CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
AGENDA
DECEMBER 10, 2024
6:30 PM

Notice is hereby given that the Ingleside City Council will hold a Regular City Council Meeting on December 10, 2024, at 6:30 PM. The Meeting will be held in person at City Hall 2671 San Angelo Ave, Ingleside, Texas. Members of the public can view the meeting via live stream at https://inglesidetx.gov/.

With respect to any subject matter set forth below, the City Council may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. Citizen Comments and Reports.
   Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.
6. Staff Comments and Reports.
   The Council may discuss any subject which is specifically listed under this item.

   a. Council Comments and Reports.
   b. Announcements of Community Interest and/or upcoming events.
   c. Report on the impact of the water rate increase from the San Patricio Municipal Water District on the Utility Fund.
   d. Report on update of American Rescue Plan Act (ARPA) grant fund expenses.
   e. Report on the repair of a sanitary sewer force main from the N.O. Simmons Lift Station at an estimated cost greater than $25,000.
   f. City of Ingleside monthly financial report as of October 2024.
   g. City of Ingleside expenditures paid over $3,000.00 for the period of October 2024.

Presentations

7. Introduction of Shevon Baldi as the new Special Services Sergeant for the Ingleside Police Department.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

8. Deliberate and take appropriate action on the purchase and deployment of information technology security devices and system equipment.

9. Deliberate and take appropriate action on the first and only reading of an Ordinance amending the Fiscal Year 2024-2025 budget for the City of Ingleside, Texas, for the General Fund and the Vehicle/Equipment Fund for the appropriation of funds for the cost of information technology equipment.

10. Deliberate and take appropriate action on the Regular Meeting Minutes of November 12, 2024.

Public Hearing

The City Council shall call a public hearing on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

11. Conduct a public hearing concerning adopting by Ordinance an amendment to the Drainage Master Plan, an element of the Comprehensive Master Plan of the City of Ingleside; amending conflicting provisions of the City Comprehensive Plan as is required in the Ingleside Charter Article X. Planning and Zoning Section 10.03. Comprehensive Master Plan.

Regular Agenda

12. Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, San Patricio County, Texas, confirming the appointment of Officers to the Ingleside Volunteer Fire Department.

13. Deliberate and take appropriate action regarding a Resolution approving a project of the Ingleside Development Corporation, complying with Section 505.152, Texas Local Government Code, and providing for an effective date, for a basketball pavilion at Faith Park.

14. Deliberate and take appropriate action regarding the first reading on a Resolution from the Ingleside Development Corporation approving a project complying with Section 505.158, Texas Local Government Code; providing for two separate readings and an effective date for reconstruction of a portion of Gallion Street.

15. Deliberate and take appropriate action on an agreement between the City of Ingleside and the Mustang Infinite Softball Association for the use of the Faith Park Baseball / Softball Complex

16. Deliberate and take appropriate action on an agreement between the City of Ingleside and the Ingleside Little League Association for the use of the Bennie Diegel Baseball / Softball Complex.

17. Deliberate and take appropriate action on the first reading of an Ordinance adopting an amendment to the Drainage Master Plan, an element of the Comprehensive Master Plan of the City of Ingleside; amending conflicting provisions of the City Comprehensive Plan, and further providing for effective date, reading, severance, and publication.

18. Deliberate and take appropriate action on awarding the Request For Proposal (RFP) for engineering to assist with the renewal of the Wastewater Treatment Plant discharge permit.

19. Deliberate and take appropriate action on the return of grant funds received in the amount of $170,488.40 regarding the Texas General Land Office Local Buyout/Acquisition Grant.

20. Deliberate and take appropriate action on the possible award of a contract for RFQ 2024 City of Ingleside Financial Advisory Services for three (3) years beginning on or about January 1, 2025, with the option to extend for two (2) additional one-year periods.

21. Deliberate and take appropriate action on the possible award of a contract for RFQ 2024 City of Ingleside Investment Advisory Services for three (3) years beginning on or about January 1, 2025, with the option to extend for two (2) additional one-year periods.

22. Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, Texas, designating primary depository services to 1st Community Bank and secondary depository services to Value Bank and for the City Council of the City of Ingleside to authorize the City Manager to finalize and execute a contract for the City of Ingleside Depository Services for three (3) years beginning on January 1, 2025, with the option to extend for two (2) additional one-year periods to 1st Community Bank for the city's primary bank and Value Bank for the city's secondary bank.

23. Deliberate and take appropriate action on the bonding of city employees who receive or pay out any monies of the City that require surety bonds and to determine the amount of the surety bond as required by the City Charter, Article III. - City Council Section 3.16. - Bonds for city employees.

Executive Session

24. Closed Session
City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

A. Pursuant to Section 551.071 Consultations with Attorney regarding Civil Action No. 2:24-CV-267 Port of Texas, LP. vs. City of Ingleside.
B. Pursuant to Section 551.071 Consultations with Attorney regarding Civil Action No. S-24-5402CV-C Kelcey Gamble vs. City of Ingleside.

25. Open Session
City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

A. Pursuant to Section 551.071 Consultations with Attorney regarding Civil Action No. 2:24-CV-267 Port of Texas, LP. vs. City of Ingleside.
B. Pursuant to Section 551.071 Consultations with Attorney regarding Civil Action No. S-24-5402CV-C Kelcey Gamble vs. City of Ingleside.

Closing Agenda

26. Items to consider for placement on future agendas.

27. Adjourn.

Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

With respect to any subject matter listed on this agenda, the City Council may meet in Closed Executive Session, if and to the extent allowed by Chapter 551 of the Texas Government Code, including, but not limited to, any of the following sections of Chapter 551: Section 551.071 Consultations with Attorney, Section 551.072 Deliberation about Real Property, Section 551.073 Deliberation regarding Prospective Gift, Section 551.074 Personnel Matters, Section 551.087 Deliberation regarding Economic Development Negotiations, and Section 551.089 Deliberation regarding Security Devices Or Security Audits.

Certification

I, Jana Stork, certify that the above notice of this Regular Meeting of the City Council was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on December 06, 2024 by 3:00 p.m.

Jana Stork

Jana Stork, Interim City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____ Time: _____

By: _____
City Secretary's Office
City of Ingleside, Texas

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 6.a

Council Comments and Reports.

SUBMITTED BY:

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:
None

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 6.b

Announcements of Community Interest and/or upcoming events.

SUBMITTED BY:

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

1. Ingleside Citizen's Academy Enrollment Now Open
2. City of Ingleside Boards & Commissions Volunteers Needed
3. Ingleside Public Library, Various Dates
4. Toddler Time, Various Dates
5. Ingleside Public Library Christmas Tree Lighting, December 11
6. Ingleside Renaissance Faire, December 14-15
7. 3rd Annual Trashon Fashion Show, February 27, 2025

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

1. 2024, 12-10 Community Events







Now Accepting Applications!

Ingleside Citizen's Academy

ENROLLMENT OPEN FOR 2025

How to Apply:

Step 1: Complete the PDF application form or submit the online application available on the City website at www.inglesidetx.gov.

SCAN ME

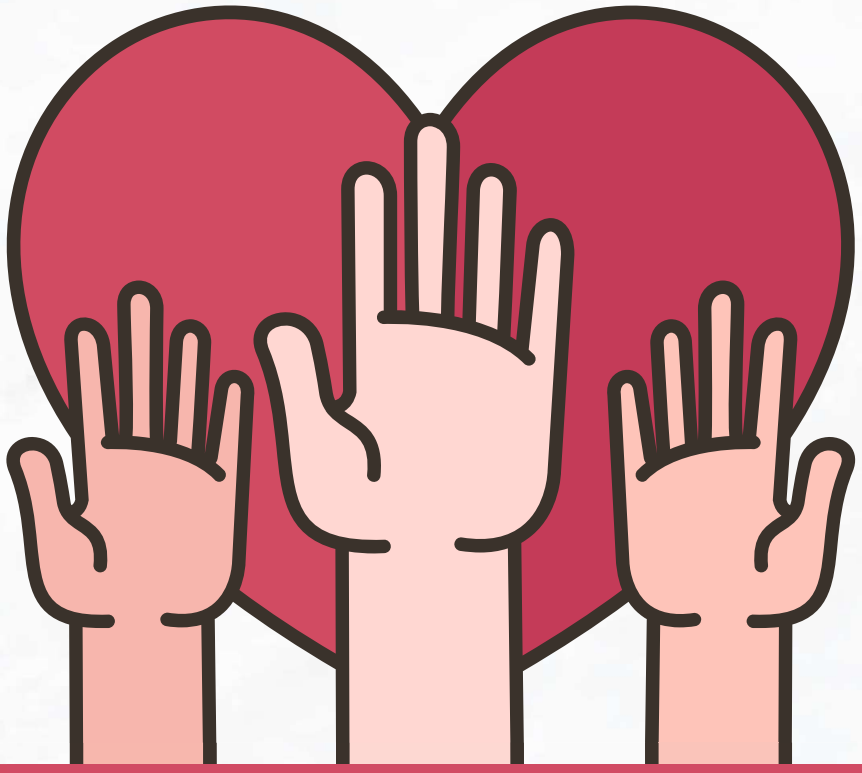
Step 2: Submit the PDF application to **one** of the following:

EMAIL: CitySecretary@inglesidetx.gov

MAIL: City Secretary
2671 San Angelo Ave.
Ingleside, TX 78362

For additional information or questions, please contact Jana Stork, Interim City Secretary, at (361) 776-2517 or jstork@inglesidetx.gov.





Volunteers NEEDED

CITY OF INGLESIDE

BOARDS & COMMISSIONS

We need help with

- Planning & Zoning
- Ingleside Development Corporation (IDC)
- Street Advisory Group
- And many more!

Come join us!

2671 San Angelo Ave, Ingleside, TX

361-776-2517

citysecretary@inglesidetx.gov

Ingleside Public Library

2775 Waco St.

Ingleside, TX 78362

WEBSITE: https://inglesidetx.gov/226/Library

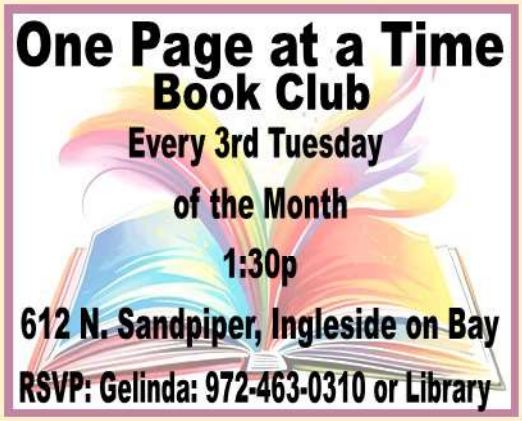
Phone: 361-776-5355













INGLESIDE PARKS AND RECREATION

Toddler Time

OPEN TO CHILDREN 5 AND UNDER

September
12th
26th
19th

October
10th
3rd
17th

November
14th
7th
21st

December
12th
5th
19th

January
16th
30th
TBD pending weather

Feburary
13th
27th
TBD pending weather

NEW

Playdates in the Park

FOLLOW US ON FACEBOOK FOR MORE INFORMATION


Ingleside Public Library
FREE
Children's
Christmas Tree Lighting
December 11th, 2024
6:00 pm - 8:00 pm
2775 Waco St.
Pictures with Santa
Pony Ride,
Hay Ride,
Moon Bounce,
& Much More!


Ingleside Renaissance Faire
– Dec 14th & 15th, 2024 –
Step back in time and come enjoy jousting, pyro-jugglers, great music, food, arts, craft vendors and much more!
– Live Oak Park –
inglesidetxchamber.com
INGLESIDE
CHAMBER OF COMMERCE AND VISITORS CENTER


The Ingleside Chamber of Commerce
Presents
The 3rd Annual
TRASHION FASHION SHOW
Where "trash" becomes Fashion
3RD ANNUAL FASHION SHOW DINNER AND SILENT AUCTION.
TRASHION FASHION CELEBRATES CREATIVE FASHION DESIGN AND PROMOTES WASTE REDUCTION AND SUSTAINABILITY. BENEFITING INGLESIDE CHAMBER FOUNDATION AND COMMUNITY GROUPS.
THURSDAY, FEBRUARY 27TH, 2025
INGLESIDE HIGH SCHOOL CAFETERIA
2807 MUSTANG DRIVE
5:30PM - 8:00PM
HAUTE COUTURE $1000
• PREFERRED SEATING/TABLE OF 8
• BUSINESS NAME ON TABLE
• LOGO ON ALL SOCIAL MEDIA
• BANNER ON STAGE
• FULL AD IN PROGRAM
VOGUE $500.00
• TABLE OF 8
• BUSINESS NAME ON TABLE
• LOGO IN PROGRAM
AVANT-GARDE $750.00
• TABLE OF 8
• BUSINESS NAME ON TABLE
• 1/2 PAGE AD IN PROGRAM
• LOGO ON SOCIAL MEDIA
FASHIONISTA $250.00
• TABLE OF 8
• BUSINESS NAME ON TABLE
CASH PRIZES
1ST PLACE: $200
2ND PLACE: $150
3RD PLACE: $100
INDIVIDUAL TICKET $30.00
361-776-2906 | inglesidetxchamber@gmail.com
GULF COAST GROWTH VENTURES
REPUBLIC SERVICES
Sustainability in Action
INGLESIDE

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 6.c

Report on the impact of the water rate increase from the San Patricio Municipal Water District on the Utility Fund.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

In July 2024, the San Patricio Municipal Water District (SPMWD) emailed the following statement to the city:
"It is too early in our budget cycle for me to do anything but guess. Our current municipal rate is $3.52. The city (referring to the City of Corpus Christi) is going up seventeen cents so I am speculating our 2025 municipal rate will be $3.71 to maybe $3.77. In a meeting last week, the City of CC stated the desal costs would not impact water rates until 2028. They believe the industrial drought surcharge exemption fee ($0.25/1000 gallons) funds will cover the P&I until then."

However, on October 31, 2024, the Water District issued the attached letter stating that the increase is $0.28 (8%), from $3.52 to $3.80 per thousand gallons. In the past, the City has added increases from the Water District to the volume rate for all customers.

In September 2024, the City Council approved a 10% increase in the base rates and volume rates as shown in Resolution 2024-42.

FISCAL ANALYSIS:

Effect on Water Revenue

The billed consumption in fiscal year 2024 was 309,404,900 gallons of water. The billing is per 1,000 gallons at 309,404.90 gallons times $0.28 (SPMWD increase per 1,000 gallons) equals $86,633.37.
309,404,900 gallons / 1,000 gallons * $0.28 = $86,633.37

The billed amount in fiscal year 2024 was $3,542,424. The FY2025 adopted budgeted increase of 10% on the overall water rate is estimated to generate approximately $354,242.

If the $0.28 from SPMWD is absorbed, the amount of the estimated revenue will decrease by $86,633 to $267,609, or a 24.46% decrease.

Effect on Residential Bill
The average residential usage is 4,400 gallons; therefore, the increase on an average residential bill would be $1.23 per month or $14.76 per year.
4,400 gallons / 1,000 gallons * $0.28 = $1.23 * 12 months = $14.76

RECOMMENDATION:

N/A

ATTACHMENTS:

1. 2024-12-10-SPMWD LETTER FOR RATE INCREASE

Troy Mircovich, President
Tom Bridges, Vice President
Danny C. Cox, Director
Brian Williams., Manager/District Engineer
Rebecca Klaevemann, Secretary/Treasurer

SAN PATRICIO MUNICIPAL WATER DISTRICT
P.O. Box 940
Ingleside, Texas 78362

A. Larry Kalich, Director
Mark Evans, Director
Alan Miller, Director
Doil Kellar, Director
Yolanda Carr, Director

October 31, 2024

Mr. Brenton Lewis, City Manager
City of Ingleside
P.O. Box 400
Ingleside, TX 78370
blewis@inglesidetx.gov

Dear Mr. Lewis:

I am enclosing a copy of the summary of the District's proposed FY 2025 budget. Discussion of the budget will be an agenda item for the Board Meeting scheduled for November 12, 2024 and adoption on December 10, 2024.

The proposed 2025 rate for Municipal customers will be $3.80 per thousand gallons (the current rate is $3.52). This rate will take effect on January 1, 2025 on the bill that is mailed at the end of January and due in February. The reason for the $0.28 (8%) increase is twofold:

- We are passing on a $0.17 (5%) increase in raw water cost from the City of Corpus Christi ($0.05 from 2024 that we were able to absorb and $0.12 from 2025).
- The water storage in the Lake Corpus Christi/Choke Canyon reservoir system is at 21.6 percent combined capacity. We are anticipating that the City of Corpus Christi will move into Stage 3 water restrictions by the end of November and we have reduced our consumption estimates based on the Stage 3 prohibition of lawn irrigation. The reduction in consumption estimates is the primary driver for the additional $0.11 (3%) increase in the rate for our Municipal customers.

Please note, up until now, the District has only increased our Municipal customer rate one time since December 2019 (and none since December 2022).

Likewise, since we have not received any rainfall as is typical in September/October, you may want to reconsider your water sales estimates for the remainder of the fiscal year. Less water sales could have a direct impact on your financial bottom line.

As always, we appreciate your water conservation efforts and encourage everyone to conserve as much as possible. Please don't hesitate to call me or Brian Williams if you have any questions.

Sincerely,

Rebecca

Rebecca Klaevemann

Enclosure

Cc: Caron Vela, Finance Director (cvela@inglesidetx.gov)
Troy Mircovich, Ingleside Director

Phone 361-643-6521
Fax 361-643-9093

N:\wp documents\CUSTOMERS\MUNICIPAL\INGLESIDE\CUS_4120_111.doc

San Patricio Water District, TX

My Budget Worksheet

Group Summary

For Fiscal: 2024 Period Ending: 12/31/2024

Department	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 YTD Activity	Defined Budgets 2025 2025
Fund: 01 - GENERAL WATER OPERATING							
Revenue							
00 - NON-DEPARTMENTAL	108,225.00	1,167,613.66	108,300.00	1,415,578.62	583,300.00	746,332.42	783,300.00
21 - ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24 - PLANT B	3,834,911.00	3,765,264.00	3,521,833.00	3,261,313.00	3,461,666.00	2,970,501.60	3,738,736.00
25 - PLANT C	4,786,150.00	5,036,966.30	5,021,498.00	5,106,064.21	5,174,594.00	4,604,295.66	5,385,802.00
27 - TREATED	29,423,024.00	23,176,160.96	25,315,690.00	25,660,443.86	27,063,734.00	24,483,095.11	28,997,308.00
28 - UNTREATED	2,500,280.00	1,743,640.98	2,869,956.00	2,605,792.11	3,155,224.00	1,956,905.67	3,573,958.00
30 - GROUNDWATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40 - DEBT SERVICE	0.00	5,289.83	0.00	38,797.10	0.00	65,594.59	0.00
50 - PROJECT 2008 (WAS98)	0.00	4,223,215.15	0.00	0.00	0.00	0.00	0.00
Revenue Total:	**40,652,590.00**	**39,118,150.88**	**36,837,277.00**	**38,087,988.90**	**39,438,518.00**	**34,826,725.05**	**42,479,104.00**
Expense							
00 - NON-DEPARTMENTAL	4,334,369.00	3,714,084.86	4,002,128.00	3,674,235.29	4,098,418.00	2,884,897.27	4,072,768.00
20 - BOARD OF DIRECTORS	83,000.00	26,047.71	26,000.00	21,362.11	84,000.00	21,369.28	40,284.00
21 - ADMINISTRATION	3,345,838.00	2,858,821.94	3,719,949.00	3,162,877.68	3,896,962.00	2,756,011.18	3,971,820.00
22 - LAB	84,000.00	71,873.13	95,000.00	82,159.65	98,500.00	53,302.05	94,500.00
23 - PLANT A	747,398.00	739,203.01	619,422.00	887,468.07	973,407.00	721,148.01	1,139,365.00
24 - PLANT B	445,841.00	533,018.34	478,177.00	655,414.09	710,688.00	580,978.48	1,029,935.00
25 - PLANT C	1,776,946.00	1,915,105.16	2,113,554.00	2,613,532.64	2,487,906.00	2,113,581.06	2,538,952.00
26 - SHOP	756,117.00	576,356.04	793,397.00	678,057.56	727,940.00	567,079.96	719,587.00
27 - TREATED	19,628,900.00	10,758,170.19	16,997,801.00	12,395,534.05	18,829,887.00	12,115,628.26	18,710,584.00
28 - UNTREATED	11,038,217.00	9,618,961.56	10,497,422.00	9,868,509.71	10,691,530.00	8,020,715.04	12,251,258.00
40 - DEBT SERVICE	0.00	753,976.19	0.00	687,971.51	0.00	-1,888,465.77	0.00
50 - PROJECT 2008 (WAS98)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Total:	**42,240,626.00**	**31,565,618.13**	**39,342,850.00**	**34,727,122.36**	**42,599,238.00**	**27,946,244.82**	**44,569,053.00**
Fund: 01 - GENERAL WATER OPERATING Surplus (Deficit):	**-1,588,036.00**	**7,552,532.75**	**-2,505,573.00**	**3,360,866.54**	**-3,160,720.00**	**6,880,480.23**	**-2,089,949.00**
Report Surplus (Deficit):	**-1,588,036.00**	**7,552,532.75**	**-2,505,573.00**	**3,360,866.54**	**-3,160,720.00**	**6,880,480.23**	**-2,089,949.00**

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 6.d

Report on update of American Rescue Plan Act (ARPA) grant fund expenses.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City received American Rescue Plan Act (ARPA) funds in the amount of $2,530,425.45 in three separate payments. The City chose to utilize the ARPA funds for the Hultgreen Drainage Project, including grant administration, engineering, and construction costs. The City decided to utilize some of the funds for upgrades on the audio and visual equipment and council chairs in the council chambers.

8/23/2021 $1,262,717.20
3/31/2022 $2,495.53
9/30/2022 $1,265,212.72

FISCAL ANALYSIS:

The total costs for each include:

	Total Project Expenses	**Total ARPA Obligations**	**City Impact Fees**
Payable To	**2,548,858.52**	**2,530,425.45**	**18,433.07**
GrantWorks, Inc	151,100.00	151,100.00	
Hanson Engineering	58,000.00		
Hanson Engineering	263,105.00	321,105.00	
Max Underground Construction	2,039,680.10	2,021,247.03	18,433.07
Council Chamber Chairs	1,701.76	1,701.76	
Audio and Visual Equip-Council	35,271.66	35,271.66	
	2,548,858.52	**2,530,425.45**	**18,433.07**

RECOMMENDATION:

N/A

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 6.e

Report on the repair of a sanitary sewer force main from the N.O. Simmons Lift Station at an estimated cost greater than $25,000.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

On November 6th, 2024, the forcemain coming from NO Simmons Lift Station towards the Wastewater Treatment plant was leaking. The line was leaking from underneath the railroad tracks. It was determined that the pipe that is in the casing that crosses under the railroad tracks and then proceeds down Avenue G, somehow cracked or came apart, causing raw sewage to be spilled into the draining ditch. The crews were called out and after assessment they determined that an alternate route must be found to bypass the broken forcemain. This was done, and the spill was reported to TCEQ, as per their rules. A TCEQ tech came out the following day to inspect the situation. At this point, the Union Pacific Railroad was contacted to request permission to work in the crossing area. A quote was requested from several contractors to replace the broken line and to extend the existing casing under the tracks to the required length. We will be using JJ Fox Construction as they are the apparent low bidder,

FISCAL ANALYSIS:

JJ Fox Construction submitted a quote not to exceed $40,000. Gerke Excavating submitted a quote in the amount of $57,543.67. Jhabores did not respond to our request. This item will be paid for out of line item 50-521-345, Sewer maintenance budgeted item.

RECOMMENDATION:

N/A. Informational purposes only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 6.f

City of Ingleside monthly financial report as of October 2024.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Monthly financial report ending October 31, 2024.

FISCAL ANALYSIS:

FY2025 See attachments for the month listed above: A.1; A.2; A.3; B.1; and C.1.
FY2025 The October 2025 Council Discretionary Funds account balance is $200,000.00

RECOMMENDATION:

Information only.

ATTACHMENTS:

1. FINANCIALS 10 2024

Monthly Financial Report to City Council December 10, 2024

Finance Department
Submitted by: Caron Vela

		Page
A.)	**Statement of Revenues and Expenditures through October 2024 (Preliminary)**	
	1.) Summary By Fund	A.1
	2.) General Fund	A.2
	3.) Utility Fund	A.3
B.)	**Monthly Portfolio Report - September 30, 2024**	B.1
C.)	**Cash Basis Sales Tax Collections through October 2024**	C.1
D.)	**FY24 General Fund Tax Roll Collection through October 2024**	

Total Value - September 30, 2024	$	58,907,401.27	
Total Value - August 31, 2024	$	58,833,951.01	
Net Change	**$**	**73,450.26**	

FYD - Total	$	291,862.15	(Gross 1 months 100%)
Budgeted - Total	$	3,150,000.00	Remaining to Collect:
Difference Budget vs. Received	$	2,858,137.85	90.73%

FYD - Total	$	18,638.71	
Budgeted - Total	$	14,119,720.00	Remaining to Collect:
Difference Budget vs. Received	$	14,101,081.29	99.87%

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2024

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10 -GENERAL FUND						
TOTAL REVENUES	18,610,220	817,497.56	817,497.56	0.00	17,792,722.44	4.39
TOTAL EXPENSES	24,243,050	1,545,460.84	1,545,460.84	1,505,299.01	21,192,290.15	12.58
REVENUE OVER/(UNDER) EXPENSES	(5,632,830)	(727,963.28)	(727,963.28)	(1,505,299.01)	(3,399,567.71)	39.65
14 -HOUGHTON REHABILITATION						
18 -COVE PARK TOURISM FUND						
TOTAL REVENUES	20,000	3,225.61	3,225.61	0.00	16,774.39	16.13
TOTAL EXPENSES	10,000	0.00	0.00	0.00	10,000.00	0.00
REVENUE OVER/(UNDER) EXPENSES	10,000	3,225.61	3,225.61	0.00	6,774.39	32.26
19 -HURRICANE EMERGENCY						
20 -WATERWORK FACILITIES FUND						
21 -HOTEL-MOTEL FUND						
TOTAL REVENUES	250,000	37,882.75	37,882.75	0.00	212,117.25	15.15
TOTAL EXPENSES	415,800	68,192.61	68,192.61	20,250.00	327,357.39	21.27
REVENUE OVER/(UNDER) EXPENSES	(165,800)	(30,309.86)	(30,309.86)	(20,250.00)	(115,240.14)	30.49
23 -INGLESIDE DEVELOPMENT COR						
TOTAL REVENUES	515,453	50,697.19	50,697.19	0.00	464,755.81	9.84
TOTAL EXPENSES	347,545	18,635.72	18,635.72	0.00	328,909.28	5.36
REVENUE OVER/(UNDER) EXPENSES	167,908	32,061.47	32,061.47	0.00	135,846.53	19.09
24 -IDC PROMOTIONAL SALES TAX						
TOTAL REVENUES	51,545	5,069.72	5,069.72	0.00	46,475.28	9.84
TOTAL EXPENSES	250,000	0.00	0.00	41,810.36	208,189.64	16.72
REVENUE OVER/(UNDER) EXPENSES	(198,455)	5,069.72	5,069.72	(41,810.36)	(161,714.36)	18.51
25 -GENERAL FUND GRANTS						
TOTAL EXPENSES	0	24.00	24.00	117,278.19	(117,302.19)	0.00
REVENUE OVER/(UNDER) EXPENSES	0	(24.00)	(24.00)	(117,278.19)	117,302.19	0.00
28 -INGLESIDE STREET MAINTENA						
TOTAL REVENUES	450,000	46,633.70	46,633.70	0.00	403,366.30	10.36
TOTAL EXPENSES	1,000,000	0.00	0.00	121,847.10	878,152.90	12.18
REVENUE OVER/(UNDER) EXPENSES	(550,000)	46,633.70	46,633.70	(121,847.10)	(474,786.60)	13.68
30 -GF CAPITAL PROJECTS FUND						
TOTAL REVENUES	4,710,000	289,124.29	289,124.29	0.00	4,420,875.71	6.14
TOTAL EXPENSES	7,503,868	26,303.07	26,303.07	1,587,190.08	5,890,374.85	21.50
REVENUE OVER/(UNDER) EXPENSES	(2,793,868)	262,821.22	262,821.22	(1,587,190.08)	(1,469,499.14)	47.40

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2024

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
31 -STREET RECONSTRUCTION						
32 -GF VEHICLES & EQUIP>$5K						
TOTAL REVENUES	1,443,000	120,239.00	120,239.00	0.00	1,322,761.00	8.33
TOTAL EXPENSES	2,696,313	132,694.29	132,694.29	1,294,458.09	1,269,160.62	52.93
REVENUE OVER/(UNDER) EXPENSES	(1,253,313)	(12,455.29)	(12,455.29)	(1,294,458.09)	53,600.38	104.28
40 -DEBT SERVICE FUND						
TOTAL REVENUES	4,247,370	15,204.80	15,204.80	0.00	4,232,165.20	0.36
TOTAL EXPENSES	4,627,380	0.00	0.00	0.00	4,627,380.00	0.00
REVENUE OVER/(UNDER) EXPENSES	(380,010)	15,204.80	15,204.80	0.00	(395,214.80)	4.00-
50 -UTILITY FUND						
TOTAL REVENUES	7,821,220	636,890.77	636,890.77	0.00	7,184,329.23	8.14
TOTAL EXPENSES	7,808,284	479,526.63	479,526.63	1,041,969.86	6,286,787.51	19.49
REVENUE OVER/(UNDER) EXPENSES	12,936	157,364.14	157,364.14	(1,041,969.86)	897,541.72	6,838.32-
51 -UF CAPITAL PROJECTS FUND						
TOTAL REVENUES	195,000	16,527.99	16,527.99	0.00	178,472.01	8.48
TOTAL EXPENSES	103,140	10,000.00	10,000.00	0.00	93,140.00	9.70
REVENUE OVER/(UNDER) EXPENSES	91,860	6,527.99	6,527.99	0.00	85,332.01	7.11
52 -UF VEHICLES & EQUIP>$5K						
TOTAL REVENUES	620,000	27,511.00	27,511.00	0.00	592,489.00	4.44
TOTAL EXPENSES	585,000	0.00	0.00	0.00	585,000.00	0.00
REVENUE OVER/(UNDER) EXPENSES	35,000	27,511.00	27,511.00	0.00	7,489.00	78.60
54 -UTILITY IMPACT FEES						
TOTAL REVENUES	110,000	12,234.96	12,234.96	0.00	97,765.04	11.12
REVENUE OVER/(UNDER) EXPENSES	110,000	12,234.96	12,234.96	0.00	97,765.04	11.12
56 -WW TREATMENT PLANT-TWDB						
TOTAL REVENUES	1,000,000	83,326.00	83,326.00	0.00	916,674.00	8.33
TOTAL EXPENSES	4,801,250	0.00	0.00	0.00	4,801,250.00	0.00
REVENUE OVER/(UNDER) EXPENSES	(3,801,250)	83,326.00	83,326.00	0.00	(3,884,576.00)	2.19-
57 -CO2024-CAPITAL BOND						
TOTAL REVENUES	9,820,000	9,857,661.25	9,857,661.25	0.00	(37,661.25)	100.38
TOTAL EXPENSES	9,820,000	0.00	0.00	0.00	9,820,000.00	0.00
REVENUE OVER/(UNDER) EXPENSES	0	9,857,661.25	9,857,661.25	0.00	(9,857,661.25)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2024

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
60 -ASSET SEIZURES & FORFEIT.						
80 -GENERAL FIXED ASSETS						
90 -POOLED CASH						
GRAND TOTAL REVENUES	49,863,808	12,019,726.59	12,019,726.59	0.00	37,844,081.41	24.11
GRAND TOTAL EXPENSES	64,211,630	2,280,837.16	2,280,837.16	5,730,102.69	56,200,690.15	12.48
REVENUE OVER/(UNDER) EXPENSES	(14,347,822)	9,738,889.43	9,738,889.43	(5,730,102.69)	(18,356,608.74)	27.94-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2024

10 -GENERAL FUND
FINANCIAL SUMMARY 08.33% OF YEAR COMPLETED

ACCT# ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D ACTUAL	% OF BUDGET	FAVORABLE (UNFAVORABLE)	PRIOR YR Y-T-D
REVENUE SUMMARY						
TAX REVENUES	13,622,310.00	242,160.71	242,160.71	1.78	13,380,149.29	340,492.08
FRANCHISE FEES	1,284,100.00	134,156.03	134,156.03	10.45	1,149,943.97	47,879.00
SERVICES	1,275,600.00	137,623.69	137,623.69	10.79	1,137,976.31	131,241.84
FINES & FORFEITURES	615,070.00	46,793.33	46,793.33	7.61	568,276.67	46,402.83
LICENSES & PERMITS	329,750.00	9,349.40	9,349.40	2.84	320,400.60	7,716.04
OTHER REVENUE	1,382,117.00	156,577.40	156,577.40	11.33	1,225,539.60	118,356.66
TRANSFERS FROM OTHER FUND	990,000.00	90,837.00	90,837.00	9.18	899,163.00	90,833.00
*** TOTAL REVENUES ***	19,498,947.00	817,497.56	817,497.56	4.19	18,681,449.44	782,921.45
EXPENDITURE SUMMARY						
NON-DEPARTMENTAL	2,414,181.00	115,876.48	115,876.48	4.80	2,298,304.52	114,555.30
MAYOR AND CITY COUNCIL	118,887.00	3,238.43	3,238.43	2.72	115,648.57	30.29
CITY MANAGER	240,950.00	18,696.72	18,696.72	7.76	222,253.28	17,095.72
CITY SECRETARY	348,800.00	34,878.02	34,878.02	10.00	313,921.98	26,087.51
FINANCE	454,720.00	33,537.09	33,537.09	7.38	421,182.91	82,955.06
CITY ATTORNEY	190,000.00	1,182.21	1,182.21	0.62	188,817.79	0.00
MUNICIPAL COURT	567,840.00	41,653.67	41,653.67	7.34	526,186.33	35,132.32
LIBRARY	379,990.00	35,491.81	35,491.81	9.34	344,498.19	24,190.33
FIRE	1,104,393.00	8,558.64	8,558.64	0.77	1,095,834.36	13,887.62
POLICE	4,277,016.00	353,587.98	353,587.98	8.27	3,923,428.02	338,818.96
PARKS AND RECREATION	1,415,940.00	167,680.63	167,680.63	11.84	1,248,259.37	64,697.13
STREETS	4,267,130.00	288,779.58	288,779.58	6.77	3,978,350.42	233,720.85
DEVELOPMENT SERVICES	614,150.00	24,707.49	24,707.49	4.02	589,442.51	37,797.83
ANIMAL CONTROL	367,340.00	15,857.42	15,857.42	4.32	351,482.58	24,610.03
RECYCLING CENTER	165,120.00	16,736.56	16,736.56	10.14	148,383.44	5,436.58
CODE ENFORCEMENT	353,340.00	13,983.57	13,983.57	3.96	339,356.43	18,024.48
ECONOMIC DEVELOPMENT	236,230.00	19,248.70	19,248.70	8.15	216,981.30	15,864.61
FACILITIES MAINTENANCE	291,910.00	24,720.17	24,720.17	8.47	267,189.83	12,768.71
HUMAN RESOURCES	269,180.00	18,490.44	18,490.44	6.87	250,689.56	26,244.15
EMERGENCY MANAGEMENT	49,330.00	107.40	107.40	0.22	49,222.60	1,783.96
IT	663,560.00	207,957.60	207,957.60	31.34	455,602.40	139,666.37
SANITATION	1,200,000.00	100,490.23	100,490.23	8.37	1,099,509.77	110,358.99
*** TOTAL EXPENDITURES ***	19,990,007.00	1,545,460.84	1,545,460.84	7.73	18,444,546.16	1,343,726.80
*** REVENUES OVER/(UNDER) EXPENDITURES	(491,060.00)	(727,963.28)	(727,963.28)	148.24	236,903.28	(560,805.35)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2024

50 -UTILITY FUND
FINANCIAL SUMMARY

08.33% OF YEAR COMPLETED

ACCT# ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D ACTUAL	% OF BUDGET	FAVORABLE (UNFAVORABLE)	PRIOR YR Y-T-D
REVENUE SUMMARY						
TAX REVENUES	5,781,640.00	563,348.09	563,348.09	9.74	5,218,291.91	476,613.98
OTHER REVENUE	349,400.00	73,542.68	73,542.68	21.05	275,857.32	87,773.77
*** TOTAL REVENUES ***	6,131,040.00	636,890.77	636,890.77	10.39	5,494,149.23	564,387.75
EXPENDITURE SUMMARY						
NON-DEPARTMENTAL	1,272,750.00	89,753.87	89,753.87	7.05	1,182,996.13	89,108.90
UTILITY BILLING OFFICE	301,340.00	29,999.39	29,999.39	9.96	271,340.61	43,366.95
WATER	2,444,700.00	180,448.12	180,448.12	7.38	2,264,251.88	172,244.92
WASTEWATER	4,702,020.00	179,325.25	179,325.25	3.81	4,522,694.75	93,580.87
*** TOTAL EXPENDITURES ***	8,720,810.00	479,526.63	479,526.63	5.50	8,241,283.37	398,301.64
*** REVENUES OVER/(UNDER) EXPENDITURES	(2,589,770.00)	157,364.14	157,364.14	6.08-	(2,747,134.14)	166,086.11

MEEDER
PUBLIC FUNDS

Portfolio Summary Dashboard

09/01/2024 - 09/30/2024

City of Ingleside (341943)

Dated: 12/02/2024

Portfolio Summary

	CO 2020 TX WATER DEV BOARD, HOTEL-MOTEL, UTILITY	DEBT SERVICE, IMPACT FEES, UTILITY CAPITAL IMPROVEMENT	GENERAL, INGLESIDE DEVELOPMENT, Grand Total	GENERAL CAPITAL PROJECTS, INGLESIDE STREET MAINTENANCE	GENERAL FUND GRANTS, POOLED CASH
Par Value	2,753,319.63 1,327,611.23 1,419,219.79	1,622,997.52 1,627,155.19 165,257.47	2,256,932.72 3,274,810.37 58,907,401.27	10,252,299.92 2,316,008.24	269,521.81 31,622,267.38
Principal Cost	2,753,319.63 1,327,611.23 1,419,219.79	1,622,997.52 1,627,155.19 165,257.47	2,256,932.72 3,274,810.37 58,907,401.27	10,252,299.92 2,316,008.24	269,521.81 31,622,267.38
Book Value	2,753,319.63 1,327,611.23 1,419,219.79	1,622,997.52 1,627,155.19 165,257.47	2,256,932.72 3,274,810.37 58,907,401.27	10,252,299.92 2,316,008.24	269,521.81 31,622,267.38

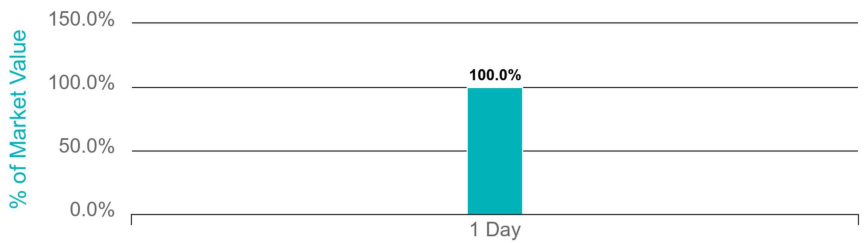
Footnotes: 1,2,3
Continued on page 3

Portfolio Characteristics

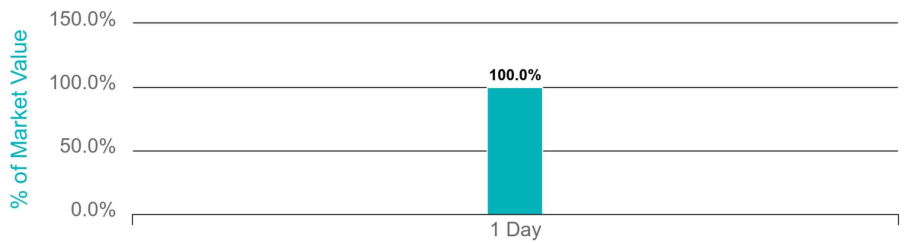
	CO 2020 TX WATER DEV BOARD, HOTEL-MOTEL, UTILITY	DEBT SERVICE, IMPACT FEES, UTILITY CAPITAL IMPROVEMENT	GENERAL, INGLESIDE DEVELOPMENT, Grand Total	GENERAL CAPITAL PROJECTS, INGLESIDE STREET MAINTENANCE	GENERAL FUND GRANTS, POOLED CASH
Weighted Average Maturity	0.000 0.000 0.000	0.000 0.000 0.000	0.000 0.000 0.000	0.000 0.000	0.000 0.000
Portfolio Effective Duration	0.000 --- ---	--- --- 0.000	--- --- 0.000	0.000 ---	0.000 0.000
Weighted Average Life	0.000 0.000 0.000	0.000 0.000 0.000	0.000 0.000 0.000	0.000 0.000	0.000 0.000

Footnotes: 1,2,3
Continued on page 4

Maturity Distribution (Excl. Cash & Equiv.)



Maturity Distribution (All)



MEEDER
PUBLIC FUNDS

Portfolio Summary Dashboard

09/01/2024 - 09/30/2024

City of Ingleside (341943)

Dated: 12/02/2024

Asset Allocation

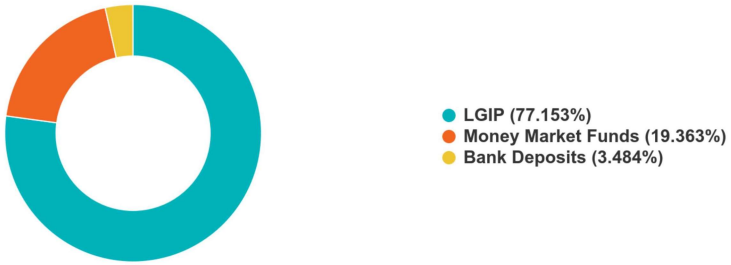


Chart calculated by: % of Market Value

Credit Quality



Chart calculated by: % of Market Value

Issuer Concentration

Issuer	*Ending Current Units*	*Ending Book Value*	*% of Ending Book Value*
TEX PRIME	45,449,063.09	45,449,063.09	77.153%
Invesco Government and Agency Fund	8,652,790.11	8,652,790.11	14.689%
Morgan Stanley Institutional Liquidity Funds - Government Portfolio	2,753,319.63	2,753,319.63	4.674%
Frost Bank Public Fund Checking Account	2,052,228.44	2,052,228.44	3.484%
Total	**58,907,401.27**	**58,907,401.27**	**100.000%**

Footnotes: 2,4,5

Portfolio Summary Dashboard

09/01/2024 - 09/30/2024

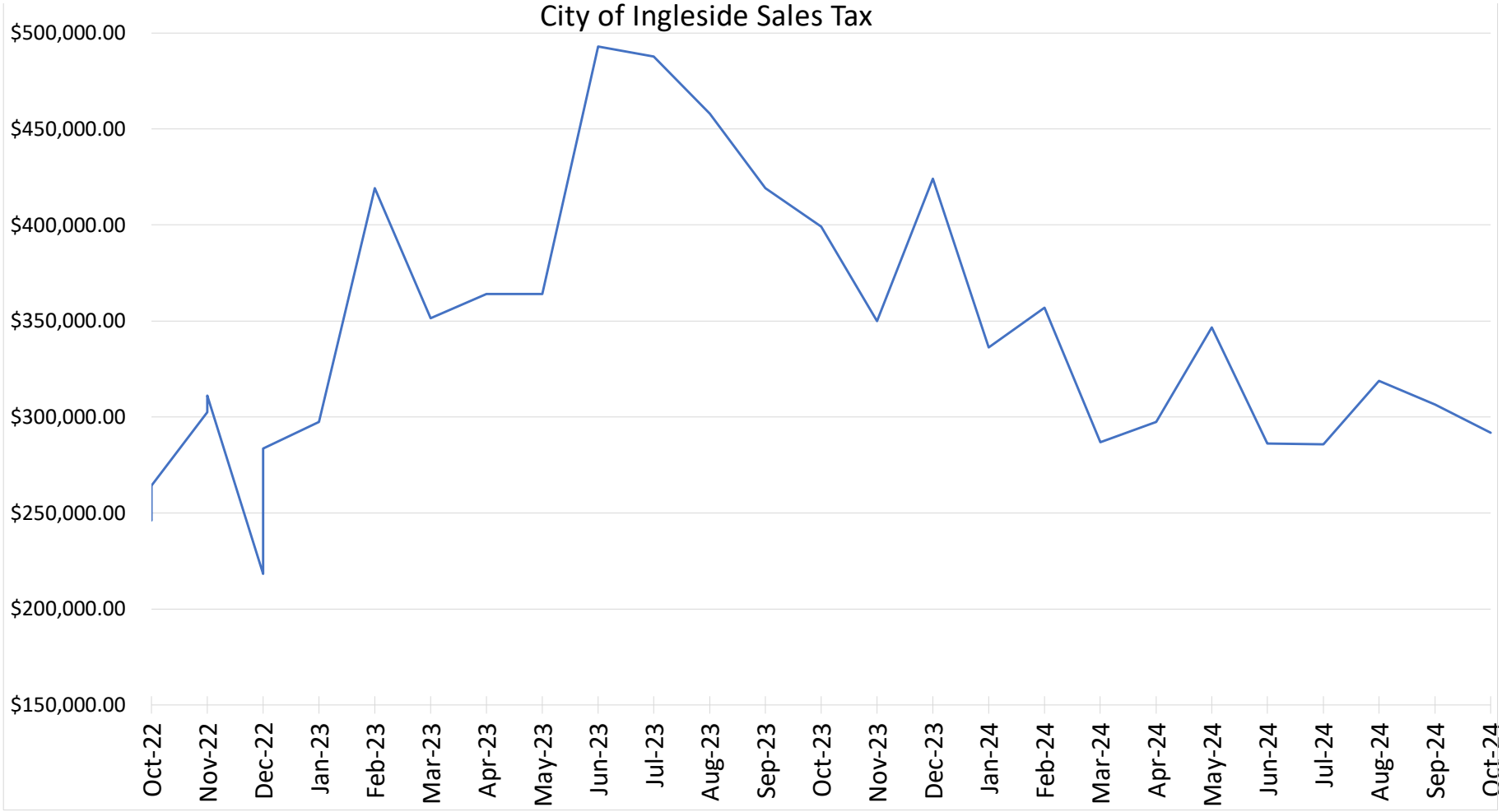
City of Ingleside (341943)

Dated: 12/02/2024

Portfolio Summary continued

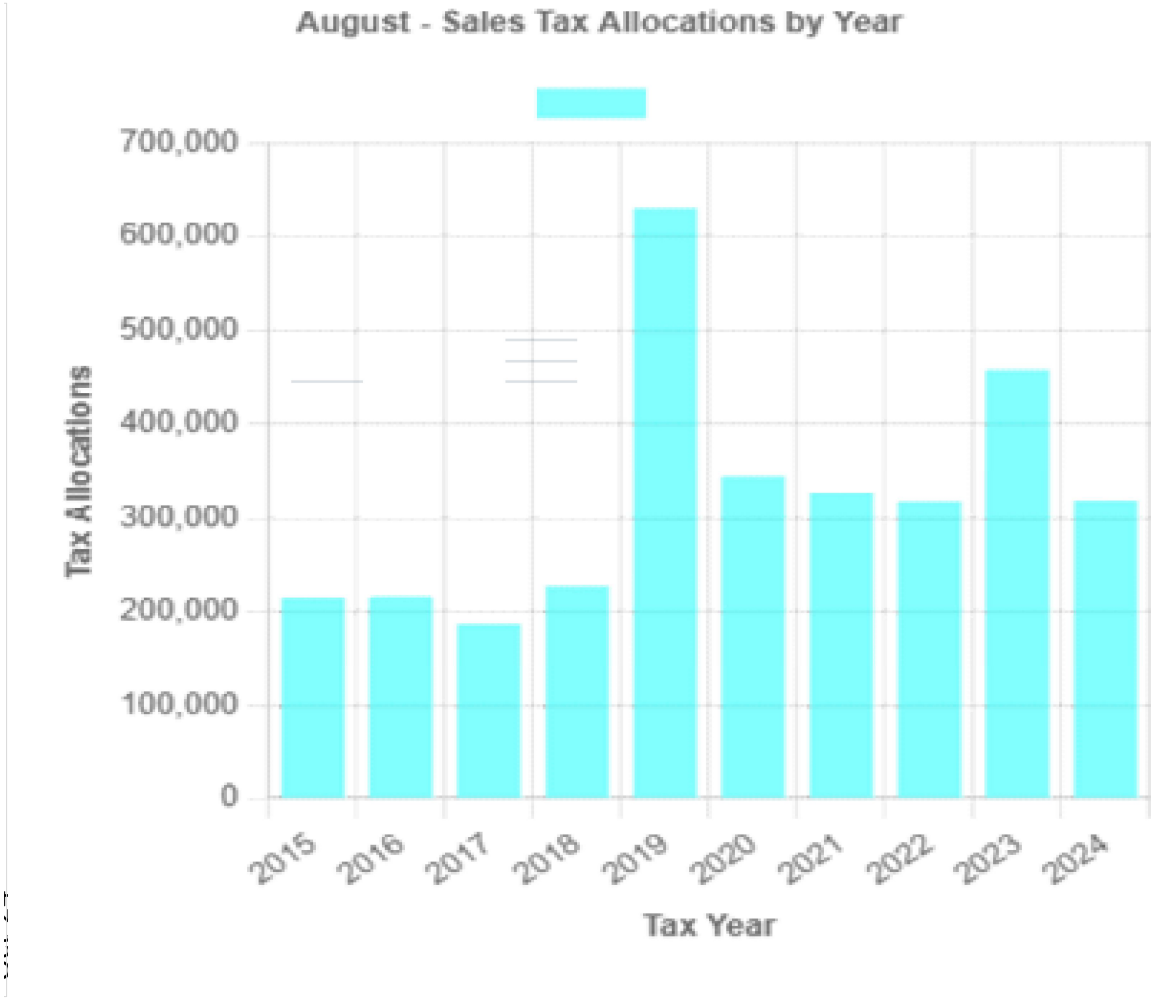
	CO 2020 TX WATER DEV BOARD, HOTEL-MOTEL, UTILITY	*DEBT SERVICE, IMPACT FEES, UTILITY CAPITAL IMPROVEMENT*	*GENERAL, INGLESIDE DEVELOPMENT, Grand Total*	*GENERAL CAPITAL PROJECTS, INGLESIDE STREET MAINTENANCE*	*GENERAL FUND GRANTS, POOLED CASH*
Market Value	2,753,319.63 1,327,611.23 1,419,219.79	1,622,997.52 1,627,155.19 165,257.47	2,256,932.72 3,274,810.37 58,907,401.27	10,252,299.92 2,316,008.24	269,521.81 31,622,267.38
Unrealized Gain/Loss	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0.00 0.00
Accrued Interest	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0.00 0.00

Footnotes: 1,2,3


City of Ingleside Sales Tax
$500,000.00
$450,000.00
$400,000.00
$350,000.00
$300,000.00
$250,000.00
$200,000.00
$150,000.00
Oct-22
Nov-22
Dec-22
Jan-23
Feb-23
Mar-23
Apr-23
May-23
Jun-23
Jul-23
Aug-23
Sep-23
Oct-23
Nov-23
Dec-23
Jan-24
Feb-24
Mar-24
Apr-24
May-24
Jun-24
Jul-24
Aug-24
Sep-24
Oct-24

C1

C1


August - Sales Tax Allocations by Year
Tax Allocations
700,000
600,000
500,000
400,000
300,000
200,000
100,000
0
2015
2016
2017
2018
2019
2020
2021
2022
2023
2024
Tax Year

C1

C1

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 6.g

City of Ingleside expenditures paid over $3,000.00 for the period of October 2024.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Purchases are in compliance with the Procurement Policy and Procedures. Purchase orders have been approved by the appropriate officials.

FISCAL ANALYSIS:

City of Ingleside expenditures paid over $3,000.00 from 10/01/2024-10/31/2024
Total A/P Checks and Invoices totaling over $3,000 - Amount: $2,149,138.07

RECOMMENDATION:

Information only.

ATTACHMENTS:

1. OVER 3K REPORT 10012024-09302024
2. Agenda Coversheet Over 3K OCT 2024

VENDOR SET: 01 Ingleside
BANK: PCOP POOLED CASH - OPERATING
DATE RANGE:10/01/2024 THRU 10/31/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00010		IRS							
	I-T1 202410035389	FIT W/H	D	10/04/2024	17,296.14		000579		
	I-T3 202410035389	FICA W/H	D	10/04/2024	27,097.90		000579		
	I-T4 202410035389	MEDICARE W/H	D	10/04/2024	6,337.42		000579		50,731.46
00011		TEXAS MUNICIPAL RETIREMENT SYS							
	I-TMRS SEPT 2024	TMRS SEPT 24-EMPLOYEE	D	10/11/2024	21,744.53		000584		21,744.53
00159		TML INTERGOVERNMENT							
	I-PINGLES02410	TML HEALTH INSURANCE OCT 24	D	10/01/2024	119,444.86		000585		119,444.86
00325		CARD SERVICE CENTER							
	I-20240924 0744	MONTHLY CC CHARGES SEP 24	D	10/17/2024	20,651.57		000586		20,651.57
00010		IRS							
	I-T1 202410175391	FIT W/H	D	10/18/2024	16,793.77		000587		
	I-T3 202410175391	FICA W/H	D	10/18/2024	27,078.56		000587		
	I-T4 202410175391	MEDICARE W/H	D	10/18/2024	6,332.90		000587		50,205.23
00011		TEXAS MUNICIPAL RETIREMENT SYS							
	I-TMRS OCT 24	TMRS OCT 24 EMPLOER EXP	D	10/31/2024	48,929.33		000595		48,929.33
05793		BIBLIOTHECA, LLC							
	I-INV-US77654	BOOK ALARM SYSTEM	R	10/03/2024	11,945.97		079229		11,945.97
04387		DAVIDSON TROILO REAM & GARZA							
	I-46470	ATTORNEY FEES AUG 2024	R	10/03/2024	22,355.62		079234		22,355.62
05521		DELAURO, GENE							
	I-20240926	LABOR AND MILEAGE	R	10/03/2024	3,307.36		079235		3,307.36
05815		DELL INC.							
	I-10753373279	LIBRARY REPLACEMENT SYSTE	R	10/03/2024	1,237.14		079236		
	I-10758846388	DELL LAPTOP	R	10/03/2024	1,877.41		079236		
	I-10768286330	UPGRADE DELL 7340	R	10/03/2024	1,451.22		079236		
	I-10768634365	UPGRADE DELL 7650 LAPTOP	R	10/03/2024	2,085.09		079236		6,650.86
05477		GERKE EXCAVATING, INC							
	I-PAY APP 5	KENNY LANE IMPROVEMENTS	R	10/03/2024	474,566.25		079240		474,566.25
03532		GEXA ENERGY, LP							
	I-202409	ELECTRIC BILL AUG 24	R	10/03/2024	33,848.49		079241		33,848.49

VENDOR SET: 01 Ingleside
BANK: PCOP POOLED CASH - OPERATING
DATE RANGE:10/01/2024 THRU 10/31/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04295		HANSON PROFESSIONAL SERVICES,							
	I-ARIV1009130	21L0202A HULTGREEN IMPRO	R	10/03/2024	17,730.00		079244		
	I-ARIV1009132	19L0026AL ANIMAL SHELTER	R	10/03/2024	3,254.79		079244		20,984.79
05873		JORDAN STAFFING, LLC							
	I-180108	TEMPS	R	10/03/2024	3,060.00		079247		3,060.00
05681		4B RECREATION GROUP,LLC							
	I-30811	LIVE OAK TENNIS COURTS	R	10/03/2024	11,467.14		079252		11,467.14
05820		PROGRESSIVE STRUCTURES, INC.							
	I-PAY APP 9	ANIMAL SHELTER PROJECT	R	10/03/2024	178,680.90		079254		178,680.90
00008		TYLER TECHNOLOGIES, INC.							
	C-025-478922	AR ACCESS ERP ANNUAL FEES	R	10/03/2024	2,900.00CR		079267		
	I-025-477726	CRM MIGRATION SERVICES	R	10/03/2024	13,320.00		079267		10,420.00
00432		VULCAN MATERIALS COMPANY							
	I-1798766	LIMESTONE	R	10/03/2024	4,604.87		079269		
	I-1881839	ASPHALT	R	10/03/2024	6,471.44		079269		11,076.31
05912		PORT LAVACA CHEVROLET GMC, INC							
	I-156136	2025 Chev. 2500 HD Truck	R	10/15/2024	58,057.29		079322		58,057.29
05188		AT&T MOBILITY LLC							
	I-287299413911100324	CELL & HOTSPOTS SEPT 24	R	10/16/2024	3,815.09		079327		3,815.09
05403		CIVICPLUS, LLC							
	I-311852	MUNICODE	R	10/16/2024	4,502.61		079334		4,502.61
05693		CLEARGOV INC.							
	I-2024-15834	OPERATIONAL BUDGETS	R	10/16/2024	16,375.00		079336		16,375.00
00389		GT DISTRIBUTORS, INC.							
	I-INV1017993	BVP DAVILA/PERALES/RAMOS	R	10/16/2024	24.00		079350		
	I-INV1018072	9mm Ammo	R	10/16/2024	3,014.40		079350		
	I-UNIV0055311	PD REPL. UNIFORMS	R	10/16/2024	369.94		079350		
	I-UNIV0055704	PD REPL. UNIFORMS	R	10/16/2024	153.98		079350		3,562.32
00344		INGLESIDE CHAMBER OF COMMERCE							
	I-202410	REN FAIRE ADVANCE	R	10/16/2024	54,880.00		079351		
	I-20241002	CONTRACT & MEMBERSHIP 25	R	10/16/2024	21,750.00		079351		76,630.00

VENDOR SET: 01 Ingleside
BANK: PCOP POOLED CASH - OPERATING
DATE RANGE:10/01/2024 THRU 10/31/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05896		JOLEE CONSTRUCTION JEREMY LONG							
	I-11	BUILDLING MAINT/REPAINT	R	10/16/2024	15,189.59		079352		15,189.59
01614		KIEWIT OFFSHORE SERVICES, LTD.							
	I-20240920	SALES TAX ABATEMENT 09202024	R	10/16/2024	35,122.68		079354		35,122.68
05873		JORDAN STAFFING, LLC							
	I-180189	TEMPS	R	10/16/2024	2,520.00		079355		
	I-180230	TEMPS	R	10/16/2024	1,006.88		079355		
	I-180272	TEMPS	R	10/16/2024	2,250.00		079355		5,776.88
05214		RAPIDSCALE INC.							
	I-INV00169735	MICROSOFT 365	R	10/16/2024	3,183.69		079370		3,183.69
00034		REPUBLIC SERVICES, INC.							
	I-0847-001359665	GARBAGE BILL	R	10/16/2024	110,859.51		079372		110,859.51
00054		SAN PATRICIO MUNICIPAL WATER D							
	I-03302000 20240927	CALI WATER PURCHASES	R	10/16/2024	21,130.56		079375		
	I-03302200 20240930	SUNRAY WATER PURCHASES	R	10/16/2024	68,777.28		079375		89,907.84
00126		STATE COMPTROLLER							
	I-202409	STATE CRIMINAL COSTS & FE	R	10/16/2024	47,817.10		079377		
	I-20240930	CH SAFET SEAT & SEAT BELT	R	10/16/2024	440.00		079377		48,257.10
03720		THE ALLIANCE FOR COMMUNITY SOL							
	I-20240911	I-INFO-COMMUNITY MSG PGM	R	10/16/2024	7,625.83		079383		7,625.83
00541		TEXAS MUNICIPAL LEAGUE - IRP							
	I-20241001 8939	INSURANCE WC & LIABILITY	R	10/16/2024	64,585.00		079384		64,585.00
01217		UNION PACIFIC RAILROAD COMPANY							
	I-335157321	SENIOR CENTER LEASE	R	10/16/2024	3,689.62		079390		3,689.62
00286		UNIQUE EMPLOYMENT I LTD							
	I-29004	TEMPS	R	10/16/2024	2,759.86		079391		
	I-29049	TEMPS	R	10/16/2024	2,767.50		079391		
	I-29069	TEMPS	R	10/16/2024	2,767.50		079391		
	I-29088	TEMPS	R	10/16/2024	2,739.27		079391		11,034.13
00069		UNITED STATES POSTAL SERVICE							
	I-20241008	EPS 1000098355 OCT-DEC 24	R	10/16/2024	5,400.00		079393		5,400.00

VENDOR SET: 01 Ingleside
BANK: PCOP POOLED CASH - OPERATING
DATE RANGE:10/01/2024 THRU 10/31/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02839		WELLS FARGO FINANCIAL LEASING							
	I-108537110	COPIER RENTAL AUG 2024	R	10/16/2024	268.86		079395		
	I-108578698	COPIER RENTAL SEPT 24	R	10/16/2024	1,455.98		079395		
	I-108614435	COPIER RENTAL SEPT 24	R	10/16/2024	268.86		079395		
	I-108641038	COPIER RENTALS OCT 24	R	10/16/2024	1,455.98		079395		3,449.68
05724		CALDWELL COUNTRY CHEVROLET II							
	I-RF185610	2024 CHEVY MALIBU	R	10/24/2024	26,521.00		079405		
	I-RG177759	2024 CHEV. 4X4 TRK	R	10/24/2024	44,851.00		079405		71,372.00
05693		CLEARGOV INC.							
	I-2024-15655	PERSONNEL, BUDGET BOOK	R	10/24/2024	16,644.80		079407		16,644.80
05230		ES OPCO USA, LLC. DBA VESERIS							
	I-IN-4749127	VECTOR SPRAY	R	10/24/2024	4,797.27		079410		4,797.27
03576		HAYNES ELECTRIC LLC							
	I-6979	ELECT TO DIGITAL SIGN	R	10/24/2024	5,446.52		079417		5,446.52
02377		LARRY D WARD							
	I-8393	CRASH REPAIR UNIT 1965	R	10/24/2024	3,404.80		079419		3,404.80
05873		JORDAN STAFFING, LLC							
	I-180427	TEMPS	R	10/24/2024	3,287.81		079421		3,287.81
05837		NETWORK CABLING SERVICES INC							
	I-120644	COUNCIL AUDIO	R	10/24/2024	3,726.25		079429		
	I-120925	AV UPGRADE COUNCIL CHAMBE	R	10/24/2024	4,063.21		079429		7,789.46
05681		4B RECREATION GROUP,LLC							
	I-30787	POOL SHADE STRUCTURES	R	10/24/2024	4,496.43		079430		4,496.43
05483		PROGRESSIVE COMMERCIAL AQUATIC							
	I-142196	ACID TABLETS	R	10/24/2024	3,995.00		079431		
	I-144360	ACID CIRCUIT BOARD	R	10/24/2024	1,770.00		079431		5,765.00
05581		RABA KISTNER, INC.							
	I-K010834	CONSULTING SERVICES	R	10/24/2024	4,387.90		079432		4,387.90
04948		SAM HOUSTON STATE UNIVERSITY							
	I-202410	CRIMES	R	10/24/2024	18,900.00		079436		18,900.00
01982		STALINE WATERWORKS, INC							
	I-INV17223	CK VALVE	R	10/24/2024	4,180.90		079439		4,180.90

VENDOR SET: 01 Ingleside
BANK: PCOP POOLED CASH - OPERATING
DATE RANGE:10/01/2024 THRU 10/31/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03301		TCEQ							
	I-CWQ0076954	WW PERMIT	R	10/24/2024	9,607.07		079440		9,607.07
00008		TYLER TECHNOLOGIES, INC.							
	I-025-476044	ANNUAL FEES & MAINT	R	10/24/2024	92,291.19		079443		
	I-025-481009	INCODE HARDWARE MAINT FEE	R	10/24/2024	1,797.00		079443		
	I-025-481293	INSITE TRANSACTION FEES	R	10/24/2024	3,133.75		079443		97,221.94
00286		UNIQUE EMPLOYMENT I LTD							
	I-29107	TEMPS	R	10/24/2024	3,732.07		079446		3,732.07
05744		VICTORIA COMMUNICATIONS SERVIC							
	I-VIC 51273660	SERC PLAN	R	10/24/2024	4,028.00		079447		
	I-VIC 51273661	ZTRON	R	10/24/2024	5,995.00		079447		10,023.00
05379		WEX BANK							
	I-100286180	FUEL PD AC CE	R	10/24/2024	6,321.76		079448		6,321.76
04387		DAVIDSON TROILO REAM & GARZA							
	I-46788	ATTORNEY FEES SEPT 24	R	10/31/2024	285.00		079465		
	I-46789	ATTORNEY FEES SEPT 24	R	10/31/2024	17,015.42		079465		17,300.42
04295		HANSON PROFESSIONAL SERVICES,							
	I-ARIV1009859	19L0228 WW TREATMENT	R	10/31/2024	10,000.00		079476		10,000.00
03576		HAYNES ELECTRIC LLC							
	I-7059	ELECTRIC @ CITY HALL	R	10/31/2024	703.50		079477		
	I-7061	LIGHTS FOR FLAGPOLE	R	10/31/2024	2,120.96		079477		
	I-7062	LIGHTS FOR FLAGPOLE	R	10/31/2024	2,728.99		079477		5,553.45
04975		HDR, INC.							
	I-1200663384	WATER & SEWER RATE STUDY	R	10/31/2024	8,606.76		079478		8,606.76
05180		MAX UNDERGROUND CONSTRUCTION,							
	I-PAY APP #7	2403615 FINAL PAY APP 7	R	10/31/2024	114,069.37		079482		114,069.37
05339		MEEDER PUBLIC FUNDS, INC.							
	I-2409	QUARTERLY INVESTMENT SERV	R	10/31/2024	5,000.00		079483		5,000.00
03134		PITNEY BOWES GLOBAL FINANCIAL							
	I-202410 5957	POSTAGE REFILL OCT 24	R	10/31/2024	3,973.81		079486		3,973.81
00878		SHI-GOVERNMENT SOLUTIONS, INC.							
	I-GB00540905	NINJA RENEWAL TICKETING	R	10/31/2024	3,696.80		079489		3,696.80

VENDOR SET: 01 Ingleside
BANK: PCOP POOLED CASH - OPERATING
DATE RANGE:10/01/2024 THRU 10/31/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00169		TRI COUNTY EMERGENCY MEDICAL S							
	I-14435	AMBULANCE SUBSIDY	R	10/31/2024	20,292.60		079493		20,292.60
00008		TYLER TECHNOLOGIES, INC.							
	I-025-482205	PROJECT MGMT COURT	R	10/31/2024	1,400.00		079494		
	I-130-149136	BRAZOS SYSTEM INTERFACE	R	10/31/2024	5,951.60		079494		7,351.60
00618		UTILITY DATA SYSTEMS OF TEXAS,							
	I-25782	ANNUAL MCRS SQL SOFTWARE	R	10/31/2024	8,820.00		079496		8,820.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	59			1,837,431.09	0.00	1,837,431.09
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	6			311,706.98	0.00	311,706.98
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PCOP TOTALS:	65	2,149,138.07	0.00	2,149,138.07
BANK: PCOP TOTALS:	65	2,149,138.07	0.00	2,149,138.07
REPORT TOTALS:	65	2,149,138.07	0.00	2,149,138.07

CITY COUNCIL AGENDA
Regular Meeting: October 22, 2024

AGENDA ITEM:

City of Ingleside expenditures paid over $3,000.00 for the period of October 1, 2024, through October 31,2024.

SUBMITTED BY: Caron Vela - Director of Finance and Priscilla Solis – Assistant Director of Finance

APPROVED FOR AGENDA:

BACKGROUND:

Purchases are in compliance with the purchase policy. Purchase orders have been approved by officials.

FISCAL ANALYSIS:

City of Ingleside expenditures paid over $3,000.00 10/01/2024-10/31/2024

Total A/P Check Amount: $2,149,138.07

RECOMMENDATION:

Information Only

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 7

Introduction of Shevon Baldi as the new Special Services Sergeant for the Ingleside Police Department.

SUBMITTED BY: Martin Molina, Chief of Police

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Officer Baldi has 19 years in Law Enforcement, 1 year and 10 months with the Ingleside Police Department. She serves as the IPD Community Services Officer. She has organized several events for the Ingleside Community, including National Night Out, Coffee with a Cop, Blue Santa, Light up Live Oak, Trunk or Treat, and IPD Field Day with the Community. Officer Baldi holds a Master Peace Officer License and is a Police instructor. Once promoted, Sergeant Baldi will be the first-line supervisor for all Special Services units. She will supervise the Animal Control Unit and facility, School Resource Officers, Community Services Unit, Warrant Officer-IMC bailiff, and assist with Special Projects. Sergeant Baldi would also guide her subordinates in performing their duties.

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 8

Deliberate and take appropriate action on the purchase and deployment of information technology security devices and system equipment.

SUBMITTED BY: Tommy Sauceda, Information Technology Director

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The deployment of information technology security devices or security audits is necessary to provide for the operation of the City.

FISCAL ANALYSIS:

The purchase is approximately $172,000.

A budget amendment is needed for this purchase and is presented on the same agenda.

RECOMMENDATION:

Staff recommends the City Council approve the purchase of the security devices or security audits.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 9

Deliberate and take appropriate action on the first and only reading of an Ordinance amending the Fiscal Year 2024-2025 budget for the City of Ingleside, Texas, for the General Fund and the Vehicle/Equipment Fund for the appropriation of funds for the cost of information technology equipment.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Director of Information Technology requests $172,000 for equipment.

The City Charter states, "One reading shall be required for emergency and budget/tax ordinances". The City Attorney concurs that only one reading shall be required to pass this budget amendment ordinance.

FISCAL ANALYSIS:

Fund 10 General Fund
Revenues/Fund Balance
Budget Decrease 10-3000 Fund Balance Unassigned ($172,000)
Expenses
Budget Increase 10-541-932 Transfer to FD 32-Veh/Equip $172,000

[To amend the FY2025 budget as shown above to reduce the fund balance account and transfer the funds for capital purchases for the cost of Information Technology equipment.]

Fund 32 General Fund
Revenues/Fund Balance
Budget Increase 32-4941 Transfer for IT Dept $172,000
Expenses
Budget Increase 10-541-715 Computer Hardware $172,000

[To amend the FY2025 budget as shown above to reflect the transfer from General Fund for the IT Department and appropriate the expense for the cost of Information Technology equipment.]

RECOMMENDATION:

Request Council approve amending Fund 10 General Fund and Fund 32 General Fund Vehicles/Equipment Fund budget to appropriate the funds for Information Technology equipment.

ATTACHMENTS:

1. ORD 2024-XX BUDGET AMEND-INFORMATION TECHNOLOGY EQUIPMENT

ORDINANCE 2024-XX

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET FOR THE CITY OF INGLESIDE, TEXAS, FOR THE GENERAL FUND AND THE VEHICLE/EQUIPMENT FUND FOR THE APPROPRIATION OF FUNDS FOR THE COST OF INFORMATION TECHNOLOGY EQUIPMENT.

BE IT ORDAINED BY THE CITY COUNCIL OF INGLESIDE, TEXAS:

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

BE IT ORDAINED by the City Council of the City of Ingleside that the Fiscal Year 2024-2025 budget be amended as shown as follows:

CITY OF INGLESIDE
DEPARTMENT REVENUES AND EXPENSES
BUDGET AMENDMENT

Account Name:	Dept-Acct Number:	Budget Increase	Budget Decrease
Fund 10 General Fund			
Revenues/Fund Balance			
Fund Balance Unassigned	10-3000		172,000
Expenses			
Transfer to FD 32-Veh/Equip	10-541-932	172,000	

[To amend the FY2025 budget as shown above to reduce the fund balance account and transfer the funds for capital purchases for the cost of Information Technology equipment.]

Fund 32 General Fund			
Revenues/Fund Balance			
Transfer for IT Dept	32-4941		172,000
Expenses			
Computer Hardware	10-541-715	172,000	

[To amend the FY2025 budget as shown above to reflect the transfer from General Fund for the IT Department and appropriate the expense for the cost of Information Technology equipment.]

THAT all Ordinance or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgement of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or

DRAFT

provision of this ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

THAT this Ordinance shall not be codified, but shall become effective on and after adoption and publication as required by law.

PASSED, ORDAINED, APPROVED AND ADOPTED this ___ day of _____ 2024.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim-City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 10

Deliberate and take appropriate action on the Regular Meeting Minutes of November 12, 2024.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Please see the accompanying Regular City Council Meeting Minutes of November 12, 2024.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends Council approve the Minutes, as presented.

ATTACHMENTS:

1. Backup - 2024, 11-12 Regular Council Meeting Minutes_DRAFT

CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
NOVEMBER 12, 2024

Opening Agenda

1. **Call Meeting to Order.**

   The Regular City Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on November 12, 2024, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. **Roll Call.**

   With Council Members present a quorum was established.

   Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, Julio Salinas, and Mayor Oscar Adame.

3. **Invocation.**

   Council Member Pruitt led the invocation.

4. **Pledge of Allegiance.**

   Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. **Citizen Comments and Reports.**

   Sarah Crumbley, 2476 Henrietta, addressed the Council about Project YaREN, commentary from Project YaREN, information center hours are not friendly for citizens during their hours of operation, and would like to see them help pay for roads and sidewalks in the City.

   Gary Paredez, 2671 San Angelo Ave, addressed the Council about employees who had to work on a wastewater main line break near the railroad, and wanted to recognize the employees and thank Councilman John Salinas, Mayor Adame, and City Manager Lewis for their support out at the main line break. Employees recognized: Benjamin Hernandez, Alex Conde, Gerald Lewis, Jorge Garcia, Jeremy Morris, Roger Guerrero, Julian Adame, Raymond Burke, Tito Mata, and John Witt.

   Debby Ferrell, 132 Sunset, Ingleside on the Bay, addressed the Council about the letter for air monitor request, wetlands, stopping the ammonia plant, and maintaining a friendly city if the quality of life is impacted.

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Charles Boone, 468 Sunset, Ingleside on the Bay, addressed the Council about the support from the City at the Ingleside on the Bay Trunk or Treat, fixing the citizens comments about YaREN on the City's website, air quality monitors, and looking forward to the meeting in December to hear from YaREN representatives.

6. Staff Comments and Reports.

a. Council Comments and Reports.

Council Members wanted to thank the employees who worked on the line break with no complaints, citizens' complaints were handled professionally and proficiently and the extra expense to repair the line since it is under the railroad.

b. Announcements of Community Interest and/or upcoming events.

No discussion was held on this matter.

c. Report on Wastewater Treatment Plant Construction Bids.

Discussion was held between Council Members and City Manager Lewis about the bid opening, not receiving any bids, will be going out for bids again in January 2025, sub-contractors not being able to find main contractors for bid, unincumbered money, TCEQ mandated project, and reaching out to companies to inform them of upcoming bid dates.

d. Report on Ingleside Little League donation request.

City Manager Lewis informed City Council that the donation to the Ingleside Little League is done every year and incorporated into the budget, and this year's request is $2,500.

e. Report on Vessel Turn In Program.

City Manager Lewis informed City Council about the Vessel Turn In Program, Economic Development and Code Compliance employees were out there, and having nine (9) vessels turned in.

f. Report on letter from San Patricio Municipal Water District concerning rate increase.

Discussion was held between Council Members and City Manager Lewis about the rate increase being covered in the budget that the Council passed, and the impact of the ability to do projects.

Request from Council for staff to bring back an agenda item to show the impact on the water rate increase.

Presentations

7. **Proclamation designating Ingleside as a Tourism Friendly City in the Tourism Friendly Texas Certified Community Program.**

   Mayor Adame presented a Proclamation for "Ingleside is a Tourism Friendly City."

Consent Agenda

8. **Deliberate and take appropriate action on the Regular Meeting Minutes of October 22, 2024.**

9. **Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, San Patricio County, State of Texas authorizing and designating the official signatures of the City of Ingleside for banking and depository services.**

   Proposed Resolution 2024-48.

   Motion: Council Member Pruitt made a motion to approve the Consent Agenda as presented. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

Public Hearing

There was no Public Hearing presented for this meeting.

Regular Agenda

10. **Deliberate and take appropriate action to provide direction by Council, (i.e. the procedure of the meeting, intent of the item for the December meeting, etc), with regards to the upcoming Agenda item regarding a comprehensive update on the YaREN Ammonia Project for the 10 December 2024 Council Meeting.**

    Discussion was held between Council Members and City Manager Lewis about the meeting being held at Humble Station Community Center with overflow at City Hall; citizens having three (3) minutes to speak and comments to Council not the presenter; presentation of what is being put out to the community; wanting to hear from all citizens and school board representatives not just Ingleside on the Bay citizens; Council decision does impact those outside city limits; the citizen comment page on the City website; and putting personal feelings aside.

    No Action Taken

DRAFT

11. **Deliberate and take appropriate action to authorize the Mayor to execute a letter for a request for installation of regulatory air monitoring stations in San Patricio and Aransas Counties.**

    Discussion was held between Council Members and City Manager Lewis about the letter to request more air monitor stations in San Patricio and Aransas County, brought to the Mayor's Coalition, location of the monitors, cities getting the reports, and who is interpreting the reports.

    Motion: Council Member Diehl made a motion to authorize the Mayor to execute a letter for a request for installation of regulatory air monitoring stations in San Patricio and Aransas Counties. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

12. **Deliberate and take appropriate action on the purchase of two (2) police patrol vehicles as appropriated in the 2024-2025 Fiscal Year Budget.**

    Discussion was held between Council Members, City Manager Lewis, and Chief of Police Molina about an update on the previous four (4) vehicles purchased, purchasing two (2) more right off the lot, getting quotes to get the vehicles fully equipped, and the timeline to get the vehicle equipped.

    Motion: Council Member John Salinas made a motion on the purchase of two (2) police patrol vehicles as appropriated in the 2024-2025 Fiscal Year Budget in the amount of $105,059.10. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

13. **Deliberate and take appropriate action on the purchase of two (2) John Deere excavators as appropriated in the 2024-2025 Fiscal Year Budget.**

    Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about the need for the equipment, parts are hard to come by for the mowers we do have, under budget but the difference going back to fund balance, and the warranty on the excavators.

    Motion: Council Member Pruit made a motion to approve the purchase of two (2) John Deere excavators as appropriated in the 2024-2025 Fiscal Year Budget. Mayor Adame seconded the motion. Motion carried with all present voting in favor.

14. **Deliberate and take appropriate action on the purchase of two (2) zero-tern mowers for the Parks Department as appropriated in the 2024-2025 Fiscal Year Budget.**

    Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about the Parks Department mowing a lot of property, parts being hard to come by for maintenance, and received quotes for two (2) Bobcat mowers.

DRAFT

Motion: Council Member John Salinas made a motion to approve the purchase of two (2) zero-tern mowers for the Parks Department as appropriated in the 2024-2025 Fiscal Year Budget in the amount of $19,972. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

15. **Deliberate and take appropriate action on the purchase of four (4) vehicles for Water, Streets, Recycling, and Parks Departments.**

    Mayor Adame requested to withdraw Item 15 from the agenda. There were no objections by Council, and Mayor Adame stated that the item was withdrawn.

16. **Deliberate and take appropriate action on approval of the HOT Fund Post Event Form Battlin' BBQ and authorizing payment in the amount of $20,649.89.**

    Discussion was held between Council Members, City Manager Lewis, and Director of Economic Development Carr about all the required paperwork being turned in, 37 hotel rooms being occupied during the event, and the amount being under budget.

    Motion: Mayor Adame made a motion on the approval of the HOT Fund Post Event Form Battlin' BBQ and authorizing payment in the amount of $20,649.89. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

17. **Deliberate and take appropriate action on authorizing staff to advertise and receive Request for Qualification (RFQ) for a city Classification and Compensation Study.**

    Discussion was held between Council Members and City Manager Lewis about the authorization to advertise, has not been done in over five (5) years, will be incorporated into next years budget process, and what the study will cover.

    Motion: Council Member Julio Salinas made a motion to authorize staff to advertise and receive Request for Qualification (RFQ) for a city Classification and Compensation Study. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

18. **Deliberate and take appropriate action on identifying city employees who receive or pay out any monies of the City that require surety bonds and to determine the amount of the surety bond as required by the City Charter, Article III. – City Council Section 3.16. – Bonds for city employees.**

    Discussion was held between Council Members, City Manager Lewis, and City Secretary Beaven about the employees who receive money being bonded, bonding protects losses, Council discretionary, and bringing back in December what the total cost is for bonds for one (1) year.

    No Action Taken

19. **Deliberate and take appropriate action to authorize staff to contract for engineering and advertise for bids on the Humble Community and Youth Center parking lot paving project.**

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Paredez about the parking lot being discussed several times, elections administrations not liking the parking, will improve the quality of life, contacting several firms, drainage pipe put in, specifications being used, lighting, the protection of the Crepe Myrtles, and a section left for election campaigning.

Motion: Council Member John Salinas made a motion to authorize staff to contract for engineering and advertise for bids on the Humble Community and Youth Center parking lot paving project. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

Executive Session

20. **Closed Session**
City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

A. **Section 551.089 Deliberation regarding Security Devices Or Security Audits – Server Redundancy and Backup.**
B. **Section 551.087 Deliberation regarding Economic Development Negotiations – Project Afterburner.**

At 7:56 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Section 551.089 Deliberation regarding Security Devices Or Security Audits – Server Redundancy and Backup, and Section 551.087 Deliberation regarding Economic Development Negotiations – Project Afterburner.

21. **Open Session**
City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

A. **Section 551.089 Deliberation regarding Security Devices Or Security Audits – Server Redundancy and Backup.**
B. **Section 551.087 Deliberation regarding Economic Development Negotiations – Project Afterburner.**

At 8:29 p.m. Mayor Adame reconvened the Ingleside City Council into a open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No Action Taken

Closing Agenda

22. Items to consider for placement on future agendas.

Council Member Diehl requested a comprehensive update, A to Z, on State Highway 200, and to be on the January 28, 2025 meeting.

Council Member Julio Salinas requested an update on the lighting at city parks.

23. Adjourn.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 8:35 p.m.

APPROVED:

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 11

Conduct a public hearing concerning adopting by Ordinance an amendment to the Drainage Master Plan, an element of the Comprehensive Master Plan of the City of Ingleside; amending conflicting provisions of the City Comprehensive Plan as is required in the Ingleside Charter Article X. Planning and Zoning Section 10.03. Comprehensive Master Plan.

SUBMITTED BY:

APPROVED FOR AGENDA:

BACKGROUND:

After the City adopted its Drainage Master Plan, it was determined that the north side of WestMain Street remained a problem with draining during a heavy rain event. After the improvements that were made in the Houghton Project, it was determined that this functioned well for the area of the Houghton Subdivision. The drain box that was installed on San Antonio St heading south towards the drainage ditch on Avenue B was able to collect and transport a large amount of drainage from the Houghton area. We asked Freese and Nichols to look at the possibility of connecting the north side of West Main swale to the end of the drainage box installed on San Antonio St at Humble St. The models did show that some improvement would be gained by this connection. This ordinance is to amend the Drainage Master Plan to incorporate this additional connection.
Task 7, Phase 1 was to run the model to determine if any benefit would be gained by making this connection from the north side of West Main swale into the end of the underground drainage box installed at the intersection of San Antonio and Humble Streets. Task 7, Phase 2 is the engineering to amend the drainage Master Plan with this connection as a CIP project.

FISCAL ANALYSIS:

The total cost of these phases are, Task 7, Phase 1 will be $24,757.00 for the modeling and Task 7, Phase 2 will be $20,363.00 for the engineering.

RECOMMENDATION:

Public Hearing Only

ATTACHMENTS:

1. DOCS1-#343854-v1-ORD_2024-XX_2024_10_31_Ingleside_DMP_Amd_2_Ordinance_(3)

ORDINANCE 2024-XX

AN ORDINANCE ADOPTING AN AMENDMENT TO THE DRAINAGE MASTER PLAN, AN ELEMENT OF THE COMPREHENSIVE MASTER PLAN OF THE CITY OF INGLESIDE; AMENDING CONFLICTING PROVISIONS OF THE CITY COMPREHENSIVE PLAN, AND FURTHER PROVIDING FOR EFFECTIVE DATE, READING, SEVERANCE, AND PUBLICATION.

WHEREAS, the City Council adopted the Ingleside Drainage Master plan on April 23, 2024 (Ordinance 2024-06); and

WHEREAS, City staff requested an additional CIP project be evaluated and considered as an addition to the Drainage Master Plan; and

WHEREAS, the City Council held a public hearing for the amendment on December 10, 2024; and

WHEREAS, the City Council has determined that the adoption of this amendment to the Drainage Master Plan would best serve public health, necessity, and convenience and the general welfare of the City of Ingleside and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

SECTION 1. That the matter of facts recited in the preamble hereof are found and determined to be true and correct.

SECTION 2. That the City of Ingleside Drainage Master Plan amendment adds one additional CIP project to the plan (Site 11 - Houghton Stormwater Extension – Humble Street to West Main Ditch)

SECTION 3. That the Drainage Master Plan is amended by the adoption of this Drainage Master Plan Amendment, a copy of which is hereto attached and is incorporated into the Drainage Master Plan as Appendix L, and except as changed by this ordinance, all other portions of the Drainage Master Plan remain in full force and effect.

SECTION 4. Effective Date. As provided by Article III, Section 3.11C of the Charter of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Ingleside.

SECTION 5. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance or the caption of it shall be read at two City Council meetings with at least two weeks elapsing between each reading.

SECTION 6. Severance. If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion thereof were not included.

SECTION 7. Publication. As provided by Article III. Section 3.11C, this ordinance shall be published one time in the official newspaper of the City of Ingleside, San Patricio County, Texas, which publication shall contain the caption of this ordinance stating in substance the purposes of same.

PASSED, ORDAINED, APPROVED AND ADOPTED this ___ day of _____, 2024.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 12

Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, San Patricio County, Texas, confirming the appointment of Officers to the Ingleside Volunteer Fire Department.

SUBMITTED BY: Thomas Miller, Fire Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

CHAPTER 42 PERSONNEL ARTICLE III: VOLUNTEER FIRE DEPARTMENT Sec. 42-57.

Election of officers; terms; removal; approval of members states: The Fire Chief shall be appointed by the City Manager, confirmed by the City Council, and shall report to the City Manager on the operation of the Ingleside Volunteer Fire Department. The Fire Chief, and his/her appointed officers, shall be appointed based upon the qualifications established in the Ingleside Volunteer Fire Department Standard Operating Procedures and Guidelines. The term of appointment shall be at the determination of the City Manager. All officer positions shall be appointed by the Fire Chief and approved by the City Manager and City Council. The appointed officer positions, as a minimum, are as follows: (1) Assistant Fire Chief, (2) Captains, (2) Lieutenants, (1) Chief Engineer, (1) Assistant Chief Engineer, (1) Health and Safety Officer, (1) Communications Officer, (1) Public Information Officer, (1) Quartermaster, and (1) Certifying Coordinator. The Fire Prevention Officer will be the City Fire Marshal, but designate tasks as needed to Ingleside Volunteer Fire Department members. The Fire Chief shall remove an appointed officer if disciplinary actions take place or fill the position if a vacancy occurs. All appointed officers shall be subject to the City of Ingleside Personnel Policies and Procedures Handbook. Firefighters, Probationary Firefighters, Apprentice Firefighters, and Support Personnel shall be approved by the members of the department, subject to approval by Fire Chief and City Manager and confirmation by the City Council. All Firefighters shall be subject to the City of Ingleside Personnel Policies and Procedures Handbook.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

To confirm the appointments as presented by the Fire Chief of Ingleside Volunteer Fire Department and confirmed by the City Manager.

ATTACHMENTS:

1. RES 2024-XX Fire Resolution Appointment of Officers V2_2024 (1)

RESOLUTION 2024 -XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, CONFIRMING THE APPOINTMENT/REAPPOINTMENT OF OFFICERS TO THE INGLESIDE VOLUNTEER FIRE DEPARTMENT.

WHEREAS, the Ingleside Volunteer Fire Department (IVFD) was created by City Code of Ordinances Article III, Section 42-56; and

WHEREAS, the City Code of Ordinances Article III, Section 42-57 allows for the appointment of the Chief and election of all other Officers for one (1) year terms; and

WHEREAS, at this time an election was held in December 2024; and

WHEREAS, the Assistant Chiefs and Captain positions are 1-year terms; and

WHEREAS, the new terms will be from January 1, 2025 to December 31, 2025; and

WHEREAS, the Fire Chief has appointed the following positions: Assistant Fire Chief (1), Captain (2), Lieutenant (2), Support Lieutenant (1), Training Lieutenant (1), Chief Engineer (1), Assistant Chief Engineer (1), Certifying Coordinator (1), Communications Officer (1), Public Information Officer (1), Quarter Master (1), and Health and Safety Officer (1).

WHEREAS, the appointees have expressed a desire and willingness to serve as Officers to the IVFD.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, THAT:

SECTION 1. The matter and facts recited in the preamble hereof are found and determined to be true and correct.

SECTION 2. Scott Marion is appointed to serve as Assistant Fire Chief for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 3. Adrian Rodriguez is appointed to serve as Captain 1 for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 4. Gerald Crain is appointed to serve as Captain 2 for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 5. Antonio Chandler is appointed to serve as Lieutenant 1 for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 6. Austin Martin is appointed to serve as Lieutenant 2 for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 7. Ken Lay is appointed to serve as Support Lieutenant for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 8. Rhonda Payne is appointed to serve as Training Lieutenant for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 9. Ruben Adame is appointed to serve as Chief Engineer for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 10. Robert Vana is appointed to serve as Assistant Chief Engineer for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 11. Scott Marion is appointed to serve as Certifying Coordinator for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 12. Rhonda Payne is appointed to serve as Communications Officer for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 13. Brittany Aguirre is appointed to serve as Public Information Officer for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 14. James Moses is appointed to serve as Quarter Master for the IVFD with a term of January 1, 2025 to December 31, 2025.

SECTION 15. Health and Safety Officer for the IVFD will remain vacant at this time.

PASSED AND APPROVED this 10th day of December, by _____(ayes) to ____ (nays) with abstentions by a vote of the City Council of the City of Ingleside, Texas

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 13

Deliberate and take appropriate action regarding a Resolution approving a project of the Ingleside Development Corporation, complying with Section 505.152, Texas Local Government Code, and providing for an effective date, for a basketball pavilion at Faith Park.

SUBMITTED BY: Jodi Carr, Director of Economic Development

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

For the last two years, the Ingleside Development Corporation (IDC) has been planning and researching a new basketball pavilion for Faith Park. In compliance with the Parks Master Plan brought to the City by the IDC, there is a need for a basketball court at Faith Park.

The IDC held a public hearing on April 16, 2024, to take the basketball pavilion on as a project. On November 19, 2024, the IDC voted to approve the project at a cost of $266,986.89.

The basketball court will be high school regulation size with a lighted, covered pavilion. The existing court in Faith Park is smaller than high school regulation size. The existing court (concrete slab) is in poor condition, however it is used almost daily. The current concrete slab will be removed and a brand-new court and pavilion will be erected in the same location if this project is approved by City Council. There will still be space for the walking path that was part of the original plan for Faith Park.

This project has been planned and is included in the 2024/2025 IDC Work Plan and Budget. A budget amendment will be necessary as the bid came in over the projected amount.

The bid is attached for greater detail.

FISCAL ANALYSIS:

$266,986.89 IDC Capital Budget

RECOMMENDATION:

Recommend approval.

ATTACHMENTS:

1. Ingleside Faith Park B-ball Bid Pack Final 11.26.24
2. DOCS1-#343851-v1-RESO_IDC_Basketball_Pavilion

PROPOSAL

for

Faith Park Covered Basketball Court Rebuild

Revised Bid - 11/24

Project site located at:
2740 Mustang Dr. Ingleside, TX 78362

Prepared for:
Gary Paredez, Director of Infrastructure Services
City of Ingleside
361-776-3815 Ext 1200 | gparedez@Inglesidetx.gov
&
Paul Pulley, Assistant Director of Parks and Recreation
City of Ingleside
361-776-3438 Ext 3103 | vpulley@Inglesidetx.gov

c/o **Kristin DeVine**, Administrative Assistant to Public Works
361.776.7409 Ext. 4001 | kdevine@Inglesidetx.gov

FAITH PARK
Covered Basketball Court Project



FAITH PARK
Covered Basketball Court Structure

MONARCH METAL BUILDINGS INC.

CUSTOMER & PROJECT INFORMATION

STORE: Metal Mart #70
9710 Interstate 20
Merkel, TX 79536

CUSTOMER: Playgrounds
LOCATION: Ingleside, TX 78336

JOB / QUOTE #: M24-1353R3
Estimator: RDA
Date: 7/15/2024

BUILDING DETAILS

BUILDING TYPE: BEARING FRAME
WIDTH: 62 LENGTH: 96
SIDEWALL BAY SPACING: 4 at 24

	EAVE HT	ROOF PITCH	GIRT TYPE
FRONT SIDE:	18	3.0:12	Flush
BACK SIDE:	18	3.0:12	Flush

BUILDING CODE

DESIGN CODE:	IBC 18	IMPORTANCE FACTORS	
CLOSED/OPEN:	Open	WIND:	1.00
EXPOSURE:	C	SEISMIC:	1.00
SEISMIC COEF.:	0.093	SNOW:	1.00
SEISMIC ZONE:	A		
RISK CATEGORY:	II - Normal		

BUILDING LOADS

DEAD:	2.5	psf
LIVE:	20	psf
GROUND SNOW:		psf
COLLATERAL:	3	psf
WIND:	147	mph

ENDWALL FRAMES

LEFT EW: Rigid
RIGHT EW: Rigid

ROOF LINER

WALL BRACING

ROOF:	Cable Bracing
LEFT EW:	Rigid Frame
FRONT SW:	Portal Frame
RIGHT EW:	Rigid Frame
BACK SW:	Portal Frame

ROOF AND WALL SHEETING

	ROOF	WALL
FINISH:	SIL-POLY	
PANEL:	R-PANEL-PB	
GAUGE:	26	

WALL LINER PANEL

LEFT EW: None
RIGHT EW: None
FRONT SW: None
BACK SW: None

WAINSCOT

Wall	Start Bay	End Bay	Height

GABLE EXTENSIONS

LEFT EW:
RIGHT EW:
SOFFIT PANEL:
GAUGE: FIN:

EAVE EXTENSIONS

FRONT SW:
BACK SW:
SOFFIT PANEL:
GAUGE: FIN:

ROOF CANOPIES

LEFT EW:	FRONT SW:	RIGHT EW:	BACK SW:
None	None	None	None

SOFFIT:
PANEL: GAUGE: FINISH:

ACCESSORIES

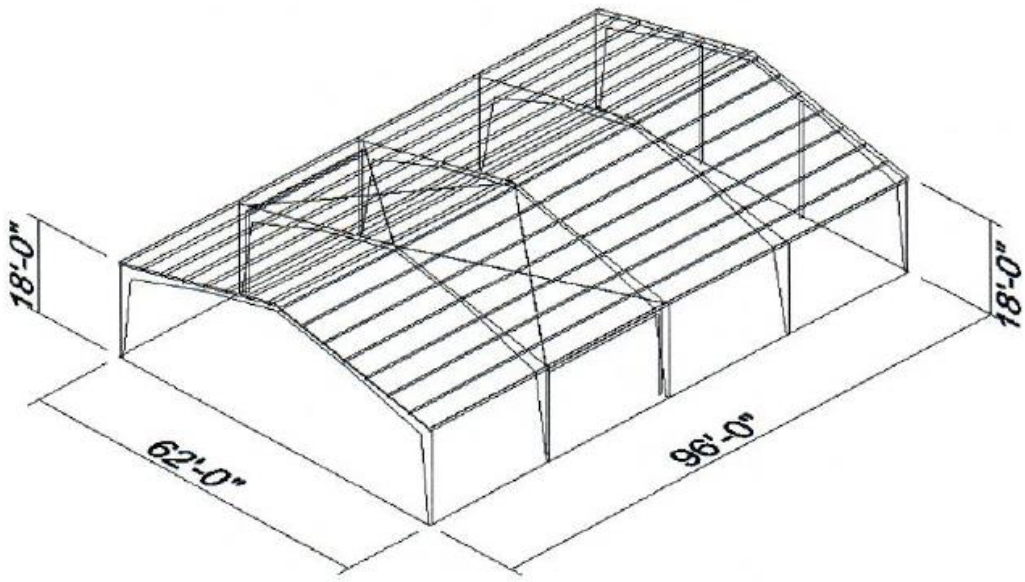
	FRONT SW:	BACK SW:
GUTTERS:		
DSPOUTS:		

PARTIALLY SHEETED WALLS

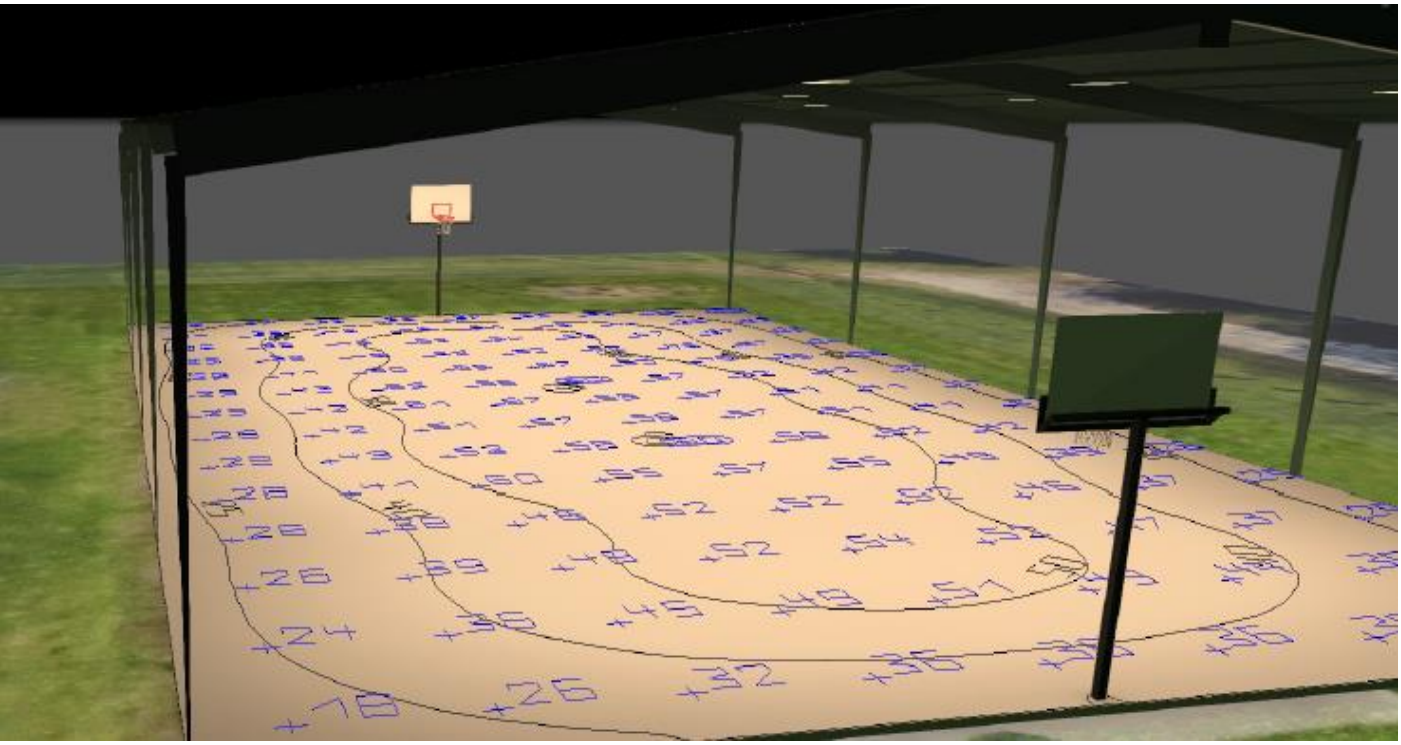
LEFT EW: None
RIGHT EW: None
FRONT SW: None
BACK SW: None

FRAMED OPENINGS

LEFT EW: none
FRONT SW: none
RIGHT EW: none
BACK SW: none



FAITH PARK
Covered Basketball Court Lighting



Lighting Package Overview:
We will be providing and installing a custom LED Lighting Package under the Faith Park Covered Basketball Court Structure. The electrical addition to our proposal includes Lighting Materials, Electrical Materials, Material installation, Lift Equipment, Travel & Lodging and pulling a permit. We'll also install a twist timer to control the lighting and a cover box to keep rain off the twist timer.

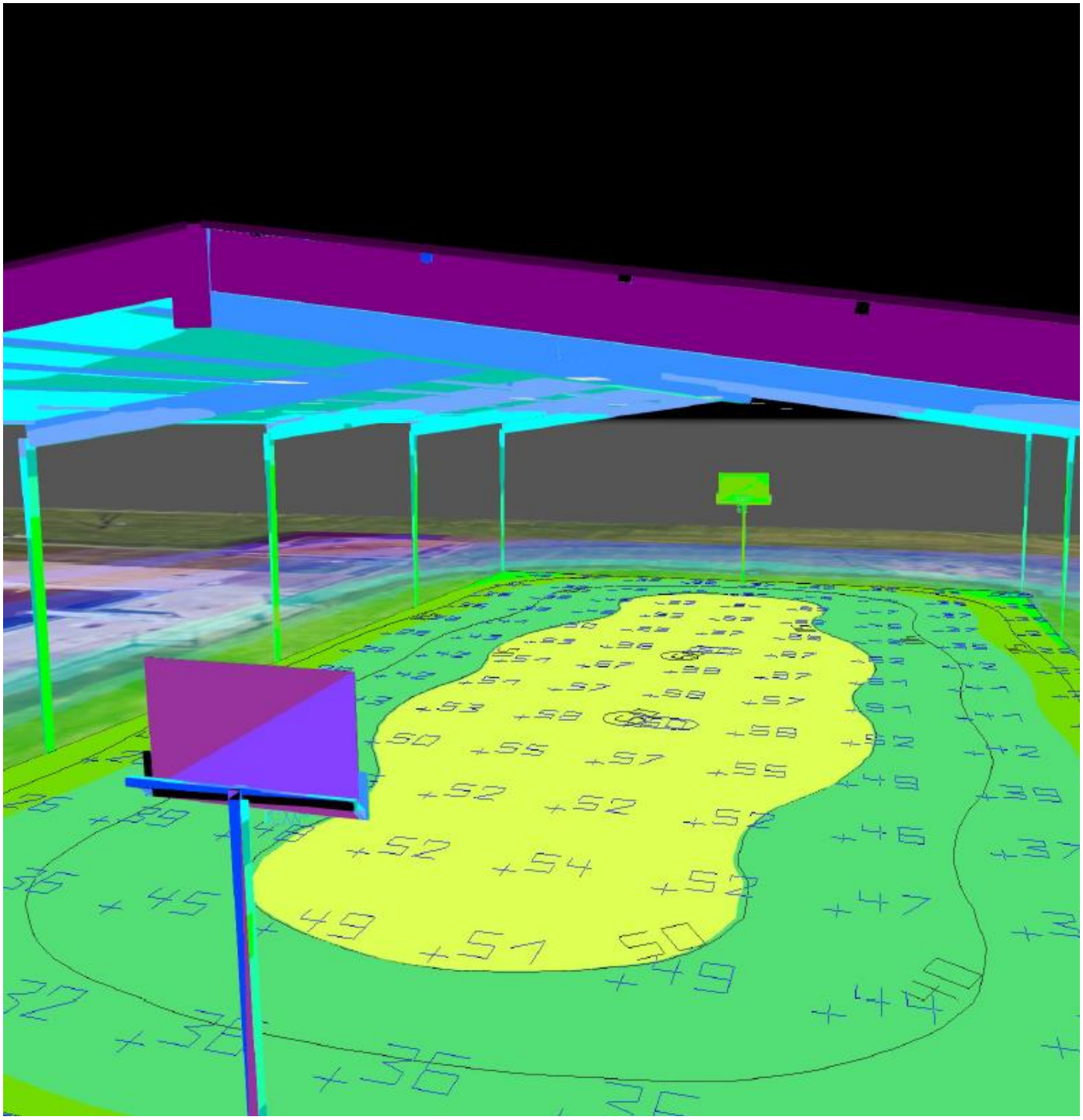
Once the structure is in place, we'll run electrical to the structure by pulling power from the nearby electrical panel at the "pool building" and trenching over to the new structure. Included in the electrical materials are:

- Underground to Pavilion (120' 3/4" PVC)
- Underground Wire (650' #10 THHN)
- Pavilion Piping (360' 1/2" EMT w RT Fittings/ WP Boxes)
- Pavilion Wire Pull (1800 #12 THHN) & Terminations

Labor for installing the electrical materials and trenching is included. Once there is power to the structure, we'll install the following Lighting:

- (16) new LED High Bay fixtures (KT-RHLED200PS-12C-8CSB-VDIM/G2)
- (16) wire guards for the fixtures (KT-RHLED-WG-2-KIT/G2), and
- (16) steel surface mounting kits (KTRHLEDSM1KIT/G2)

FAITH PARK
Covered Basketball Court Lighting



KEYSTONE SINCE 1945 LIGHT MADE EASY | XFIT | POWER SELECT | COLOR SELECT

KT-RHLEDXXXPS-1XC-8CSB-VDIM-X /G2
ROUND LED HIGH BAY FIXTURE

DESCRIPTION
Compact Round LED High Bay Fixture | Wet Location Rated

APPLICATION
Used for commercial and industrial high bay lighting applications



c UL us LISTED | DLC LISTED PREMIUM | TRUSTED NB | **10 YEAR LIMITED WARRANTY**

PRODUCT FEATURES
- Keystone Power Select technology. *(see Perfomance Specifications for details)*
- Features Keystone Color Select technology. Adjust CCT between 3000K, 4000K, or 5000K
- Sensor Receptacle designed to accept easy screw-in installation of optional sensors
- Powered by Keystone 0–10V dimming LED driver
- O-Bolt and J-Hook mounting accessories included
- 6' cord for input and dimming wires
- Powder-coated aluminum housing; Polycarbonate lens
- Ribbed lens to reduce glare
- Low optical flicker
- Built-in 6kV surge protection
- LED lifetime: L70 >100,000 hours @ 25°C fixture ambient
- Ambient operating temperature: –40°C/–40°F to 50°C/122°F
- IP65 rated, wet location

PERFORMANCE SPECIFICATIONS OVERVIEW

Catalog Number	Nominal Size	Wattage	CCT	Lumens	Efficacy	Input Voltage	Housing Color
KT-RHLED100PS-11C-8CSB-VDIM /G2	11" Circular	100/70/50W	3000K 4000K 5000K	15,290	150 lm/W	120–277V	Black or white finishes available
KT-RHLED150PS-11C-8CSB-VDIM /G2	11" Circular	150/100/70W		22,490	150 lm/W		
KT-RHLED200PS-12C-8CSB-VDIM /G2	12" Circular	200/150/100W		31,640	158 lm/W		
KT-RHLED240PS-13C-8CSB-VDIM /G2	13" Circular	240/200/150W		37,010	156 lm/W		

Nominal Values above represent output when set to 5000K, please see page 3 for detailed output numbers
Note: Color uniformity: CCT (Correlated Color Temperature) range as per guidelines outlined in ANSI C78.377-2017

POWER SELECTION AND COLOR TEMPERATURE SELECTION CAPABILITY

KEYSTONE POWER SELECT TECHNOLOGY
Adjust power between 240W, 200W, or 150W

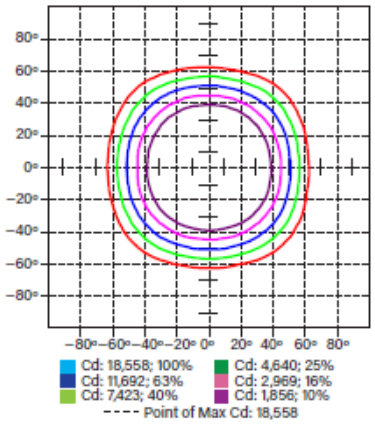
KEYSTONE COLOR SELECT TECHNOLOGY
Adjust CCT between 3000K, 4000K, or 5000K



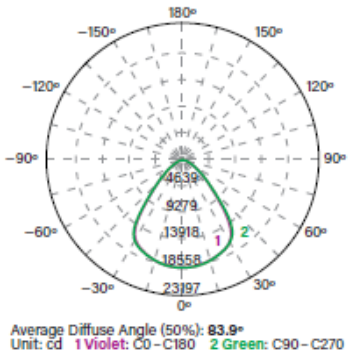
FAITH PARK
Covered Basketball Court Lighting

PHOTOMETRIC SPECIFICATIONS (KT-RHLED240PS-13C-8CSB-VDIM /G2, KT-RHLED240PS-13C-8CSB-VDIM-W /G2)

ISOCANDELA PLOT

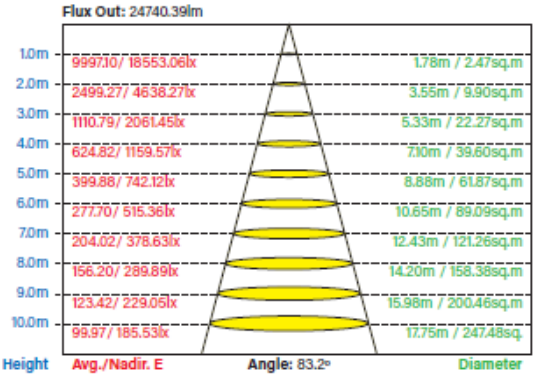


POLAR CANDELA DISTRIBUTION



Average Diffuse Angle (50%): **83.9°**
Unit: cd **1 Violet:** C0 – C180 **2 Green:** C90 – C270

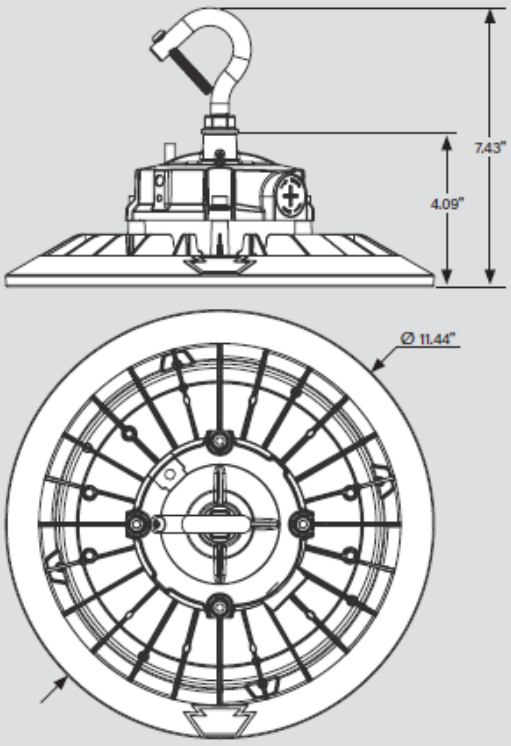
AVERAGE ILLUMINANCE EFFECTIVE FIGURE



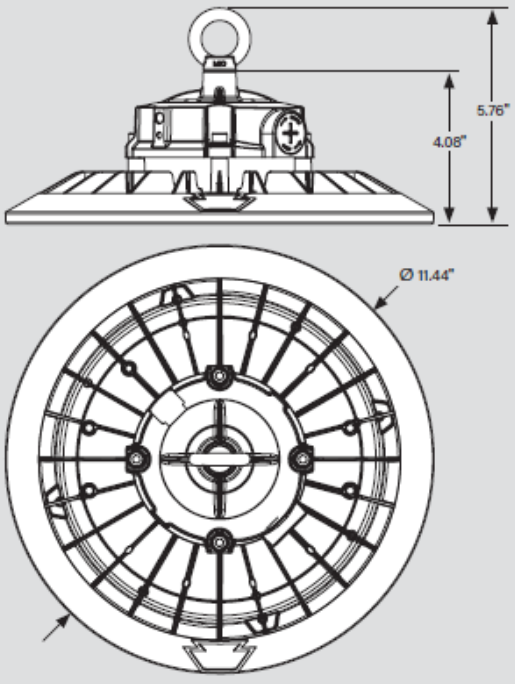
Curves show illuminated area and average illumination when lamp is at various distances.

PHYSICAL SPECIFICATIONS

J-HOOK
KT-RHLED100PS-11C-8CSB-VDIM-X /G2
KT-RHLED150PS-11C-8CSB-VDIM-X /G2



O-BOLT
KT-RHLED100PS-11C-8CSB-VDIM-X /G2
KT-RHLED150PS-11C-8CSB-VDIM-X /G2



FAITH PARK
Covered Basketball Court Lighting

KT-RHLED-WG-X-KIT /G2
STEEL WIRE GUARD

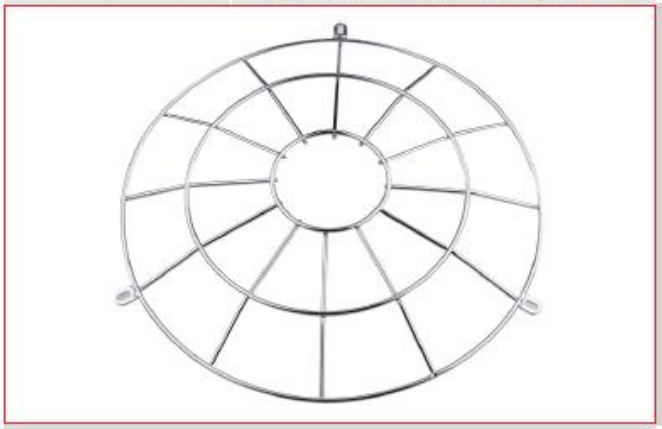
DESCRIPTION

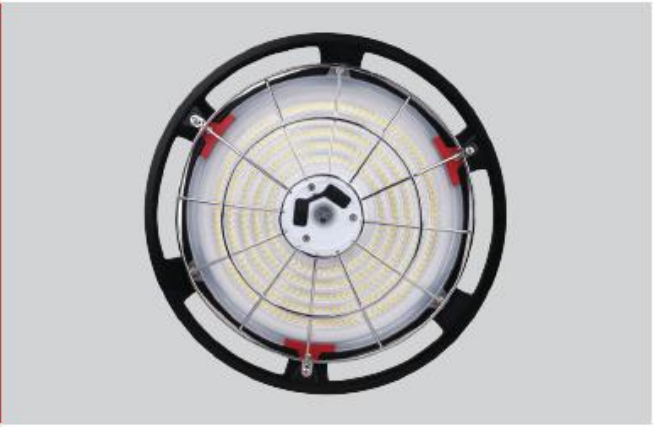
Thick Steel Wire Guard for Round LED High Bay Fixtures | Premium Powder-Coat Construction | Includes Mounting Hardware

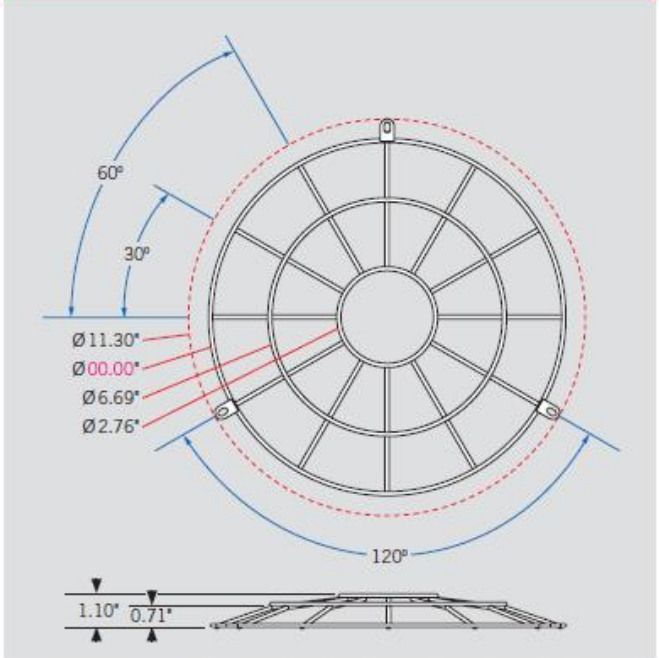
5 YEAR WARRANTY

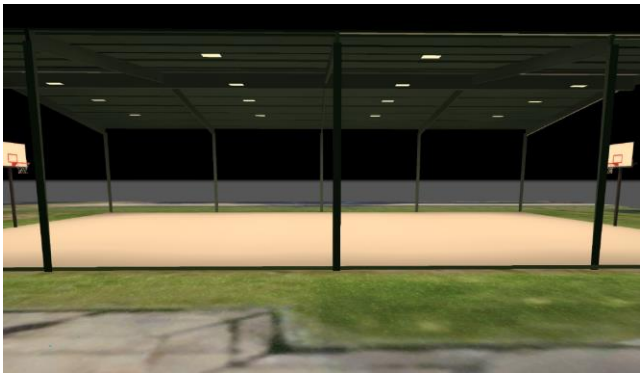
SPECIFICATIONS

Catalog Number	Description
KT-RHLED-WG-1-KIT /G2	Wire Guard for 100W–150W, 12" Round LED High Bay Fixtures; Includes Mounting Hardware









FAITH PARK
Basketball Court Equipment







Description

The Legend Intensity

Fixed Height Basketball Hoop offers exceptional rigidity, uncompromising durability and maximum safety even on the toughest courts! Built from heavy 6" square, 3/16" thick steel tubing, the Legend Fixed Height Basketball Goal provides unmatched stability and durability. The Legend Intensity comes with a 42"x72" perforated aluminum backboard designed to allow wind to pass through open holes in the backboard where wind can sometimes become a factor on courts placed among high rise buildings. Designed for the most rugged playgrounds, the Legend performs equally well on the home court. The post is positioned 66" behind the backboard for safety. The extension arm on the Legend is attached to the vertical post via six 5/8" high tensile bolts. Though the Legend is considered a "Fixed Height" goal, the extension arm can be bolted at any height along the post. First Team offers an array of basketball backboards and rims with the Legend. For additional safety, pole padding and backboard padding are available options for most Legend packages. Every Legend Fixed Height Basketball Goal package comes with a Lifetime Warranty.

FT1106 6" Square Post

FT1850 Legend Extension Arm

FT267 42"x72" Perforated Alum. Board

FT172D Unbreakable Fixed Goal

Lifetime Unconditional Warranty

Approx. Shipping Weight: 380 lbs.

Legend Intensity

- FT1106 6" Square Post
- FT1850 Legend Extension Arm
- FT267 42"x72" Perforated Alum. B-board
- FT172D Unbreakable Fixed Goal
- Lifetime Unconditional Warranty
- Approx. Shipping Weight: 380 lbs.

MADE IN U. S. A.

















General Information
ABOUT US

866.461.2814
playgroundsetc.com

Available on BuyBoard® National Purchasing Cooperative

Thank you for taking the time to consider ***Playgrounds Etc***. and the trusted, leading manufacturers that we represent. We have been in the business of designing and building parks and commercial-grade playgrounds since 2006 and have experience serving and supporting hundreds of sites across Texas!

We got started deep in the heart of Texas, and still pride ourselves on taking a small-town approach to customer service by treating each client like family. You will find that we are one of the few remaining companies that truly stand behind our work. Now a second-generation family-owned company, when it comes to designing and building parks and playgrounds, we are anything but small time.

We love designing one-of-a-kind parks without breaking the bank, and we are committed to helping you (and your kids) get the most for your money. Here are just a few of the fun products and services that ***Playgrounds Etc.*** offers:

- ***Playground Equipment*** *&* ***Safety Surfacing***
- ***Free*** *Design Services & Site Surveys*
- ***Splashpads*** *and Splash parks w/ towers & slides*
- ***Commercial Shades*** *& Steel Shelters*
- ***Bleachers*** *& Grandstands*
- *Outdoor Sports &* ***Fitness Equipment***
- ***Site Furniture & Furnishings*** *- like tables, benches, grills, etc.*
- ***Turnkey Installations & Demolitions***

Playgrounds Etc. offers complimentary custom design and planning services for your community, campuses and congregations, as well as installation flexibility for turnkey or supervised situations.

We are eager to visit when convenient and help design your next project to meet your needs and goals. Please call us anytime and let our team know how we can help make your ideas and dreams come to life! Thank you.

(210) 632-6052 Area Office • HQ - **(866) 461-2814** • 1410 W. Texas Ave.• Midland, TX 79701

Playgrounds Etc. - About US

Available on BuyBoard® National Purchasing Cooperative

Playgrounds Etc., LLC (E)(I)(T) | 1410 W Texas Ave. Midland TX 79701
- **#679-22** - Playground equipment & safety surface products; Parks & Recreation Equip & Installation
- **#665-22 -** Athletic, P.E., Gym Supplies & Equipment – Heavy Duty Exercise Equipment & Accessories

4B Recreation Group LLC dba **Playgrounds Etc**. | www.playgroundsetc.com

KEY CAPABILITIES: **Playgrounds Etc.** specializes in products and services related to playgrounds, playground safety surfacing, splashpads, shades and shelters covering play, pool and picnic areas, and outdoor park, recreation and sporting equipment and services. **Playgrounds Etc.** offers high-quality American-made products and turn-key services for:

- **Playground Equipment & Safety Surfacing**
- **Free Design Services & Site Surveys**
- **Splashpads & Splash parks** w/ towers, slides, etc.
- **Commercial Shades & Steel Shelters**
- **Bleachers & Grandstands**
- **Outdoor Sports & Fitness Equipment**
- **Site Furniture & Furnishings** - like tables, benches, grills, etc.

Superior Playgrounds · Richter Spielgeräte · Grounds For Play

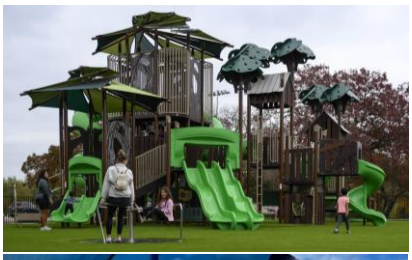
SuperiorShade · SuperiorShelter · SuperiorAmenities

Superior Recreational Products · Freenotes Harmony Park · WaterSplash · DuraPlay

First Team · TurfHub Synthetic Grass Supplier · Zeager zeager.com · LTR Products

OUR MISSION: **Playgrounds Etc.** is a family-owned business focused on providing high-quality, competitively-priced park and playground equipment and services to communities, churches, school campuses, homeowners associations, municipalities, museums and daycares. We provide, install and service a variety of great playground solutions, and also specialize in splashpads, shades, shelters and other recreation site amenities.

Playgrounds Etc. views ourselves as partners with our customers; therefore, our mission is to help each customer create a play area that meets the individual needs of their particular facility, budget, and children. While creating each commercial-grade playground we strive to create the best possible experience through each step of the design, purchasing, and installation process. We understand that our current and continued success depends on our customers being completely satisfied throughout the entire process.









Playgrounds Etc. - About US

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Playgrounds Etc.'s main product and service **NIGP codes** include, among others:

- 650-18 – Combination Playground Sets
- 650-50 – Playground Safety Surfaces
- 650-72 – Playground Swings
- 650-60 – Playground Slides
- 650-12 – Playground Climbers
- 650-54 – Playground Seesaws
- 650-38 – Playground Equipment – Other
- 988.73 – Playground Equipment, Installation & Removal or Maintenance
- 650-75 – Water Park Equipment (Slides, Splash Pads, Aqua Climb)
- 650-38-00 Playground Equipment (Not Otherwise Classified)
- 650-38-70 Splashpads, Water Park
- 650-38-74 Spring Riders & Parts
- 650-48 – Recycled Rec & Park Equipment
- 155.85 – Structures, Shade, Fabric Covered for Play Areas, etc.
- 360.90 – Turf, Artificial, Indoor and Outdoor
- 420-04 – Team Seating Furniture & Bleachers
- 650-36 – Picnic Tables







Playgrounds Etc. has TEXAS-Sized Solutions all year round for:

OUTDOOR PLAYGROUNDS
- Superior Playgrounds
- Grounds for Play
- Harmony Park

INDOOR PLAYGROUNDS
- Superior FX

SPLASH PADS & PARKS
- Water Splash

SPORTS & PARK AMENITIES
- Workout Equipment
- Dog Playground Equipment
- Shade Structures
- Outdoor Shelters
- Benches
- Picnic Tables
- Bike Racks
- Trash Cans







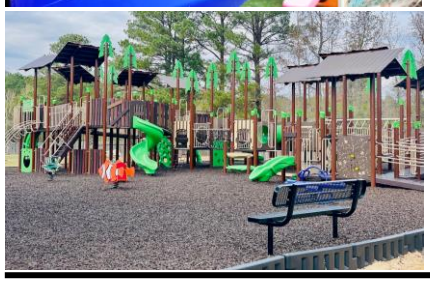
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4B Recreation Group LLC dba **Playgrounds Etc**. | www.playgroundsetc.com

WHO WE ARE – Playgrounds Etc.

While our company is headquartered in Midland, we have Design Consultants, Project Coordinators and Installers located across Texas to better serve our growing family of customers. You will find that our team is serious about two things. The first is creating awe-inspiring designs, and the second is providing a one-of-a-kind client experience throughout the entire process.

Whether you are looking to purchase a single product or you wish to partner with us to design and build your dream recreation space we have an incredible staff to help you along the way. Furthering our customer service capabilities, most of our staff and all of our lead equipment installers are Certified Playground Safety Inspectors (CPSI), who are dedicated to creating the safest play environment possible.

Along with our experienced staff of consultants and installers, we have the construction knowledge, experience, and oversight to design, install, and complete one of a kind indoor and outdoor recreation spaces.
We are not a corporate conglomerate who will sell you the cheapest cookie-cutter project possible. ***Playgrounds Etc***. will provide you with the best design resources, products, warranty and personal service in the industry.

Key Project Personnel: (bold)

- Josh Bartlett, President and CPSI* (HQ)
  Office – 432-687-6388 | Cell – 432-301-3175 | Josh@PlaygroundsEtc.com
- David Kitch, National Sales Manager/ Design Consultant and CPSI*
  Office – 432-687-6388 | Cell – 512-560-0142 | David@PlaygroundsEtc.com
- **John Kiehle**, Design Consultant (Central & South Texas Regions)
  Office – 866-461-2814 | Cell – 210-632-6052 | John@PlaygroundsEtc.com
- **Nathan Brewer**, Project Coordinator and CPSI* (Central & South TX)
  Office – 432-687-6388 | Cell – 361-542-8588 | Nathan@PlaygroundsEtc.com
- **Jerod Finch**, Project Superintendent and CPSI* (HQ)
  Office – 432-687-6388 | Cell – 432-254-9795 | Jerod@PlaygroundsEtc.com
- **Accounting/ Billing** – Office@PlaygroundsEtc.com (HQ)

Municipal & Texas ISD References

4B Recreation Group LLC dba **Playgrounds Etc. | www.playgroundsetc.com**



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- **#679-22** - Playground equipment & safety surface products; Parks & Recreation Equip & Installation
- **#665-22 -** Athletic, P.E., Gym Supplies & Equipment – Heavy Duty Exercise Equipment & Accessories



REFERENCES

Name and Position:	*Organization:*	*Contact Number:*
Nick Stone, Director of Facilities & Design	Midland ISD	432-238-4063
Laurie Williams, Parks Director	City of Midland	432-685-7370
Courtney Weese, Recreation Manager	City of Live Oak	210-653-9140 x2235
Steve McLaren, Superintendent	Klondike ISD	806-462-7334
Charlie Bradley, County Judge	Schleicher County	325-853-2766
Jerry Webster, City Manager	City of Tahoka	806-561-4211
Tony Gomez, Facility Director	Glasscock County ISD	432-466-1837
Steve Evans, Maintenance Director	Coleman ISD	432-625-3575
Jill Rainey, City Secretary	City of Gorman	254-734-2317



Other School Districts & Schools Served include, among many others:

- Judson ISD
- San Angelo ISD
- Midlothian ISD
- Colorado ISD
- Elysian Fields ISD
- Comal ISD
- Kerrville ISD
- Blanco ISD
- Bandera ISD
- Waco ISD
- Amarillo ISD
- Alpine ISD
- Andrews ISD
- Sudan ISD
- Trent ISD
- Bangs ISD
- Big Spring ISD
- Birdville ISD
- Bovina ISD
- Bronte ISD
- Brownwood ISD
- Canadian ISD
- Canyon ISD
- Cherokee ISD
- Christoval ISD
- Clyde ISD
- Coleman ISD
- Dalhart ISD
- Decatur ISD
- Denton ISD
- Early ISD
- Eastland ISD
- Eden ISD
- Electra ISD
- Farwell ISD
- Ferris ISD
- Floresville ISD
- Friona ISD
- Fritch ISD
- Ft. Stockton ISD
- George West ISD
- Godley ISD
- Grady ISD
- Hamlin ISD







Superior RECREATIONAL PRODUCTS A PLAYCORE Company

First Team

Superior Shade Superior Shelter Superior Amenities

Workmanship Warranty

This warranty covers workmanship related to the installation of the products purchased from and installed by Playgrounds Etc for a period of 1 year from the date of installation.

A Note from The Owner

This warranty essentially states that we will stand behind our installation or perform a service call related to improper installation for up to 1 year at no cost to our customer. In actuality, our warranty is better than that. If anything that we install ever fails, regardless of when, and the failure is not due to carelessness, accidental damage, or normal wear and tear, Playgrounds Etc will honor an implied warranty and take care of the matter at no cost to the customer (yes, we really mean that). In other words, if something fails that shouldn't fail, we will take care of it for you. We have always treated our customers like family and we hope that our warranty expresses our feelings towards our customers.

Warranty Exclusions:

The stated warranty is valid only on projects in which Playgrounds Etc is responsible for the complete installation of said project and/or equipment. Playgrounds Etc is not responsible for cosmetic defects such as scratches, dents, marring, fading, damage due to vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather, immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other causes not within Playground's Etc control.

Limitation of Remedies:

Playgrounds Etc is not liable for consequential or incidental damages, including but not limited to: labor cost or lost profits resulting from use of, or inability to use, the products, *or* from the products being incorporated in, or becoming a component of, any other product. If, after a reasonable number of repeated efforts, Playgrounds Etc is unable to repair or replace a defective or non-conforming product, Playgrounds Etc shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy.

1410 W. Texas • Midland, Texas 79701 • (866) 461-2814 • Fax (432) 687-6389

PURCHASING INFORMATION

PRODUCT CHANGES:

Changes in equipment, surfacing, and other items can be made up to the time contract is signed. Colors, equipment selection and arrangement, quantity of products, size and scope of project may all be changed. We welcome changes and we will be happy to redesign and re-price the project for you. Generally it make take anywhere from a couple of days to two weeks to make these changes for your review.

CONTRACTS:

Once your selection is completed, a contract will be sent to you. This contract specifies the exact equipment and services purchased, including specifications, quantities and expectations as to final appearance. Details as to delivery, the client's participation and the services rendered will be included. Funding details will also be included with the contract. In the event of a supervised installation then additional details regarding equipment required, labor and time schedule will be included.

DELIVERY:

Generally, delivery of playground equipment manufactured by Playland International, as well as any shades or shade structures is approximately six weeks. Delivery of site amenities, surfacing and components is generally two to three weeks.

INSTALLATION:

Full Installation:

Construction crews are scheduled generally to start within two weeks of delivery. Except for substantially large projects, most projects will be completed in a week or less. Our contactors are certified installers and will work with you to make sure your expectations are met as long as safety standards are not compromised

FUNDING:

Company policy provides one-half of the project total price is due upon contract signing. The remaining balance is due within seven days after completion of project or delivery in the event of a supervised installation or if client chooses to install units themselves.

WARRANTY:

A copy of the warranty on equipment, turf or other products is included with this packet. Playgrounds Etc. will assist client in any way necessary when warranty issues arise.

REFERENCES:

References will be supplied upon your request.

1410 W. Texas • Midland, Texas 79701 • (866) 461-2814 •

Playgrounds Etc.
1410 W Texas Ave.
Midland, TX 79701
432-687-6388

Bid

Date	Bid #
11/25/2024	32066

Name / Address	Notes to Client
City of Ingleside 2671 San Angelo Ave Ingleside TX 78362	Revised 3 for Covered H.S. Regulation Court w/ Lighting package installed. Demo pricing based on removal of 4.5" of concrete; additional costs may incur for additional concrete, footings or beams needing removal

Rep	Project Location	Project
John Kiehle	Faith Park	Basketball Court Project - HS Regulation w/ Lighting

Item	Description	Qty	Rate	Total
229654	62' X 96' X 18' tall gable end metal shelter	1	$63,732.00	$63,732.00
Concrete	94' X 60' Concrete Court - 5" thick w/ light broom finish	1	$88,840.00	$88,840.00
Demo	Demo existing 4.5" court - measuring 40' X 90'	1	$17,142.86	$17,142.86
Legend Intensity	Legend Direct Bury Basketball System with 42x72 aluminum backboard - 6" posts and arms; lifetime warranty	2	$3,641.43	$7,282.86
Court Striping	Lay out & paint an outdoor regulation b-ball court w/ mid court strip and circle, full keys and 3 point lines	1	$2,678.57	$2,678.57
Lighting & Electrical	Custom LED Lighting Package and Electrical Service Installation	1	$31,214.89	$31,214.89
Freight	Freight	1		$4,150.00
Installation	Installation of items listed on this proposal	1		$63,045.71
Engineered Drawings	Engineered Drawings	1		$1,200.00
Discount	Discount			-$12,300.00

SubTotal	$266,986.89
Sales Tax (0.0%)	$0.00
Total	**$266,986.89**

Approval Signature: _____ **Date:** _____

Thank you for the opportunity to quote your upcoming project. If you have any questions about this proposal or if you need to make any revisions, please contact your Design Consultant at 866-451-2814. We look forward to helping you complete your next project. This bid is good for 30 days.

November 25, 2024

RESOLUTION 2024-XX

A RESOLUTION OF THE CITY OF INGLESIDE, TEXAS, APPROVING A PROJECT OF THE CITY OF INGLESIDE DEVELOPMENT CORPORATION; COMPLYING WITH SECTION 505.152, TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Ingleside Development Corporation ("IDC") is a Type B Economic Development Corporation, organized and operated pursuant to Chapters 501, 502, and 505, Texas Local Government Code; and

WHEREAS, Section 505.152, Texas Local Government Code, allows that a Type B Corporation may undertake a project related to recreational or community facilities; and

WHEREAS, the IDC proposes to fund the construction of a basketball pavilion at Faith Park as a project; and

WHEREAS, after notice, the Board of Directors of the IDC conducted a public hearing regarding the project on April 16, 2024; and

WHEREAS, after notice, the Board of Directors of the IDC approved the project on November 19, 2024; and

WHEREAS, the City Council finds that the project is authorized by Chapter 505, Texas Local Government Code; and

WHEREAS, the action authorized by this Resolution is in furtherance of the public interest, for the good government, peace, order, trade and commerce of the City and necessary and proper for carrying out the authority granted by law to the City and the IDC;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, that:

1. The City Council hereby finds that the statements set forth in the recitals of this Resolution are true and correct, and the Council hereby incorporates such recitals as a part of this Resolution.
2. The project for the funding of the construction of a basketball pavilion at Faith Park for the City of Ingleside approved by the Board of Directors of the IDC on November 19, 2024, is hereby in all things approved and authorized in an amount not to exceed $266,000.00.
3. This Resolution shall take effect immediately from and after its passage.
4. This Resolution is read and adopted at meetings that were open to the public and notice of the time, place, and purpose of said meetings was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

DRAFT

PASSED AND APPROVED this ____ day of _____ 2024, by ____ (ayes) to ____ (nays) with ___ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 14

Deliberate and take appropriate action regarding the first reading on a Resolution from the Ingleside Development Corporation approving a project complying with Section 505.158, Texas Local Government Code; providing for two separate readings and an effective date for reconstruction of a portion of Gallion Street.

SUBMITTED BY: Jodi Carr, Director of Economic Development

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

As a part of the commercial development on Gallion Street, the City requested IDC take on the reconstruction of a portion of Gallion as a project.

Gallion Street is a residential street, not built to standards, and has a shell base. It will be used to traverse to a new commercial location and needs to be reconstructed to handle the traffic.

On November 19, 2024, the IDC conducted a public hearing and the Board of Directors approved the project of reconstruction of a portion of Gallion Street from SH 1069 to the first alleyway.

A budget amendment will be required as this project was presented after budget process.

FISCAL ANALYSIS:

$80,000

RECOMMENDATION:

Recommend approval.

ATTACHMENTS:

1. Project Request_Gallion
2. DOCS1-#343852-v1-RES_IDC_Gallion_Street_Project

Project Request from the City of Ingleside

The City of Ingleside requests funding from the Ingleside Development Corporation (IDC) in the form of a project as listed below.

Date: 9-26-2024

Project Description: REMOVE APPROXIMATELY 175 LF OF 18' WIDE SUBSTANDARD ROADWAY (GALLION STREET) AND RECONSTRUCT WITH NEW 26' WIDE ROADWAY FROM STATE HWY 1069 TO THE ALLEY BETWEEN STATE HWY 1069 AND MAYFIELD AVENUE. THE REQUEST IS IN CONJUNCTION WITH A NEW APPROVED COMMERICIAL CONSTRUCTION PROJECT.

Project Timeline: SPRING 2025

Dollar Amount of Request: $65,974 (ROAD) + $13,195 (ENGINEERING) = $79,169

City Department Requesting Funds: PUBLIC WORKS / DEVELOPMENT SERVICES

City Department Head or Project Manager: GARY PAREDEZ / GENE DELANRO

Email: gparedez@inglesidetx.gov Phone Number: 361 776-5815

Quote(s) must be attached to this request. City Department Head or Project Manager must attend IDC Meeting to discuss project with the IDC Board of Directors. IDC reserves the right to approve or disapprove the request. City Council must approve the project.

Turn in completed and signed form to Jodi Carr, Executive Director, Ingleside Development Corporation.

Department Head or Project Manager Signature

City Manager Signature

Project: Approved or Denied by IDC Board of Directors on Date: _____

_____

Ingleside Development Corporation Board President

Ver. 4.19.22

GARRETT
CONSTRUCTION CO

TO: CITY OF INGLESIDE
PO DRAWER 400
INGLESIDE, TEXAS 78362
ATTN: MR. DALE McCONNELL

Page No. 1 **of** 1 **Pages**

Job Name/No.:
GALLION STREET IMPROVEMENTS

Location:
INGLESIDE, TEXAS

PHONE: 361-229-1448
FAX:

DATE: 09/25/2024

We propose to provide the necessary labor, equipment, material and supervision to perform the following scope of work for the lump sum price below.

1	EXCAVATE ROADWAY 12" AND HAUL OFF SITE	545	SY	$	15.60	$ 8,502.00
2	SCARIFY, GRADE AND COMPACT THE SUBGRADE	545	SY	$	6.35	$ 3,460.75
3	INSTALL TX5 GEOGRID	545	SY	$	8.30	$ 4,523.50
4	PLACE, GRADE AND COMPACT 10" LIMESTONE BASE INCLUDING 4.5" UNDER CURB	545	SY	$	44.25	$ 24,116.25
5	APPLY MC-30 PRIME COAT AT .20 GAL/SY	94	GAL	$	7.80	$ 733.20
6	PLACE AND COMPACT 2" TYPE D (PG 64-22) HMAC	467	SY	$	29.90	$ 13,963.30
7	FORM AND POUR NEW 12" WIDE X 7.5" EDGE CURB	350	LF	$	30.50	$ 10,675.00

LABOR	$	21,112.00
EQUIPMENT	$	15,834.00
MATERIALS	$	29,028.00

EXCLUSIONS: PERMITS - BONDS - TESTING

We propose hereby to furnish material, labor, and equipment-complete in accordance with these specifications, for the sum of:

Sixty-Five Thousand Nine Hundred Seventy-Four and No/100's **dollars** **$ 65,974.00**

Payable as follows:
PROGRESS PAYMENTS. SALES TAX IS NOT INCLUDED.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: _____

Note: This proposal may be withdrawn by us if not accepted within 30 **days.**

ACCEPTANCE OF PROPOSAL- The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as above.

Signature _____ **Date** _____

Signature **Date**

P.O. BOX 1028 • INGLESIDE, TEXAS 78362-1028
OFFICE PHONE - (361) 776-7575 • FAX (361) 776-3993


53452
1029663
N 2nd St
Mayfield Ave
Nix St
42443
42442
Main St
42441
53253
53245
42440
53234
N 2nd St
NEW COMMERICAL PROJECT
115827
N 2nd St
Main St
4022
61695
61687
61681
SECTION OF GALLOW STREET TO BE RECONSTRUCTED
61675
115826
58113
61669
Main St
1st St N
H-E-B
61662
404
69108

RESOLUTION 2024-XX

A RESOLUTION OF THE CITY OF INGLESIDE, TEXAS, APPROVING A PROJECT OF THE CITY OF INGLESIDE DEVELOPMENT CORPORATION; COMPLYING WITH SECTION 505.158, TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR TWO SEPARATE READINGS AND AN EFFECTIVE DATE.

WHEREAS, the City of Ingleside Development Corporation ("IDC") is a Type B Economic Development Corporation, organized and operated pursuant to Chapters 501, 502, and 505, Texas Local Government Code; and

WHEREAS, Section 505.158, Texas Local Government Code, requires that a Type B Corporation authorized by a city with a population of 20,000 or less that approves a project requiring an expenditure of $10,000 or more may not undertake the project until the governing body of the city adopts a resolution authorizing the project after giving the resolution two separate readings; and

WHEREAS, the IDC proposes to support the Project Request from the City of Ingleside for the funding of reconstructing Gallion Street from State Highway 1069 to the first alley as a project requested by the City of Ingleside on September 26, 2024; and

WHEREAS, after notice, the Board of Directors of the IDC conducted a public hearing and approved the project on November 19, 2024; and

WHEREAS, the project requires an expenditure of $10,000 or more; and

WHEREAS, the City Council finds that the project is authorized by Chapter 505, Texas Local Government Code; and

WHEREAS, the action authorized by this Resolution is in furtherance of the public interest, for the good government, peace, order, trade and commerce of the City and necessary and proper for carrying out the authority granted by law to the City and the IDC;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, that:

1. The City Council hereby finds that the statements set forth in the recitals of this Resolution are true and correct, and the City Council hereby incorporates such recitals as a part of this Resolution.
2. The project for the funding of reconstructing Gallion Street from State Highway 1069 to the alley between State Highway 1069 and Mayfield Avenue for the City of Ingleside approved by the Board of Directors of the IDC on November 19, 2024, is hereby in all things approved and authorized in an amount not to exceed $80,000.00.
3. This Resolution shall take effect immediately from and after its passage at a second separate reading.
4. This Resolution is read and adopted at meetings that were open to the public and notice of the time, place, and purpose of said meetings was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this ____ day of _____ 2024, by ____ (ayes) to ____ (nays) with ___ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 15

Deliberate and take appropriate action on an agreement between the City of Ingleside and the Mustang Infinite Softball Association for the use of the Faith Park Baseball / Softball Complex

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Mustang Infinite Softball Association has requested the use of the Faith Park Baseball / Softball Complex for the period from January 1st,2025,to December 31st, 2025. During this period, the association will conduct its scheduled games. The City reserves the right to use the fields during the life of this contract for specialty events, as long as they don't conflict with the normal association's scheduled play. A Special Use Permit will be issued individually for the use of the facility by other organizations.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends authorizing the Mayor and City Manager to execute the agreement on behalf of the City of Ingleside

ATTACHMENTS:

1. 2024 DOCS1-#343555-v2-SOFTBALL_FACILITY_USAGE_AGREEMENT 120324pdf

FACILITY USAGE AGREEMENT
THE CITY OF INGLESIDE AND MUSTANG INFINITE SOFTBALL ASSOCIATION

This agreement made and entered into this ____day of _____, 2024 by and between Mustang Infinite Softball Association, (hereinafter referred to as "MIS") and the City of Ingleside, Texas, a political subdivision of the State of Texas (hereinafter referred to as "City") for the use of City owned baseball /softball fields, located at Baseball / Softball Complex at Faith Park in Ingleside, Texas (hereinafter referred to as "Facilities" or "Facility"). MIS and the City for the considerations stated herein mutually agree as follows:

A. Scope of Services

(a) MIS agrees to provide and operate a recreational youth softball program within the City of Ingleside.

(b) The City agrees to allocate city owned baseball / softball fields to meet the MIS program's needs for 2025 and other considerations as stated below.

B. Term of Agreement

The terms of this agreement shall be from January 1, 2025, through December 31, 2025. At this agreement's expiration, the MIS will vacate the Facilities entirely, including removing personal property and trash.

C. Use of Facilities

MIS shall have exclusive use of the Facilities during dates shown above, except where otherwise stated in this agreement. MIS will not restrict public access to the Facilities, nor charge a fee for public viewing of games, scrimmages or practices, except tournaments. The City reserves the right to use the Facilities when no games or practices are scheduled for the duration of this agreement. The City will provide reasonable notice for its use of the Facilities for special city events. The hours of operation of MIS will be Monday through Friday from 4:00 p.m. until 10:00 p.m., Saturdays, from 8:00 a.m. until 10:00 p.m. and Sundays at any time when tournaments are scheduled between the hours of 8:00 a.m. and 9:00 p.m.

The City reserves the right to inspect the Facilities, including but not limited to fields and restrooms at any time.

The City will mow and edge the fields at the Facilities at least once every two (2) weeks. MIS is permitted to mow or trim the fields at the Facilities more frequently, provided that the mowing heights are approved by, and the schedule is coordinated with, the Director of Infrastructure Services.

MIS shall be responsible for all other maintenance and care of the Facilities throughout the duration of this agreement. Facility maintenance performed by MIS shall consist of, but is not limited to:

- Preparation of softball fields for purposes of hosting practices, games and tournaments.
- Grade the infields to ensure proper drainage of softball fields so water drains off said fields after rainfall.
- Regularly drag and rake the softball fields to maintain the infield grade and prevent ruts and puddles from forming that could impede playability and present safety hazards.
- Clearly and thoroughly communicate proper softball field care and etiquette to any individual using said fields.
- Ensure the soil is enriched with the necessary nutrients to maintain the health of the softball field.
- Water the grass according to the soil's dryness and overall moisture retention.
- Every time the softball fields are mowed, ensure the grass maintains at least one-third of its growth to prevent decline.
- Schedule regular mowings so you can keep the softball fields grass at its desired height without removing more than one-third of its growth.
- Examine and maintain all softball fields before and after every use and ensure they are not used when wet or when a dangerous condition exists.
- Perform general maintenance and repairs on structures around the softball fields to ensure their proper function and safety for both spectators and participants, including fences, dugouts, bleachers, and other miscellaneous structures.
- Ensure at least 75% of the outfields of the softball fields are covered with turfgrass.
- Check that there are no bare/bald spots that leave hard soil exposed.
- Ensure no standing water is on the softball fields.
- Ensure turfgrass has a uniform color, density, and height to prevent trip/fall hazards.
- Remove any burrs, thistles, and thorns softball fields.
- Fix any gopher holes, mounds, or ruts which exist on the softball fields.
- Communicate the importance of caring for the outfield grass on the softball fields to coaches and parents.
- Ensure the clay in the infield is loose enough and not too coarse for safe sliding but not so loose that it impedes traction.
- Ensure the running paths of the softball fields are level and the bases, home plate, and pitcher's rubber are securely anchored to the ground.
- Ensure removal of lip or soil buildup between the infield and outfield boundary of each softball field.
- Ensure the skinned areas of the softball fields are dry, and if such fields are not, facilitate proper drainage of these areas.
- Postpone practices, games, tournaments or other play if the soil of the softball fields sticks/adheres to the bottom of shoes, cleats, or other footwear to prevent damage to such fields.

- Ensure the pitcher's mound, batter's box, and home plate areas are in good condition and conform to league requirements.
- No field maintenance equipment shall be visible while not in use.
- Any desired field alterations (baselines, chalking, pitcher's mound, and home plate), repairs or improvement beyond the normal routine maintenance must have prior written approval from the City's Director of Infrastructure Services and will be accomplished in accordance with all City ordinances and codes.
- Improvements made will become City property, unless otherwise agreed to in writing with the approval of the City Manager. No improvements may be removed without prior written approval from the Director of Infrastructure Services. Examples of improvements include, but are not limited to the following: lights, light poles, light fixtures, scoreboards, and associated control boxes, bleachers, and fencing.

D. Restrooms

The City agrees, at its expense, to provide adequate restroom facilities for MIS use for the duration of this agreement. The City shall furnish hand soap, toilet paper, paper towels and other items that the City deems necessary for the use of such restroom facilities.

E. Concessions

The City agrees to provide concession keys to MIS for access of the concession facilities, and MIS agrees to lock the concession facilities at the close of each day's game. MIS must provide a key deposit of $90.00 per key in the form of a check or money order. MIS agrees that it shall not engage in any activities that generate profit beyond the sale of incidental items, such as water, soft drinks, and snacks such as pre-packaged or minimally processed food items, including but not limited to chips, crackers, granola bars, and candy. All revenues generated by MIS must be used solely to cover operational expenses, maintenance, and improvements related to the MIS's activities. Any profits derived from sources other than the incidental sales as listed above are strictly prohibited. MIS shall provide the city with a financial statement to ensure compliance with this provision.

F. Cleaning of Facilities

MIS agrees to clean and clear the Facilities, including but not limited to, fields and bleachers, of any trash and equipment following each practice and each game or tournament. Any and all trash collected at the Facilities by MIS shall be placed in trash cans provided by the City.

G. Additional Provisions

MIS shall provide the following items to the City as a prerequisite for use of the Facilities:

1. MIS agrees to carry liability insurance in the amounts of $1,000,000.00 (one million) per person and $1,000,000.00 (one million) per occurrence naming the City of Ingleside as additional insured, insuring MIS against liabilities and claims occurring during the term of this agreement and related to the use, occupancy, possession, maintenance or repair of the Facilities by MIS. Further, MIS agrees to, and shall,

provide the City with proof of such insurance coverage before the agreement is in effect and use of the Facility is permitted.

2. A listing of all coaches and assistant coaches, including any support staff, who have successfully passed a background check by an approved agency that conducts background checks that are current within the current calendar year. The City requires any coach, assistant coach, and any support staff who will be utilizing the Facilities as permitted by this agreement to have successfully completed a background check. Failure to comply with this requirement constitutes a breach of this agreement. Such a list shall be provided to the City before the use of the Facilities by MIS can be permitted.

3. A season schedule of games shall be provided to the City by MIS prior to the start of the season and written notice shall be provided to the Director of Infrastructure Services of any rescheduling of games by at least one entire business day prior to when the rescheduled game(s) is/are scheduled to be played. Such notice may be sent by email. A schedule of league games must be received ten (10) days prior to any league games being held. Practices may take place at the Facility prior to the receipt of the schedule; however, no official games may be played until the schedule has been received.

4. MIS shall not assign this agreement, nor shall it sublease or rent out the Facilities of the City. All inquiries for subleasing or renting of the Facilities must be referred to the City for approval or disapproval at the City's sole discretion.

5. MIS shall maintain its membership with the American Youth Sports Athletic Association ("AYSAA") and shall maintain its financial viability and must keep and maintain accurate, current financial records in accordance with sound accounting and financial management practices and must, on request of the City, make available to the City of inspection and copying all such records.

6. Any and all personal property remaining at the Facilities at the time of expiration of this agreement will become the property of the City.

7. MIS shall comply with any existing local, state and federal law, including any applicable city ordinance whether codified or otherwise, and shall not use the Facilities in such manner as to constitute a nuisance.

H. Severability

If, for any reason, any section, paragraph, subdivision, clause, phrase word or provision of this agreement shall be held invalid or unconstitutional by final judgement of a Court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this contract, for it is the definite intent of the parties hereto that every section, paragraph , subdivision, clause, phrase, word and provision hereto be given full force and effect for its purpose.

I. Indemnification

MIS AGREES AND UNDERSTANDS THAT IT IS SPONSORING AN ATHLETIC ACTIVITY THAT HAS CERTAIN INHERENT DANGERS, AND THAT PERSONS PARTICIPATING IN MIS ACTIVITIES DISCUSSED HEREIN MAY BE INJURED ON THE PREMISES. MIS UNDERSTANDS THAT THE CITY WILL ATTEMPT TO PROVIDE SAFE PREMISES, BUT THAT CONDITIONS MAY CHANGE OR DEVELOP, WHICH CREATE UNANTICIPATED DANGERS. MIS AGREES AND REPRESENTS THAT IT SHALL INSPECT THE PREMISES AT THE BEGINNING OF EACH GAME AND PRACTICE SESSION, INCLUDING BUT NOT LIMITED TO THE PLAYING FIELDS LOCATED AT THE FACILITIES, AND THAT MIS HAS DETERMINED THAT SUCH PREMISES ARE REASONABLY SAFE FOR THE ACTIVITIES CONTEMPLATED BY MIS HEREUNDER. MIS FURTHER AGREES THAT AT ANY TIME ITS REPRESENTATIVES OBSERVE AN UNSAFE CONDITION ON THE PREMISES USED BY MIS, INCLUDING BUT NOT LIMITED TO THE PLAYING FIELDS LOCATED AT THE FACILITIES, MIS SHALL IMMEDIATELY REPORT SUCH DANGEROUS CONDITION TO THE CITY MANAGER OR HIS DESIGNEE. IF THE DANGEROUS CONDITION POSES AN IMMINENT DANGER MIS SHALL IMMEDIATELY DISCONTINUE THE ACTIVITY AND USE OF THAT PORTION OF THE FACILITIES.

MIS AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF INGLESIDE, ITS AGENTS, OFFICIALS AND EMPLOYEES FROM ANY AND ALL CLAIMS FOR BODILY INJURY, ILLNESS, DEATH, ECONOMIC LOSS, PERSONAL INJURY, OR PROPERTY DAMAGE ARISING OUT OF THE ACTIVITIES OF THE MIS CONTEMPLATED HEREUNDER, INCLUDING BUT NOT LIMITED TO ANY CLAIM ARISING OUT OF OR ALLEGED TO ARISE OUT OF ANY NEGLIGENT ACT OR OMISSION COMMITTED BY MIS OFFICIALS, PLAYERS, MEMBERS, OFFICERS, OR AGENTS. NOTHING CONTAINED HEREIN SHALL BE CONSTRUED TO LIMIT OR WAIVE ANY GOVERNMENTAL OR SOVEREIGN IMMUNITY OF THE CITY OF INGLESIDE OR ANY IMMUNITY APPLICABLE TO ITS OFFICIALS, AGENTS, SERVANTS OR EMPLOYEES, NOR SHALL IT BE CONSTRUED TO LIMIT OR WAIVE ANY INSURANCE COVERAGE OR THE CITY'S STATUS AS AN ADDITIONAL NAMED INSURED AS PROVIDED ABOVE OF THIS AGREEMENT. TO THE EXTENT THERE MAY BE A WAIVER OF IMMUNITY UNDER STATE LAW TO ENFORCE THIS AGREEMENT, THE REMEDIES AVAILABLE TO ASSOCIATION TO ENFORCE THIS AGREEMENT ARE LIMITED TO MANDAMUS OR SPECIFIC PERFORMANCE. ALL OTHER REMEDIES, INCLUDING SUITS FOR DAMAGES AND RECOVERY OF ATTORNEYS' FEES ARE SPECIFICALLY WAIVED BY BOTH PARTIES.

J. Applicable Law

This agreement is entered into subject to the City Charter and ordinances of the City of Ingleside as they may be amended from time to time, and is subject to and is to be construed, governed and enforced under all applicable State of Texas and Federal laws.

K. Governmental Immunity
MIS understands and agrees that the City of Ingleside is a Texas home-rule municipality and that by entering into this agreement, the City is performing a governmental function. No term or condition of the agreement shall be construed or interpreted as a waiver, express or implied, of any of the governmental or sovereign immunities, rights, benefits, or protections of the City.

L. Termination of Agreement
Notwithstanding any other provision of this agreement the City and/or MIS may terminate the agreement on a no-fault basis at any time by giving the other party 30 days written notice.

M. Entire Agreement
This agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporaneous agreements between the parties relating to matters herein, and except as otherwise provided herein, cannot be modified without written agreement of the parties.

Any failure of MIS to adhere to this agreement after any violation has been reported by the City to MIS may result in this facility usage agreement being terminated immediately.

EXECUTED effective the _____ day of _____.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

CITY OF INGLESIDE, TEXAS

_____
Brenton B, Lewis, City Manager

ATTEST:

_____
City Secretary

MUSTANG INFINITE SOFTBALL ASSOCIATION
2441 Fogg Ave.
Ingleside, Texas 78362

_____
Abel Salazar, President

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 16

Deliberate and take appropriate action on an agreement between the City of Ingleside and the Ingleside Little League Association for the use of the Bennie Diegel Baseball / Softball Complex.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside Little League Association has requested the use of the Bennie Diegel Baseball Complex for the period from January 1st, 2025,to December 31st, 2025. During this period, the Little League will conduct its scheduled league play. The City reserves the right to use the fields during the life of this Agreement for specialty events, as long as they don't conflict with normal Little League scheduled play. A Special Use Permit will be issued individually for the use of the facility by other organizations.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends authorizing the Mayor and City Manager to execute the agreement on behalf of the City of Ingleside

ATTACHMENTS:

1. 2024 DOCS1-#343213-v2-2024_UPDATED_DRAFT__LITTLE_LEAGUE_FACILITY_USAGE_AGREEMENT 120324pdf

FACILITY USAGE AGREEMENT
THE CITY OF INGLESIDE AND INGLESIDE LITTLE LEAGUE

This agreement made and entered into this ____day of _____, 2024 by and between Ingleside Little League, (hereinafter referred to as "Little League") and the City of Ingleside, Texas, a political subdivision of the State of Texas (hereinafter referred to as "City") for the use of City owned baseball /softball fields, located at Bennie Diegel Baseball Complex at Live Oak Park in Ingleside, Texas (hereinafter referred to as "Facilities" or "Facility"). The Little League and the City for the considerations stated herein mutually agree as follows:

A. Scope of Services

(a) Little League agrees to provide and operate a recreational youth baseball /softball program within the City of Ingleside.

(b) The City agrees to allocate city owned baseball / softball fields to meet the Little League program's needs for 2025 and other considerations as stated below.

B. Term of Agreement

The terms of this agreement shall be from January 1, 2025, through December 31, 2025. At this agreement's expiration, the Little League will vacate the Facilities entirely, including removing personal property and trash.

C. Use of Facilities

Little League shall have exclusive use of the Facilities during dates shown above, except where otherwise stated in this agreement. Little League will not restrict public access to the Facilities, nor charge a fee for public viewing of games, scrimmages or practices, except tournaments. The City reserves the right to use the Facilities when no games or practices are scheduled for the duration of this agreement. The City will provide reasonable notice for its use of the Facilities for special city events. The hours of operation of Little League will be Monday through Friday from 4:00 p.m. until 10:00 p.m., Saturdays, from 8:00 a.m. until 10:00 p.m. and Sundays at any time when tournaments are scheduled between the hours of 8:00 a.m. and 9:00 p.m.

The City reserves the right to inspect the Facilities, including but not limited to fields and restrooms at any time.

The City will mow and edge the fields at the Facilities at least once every two (2) weeks. Little League is permitted to mow or trim the fields at the Facilities more frequently, provided that the mowing heights are approved by, and the schedule is coordinated with, the Director of Infrastructure Services.

Little League shall be responsible for all other maintenance and care of the Facilities throughout the duration of this agreement. Facility maintenance performed by Little League shall consist of, but is not limited to:

- Preparation of baseball/softball fields for purposes of hosting practices, games and tournaments.
- Grade the infields to ensure proper drainage of baseball/softball fields so water drains off said fields after rainfall.
- Regularly drag and rake the baseball/softball fields to maintain the infield grade and prevent ruts and puddles from forming that could impede playability and present safety hazards.
- Clearly and thoroughly communicate proper baseball/softball field care and etiquette to any individual using said fields.
- Ensure the soil is enriched with the necessary nutrients to maintain the health of the baseball/softball field. Water the grass according to the soil's dryness and overall moisture retention.
- Every time the baseball/softball fields are mowed, ensure the grass maintains at least one-third of its growth to prevent decline.
- Schedule regular mowings so you can keep the baseball/softball fields grass at its desired height without removing more than one-third of its growth.
- Examine and maintain all baseball/softball fields before and after every use and ensure they are not used when wet or when a dangerous condition exists.
- Perform general maintenance and repairs on structures around the baseball/softball fields to ensure their proper function and safety for both spectators and participants, including fences, dugouts, bleachers, and other miscellaneous structures.
- Ensure at least 75% of the outfields of the baseball/softball fields are covered with turfgrass.
- Check that there are no bare/bald spots that leave hard soil exposed.
- Ensure no standing water is on the baseball/softball fields.
- Ensure turfgrass has a uniform color, density, and height to prevent trip/fall hazards.
- Remove any burrs, thistles, and thorns from the baseball/softball fields.
- Fix any gopher holes, mounds, or ruts which exist on the baseball/softball fields.
- Communicate the importance of caring for the outfield grass on the baseball/softball fields to coaches and parents.
- Ensure the clay in the infield is loose enough and not too coarse for safe sliding but not so loose that it impedes traction.
- Ensure the running paths of the baseball/softball fields are level and the bases, home plate, and pitcher's rubber are securely anchored to the ground.
- Ensure removal of lip or soil buildup between the infield and outfield boundary of each baseball/softball field.
- Ensure the skinned areas of the baseball/softball fields are dry, and if such fields are not, facilitate proper drainage of these areas.
- Postpone practices, games, tournaments or other play if the soil of the baseball/softball fields sticks/adheres to the bottom of shoes, cleats, or other footwear to prevent damage to such fields.
- Ensure the pitcher's mound, batter's box, and home plate areas are in good condition and conform to Little League requirements.
- No field maintenance equipment shall be visible while not in use.

- Any desired field alterations (baselines, chalking, pitcher's mound, and home plate), repairs or improvement beyond the normal routine maintenance must have prior written approval from the City's Director of Infrastructure Services and will be accomplished in accordance with all City ordinances and codes.
- Improvements made will become City property, unless otherwise agreed to in writing with the approval of the City Manager. No improvements may be removed without prior written approval from the Director of Infrastructure Services. Examples of improvements include, but are not limited to the following: lights, light poles, light fixtures, scoreboards, and associated control boxes, bleachers, and fencing.

D. Restrooms

The City agrees, at its expense, to provide adequate restroom facilities for Little League use for the duration of this agreement. The City shall furnish hand soap, toilet paper, paper towels and other items that the City deems necessary for the use of such restroom facilities.

E. Concessions

The City agrees to provide concession keys to Little League for access of the concession facilities, and Little League agrees to lock the concession facilities at the close of each day's game. Little League must provide a key deposit of $90.00 per key in the form of a check or money order. Little League agrees that it shall not engage in any activities that generate profit beyond the sale of incidental items, such as water, soft drinks, and snacks such as pre-packaged or minimally processed food items, including but not limited to chips, crackers, granola bars, and candy. All revenues generated by Little League must be used solely to cover operational expenses, maintenance, and improvements related to the Little League's activities. Any profits derived from sources other than the incidental sales as listed above are strictly prohibited. Little League shall provide the city with a financial statement to ensure compliance with this provision.

F. Cleaning of Facilities

Little League agrees to clean and clear the Facilities, including but not limited to, fields and bleachers, of any trash and equipment following each practice and each game or tournament. Any and all trash collected at the Facilities by Little League shall be placed in trash cans provided by the City.

G. Additional Provisions

Little League shall provide the following items to the City as a prerequisite for use of the Facilities:

1. Little League agrees to carry liability insurance in the amounts of $1,000,000.00 (one million) per person and $1,000,000.00 (one million) per occurrence naming the City of Ingleside as additional insured, insuring Little League against liabilities and claims occurring during the term of this agreement and related to the use, occupancy, possession, maintenance or repair of the Facilities by Little League. Further, Little League agrees to, and shall, provide the City with proof of such insurance coverage before the agreement is in effect and use of the Facility is permitted.

2. A listing of all coaches and assistant coaches, including any support staff, who have successfully passed a background check by an approved agency that conducts background checks that are current within the current calendar year. The City requires

any coach, assistant coach, and any support staff who will be utilizing the Facilities as permitted by this agreement to have successfully completed a background check. Failure to comply with this requirement constitutes a breach of this agreement. Such a list shall be provided to the City before the use of the Facilities by Little League can be permitted.

3. A season schedule of games shall be provided to the City by Little League prior to the start of the season and written notice shall be provided to the Director of Infrastructure Services of any rescheduling of games by at least one entire business day prior to when the rescheduled game(s) is/are scheduled to be played. Such notice may be sent by email. A schedule of league games must be received ten (10) days prior to any league games being held. Practices may take place at the Facility prior to the receipt of the schedule; however, no official games may be played until the schedule has been received.

4. Little League shall not assign this agreement, nor shall it sublease or rent out the Facilities of the City. All inquiries for subleasing or renting of the Facilities must be referred to the City for approval or disapproval at the City's sole discretion.

5. Little League shall maintain its charter with the Little League Baseball / Softball Association and shall maintain its financial viability and must keep and maintain accurate, current financial records in accordance with sound accounting and financial management practices and must, on request of the City, make available to the City of inspection and copying all such records.

6. Any and all personal property remaining at the Facilities at the time of expiration of this agreement will become the property of the City.

7. Little League shall comply with any existing local, state and federal law, including any applicable city ordinance whether codified or otherwise, and shall not use the Facilities in such manner as to constitute a nuisance.

H. Severability

If, for any reason, any section, paragraph, subdivision, clause, phrase word or provision of this agreement shall be held invalid or unconstitutional by final judgement of a Court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this contract, for it is the definite intent of the parties hereto that every section, paragraph , subdivision, clause, phrase, word and provision hereto be given full force and effect for its purpose.

I. Indemnification

LITTLE LEAGUE AGREES AND UNDERSTANDS THAT IT IS SPONSORING AN ATHLETIC ACTIVITY THAT HAS CERTAIN INHERENT DANGERS, AND THAT PERSONS PARTICIPATING IN LITTLE LEAGUE ACTIVITIES DISCUSSED HEREIN MAY BE INJURED ON THE PREMISES. LITTLE LEAGUE UNDERSTANDS THAT THE CITY WILL ATTEMPT TO PROVIDE SAFE PREMISES, BUT THAT CONDITIONS MAY CHANGE OR DEVELOP, WHICH CREATE UNANTICIPATED

DANGERS. LITTLE LEAGUE AGREES AND REPRESENTS THAT IT SHALL INSPECT THE PREMISES AT THE BEGINNING OF EACH GAME AND PRACTICE SESSION, INCLUDING BUT NOT LIMITED TO THE PLAYING FIELDS LOCATED AT THE FACILITIES, AND THAT LITTLE LEAGUE HAS DETERMINED THAT SUCH PREMISES ARE REASONABLY SAFE FOR THE ACTIVITIES CONTEMPLATED BY LITTLE LEAGUE HEREUNDER. LITTLE LEAGUE FURTHER AGREES THAT AT ANY TIME ITS REPRESENTATIVES OBSERVE AN UNSAFE CONDITION ON THE PREMISES USED BY LITTLE LEAGUE, INCLUDING BUT NOT LIMITED TO THE PLAYING FIELDS LOCATED AT THE FACILITIES, LITTLE LEAGUE SHALL IMMEDIATELY REPORT SUCH DANGEROUS CONDITION TO THE CITY MANAGER OR HIS DESIGNEE. IF THE DANGEROUS CONDITION POSES AN IMMINENT DANGER LITTLE LEAGUE SHALL IMMEDIATELY DISCONTINUE THE ACTIVITY AND USE OF THAT PORTION OF THE FACILITIES.

LITTLE LEAGUE AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF INGLESIDE, ITS AGENTS, OFFICIALS AND EMPLOYEES FROM ANY AND ALL CLAIMS FOR BODILY INJURY, ILLNESS, DEATH, ECONOMIC LOSS, PERSONAL INJURY, OR PROPERTY DAMAGE ARISING OUT OF THE ACTIVITIES OF THE LITTLE LEAGUE CONTEMPLATED HEREUNDER, INCLUDING BUT NOT LIMITED TO ANY CLAIM ARISING OUT OF OR ALLEGED TO ARISE OUT OF ANY NEGLIGENT ACT OR OMISSION COMMITTED BY LITTLE LEAGUE OFFICIALS, PLAYERS, MEMBERS, OFFICERS, OR AGENTS. NOTHING CONTAINED HEREIN SHALL BE CONSTRUED TO LIMIT OR WAIVE ANY GOVERNMENTAL OR SOVEREIGN IMMUNITY OF THE CITY OF INGLESIDE OR ANY IMMUNITY APPLICABLE TO ITS OFFICIALS, AGENTS, SERVANTS OR EMPLOYEES, NOR SHALL IT BE CONSTRUED TO LIMIT OR WAIVE ANY INSURANCE COVERAGE OR THE CITY'S STATUS AS AN ADDITIONAL NAMED INSURED AS PROVIDED ABOVE OF THIS CONTRACT. TO THE EXTENT THERE MAY BE A WAIVER OF IMMUNITY UNDER STATE LAW TO ENFORCE THIS AGREEMENT, THE REMEDIES AVAILABLE TO ASSOCIATION TO ENFORCE THIS AGREEMENT ARE LIMITED TO MANDAMUS OR SPECIFIC PERFORMANCE. ALL OTHER REMEDIES, INCLUDING SUITS FOR DAMAGES AND RECOVERY OF ATTORNEYS' FEES ARE SPECIFICALLY WAIVED BY BOTH PARTIES.

J. Applicable Law

This agreement is entered into subject to the City Charter and ordinances of the City of Ingleside as they may be amended from time to time, and is subject to and is to be construed, governed and enforced under all applicable State of Texas and Federal laws.

K. Governmental Immunity

Little League understands and agrees that the City of Ingleside is a Texas home-rule municipality and that by entering into this agreement, the City is performing a governmental function. No term or condition of the agreement shall be construed or interpreted as a waiver, express or implied, of any of the governmental or sovereign immunities, rights, benefits, or protections of City.

L. Termination of Agreement

Notwithstanding any other provision of this agreement the City and/or Little League may terminate the agreement on a no-fault basis at any time by giving the other party 30 days written notice.

M. Entire Agreement

This agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporaneous agreements between the parties relating to matters herein, and except as otherwise provided herein, cannot be modified without written agreement of the parties.

Any failure of Little League to adhere to this agreement after any violation has been reported by the City to Little League may result in this facility usage agreement being terminated immediately.

EXECUTED effective the _____ day of _____.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

CITY OF INGLESIDE, TEXAS

_____
Brenton B, Lewis, City Manager

ATTEST:

_____
City Secretary

INGLESIDE LITTLE LEAGUE
PO Box 1453
Ingleside, Texas 78362

_____
Victor Moreno, President

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 17

Deliberate and take appropriate action on the first reading of an Ordinance adopting an amendment to the Drainage Master Plan, an element of the Comprehensive Master Plan of the City of Ingleside; amending conflicting provisions of the City Comprehensive Plan, and further providing for effective date, reading, severance, and publication.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

After the City adopted its Drainage Master Plan, it was determined that the north side of West Main Street remained a problem with draining during a heavy rain event. After the improvements that were made in the Houghton Project, it was determined that this functioned well for the area of the Houghton Subdivision. The drain box that was installed on San Antonio St heading south towards the drainage ditch on Avenue B was able to collect and transport a large amount of drainage from the Houghton area. We asked Freese and Nichols to look at the possibility of connecting the north side of West Main swale to the end of the drainage box installed on San Antonio St at Humble St. The models did show that some improvement would be gained by this connection. This ordinance is to amend the Drainage Master Plan to incorporate this additional connection.

Task 7, Phase 1 was to run the model to determine if any benefit would be gained by making this connection from the north side of West Main swale into the end of the underground drainage box installed at the intersection of San Antonio and Humble Streets. Task 7, Phase 2 is the engineering to amend the drainage Master Plan with this connection as a CIP project.

FISCAL ANALYSIS:

The additional cost for these tasks falls outside the grant that was awarded to the City for the Drainage Master Plan. Therefore, these portions of the amendment will be paid from City budgeted funds. The total cost of these phases are, Task 7, Phase 1 will be $24,757.00 for the modeling and Task 7, Phase 2 will be $20,363.00 for the engineering.

RECOMMENDATION:

Staff recommends approval on first reading and moving to second reading.

ATTACHMENTS:

1. DOCS1-#343854-v1-ORD_2024-XX_2024_10_31_Ingleside_DMP_Amd_2_Ordinance_(3)

ORDINANCE 2024-XX

AN ORDINANCE ADOPTING AN AMENDMENT TO THE DRAINAGE MASTER PLAN, AN ELEMENT OF THE COMPREHENSIVE MASTER PLAN OF THE CITY OF INGLESIDE; AMENDING CONFLICTING PROVISIONS OF THE CITY COMPREHENSIVE PLAN, AND FURTHER PROVIDING FOR EFFECTIVE DATE, READING, SEVERANCE, AND PUBLICATION.

WHEREAS, the City Council adopted the Ingleside Drainage Master plan on April 23, 2024 (Ordinance 2024-06); and

WHEREAS, City staff requested an additional CIP project be evaluated and considered as an addition to the Drainage Master Plan; and

WHEREAS, the City Council held a public hearing for the amendment on December 10, 2024; and

WHEREAS, the City Council has determined that the adoption of this amendment to the Drainage Master Plan would best serve public health, necessity, and convenience and the general welfare of the City of Ingleside and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

SECTION 1. That the matter of facts recited in the preamble hereof are found and determined to be true and correct.

SECTION 2. That the City of Ingleside Drainage Master Plan amendment adds one additional CIP project to the plan (Site 11 - Houghton Stormwater Extension – Humble Street to West Main Ditch)

SECTION 3. That the Drainage Master Plan is amended by the adoption of this Drainage Master Plan Amendment, a copy of which is hereto attached and is incorporated into the Drainage Master Plan as Appendix L, and except as changed by this ordinance, all other portions of the Drainage Master Plan remain in full force and effect.

SECTION 4. Effective Date. As provided by Article III, Section 3.11C of the Charter of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Ingleside.

SECTION 5. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance or the caption of it shall be read at two City Council meetings with at least two weeks elapsing between each reading.

SECTION 6. Severance. If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion thereof were not included.

SECTION 7. Publication. As provided by Article III. Section 3.11C, this ordinance shall be published one time in the official newspaper of the City of Ingleside, San Patricio County, Texas, which publication shall contain the caption of this ordinance stating in substance the purposes of same.

PASSED, ORDAINED, APPROVED AND ADOPTED this ___ day of _____, 2024.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 18

Deliberate and take appropriate action on awarding the Request For Proposal (RFP) for engineering to assist with the renewal of the Wastewater Treatment Plant discharge permit.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Wastewater Treatment Plant (WWTP) dis issued a discharge permit from TCEQ for it's day to day operations. The permit is issued for a period of 5 years, at which point it has to be renewed. The process of renewal is very intensive and requires assistance to accomplish. The intent of this RFP is to acquire such assistance. The permit expires at midnight on July 2nd, 2025. Per TCEQ rules, the permittee must apply for renewal at least 180 days prior to the expiration of the existing permit in order to continue permitted activity after the expiration date of the permit. After rating the submissions for the RFP were WTC Engineers Surveryors, 6S Engineering INC., CEC (Civil and Environmental Incoporated), Lynn Engineering INC. It was determined that Lynn Engineering had the best value for this project.

FISCAL ANALYSIS:

The bid was in the amount of $5,000, plus related fees, which are the TCEQ permit applications fees and testing fees.

RECOMMENDATION:

Staff recommends awarding the bid to Lynn Engineering INC.

ATTACHMENTS:

1. RFP WW PERMIT RENEWAL
2. RFP Evals 12.4.24

City of Ingleside
Request for Proposal (RFP) for Wastewater Discharge Permit Renewal
Cover Letter

November 4, 2024

RE: TPDES permit renewal

Dear Service Providers:

The City of Ingleside Request Proposals for a TPDES permit renewal for the City of Ingleside wastewater treatment plant. The submission requirements for this proposal are also included on the attached Request for Proposal (RFP) form. Firms and/or individuals should have past experience with permit renewal applications. Please submit a proposal of services and statement of qualifications to:

City of Ingleside
City Secretary
2665 San Angelo Avenue
Ingleside, Texas 78362

Along with your proposal, you must also include verification that your company as well as the company's principal is not listed (is not debarred) through the System for Award Management (www.SAM.gov). Please include a printout of the search results.

The deadline for submission of proposals is November 27, 2024, 4:00pm. The City of Ingleside reserves the right to negotiate with any and all persons or firms submitting proposals, per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards.

The City of Ingleside is an Affirmative Action/Equal Opportunity Employer.

Sincerely,

Gary Paredez
Infrastructure Director
City of Ingleside

RFP for Permit Renewal Services

The City is seeking to enter into a contract with a competent firm for this renewal process. The following outlines the request for proposals.

SCOPE OF SERVICES REQUESTED

Providers will work with city staff to complete the necessary steps for the renewal of its 2.0 MGD wastewater treatment plant discharge permit.

DESCRIPTION OF SERVICES AND SPECIAL CONDITIONS

Respondent must be able to perform the tasks listed herein to be considered eligible for an award under this Solicitation. Respondents should provide a detailed narrative of their experience as it relates to each of the items below. Respondents should clearly indicate if they intend to provide services in-house with existing staff or through subcontracting or partnership arrangements.

(a) Administrative Duties:

1.. Coordinate, as necessary, between respondents and city staff, and any other appropriate service providers (i.e. Engineer, Environmental, etc.),

2. May assist in public hearings.

3. Will work with TCEQ and staff.

4. Provide monthly project status updates.

5. Coordinate with TCEQ requirements as to public hearings, notifications and advise in the required postings.

6. Coordinate with staff on any required lab testing and reporting

QUALIFICATION STATEMENT / EVALAUTION

The City is seeking to contract with a competent professional firm/consultant that has had experience in Wastewater Discharge permit renewal application and administration. Specifically, the City is seeking those consultants with the following qualifications:

Related experience with the specific project type

Knowledge of TPDES permit requirements

Good standing under the System for Award Management (SAM)

Please provide within your proposal a list of referrals from past government clients and resumes of employees who will be assigned to the project.

Provide your cost to accomplish the scope of work required for the above outlined work and for any additional activities required. Please note that the City of Ingleside will not use lowest bid as the sole basis for award.

Evaluation Criteria

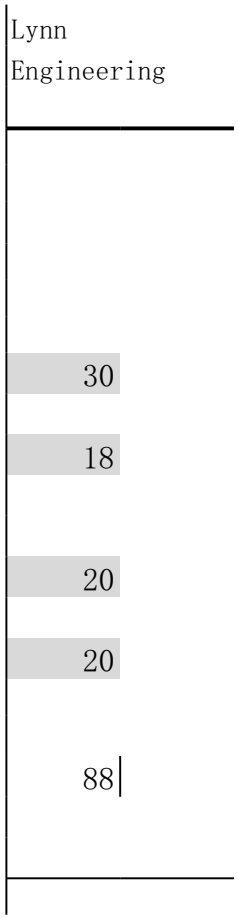
Experience (general grant work)	40
Work Performance (specific to this type of grant)	20
Capacity to Perform (staffing levels)	20
Proposed Cost *	20
Total	100

Deadline for submission is November 20, 2024, at 4:00pm at the following address:

City of Ingleside
City Secretary
2665 San Angelo Avenue
Ingleside, Texas 78362

City of Ingleside
December 3, 2024
RFP Evaluation Matrix
WW Permit Renewal Services

		Maximum Points	WTC Engineers Surveyors	6 S Engineering INC.	CEC
Experience (General Permit Work)	SCORE	40	40	30	25
Work Performance (Specific to this type of permit)	SCORE	20	20	15	15
Capacity to Perform	SCORE	20	20	20	15
PROPOSED COST	SCORE	20	0	0	20
GRAND TOTAL	SCORE	100	80	65	75


Lynn
Engineering
30
18
20
20
88

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 19

Deliberate and take appropriate action on the return of grant funds received in the amount of $170,488.40 regarding the Texas General Land Office Local Buyout/Acquisition Grant.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City entered into a Texas General Land Office grant for the Local Buyout/Acquisition program after Hurricane Harvey. Eleven properties were originally identified for possible purchase and demolition with these grant funds. Only two property owners participated in the program. The City purchased the two properties and proceeded to advertise on four separate occasions for contractors to demolish the structures and to rebuild the property. However, the City did not receive any bids at any time. A major component of the grant is if the property is not redeveloped, then the property will remain the property of the City in perpetuity, and cannot be sold.

The deadline for this grant is February 2025.

FISCAL ANALYSIS:

The City was informed of two options available for the properties.

1. Use grant funds to demolish the properties and turn the lots into a 'green space'. Once the City decides to do this, the City may never sell the properties since they were purchased with federal funds, passed through the Texas GLO. The City will have to continually maintain those properties.

2. The City could return the grant funds received in the amount of $170,488.40, and sell the properties to allow them to be placed on the tax rolls.

RECOMMENDATION:

Staff recommends the City Council authorize the return of the grant funds received in the amount of $170,488.40. This will allow the City to sell the properties and place the properties back on the tax rolls.

ATTACHMENTS:

1. 2024-12-10-GLO C224 ACQUISTION PGM-RECON-REVISED#6
2. Backup - GLO Homes v2

GRANT #20-066-030-C224
GL ACCOUNT #25-500-451

GENERAL LAND OFFICE LOCAL BUYOUT/ACQUISITION PROGRAM
(PURCHASE OF 2 HOUSES)

EXPENSES PAID

CK DATE	CHECK #	INV #'S	VENDOR	AMOUNT
1/14/2021	68801	001	GRANTWORKS	18,840.00
11/15/2023	76682	US024VAS041379	JLL VALUATION & ADVISORY	1,750.00
6/21/2023	E.F.T.	20230621	NORTHSHORE TITLE COMPANY	75,000.00
8/17/2023	75971	20230817	NORTHSHORE TITLE COMPANY	1,069.99
11/15/2023	76683	GUERRO & ADAME	THE AMBROSE APPRAISAL COMPANY	3,000.00
2/20/2024	77427	20240220	NORTHSHORE TITLE	71,866.07
5/17/2024	78194	61573 - 2577 GARZA LN	SAN PATRICIO CO TAX ASSESSOR	876.73
				172,402.79

GLO PAYMENTS RECEIVED

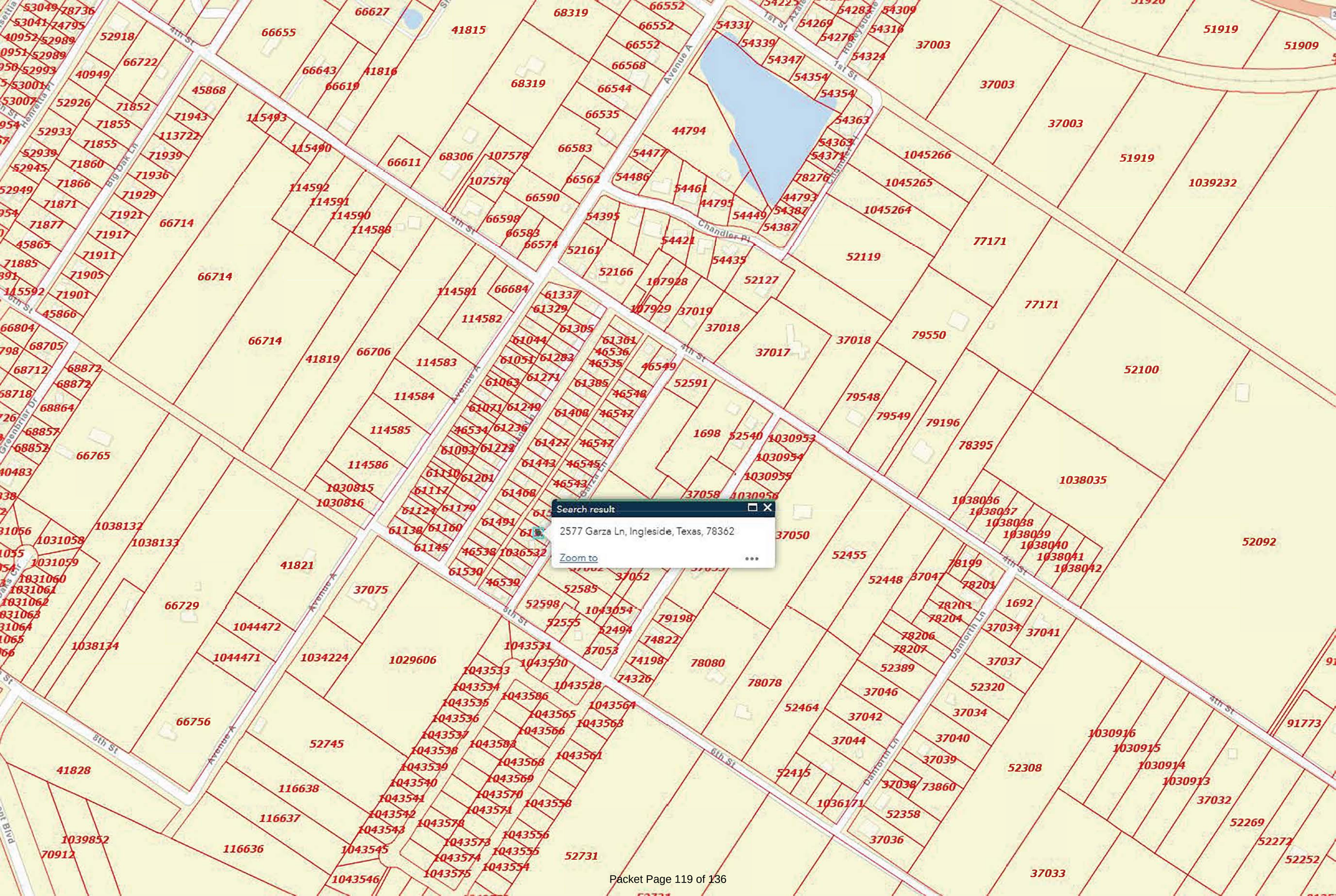
	Request #	
12/30/2020	1	18,840.00
6/20/2024	4	75,000.00
8/2/2024	5	2,773.40
4/6/2023	2	1,500.00
6/20/2024	3	1,500.00
8/2/2024	5	70,875.00
TOTAL RECEIEVED		**170,488.40**
NOT RECVD	6	1,866.07
		172,354.47
Diff of taxes not reimb.		48.32

GLO-BUYOUT ACQUISITION ADVERTISING COST - FOR DEMOLITION AND CONSTRUCTION CONTRACTORS

INVOICE DATE	VENDOR		AMOUNT			
2/7/2024	SOUTH TEXAS NEWS	$	230.00	1ST RUN	WEEK 1	
2/7/2024	SOUTH TEXAS NEWS	$	230.00		WEEK 2	
4/28/2024	SAN ANTONIO EXPRESS	$	1,604.41	2ND RUN	WEEK 1	
4/28/2024	SAN ANTONIO EXPRESS	$	1,604.41		WEEK 2	
5/31/2024	CORPUS CHRISTI CALLER TIMES	$	741.91	3RD RUN	WEEK 1	
5/31/2024	CORPUS CHRISTI CALLER TIMES	$	741.91		WEEK 2	
7/31/2024	CORPUS CHRISTI CALLER TIMES	$	757.00	4TH RUN	WEEK 1	
7/31/2024	CORPUS CHRISTI CALLER TIMES	$	757.00		WEEK 2	
7/31/2024	MCALLEN MONITORING	$	599.38		WEEK 1	
7/31/2024	MCALLEN MONITORING	$	599.38		WEEK 2	
7/31/2024	SAN ANTONIO EXPRESS	$	1,441.04		WEEK 1	ENGLISH
7/31/2024	SAN ANTONIO EXPRESS	$	1,614.92		WEEK 2	SPANISH
		$	10,921.36			
		TOTAL AMOUNT PAID BY CITY		$ 183,324.15		

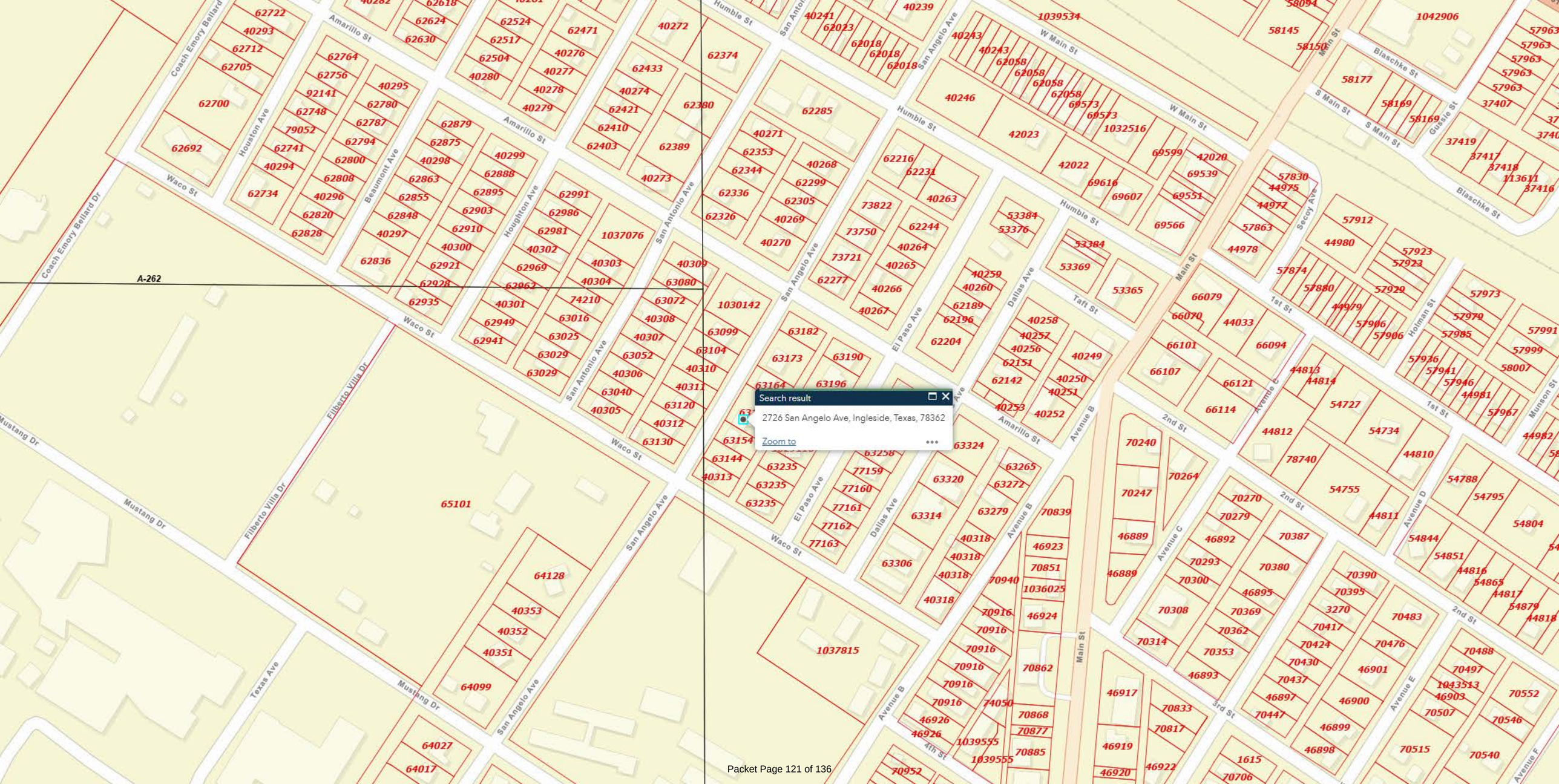


2577 Garza Lane


Search result
2577 Garza Ln, Ingleside, Texas, 78362
Zoom to
4th St
6th St
8th St
Avenue A
Big Oak Ln
Chandler Pl
Danforth Ln
Garza Ln
Honeysuckle
1st St
Azalea
Henrietta Pl
Greenbriar Dr
Lisa Ln



2726 San Angelo Avenue


Search result
2726 San Angelo Ave, Ingleside, Texas, 78362
Zoom to
A-262
Coach Emory Bellard Dr
Houston Ave
Beaumont Ave
Houghton Ave
San Antonio Ave
San Angelo Ave
Filberto Villa Dr
Texas Ave
Amarillo St
Waco St
Humble St
W Main St
S Main St
Main St
Blaschke St
Gussie St
Secoy Ave
Holman St
Munson St
Dallas Ave
El Paso Ave
Taft St
Avenue B
Avenue C
Avenue D
Avenue E
Avenue F
1st St
2nd St
3rd St
4th St
Mustang Dr
65101
1037815
1030142
1037076
1039534
1042906

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 20

Deliberate and take appropriate action on the possible award of a contract for RFQ 2024 City of Ingleside Financial Advisory Services for three (3) years beginning on or about January 1, 2025, with the option to extend for two (2) additional one-year periods.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside posted the Request for Qualifications (RFQ) 2024 Financial Advisory Services on October 17, 2024. The proposal deadline was November 12, 2024, 10:00 a.m. The staff that reviewed the RFQ that was received were Brenton B. Lewis, City Manager, Caron S. Vela, Director of Finance, and Priscilla Solis, Assistant Director of Finance. Only one RFQ was received from SAMCO Capital, the city's current financial advisor. The city has a good working relationship with SAMCO Capital advisors and has not had any issues with SAMCO.

FISCAL ANALYSIS:

The city is currently paying fees similar to the listing in the RFQ. The fee schedule includes a base fee not to exceed $5,000, plus a flat fee for each $1,000 of borrowing issuance.

Example:
$11,250 for $500,000 Bonds
$15,250 for $1,000,000 Bonds
$23,500 for $2,500,000 Bonds
$32,250 for $5,000,000 Bonds
$42,250 for $10,000,000 Bonds

RECOMMENDATION:

Staff recommends that council approve the award of the Financial Advisory Contract to SAMCO Capital.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 21

Deliberate and take appropriate action on the possible award of a contract for RFQ 2024 City of Ingleside Investment Advisory Services for three (3) years beginning on or about January 1, 2025, with the option to extend for two (2) additional one-year periods.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside posted the Request for Qualifications (RFQ) 2024 Investment Advisory Services on October 17, 2024. The proposal deadline was November 12, 2024, 10:00 a.m. The City Advisory Committee was scheduled to meet on Friday, November 22, 2024, to review the RFQs that were received from Hilltop Securities Asset Management and Frost Wealth Advisors. The City Advisory Committee is composed of the City Manager, the Mayor, and one member of the City Council. Brenton B. Lewis, City Manager, Julio Salinas, Council Member, Caron S. Vela, Director of Finance, and Priscilla Solis, Assistant Director of Finance, met to review the RFQs for Investment Advisory Services.

Hilltop Securities Asset Management has a long history of state or municipal government investment, including 51 clients representing $27,229,315,502 in regulatory assets under management.

Frost Wealth Advisors provided the information for two municipalities and stated that they only share references with a client's authorizations.

FISCAL ANALYSIS:

Asset based fees are negotiated using the following Fee Schedule as a guideline:

Less than $25,000,000; fee $0.25%; $62,500/year $15,625/quarter

The City anticipates to invest $5,000,000 to $20,000,000. The fees are anticipated to range from:
$5,000,000; fee 0.25%; $12,500/year $3,125/quarter
$20,000,000; fee 0.25%; $50,000/year $12,500/quarter

RECOMMENDATION:

Staff recommends that council approve awarding the Investment Advisory contract to Hilltop Securities Asset Management.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 22

Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, Texas, designating primary depository services to 1st Community Bank and secondary depository services to Value Bank and for the City Council of the City of Ingleside to authorize the City Manager to finalize and execute a contract for the City of Ingleside Depository Services for three (3) years beginning on January 1, 2025, with the option to extend for two (2) additional one-year periods to 1st Community Bank for the city's primary bank and Value Bank for the city's secondary bank.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside posted the Request for Proposals (RFP) 2024 Depository and Banking Services on October 31, 2024. The proposal deadline was November 21, 2024, 3:00 p.m. The City's Investment Advisory Committee and the staff that reviewed the RFPs that were received were Julio Salinas, Council Member, Brenton B. Lewis, City Manager, Caron S. Vela, Director of Finance, and Priscilla Solis, Assistant Director of Finance. Three RFPs were received from 1st Community Bank, Frost Bank, the city's current main bank depository, and Value Bank, the city's current bank depository for cash deposits and credit cards.

FISCAL ANALYSIS:

The estimated monthly costs for each bank were determined by using the September 2024 activity.

Comparison of Main Bank Services:
1st Community Bank $893.00
Frost Bank $1,316.60 (Current Main Bank)
Value Bank $1,036.00

Cash Deposits Only Services
Vaule Bank $322.62 (Current Cash Deposit Only bank. The actual 9/30/2024 charges for the same services less the $60 for the two lock bags was $85.39.)

Diversification is one reason to utilize two banks for the services listed above.

RECOMMENDATION:

Staff recommends that council approve a Resolution designating primary depository services to 1st Community Bank and secondary depository services to Value Bank and for the City Council of the City of Ingleside to authorize the City Manager to finalize and execute a contract for the City of Ingleside Depository Services for three (3) years beginning on January 1, 2025, with the option to extend for two (2) additional one-year periods to 1st Community Bank for the city's primary bank and Value Bank for the city's secondary bank.

ATTACHMENTS:

1. 2024-12-10mtg-RFP BANK DEPOSITORY SVCS ANALYSIS COMPARISON
2. RES 2024-XX RFP DEPOSITORY SERVICES-2024-12-10mtg (1)

ADDENDUM 1

Ingleside Bank Depository Services RFP

Volume as of September 30, 2024

APPENDIX A Banking Service Charges

Any and all anticipated service charges must be shown on this form to be applicable under this agreement. Add additional lines as required.

CURRENT ACTIVITY AT MAIN BANK DEPOSITORY			1ST COMMUNITY BANK SECTION 1		FROST BANK TAB C		VALUE BANK APPENDIX A		VALUE BANK APPENDIX A	
			CHARGE	9/30/24 TOTAL	CHARGE	9/30/24 TOTAL	CHARGE	9/30/24 TOTAL	CHARGE	9/30/24 TOTAL
Service Unit	Unit Charge	LATEST VOLUME								
Average Ledger Balance		$ 1,803,910.00								
Average Float		$ 13,107.00								
Balance Required to Avoid Fee	in example in RFP	1st Comm-$732.50		$ 495,116.00						
Reserve Requirement				10%		0.0073%				
Earnings Credit Allowance				2%		0.895%				
Checking Services										
Account Maintenance-Active	Per Month	1	$ 12.00	$ 12.00	$ 23.00	$ 23.00	$ 20.00	$ 80.00		
Account Maintenance-Inactive	Per Month	4	$ 12.00	$ 48.00	$ 5.00	$ 20.00	$ 20.00	$ 80.00		
Credits Posted	Per Transaction	15	$ 0.30	$ 4.50	$ 1.00	$ 15.00	$ 0.30	$ 4.50		
ACH Incoming Credits	Per Transaction	77	$ 0.30	$ 23.10	$ 0.20	$ 15.40	$ 0.30	$ 23.10		
Debits Posted	Per Transaction	167	$ 0.25	$ 41.75	$ 0.20	$ 33.40	$ 0.15	$ 25.05		
ACH Incoming Debits	Per Transaction	22	$ 0.25	$ 5.50	$ 0.20	$ 4.40	$ 0.15	$ 3.30		
Special Signature Requirements	Per Transaction	5	$ 25.00	$ 125.00	$ 15.00	$ 75.00	$ 15.00	$ 75.00		
Special Sign Requirement Items	Per Transaction	154	$ -	$ -	$ 0.50	$ 77.00	$ 0.10	$ 15.40		
Remote Deposit Capture Services										
RDC Monthly Maintenance	Per Month	1	$ 60.00	$ 60.00	$ 110.00	$ 110.00	$ 55.00	$ 55.00		
Credits Posted - RDC	Per Transaction	24	$ 0.30	$ 7.20	$ 0.80	$ 19.20	$ 0.50	$ 12.00		
RDC - On Us Deposited Items	Per Tape	40	$ 0.10	$ 4.00	$0.00	$ -	$ 0.18	$ 7.20		
RDC - Deposited Items	Per Transaction	943	$ 0.10	$ 94.30	$ 0.09	$ 84.87	$ 0.18	$ 169.74		
RDC Information Reporting Items	Per Transaction	983	$ 0.10	$ 98.30	$ 0.12	$ 117.96	$ 0.05	$ 49.15		

APPENDIX A Banking Service Charges

Any and all anticipated service charges must be shown on this form to be applicable under this agreement. Add additional lines as required.

			1ST COMMUNITY BANK SECTION 1		FROST BANK TAB C		VALUE BANK APPENDIX A		VALUE BANK APPENDIX A	
Positive Pay Services										
Positive Pay	Per Month	1	$ 5.00	$ 5.00	$ 40.00	$ 40.00	$ 20.00	$ 20.00		
Positive Pay	Per Item - avg count per mo	200	$ -	$ -	$0.00	$ -	$ 0.10	$ 20.00		
ACH Fraud Prevention Services										
ACH Filtering	Per Month	1	$ -	$ -	$ 20.00	$ 20.00	$ 20.00	$ 20.00		
ACH Filters	Per Transaction	17		$ -	$ -	$ -	$ 0.50	$ 8.50		
ACH Origination Services										
Treasury Connect Payments ACH	Per Month	1	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 5.00	$ 5.00		
ACH Origination Files	Frost-$30 fee-$0.00 for City	1	$ 10.00	$ 10.00	$0.00	$ -	$ -	$ -		
ACH Origination Items	Per Transaction	929	$ 0.15	$ 139.35	$ 0.15	$ 139.35	$ 0.10	$ 92.90		
Return Items ACH	Per Transaction	2	$ 5.00	$ 10.00	$ 5.00	$ 10.00	$ 5.00	$ 10.00		
Notification of Change Correction	Per Transaction	3	$ 1.00	$ 3.00	$ 4.00	$ 12.00	$ 3.50	$ 10.50		
Wire Transfer Services										
Wire Transfers-Incoming	Per Transaction	1	$ 5.00	$ 5.00	$ 15.00	$ 15.00	$ 15.00	$ 15.00		
Wire Transfers-Outgoing	Per Transaction	1	$ 17.00	$ 17.00	$ 12.00	$ 12.00	$ 20.00	$ 20.00		
Wire Transfer Statement	Per Transaction	1	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 10.00	$ 10.00		
Commercial Online Banking Services										
Treasury Connect Access	Per Month	1	$ 25.00	$ 25.00	$ 60.00	$ 60.00	$ 20.00	$ 20.00		
Treasury Conncet Accounts Frost-1st acct free	Per Transaction	5	$ 25.00	$ 125.00	$ 25.00	$ 100.00	$ -	$ -		
Treasury Connect Previous Day Items	Per Transaction	305	$ -	$ -	$ 0.10	$ 30.50	$ 0.10	$ 30.50		
Financial EDI Items	Per Transaction	42	$ -	$ -	$ 0.06	$ 2.52	$ 0.10	$ 4.20		
Sweep Services										
Investment Sweep	Per Month	1	$ -	$ -	$ 250.00	$ 250.00	$ 150.00	$ 150.00		
Investment Sweep	Per Transaction (avg per month)	42	$ -	$ -	$ -	$ -	$ -	$ -		

APPENDIX A Banking Service Charges

Any and all anticipated service charges must be shown on this form to be applicable under this agreement. Add additional lines as required.

CURRENT ACTIVITY AT SECOND BANK DEPOSITORY- FOR CASH DEPOSITS			1ST COMMUNITY BANK SECTION 1	FROST BANK TAB C	VALUE BANK APPENDIX A	VALUE BANK A	APPENDIX
Service Unit	Unit Charge	LATEST VOLUME					
Average Ledger Balance		$ 185,632.00					
Required Reserve		$ 18,563.00					
Deposit Services							
Account Maintenance Fee - Duplicate fee if use for both	Per Month	1				$ 20.00	$ 20.00
Deposits	Per Transaction	39				$ 0.50	$ 19.50
On Us Deposited Items	Per Transaction	37				$ 0.18	$ 6.66
Transit Deposited Items	Per Transaction	17				$ 0.18	$ 3.06
Currency Deposited	Per Transaction	47,819				$ 0.0010	$ 47.82
Other Services							
FDIC Rate	Per Month	1				$ -	$ -
FDIC Rate	Unit Charge	185,632				$ 0.00013	$ 24.13
Other							
Currency Deposited Strap	Per Tape	3				$ -	$ -
Coin Furnished Roll	Per Roll or Transaction	943				$ 0.15	$ 141.45
Possible Other Services							
Disposable Bank Bags	Per Transaction	Not currently using.				$ -	$ -
Lockable Bank Bags	Per Bag	2				$ 30.00	$ 60.00
Estimated Total Monthly Charge			**$ 893.00**	**$ 1,316.60**	**$ 1,036.04**		**$ 322.62**

dif to Frost	dif to Value	dif to 1st CB	dif to Value	dif to 1st CB	dif to Frost	
$ (423.60)	$ (143.04)	$ 423.60	$ 280.56	$ 143.04	$ (280.56)	1 month
$ (5,083.20)	$ (1,716.48)	$ 5,083.20	$ 3,366.72	$ 1,716.48	$ (3,366.72)	12 months

Currently with Frost

ACH Fraud Prevention Services							
ACH Filtering	One time	1	$ 30.00	$ 30.00	$ -	$ -	
			May use current machine, if city owns it.				
RDC Set-up Fee	One time	1	$ 50.00	$ 50.00	$ -	$ 150.00	$ 150.00
RDC Scanner Purchase	One time	1	$ -	$ -	$ -	$ -	$ -
Estimated Total Monthly Charge + One-time Charge			**$ 943.00**	**$ 1,316.60**	**$ 1,186.04**		**$ 322.62**

RESOLUTION NO. 2024-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, DESIGNATING PRIMARY DEPOSITORY SERVICES TO 1ST COMMUNITY BANK AND SECONDARY DEPOSITORY SERVICES TO VALUE BANK AND FOR THE CITY COUNCIL OF THE CITY OF INGLESIDE TO AUTHORIZE THE CITY MANAGER TO FINALIZE AND EXECUTE A CONTRACT FOR THE CITY OF INGLESIDE DEPOSITORY SERVICES FOR THREE (3) YEARS BEGINNING ON JANUARY 1, 2025, WITH THE OPTION TO EXTEND FOR TWO (2) ADDITIONAL ONE-YEAR PERIODS TO 1ST COMMUNITY BANK FOR THE CITY'S PRIMARY BANK AND VALUE BANK FOR THE CITY'S SECONDARY BANK.

WHEREAS, the City of Ingleside, Texas, solicited proposals for a Depository Agreement pursuant to Chapter 105 of the Texas Local Government Code; and

WHEREAS, the selection of 1st Community Bank is being recommended as the primary bank to provide depository and bank services to the City of Ingleside, Texas, after a review and selection process and after taking into consideration the best interest of the City; and

WHEREAS, the selection of Value Bank is being recommended as the secondary bank to provide depository and bank services to the City of Ingleside, Texas, after a review and selection process and after taking into consideration the best interest of the City.

NOW THEREFORE: BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, THAT:

1. That the City Council of the City of Ingleside, Texas, finds the selection of 1st Community Bank as the City's primary depository bank is in the best interest of the City.

2. That the City Council of the City of Ingleside, Texas, finds the selection of Value Bank as the City's secondary depository bank is in the best interest of the City.

3. The City Manager is hereby authorized to finalize and execute the contract for the City of Ingleside Depository Services with 1st Community Bank as the City's primary depository bank, as well as all other necessary documents, for three (3) years beginning on January 1, 2025, with the option to extend for two (2) one-year periods.

4. The City Manager is hereby authorized to finalize and execute the contract for the City of Ingleside Depository Services with Value Bank as the City's secondary depository bank, as well as all other necessary documents, for three (3) years beginning on January 1, 2025, with the option to extend for two (2) one-year periods.

5. That this resolution shall take effect immediately from and after its passage, and it is duly resolved.

PASSED AND APPROVED this _____ day of December, 2024, by _____ (ayes) to _____ (nays) with no abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

_____
Pedro Oscar Adame, Mayor

ATTEST:

_____
Jana Stork, Interim City Secretary

DRAFT

CITY COUNCIL AGENDA
Regular Meeting: December 10, 2024

AGENDA ITEM: 23

Deliberate and take appropriate action on the bonding of city employees who receive or pay out any monies of the City that require surety bonds and to determine the amount of the surety bond as required by the City Charter, Article III. - City Council Section 3.16. - Bonds for city employees.

SUBMITTED BY: Jana Stork, Assistant City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

According to the City Charter, Article III. - City Council Section 3.16. - Bonds for city employees:

The City Council shall require bonds of all municipal officers and employees who receive or pay out any monies of the City. The amount of such bonds shall be determined by the City Council and the cost thereof shall be borne by the City.

At this time, there are no surety bonds for city employees or public officials issued. The TML IRP Underwriter was contacted to confirm that our current insurance policy does not cover surety bonds. Victor Insurance is the City's current broker that can provide the surety bonds.

With that being said, each department was asked to provide a list of employees from each department identifying employees who receive or pay out any monies of the City to include handling petty cash. A list has been attached for each person to be bonded.

Each elected, appointed, or hired employee identified to have a bond will be required to complete an application to acquire the bond.

FISCAL ANALYSIS:

Surety bonding was not incorporated into the current 2024-2025 fiscal year budget. The broker has provided the attached information to provide cost information based on bond size. The fiscal impact will depend on the number of bonds issued and the amount of each bond.

Bond Limit	1 Year Premium	3 Year Premium
$10,000	50.	130.
$20,000	80.	208.
$30,000	120.	312.

$50,000	200.	520.
$60,000	240.	624.
$80,000	320.	832.
$100,000	400.	1,040.
$250,000	1,000.	2,600.
$500,000	1,750.	4,550.

Bond Limit	Total Employees (per attached list)	1 Year Premium	1 Year Premium Totals
$10,000	51	$50.	$2,550.
$50,000	12	$200.	$2,400.

RECOMMENDATION:

Staff recommends City Council to approve the list as presented and to be bonded in the recommended amounts.

ATTACHMENTS:

1. Backup - Bond Prices
2. Backup - 2024, 12-10 Employee Bond List

Ruby Beaven

From: Wallace, Belinda G <belinda.wallace@victorinsurance.com>
Sent: Wednesday, November 6, 2024 8:50 AM
To: Ruby Beaven
Subject: Bond cost

Morning Ruby,

Per our phone conversation, below is a listing of bond costs as requested:

Bond Limit	1 Year Premium	3 Year Premium
$10,000	50.	130.
$20,000	80.	208.
$30,000	120.	312.
$50,000	200.	520.
$60,000	240.	624.
$80,000	320.	832.
$100,000	400.	1,040.
$250,000	1,000.	2,600.
$500,000	1,750.	4,550.

If you should have any questions, need additional information or I can be of further assistance, please feel free to contact me.

Thanks,
Belinda

VICTOR

Belinda G. Wallace
Account Executive/Asst Vice President, Victor US
500 Dallas, Suite 14000, Houston, TX 77002
Direct: 713-787-2405 Office: 713-787-2400
victorinsuranceus.com | Follow Victor on LinkedIn

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City of Ingleside Bond List

$50,000. Bond - 12 people

Check signers, handlers, issuance of checks, direct deposit, funds transfers, and/or ACH/wire transfers:

- Mayor Pedro Oscar Adame
- Mayor Pro Tem Tracy Long
- Council Member David Pruitt
- City Manager Brenton B. Lewis
- Director of Finance Carson S. Vela
- Interim City Secretary Jana Stork

Finance Department

- Assistant Director of Finance Priscilla Solis
- Accounting Assistant Rhonda Kahn
- Accounting Assistant Katherine Miller
- Utility Billing Manager Isabel Valdez
- Utility Billing Clerk Alyssa Lopez
- Utility Billing Clerk Kristina Tyler

$10, 000. Bond – 51 people

Daily money handlers:

Municipal Court

- Judge Valarie Glover
- Municipal Court Clerk Emily Cramer
- Municipal Court Clerk Mary Ann Denison
- Municipal Court Clerk Matea Perez

Parks & Recreation

- Administrative Assistant Kaylee Morales
- Administrative Assistant Bianca Skinner
- Administrative Assistant Courtney Jones

Library

- Director of Library Belinda Casanova
- Assistant Librarian Isabel Salas
- Clerk III Irene Rojas
- Clerk I Misty Shirley
- Clerk I Becky Moore
- Clerk I Ashley Cooper

Animal Control

- Animal Control Officer Kimberly Otwell
- Animal Shetler Kennel Technician Rebecca Trevett

Code Compliance

- Code Compliance Officer Angela West

City of Ingleside Bond List

City Secretary Department

- Administrative Assistant Elisabeth Staton

Police Department

- Chief of Police Martin Molina
- Assistant Chief of Police- Vacant
- Administrative Assistant Amara Flores
- Patrol Captain Conrad Guzman
- CID Captain Ryan Breaux
- Sergeant John Crawford
- Sergeant Ricardo Hernandez
- Sergeant Ryan Sullivan
- Sergeant Brad Gamble
- Detective Casey Gilliam
- Detective Katha McAllister
- Detective David Pilc
- Detective James Pool
- Patrol Officer I Jarrod Boudreaux
- Patrol Officer I Manuel Aranda
- Patrol Officer IV Anthony Davila
- Patrol Officer I Martin Delossantos
- Patrol Officer I Aaron Lewis
- Patrol Officer III Brandin Moran
- Patrol Officer I Alejandra Perales
- Patrol Officer I Albin Peter
- Patrol Officer III Samuel Hernandez
- Community Services Officer Shevon Baldi
- Warrant Officer Albert Espinoza
- School Resources Officer Cynthia Calderon
- School Resources Officer Isabella Ramos
- Telecommunications Officer Jason Kirchner
- Dispatch Yvonne Arriaga
- Dispatch Jennifer Foster
- Dispatch Mandy Masch
- Dispatch Brandi Mills
- Dispatch Melinda Molsbee
- Dispatch Elia Rodriguez
- Dispatch Valerie Stribling