E-Mail Address: ricktrevino@yahoo.com

Number of years as resident of City: 20yrs Qualified voter in the City of Ingleside? ☒ Yes ☐ No

Do you or your employer have any business or other dealings with the City of Ingleside which may present a conflict of interest? ☐ Yes ☒ No If "Yes", please explain:

Describe any qualifications, credentials or special interests that relate to your possible appointment. Attach additional sheet(s) if needed.

Small business owner 24yrs, Ingleside
Director of Clinic Engineering 10yrs
Christus Spohn Shoreline CC, Tx

Signature: Ricardo Jr Date: 10 Apr 2024

**Volunteer Application for Boards,
Commissions, Committees & Groups**



**City
Secretary
Department**

Requirements: (1) A resident of the City of Ingleside for 12 months; (2) A current registered voter. Please return the completed form to the City Secretary's Office for processing either via email at citysecretary@inglesidetx.gov or via mail to: Boards & Commissions. c/o City Secretary – PO Drawer 400, Ingleside, TX 78362 or in person: City Secretary's Office 2671 San Angelo Ave. Ingleside, TX 78362. Please note when this is filed with the City the information included will become public information that may be disclosed per the Texas Public Information Act.

If you are interested in applying for more than one position, please indicate the order of your preference by placing a number in the space to the left for which you are applying (i.e., 1, 2, 3).

- | | |
|---|---|
| ☒ Board of Adjustments | ☐ Charter Review Committee |
| ☒ Planning & Zoning Commission | ☐ Cove Park Advisory Group |
| ☒ Ingleside Development Corporation | ☐ Street Advisory Group |
| ☐ Library Board | |

If asked to serve on a different board than you indicated, would you be interested? ☐ Yes ☐ No

Name: Crumbley, Sarah

Address: 2480 Henrietta pl

Telephone Number: 407 473 9791 E-Mail Address: SJC111390@gmail.com

Number of years as resident of City: 2.5 Qualified voter in the City of Ingleside? ☒ Yes ☐ No

Do you or your employer have any business or other dealings with the City of Ingleside which may present a conflict of interest? ☐ Yes ☒ No If "Yes", please explain:

Describe any qualifications, credentials or special interests that relate to your possible appointment. Attach additional sheet(s) if needed.

Signature: [Signature]

Date: 4-16-25

PLANNING & ZONING COMMISSION – CURRENT

CHARTER - ARTICLE X

7 members (4 members appointed with terms beginning January 1 of odd numbered years and 3 members appointed with terms beginning January 1 of even numbered years)

Two-year terms - cannot serve over two consecutive terms or a fraction thereof. Vacancies shall be filled within sixty days for the remainder of the unexpired term. Three unexcused absences shall terminate membership.

POSITION	NAME	1 ST TERM	2 ND TERM	ODD/EVEN
1	ALAN BEAUBIEN	05/23//23 – 12/31/23	01/01/24 – 12/31/25	EVEN
2	JACOB LOPEZ	01/01/24 – 12/31/25		EVEN
3	CONNOR BROWN	01/01/22 – 12/31/23	01/01/24 – 12/31/25	EVEN
4	VACANT	01/01/25 – 12/31/26		ODD
5	BRENDA RICHARDSON	01/01/21 – 12/31/22	01/01/23 – 12/31/24	ODD
6	GERARD GUTIERREZ	01/01/23 – 12/31/24		ODD
7	CYNTHIA WILSON	01/01/23 – 12/31/24		ODD

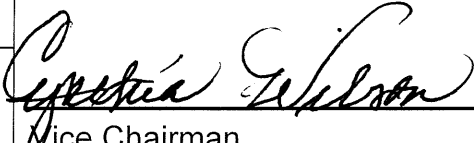
PLANNING & ZONING COMMISSION – PROPOSED

POSITION	NAME	1 ST TERM	2 ND TERM	ODD/EVEN
1	ALAN BEAUBIEN	05/23//23 – 12/31/23	01/01/24 – 12/31/25	EVEN
2	JACOB LOPEZ	01/01/24 – 12/31/25		EVEN
3	CONNOR BROWN	01/01/22 – 12/31/23	01/01/24 – 12/31/25	EVEN
4	JEREMY LONG	05/13/25 – 12/31/26		ODD
5	RICARDO TREVINO JR	05/13/25 – 12/31/26		ODD
6	SARAH CRUMBLEY	05/13/25 – 12/31/26		ODD
7	CYNTHIA WILSON	03/28/23 – 12/31/24	01/01/25 – 12/31/26	ODD

**PLANNING & ZONING VOTING RECORD
& ATTENDANCE RECORD**

DATE: 04/21/2025

NO. 10

			DESCRIPTION
THIS APPLICATION <u>X</u> REQUIRES <u>X</u> DOES NOT REQUIRE A SUPER MAJORITY VOTE BY CITY COUNCIL.	P R E S E N T O R A B S E N T	V O T E	DELIBERATE AND TAKE APPROPRIATE ACTION ON RECOMMENDATIONS FOR MEMBER APPOINTMENTS FOR POSITION 4, POSITION 5, POSITION 6 AND POSITION 7.
ALAN BEAUBIEN (Place #1 - 12/31/25) 1 ST Term	P	Y	Discussion was held between Commission Members and the three applicants present (Jeremy Long, Ricardo Trevino Jr., and Sarah Crumbley) about the applicants' backgrounds regarding their ability to serve on the Planning & Zoning Commission. Motion: Commission Member Beaubien made a motion to recommend the appointment of Jeremy Long, Ricardo Trevino Jr., and Sarah Crumbley and reappointment of Cynthia Wilson to the Planning & Zoning Commission. Commission Member Brown seconded the motion. Motion carried with all present voting in favor.  Vice Chairman <u>April 21, 2025</u> Date
JACOB LOPEZ (Place #2 - 12/31/25) 1 ST Term	P	Y	
CONNOR BROWN (Place # 3 - 12/31/25) 1 ST Term	P	Y	
(Place #4 - 12/31/26) 1 ST Term	-	-	
(Place # 5 - 12/31/26) 1 ST Term	-	-	
(Place #6 - 12/31/26) 1 ST Term	-	-	
CYNTHIA WILSON (Place #7 - 12/31/26) 1 ST Term	P	Y	

RESOLUTION NO. 2025-_____

**A RESOLUTION APPOINTING/REAPPOINTING MEMBERS TO THE
PLANNING AND ZONING COMMISSION.**

WHEREAS, the Planning and Zoning Commission was created by City Charter Article X, Section 10.02 with Members that have two (2) year staggered terms with term limits of two (2) consecutive terms.; and

WHEREAS, at this time, there is a need to appoint or reappoint Commissioners; and

WHEREAS, Cynthia Wilson, Jeremy Long, Ricardo Trevino Jr., and Sarah Crumbley have expressed a desire and willingness to serve on the Planning and Zoning Commission;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

Section 1. The matter and facts recited in the preamble hereof are found and determined to be true and correct.

Section 2. Alan Beaubien is continuing to serve their second consecutive term as a Commissioner on the Planning and Zoning Commission, Position 1, with their term beginning on January 1, 2024 to December 31, 2025.

Section 3. Jacob Lopez is continuing to serve their first consecutive term as a Commissioner on the Planning and Zoning Commission, Position 2, with their term beginning on January 1, 2024 to December 31, 2025.

Section 4. Connor Brown is continuing to serve their second consecutive term as a Commissioner on the Planning and Zoning Commission, Position 3, with their term beginning on January 1, 2024 to December 31, 2025.

Section 5. Jeremy Long is appointed to serve their first consecutive term as a Commissioner on the Planning and Zoning Commission, Position 4, with his/her term beginning on May 13, 2025 to December 31, 2026.

Section 6. Ricardo Trevino Jr. is appointed to serve their first consecutive term as a Commissioner on the Planning and Zoning Commission, Position 5, with their term beginning on May 13, 2025 to December 31, 2026.

Section 7. Sarah Crumbley is appointed to serve their first consecutive term as a Commissioner on the Planning and Zoning Commission, Position 6, with their term beginning on May 13, 2025 to December 31, 2026.

Section 8. Cynthia Wilson is appointed to serve his/her second consecutive term as a Commissioner on the Planning and Zoning Commission, Position 7, with his/her term beginning on May 13, 2025 to December 31, 2026.

PASSED, RESOLVED, APPROVED, AND ADOPTED this ____ day of _____, 2025, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City secretary

CITY COUNCIL AGENDA
Regular Meeting: May 13, 2025

AGENDA ITEM: 24

Deliberate and take appropriate action on the first reading of an Ordinance appointing a Court Clerk of the Municipal Court of Record for the City of Ingleside and further providing for the administration of the position, effective date, reading, and severance.

SUBMITTED BY: Mayor and Council

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

1. DOCS1-#351276-v1-Revised_ORD_Appt_Muni_Clerk

ORDINANCE NO. 2025 - _____

**AN ORDINANCE APPOINTING A COURT CLERK OF THE
MUNICIPAL COURT OF RECORD FOR THE CITY OF
INGLESIDE AND FURTHER PROVIDING FOR THE
ADMINISTRATION OF THE POSITION, EFFECTIVE
DATE, READING, AND SEVERANCE.**

WHEREAS, on April 8, 2025, the City Council of the City of Ingleside (“City Council”) adopted Ordinance No. 2025-13, transitioning the Ingleside Municipal Court from a court of non-record to a court of record pursuant to Chapter 30 of the Texas Government Code; and

WHEREAS, Chapter 30 of the Texas Government Code provides for the creation, jurisdiction and operation of a court of record; and

WHEREAS, Chapter 30 of the Texas Government Code requires the City Council by ordinance provide for the appointment of a clerk of the municipal courts of record.

WHEREAS, in accordance with Section 2-120 of the Ingleside Code of Ordinances, the city council shall appoint by ordinance a court clerk upon the city manager’s recommendation; and

WHEREAS, the city Council desires to appoint _____ to serve as the Ingleside Municipal Court of record Court Clerk.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

Section 1. Appointment. The City Council appoints for an indefinite period _____ to serve as the Court Clerk for the Ingleside Municipal Court of Record.

Section 2. Administration of the Municipal Court Clerk Position. The Municipal Court Clerk serves under the direction and supervision of the Municipal Court Judge with respect to the administration and operation of the Ingleside Municipal Court, including any duties or responsibilities as may be assigned or directed by the Judge. For all other administrative matters—such as compensation, benefits, and leave—the Municipal Court Clerk reports to the City Manager and is subject to the personnel policies of the City of Ingleside, except where those policies conflict with the Clerk’s duties under the authority of the Municipal Court Judge.

Section 3. Duties. Said Clerk shall have the power to do and perform all things and acts usual or necessary to be performed by Clerk of courts in issuing process of said court and conducting the business thereof including but not limited to assisting the court bailiff, prepare all jury notices and summons, attend to correspondence and perform all other acts and duties as the Municipal Judge, City Manager, or City Council may hereafter require from time to time.

Section 4. Effective Date. As provided by Article III, Section 3.11C of the Charter of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Ingleside.

Section 5. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance, or the caption of it shall be read at two City Council meetings with at least two weeks elapsing between each reading.

Section 6. Severance. If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion thereof were not included.

PASSED, ORDAINED, APPROVED AND ADOPTED this ____ day of May 2025.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

First Reading: _____

Second Reading: _____

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 25

Deliberate and take appropriate action on a Resolution appointing members to the Ingleside Development Corporation (IDC) Board of Directors.

SUBMITTED BY: Jodi Carr, Director of Economic Development

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside Development Corporation is governed by By-Laws and Articles of Incorporation with Board Members serving staggered, two-year terms. On March 24, 2025, the Ingleside Board of Directors unanimously voted to select Alana Seaman, Cindy Wilson, and Steve Cannon, each to serve a two-year term on the Ingleside Development Corporation (IDC) Board of Directors. The IDC Board of Directors votes to make a recommendation of their selection for Board Members to the City Council. The City Council appoints Board Members to the IDC by Resolution. The term of this appointment would be from May 30, 2025 to May 29, 2027.

Alana Seaman currently serves as Secretary for the IDC Board of Directors and attended board training in December 2024. Ms. Seaman has requested to remain on the IDC Board and is eligible to serve.

Cindy Wilson currently serves as President for the IDC Board of Directors and attended board training in November 2024. Mrs. Wilson has requested to remain on the IDC Board and is eligible to serve.

Steve Cannon has not served on the IDC Board of Directors, but has previously served on the Planning and Zoning Commission and is a local business owner. Mr. Cannon has requested to be placed on the IDC Board and is eligible to serve.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Recommend approving Resolution appointing Alana Seaman, Cindy Wilson, and Steve Cannon to the Ingleside Development Corporation Board of Directors for a two-year term.

ATTACHMENTS:

1. RES 2025-XX Board Member Resolution 2025

RESOLUTION NO. 2025-____

A RESOLUTION OF THE CITY COUNCIL OF INGLESIDE, SAN PARTICIO COUNTY, TEXAS, APPOINTING MEMBERS TO THE INGLESIDE DEVELOPMENT CORPORATION (IDC) BOARD OF DIRECTORS.

WHEREAS, the Ingleside Development Corporation was created by the voters of the City of Ingleside by an election on May 6, 2000; and

WHEREAS, the Articles of Incorporation passed and approved by the City Council with Resolution # 744 on May 23, 2000, allows for seven (7) residents of the city of Ingleside to serve on the Board of Directors for the Ingleside Development Corporation (IDC) with three (3) members expiring on September 30 of odd years and four (4) members expiring on September 30 of even years; and

WHEREAS, the Articles of Incorporation amended by Resolution # 1018 on May 24, 2011, changed the expiration month from September to May of the respective years and kept the terms of two years with no term limits; and

WHEREAS, Cindy Wilson, Paul Baen, and Alana Seaman were appointed to serve in terms that expire May 30, 2025; and

WHEREAS, David Pruitt, Towanda Martin, Amanda Torres, and Amy Polasek were appointed to serve in terms that expire May 30, 2026; and

WHEREAS, Cindy Wilson, Alana Seaman, and Steve Cannon are willing and eligible to serve as members of the Ingleside Development Corporation Board of Directors; and are each willing to fill a new term that expires May 30, 2027.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, THAT:

- Section 1: The matter and facts recited in the preamble hereof are found and determined to be true and correct.
- Section 2: Cindy Wilson is appointed to serve as a member on the Board of Directors of the Ingleside Development Corporation, Position 5, with the term ending on May 30, 2027.
- Section 3: Steve Cannon is appointed to serve as a member on the Board of Directors of the Ingleside Development Corporation, Position 6, with the term ending on May 30, 2027.
- Section 4: Alana Seaman is appointed to serve as a member on the Board of Directors of the Ingleside Development Corporation, Position 7, with the term ending on May 30, 2027.

PASSED AND APPROVED this ____ day of _____ 2025, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: May 13, 2025

AGENDA ITEM: 26

Deliberate and take appropriate action on first reading of an Ordinance providing for the Nonsubstantive Amendments of the City Charter for the City of Ingleside pursuant to Section 11.11 of the Charter and further providing for effective date, reading, severance, and publication.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside Charter Review Commission met for a six-month period beginning July 2024, and made recommendations to the City Council of the proposed changes to the City Charter in January 2025. The council placed the thirteen recommendations on a Special Election for the May 3, 2025, election.

These items passed at the election. Therefore, the Charter needs to be amended to reflect the changes.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends Council approve the first reading of the Ordinance and pass to second reading.

ATTACHMENTS:

None