

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
AGENDA
MARCH 25, 2025
6:30 PM**

Notice is hereby given that the Ingleside City Council will hold a Regular City Council Meeting on March 25, 2025, at 6:30 PM. The Meeting will be held in person at City Hall, 2671 San Angelo Street, Ingleside, Texas. Members of the public can view the meeting via live stream at <https://inglesidetx.gov/>.

With respect to any subject matter set forth below, the City Council may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.

5. Citizen Comments and Reports.

Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

6. Staff Comments and Reports.

The Council may discuss any subject which is specifically listed under this item.

- a. Council Comments and Reports.
- b. Announcements of Community Interest and/or upcoming events.
- c. Ingleside Garden Club Recognition for winning 1st place in seven (7) different categories and Honorable Mention in one (1) category from the Texas Garden Club District VII.
- d. City of Ingleside expenditures paid over \$3,000.00 for the period of February 2025.
- e. City of Ingleside monthly financial report as of February 2025.
- f. Report on bids received and publically opened for the construction of the proposed new Wastewater Treatment Plant.

Presentations

7. Introduction of Detective Casey Gilliam as the new Police Lieutenant for the Ingleside Police Department.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

8. Deliberate and take appropriate action on the Regular Meeting Minutes of March 11, 2025.

Public Hearing

The City Council shall call a public hearing on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

Regular Agenda

9. Deliberate and take appropriate action for the City Council to authorize the City Manager to enter into an agreement with AGCM for Project Management Services.
10. Deliberate and take appropriate action on the acceptance of the Ingleside Volunteer Fire Department's new tanker.
11. Deliberate and take appropriate action on approval of a floating dock at Cove Park.
12. Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, approving the waiver of pet adoption fees and microchipping fees at the Ingleside Pet Adoption Event occurring on April 05, 2025.
13. Deliberate and take appropriate action on a Resolution to declare Tanker 140 as surplus property and authorize staff to sell Tanker 140 to the City of Odem's Volunteer Fire Department.
14. Deliberate and take appropriate action on an Ordinance amending the fiscal year 2024-2025 budget for the City of Ingleside, Texas, General Fund and Capital Improvement Fund for the appropriation of funds for the cost of roofs at various City buildings.
15. Deliberate and take appropriate action on a Resolution of Support for a Unified Commitment to Secure the Coastal Bend's Water Future.
16. Deliberate and take appropriate action on a Non-Exclusive License Agreement between the City of Ingleside and Ingleside Chamber of Commerce.
17. Deliberate and take appropriate action on an Ordinance establishing the Ingleside Municipal Court as a Court of Record pursuant to Chapter 30, Municipal Courts of Record, of the Texas Government Code.

Executive Session

18. Closed Session

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Deliberation pursuant to Sections 551.074(Personnel Matters) and Section 551.071 (Consultation with Attorney) regarding the evaluation and appointment of the Municipal Court Judge.
- B. Deliberation pursuant to Section 551.071 (Consultation with Attorney) regarding Port of Corpus Christi pending special use permit.

19. Open Session

City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

- A. Deliberation pursuant to Sections 551.074(Personnel Matters) and Section 551.071 (Consultation with Attorney) regarding the evaluation and appointment of the Municipal Court Judge.
- B. Deliberation pursuant to Section 551.071 (Consultation with Attorney) regarding Port of Corpus Christi pending special use permit.

20. Deliberate and take appropriate action on the reappointment of the Municipal Court Judge for a term of two years as set forth in the City Charter Section 4.02.B.

21. Deliberate and take appropriate action on the reappointment of the Municipal Court Associate Judge as set forth in the City Charter Section 4.02.C.

Closing Agenda

22. Items to consider for placement on future agendas.

23. Adjourn.

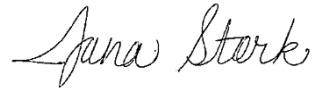
Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

With respect to any subject matter listed on this agenda, the City Council may meet in Closed Executive Session, if and to the extent allowed by Chapter 551 of the Texas Government Code, including, but not limited to, any of the following sections of Chapter 551: Section 551.071 Consultations with Attorney, Section 551.072 Deliberation about Real Property, Section 551.073 Deliberation regarding Prospective Gift, Section 551.074 Personnel Matters, Section 551.087 Deliberation regarding Economic Development Negotiations, and Section 551.089 Deliberation regarding Security Devices Or Security Audits.

Certification

I, Jana Stork, certify that the above notice of this Regular Meeting of the City Council was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on March 21, 2025 by 5:30 p.m.



Jana Stork, City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____

Time: _____

By: _____
City Secretary's Office
City of Ingleside, Texas

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 6.a

Council Comments and Reports.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Jana Stork, City Secretary

BACKGROUND:

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 6.b

Announcements of Community Interest and/or upcoming events.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

1. Ingleside Public Library, Various Dates
 2. Toddler Time, Various Dates
 3. Ingleside Parks & Recreation Flashlight Egg Hunt, April 04, 2025
 4. Growing Ingleside Roots, April 05, 2025
 5. 2025 State of the Port, Aransas Pass Civic Center, April 17, 2025
 6. Ingleside VFW Post 6386 & Ingleside VFD Easter Egg Hunt, April 19, 2025
 7. Ingleside Night at the Hooks, May 8, 2025
-

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

1. 2025, 03-25 Community Events v4

Ingleside Public Library

2775 Waco St.

Ingleside, TX 78362

WEBSITE: <https://inglesidetx.gov/226/Library>

Phone: 361-776-5355

After School Program

Tuesdays

3:45p - 5:00p

5 & Under

Arts and Crafts

Fridays

9:30a - 10:30a

Game Day

Wednesday's

4:00 - 5:30PM

Mr. Kippy Storytime

Thursday's

3:30p - 4:30p

Friday's

8:30a - 9:30a

One Page at a Time Book Club

**Every 3rd Tuesday
of the Month**

1:30p

612 N. Sandpiper, Ingleside on Bay

RSVP: Gelinda: 972-463-0310 or Library

Toddler Time

• JANUARY

16th
&
30th

• FEBRUARY

13th
&
27th

• MARCH

6th
&
27th

• APRIL

10th

• MAY

8th
&
22nd

• JUNE

SUMMER
BREAK

• JULY

SUMMER
BREAK

• AUGUST

28th

• SEPTEMBER

11th
&
25th

• OCTOBER

9th
&
16th

• NOVEMBER

13th

• DECEMBER

TBD

INGLESIDE PARKS AND RECREATION

FLASHLIGHT EGG HUNT

APRIL 4, 2025

LIGHTS OUT AT 8:30PM

EGG HUNT WILL BE
DIVIDED INTO AGE GROUPS

- 🌸 0-4 WITH 1 ADULT
- 🌸 5-9 YEARS OLD
- 🌸 10 AND UP

Bennie Deigel
Baseball Complex
1944 Parkview Pl
Ingleside, TX



GROWING Ingleside ROOTS

Project YaREN is planting strong roots in the Ingleside community – by bringing in more native plants!

Come visit us during the Growing Ingleside Roots event, and get your **FREE native plant to take home.**

When:

April 5, 2025 | 10 a.m.–12:30 p.m.

Where:

YaREN Information Center
2334 Highway 361, Suite 182
Ingleside, TX 78362

What is Project YaREN?

Project YaREN is a proposed low-carbon blue ammonia production facility in Ingleside. This project is prioritizing employee and community safety, investing in the local economy and creating a significant number of jobs in the area.



In partnership with the
Coastal Bend Bays and
Estuaries Program



**We are here to answer your questions
and listen to your feedback.**

Show your support for Project YaREN
and learn more by scanning the QR code,
contacting us at 361-461-0995 or
emailing inquiries@projectyaren.com.



2025

STATE OF THE

PORT

THURSDAY
APRIL 17, 2025

11:30 AM - 1:00 PM
DOORS OPEN AT 11:00 AM
ARANSAS PASS CIVIC CENTER



SPEAKER
KENT BRITTON
PORT OF CORPUS CHRISTI
CHIEF EXECUTIVE OFFICER



PORT OF CORPUS CHRISTI



SPEAKER
WES HOSKINS
PORT OF CORPUS CHRISTI
COMMISSIONER



REGISTER AT
WWW.ARANSASPASS.ORG
OR CALL (361) 758-2750

INGLESIDE VFW POST 6386
& INGLESIDE VFD



Easter Egg Hunt

APRIL 19, 2025 | 11:00 AM

AGE GROUPS



0-4



5-7



8-10



INGLESIDE VFW - 1452 HWY 361



INGLESIDE NIGHT



VS



MAY 8 | 6:35 PM

WHATABURGER FIELD

SCAN FOR TICKETS



361.561.HOOK



CCHOOKS.COM

CITY COUNCIL AGENDA

Regular Meeting: March 25, 2025

AGENDA ITEM: 6.c

Ingleside Garden Club Recognition for winning 1st place in seven (7) different categories and Honorable Mention in one (1) category from the Texas Garden Club District VII.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Texas Garden Club, Inc. was established in 1928 to beautify and preserve our environment. The Texas Garden Club assists in planting trees, educating the youth, and continues to communicate with the Texas legislature and National Congress.

The Texas Garden Club District VII awarded the following seven (7) First Place awards and one (1) Honorable Mention award to the Ingleside Garden Club:

- Community Service - 1st Place
 - Community Concerns - 1st Place
 - Club Program - 1st Place
 - Wildflower Education - 1st Place
 - Scrapbook - 1st Place
 - Conservation/Recycling/Reclamation - 1st Place
 - CE-5 Beautification - 1st Place
 - Club History - Honorable Mention
-

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Congratulations to the Ingleside Garden Club for an historic achievement and dedication to beautifying and preserving the City of Ingleside.

ATTACHMENTS:

1. 2025, 03-25 Garden Club Awards v3

TGC DISTRICT VII
2024 AWARDS

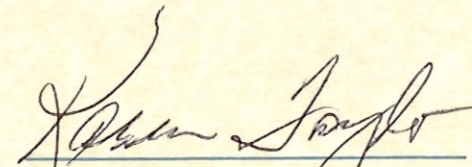
1st Place

Award Presented to

Ingleside Garden Club

CE-5 BEAUTIFICATION


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

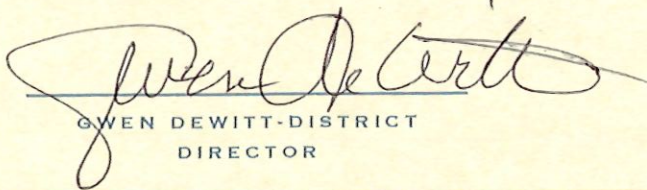
TGC DISTRICT VII
2024 AWARDS

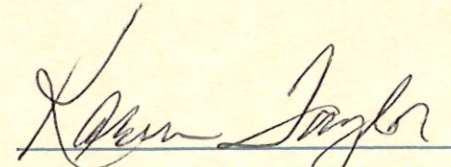
1st Place

Award Presented to

Ingleside Garden Club

TGC COMMUNITY SERVICE


OWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

TGC DISTRICT VII
2024 AWARDS

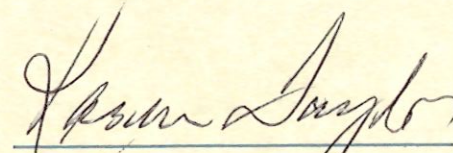
1st Place

Award Presented to

Ingleside Garden Club

TGC CONSERVATION/RECYCLING/
RECLAMATION


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

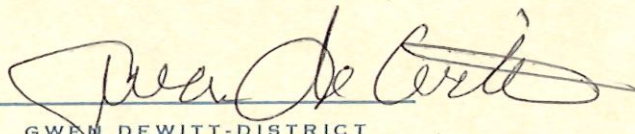
TGC DISTRICT VII
2024 AWARDS

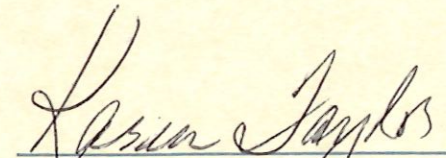
1st Place

Award Presented to

Ingleside Garden Club

TGC SCRAPBOOK


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

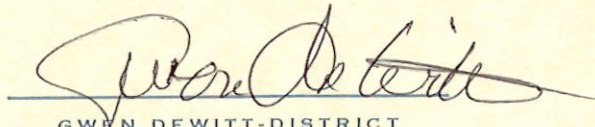
TGC DISTRICT VII
2024 AWARDS

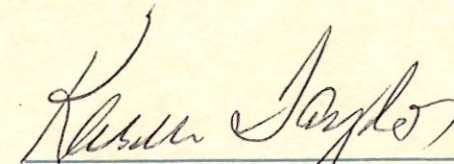
1st Place

Award Presented to

Ingleside Garden Club

TGC WILDFLOWER EDUCATION


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

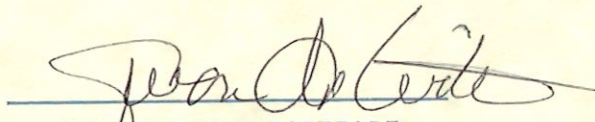
TGC DISTRICT VII
2024 AWARDS

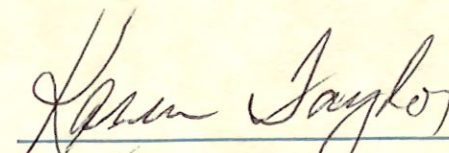
1st Place

Award Presented to

Ingleside Garden Club

TGC CLUB PROGRAM


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

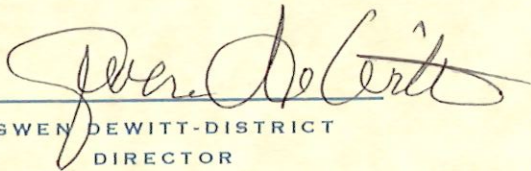
TGC DISTRICT VII
2024 AWARDS

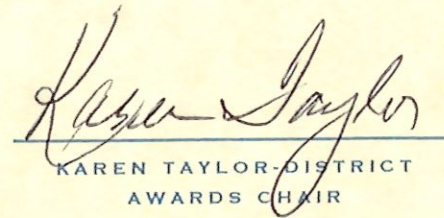
1st Place

Award Presented to

Ingleside Garden Club

TGC COMMUNITY CONCERNS


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

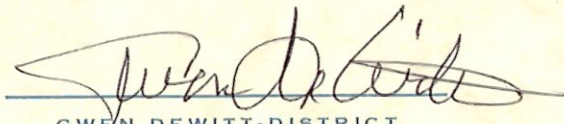
TGC DISTRICT VII
2024 AWARDS

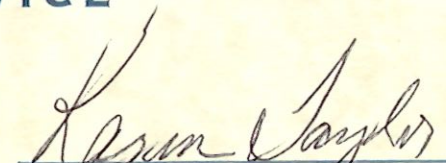
1st Place

Award Presented to

Ingleside Garden Club

TGC COMMUNITY SERVICE


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

TGC DISTRICT VII
2024 AWARDS

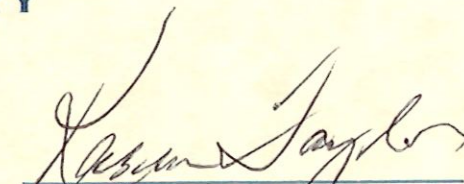
Honorable Mention

Award Presented to

Ingleside Garden Club

TGC CLUB HISTORY


GWEN DEWITT-DISTRICT
DIRECTOR


KAREN TAYLOR-DISTRICT
AWARDS CHAIR

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 6.d

City of Ingleside expenditures paid over \$3,000.00 for the period of February 2025.

SUBMITTED BY: Priscilla Solis, Assistant Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Purchases are in compliance with the Procurement Policy and Procedures. Purchase orders have been approved by the appropriate officials.

FISCAL ANALYSIS:

City of Ingleside expenditures paid over \$3,000.00 from 02/01/2025-02/28/2025
Total A/P Checks and Invoices totaling over \$3,000 - Amount: \$1,110,590.94

RECOMMENDATION:

Information only.

ATTACHMENTS:

1. OVER 3K REPORT 02012025-02282025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00010	IRS							
I-T1 202502055425	FIT W/H	D	2/07/2025	18,110.71		000634		
I-T3 202502055425	FICA W/H	D	2/07/2025	29,675.18		000634		
I-T4 202502055425	MEDICARE W/H	D	2/07/2025	6,940.24		000634		54,726.13
00159	TML INTERGOVERNMENT							
I-PINGLES02502	TML HEALTH INSURANCE FEB 25	D	2/01/2025	130,888.74		000637		130,888.74
00011	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMRS JAN 25	TMRS JAN 25 EMPLOYER EXP	D	2/13/2025	53,997.37		000639		
I-TMRS JAN 25-2	TMRS JAN 25 EMPLOYEE	D	2/13/2025	29,372.97		000639		83,370.34
05481	SYSTEMSEVEN SERVICES, LLC							
I-INV66890	PHONE/INTERNET/FAX FEB 25	D	2/18/2025	4,408.13		000640		4,408.13
00010	IRS							
I-T1 202502195429	FIT W/H	D	2/21/2025	17,863.38		000641		
I-T3 202502195429	FICA W/H	D	2/21/2025	29,730.96		000641		
I-T4 202502195429	MEDICARE W/H	D	2/21/2025	6,953.26		000641		54,547.60
04760	AMAZON CAPITAL SERVICES, INC.							
C-1P3T-TTNL-7RJ9	REFUND 25-05390	R	2/06/2025	14.01CR		080192		
C-1T1X-7P9Q-XPHT	REFUND 25-05742	R	2/06/2025	69.99CR		080192		
I-11DQ-NWML-XJKH	BARK IN PARK OFFICE SUPPL	R	2/06/2025	524.01		080192		
I-11NF-WG74-HPVM	NOTEBOOKS,CALENDARS	R	2/06/2025	83.98		080192		
I-17LD-RN1D-G334	GLOVES AND LOCKS	R	2/06/2025	74.70		080192		
I-19V9-DT3H-1GQ7	TISSUES, NOTEPADS	R	2/06/2025	23.43		080192		
I-19XX-Q73P-QDH3	LABELS, BINDERS, ENVELOPE	R	2/06/2025	61.19		080192		
I-1C39-3FWV-36DN	SHIRTS, OFFICE SUPPLIES	R	2/06/2025	1,238.06		080192		
I-1HFY-VDYH-1GQR	1095-C	R	2/06/2025	76.65		080192		
I-1J1F-7C7L-3VCF	W2 ENVELOPES	R	2/06/2025	29.98		080192		
I-1KT9-CN4F-FJCH	NEW BOOKS	R	2/06/2025	668.14		080192		
I-1R4N-PWMK-QH7D	WEED EATER PARTS	R	2/06/2025	697.27		080192		
I-1R6N-GPJ3-1XFH	WEED EATER PARTS	R	2/06/2025	107.99		080192		
I-1V3K-DCR9-FCHC	BINDERS, LABEL TAPE	R	2/06/2025	94.98		080192		
I-1VVV-MMHK-947P	NEW BOOKS	R	2/06/2025	43.39		080192		
I-1XQ1-361V-F49H	TISSUES, NOTEPADS	R	2/06/2025	39.00		080192		
I-1Y9N-GWJD-M4KV	SHIRTS, OFFICE SUPPLIES	R	2/06/2025	93.90		080192		
I-1Y9N-H733-G44W	5 & UNDER PROGRAM SUPPLIE	R	2/06/2025	207.34		080192		3,980.01
05403	CIVICPLUS, LLC							
I-313627	CIVIC PLUS ANNUAL	R	2/06/2025	5,560.90		080201		5,560.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01706 I-381877	CLAYTON, CHRISTOPHER D. EMERGENCY REPAIR - ANNEX	R	2/06/2025	9,139.00		080202		9,139.00
01614 I-20250116	KIEWIT OFFSHORE SERVICES, LTD. SALES TAX ABATEMENT .	R	2/06/2025	68,813.90		080210		68,813.90
05873 I-181459 I-181542	JORDAN STAFFING, LLC TEMPS TEMPS	R R	2/06/2025 2/06/2025	821.25 2,955.94		080211 080211		3,777.19
00054 I-03302000 20250130 I-03302200 20250130	SAN PATRICIO MUNICIPAL WATER D CALI WATER PURCHASES SUNRAY WATER PURCHASES	R R	2/06/2025 2/06/2025	34,207.60 59,432.00		080221 080221		93,639.60
05940 I-AAAI22534	WAYPOINT BUSINESS SOLUTIONS, L SYSTEM HARDWARE	R	2/06/2025	16,479.00		080226		16,479.00
05188 I-287299413911020325	AT&T MOBILITY LLC CELL & HOTSPOTS JAN 25	R	2/13/2025	4,287.25		080237		4,287.25
03532 I-202412	GEXA ENERGY, LP ELECTRIC BILL DEC 2024	R	2/13/2025	33,621.98		080253		33,621.98
01999 I-CDBG MIT MOD 001	GRANT WORKS 24-065-054-E564 MIT MOD	R	2/13/2025	95,595.90		080256		95,595.90
05910 I-2476344-IN	GREAT LAKES PETROLEUM CO FUEL	R	2/13/2025	3,657.15		080257		3,657.15
05214 I-INV00210203	RAPIDSCALE INC. MICROSOFT 365	R	2/13/2025	3,358.85		080270		3,358.85
01206 I-34365254-01162025 I-34365975-01152025	HEARST NEWSPAPERS, LLC GEN ENG RFQ AD FOR WWTP BID	R R	2/13/2025 2/13/2025	2,484.32 7,526.84		080271 080271		10,011.16
02239 I-6891858 10915493 I-6891858 10935796	DESK SPINCO, INC ENG RFQ AD FOR NEW WWTP BID	R R	2/20/2025 2/20/2025	920.46 3,405.28		080861 080861		4,325.74
05403 I-322791	CIVICPLUS, LLC CIVICPLUS PLANNING	R	2/20/2025	16,537.50		080864		16,537.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04453	CORE & MAIN LP							
I-W323622	LINE REPLACEMENT PARTS	R	2/20/2025	4,565.49		080865		
I-W342145	PIPE LUBE	R	2/20/2025	96.00		080865		
I-W368147	SEWER LINE STOCK	R	2/20/2025	312.00		080865		4,973.49
00370	PVS DX INC.							
I-77700156-25	CL AND SO2 CONT	R	2/20/2025	2,946.90		080868		
I-DE77000010-25	CYLINDER RENTAL	R	2/20/2025	200.00		080868		3,146.90
05957	TEXAS GENERAL LAND OFFICE							
I-202502	CONT 20-066-030-C224 - WO C224	R	2/20/2025	170,488.40		080871		170,488.40
05873	JORDAN STAFFING, LLC							
I-181601	TEMPS	R	2/20/2025	2,826.57		080876		
I-181653	TEMPS	R	2/20/2025	1,043.44		080876		3,870.01
00034	REPUBLIC SERVICES, INC.							
I-0847-001379362	GARBAGE BILL	R	2/20/2025	115,649.61		080886		115,649.61
00304	SAN PATRICIO CO APPRAISAL DIST							
I-1610	QUARTERLY PAYMENTS	R	2/20/2025	42,292.76		080888		42,292.76
05278	SMARTSHEET INC.							
I-INV2222730	ANNUAL RENEWAL	V	2/20/2025	4,200.00		080892		4,200.00
05278	SMARTSHEET INC.							
M-CHECK	SMARTSHEET INC.	VOIDED	V	2/20/2025		080892		4,200.00CR
00079	LONE STAR LUMBER & HDWARE LLC							
I-202502	FACADE GRANT	R	2/20/2025	4,850.00		080907		4,850.00
00411	COAST MATERIALS, INC.							
I-35651	SANDY LOAM FOR WW	R	2/27/2025	4,266.00		080923		4,266.00
04295	HANSON PROFESSIONAL SERVICES,							
I-ARIV1012684	19L0028 WW TREATMENT	R	2/27/2025	9,500.00		080932		9,500.00
05681	4B RECREATION GROUP,LLC							
I-30948	FAITH PARK BB COURT	V	2/27/2025	133,493.45		080942		133,493.45
05681	4B RECREATION GROUP,LLC							
M-CHECK	4B RECREATION GROUP,LLC	VOIDED	V	2/27/2025		080942		133,493.45CR

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05483	PROGRESSIVE COMMERCIAL AQUATIC							
I-147665	ACID FOR POOL	R	2/27/2025	3,914.00		080943		3,914.00
05214	RAPIDSCALE INC.							
I-INV00219062	MICROSOFT 365	R	2/27/2025	3,286.14		080944		
I-INV00223898	MICROSOFT 365	R	2/27/2025	47.97		080944		3,334.11
03334	SIDDONS-MARTIN EMERGENCY GROUP							
I-316-0000031987	VEHICLE MAINT. & REPAIR	R	2/27/2025	12,335.51		080949		12,335.51
05278	SMARTSHEET INC.							
I-INV2222730A	ANNUAL RENEWAL	R	2/27/2025	4,200.00		080950		4,200.00
00169	TRI COUNTY EMERGENCY MEDICAL S							
I-14442	AMBULANCE SUBSIDY	R	2/27/2025	20,292.60		080955		20,292.60
05379	WEX BANK							
I-102873549	FUEL PD / AC	R	2/27/2025	6,751.48		080958		6,751.48

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	30	920,343.45	0.00	782,650.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	327,940.94	0.00	327,940.94
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	137,693.45CR	137,693.45CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PCOP TOTALS:	37	1,110,590.94	0.00	1,110,590.94
BANK: PCOP TOTALS:	37	1,110,590.94	0.00	1,110,590.94
REPORT TOTALS:	37	1,110,590.94	0.00	1,110,590.94

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 6.e

City of Ingleside monthly financial report as of February 2025.

SUBMITTED BY: Priscilla Solis, Assistant Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Monthly financial report ending February 28, 2025.

FISCAL ANALYSIS:

FY2025 See attachments for the month listed above: A.1; A.2; A.3; and C.1.

FY2025 The January 2025 Council Discretionary Funds account balance is \$200,000

RECOMMENDATION:

Information only.

ATTACHMENTS:

1. FINANCIALS 02 2025.



**Monthly Financial
Report to City Council
March 25, 2025**

**Finance Department
Submitted by: Priscilla Solis**

	Page
A.) Statement of Revenues and Expenditures through February 2025 (Preliminary)	
1.) Summary By Fund	A.1
2.) General Fund	A.2
3.) Utility Fund	A.3
 C.) Cash Basis Sales Tax Collections through February 2025	 C.1
FYD - Total	\$ 2,174,825.07 (Gross 5 months 69.04%)
Budgeted - Total	\$ 3,150,000.00
Difference Budget vs. Received	\$ 975,174.93 Remaining to Collect: 30.96%
 D.) FY24 General Fund Tax Roll Collection through February 2025	
FYD - Total	\$ 9,864,185.89
Budgeted - Total	\$ 14,119,720.00
Difference Budget vs. Received	\$ 4,255,534.11 Remaining to Collect: 30.14%

CITY OF INGLESIDE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>10 -GENERAL FUND</u>						
TOTAL REVENUES	18,631,220	1,629,046.34	13,366,363.04	0.00	5,264,856.96	71.74
TOTAL EXPENSES	24,426,619	1,374,196.66	7,933,916.33	949,871.76	15,542,831.18	36.37
REVENUE OVER/ (UNDER) EXPENSES	(5,795,399)	254,849.68	5,432,446.71	(949,871.76)	(10,277,974.22)	77.35-
<u>14 -HOUGHTON REHABILITATION</u>						
TOTAL REVENUES	0	4,406.65	37,430.04	0.00	(37,430.04)	0.00
REVENUE OVER/ (UNDER) EXPENSES	0	4,406.65	37,430.04	0.00	(37,430.04)	0.00
<u>18 -COVE PARK TOURISM FUND</u>						
TOTAL REVENUES	20,000	0.00	8,689.76	0.00	11,310.24	43.45
TOTAL EXPENSES	10,000	0.00	0.00	0.00	10,000.00	0.00
REVENUE OVER/ (UNDER) EXPENSES	10,000	0.00	8,689.76	0.00	1,310.24	86.90
<u>19 -HURRICANE EMERGENCY</u>						
TOTAL REVENUES	0	0.00	(241,777.49)	0.00	241,777.49	0.00
REVENUE OVER/ (UNDER) EXPENSES	0	0.00	(241,777.49)	0.00	241,777.49	0.00
<u>20 -WATERWORK FACILITIES FUND</u>						
<u>21 -HOTEL-MOTEL FUND</u>						
TOTAL REVENUES	250,000	4,617.65	113,699.35	0.00	136,300.65	45.48
TOTAL EXPENSES	415,800	3,333.00	192,608.65	13,500.00	209,691.35	49.57
REVENUE OVER/ (UNDER) EXPENSES	(165,800)	1,284.65	(78,909.30)	(13,500.00)	(73,390.70)	55.74
<u>23 -INGLESIDE DEVELOPMENT COR</u>						
TOTAL REVENUES	515,453	122,073.05	338,942.19	0.00	176,510.81	65.76
TOTAL EXPENSES	927,545	17,953.65	77,998.49	0.00	849,546.51	8.41
REVENUE OVER/ (UNDER) EXPENSES	(412,092)	104,119.40	260,943.70	0.00	(673,035.70)	63.32-
<u>24 -IDC PROMOTIONAL SALES TAX</u>						
TOTAL REVENUES	51,545	12,238.85	33,894.22	0.00	17,650.78	65.76
TOTAL EXPENSES	50,000	0.00	0.00	41,810.36	8,189.64	83.62
REVENUE OVER/ (UNDER) EXPENSES	1,545	12,238.85	33,894.22	(41,810.36)	9,461.14	512.37-
<u>25 -GENERAL FUND GRANTS</u>						
TOTAL REVENUES	25,000	254,325.13	903,846.24	0.00	(878,846.24)	3,615.38
TOTAL EXPENSES	25,000	238,498.40	567,658.07	512,541.70	(1,055,199.77)	4,320.80
REVENUE OVER/ (UNDER) EXPENSES	0	15,826.73	336,188.17	(512,541.70)	176,353.53	0.00
<u>28 -INGLESIDE STREET MAINTENA</u>						
TOTAL REVENUES	450,000	118,810.62	320,297.16	0.00	129,702.84	71.18
TOTAL EXPENSES	1,000,000	0.00	0.00	121,847.10	878,152.90	12.18
REVENUE OVER/ (UNDER) EXPENSES	(550,000)	118,810.62	320,297.16	(121,847.10)	(748,450.06)	36.08-

CITY OF INGLESIDE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>30 -GF CAPITAL PROJECTS FUND</u>						
TOTAL REVENUES	4,350,000	284,650.62	1,438,722.91	0.00	2,911,277.09	33.07
TOTAL EXPENSES	<u>7,863,868</u>	<u>140,746.85</u>	<u>290,593.85</u>	<u>1,434,208.51</u>	<u>6,139,065.64</u>	<u>21.93</u>
REVENUE OVER/ (UNDER) EXPENSES	(3,513,868)	143,903.77	1,148,129.06	(1,434,208.51)	(3,227,788.55)	8.14
<u>31 -STREET RECONSTRUCTION</u>						
TOTAL REVENUES	<u>0</u>	<u>6.45</u>	<u>48.39</u>	<u>0.00</u>	<u>(48.39)</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENSES	0	6.45	48.39	0.00	(48.39)	0.00
<u>32 -GF VEHICLES & EQUIP>\$5K</u>						
TOTAL REVENUES	1,615,000	146,323.61	696,290.02	0.00	918,709.98	43.11
TOTAL EXPENSES	<u>2,868,313</u>	<u>675,000.00</u>	<u>1,495,038.79</u>	<u>524,546.61</u>	<u>848,727.60</u>	<u>70.41</u>
REVENUE OVER/ (UNDER) EXPENSES	(1,253,313)	(528,676.39)	(798,748.77)	(524,546.61)	69,982.38	105.58
<u>40 -DEBT SERVICE FUND</u>						
TOTAL REVENUES	4,247,370	244,827.17	4,282,146.84	0.00	(34,776.84)	100.82
TOTAL EXPENSES	<u>4,627,380</u>	<u>381.29</u>	<u>4,961,457.21</u>	<u>0.00</u>	<u>(334,077.21)</u>	<u>107.22</u>
REVENUE OVER/ (UNDER) EXPENSES	(380,010)	244,445.88	(679,310.37)	0.00	299,300.37	178.76
<u>50 -UTILITY FUND</u>						
TOTAL REVENUES	7,821,220	483,967.69	2,735,107.43	0.00	5,086,112.57	34.97
TOTAL EXPENSES	<u>7,808,284</u>	<u>416,987.30</u>	<u>2,326,517.44</u>	<u>616,827.91</u>	<u>4,864,938.65</u>	<u>37.70</u>
REVENUE OVER/ (UNDER) EXPENSES	<u>12,936</u>	<u>66,980.39</u>	<u>408,589.99</u>	<u>(616,827.91)</u>	<u>221,173.92</u>	<u>1,609.76-</u>
<u>51 -UF CAPITAL PROJECTS FUND</u>						
TOTAL REVENUES	195,000	15,303.38	85,498.42	0.00	109,501.58	43.85
TOTAL EXPENSES	<u>103,140</u>	<u>9,500.00</u>	<u>28,400.00</u>	<u>0.00</u>	<u>74,740.00</u>	<u>27.54</u>
REVENUE OVER/ (UNDER) EXPENSES	91,860	5,803.38	57,098.42	0.00	34,761.58	62.16
<u>52 -UF VEHICLES & EQUIP>\$5K</u>						
TOTAL REVENUES	620,000	28,957.13	148,946.42	0.00	471,053.58	24.02
TOTAL EXPENSES	<u>585,000</u>	<u>0.00</u>	<u>125.00</u>	<u>0.00</u>	<u>584,875.00</u>	<u>0.02</u>
REVENUE OVER/ (UNDER) EXPENSES	<u>35,000</u>	<u>28,957.13</u>	<u>148,821.42</u>	<u>0.00</u>	<u>(113,821.42)</u>	<u>425.20</u>
<u>54 -UTILITY IMPACT FEES</u>						
TOTAL REVENUES	<u>110,000</u>	<u>9,801.45</u>	<u>61,015.08</u>	<u>0.00</u>	<u>48,984.92</u>	<u>55.47</u>
REVENUE OVER/ (UNDER) EXPENSES	110,000	9,801.45	61,015.08	0.00	48,984.92	55.47
<u>56 -WW TREATMENT PLANT-TWDB</u>						
TOTAL REVENUES	1,000,000	87,714.85	451,166.69	0.00	548,833.31	45.12
TOTAL EXPENSES	<u>4,801,250</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,801,250.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENSES	(3,801,250)	87,714.85	451,166.69	0.00	(4,252,416.69)	11.87-

CITY OF INGLESIDE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
57 -CO2024-CAPITAL BOND						
TOTAL REVENUES	9,820,000	34,315.90	10,008,741.31	0.00	(188,741.31)	101.92
TOTAL EXPENSES	<u>9,820,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,820,000.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENSES	0	34,315.90	10,008,741.31	0.00	(10,008,741.31)	0.00
60 -ASSET SEIZURES & FORFEIT.						
TOTAL REVENUES	<u>0</u>	<u>109.68</u>	<u>915.20</u>	<u>0.00</u>	<u>(915.20)</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENSES	0	109.68	915.20	0.00	(915.20)	0.00
80 -GENERAL FIXED ASSETS						
GRAND TOTAL REVENUES	49,721,808	3,481,496.22	34,789,983.22	0.00	14,931,824.78	69.97
GRAND TOTAL EXPENSES	<u>65,332,199</u>	<u>2,876,597.15</u>	<u>17,874,313.83</u>	<u>4,215,153.95</u>	<u>43,242,731.49</u>	<u>33.81</u>
REVENUE OVER/ (UNDER) EXPENSES	(15,610,391)	604,899.07	16,915,669.39	(4,215,153.95)	(28,310,906.71)	81.36-

*** END OF REPORT ***

CITY OF INGLESIDE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

10 -GENERAL FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMPLETED

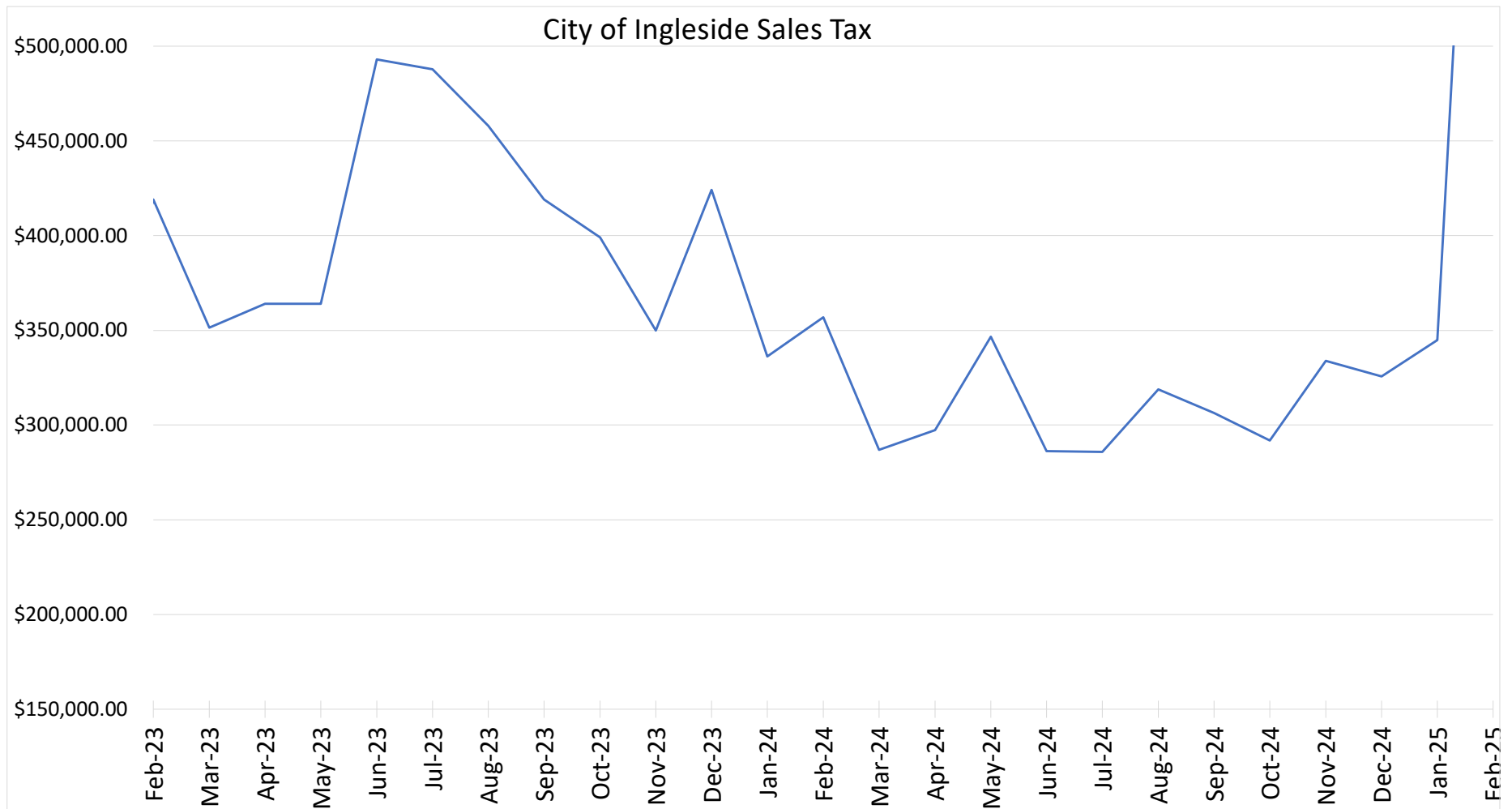
ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D ACTUAL	% OF BUDGET	FAVORABLE (UNFAVORABLE)	PRIOR YR Y-T-D
<u>REVENUE SUMMARY</u>							
	TAX REVENUES	12,069,320.00	1,165,896.23	10,936,991.48	90.62	1,132,328.52	11,473,841.43
	FRANCHISE FEES	1,370,900.00	137,964.64	621,559.49	45.34	749,340.51	524,179.79
	SERVICES	1,563,900.00	137,853.52	626,249.71	40.04	937,650.29	657,707.58
	FINES & FORFEITURES	450,200.00	50,514.73	222,195.76	49.35	228,004.24	234,669.37
	LICENSES & PERMITS	220,250.00	5,116.50	66,349.14	30.12	153,900.86	48,961.84
	OTHER REVENUE	1,966,650.00	53,367.72	476,348.46	24.22	1,490,301.54	482,344.34
	TRANSFERS FROM OTHER FUND	<u>990,000.00</u>	<u>78,333.00</u>	<u>416,669.00</u>	<u>42.09</u>	<u>573,331.00</u>	<u>416,669.00</u>
***	TOTAL REVENUES ***	18,631,220.00	1,629,046.34	13,366,363.04	71.74	5,264,856.96	13,838,373.35
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	NON-DEPARTMENTAL	3,721,470.00	147,332.68	1,137,553.91	30.57	2,583,916.09	1,251,077.99
	MAYOR AND CITY COUNCIL	243,200.00	1,756.25	9,616.09	3.95	233,583.91	8,965.22
	CITY MANAGER	279,490.00	18,151.94	95,166.49	34.05	184,323.51	79,702.31
	CITY SECRETARY	382,200.00	16,822.45	113,474.63	29.69	268,725.37	115,475.66
	FINANCE	437,180.00	22,481.46	163,433.54	37.38	273,746.46	208,466.84
	CITY ATTORNEY	920,000.00	0.00	116,883.52	12.70	803,116.48	37,841.94
	MUNICIPAL COURT	612,974.70	30,156.62	208,554.80	34.02	404,419.90	157,618.59
	LIBRARY	479,460.00	31,994.98	173,411.83	36.17	306,048.17	143,633.67
	FIRE	351,710.00	26,939.68	106,666.98	30.33	245,043.02	133,675.32
	POLICE	4,605,154.57	274,762.07	1,594,319.57	34.62	3,010,835.00	1,461,886.16
	PARKS AND RECREATION	2,647,480.00	162,137.73	871,430.31	32.92	1,776,049.69	379,687.50
	STREETS	4,990,680.00	299,586.81	1,543,353.51	30.92	3,447,326.49	1,205,586.98
	DEVELOPMENT SERVICES	543,440.00	36,642.03	166,105.56	30.57	377,334.44	198,756.86
	ANIMAL CONTROL	328,950.00	25,999.76	118,035.15	35.88	210,914.85	133,426.13
	RECYCLING CENTER	276,910.00	12,751.63	66,475.14	24.01	210,434.86	23,956.02
	CODE ENFORCEMENT	292,600.00	13,247.23	68,730.90	23.49	223,869.10	70,929.10
	ECONOMIC DEVELOPMENT	197,820.00	12,441.01	86,165.62	43.56	111,654.38	73,349.05
	FACILITIES MAINTENANCE	373,660.00	28,706.98	137,333.95	36.75	236,326.05	72,007.12
	HUMAN RESOURCES	300,120.00	17,343.89	99,312.65	33.09	200,807.35	105,222.95
	EMERGENCY MANAGEMENT	49,790.00	324.63	982.46	1.97	48,807.54	18,399.10
	IT	992,330.00	79,209.62	493,963.88	49.78	498,366.12	248,131.75
	SANITATION	<u>1,400,000.00</u>	<u>115,407.21</u>	<u>562,945.84</u>	<u>40.21</u>	<u>837,054.16</u>	<u>552,631.43</u>
***	TOTAL EXPENDITURES ***	24,426,619.27	1,374,196.66	7,933,916.33	32.48	16,492,702.94	6,680,427.69
		=====	=====	=====	=====	=====	=====
***	REVENUES OVER/(UNDER) EXPENDITURES	(5,795,399.27)	254,849.68	5,432,446.71	93.74-	(11,227,845.98)	7,157,945.66
		=====	=====	=====	=====	=====	=====

CITY OF INGLESIDE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

50 -UTILITY FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D ACTUAL	% OF BUDGET	FAVORABLE (UNFAVORABLE)	PRIOR YR Y-T-D
<u>REVENUE SUMMARY</u>							
	TAX REVENUES	7,423,620.00	446,211.50	2,504,908.95	33.74	4,918,711.05	2,643,908.58
	OTHER REVENUE	392,600.00	37,756.19	230,157.74	58.62	162,442.26	226,818.18
	TRANSFERS FROM OTHER FUND	<u>5,000.00</u>	<u>0.00</u>	<u>40.74</u>	<u>0.81</u>	<u>4,959.26</u>	<u>0.00</u>
***	TOTAL REVENUES ***	7,821,220.00	483,967.69	2,735,107.43	34.97	5,086,112.57	2,870,726.76
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	NON-DEPARTMENTAL	2,098,344.00	76,665.46	411,360.97	19.60	1,686,983.03	410,712.69
	UTILITY BILLING OFFICE	331,870.00	19,843.74	121,235.33	36.53	210,634.67	128,385.76
	WATER	2,751,500.00	140,419.42	815,148.47	29.63	1,936,351.53	856,034.36
	WASTEWATER	<u>2,626,570.00</u>	<u>180,058.68</u>	<u>978,772.67</u>	<u>37.26</u>	<u>1,647,797.33</u>	<u>494,419.80</u>
***	TOTAL EXPENDITURES ***	7,808,284.00	416,987.30	2,326,517.44	29.80	5,481,766.56	1,889,552.61
		=====	=====	=====	=====	=====	=====
***	REVENUES OVER/(UNDER) EXPENDITURES *	12,936.00	66,980.39	408,589.99	158.55	(395,653.99)	981,174.15
		=====	=====	=====	=====	=====	=====



CITY COUNCIL AGENDA

Regular Meeting: March 25, 2025

AGENDA ITEM: 6.f

Report on bids received and publicly opened for the construction of the proposed new Wastewater Treatment Plant.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside received sealed competitive bids for the construction of the new 2.0 MGD Wastewater Treatment Plant until 2:00 pm local time on March 19th, 2025. In attendance at the bid opening were Melanie Gavlik and Michelle Alvarez, of Hanson Professional Services, Gary Paredez, Jana Stork, Tommy Saucedo, Priscilla Solis, and Elisabeth Staton of the City of Ingleside. Representatives from Posillico and Associated Construction Partners were in attendance. At 2:00 pm local time, the acceptance of sealed bids was officially closed, at which time only two (2) bids had been received. The bids were opened and recorded, and the representatives were advised that Hanson Professional Services would review and evaluate the bids. They will then be submitted to Texas Water Development Board (TWDB) for review and approval. Once approval is issued, we will submit the formal bid tabulation form to the City Council for awarding of the bid.

FISCAL ANALYSIS:

This project is being partially funded by a loan from the Texas Water Development Board (TWDB) and the City Council will be provided additional funding mechanisms for consideration.

RECOMMENDATION:

N/A. Informational purposes only.

ATTACHMENTS:

1. 2025 03-19 RFQ New 2.0 WWTP_Informal Bid Opening Form

Firm Registration Number F-417

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CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 7

Introduction of Detective Casey Gilliam as the new Police Lieutenant for the Ingleside Police Department.

SUBMITTED BY: Martin Molina, Chief of Police

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Congratulations to Detective Gilliam on his well-deserved promotion to Lieutenant! His 14 years of dedicated service and his invaluable contributions over the past 4½ years at the Ingleside Police Department are truly commendable. His expertise in police operations and criminal investigations, as well as numerous certifications and an Advanced Peace Officer License, highlight his commitment to excellence.

We wish him continued success in his new role!

FISCAL ANALYSIS:

None

RECOMMENDATION:

None

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 8

Deliberate and take appropriate action on the Regular Meeting Minutes of March 11, 2025.

SUBMITTED BY: Jana Stork, City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Please see the accompanying Regular City Council Meeting Minutes of March 11, 2025.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends Council approve the Minutes, as presented.

ATTACHMENTS:

1. 2025, 03-11 Regular Council Meeting Minutes_DRAFT

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
MARCH 11, 2025**

Opening Agenda

1. Call Meeting to Order.

The Regular City Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on March 11, 2025, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present, at roll call, a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, Julio Salinas, and Mayor Adame.

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports.

Cherie Blanton, 1702 Indian Trail, addressed the Council about teens smoking and vaping, addiction intervention, having curfews for teens under the age of 18, and provided a handout to Council Members.

Barbara Gregg, 2809 Main St., addressed the Council about the Discover Ingleside magazine that she provided, and about Round Up Days being held on March 21st-23rd.

Sarah Polanco, 1350 Indian Trail, addressed the Council about the PowerPoint that she emailed to Council Members, needing a road and water for the ability to build on their land, the Comprehensive Master Plan, and requesting to be put on the Agenda to present her presentation during the next Council meeting.

6. Staff Comments and Reports.

a. Council Comments and Reports.

Mayor Adame wanted to extend his thanks to the members of the Volunteer Fire Department for assisting with the Sinton fires on March 04, 2025, and then during the controlled burn that jumped the fire line on March 10, 2025.

b. Announcements of Community Interest and/or upcoming events.

No discussion was held on this matter.

c. Report on Garden Center building remodeling project.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about the Garden Center building remodeling project, the project moving along nicely, beginning to work on the inside of the building, cross perlings to be replaced, A to Z scheduling for all final inspections, and funding for all furniture and equipment for inside.

d. Report on digital signs for the HWY 1069 by the Police Department, and HWY 31 at N.O. Simmons Park.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about the two (2) digital signs being ordered, the sign for HWY 1069 already has the conduit put in and tied to the Public Safety Building to ensure that the sign stays lit even if power is out, waiting for the company to come install the sign, and the sign for N. O. Simmons Park is still in production.

e. Report on Street Maintenance Program.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about the streets that Council selected have been completed, returning to Council with more street recommendations, \$1.2 million in unbudgeted funds, waiting for the City to receive a distributor in order to do the roads with City equipment, should receive the equipment by the end of May with a possible start date of June 01, and having a dedicated team of employees to do the streets.

Mayor Adame requested that there be an Agenda Item at the next Regular City Council meeting pertaining to action taken for street repairs.

Presentations

7. Ingleside Public Library Award Presentation.

Director of Library Services Casanova gave a presentation to the Council Members on the steps achieved by the Public Library for the 2024 Achievement of Excellence in Libraries Award.

Mayor Adame presented the Ingleside Public Library staff a plaque for the 2024 Achievement of Excellence in Libraries Award.

8. Presentation to recognize Ingleside Chamber of Commerce Executive Director Barbara Gregg.

Mayor Adame presented Ingleside Chamber of Commerce Executive Director Barbara Gregg with a plaque recognizing her service to the community as the Ingleside Chamber of Commerce Executive Director.

Consent Agenda

9. Deliberate and take appropriate action on the Regular Meeting Minutes of February 25, 2025.

Motion: Council Member Pruitt made a motion to approve the Consent Agenda as presented. Mayor Pro-Tem Long seconded the motion. Motion carried 6:0:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Mayor Pro-Tem Long, and Council Member Julio Salinas

Against Motion: None

Abstained: Mayor Adame

Public Hearing

No Public Hearing was presented for this meeting.

Regular Agenda

Mayor Adame requested to postpone Item 11 from the Agenda to the next Regular City Council meeting. There were no objections by Council, and Mayor Adame stated that the items were withdrawn.

10. Deliberate and take appropriate action on a Resolution by the City of Ingleside, Texas suspending the April 19, 2025 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas, to implement interim GRIP rate adjustments for gas utility investment in 2024 and requiring delivery of this Resolution to the company and legal counsel.

Proposed Resolution 2025-06.

Discussion was held between Council Members and City Manager Lewis about the coalition of cities coming together for the Resolution to postpone the rate changes, all negotiations have been done, and the Resolution only postponing the rate changes for 45 days after April 19, 2025.

Motion: Mayor Adame made a motion to approve Resolution 2025-06, a Resolution by the City of Ingleside, Texas suspending the April 19, 2025 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas, to implement interim GRIP rate adjustments for gas utility investment in 2024 and requiring delivery of this Resolution to the company and legal counsel. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

11. Deliberate and take appropriate action on first reading of an Ordinance amending the City of Ingleside, Personnel Policies and Procedures Handbook, Section 2 – Employee Responsibilities, 2.T. Ethics Policy; Providing Effective Date, Reading, Severance, and Publication.

Item 11 was postponed to the next Regular City Council meeting.

Executive Session

12. Closed Session

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Deliberations pursuant to Sections 551.071 (Consultations with Attorney) regarding status of attorney investigation related to possible employee misconduct.**
- B. Deliberation pursuant to Section 551.071 (Consultations with Attorney) regarding the City's administration of city-owned facilities.**

At 7:28 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Deliberations pursuant to Sections 551.071 (Consultations with Attorney) regarding status of attorney investigation related to possible employee misconduct, and Deliberation pursuant to Section 551.071 (Consultations with Attorney) regarding the City's administration of city-owned facilities.

13. Open Session

City council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

- A. Deliberations pursuant to Sections 551.071 (Consultations with Attorney) regarding status of attorney investigation related to possible employee misconduct.**
- B. Deliberation pursuant to Section 551.071 (Consultations with Attorney) regarding the City's administration of city-owned facilities.**

At 8:13 p.m. Mayor Adame reconvened the Ingleside City Council into an open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No Action Taken.

Item B: No Action Taken.

Closing Agenda

14. Items to consider for placement on future agendas.

Council Member Julio Salinas requested Ordinances pertaining to smoking and vaping be looked at.

Council Member Diehl requested an awareness of vaping.

Mayor Adame requested an Executive Session for the evaluation and re-appointment of the Municipal Court Judge, and any agenda item needing action before April 11, 2025.

15. Adjourn.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 8:17 p.m.

APPROVED:

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: March 25, 2025

AGENDA ITEM: 9

Deliberate and take appropriate action for the City Council to authorize the City Manager to enter into an agreement with AGCM for Project Management Services.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council tasked staff with issuing Requests for Qualifications (RFQ's) for Project Management Services, to facilitate and assist the City in reviewing and overseeing current and future projects. The RFQ's were published in the local paper and other platforms. The City Manager, City Secretary, Director of Infrastructure Services, and Assistant Director of Finance were in attendance at the public opening of the RFQ's received from the firms of Gallagher, Procedeo, Martinez & Associates, and AGCM. After the opening, the Director of Information Technology, Director of Infrastructure Services, and the Director of Developmental Services scored the four respondents with the firm of AGCM receiving the highest average score. Staff is requesting the City Council to authorize the City Manager to enter into an agreement with this firm.

FISCAL ANALYSIS:

The costs for AGCM services will be based on the proposed rates submitted. Their hourly rates are as follows: Senior Project Manager - \$185/hr, Project Manager- \$172/ hr, Construction Manager- \$165/hr, Quality Assurance Inspector- \$152/hr.

RECOMMENDATION:

Staff recommends City Council authorize the City Manager to enter into an agreement with AGCM for Project Management Services.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 10

Deliberate and take appropriate action on the acceptance of the Ingleside Volunteer Fire Department's new tanker.

SUBMITTED BY: Thomas Miller, Fire Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Presentation of the new tanker truck purchased from Siddons - Martin Emergency Group. This unit will be called Tanker 141.

FISCAL ANALYSIS:

The City Council approved the purchase of the tanker truck for the amount of \$675,000.00.

RECOMMENDATION:

Staff recommends acceptance of the new tanker truck.

ATTACHMENTS:

1. Tanker 141
2. Tanker 141.





CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 11

Deliberate and take appropriate action on approval of a floating dock at Cove Park.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Staff contacted two different companies to explore options for replacing the current dilapidated dock at Cove Park. Only one company returned a quote, and it was for a floating aluminum dock. The quote is only for the installation of a new floating dock, and does not include removal of the existing structure. The cost to remove the existing structure will be a separate cost. Quotes have been requested for this part of the project. At this time, we have not received quotes for the removal of the existing structure. If it is opted to replace the dock within its current footprint, the process will be quite simple. However, if we choose to change the footprint, we will need to secure a permit from the U.S. Army Corps of Engineers.

FISCAL ANALYSIS:

Staff obtained a quote in the amount of \$83,902.40 from a BuyBoard cooperative vendor for a floating dock. This would be funded by fund 18 the Cove Park Maintenance budget which currently has a balance of \$207,000.00.

RECOMMENDATION:

Staff recommends approving the quote received from EZ Dock of Texas, LP in the amount \$83,902.40.

ATTACHMENTS:

1. 2025 Cove Park Floating Dock Quote

EZ Dock of Texas, L.P.

3500 Raider Drive

Hurst, TX 76053



Customer Name		Proposal		
City of Ingleside 2525 8th Street Ingleside, TX 78362 Paul Pulley - 361-776-3438 vpulley@inglesidetx.gov		Date	Estimate #	
		3/14/2025	21004	
		Terms	Salesman	
			David	
Qty	Item	Description	Price	Total
	BUYBOARD	BUYBOARD COOPERATIVE PURCHASING DISCOUNT - CONTRACT #679-22		0.00
2	W400450	ABUTMENT/Shore Hinge Bracket for 4' Gangway - 62.5" Bracket w/60" Pin	642.00	1,284.00
2	W400420	4' Wide x 20' Long Aluminum Gangway with Railing	6,679.00	13,358.00
40	W-ADA	Price per linear foot to add inside 30 inch rail and toe rail	204.00	8,160.00
2	W400850	4 Pocket Hinge Bracket for 4' Aluminum Gangway - 62.5" Bracket w/48" Pin - Includes Connectors	1,119.00	2,238.00
2	ACE-4848-16	48"x48"x16" Foam Filled Float 1215# Buoyancy	552.00	1,104.00
4	W400401-12	48" x 12" Transition Plate	557.00	2,228.00
12	208008-EZGR	Gray 80" x 100" Dock Section	2,309.00	27,708.00
27	301200	2 Coupler Sets	209.00	5,643.00
1	301300	Coupler Sets (3-Pack)	314.00	314.00
21	100900-EZGR	Rail Post - Gray	261.00	5,481.00
70	100900-3RAIL	Three rails for 100900 rail posts price per linear foot	36.00	2,520.00
2	S35965-EZGR	Bench Planks Only - Pair - Gray	419.00	838.00
2	S35967AL	PE Bench Brackets Only - 1 Pair	462.00	924.00
2	300966-EZGR	Gray Polyethylene Armrests with Cupholders for Bench	219.00	438.00
13	300100	Tie-up Cleats	20.00	260.00
11	300180-EZGR	Gray EZ Dock Bumper	104.00	1,144.00
2	100700	Dock Anchoring Bracket for Deadweights or Stiff-Arm (1 ea)	367.00	734.00
			Subtotal	
			Sales Tax (0.0%)	
			Total	
Customer Acceptance & Date:				
Phone #	Fax #	E-mail EZ Dock of Texas	EZ Dock of Texas, L.P. Website	
817-684-0202	817-510-7909	sales@ezdocktexas.com	www.ezdocktexas.com	

EZ Dock of Texas, LP.

3500 Raider Drive

Hurst, TX 76053



Customer Name		Proposal		
City of Ingleside 2525 8th Street Ingleside, TX 78362 Paul Pulley - 361-776-3438 vpulley@inglesidetx.gov		Date	Estimate #	
		3/14/2025	21004	
		Terms	Salesman	
			David	
Qty	Item	Description	Price	Total
2	800095-15	STIFF-ARM INSERT SLEEVE	157.00	314.00
2	S80094GV	SEA WALL ATTACHMENT BRACKET	189.00	378.00
2	120025	20' X 2.375", 10 GAUGE, GATORSHIELD PIPE	292.00	584.00
6	EYEBOLT	5/8" EYEBOLT	25.00	150.00
4	EYENUT	5/8" EYENUT	13.00	52.00
200	CABLE- 3/8-SS	STAINLESS STEEL AIRCRAFT CABLE - 3/8" 304 STAINLESS	5.25	1,050.00
48	CABLE CLAMPS	3/8" CABLE CLAMPS - SS	9.45	453.60
6	TURNBUCKLE-SS	SS TURNBUCKLE	47.00	282.00
24	BOLT	SS WEDGE-ALL ANCHORS	31.00	744.00
		INVOICE SUBTOTAL		78,383.60
	BUYBOARD	BUYBOARD COOPERATIVE PURCHASING DISCOUNT - CONTRACT #679-22	-11.00%	-8,622.20
	INSTALLATION	SETUP/INSTALLATION	11,741.00	11,741.00
	DELIVERY	DELIVERY CHARGE	2,400.00	2,400.00
Customer is responsible for all permits that might be required. All warranties are by the manufacturer and cover defects in materials and workmanship only. EZ Dock of Texas LP warrants all labor for one year from date of installation. Damage due to abuse or lake/weather conditions is not covered by the materials or labor warranty. A copy of the manufacturer warranty is available on request. Any warranty claim must be returned to EZ Dock facilities for processing. Project quotes that require bonding will incur an additional 4% bonding surcharge. Prices valid for 30 days unless otherwise stated and are subject to periodic manufacturer increase.			Subtotal	\$83,902.40
			Sales Tax (0.0%)	\$0.00
			Total	\$83,902.40
Customer Acceptance & Date: _____				
Phone #	Fax #	E-mail EZ Dock of Texas	EZ Dock of Texas, L.P. Website	
817-684-0202	817-510-7909	sales@ezdocktexas.com	www.ezdocktexas.com	

CITY COUNCIL AGENDA

Regular Meeting: March 25, 2025

AGENDA ITEM: 12

Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, approving the waiver of pet adoption fees and microchipping fees at the Ingleside Pet Adoption Event occurring on April 05, 2025.

SUBMITTED BY: Martin Molina, Chief of Police

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Staff requests the waiver of the pet adoption and microchipping fees on April 05, 2025, for a pet adoption event at the Tractor Supply store in Aransas Pass from 9:00 a.m. to 2:00 p.m. Currently, there are 14 dogs and 2 cats up for adoption. A total of 6 pets were adopted during the last event on February 01, 2025. The mobile pet adoption trailer will be used for this event. This adoption event will occur during market days at the Aransas Pass Tractor Supply parking lot.

FISCAL ANALYSIS:

Each pet adoption costs \$25.00 plus a \$15.00 microchipping fee, for a total of \$40.00 per pet.

RECOMMENDATION:

Staff recommends the City Council approve the proposed Resolution waiving the pet adoption and microchipping fees during the pet adoption event on April 05, 2025.

ATTACHMENTS:

1. DOCS1-#350416-v1-19_2_Backup_- Resolution_-
_WAIVE_PET_ADOPTION_FEES_Tractor_Supply_April_05_2025

RESOLUTION NO. 2025-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, APPROVING THE WAIVER OF PET ADOPTION AND MICROCHIPPING FEES ON APRIL 05, 2025, FOR THE INGLESIDE ANIMAL SHELTER PET ADOPTION EVENT.

WHEREAS, in accordance with City of Ingleside Code of Ordinances Chapter 14 ARTICLE V, SECTION 14.34 the City of Ingleside charges a \$25 adoption fee and \$15 Microchipping fee for animals that have been impounded and have not been claimed after the expiration of a redemption period; and

WHEREAS, the Ingleside Animal Shelter wishes to offer free pet adoptions and free microchipping for all new pet adoptions on April 05, 2025 during the Ingleside Animal Shelter pet adoption event being held at the tractor supply store in Aransas Pass from 9am to 2 pm with the goal of the Ingleside Animal Shelter to have every animal adopted to a loving home; and

WHEREAS, the City Council for the City of Ingleside will waive the \$25 Pet Adoption and \$15 Microchipping fee on April 05, 2025, for all new pet adoptions for all persons finding that such waiver will increase the number of pets adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, THAT:

Section 1. The matter and facts recited in the preamble hereof are found and determined to be true and correct.

Section 2. The City Council for the City of Ingleside authorizes the waiver of the Pet Adoption and Microchipping fees contained in Section 14-34 of the Ingleside Code of Ordinances on April 05, 2025 for the Ingleside Animal Shelter Adoption Event.

PASSED AND APPROVED this 25th day of March, 2025 by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

Pedro Oscar Adame, Mayor

Attest:

Jana Stork, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 13

Deliberate and take appropriate action on a Resolution to declare Tanker 140 as surplus property and authorize staff to sell Tanker 140 to the City of Odem's Volunteer Fire Department.

SUBMITTED BY: Thomas Miller, Fire Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside Volunteer Fire Department has purchased a new Tanker, Unit 141, to replace Tanker 140. It is for this purpose that the City Council should declare this inventory as “Surplus”, so that it can then be sold as surplus property to the Odem Volunteer Fire Department. Odem Fire Department is a mutual aid Department, and they are in need of a first-out response fire truck. Tanker 140 will not be sold to Odem Volunteer Fire Department until Tanker 141 is fully equipped and in service with Ingleside firefighters familiarized with new Tanker 141.

FISCAL ANALYSIS:

Unit 140 will be sold to Odem Fire Department for \$1000 to cover any fees related to the sale of the truck.

RECOMMENDATION:

Staff recommends declaring Unit 140 as “Surplus” and sold as surplus property to Odem Fire Department.

ATTACHMENTS:

1. RES 2025-XX_Surplus Property Tanker 140

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF INGELSDE
DECLARING TANKER 140 AS SURPLUS PROPERTY AND AUTHORIZING
STAFF TO SELL TANKER 140 TO THE CITY OF ODEM'S VOLUNTEER FIRE
DEPARTMENT.

WHEREAS, the City of Ingleside provides authority for the City to sell property it holds; and

WHEREAS, the City of Ingleside has no formal policy regarding the sale of surplus personal property, and there are no statutes expressly concerning the procedures for the disposition of a City's surplus personal property; and

WHEREAS, the City Council for the City of Ingleside ("City Council") finds that Tanker 140 is no longer needed or required for the City's foreseeable needs but still has some usefulness for the purpose it was originally intended and may or may not have value. Tex. Gov. Code 2175.001; and

WHEREAS, the City Council finds and determines that Tanker 140 is surplus personal property.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS:

Section 1. Tanker 140 is no longer needed or required for the City's foreseeable needs but still has some usefulness for the purpose it was originally intended and may or may not have value and such is determined to be surplus property.

Section 2. Staff is authorized to sell Tanker 140 to the City of Odem's Volunteer Fire Department, but only once Tanker 141 is fully equipped, in service, and ready for use by the Ingleside Volunteer Fire Department.

PASSED AND APPROVED this 25th day of March, 2025 by __ (ayes) to __ (nays) with __ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

Attest:

Jana Stork, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 14

Deliberate and take appropriate action on an Ordinance amending the fiscal year 2024-2025 budget for the City of Ingleside, Texas, General Fund and Capital Improvement Fund for the appropriation of funds for the cost of roofs at various City buildings.

SUBMITTED BY: Priscilla Solis, Assistant Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The city-wide roof replacement project was estimated to be completed by the end of FY24. Due to the time estimate of the project, the Finance department did not roll over the FY24 capital budget. Due to the unforeseen circumstances of the timeframe of the project, the FY25 budget lacks this capital expense.

FISCAL ANALYSIS:

Fund 10 General Fund

*Revenues/Fund
Balance*

Fund Balance	10-	
Unassigned	3000	<u>805,932</u>

Expenses

Transfer to FD 30-	10-500-933	142,887
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Capital
Improv.

Transfer to FD 30-	10-509-933	288,045
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Capital
Improv.

Fund 30 Capital Improvements

*Revenues/Fund
Balance*

Transfer for GF-Non- Dept	30-4900		<u>142,887</u>
Transfer for PD Expenses	30-4909		<u>288,045</u>
City Hall Roof	30-500-773	76,020	
Annex Roof	30-500-774	66,867	
VFD/Police Roof	30-500-775	288,045	

RECOMMENDATION:

Staff recommends council approve amending the General Fund and Capital Fund budgets to appropriate the funds for the various roofs city wide.

ATTACHMENTS:

1. 2025-03-25 ORDINANCE NO-2025-XX BUDGET AMEND-ROOFS AND RE-SURFACING PARKS

ORDINANCE NO. 2025-

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET FOR THE CITY OF INGLESIDE, TEXAS, CAPITAL IMPROVEMENT FUND FOR THE APPROPRIATION OF FUNDS FOR THE COST OF ROOFS AT VARIOUS CITY BUILDINGS.

BE IT ORDAINED BY THE CITY COUNCIL OF INGLESIDE, TEXAS:

WHEREAS, it was unforeseen when the budget was adopted that the projects would not be finished by the end of FY24.

BE IT ORDAINED by the City Council of the City of Ingleside that the Fiscal Year 2024-2025 budget be amended as shown as follows:

CITY OF INGLESIDE
DEPARTMENT REVENUES AND EXPENSES
BUDGET AMENDMENT

Account Name:	Dept-Acct Number:	Budget Increase	Budget Decrease
Fund 10 General Fund			
Revenues/Fund Balance			
Fund Balance Unassigned	10-3000		<u>430,932</u>
Expenses			
Transfer to FD 30-Capital Improv.	10-500-933	142,887	
Transfer to FD 30-Capital Improv.	10-509-933	288,045	

[To amend the FY2025 budget as shown above to reduce the fund balance account and transfer the funds for capital purchases for the cost of City-Wide roof replacements.]

Fund 30 Capital Improvements			
Revenues/Fund Balance			
Transfer for GF-Non-Dept	30-4900		<u>142,887</u>
Transfer for PD	30-4909		<u>288,045</u>
Expenses			
City Hall Roof	30-500-773	76,020	
Annex Roof	30-500-774	66,867	
VFD/Police Roof	30-500-775	288,045	

[To amend the FY2025 budget as shown above to reflect the transfer from General Fund for the various Departments and appropriate the expense for the cost of City-wide roofs.]

THAT all Ordinance or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgement of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2025.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: March 25, 2025

AGENDA ITEM: 15

Deliberate and take appropriate action on a Resolution of Support for a Unified Commitment to Secure the Coastal Bend's Water Future.

SUBMITTED BY:

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside has been approached by Troy Mircovich, City of Ingleside representative of the San Patricio Municipal Water District, to consider a Resolution of support for a unified commitment to secure the Coastal Bend's water future. As we know, the ability for a region to come together and speak as one voice means that a group or organization should present a unified and consistent message to the public or stakeholders. Therefore, speaking as one voice has a greater impact than a splintered region. This is evident in the accomplishments gained by the Central Texas Water Commission and the Alliance Water both located in the Austin area. Staff fully supports the idea of "Speaking as One Voice" as it relates to water. The second portion of the Resolution is a little more vague as to the reasoning for appointing two additional representatives to the Port of Corpus Christi Commission from specific cities.

For several years, San Patricio County and the cities within San Patricio County have endeavored to have more than one Port Commission representative from San Patricio County, and with the proposed Resolution of support there is a San Patricio representative. However, the representative is specifically from the City of Portland. Also, the second proposed representative is specifically from Port Aransas, which is located in Nueces County. Senator Hinojosa has introduced S.B. No. 2773 that adds the two aforementioned Port Commission members that would in effect have the following members if adopted: Nueces County - 3, Corpus Christi - 3, San Patricio County - 1, City of Portland (San Patricio County) -1, and Port Aransas (Nueces County) - 1.

Representative Lozano has introduced H.B. No. 2120 which, if passed, will change the representatives of the Port Commission to Nueces County - 3, City of Corpus Christi - 3, San Patricio County - 3.

FISCAL ANALYSIS:

RECOMMENDATION:

Staff supports the idea of a "One Voice" in regards to the water situation in the Coastal Bend Region, however the Resolution of Support should not include the question of additional commissioners for the Port of Corpus Christi.

ATTACHMENTS:

1. Cover Letter and Proposed Resolution
2. SB02773I
3. HB02120I
4. RES 2025-XX_ Unified Coastal Bend Water Future



SENATOR ADAM HINOJOSA
DISTRICT 27

Subject: A Unified Commitment to Secure the Coastal Bend's Water Future

Dear Brian,

The time for division has passed. The time for action is now.

For too long, the Coastal Bend has struggled to secure the state and federal funding necessary to develop the large-scale water supply projects our region desperately needs. While other regions of Texas have spoken with a unified voice and secured billions of dollars for their water future, the Coastal Bend has remained fragmented—pursuing individual solutions rather than collective action. That must end now.

I cannot emphasize enough how important it is that the enclosed resolution is passed, as written, in March of 2025. This resolution must be adopted in its present form. The language in this resolution has carefully been constructed to achieve what our constituents and the people of the Coastal Bend want – large-scale water solutions.

This resolution provides something the Coastal Bend has needed for decades: a unified voice. It formally establishes our region's commitment to working together through the Coastal Bend Water Alliance to ensure we have the funding, planning, and infrastructure necessary to provide reliable water for generations to come.

Furthermore, this resolution ensures that our region has a greater voice in the future of the Port of Corpus Christi. The Port is not just a local asset—it is a regional, state, national, and international economic powerhouse. Expanding the Port of Corpus Christi Commission from seven to nine members, with appointments from both the City of Portland and the City of Port Aransas, will ensure that the most affected stakeholders have a seat at the table. The Port's success is our success, and we must have a say in how it grows and develops in the decades to come.

This is our moment to come together and take control of our future. If we fail to act, we will continue to watch as other regions receive the investment and resources we need to secure our economic and water future.

I urge you—without hesitation—to **pass this resolution in March 2025, as it is written. This is not just a resolution; it is a declaration that the Coastal Bend is united, that we are ready to lead, and that we refuse to be left behind.**

Thank you for your leadership, your vision, and your commitment to the future of the Coastal Bend.

Sincerely,

Adam Hinojosa
State Senator, District 27
Texas Senate

A handwritten signature in black ink, appearing to read "Adam Hinojosa", written over the printed name.

Resolution of Commitment to the Coastal Bend Water Alliance

A Resolution Declaring Unified Commitment to the Development of Regional Water Supplies and Expanding the Port of Corpus Christi Authority to Include Additional Representation from the Coastal Bend

WHEREAS, the Coastal Bend region is experiencing severe drought conditions, with water levels critically low and future water supply projects still years from completion; and

WHEREAS, access to reliable water supplies is essential for the economic stability, industrial growth, public health, and overall prosperity of the Coastal Bend region; and

WHEREAS, cities, counties, industries, and economic leaders throughout the Coastal Bend have historically pursued individual water solutions, which has resulted in fragmentation and a failure to secure the level of state and federal funding necessary to meet the region's growing water needs; and

WHEREAS, the Texas Legislature and the Texas Water Development Board (TWDB) have made substantial funding available for large-scale water infrastructure projects, including desalination, groundwater development, aquifer storage and recovery, and inter-basin transfers, but have prioritized regions that demonstrate strong intergovernmental collaboration and regional planning; and

WHEREAS, other regions of Texas, including Houston, San Antonio, Dallas, and El Paso, have successfully united to secure billions in state funding for long-term water supply projects, while the Coastal Bend has yet to receive an equivalent level of investment due to a lack of regional coordination; and

WHEREAS, failure to act decisively and collectively will result in the Coastal Bend being bypassed for critical water infrastructure funding, jeopardizing economic development, industrial investment, and the ability to meet future water demands; and

WHEREAS, the formation of the Coastal Bend Water Alliance represents an unprecedented opportunity for all stakeholders—including municipal governments, counties, industries, economic development organizations, and the Port of Corpus Christi—to come together in a united effort to advocate for, secure funding for, and implement regional water supply solutions; and

WHEREAS, by working together, the Coastal Bend Water Alliance will ensure that the region takes control of its water future, preventing unnecessary water shortages, increasing resilience against drought, and securing the resources needed to support future generations; and

WHEREAS, in addition to ensuring the region's long-term water security, it is critical that the governance of the Port of Corpus Christi Authority of Nueces County, Texas, accurately reflects the interests of the Coastal Bend's major economic and industrial stakeholders; and

WHEREAS, the current seven-member structure of the Port of Corpus Christi Commission does not fully encompass the broad geographic and economic representation of the Coastal Bend, despite the Port's role as a major economic driver for the entire region; and

WHEREAS, expanding the Port of Corpus Christi Commission from seven (7) to nine (9) members by adding one appointment from the City of Portland in San Patricio County and one appointment from the City of Port Aransas in Nueces County will allow for stronger regional input, improved decision-making, and greater collaboration on water infrastructure and economic development initiatives that impact the entire Coastal Bend; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. [Organization Name] formally joins the Coastal Bend Water Alliance and commits to full participation in regional efforts to develop and secure water supplies for the region.
2. [Organization Name] publicly supports a unified strategy to identify, advocate for, and implement long-term water supply solutions, including desalination, groundwater development, aquifer development, inter-basin water transfers, and infrastructure investment.
3. [Organization Name] commits to adopting policies and initiatives that encourage regional cooperation, support funding applications, and promote legislative advocacy to secure state and federal investment in Coastal Bend water infrastructure.
4. [Organization Name] calls upon the Texas Legislature, Texas Water Development Board, and relevant state and federal agencies to recognize the Coastal Bend as a high-priority region for water infrastructure investment and to provide low interest rate loans and grant funding necessary to implement seawater desalination solutions.
5. [Organization Name] encourages all municipalities, counties, industrial partners, and economic stakeholders in the Coastal Bend to pass similar resolutions, demonstrating a collective commitment to regional water security and representation in the governance of the Port of Corpus Christi.
6. [Organization Name] calls upon the Texas Legislature to expand the Port of Corpus Christi Commission from seven (7) to nine (9) members, ensuring that the Coastal Bend region's key economic contributors have a stronger voice in the Port's decision-making process.

PASSED AND APPROVED THIS [DATE] DAY OF March, 2025.

Signed: _____

By: Hinojosa of Nueces

S.B. No. 2773

A BILL TO BE ENTITLED

AN ACT

relating to the composition of the port commission of the Port of Corpus Christi Authority of Nueces County, Texas.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 5016.0051, Special District Local Laws Code, is amended to read as follows:

Sec. 5016.0051. COMPOSITION OF PORT COMMISSION. The port commission is composed of nine ~~seven~~ port commissioners.

SECTION 2. Section 5016.0052(a), Special District Local Laws Code, is amended to read as follows:

(a) Port commissioners are appointed as follows:

(1) the Commissioners Court of Nueces County shall appoint three port commissioners;

(2) the city council of the City of Corpus Christi shall appoint three port commissioners; ~~and~~

(3) the Commissioners Court of San Patricio County shall appoint one port commissioner;

(4) the city council of the City of Portland shall appoint one port commissioner; and

(5) the city council of the City of Port Aransas shall appoint one port commissioner.

SECTION 3. Not later than January 1, 2026, the city councils of the City of Portland and the City of Port Aransas shall each appoint one port commissioner to the port commission of the Port of

1 Corpus Christi Authority of Nueces County, Texas, as provided by
2 Section 5016.0052(a), Special District Local Laws Code, as amended
3 by this Act, to serve terms that expire on dates that preserve the
4 required staggering of terms.

5 SECTION 4. (a) The legal notice of the intention to
6 introduce this Act, setting forth the general substance of this
7 Act, has been published as provided by law, and the notice and a
8 copy of this Act have been furnished to all persons, agencies,
9 officials, or entities to which they are required to be furnished
10 under Section 59, Article XVI, Texas Constitution, and Chapter 313,
11 Government Code.

12 (b) The governor, one of the required recipients, has
13 submitted the notice and Act to the Texas Commission on
14 Environmental Quality.

15 (c) The Texas Commission on Environmental Quality has filed
16 its recommendations relating to this Act with the governor, the
17 lieutenant governor, and the speaker of the house of
18 representatives within the required time.

19 (d) All requirements of the constitution and laws of this
20 state and the rules and procedures of the legislature with respect
21 to the notice, introduction, and passage of this Act are fulfilled
22 and accomplished.

23 SECTION 5. This Act takes effect immediately if it receives
24 a vote of two-thirds of all the members elected to each house, as
25 provided by Section 39, Article III, Texas Constitution. If this
26 Act does not receive the vote necessary for immediate effect, this
27 Act takes effect September 1, 2025.

By: Lozano

H.B. No. 2120

A BILL TO BE ENTITLED

AN ACT

relating to the composition of the port commission of the Port of Corpus Christi Authority of Nueces County, Texas.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 5016.0051, Special District Local Laws Code, is amended to read as follows:

Sec. 5016.0051. COMPOSITION OF PORT COMMISSION. The port commission is composed of nine ~~seven~~ port commissioners.

SECTION 2. Section 5016.0052(a), Special District Local Laws Code, is amended to read as follows:

(a) Port commissioners are appointed as follows:

(1) the Commissioners Court of Nueces County shall appoint three port commissioners;

(2) the city council of the City of Corpus Christi shall appoint three port commissioners; and

(3) the Commissioners Court of San Patricio County shall appoint three ~~one~~ port commissioners ~~commissioner~~.

SECTION 3. Not later than January 1, 2026, the Commissioners Court of San Patricio County shall appoint two port commissioners to the port commission of the Port of Corpus Christi Authority of Nueces County, Texas, as provided by Section 5016.0052(a), Special District Local Laws Code, as amended by this Act, to serve terms that expire on dates that preserve the required staggering of terms.

1 SECTION 4. (a) The legal notice of the intention to
2 introduce this Act, setting forth the general substance of this
3 Act, has been published as provided by law, and the notice and a
4 copy of this Act have been furnished to all persons, agencies,
5 officials, or entities to which they are required to be furnished
6 under Section 59, Article XVI, Texas Constitution, and Chapter 313,
7 Government Code.

8 (b) The governor, one of the required recipients, has
9 submitted the notice and Act to the Texas Commission on
10 Environmental Quality.

11 (c) The Texas Commission on Environmental Quality has filed
12 its recommendations relating to this Act with the governor, the
13 lieutenant governor, and the speaker of the house of
14 representatives within the required time.

15 (d) All requirements of the constitution and laws of this
16 state and the rules and procedures of the legislature with respect
17 to the notice, introduction, and passage of this Act are fulfilled
18 and accomplished.

19 SECTION 5. This Act takes effect immediately if it receives
20 a vote of two-thirds of all the members elected to each house, as
21 provided by Section 39, Article III, Texas Constitution. If this
22 Act does not receive the vote necessary for immediate effect, this
23 Act takes effect September 1, 2025.

RESOLUTION 2025-__

A RESOLUTION DECLARING UNIFIED COMMITMENT TO THE DEVELOPMENT OF REGIONAL WATER SUPPLIES AND EXPANDING THE PORT OF CORPUS CHRISTI AUTHORITY TO INCLUDE ADDITIONAL REPRESENTATION FROM THE COASTAL BEND.

WHEREAS, the Coastal Bend region is experiencing severe drought conditions, with water levels critically low and future water supply projects still years from completion; and

WHEREAS, access to reliable water supplies is essential for the economic stability, industrial growth, public health, and overall prosperity of the Coastal Bend region; and

WHEREAS, cities, counties, industries, and economic leaders throughout the Coastal Bend have historically pursued individual water solutions, which has resulted in fragmentation and a failure to secure the level of state and federal funding necessary to meet the region's growing water needs; and

WHEREAS, the Texas Legislature and the Texas Water Development Board (TWDB) have made substantial funding available for large-scale water infrastructure projects, including desalination, groundwater development, aquifer storage and recovery, and inter-basin transfers, but have prioritized regions that demonstrate strong intergovernmental collaboration and regional planning; and

WHEREAS, other regions of Texas, including Houston, San Antonio, Dallas, and El Paso, have successfully united to secure billions in state funding for long-term water supply projects, while the Coastal Bend has yet to receive an equivalent level of investment due to a lack of regional coordination; and

WHEREAS, failure to act decisively and collectively will result in the Coastal Bend being bypassed for critical water infrastructure funding, jeopardizing economic development, industrial investment, and the ability to meet future water demands; and

WHEREAS, the formation of the Coastal Bend Water Alliance represents an unprecedented opportunity for all stakeholders-including municipal governments, counties, industries, economic development organizations, and the Port of Corpus Christi-to come together in a united effort to advocate for, secure funding for, and implement regional water supply solutions; and

WHEREAS, by working together, the Coastal Bend Water Alliance will ensure that the region takes control of its water future, preventing unnecessary water shortages, increasing resilience against drought, and securing the resources needed to support future generations; and

WHEREAS, in addition to ensuring the region's long-term water security, it is critical that the governance of the Port of Corpus Christi Authority of Nueces County, Texas, accurately reflects the interests of the Coastal Bend's major economic and industrial stakeholders; and

WHEREAS, the current seven-member structure of the Port of Corpus Christi Commission does not fully encompass the broad geographic and economic representation of the Coastal Bend, despite the Port's role as a major economic driver for the entire region; and

WHEREAS, expanding the Port of Corpus Christi Commission from seven (7) to nine (9) members by adding one appointment from the City of Portland in San Patricio County and one appointment from the City of Port Aransas in Nueces County will allow for stronger regional input, improved decision-making, and greater collaboration on water infrastructure and economic development initiatives that impact the entire Coastal Bend; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, that:

- Section 1. City of Ingleside, Texas formally joins the Coastal Bend Water Alliance and commits to full participation in regional efforts to develop and secure water supplies for the region.
- Section 2. City of Ingleside, Texas publicly supports a unified strategy to identify, advocate for, and implement long-term water supply solutions, including desalination, groundwater development, aquifer development, inter-basin water transfers, and infrastructure investment.
- Section 3. City of Ingleside, Texas commits to adopting policies and initiatives that encourage regional cooperation, support funding applications, and promote legislative advocacy to secure state and federal investment in Coastal Bend water infrastructure.
- Section 4. City of Ingleside, Texas calls upon the Texas Legislature, Texas Water Development Board, and relevant state and federal agencies to recognize the Coastal Bend as a high-priority region for water infrastructure investment and to provide low interest rate loans and grant funding necessary to implement seawater desalination solutions.
- Section 5. City of Ingleside, Texas encourages all municipalities, counties, industrial partners, and economic stakeholders in the Coastal Bend to pass similar resolutions, demonstrating a collective commitment to regional water security and representation in the governance of the Port of Corpus Christi.
- Section 6. City of Ingleside, Texas calls upon the Texas Legislature to expand the Port of Corpus Christi Commission from seven (7) to nine (9) members, ensuring that the Coastal Bend region's key economic contributors have a stronger voice in the Port's decision-making process.

PASSED AND APPROVED this 25th day of March 2025, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

Attest:

Jana Stork, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 16

Deliberate and take appropriate action on a Non-Exclusive License Agreement between the City of Ingleside and Ingleside Chamber of Commerce.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Staff has been exploring options available to the Ingleside Chamber of Commerce to assist in reducing the cost of storage of various items and materials used for events sponsored by Chamber of Commerce. The discussions have been held for several months, and a workable solution has been found. The City can enter into a Non-Exclusive License Agreement that would allow the Chamber to locate a storage device on City property. If approved, the City will negotiate the location and insurance requirements.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends the City Council approve of the Non-Exclusive License agreement.

ATTACHMENTS:

1. DOCS1-#350357-v1-City_Chamber_License_Agreement_Ingelside_3_24_25

NON-EXCLUSIVE LICENSE AGREEMENT

This Non-Exclusive License Agreement (the “Agreement”) is effective as of the Effective Date and is entered into by and between **CITY OF INGLESIDE** (“Licensor” or “City”), and **INGLESIDE CHAMBER OF COMMERCE** (“Chamber” or “Licensee”). (Licensor and Licensee are collectively referred to as the “Parties” or individually as a “Party”).

WHEREAS, the City has made it a priority to promote economic development through tourism, including efforts to attract to the community out of town visitors, travelers, businesses, organizations, and groups whether for purposes of business or pleasure; and

WHEREAS, the City finds tourism and tourism related industries and the money spent by tourists and visitors to the community are essential components of a diverse local economy aiding in the creation of jobs for local residents, increased revenues for local businesses and increased local sales tax revenue; and

WHEREAS, the City recognizes the Chamber will be actively engaged in promoting tourism in the City, including promoting travel to the City by residents of other areas for festivals and similar events; and

WHEREAS, City owns real property located 2525 8th Street Ingleside, Texas 78362 further described and identified in **EXHIBIT A** (the “Licensed Property”); and

WHEREAS, Chamber is seeking to locate a storage container on the Property for purposes of storing personal property utilized by the Chamber for events promoting tourism and tourism related industries within the City; and

WHEREAS, City Council for the City of Ingleside is agreeable to granting a non-exclusive license to the Chamber to locate a storage container on the Property for the uses described above, but subject to the terms and conditions of this Agreement.

FOR AND IN CONSIDERATION of the Chamber’s continuing work in promoting tourism and tourism related industries within the City of Ingleside and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Licensor hereby grants, sells, and conveys unto Licensee, its successors and assigns, a non-exclusive license on the Property as depicted in the attached **EXHIBIT A** (the “Licensed Property”). City and Licensee further agree that Licensee’s use of the Licensed Property will be subject to the following terms and conditions:

1. Subject to the terms and conditions of this Agreement, the Licensee may locate one (1) storage container of approximately 40 sq. foot in size (“Storage Container”) on the Licensed Property for purposes of storing personal property owned by the Licensee and may enter onto the Licensed Property for purposes consistent with that use (“Permitted Use”). Licensee acknowledges and agrees that it will not make any improvements to the Licensed Property and will not use or allow the Licensed Property to be used for any unlawful purpose nor will Licensee cause, maintain or permit any nuisance in or about the Licensed Property.

2. This Agreement will have a term of one (1) year commencing on the Effective Date. The term of this Agreement will renew automatically for successive one (1) year period unless either Party by provides written notice of its intent not to renew at least thirty (30) days prior to the expiration of the then-current term. Either Party may terminate this Agreement upon thirty (30) days written notice to the other Party. The Lincensee shall cease all use of the Licensed Property on or before the termination date. The Storage Container and any personal property remaining on the Licensed Property after thirty (30) days will be deemed abandoned and may be removed by the City.
3. It is expressly understood and agreed that in the execution of this Agreement, Licensor is not waiving, nor shall it be deemed to have waived, any immunity or defense otherwise available to it against any claims arising out of the exercise of governmental powers and functions. This Agreement does not establish any vested property rights in Licensee and does not transfer, convey, assign or sell any real property rights of the Licensed Property. This Agreement will be interpreted according the Constitution and laws of the State of Texas.
4. Any legal action or proceeding arising out of or relating to this Agreement shall be exclusively brought in the State District Court of San Patricio County, Texas. The Parties consent to the jurisdiction of such court and agree that San Patricio County, Texas, shall be the exclusive venue for any disputes. No Party shall seek to transfer such action to any other jurisdiction.
5. The Licensor retains the right to relocate/move the Storage Container onto other areas of the Licensed Property when deemed necessary for city operations by the City Manager. The City Manager shall provide written notice to the Licensee at least fourteen (14) days in advance of the relocation/move.
6. Licensee agrees not to store, keep, or permit the storage of any flammable (i.e., propane, gasoline, paint thinners, butane or other similar martials), or otherwise dangerous materials within the Storage Container.
7. Licensee accepts the Licensed Property in the condition existing as of the Effective Date.
8. Licensee shall comply with the City of Ingleside Codes and Ordinances and all laws of the State of Texas.
9. Licensee agrees to indemnify, defend, and hold harmless the City, its officers, employees, agents, and contractors from and against any and all claims, liabilities, losses, damages, or expenses, including reasonable attorneys' fees, arising out of or in connection with the Licensee's use of the Licensed Property or any activities conducted by the Licensee under this Agreement.
10. Licensee shall, at its own expense, maintain insurance coverage sufficient to support its indemnification obligations under this Agreement. Such coverage shall include, but is not limited to, general liability insurance, property insurance covering loss of the Chamber's personal property, and any other relevant policies as deemed appropriate by the City and must be approved by the City Manager. The City of Ingleside shall be named as an additional insured on such policies. Prior to the commencement of any activities under this

Agreement, the Licensee shall provide the City with certificates of insurance evidencing the required coverage and confirming that such policies are in full force and effect.

11. Any notice required or permitted under this Agreement must be in writing and will be deemed given: (a) three (3) business days after it is deposited and post-marked with the United States Postal Service, postage prepaid, certified mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, (c) on the date sent by email transmission with electronic confirmation of receipt by the party being notified, or (d) on the date of delivery if delivered personally. The parties may change their respective notice address by sending to the other party a notice of the new address. Notices shall be addressed as follows:

LICENSOR/CITY: **City of Ingleside**
Attn: City Manager
2671 San Angelo,
Ingleside, Texas 78362
Phone: 361-238-2517
Email: blewis@inglesidetx.gov

LICENSEE/CHAMBER: **Ingleside Chamber of Commerce**
Attn: President/CEO
PO Box 686 Ingleside, Texas 78362
2809 Main Street Ingleside, Texas 78362
Phone: 361-776-2906
Email: inglesidetxchamber@gmail.com

12. This Agreement sets forth all of the agreements and stipulations of the parties pertaining to the terms of the License superseding all prior agreements, representations, or understandings, whether written or verbal, and may be modified or amended only by a written agreement signed by both Parties.
13. In the event any provision or any portion of any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable by reason of any law or public policy, such provision or portion thereof will be considered to be deleted, and the remainder of this Agreement will constitute the entire agreement between Licensor and City covering the subject matter hereof.
14. This Agreement may be executed by Licensor and Licensee in two or more counterparts, each of which will constitute an original, but all of which will constitute one and the same instrument.

EXECUTED on the dates set forth in the acknowledgments below, but effective for all purposes as of the 25th day of March, 2025 (the "Effective Date").

[Signature Pages Follows]

**LICENSEE:
INGLESIDE CHAMBER OF COMMERCE**

Barbara Gregg, President/CEO
Ingleside Chamber of Commerce

STATE OF TEXAS §
 §
COUNTY OF SAN PATRICIO §

The foregoing instrument was acknowledged before me this _____ day of _____, 2025,
by Barbara Gregg, as president and CEO of Ingleside Chamber of Commerce and Licensee
herein.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

(seal)

Notary Public in and for the State of Texas

Printed Name: _____

Term Expires: _____

**LICENSOR:
CITY OF INGLESIDE**

By: _____
Brenton Lewis, City Manager

STATE OF TEXAS §
 §
COUNTY OF SAN PATRICIO §

The foregoing instrument was acknowledged before me this _____ day of _____, 2025,
by Brenton Lewis, as City Manager for City of Ingleside and Licensor herein.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

(seal)

Notary Public in and for the State of Texas

Printed Name: _____

Term Expires: _____

EXHIBIT A

DESCRIPTION OF LICENSED PROPERTY

2525 8th Street Ingleside, Texas 78362
T P MCCAMPBELL SUBD BLK 90, PT LOTS 14 THRU 16 (16.5 ACRES)

DRAFT

CITY COUNCIL AGENDA

Regular Meeting: March 25, 2025

AGENDA ITEM: 17

Deliberate and take appropriate action on an Ordinance establishing the Ingleside Municipal Court as a Court of Record pursuant to Chapter 30, Municipal Courts of Record, of the Texas Government Code.

SUBMITTED BY: Michael McCann, Charter Review Commission Board Member

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

A Court of Record is a Court where proceedings are officially recorded and preserved, allowing for potential appeals and evidentiary use of those records. The primary purpose of these records is to ensure a reliable and accessible history of the court's actions, which is crucial for potential appeals and legal proceedings.

A municipal court of record is required to provide a court reporter to create and preserve a record in cases tried before the court, while an ordinary municipal court typically does not create or preserve a record. TEX. GOV'T CODE § 30.00010.

A court of record is a trial court or appellate court in which a record of the proceedings is captured and preserved, for the possibility of appeal. A court clerk or a court reporter takes down a record of oral proceedings.

As a Court of Record, the Municipal Court has two powers: The judgements, proceedings and acts of the Municipal Court are recorded for perpetual memory and testimony. These records are admitted to be of evidentiary value and cannot be questioned when produced before any court.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends Council consider changing to a Court of Record because of the additional benefits of a Municipal Court of Record.

ATTACHMENTS:

1. DOCS1-#283139-v1-Court_of_Record
2. DOCS1-#350391-v1-Ingleside_Municipal_Court_of_Record_3_21_25

The background of the slide is a photograph of a classical building's exterior. It features several large, fluted columns made of light-colored stone. In the foreground, there are wide, shallow steps made of the same stone, leading up towards the columns. The lighting is bright, casting soft shadows.

MUNICIPAL COURT COURT OF RECORD OR NOT

Presentation Michael McCann

BACKGROUND



- 937 municipal courts in Texas, 168 were courts of records. (2018)
- City of Ingleside Municipal Court was established under Chapter 29 Texas Government Code.
- Municipal Court is NOT a Court of Record
- Per Chapter 30, Council by ordinance can create a court of record if the council finds that the creation of court is necessary to provide a more efficient disposition of the cases

JURISDICTION

- The jurisdiction of municipal courts is provided in Chapters 29 and 30 of the Texas Government Code. Municipal courts have:
 - Original and exclusive jurisdiction over criminal violations of certain municipal ordinances and airport board rules, orders, or resolutions that do not exceed \$2,000 in some instances and \$500 in others
 - Concurrent jurisdiction with the justice courts in certain misdemeanor criminal case

EXPANDED JURISDICTION

- **Chapter 30 of the Texas Government Code provides the ability to expand the jurisdiction by ordinance. Municipal courts of record have:**
 - **Concurrent jurisdiction with a district court or a county court at law allowing the civil enforcement of municipal ordinances pursuant to Subchapter B, Chapter 54 of the Texas Local Government Code**
 - **Civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter A, Chapter 214, Local Government Code, or Subchapter E, Chapter 683, Transportation Code**
 - **Authority to issue:**
 - **(A) search warrants for the purpose of investigating a health and safety or nuisance abatement ordinance violation; and**
 - **(B) seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.**

DIFFERENCES

- A municipal court of record is required to provide, to create, and preserve a record in cases tried before the court.
- Chapter 30 of the Texas Government Code requires an attorney to be appointed as judge of a municipal court of record.
- Current Ingleside municipal court does not create or preserve a record.
- Outside of expanded jurisdiction, the primary difference between these two courts surfaces on appeal.

APPEALS

- Appeals from either type of municipal court are generally to the county court.
- Appeals from a municipal court that is NOT a court of record are tried *de novo*, meaning that the case is tried again from the beginning and all the evidence and witnesses must be presented again.
- On the other hand, an appeal from a municipal court of record is based on specific points of error as contained in the “record” of the court.
- Municipal courts of record are created for the practical purpose of providing a more efficient disposition of appeal

DIFFERENCES

- A court of record must comply with provision of Chapter 30 Government Code.
- **City Council** must appoint municipal court clerk.
- The Clerk and other court personnel perform their duties under the direction and **control of the municipal judge**.
- City Council must provide for a court reporter or may be recorded by a good quality electronic recording device. If City uses an electronic recording, the court reporter is not required to be present.
- If a case is appealed, the proceedings shall be transcribed from the recording by an official court reporter.

QUESTIONS

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF INGLESIDE, TEXAS (“CITY”) AMENDING THE CODE OF ORDINANCES CITY OF INGLESIDE CHAPTER 2 ARTICLE V TO CREATE AND ADOPT A MUNICIPAL COURT OF RECORD; DECLARING A PUBLIC PURPOSE; RECITALS; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City of Ingleside is a Home Rule Municipality and political subdivision of the State of Texas; and

WHEREAS, the City of Ingleside established a Municipal Court pursuant to Tex. Gov’t Code Ann. § 29.002; and

WHEREAS, Texas Government Code Section 30.0003 authorizes the Ingleside City Council (“City Council”) to create a municipal court of record to provide a more efficient disposition of cases in the municipality;

WHEREAS, the City Council determines that the creation of a municipal court of record is preferred to provide a more efficient disposition of appeals from municipal cases arising from the City of Ingleside Municipal Court; and

WHEREAS, the City Council further finds the expanded jurisdiction provided by Chapter 30 of the Texas Government Code to a municipal court will provide a more efficient means of enforcing health and safety and nuisance ordinance violations; and

WHEREAS, at this time, the City Council desires to establish a municipal court of record:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE TEXAS:

SECTION 1. The City of Ingleside Code of Ordinances is hereby amended by revising Article V “Municipal Court” of Chapter 2, “Administration” with additions being marked in underlined text and deletions being struck through text and shall now read as follows:

ARTICLE V. MUNICIPAL COURT

Sec. 2-116. Created.

There is hereby created and established a municipal court of record for the city to be known as the “municipal court.”

Sec. 2-117. Jurisdiction.

- (a) The municipal court shall have exclusive original jurisdiction within the territorial limits of the city and property owned by the city located in the city's extraterritorial jurisdiction in all criminal cases arising under the ordinances of the city in which punishment is by fine only and where the maximum of such fine may not exceed:
 - (1) \$2,000.00 in all cases arising under ordinances or resolutions, rules, or orders of a joint board that govern fire safety, zoning, or public health and sanitation, including dumping of refuse; or
 - (2) \$500.00 in all other cases arising under a municipal ordinance or a resolution, rule, or order of a joint board.
- (b) The municipal court has concurrent jurisdiction with the justice court of a precinct in which the city is located in all criminal cases arising under state law that arise within the city's territorial limits or property owned by the city located in the city's extraterritorial jurisdiction and that:
 - (1) Are punishable only by a fine, as defined in subsection (c) of this section; or
 - (2) Arise under V.T.C.A., Alcoholic Beverage Code ch. 106, and do not include confinement as an authorized sanction.
- (c) In this section, an offense which is punishable by "fine only" is defined as an offense that is punishable by fine and such sanctions, if any, as authorized by statute not consisting of confinement in jail or imprisonment.
- (d) The fact that a conviction in a municipal court has as a consequence, the imposition of a penalty or sanction by an agency or entity other than the court, such as a denial, suspension, or revocation of a privilege, does not affect the original jurisdiction of the municipal court.
- (e) The municipal court has jurisdiction in the forfeiture and final judgment of all bail bonds and personal bonds taken in criminal cases of which the court has jurisdiction.
- (f) This section does not affect the powers given exclusively to a joint board operating an airport under V.T.C.A., Transportation Code § 22.074(d).
- (g) The municipal court shall have exclusive appellate jurisdiction within the city's territorial limits in a case arising under V.T.C.A., Transportation Code ch. 707.
- (h) The municipal court shall have authority to issue search warrants for the purpose of investigating a health and safety or nuisance abatement ordinance violation and to issue seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.
- (i) The municipal court shall have concurrent jurisdiction with a district court or a county court at law under Subchapter B, Chapter 54, Local Government Code, within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances.

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- (j) The municipal court shall have civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter A, Chapter 214, Local Government Code, or Subchapter E, Chapter 683, Transportation Code.

Sec. 2-118. Failure to appear.

Any person willfully violating his written promise to appear in municipal court, after a citation having been issued, shall be deemed guilty of a misdemeanor regardless of the disposition of the charge upon which he was originally arrested.

Sec. 2-119. Judge

- (a) The court shall be presided over by a municipal judge and shall have all duties prescribed by the City Charter and state law. The municipal judge shall be appointed by the City Council for a two year term as provided by Section 4.02 of the City Charter. The municipal judge shall be:
- (1) a resident of Texas;
 - (2) a citizen of the United States;
 - (3) be a licensed attorney in good standing; and
 - (4) have two or more years of experience in the practice of law in Texas.

Sec. 2-120. Court Clerk.

- (a) Upon the City Manager's recommendation, the City Council shall appoint a Court Clerk by ordinance. The Court Clerk shall have all duties prescribed by the City Charter and state law.

Sec. 2-121. Court Reporter.

- (a) The Municipal Court Clerk may appoint a court reporter who must meet the qualifications provided by law for official court reporters. The court reporter may use written notes, transcribing equipment, video or audio recording equipment, or a combination of those methods to record the proceedings of the Court. The court reporter is not required to record testimony in any case unless the Judge or one of the parties requests a record in writing, and files the request with the Court before trial.
- (b) A court reporter is not required to be present during proceedings of the Municipal Court of Record, provided that proceedings required to be recorded by this section are recorded by a good quality electronic recording device. If a record is made, it shall be kept for the 30-day period, beginning the day after the last day of the court proceeding, trial or denial of

motion for new trial, whichever occurs last. If a case is appealed, the proceedings shall be transcribed from the recording by an official court reporter.

Sec. 2-122. Court Reporter Fees.

- (a) In the event a case is appealed from the Municipal Court, the following costs shall be paid:
1. For preparation of the Clerk's record, \$25. The preparation fee does not include the fee for an actual transcription of the proceedings.
 2. The defendant shall pay the fee for the preparation of the Clerk's record, and the fee for an actual transcription of the proceedings.

Sec. 2-123. Fines and fees.

All municipal court fines may include a fine, not to exceed \$25.00, for the issuance and service of a warrant of arrest for an offense under V.T.C.A., Penal Code § 38.10(e), or under Vernon's Ann. Civ. Stat. art. 6701d, § 149, Uniform Act Regulating Traffic on Highways and the fine described in Vernon's Ann. C.C.P. art. 17.04 dealing with the requisites of a personal bond and a fine for the issuance and service of a warrant of arrest, after due notice, not to exceed \$25.00, shall be paid into the city treasury for the use and benefit of the municipality.

Sec. 2-124. Charge for copies made.

The charge for copies made by the municipal court clerk shall be as follows (Texas Government Code § 552.266):

Judge's orders - \$1.00 per copy; \$3.00 per certified copy;

Tickets - \$1.00 per copy;

Complaints - \$3.00 per copy; \$7.00 per certified copy

All other records - \$1.00 per copy.

Sec. 2-125. Municipal court technology fund.

- (1) *Establishment of municipal court technology fund.*
- (a) There is hereby created and established a municipal court technology fund, here-in-now known as the fund, pursuant to Vernon's Ann. C.C.P. art. 102.0172.

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- (b) The fund may be maintained in an interest bearing account and may be maintained in the general revenue account.
- (2) *Establishment of amount of the fee and assessment and collection.*
- (a) The fee shall be in the amount of \$4.00.
- (b) The fee shall be assessed and collected from the defendant upon conviction for a misdemeanor in the municipal court as a cost of court. A defendant is considered convicted if:
1. A sentence is imposed on the person;
 2. The person is placed on community supervision, including deferred adjudication community supervision; or
 3. The court defers final disposition of the person's case.
- (c) The fee shall be collected on conviction for an offense committed on or after September 1, 1999 (or for convictions or offenses committed on or after this section is adopted). Fees may only be assessed and collected on offenses occurring on or after September 1, 1999. The fee may not be assessed or collected retroactively if fund is established at a later date than September 1, 1999.
- (d) The clerk of the court shall collect the fee and pay the fee to the municipal treasurer or other official who discharges or performs the duties of the treasurer of the City of Ingleside, who shall deposit the fee into the municipal court technology fund.
- (3) *Designated use of the fund and administration.*
- (a) The fund shall be used only to finance the purchase of technological enhancements for the municipal court of the City of Ingleside, Texas, including:
1. Computer systems;
 2. Computer networks;
 3. Computer hardware;
 4. Computer software;
 5. Imaging systems;
 6. Electronic kiosks;

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7. Electronic ticket writers; or
 8. Docket management systems.
- (b) The fund shall be administered by or under the direction of the city council of the City of Ingleside.

Sec. 2-126. Municipal court building security fund.

- (a) There is hereby created and established a municipal court building security fund (the "fund") pursuant to Vernon's Ann. C.C.P. art. 102.017.
- (b) The municipal court of the City of Ingleside, Texas (the "municipal court") is hereby authorized and required to assess a municipal court building security fee (the "fee") in the amount allowed by the Vernon's Ann. C.C.P. art. 102.017, against all defendants convicted of a misdemeanor offense by the municipal court. Each misdemeanor conviction shall be subject to a separate assessment of the fee.
- (c) A person is considered to have been convicted in a case if:
- (1) Judgment, sentence, or both are imposed on the person;
 - (2) The person is placed on deferred disposition; or
 - (3) The court defers final disposition or imposition of the judgment and sentence.
- (d) The fee shall be collected on convictions for offenses committed on or after this section is adopted.
- (e) The municipal court clerk is hereby authorized and required to collect the fee and to pay same to the treasury of the City of Ingleside, Texas. All fees so collected and paid over to the treasury of the City of Ingleside, Texas, shall be segregated in the fund.
- (f) The fund shall be used only for the purpose of financing the purchase of security devices and/or services for the building or buildings housing the municipal court of the City of Ingleside, Texas. "Security devices and/or services" shall include any and all items described in Vernon's Ann. C.C.P. art. 102.017(d-l).
- (g) The fund shall be administered by or under the direction of the city council of the City of Ingleside, Texas.

Secs. 2-127~~0~~ — 2-135. Reserved.

SECTION 2. PUBLIC PURPOSE. The City Council expressly finds that the amendment of code by the creation of a municipal court of record is necessary to provide a more efficient disposition of the cases arising in the municipality.

SECTION 3. INCORPORATION OF RECITALS. The City Council finds the recitals contained in the preamble to this ordinance are true and correct and incorporates them as findings of fact.

SECTION 4. REPEALER. All ordinances, resolutions, and code sections in conflict herewith are repealed to the extent of such conflict. The municipal court established pursuant to the general law is abolished in the manner prescribed thereby and all pending cases transferred to said court which shall assume jurisdiction thereof.

SECTION 5. SEVERABILITY. If any provision of this code is found by a court of competent jurisdiction to be invalid or unconstitutional, or if the application of this code to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this code which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6. READING. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance, or the caption of it, shall be read at two City Council meetings with at least two weeks elapsing between each reading

Section 7. EFFECTIVE DATE. As provided by Article III, Section 3.11C of the Charter of the City of Ingleside, this ordinance shall be effective on [MONTH] ____, 2025.

ORDERED AND APPROVED, this ____ day of March 2025.

CITY OF INGLESIDE, TEXAS

By: _____
Oscar Adame
Mayor

ATTEST

Jana Stork
City Secretary

First Reading: _____

Second Reading: _____

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 20

Deliberate and take appropriate action on the reappointment of the Municipal Court Judge for a term of two years as set forth in the City Charter Section 4.02.B.

SUBMITTED BY: Ingleside City Council

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

City Charter Section 4.02.B states:

Judge of the Court: The City Council shall appoint a Judge of the Municipal Court, who shall serve a term of two years and may be appointed to additional consecutive terms upon completion of his/her term of office. The appointment of the Judge may be terminated for just cause by the City Council. The Judge shall receive such compensation as may be determined by the City Council commensurate with the duties performed by the Judge.

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: March 25, 2025

AGENDA ITEM: 21

Deliberate and take appropriate action on the reappointment of the Municipal Court Associate Judge as set forth in the City Charter Section 4.02.C.

SUBMITTED BY: Ingleside City Council

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

City Chart Section 4.02.C states:

Associate Judge of the Court: The City Council may appoint an Associate Judge, to assist the Municipal Court, or to serve in the absence or disability of the Municipal Court Judge.

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

None