

CITY OF INGLESIDE
CITY COUNCIL BUDGET WORKSHOP CITY COUNCIL MEETING
AGENDA
AUGUST 10, 2024
8:30 AM

Notice is hereby given that the Ingleside City Council will hold a City Council Budget Workshop Meeting on August 10, 2024, at 8:30 AM. The Meeting will be held in person at Humble Station Community Center, 2821 Main Street, Ingleside, Texas. Members of the public can view the meeting via live stream at <https://inglesidetx.gov/>.

With respect to any subject matter set forth below, the City Council may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.

5. Citizen Comments and Reports.

Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Workshop Agenda

6. Municipal Court FY 2024-2025 Budget Presentation.
7. Ingleside Volunteer Fire Department FY 2024-2025 Budget Presentation.
8. Library FY 2024-2025 Budget Presentation.
9. Human Resources FY 2024-2025 Budget Presentation.
10. Economic Development Department FY 2024-2025 Budget Presentation.
11. Finance and Utility Billing FY 2024-2025 Budget Presentation.
12. Administration FY 2024-2025 Budget Presentation.
13. Development Services and Code Compliance Departments FY 2024-2025 Budget

Presentations.

14. Police Department and Animal Control FY 2024-2025 Budget Presentations.
15. Information Technology FY 2024-2025 Budget Presentation.
16. Infrastructure Services FY 2024-2025 Budget Presentation.
17. Deliberate on proposed Fiscal Year 2024-2025 Budget Presentation.

Closing Agenda

18. Items to consider for placement on future agendas.
19. Adjourn.

Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

With respect to any subject matter listed on this agenda, the City Council may meet in Closed Executive Session, if and to the extent allowed by Chapter 551 of the Texas Government Code, including, but not limited to, any of the following sections of Chapter 551: Section 551.071 Consultations with Attorney, Section 551.072 Deliberation about Real Property, Section 551.073 Deliberation regarding Prospective Gift, Section 551.074 Personnel Matters, Section 551.087 Deliberation regarding Economic Development Negotiations, and Section 551.089 Deliberation regarding Security Devices Or Security Audits.

Certification

I, Ruby Beaven, certify that the above notice of this City Council Budget Workshop Meeting of the City Council was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on August 6, 2024 by 8:00 p.m.



Ruby Beaven, City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____

Time: _____

By: _____

City Secretary's Office
City of Ingleside, Texas

CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 6

Municipal Court FY 2024-2025 Budget Presentation.

SUBMITTED BY: Brenton Lewis, City Manager, Valerie Glover, Municipal Court Presiding Judge

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Budget Presentation 2024-2025

FISCAL ANALYSIS:

RECOMMENDATION:

Budget Presentation

ATTACHMENTS:

1. IMC - BUDGET WORKSHOP PRESENTATION FY24-25
2. Municipal Court FY24-25



INGLESIDE MUNICIPAL COURT

BUDGET PRESENTATION FY24/25

MISSION STATEMENT

| AUGUST 10, 2024 | PAGE 1 |

- TO ALWAYS RESPECT AND HONOR THE JUDICIAL OFFICES AS A PUBLIC TRUST AND STRIVE TO ENHANCE AND MAINTAIN CONFIDENCE IN OUR LEGAL SYSTEM.
- TO ALWAYS STRIVE TO UPHOLD THE INTEGRITY AND INDEPENDENCE OF THE JUDICIARY IN ESTABLISHING AND MAINTAINING HIGH STANDARDS OF CONDUCT.
- TO ACT AT ALL TIMES IN A MANNER THAT PROMOTES PUBLIC CONFIDENCE IN THE INTEGRITY AND IMPARTIALITY OF THE JUDICIARY. AVOIDING IMPROPRIETY AND THE APPEARANCE OF IMPROPRIETY IN ALL ACTIVITIES.
- TO PERFORM THE DUTIES OF THE JUDICIAL OFFICE IMPARTIALLY AND DILIGENTLY BY STRIVING TO BE PATIENT, DIGNIFIED AND COURTEOUS TO LITIGANTS, JURORS, WITNESSES, LAWYERS, AND OTHERS IN AN OFFICIAL CAPACITY. TO ALWAYS PERFORM JUDICIAL DUTIES WITHOUT BIAS OR PREJUDICE.

FUNCTIONS AND RESPONSIBILITIES OF MUNICIPAL COURTS

MUNICIPAL COURTS ARE THE FIRST LEVEL OF THE JUDICIAL BRANCH OF GOVERNMENT. MUNICIPAL COURTS HAVE JURISDICTION OVER CLASS C MISDEMEANOR CRIMINAL OFFENSES PUNISHABLE BY FINE- ONLY (NO CONFINEMENT) OCCURRING WITHIN THE TERRITORIAL LIMITS OF THE CITY. CHARGES PROCESSED BY THE MUNICIPAL COURT INCLUDE BUT ARE NOT LIMITED TO THE POLICE, FIRE, CODE ENFORCEMENT, AND ANIMAL CONTROL.

INGLESIDE MUNICIPAL COURT STAFF

PRESIDING JUDGE: VALARIE GLOVER
COURT CLERK/ASSOCIATE JUDGE: EMILY CRAMER
COURT CLERK: MARY ANN DENISON
COURT CLERK: MATEA PEREZ
WARRANT OFFICER/BAILIFF: VACANT/PD COVERS BAILIFF
MUNICIPAL COURT PROSECUTOR: TREY ROBINSON

INGLESIDE MUNICIPAL COURT

BUDGET PRESENTATION FY24/25

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ACCOMPLISHMENTS



FULL-TIME COURT CLERK POSITION HAS BEEN FILLED – WE WOULD LIKE TO WELCOME MATEA PEREZ TO THE COURT STAFF. MATEA COMES TO US WITH FOUR YEARS OF MUNICIPAL COURT CLERK EXPERIENCE.



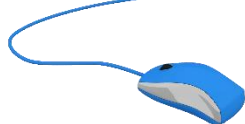
INITIAL SETUP OF THE COLLECTION AGENCY HAS BEEN COMPLETED AND IS BEING USED TO RECOVER UNPAID FINES AND FEES.

PUBLIC AWARENESS



IN PROGRESS...

SOFTWARE



MIGRATION TO
NEW COURT SOFTWARE
BY TYLER TECHNOLOGIES

TRAINING OF NEW
COURT CLERK



CONTINUE TO
PROMOTE
TRAFFIC SAFETY



INGLESIDE MUNICIPAL COURT

FY 24/25 BUDGET PROPOSAL

INGLESIDE MUNICIPAL COURT

BUDGET PRESENTATION FY24/25

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MUNICIPAL COURT PERSONNEL AND OPERATIONS BUDGET PREPARATION FOR FY24/25							
ACCT 506	DESCRIPTION	2022-2023 Actual	2023-2024 Adopted	2023-2024 Amended	Oct - June 2023-2024 Actual	2024-2025 Department Requested	2024-2025 City Manager Recommended
PERSONNEL SERVICES							
101	SALARIES & WAGES	137,802	176,880	176,880	107,696		195,480
105	SALARIES-OVERTIME	771	1,000	1,000	611		100
107	CERTIFICATE PAY	463	470	470	338		470
108	RETIREMENT	12,107	15,560	15,560	10,008		26,270
109	LONGEVITY	3,120	3,130	3,130	3,120		3,140
120	SOCIAL SECURITY TAXES	11,284	14,260	14,260	8,594		15,640
125	UNEMPLOYMENT TAXES	27	1,950	1,950	371		1,950
130	HEALTH INSURANCE	23,114	39,850	39,850	19,472		36,490
131	DENTAL/VISION INSURANCE	1,499	2,920	2,920	1,202		2,330
132	LIFE INSURANCE	281	290	290	211		420
133	SHORT-LONG TERM INSURANCE	533	940	940	400		1,240
135	WORKMANS' COMPENSATION	304	770	770	-		840
140	CAR ALLOWANCE	3,608	3,600	3,600	2,550		3,600
191	STIPEND ON CALL	400	1,300	1,300	200		2,600
TOTAL PERSONNEL SERVICES		195,313	262,920	262,920	154,773	-	290,570
SUPPLIES							
201	OFFICE SUPPLIES	4,799	5,000	5,000	2,208	5,000	5,000
202	POSTAGE	2,912	5,000	5,000	837	5,000	5,000
203	PUBLICATIONS	598	3,000	3,000	1,890	3,000	3,000
204	PRINTING	2,257	3,000	3,000	471	3,000	2,500
205	OFFICE EQUIPMENT LESS THAN 5K	1,028	300	300	-	2,300	2,300
207	PROMOTIONAL	-	-	-	-	-	750
214	UNIFORM/WEARING APPAREL	-	250	250	-	500	900
216	PUBLIC AWARENESS/EDUCATION	2,708	2,500	2,500	957	2,500	2,500
TOTAL SUPPLIES		14,301	19,050	19,050	6,362	21,300	21,950
COURTS ACCOUNTS							
298	CHILD SAFETY EXPENSE	10,991	-	-	291	-	-
301	MC BLDG SECURITY EXP	3,823	-	-	1,204	-	-
302	MC TECHNOLOGY EXP	9,568	-	-	1,532	-	-
TOTAL COURTS ACCOUNTS		24,382	-	-	3,026	-	-
MAINTENANCE & REPAIRS							
330	BUILDING/STRUCTURAL REPAIRS	1,319	1,500	1,500	232	1,500	1,500
335	EQUIPMENT MAINTENANCE	-	100	100	-	100	100
TOTAL MAINTENANCE & REPAIRS		1,319	1,600	1,600	232	1,600	1,600
CONTRACTUAL SERVICES							
406	ADVERTISING	725	750	750	-	-	-
420	EQUIPMENT RENTALS	1,653	1,320	1,320	1,736	1,320	2,200
430	TELEPHONE	2,904	3,000	3,000	2,465	-	3,300
435	ELECTRIC UTILITIES	1,721	1,800	1,800	1,154	-	2,000
450	SPECIAL SERVICES	224	500	500	107	500	500
466	PROSECUTING ATTORNEY	17,700	20,000	20,000	14,250	20,000	20,000
482	SOFTWARE MAINT CONTRACT	15,409	16,000	16,000	17,648	16,000	2,000
TOTAL CONTRACTUAL SERVICES		40,335	43,370	43,370	37,361	37,820	30,000
STATE CRIMINAL COST FEES/OMNI							
493	STATE CRIMINAL COST FEES/OMNI	333,029	-	-	95,651	-	-
TOTAL STATE CRIMINAL COST FEES/OMNI		333,029	-	-	95,651	-	-
PROFESSIONAL DEVELOPMENT							
510	TRAVEL AND TRAINING	700	2,000	2,000	993	2,000	2,000
515	DUES & MEMBERSHIPS	-	450	450	406	450	450
575	JURY FEES	-	600	600	-	600	600
TOTAL PROF DEVELOPMENT		700	3,050	3,050	1,399	3,050	3,050
TOTAL OPERATIONS EXPENDITURES		414,066	67,070	67,070	144,030	63,770	56,600
TOTAL PERSONNEL SERVICES 195,313 262,920 262,920 154,773 - 290,570							
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Total Department Expenses 609,379 329,990 329,990 298,803 63,770 347,170							

INGLESIDE Municipal Court

INGLESIDE MUNICIPAL COURT
BUDGET PRESENTATION FY24/25

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THE END

**THANK
YOU!**

MUNICIPAL COURT PERSONNEL AND OPERATIONS BUDGET PREPERATION FOR FY24/25							
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205	OFC EQUIP/FURN LESS THAN 5K	1,028	300	300	-	2,300	2,300
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214	UNIFORM/WEARING APPAREL	-	250	250	-	500	900
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Decreased per City Manager Recommendation

New Office Chairs

Use to be under Advertising

New Judicial Robe and City Shirts

Moved to 207 Promotional

Increase in Ricoh Copier Fees

Increase per City Manager Recommendation

Increase per City Manager Recommendation

Decrease per City Manager Recommendation

Revenue Collected from Adjudicated Cases - No City Expense

TOTAL PERSONNEL SERVICES		195,313	262,920	262,920	154,773	-	290,570
TOTAL OPERATIONS EXPENDITURES		414,066	67,070	67,070	144,030	63,770	56,600
Total Department Expenses		609,379	329,990	329,990	298,803	63,770	347,170

CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 7

Ingleside Volunteer Fire Department FY 2024-2025 Budget Presentation.

SUBMITTED BY: Thomas Miller, Fire Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Budget Workshop Presentation for the proposed Fiscal Year 2024-2025 Budget for Ingleside Volunteer Fire Department.

FISCAL ANALYSIS:

RECOMMENDATION:

Presentation Only.

ATTACHMENTS:

1. 2024-25 Presentation

2024-2025 Budget Pres.

INGLESIDE VOLUNTEER FIRE DEPARTMENT

Volunteer Organization

36 Active
Volunteers on the
roster

280 hours of in-
house training this
year

320 hours of out-of-
town training this
year

Approx. 2500 hours
of donated time to
keep the VFD
running efficiently



FY2023-2024

Responded to 232 Incidents

1700 Volunteer Hours logged

- This includes Tuesday Night Trainings, Events, and Meetings

Over 5000 volunteer hours spent for repairs, public education, and recruitment



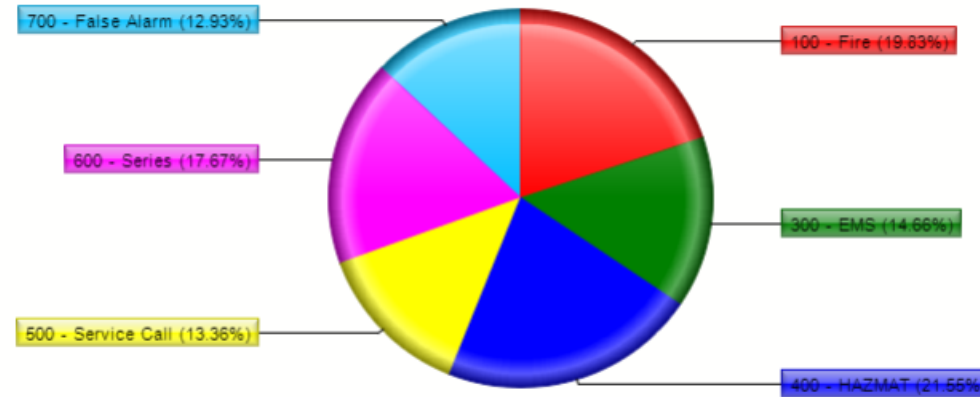
EMS

Every member is now CPR Trained

4 Volunteers completed EMR class

2 Vols. earned their Paramedic Certifications

Others are seeking EMT Certifications to provide better service to the community



Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	46
300 - EMS	34
400 - HAZMAT	50
500 - Service Call	31
600 - Series	41
700 - False Alarm	30

232

Fire Marshal

45 Business Inspections Completed

- Including: The Cove Apartments, The Parc Apartments, All IISD Schools.

Tested 127 extinguishers for the city

Provided CPR classes for 75 city employees

Ensured all city AEDs are in service



New Engine 168

Received on 1-26-2024

Used for wildland fires and
medical calls

Cost was \$216,815 in 2022





SCBAs

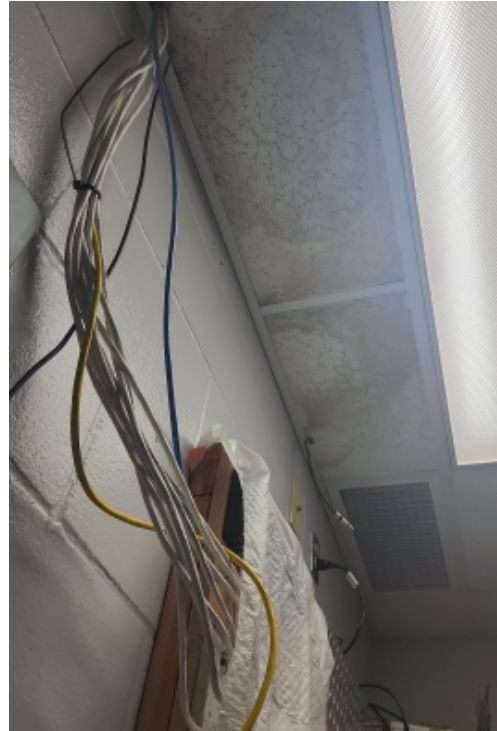
Added 2 more MSA SCBAs to the new brush truck.

Purchased 5- SCBA Bottles to replace outdated bottles. (Would like to the same this year)

Purchased 2 Rapid Intervention Packs to interior firefighters via a donation from Flint Hills.

Purchased 3 gas monitors via a donation from Oxy Chem.

Roof / AC issue still pending



Water damage at the fire station still needs to be addressed

- Need to access the damage and attain bids for repair/replacement of the roof
- Need to repair/replace AC which is condensing and dripping on ceiling tiles



Tanker

Top Picture 140 – needs replacement

- 3,000 gallons of water is beneficial, especially for mutual aid calls to Aransas Pass, Gregory, San Patricio and Aransas Counties for Brush Fires. Also, structure firefighter capable. Most used apparatus in the Fire Department.
- At its end-of-life expectancy. It is 20 years old and has over \$30,000 in repairs done over that time according to records.



Bottom Picture – Propose new tanker

- Holds 3000 gallons of water
- Most used apparatus in the FD
- Smaller and more able to get into more places
- Will cost approximately \$625,000 to replace

Questions ??



CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 8

Library FY 2024-2025 Budget Presentation.

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

1. Budget presentation to Council 2024

Public Library 2024-2025 Budget



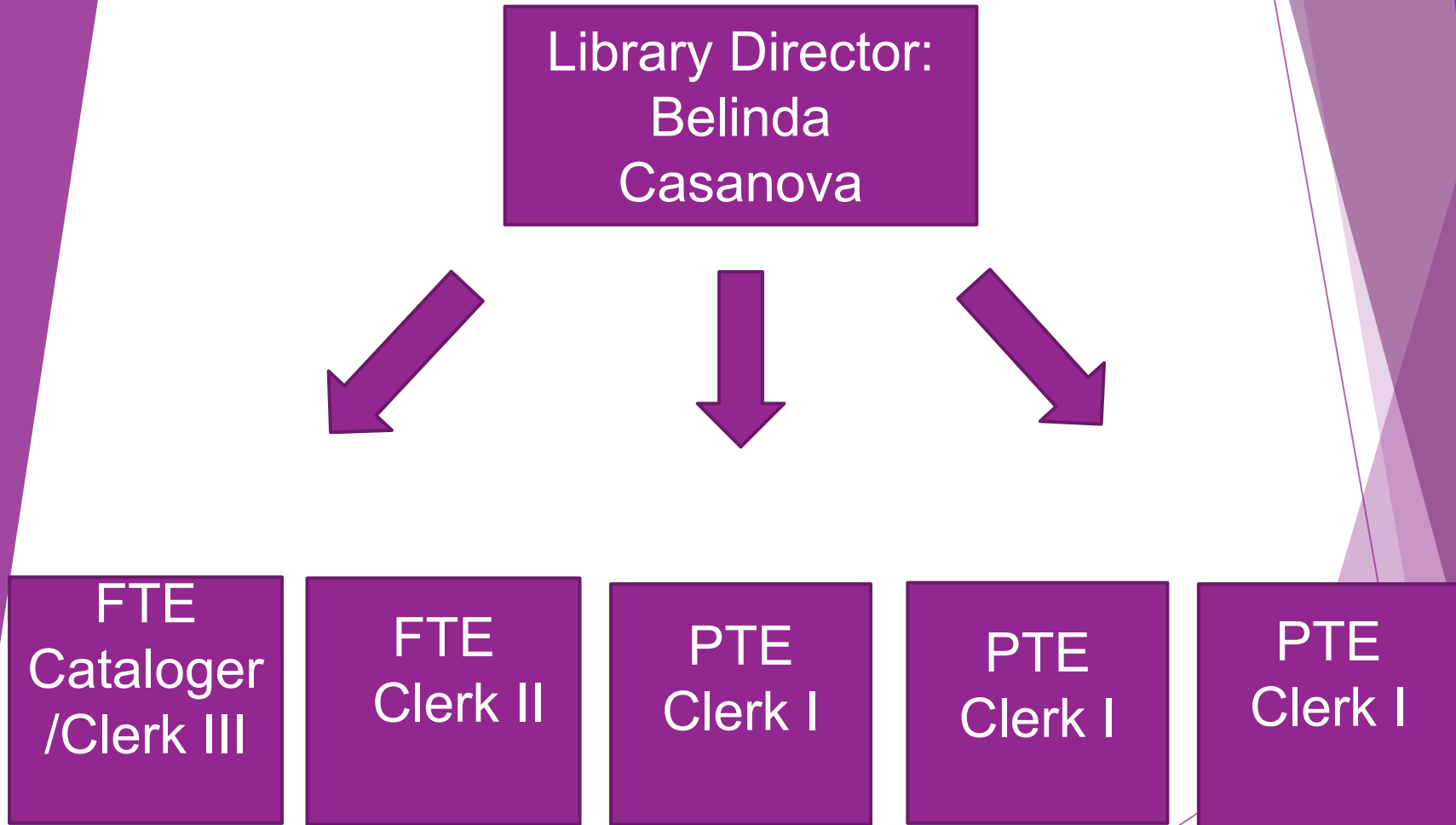
Mission Statement

The mission of the Ingleside Public Library is to assemble, preserve, administer, and promote the use of library materials and services designed to meet the cultural, educational, informational and recreational needs and interests of its community.

Library Goals

- ❖ To provide exemplary customer service in a friendly, timely and efficient manner equally to all citizens.
- ❖ To develop and maintain an active, well-balanced collection of materials which reflects the needs and varied interests of the library's users and potential users within the community.
- ❖ To enhance existing services by adding new innovative programs and services and by working with city departments, organizations and other entities throughout the coastal bend area.

Library Organizational Chart



ACCOMPLISHMENTS

For Fiscal Year 2023-2024

- ◆ The Texas State Library and Archives Commission upgraded a new Inter-Library Loan interface called SHAREit
- ◆ We had our first live Children's Christmas Tree Lighting after Covid, and it was a great success!
- ◆ Coordinated the city's yearly newsletters in collaboration with the Finance dept as they include them with the utility bills.
- ◆ Participated in National Night Out at N.O. Simmons park
- ◆ Participated in Blue Santa
- ◆ Participated in our 4th year with the "Earn and Learn" summer program through the Texas Workforce Commission for teens with special needs.
- ◆ We had a great Summer Reading Program!

Summer Reading Program 2024









Budget Items Requested:

Besides increases in some GL accounts due to inflation and cost of living, I would like to request:

- ❑ That the Library be included in revamping the department titles when the city does the new compensation study soon.
- ❑ In leu of the Library Clerk II, I need to create a Library Assistant position as I need a library assistant to oversee the daily operations of the library in the absence of the Director.

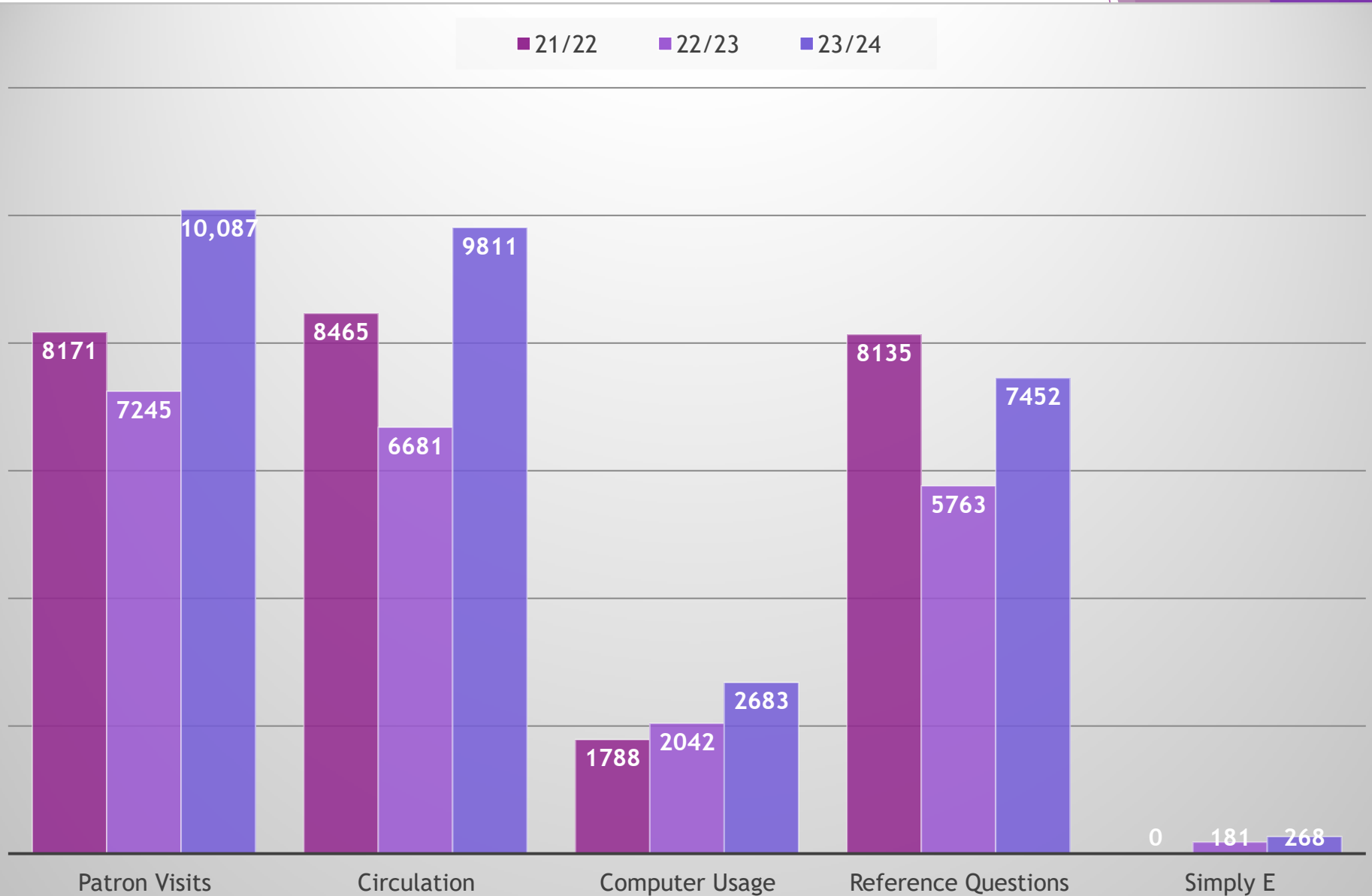
Capital Improvements Requested:

- ❑ Book Scanner (estimated at \$8,000-\$10,000)

We can preserve the old and rare books by scanning them on CD.

- ❑ Replace the #2 Air Conditioner (estimated at \$6,000-\$12,000)

Stats for Last 3 Years Up to June 2024



*Thank you
for your time and support*

Questions?

CITY COUNCIL AGENDA

City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 9

Human Resources FY 2024-2025 Budget Presentation.

SUBMITTED BY: Leticia Mejia, Director of Human Resources

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Budget Workshop Discussion for the proposed Fiscal Year 2024-2025 Budget for the Human Resources Department.

It is the mission of the human resources department to provide the following quality services for the employees of the City:

- Recruitment of qualified individuals.
- Retention of valuable employees.
- Training, development and education to promote individual success and increase overall value to the City.
- A safe working environment.
- Resources for administering benefits, policies and procedures.

These services are achieved through a teamwork philosophy that is inspired through effective organizational skills, proactive efforts, and a balance between professionalism and the ability to have fun!

Currently, the HR department is servicing 116 active employees, 8 regular part-time employees, 16 temporary/seasonal employees, and 92 full-time employees.

Recruitment is our department's biggest challenge; we have been working with two temporary employment services agencies to help fill our city's vacancies. With their help, we have been able to keep positions filled and have these temporary employees transition into permanent employees.

A proposed Compensation Study is highly recommended which will help with the City's recruitment challenges. This will help the City stay competitive with the surrounding areas and attract more applicants.

HR is also working with the Texas Municipal League Intergovernmental Risk Pool to organize onsite training for the first quarter of 2025. They will be providing training on Harassment Prevention for Supervisors, Civility in the Workplace, City and Law Enforcement Leaders

Opportunity to Adapt and Thrive, along with Public Works Department, Loading and Transporting of Equipment.

The HR department will continue to serve city employees with a smile 😊

FISCAL ANALYSIS:

RECOMMENDATION:

Discussion Only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 10

Economic Development Department FY 2024-2025 Budget Presentation.

SUBMITTED BY: Jodi Carr, Director of Economic Development

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Economic Development Department Presentation.

FISCAL ANALYSIS:

RECOMMENDATION:

Presentation

ATTACHMENTS:

1. Budget presentation 2024 (2)

Economic Development



Jodi Carr, PCED

Components



Multiple Roles

- **Director of Economic Development**
- **Executive Director of IDC**
- **Manage HOT Funds on behalf of the city**
- **Face of Ingleside concerning Economic Development**
- **Perform multiple tasks not typically in the role**

Accomplishments

- Assisted in pursuit of the \$5.3 Million for the CDBG-MIT grant for Ingleside.
- Brought Vessel Turn In Program to Ingleside (second event scheduled for Oct.)
- Met and educated TxDOT Commissioner Alex Meade about Ingleside and requested him to come to our city for a meeting concerning SH200 and other issues
- Worked to build the relationship with the Port of Corpus Christi
- Met with Port Commissioners and staff; network on behalf of Ingleside
- Recognition for Ingleside on the state and national level

Quality of Life

- **Investigating grants that will help the City**
- **Developing new tourism program for the City**
- **Continual work with parks for amenities for citizens**

Connector/Resource

- Provide assistance to business and industry looking to locate or expand their business operations in Ingleside
- Maintain a close working relationship with the Development Services Team to assist those I am helping maneuver through the permitting process
- Built existing relationships for Ingleside
- Connect people with whom they need to contact
- Connect with SPCEDC, CCREDC, Port of Corpus Christi, Corpus Christi Chamber as regional allies
- Advocate for businesses
- Ambassador for Ingleside

Meetings & Service

- Meetings with TX Senator Morgan LaMantia, TX Representative Todd Hunter, Representative J.M. Lozano, Representative Mihaela Please, and staff of Senator Louis Kolkhorst
- Meetings with U.S. Senator Ted Cruz, and U.S. Representative Michael Cloud
- Serve on the Executive Board of the Texas Economic Development Council
- Serve on the Texas Economic Development Council Board of Directors
- Serve on SPCEDC Board of Directors
- Ex Officio Member of Ingleside Chamber Board
- La Quinta Channel Industry Advisory Panel
- Founding committee of Our Town, Our Future

Retail

- **Worked with Starbucks for approximately three years. Rezone needed before this project progresses. Passed P&Z 8-5-24; Goes to City Council 8-13-24.**
- **Working with other retailers & developers**
- **Retailers need to fit Ingleside**

Travel for Ingleside

- **Retail Live, ICSC Vegas & Red River Trade Shows**
- **CB to DC with Regional Allies**
- **Texas Legislature**
- **Texas Economic Development Council Conferences**
- **Economic Development Training**
- **Texas Municipal League**

FY 24-25 Budget

- **Budget numbers are basically the same as last year.**
- **Have one administrative assistant that assists other departments when needed, and by increasing their knowledge of economic development would further enhance services provided by the Economic Development department.**

CITY COUNCIL AGENDA

City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 11

Finance and Utility Billing FY 2024-2025 Budget Presentation.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

FINANCE DEPARTMENT:

Purpose:

The Finance Department is responsible for accounting, accounts payable, payroll, purchasing, budget preparation, fiscal reporting, grant accounting, capital project accounting, and debt service. The Finance Department provides customer service to internal and external customers.

Goals:

1. Provide a completed 2024 Annual Financial Report by March 31, 2025.
2. Train departments on the new Incode ERP 10 Financial Software prior to March 2025, the scheduled 'Go Live' date.
3. Train departments on the budget platform, Clear Gov, by May 2025 to enhance the budget process.
4. Train departments on Texas purchasing processes to ensure compliance with all purchasing requirements for grants and all projects.

Objectives:

Implement Incode ERP 10 Financial software for all modules by March 2025.

Maintain budgetary controls to ensure compliance with the annual budget as adopted by City Council.

UTILITY BILLING Department

Purpose:

The Utility Billing office is responsible for the billing and collection of approximately 3,200 water, sewer, and garbage accounts each month; handles requests for connections, disconnections, transfers of services; and prepares monthly lists for disconnecting delinquent accounts. This department also answered customer inquiries concerning their accounts and handles all billing maintenance necessary to send accurate and timely bills to our customers.

Goals:

1. Implement Incode ERP 10 Utility Billing Software for all modules by the end of fiscal year 2025.
2. Continue updating internal controls of the Utility Billing processes.

Objectives:

The objective of the Utility Billing Department is to maintain positive customer service experiences in addition to monitoring and maintaining accurate billing operations.

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

None

CITY COUNCIL AGENDA

City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 12

Administration FY 2024-2025 Budget Presentation.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Budget Topics:

- 501 Mayor & Council
- 502 City Manager
- 503 Administrative Services/City Secretary
- 505 Attorney

City Secretary Mission Statement

This office strives for excellence by providing quality service, responding to citizens' needs, and anticipating future growth so that the quality of life in the City of Ingleside is enhanced. This Office is dedicated to upholding the integrity of public service by providing high performance, professional assistance, and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

Goals and Objectives

- Administer a fair election resulting in the wishes of the community being heard at the polls.
- Provide a level of customer service which exceeds the expectations of residents of Ingleside and enhances the quality of life.
- Provide staff with professional development opportunities to increase knowledge of all aspects of office responsibilities.
- Obtain the Municipal Clerk's Office of Achievement in Excellence Award from the Texas Municipal Clerks Association.

FY 2023-2024 Highlights

- Implemented the CivicClerk Agenda Management Program resulting in efficiency through technology.

- Implemented the Transparency page on the City Website and published all Ordinances, Resolutions, City Council Minutes, and Election information.
- Long-term Preservation of permanent archival documents to include Ordinances and Resolutions by updating housing enclosures to provide physical support and protection with indestructible binders.
- In following best practices, auditing the Boards & Commissions to confirm the City is in compliance with state law requirements.

FISCAL ANALYSIS:

RECOMMENDATION:

Presentation Only.

ATTACHMENTS:

1. Budget Presentation 501 502 503 505

Administration

2024-2025 Budget Presentation

Ruby Beaven, Director of
Administrative Services/City Secretary



Budget Topics

501 Mayor & Council

502 City Manager

503 Administrative Services/City Secretary

505 Attorney

501 - Mayor & Council

Duties

The City Council is the legislative and policy-making body of the City of Ingleside, a "home-rule" city, operating under the authority of the City Charter. The Council enacts legislation, adopts the budget, sets the tax rate, determines policies, approves the appointment of the City Manager, City Attorney, Municipal Court Judge, and all Boards and Commission Members.

The City Council receives information from the following groups to decide issues and set policy:

- Recommendations from City Staff based upon study and analysis
- Inquiries and information from citizens
- Decisions and advice from the City Boards and Commissions
- Professional advisers/consultants as needed

Budget Items Requested: Supplies

		FY 23/24	FY 24/25	Difference
501-201	OFFICE SUPPLIES	\$1,500	\$1,500	\$-
501-204	PRINTING	\$200	\$200	\$-
501-205	OFC EQUIP/FURN LESS THAN 5K	\$6,000	\$6,000	\$-
501-210	FOOD SUPPLIES	\$2,000	\$2,000	\$-
501-214	UNIFORMS	\$1,000	\$1,000	\$-

Budget Items Requested: Contractual Services

		FY 23/24	FY 24/25	Difference
501-430	TELEPHONE	\$1,000	\$1,000	\$-
501-435	ELECTRIC UTILITIES	\$100	\$100	\$-
501-450	SPECIAL SERVICES	\$-	\$-	\$-
501-482	SOFTWARE MAINT CONTRACT	\$5,000	\$5,000	\$

501-482 Software Maintenance Contract is for Boxcast annual membership and monthly archive fees.

Budget Items Requested: Professional Development

		FY 23/24	FY 24/25	Difference
501-510	TRAINING & TRAVEL	\$22,000	\$22,000	\$-
501-515	DUES & MEMBERSHIPS	\$1,500	\$1,500	\$-
501-581	COUNCIL DISCRETIONARY FUNDS	\$200,000	\$200,000	\$-

501-515 Dues & Memberships is for CBCOG annual membership.

502 - City Manager

Council-Manager Form of Government

The City of Ingleside operates under the council-manager form of government. Under this system, the city council appoints a City Manager who acts as the chief executive officer of the government.

Responsibilities

In the chief executive capacity, the City Manager works with the City Council, City department directors, and City staff to develop and implement policies guiding the City.

This general function may take a number of forms including:

- Coordination of daily operations and long-range development of the city
- Preparation of the annual budget
- Development and implementation of personnel regulations, financial and administrative policies
- Other actions as required by the city council or code of ordinances

The city attorney and Municipal Court Judge are also appointed by the City Council. All other officials and department heads are hired by and responsible to the City Manager.



Budget Items Requested: Supplies

		FY 23/24	FY 24/25	Difference
502-201	OFFICE SUPPLIES	\$2,000	\$2,000	\$-
502-203	PUBLICATIONS	\$200	\$200	\$-
502-204	PRINTING	\$200	\$200	\$-
502-205	OFC EQUIP/FURN >5K	\$4,000	\$4,000	\$-
502-207	PROMOTIONAL ITEMS	\$1,000	\$1,000	\$-
502-214	UNIFORMS	\$1,000	\$1,000	\$-



Budget Items Requested: Contractual Services



		FY 23/24	FY 24/25	Difference
502-430	TELEPHONE	\$1,000	\$1,000	\$-
502-431	INTERNET ACCESS	\$-	\$-	\$-
502-435	ELECTRIC UTILITIES	\$1,000	\$-	\$1,000



Budget Items Requested: Professional Development



		FY 23/24	FY 24/25	Difference
502-510	TRAINING & TRAVEL	\$15,000	\$15,000	\$-
502-515	DUES & MEMBERSHIPS	\$3,500	\$3,500	\$-
502-581	DISCRETIONARY FUNDS	\$20,000	\$25,000	\$5,000

502-581 Discretionary Funds requested increase of \$5,000 for a total of \$25,000 to make purchases and adjustments up to \$25,000.

503 – Administrative Services/City Secretary

The Municipal Clerk is the oldest of public servants in local government and is a statutory position required by State Law and the City Charter.

The Administrative Services/City Secretary and staff are committed to providing quality public service and connecting the public with the legislative process. They strive to ensure that the City's legislative processes are open and public by providing a link between citizens and government with processes aimed toward transparency. By efficiently using City resources, they can ensure the preservation of Ingleside's legislative history.

A technology-driven department believing that technology provides much faster and more easily accessible information.

The Administrative Services team is here to assist with public records requests, processing board and commission applications for appointment, City TABC Permits, and elections administration. The office is responsible for updating and maintaining city ordinances and codes, providing access to legislative meeting information, and receiving campaign financial-related filings.

The team provides Risk Management and Insurance department operations with claim filings, insurance renewal, liability and property policy management.

FY 2024-25 New Program/Initiatives



Establish Municipal Clerks Office Policies/Procedures



Establish Boards & Commission Handbook



Implement the Citizens Academy



Continue to Administer election(s) ordered by the City Council following Federal, State, and local laws with the upmost transparency and accountability.



Provide prompt preparation of Council agendas, minutes, and packets; Ensure efficient, timely posting and publication of public notices, legal notices, and agendas.



Strive to obtain the Texas Municipal Clerks Office of Excellence Achievement Award.



City Secretary to maintain TRMC Certification and Assistant City Secretary to continue to work on obtaining TRMC Certification.

Budget Items Requested: Supplies

		FY 23/24	FY 24/25	Difference
503-201	OFFICE SUPPLIES	\$4,000	\$4,000	\$-
503-202	POSTAGE	\$200	\$200	\$-
503-204	PRINTING	\$9,000	\$9,000	\$-
503-205	OFFICE EQUIPMENT	\$2,000	\$4,000	\$2,000
503-207	PROMOTIONAL ITEMS	\$-	\$1,000	\$1,000
503-214	UNIFORMS	\$300	\$300	\$-

503-205 Office Equipment increase of \$2,000 for the purchase of office furniture for the Assistant City Secretary and Administrative Assistant after the remodel of City Hall Offices. Two other departments have requested for the current office furniture being utilized by the Assistant City Secretary.

503-207 Promotional Items is a new item request of \$1,000 for professional events for cost-effective marketing.

Budget Items Requested: Contractual Services

		FY 23/24	FY 24/25	Difference
503-401	ELECTION COSTS	\$20,000	\$30,000	\$10,000
503-402	SHREDDING SERVICE	\$3,000	\$3,000	\$-
503-405	ADVERTISING	\$3,000	\$10,000	\$7,000
503-406	SUBSCRIPTIONS	\$500	\$500	\$-
503-430	TELEPHONE	\$1,000	\$2,300	\$1,300
503-435	ELECTRIC UTILITIES	\$1,000	\$1,000	\$-
503-450	SPECIAL SERVICES-Open Records Rqst	\$-	\$300	\$300
503-482	CONTRACT SOFTWARE	\$400	\$400	\$-

503-401 Election Costs increase of \$10,000 to insure if we don't have a joint election that we can cover the cost at 100%.

503-405 Advertising increase of \$7,000 since we publish in the Ingleside Index, CC Caller Times, and San Antonio newspapers.

503-430 Telephone increase of \$1,300 to cover four office telephones, two cell phones, portable Wi-Fi service, and hotspot service.

503-450 Special Services-Open Records Request is a new item for \$300 to cover the expense of Attorney General Filing Fees for an opinion.

Budget Items Requested: Professional Development

	FY 23/24	FY 24/25	Difference
503-510 TRAINING & TRAVEL	\$12,600	\$13,000	\$400
503-515 DUES & MEMBERSHIPS	\$1,000	\$1,000	\$-

503-510 Training & Travel includes various seminars and continuing education classes, annual conference, local chapter meetings, mileage, and per diem.

505 - Attorney

The City Attorneys:

Is the legal advisor to the City Council, City Manager and staff, and official boards and commissions

Provides oral and written opinions to the City Council, City Manager, and staff

Drafts legal instruments such as ordinances, resolutions, contracts, and deeds

Budget Items Requested

		FY 23/24	FY 24/25	Difference
505-465	CITY ATTORNEY FEES	\$90,000	\$180,000	\$90,000
505-470	ATTYS-ZONING, LITIGATION	\$100,000	\$120,000	\$20,000

505-465 City Attorney Fees increase of \$90,000 to cover increased expenses with the new law firm with attendance at city meetings, opinions, litigation, contracts, etc.

505-470 Attys-Zoning, Litigation increase of \$20,000 to cover zoning and litigation expenses.

CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 13

Development Services and Code Compliance Departments FY 2024-2025 Budget Presentations.

SUBMITTED BY: Gene Delauro, Interim Building Official

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

FISCAL ANALYSIS:

RECOMMENDATION:

Presentation.

ATTACHMENTS:

1. DSD Budget Presentation 8624 gfd



Development Services Department FY 24/25 Budget Highlights

Proposed Development Services staff include three full time positions: Director of Development Services, Deputy Building Official, Permit Technician and three part time positions: Fire Marshall, Combination Inspector and Administrative Assistant. Proposed Code Compliance Division staff includes two full time Code Compliance Officers. Significant changes to the proposed budget include;

Update Comprehensive Master Plan – \$300,000.

New Office Furniture / Equipment for Department Director - \$4,000.

Eliminated Outside Temporary Labor (\$61,677).

Significant reduction of Contract Labor / Inspections (\$60,000 FY23/24 versus \$15,000 proposed FY 24/25)

Reduction in Property Clean Up – (\$50,000 FY23/24 versus \$30,000 proposed FY 24/25).

CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 14

Police Department and Animal Control FY 2024-2025 Budget Presentations.

SUBMITTED BY: Martin Molina, Chief of Police

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Budget Workshop Presentation for the proposed Fiscal Year 2024-2025 Budget for the Police Department and Animal Control.

FISCAL ANALYSIS:

RECOMMENDATION:

Presentation Only

ATTACHMENTS:

1. Ingleside PD Budget Presentation FY25 -BUDGET WORKSHOP08102024



Ingleside Police Department FY25 Budget Requests

Martin C. Molina
CHIEF OF POLICE

Current Personnel Allocations

Chief of Police	1
Asst. Chief of Police	1
Police Captain	2
Sergeant	5
Detective	4
Police Officer	16
Police Administrative Assistant	1
Telecommunicators	8
Evidence Technician	1
Animal Control	3

39 Total Police Department + 3 Animal Control = 42 TOTAL



PRODUCTIVITY

	FY 2021	FY 2022	FY 2023	FY2024 Thru 05/28/24
CALLS FOR SERVICE	16426	24497	33965	20767
TRAFFIC STOPS	6691	6277	5891	2865
ARRESTS	281	349	412	266
ANIMAL CONTROL	1578	1886	1752	1197



ANIMAL CONTROL VEHICLE REPLACEMENT

This vehicle would replace a 2015 Dodge Ram 1500 that has multiple mechanical issues and in poor condition.



\$45,000



VEHICLE REPLACEMENT POLICE CHIEF- ADMINISTRATION/ EMC/ANIMAL CONTROL ADOPTION TRAILER HAULER (MULTI-USE)



- Request at least $\frac{3}{4}$ ton pickup truck
- Replaces the Chief's 2010 CHARGER (141,000 miles), a hand-me-down from the fire department. Exceeds mechanical limits. This truck will also tow the animal control adoption trailer (9900 pounds GVWR) during adoption events and emergencies and the emergency management box trailer during disasters. We currently request a tow from public works to move the adoption trailer due to not having a $\frac{3}{4}$ ton truck.



\$65,000



VEHICLE REPLACEMENT PATROL



- **Request (2) new patrol units** to replace aging patrol vehicles with high repair costs and have exceeded their mechanical limits for emergency response. We have 15 patrol units in the department fleet, ranging from 2010 to 2021. We have not had any additions to the fleet since the 2020 budget, **except for the four orders ordered this current budget year, but they have not been delivered.**

APPROXIMATELY \$79,828.23 PER VEHICLE=159,656.46
(fully equipped with lights, siren, cage, prisoner seat, push bumper, decals)



CURRENT POLICE FLEET

- ◇ Unit 1001-2010 Dodge Charger Assigned to Chief of Police-141,576 Miles (asking for replacement- Multi use)
- ◇ Unit 1210-2012 Chev. Assigned to Asst. Chief- 101,123 Miles (asking for replacement)
- ◇ Unit 1211-2012 Chevrolet Tahoe assigned to Captain-114,100 Miles (asking for replacement)
- ◇ Unit 1402-2014 Chev. Tahoe assigned to SRO-115,202 Miles (waiting for 2023 budget replacement)
- ◇ Unit 1501-2015 Chev. Tahoe-Assigned to Patrol-134,970 Miles (waiting for 2023 budget replacement)
- ◇ Unit 1607-2016 Chev. Tahoe-Assigned to Community Services Officer-100,702 Miles
- ◇ Unit 1628-2016 Ford Explorer Assigned to Patrol-82,446 Miles (waiting for 2023 budget replacement)
- ◇ Unit 1629-2016 Ford Explorer Assigned to SRO-81,539 Miles (waiting for 2023 budget replacement)
- ◇ Unit 1964-2019 Dodge Durango Assigned to Patrol-82,582 Miles
- ◇ Unit 1962-2019 Dodge Durango Assigned to Patrol- 88,675 Miles

CURRENT POLICE FLEET

- ❖ Unit 1965-2019 Dodge Charger- Assigned to patrol- 79,531 Miles
- ❖ Unit 2066-2020 Dodge Durango-Assigned to Patrol-77,876 Miles
- ❖ Unit 2067-2020 Dodge Ram truck- Assigned to Patrol-80,537 Miles
- ❖ Unit 2101-2021 Chev. Tahoe Assigned to patrol- 75,995 Miles
- ❖ Unit 2102-2021 Chev. Tahoe Assigned to Patrol-48,579 Miles
- ❖ *****New vehicles would be assigned to patrol officers and the command officers would take the older patrol fleet vehicles.**



ELECTRONIC EQUIPMENT TO OUTFIT (2) NEW TAHOE'S

- ❖ Axon Fleet Cameras-650.00 ea. X 2= \$1300.00
- ❖ MDT laptop (Dell or Panasonic) 2200.00 ea. X 2=\$4500.00
- ❖ Harris MA-COM unit Radio - \$7500.00 ea. X 2= \$15,000.00

- ❖ **TOTAL \$20,800.00**

PATROL VEHICLES



Patrol Vehicles



Patrol Vehicles



POLICE DEPARTMENT EVIDENCE TECHNICIAN / DEPARTMENT TRAINING TRAVEL VEHICLE.



- Evidence technicians play an important role in LE. The evidence technician has the responsibility of transporting ALL evidence to the DPS Crime Lab in Corpus Christi to avoid the risk of contamination or loss. By having a dedicated vehicle, it will eliminate the need to rely on personal vehicle use, and or borrowing a vehicle from the investigators who might have a need for the vehicle at the same time.
- This vehicle will also serve as a multi-purpose vehicle for out-of-town training travel, which again currently depends on an investigator giving up their CID vehicle for extended periods.

APPROXIMATELY \$25,000.00



Radio Equipment Upgrade

Max CNB Radio Gateway Interface—This will allow the dispatch console to add additional channels in case of multiple events requiring multiple channels. Currently, we only have 2 channels. **\$4089.00**

Install a VHF antenna on the water tower at NO Simmons and connect lines and licensing, which will allow dispatch and first responders to operate on a VHF radio in case the P25 county radio system fails during a disaster. **\$14,545.00**. Ingleside had purchased \$117,000 worth of equipment years ago for this project and never completed it. New equipment was still in boxes.



EVIDENCE-PROPERTY MANAGEMENT SOFTWARE

Evidence-FileOnQ

- ❖ Evidence FileOnQ is evidence management software that streamlines the entire process of cataloging, tracking, and retrieving evidence. This ensures that evidence is properly documented and readily accessible for investigations, court proceedings, and audits. It provides a chain of custody, security of sensitive information and encryption, compliance, and accountability to regulations and standards regarding evidence handling and storage.
- ❖ This system integrates with other systems, databases, and software, improving overall operational efficiency and investigative capabilities. Currently, we use a system (CRIMES) that does not integrate with an older system (EIS) we have that contains evidence.
- ❖ This system is recommended by multiple agencies, evidence management classes, and the Texas Association of Property and Evidence Inventory Technicians. (TAPEIT)



Evidence FileOnQ Software

- ◇ With the increase in transparency in government, we can track evidence easily.
- ◇ We can quickly know how many pieces of evidence we have, their location, and type of evidence.
- ◇ It's a Barcode system
- ◇ Easy to operate.
- ◇ Saves time searching for items, and quick inventory.
- ◇ Keyword searches. Old systems require a case number.
- ◇ https://www.youtube.com/watch?v=GZxq_6C_0fw
- ◇ **\$8500.00**

LEXIPOL SERVICES

Annual Subscription renewal on August 2025-\$14,991.00



LEXIPOL SERVICES-OVERVIEW

Agency is purchasing the following:

Annual Subscription

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (12 Months)	USD 13,629.00	5%	USD 681.45	USD 12,947.55
1	Annual Law Enforcement Supplemental Manual(s) (12 Months)	USD 1,427.00	5%	USD 71.35	USD 1,355.65
1	Annual Law Enforcement Procedures (12 Months)	USD 724.00	5%	USD 36.20	USD 687.80
1	Law Enforcement Accreditation Workbench Basic (12 Months)	USD 0.00		USD 0.00	USD 0.00
Subscription Line Items Total				USD 789.00	USD 14,991.00
				USD 789.00	USD 14,991.00
Annual Subscription Discount:					USD 789.00
Annual Subscription TOTAL:					USD 14,991.00

One Time Implementation

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Full Implementation	USD 26,016.00	5%	USD 1,300.80	USD 24,715.20
One-Time Line Items Total				USD 1,300.80	USD 24,715.20
				USD 1,300.80	USD 24,715.20
One Time Implementation Discount:					USD 1,300.80
One Time Implementation TOTAL:					USD 24,715.20

Discount Notes
P1A Loyalty

E-CITATION (TRUSTED DRIVER)

- ❖ Our current e-citation system must be upgraded with new ticket writers and wireless printers. The replacement costs are estimated at around \$4081.00 per unit. We currently have only 5 ticket writers for a staff of 29 sworn officers.
- ❖ I want to move to a digital e-citation system called Trusted Driver. This program is all digital and works on a smartphone app. It can complete a traffic stop in about 2 minutes without having to carry a printer or change out paper. The officer can use their issued smartphone or patrol unit laptop application. The violator is issued a QR code, which contains the electronic citation.
- ❖ This is a cloud-based program that eliminates the cost of expensive hardware, paper, and maintenance associated with citation systems. The trusted driver program is compatible with our current court system software, and the Tyler technology Incode program municipal court is moving to.
- ❖ Year 1) **22,000.00** Year 2) **12,600.00** Year 3) **10,100.00**
- ❖ <https://vimeo.com/759068774>
- ❖ <https://www.mytrusteddriver.com/law-enforcement/e-citation/>

Trusted Driver E-Citation

Ingleside Police Department



**City of Ingleside
TRAFFIC VIOLATION**
#

Without admitting guilt, I promise to appear in Municipal Court as described on the date set below, and there remain from day to day to answer to the above complaint until discharge by due course of law. Then this obligation shall remain null and void, otherwise to remain in full force and effect. I acknowledge that I may plead guilty instead of appearing to answer the complaint against me. (Contact court for more information)

You are hereby notified to appear before:
Ingleside Municipal Court
2867 Avenue J, Ingleside, TX 78362
(361) 775-1188
www.inglesidetx.gov/171/Municipal-Court
On or before: _____ at _____

**City of Ingleside
TRAFFIC VIOLATION**
#

Driver's Signature _____ Without admitting guilt, I promise to appear in court

 **Ingleside Police Department**
2425 8th Street
Ingleside, TX 78362
www.inglesidetx.gov

- 1 Scan QR code using your phone's camera app
- 2 Tap the banner that appears on the screen
- 3 Follow website instructions to access digital citation
- 4 Contact appropriate court to resolve citation



Questions?
Contact Municipal Court at phone number listed on the front of this card

You may also visit the Municipal Court website for more information:
www.inglesidetx.gov/171/Municipal-Court

If you fail to appear in court as provided by law for the prosecution of the offense or if you fail to pay or satisfy a judgment ordering payment of a fine and in the time manner ordered by the court, you may be denied renewal of your driver's license.

*Return this portion to
law enforcement officer*

Office Equipment-Dispatch

- ◇ 24/7 High back executive chair.
- ◇ Body Bilt 500-pound capacity
- ◇ Adjustable to 10 different points to accommodate the different dispatchers we have.
- ◇ \$2438.86 chair and shipping



ANY QUESTIONS?

THANK YOU!



CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 15

Information Technology FY 2024-2025 Budget Presentation.

SUBMITTED BY: Tommy Saucedo, Information Technology Director

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Information Technology Budget Presentation for FY 2024-2025.

FISCAL ANALYSIS:

RECOMMENDATION:

Presentation Only.

ATTACHMENTS:

1. IT Budget Presentation 2024_thru_2025 update

Information Technology Department

2023 – 2024 Review

2024 – 2025 Roadmap

Presented by: Tommy Saucedo – IT Director





What we service

- IT oversees the servicing and maintenance of laptops, desktops, mobile MDTs (Mobile Units) printers, scanners, VoIP phones, cell phones, iPads, door access to CH, PD, and Fire, cameras and camera systems, networks, servers, switches, NVRs etc.
- IT also oversees the servicing and maintenance of any and all software/programs that come in contact with the City's networks.
- We service end users that are remote due to classes, business, training, and work from home.
- EOC activation and readiness perpetration considering hurricane, winter storms, and possible disaster.

Helpdesk tickets



- We have run a total of 625 tickets since Ninja was implemented
- In 2024, we have run 487 tickets
- We continue to add and update tickets in a daily basis, so our numbers are expected to grow.
- We expect a 25% growth over the 2024-2025 year.

3-Year Plan

Year 1 (2023-2024)

Front End Network Security, System Replacement

Year 2 (2024-2025)

Server Infrastructure, End User Security, Access Control, Mobile MDTs

Year 3 (2025 – 2026)

Network Infrastructure / User Infrastructure, Continue Access Control

Year 2 Major Project Review

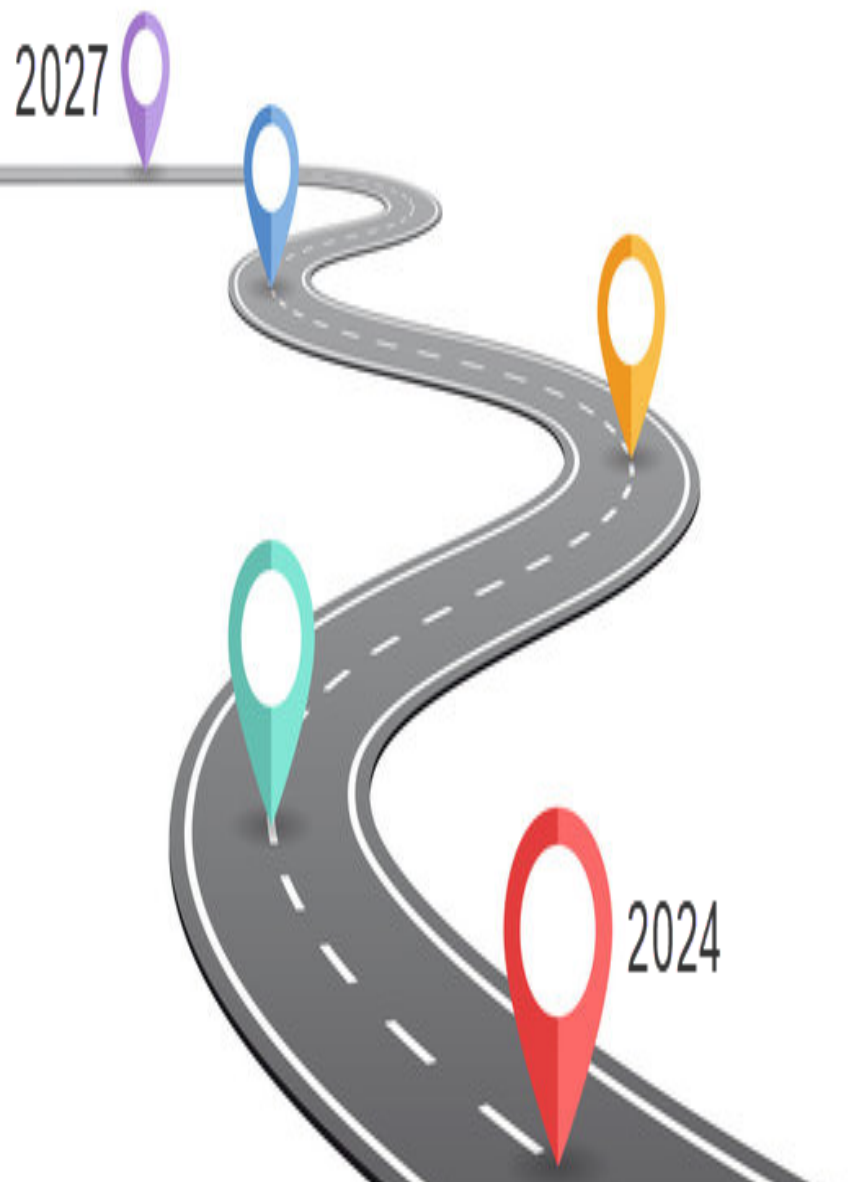
Server Migration

Disaster Recovery and Backup Implementation

Office 365 Security

Access Control

Office 365 Business to Government G3



2024 to 2027 Road Map Ingleside, Texas

- Microsoft 365 move Business to Government G3 with encryption
- Cyber/Security Information and Event Management.
- Replace the Oldest Computer Systems still in daily use.
- Replace Police and Fire MDTs (Mobile Units)
- Implement multi-factor authentication (MFA) security.
- Remote and Patch Management
- City Cell Phone and Tablet Management Software and Security
- Data Center Redundancy



Server Virtual Environment

Virtual Environment

- Allows management of all servers from a single interface helps you to increase efficiency and reduce complexity in your data center.
- Allows agile movement of virtual machines across the network without costly downtime.
- Increased performance compared to previous Hyper-V system.
- Cost effective at ~\$3000/year

Disaster Recovery and Backup

- Backup Server
- Nightly Server Backups
- Four backup locations
- Austin Datacenter



Camera System

- Project to add Camera to Cove and Live Oak
- 90 camera's
- New Animal Control Facility



Council Chambers A/V System Upgrade Coming Soon.

The mixer will be replaced with a QSC DSP and QSC control system. System routing, system on/off, and system pause can be done with the touch panel.

1. New A/V system
2. Wireless control system
3. Built-in Inputs and outputs
4. Presentation Camera
5. Touch Screen Controller for In-Wall Mounting
6. A dual wireless microphone system will be added.

Security Posture at a Glance:

TML Texas requires state and local government employees to complete annual cybersecurity training that is certified by the Texas Department of Information Resources (DIR). The training applies to the following employees:

- Employees who work at a computer for at least 25% of their duties, as well as elected and appointed officers
- Local government entities: Employees who have access to a computer system or database, as well as elected and appointed officials

Where we are:

We have in place enabling all staff to take cybersecurity training.

Why have a handful of security tools in place but no way to monitor.

We have a computer policy in place regarding computer use in the employee handbook.

In the event of monetary loss of data to security incident, the city has no choice but to pay expenses out-of-pocket.

Moving forward:

All employees and elected officials are required to take a cybersecurity training annually. Failure to do so will result in removal of access to city network until cybersecurity training is completed.

In the event of a security incident, IT department works with a team of cybersecurity professionals to mitigate any issues.

Updating current security infrastructure, policies and procedures.

The City's monetary losses are supplemented by insurance or warranty.

So how do we get there?

- Implement Security Information and Event Management through a qualified Security Operations Center.
- Implement end user phishing tests and security awareness training.
- Implement new and regularly updated acceptable use policy.
- Ensure that our Security Operations Center offers concierge service and regular communication with the IT department.
- Ensure that the Security Operations Center offers a warranty that covers monetary loss caused by Ransomware, Business Email Compromise, Compliance issues and fines, Legal Liability, and Loss of Income

Security Information and Event Management

- Install an intrusion detection device between our firewall and core switches.
- Export logs from our current security tools to the SOC (Security Operations Center) for analysis.
- Install agent on each device that exports relevant information to SOC (Security Operations Center).
- Connect our current cloud services to the SOC (Security Operations Center).
- The proposed solution cost would be below \$40K per year for the first 2 years with an 8% yearly increase thereafter.

Patch and Remote Management

- Proposed to have all systems updated to windows 11 before October 2025.
- With cyber-attacks on the rise, it is becoming increasingly important to remain up to date on security patches.
- Currently, the IT team only has the ability to remotely administer machines that are on the city network. With more employees working remotely, the need for remote management increases.
- The proposed solution is to have a remote management solution that the IT team could remote into city system that are offsite.
- The proposed solution would cost under \$1,200 per year.





Computer Inventory and Replacement

- Currently the city has 150 computer and/or workstations that are in daily use.
- This replacement project would replace the 25 oldest PCs and 6 Chrome book currently in regular daily use.
- Through our vendor allows for some decent discounts along with a 3-year pro support onsite service.
- We expect new hires that will require computer system.
- EOC 3 systems for remote.
- Estimated cost - \$55,000



Mobile Units Police and Fire

- We have 50 units at PD
 - 2 dispatch stations
 - 7 MDTs (mobile units)
- We have 6 units at Fire department
 - 7 MDTs (mobile units)

Projected replacement in the next 2 years



Computer and Laptop Systems:

Desktops:

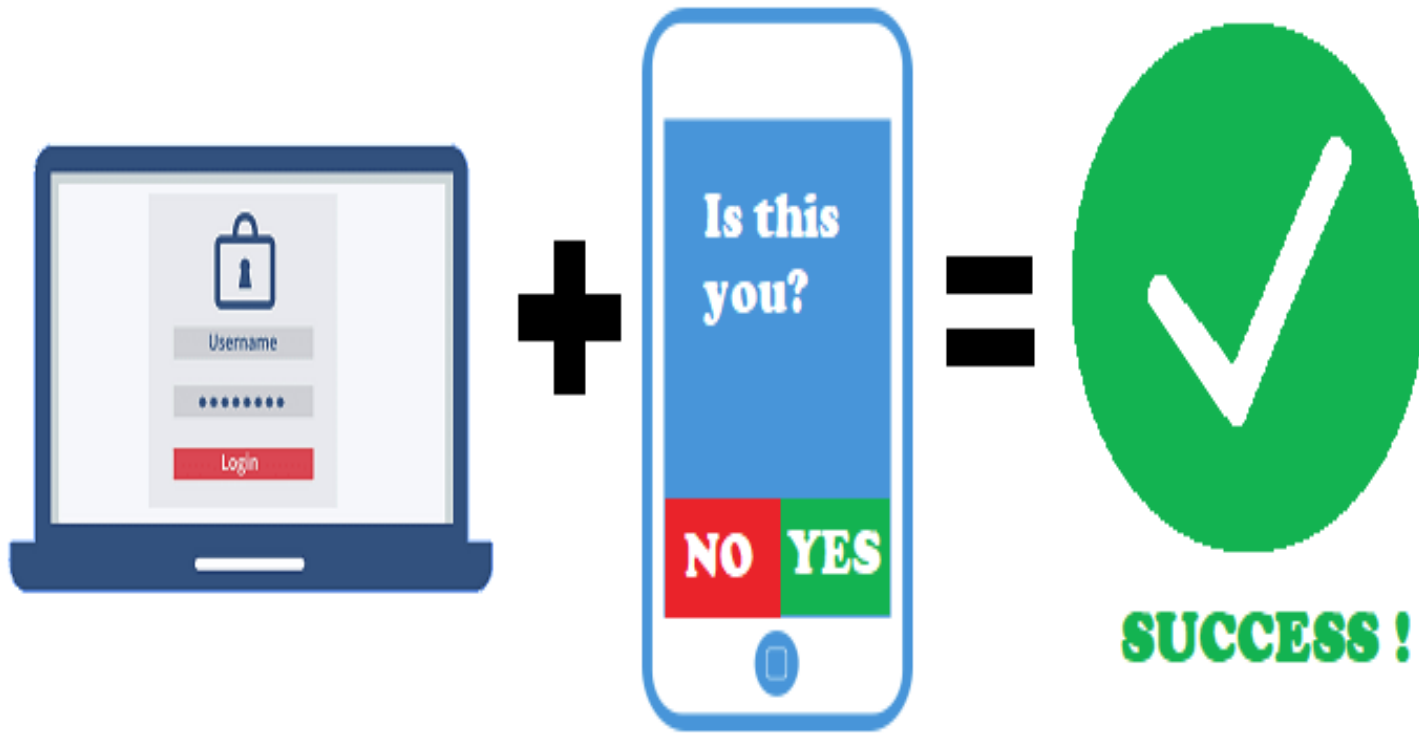
Dell OptiPlex SFF 7020 with 512GB Storage, 16GB Memory, i7, dual display port, WiFi connectivity.

Dell OptiPlex SFF 7020 with 1TB Storage, 32GB Memory, i7, dual display port, WiFi connectivity.

Laptops:

Dell Latitude 7650 16 in. display with 512GB Storage, 16GB Memory, i7, dual display port, WiFi connectivity.

Dell Latitude 7650 16 in. display with 1TB Storage, 32GB Memory, i7, dual display port, WiFi connectivity.



Multi-Factor Authentication

- A security method that requires users to provide more than one piece of information to access an online account or applications.
- MFA can help organizations and accounts from security weaknesses, compromised login information, and phishing attempts.
- In 2023 we had 3 security incidents and 2024 we had 5 incidents, seven of them would have been prevented with MFA.
- Attacks grow by the day. Adding MFA security to protect our organization.



Office of the
**Chief Information
Security Officer**
State of Texas



Show Your Commitment to Cybersecurity

✓ What is Cyberstar?

The Texas Cyberstar Certificate Program is a voluntary program recognizing public and private organizations that meet criteria for cybersecurity best practices. Requirements are selected by the Texas Cybersecurity Council and the Texas Cybersecurity Coordinator.

✓ Why Get a Cyberstar Certificate?

- Demonstrate a commitment to cybersecurity best practices.
- Be recognized within the Texas cybercommunity and published on the DIR website.
- Obtain certificates and logo for advertising and other external communications.

✓ Who is Eligible?

Texas public and private entities who meet the requirements specified in the [Texas Cyberstar Certificate Program Manual](#) are eligible.

How to Apply:

1. Review the requirements in the [program manual](#).
2. Submit a certificate request certifying compliance with the requirements and providing requested documentation.

There is no cost to submit a certificate request. Certificates must be renewed annually.

Questions?



Visit the DIR website:

[dir.texas.gov/information-security/
texas-cyberstar-certificate-program](http://dir.texas.gov/information-security/texas-cyberstar-certificate-program)



Contact DIR for assistance:

DIRSecurity@dir.texas.gov

What is Cybersecurity and Why is it Important?

Cybersecurity is all about keeping computer systems and electronic data safe. As cybercrime becomes more frequent, cybersecurity practitioners are increasingly needed to protect people, organizations and their information.

Cybersecurity is a multifaceted system employing technologies and protocols to safeguard digital assets. It deploys stringent access controls to limit access to authorized users. Firewalls and intrusion Detection Systems (IDS) monitor network traffic, using predefined rules anomaly detection to thwart threats.

CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 16

Infrastructure Services FY 2024-2025 Budget Presentation.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Budget presentation for Infrastructure Services

FISCAL ANALYSIS:

N/A

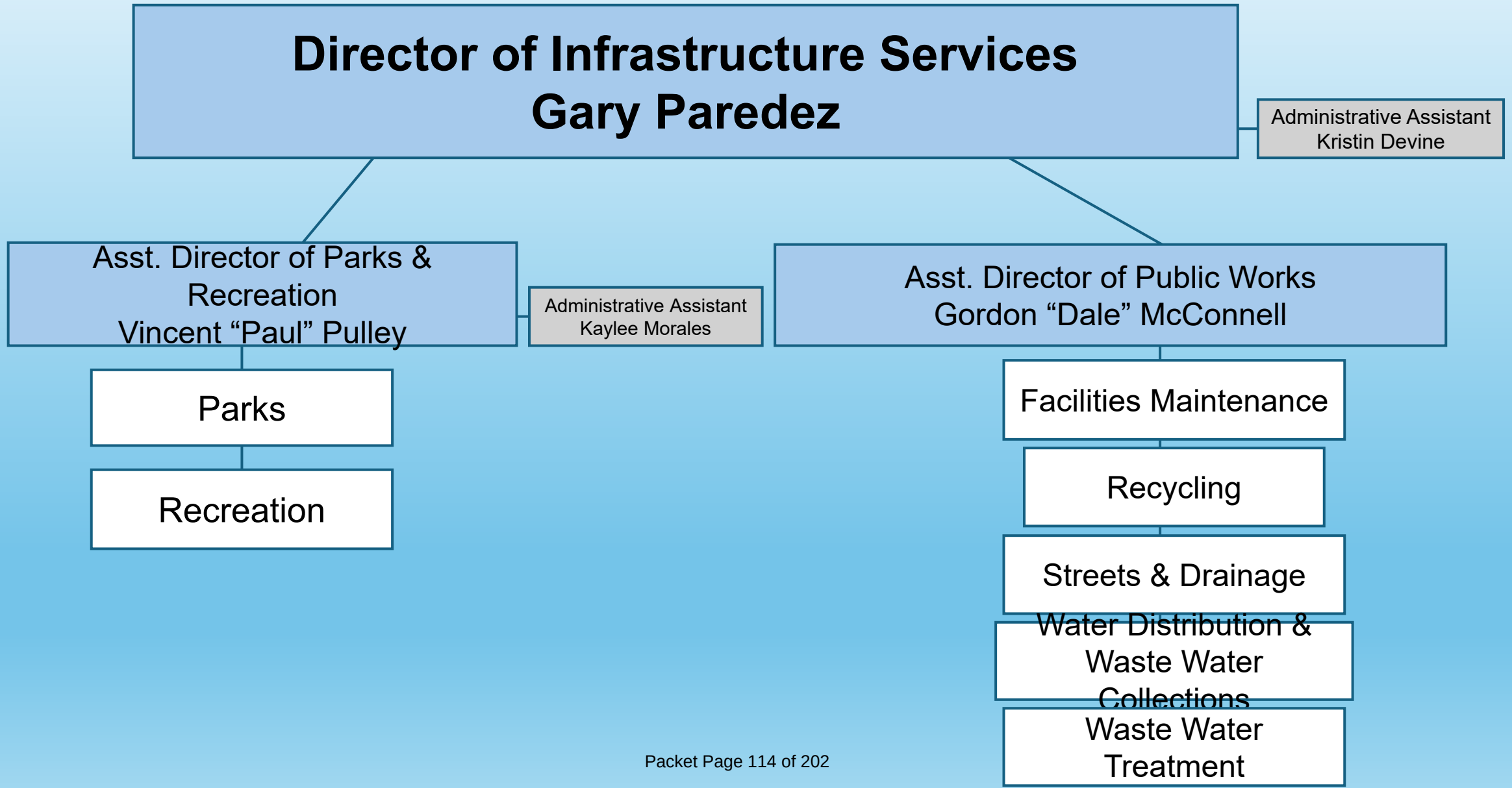
RECOMMENDATION:

N/A for information purpose only

ATTACHMENTS:

1. Infrastructure Services Budget PP

Infrastructure Services



Infrastructure Services

Director of Infrastructure Services
Gary Paredes

Administrative
Assistant
Kristin Devine

Asst. Director of Parks & Recreation
Vincent "Paul" Pulley

Administrative Asst
Kaylee Morales

Asst. Director of Public Works
Gordon "Dale" McConnell

Parks

Recreation

**Facilities
Maintenance**

Recycling

**Streets &
Drainage**

**Water Distribution &
Waste Water Collections**

**Waste
Water
Treatment**

Crew Leader

Laborer 1 - 7

Youth Program
Coord.
Bianca Skinner

Rec. Program Asst
Courtney Jones

Senior Center
Aide 1 - 2

Camp Aide
1 - 3

Pool Manager

Lifeguard
1 - 10

Crew Leader

Maintenance Tech
1 - 2

Custodian

Custodian
(Parttime)

Equipment
Operator

Laborer
(Parttime)

Superintendent
Ray Burke

Equip
Operator
1 - 5

Mechanic

Laborer
1 - 4

Laborer
(Parttime)

Superintendent
John Witt

Equipment
Operator

Water
Operator
1 - 4

Laborer

Waste Water
Operator 1-
2

Laborer
1 - 3

Superintendent
VACANT

Waste Water
Operator 1-2

Laborer

Classification
Full Time: Exempt
Full Time: Hourly
Part Time: Hourly
Part Time: Seasonal
14

Infrastructure Services

Director of Infrastructure Services
Gary Paredez

Administrative
Assistant
Kristin Devine

**Asst. Director of Parks &
Recreation**
Vincent "Paul" Pulley

Administrative Assistant
Kaylee Morales

Parks

Crew Leader
Dave Ward

Laborer 1
VACANT

Laborer 1
Ruben Ortiz

Laborer 1
Rudy Sanchez

Laborer 1
Matthew Escobedo

Laborer 1
Joe Elrod

Laborer 1
Temp- Trey Martin

Laborer 1
Temp- Raymond Salinas

MOWING

Mowing of Right of Ways, Parks, City Lots, water tower and pump stations, wastewater lift stations (Zero Turn Mowers) 132.10 acres mowed monthly by Parks Maintenance mowing and weed-eating crew.

The Mowing Crew is also called on to mow State Right-Of- Ways when the state is not available, and a potential traffic hazard exists.

PARKS MAINTENANCE

The Parks Maintenance Crew is also the Mowing Crew with employees mowing and two employee doing maintenance for 218 acres of parks within the city. These folks also manage our Pool and Splash Pad. The Parks Crew also assists with all events held by the City in the parks.

<u>Parks (acreage)</u>	
Kenney Bayou	60
acres	
Faith Park	6.5
acres	
Simmons Park	14.5
acres	
Oak Terrace	2
acres	

Public Works Mowing & Weedeating Schedule with Acreage

LOCATIONS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<u>Buildings</u>	*Animal Control	*City Hall *Library & *Pool *Garden Center *Senior Center (5.5)	*WWTP *Warehouse (Total of 13) *Fire Station *Police Dept		*Parks Building
<u>Lift Stations</u>	(11.37) *On site WWTP *Simmons Park *All 19 Locations on an as needed basis -Humble -12 th Street -4 th Street West -Taft -10B -McCullough -Kiewit -Comfort Inn -Live Oak -Simmons -Saunders -Homeport -4 th Street East -Morgan -Berry Dock -Portside -6 th Street -Faith -Kenny				
<u>Water Stations</u>	*4 th St (.5) *Homeport Water Tower (1.5)	*Waco Street (.5)			*Simmons Water Tower (8.83)
<u>Parks</u>	*Cove Park (5.5) *Whitney Lake (8)	*Faith Park (5.75) *Baseball Fields	*Oak Terrance (8 th St) (1.5)	*Live Oak Park & Fields (41.65)	Simmons Park (11.37)
<u>City Lots</u>	*Ave A (1) *West Main (6.34)	*San Angelo (.5) *Main & Nix (.5)	*8 th & Ave C (.5)		
<u>Right of</u>	361 Sign (.7)	*Church Street (1.5)	*Ave G Ditch (1.57)		

Infrastructure Services

Director of Infrastructure Services
Gary Paredez

Administrative
Assistant
Kristin Devine

**Asst. Director of Parks &
Recreation**
Vincent "Paul" Pulley

Administrative Assistant
Kaylee Morales

Recreation

Youth Program
Coord.
Bianca Skinner

Rec. Program Asst
Courtney Jones

Parks and Recreation offers a variety of seasonal and year-round recreation programs for residents. Programs are held at our local parks and facilities

Senior Center Aide
(pt)
~~Lupe Martinez~~
Senior Center Aide
(pt)
Alicia Chavez

The Senior Citizens' Center serves the needs of Ingleside's older citizens by providing opportunities and resources for nutrition, health, recreation and social interaction.

Camp Aide
Amanda Rodriguez

Camp Aide
Brianna Canales

Camp Aide
Lino Solis

Camp aides assist Youth Programs and recreational events to ensure safe and fun activities.

Pool Manager
Aaron Jongema

Lifeguard- ~~Noah Rodriguez~~

Lifeguard- Brayden Davis

Lifeguard- Krista Villarreal

Lifeguard- Kalee Bullard

Lifeguard- Elianna Rodriguez

Lifeguard- Logan Kimbrell

Lifeguard- Jayce Huerta

Lifeguard- Carson Lopez

Lifeguard- Javier Solis

Lifeguard- Seth Ruff

Ingleside Pool is open seasonally from June to August. Parks Crew leader takes care of the chemicals.

The Splash Pad is open April to October. Parks Crew leader takes care of the chemicals.

Infrastructure Services

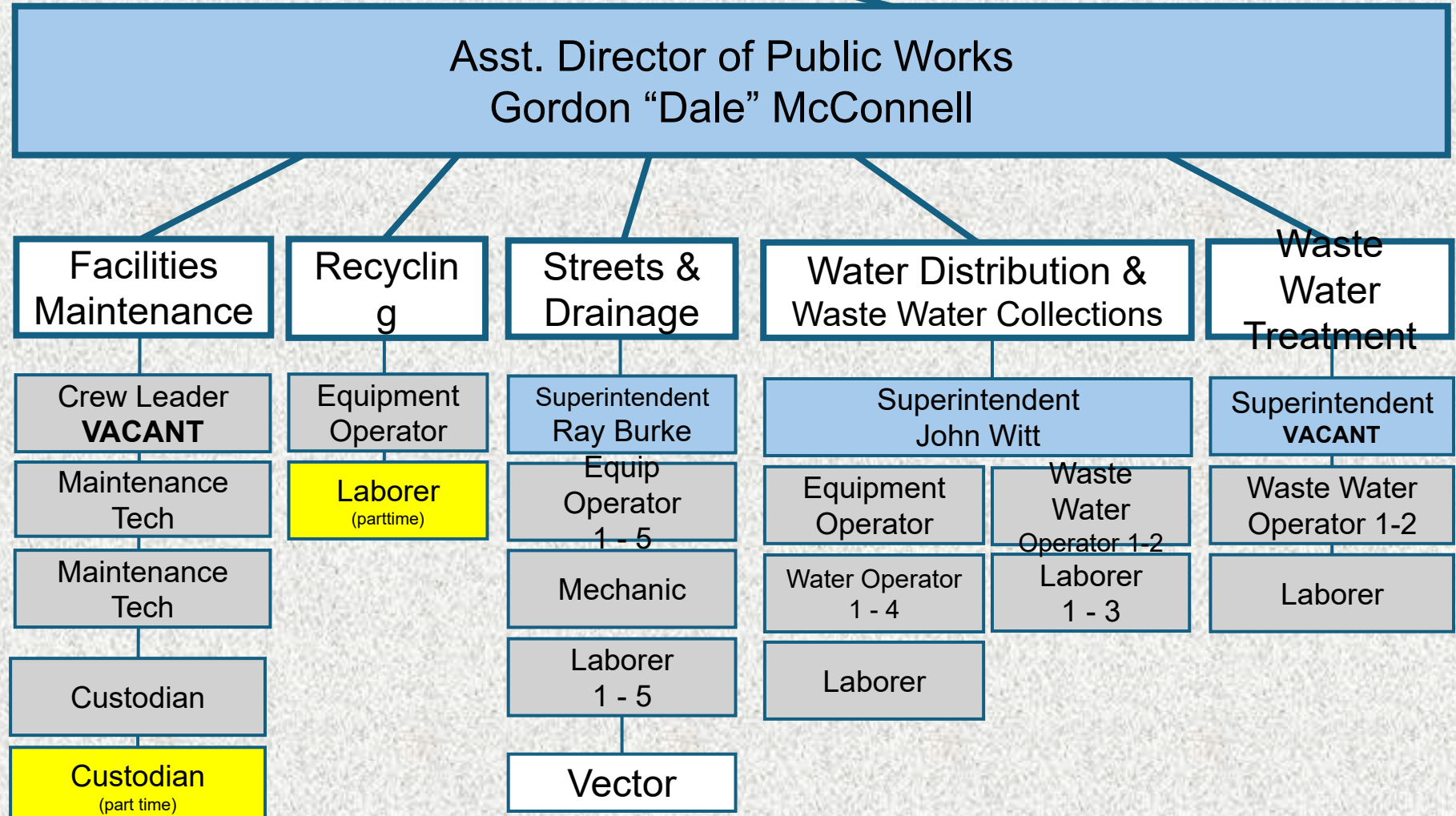
Director of Infrastructure Services
Gary Paredez

Administrative
Assistant
Kristin Devine

The 2nd half of the Infrastructure Services is composed of the following 5 depts. *It should be noted that many crew members are interchangeable throughout their departments.

DEPARTMENTS:

- Facilities Maintenance
- Recycling
- Streets & Drainage
- Water Distribution & Waste Water Collections
- Waste Water Treatment Plant



Infrastructure Services

Director of Infrastructure Services
Gary Paredes

Administrative
Assistant
Kristin Devine

Asst. Director of Public Works
Gordon "Dale" McConnell

FACILITIES MAINTENANCE

There are currently two employees assigned to the Facilities Maintenance department to ensure all facilities belonging to the City are well maintained.

These employees also take care of repairs to all City facilities as they arise and are knowledgeable in the area. The larger projects, which they are unable to complete or not equipped for, are contracted out.

CUSTODIAL STAFF

There are a total of 2 employees, (1 full time & 1 part time) assigned to maintain all 9 facilities belonging to the city.

-City Hall	-City Hall Annex	-Library	-Humble	-Police Dept
-Fire Dept	-Municipal Court	-Public Works	-Senior Center	

**Facilities
Maintenance**

Crew Leader
VACANT

Maintenance Tech
Don Gustafson

Maintenance Tech
Jesus Mendez

Custodian
Robert Castillo

Custodian (parttime)
Marisa Rodriguez

Infrastructure Services

Director of Infrastructure Services

Gary Paredez

Administrative
Assistant
Kristin Devine

Asst. Director of Public Works
Gordon “Dale” McConnell

RECYCLING

The recycling center is a place for the residents of the city of Ingleside to be able to bring their recyclable cardboard and plastic. The facility bales the cardboard & the plastic. A recycling company picks the completed bales up.

The hours of operation are:

Tuesday: 8 am -12 pm & 1 pm-5 pm

Thursdays: 8 am -12 pm & 1 pm-5 pm

Saturdays: 8 am -12 pm

H-E-B has generously donated a grant for the start up. The city maintains the operations.

Recycling

Equip Operator
Brian Svoma

Laborer (part time)
Brendan Pringle

Infrastructure Services

Director of Infrastructure Services

Gary Paredez

Administrative
Assistant
Kristin Devine

Asst. Director of Public Works
Gordon "Dale" McConnell

STREET MAINTENANCE

The **Street Maintenance** Crew overlap with the **Drainage Crew** employees needing both skills to complete Street and Drainage maintenance for the approximate 48 miles of city roadway.

Vector is also absorbed throughout the combined crew to address spraying for insects throughout the city.

Mowing- One employee is dedicated to mowing the areas to ensure the streets and drainage areas are clear. These area include:

- Drainage ditches
- Right Of Ways(ROW)
- Parks mowed monthly: Brush Hog 61.49 acres & Slope Mower 30,485 ft.

Other duties include:

- Patching streets
- Maintaining signs
- Removal of illegal dumping
- Responding to resident requests as

Mechanic
Temp- Jacob
Salinas

Superintendent
Ray Burke

Streets & Drainage

Equip Operator I
VACANT

Equip Operator I
Skyler Shugart

Equip Operator
II Daniel
Gonzalez

Equip Operator
II Julian
Adame

Equip Operator
II Monty
Griffeth

Laborer
Temp- Joe Ramirez

Laborer
Marcus Rodriguez

Laborer
Temp- David
Conde

Laborer (part time)
Alberto Lopez

Laborer
Temp- Kade Martin

Vector

Infrastructure Services

Director of Infrastructure Services

Gary Paredez

Administrative
Assistant
Kristin Devine

Asst. Director of Public Works
Gordon "Dale" McConnell

DRAINAGE MAINTENANCE

The City of Ingleside has approximately 32.5 miles of drainage ditches. To clean these drainage ditches requires approximately **285 work days** without interruption.

Although the City is also frequently requested to address resident curbs, that task is the responsibility of the resident.

Other duties include:

- The installation & maintenance of culverts
- Responding to resident service requests
- Ensure all drain boxes are clear of debris during rain events

MECHANIC

Maintaining all City Vehicles and equipment to ensure proper and safe use for employees.

Mechanic
Temp- Jacob
Salinas

Superintendent
Ray Burke

Streets & Drainage

Equip Operator I
VACANT

Equip Operator I
Skyler Shugart

Equip Operator
II Daniel
Gonzalez

Equip Operator
II Julian
Adame

Equip Operator
II Monty
Griffeth

Laborer
Temp- Joe Ramirez

Laborer
Marcus Rodriguez

Laborer
Temp- David
Conde

Laborer (part time)
Alberto Lopez

Laborer
Temp- Kade Martin

Vector

Areas the City Mows

One employee from the Streets/Drainage dept. is allocated to maintain these areas using various mowing equipment.

Brush Hog Mower (Right of Ways)			Slope Mower (Ditches)	
Mooney Ln	SH 631-Tiner	<u>Mowed once mthly</u>	Coach Emery Bellard - Ave B	<u>Mowed once monthly</u>
Morgan Ln	(Westlake)	Beasley (2 acres)	Ave B to WWTP	1069 – Ave A (9430
Kenny Ln	Ave G to Raintree	Mooney (4.45 acres)	8 th St (Ave B to FM 1069)	ft)
12 th St	Trail	Morgan (4.45 acres)	Parkview ditch	Live Oak Park (4700
Indian Trail	4 th St (old dump	Kenny (4.45 acres)	8th St near school	ft)
4 th St	ground)	Tiner (4.26 acres)	Garza Ln	Parkview (700
6 th St	City Yard	12 th St (1.84 acres)	6 th St (Ave A to Garza Ln)	ft)
West Main	City Sign on HWY	8 th St (2.18 acres)	Kenney Ln ditch by bird sanctuary	Achievement (950 ft)
Both Side of RR tracks	361	6 th St (2.94 acres)	Mooney Ln (FM 1069-Ave A)	8 th
FM 1069-end of curbs	City Lots 8 th & Ave C	4 th St (2.94 acres)	Ave G (1 st St to Railroad ditch)	(1500 ft)
HWY 361-end of curbs	Baywood	Ave A (4.86 acres)	West Main St ditch (N. of RR	Kenney (1000
Port at Live Oak	Dendy	RR ROW (8.2 acres)	tracks)	ft)
Coach Emery Bellard	Munson	Water Tower	Wright St.	Mooney (1200
4 water storage stations	Upton	Simmons (8.83	Ave I (3 rd St. to 4 th St.)	ft)
16 wastewater lift stations		acres)	1 st St (Ave G to Ave H)	West Main (3635
Railroad ROW(FM1069-Ave		Live Oak Park	Ave J (1 st St to RR tracks)	ft)
A)		(8.16 acres)	Ave H (small section near 4 th St)	Tiner (950
Simmons (Tiner to SH 361)		Sunray (1.93 acres)	4 th St (some areas)	ft)
Parkview (curb-Live Oak			Pruitt Ln	Garza (8 th St. -6 th St.) (2000 ft)
entry)			Parkview ditch to Port Ave	Ave B to San Angelo (1500 ft)
Tiner Lane (FM1069-Lover			Dallas & Amarillo	SH 361(Tiner @Post Office)(450
Ln)				ft)

Infrastructure Services

Director of Infrastructure Services
Gary Paredez

Administrative
Assistant
Kristin Devine

Asst. Director of Public Works
Gordon "Dale" McConnell

Superintendent
John Witt

Wastewater Collection

Waste Water Operator I
John Gonzales

Waste Water Operator I
VACANT

Laborer
Gerald Lewis

Laborer
VACANT

Laborer
VACANT

Water Distribution

Equip Operator-
Robert Baugher

Water Operator II
Roger Guerrero

Water Operator I
Jeremy Morris

Water Operator I
Temp- Alex Conde

Water Operator I
Temp Marc Jimenez

Laborer
VACANT

WASTE WATER COLLECTION

There are currently six employees assigned to wastewater department. They are responsible for the wastewater collection from each resident and business of Ingleside, as per TCEQ rules and regulations.

These employees are also responsible for:

- Maintaining operations of lift stations
- Respond and clear wastewater line blockages
- Install newly requested wastewater taps
- Responding to resident requests as needed

Infrastructure Services

Director of Infrastructure Services
Gary Paredez

Administrative
Assistant
Kristin Devine

WATER DISTRIBUTION

There are currently seven employees assigned to water department. They are responsible for the distribution of safe potable water to each resident of Ingleside, as per TCEQ rules and regulations. These employees are also responsible for the maintenance and upkeep of our entire distribution system including two pump stations and three elevated storage tanks. They make sure all the meters approx. (3600) are read each month as well as completing service orders to open or close water at resident's request throughout the city. They are called on at night, weekends and holidays to repair leaks or check a reported problem with a resident's water service.

Asst. Director of Public Works
Gordon "Dale" McConnell

Superintendent
John Witt

Waste Water Collection

Waste Water Operator I
John Gonzales

Waste Water Operator I
VACANT

Laborer
Gerald Lewis

Laborer
VACANT

Laborer
VACANT

Water Distribution

Equip Operator-
Robert Baugher

Water Operator II
Roger Guerrero

Water Operator I
Jeremy Morris

Water Operator I
Temp- Alex Conde

Water Operator I
Temp Marc Jimenez

Laborer
VACANT

Infrastructure Services

Director of Infrastructure Services
Gary Paredez

Administrative
Assistant
Kristin Devine

Asst. Director of Public Works
Gordon "Dale" McConnell

WASTE WATER TREATMENT PLANT

There are currently 4 employees assigned to wastewater treatment plant (WWTP). The WWTP crew and the wastewater department have the skills to assist in both areas as needed.

WWTP crew are responsible for:

- The collection and safe transmission from the residence or business to the wastewater plant for proper treatment according to TCEQ rules and regulations.
- The maintenance and upkeep of our entire collection system including nineteen lift stations and a 1.2 MGD treatment plant.
- They make sure all the residents and businesses have sewage services.
- Responding to resident requests as needed to check on possible sewer back ups.

They are called on at night, weekends and holidays to check on reported problem with a resident or business wastewater service.

Waste Water Treatment Plant

Chief Plant Operator
VACANT

Waste Water Operator II
VACANT

Waste Water Operator I
Tito Mata

Laborer
Jorge Garcia

The following is a partial list of required equipment to be considered for the upcoming budget.

Parks:

1 truck	\$60,000.00
1 Zero Turn Mower	\$20,000.00
Weedeaters	\$10,000.00

Water:

Pick up Truck	\$70,000.00
Trailer	\$10,000.00
Portable Generator	\$10,000.00

Wastewater:

Truck	\$70,000.00
60G Excavator	\$120,000.00

Recycle:

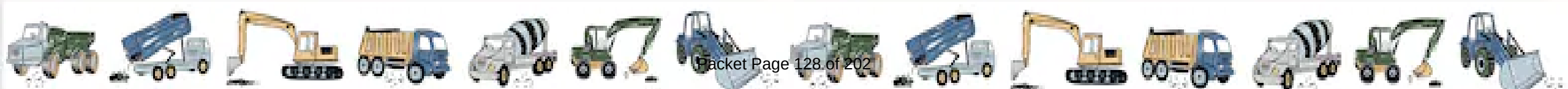
Pick up Truck	\$60,000.00
Ramp	\$20,000.00

Facilities Maintenance:

80’ Lift	\$70,000.00
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Streets/Drainage:

Pick up Truck	\$70,000.00			Sign Machine	\$60,000.00
60G Excavator	\$150,000.00	Sweeper	\$ 297,675.00	Dump Truck	\$180,000.00
		Water Truck	\$ 180,000.00	Motor Grader	\$300,000.00



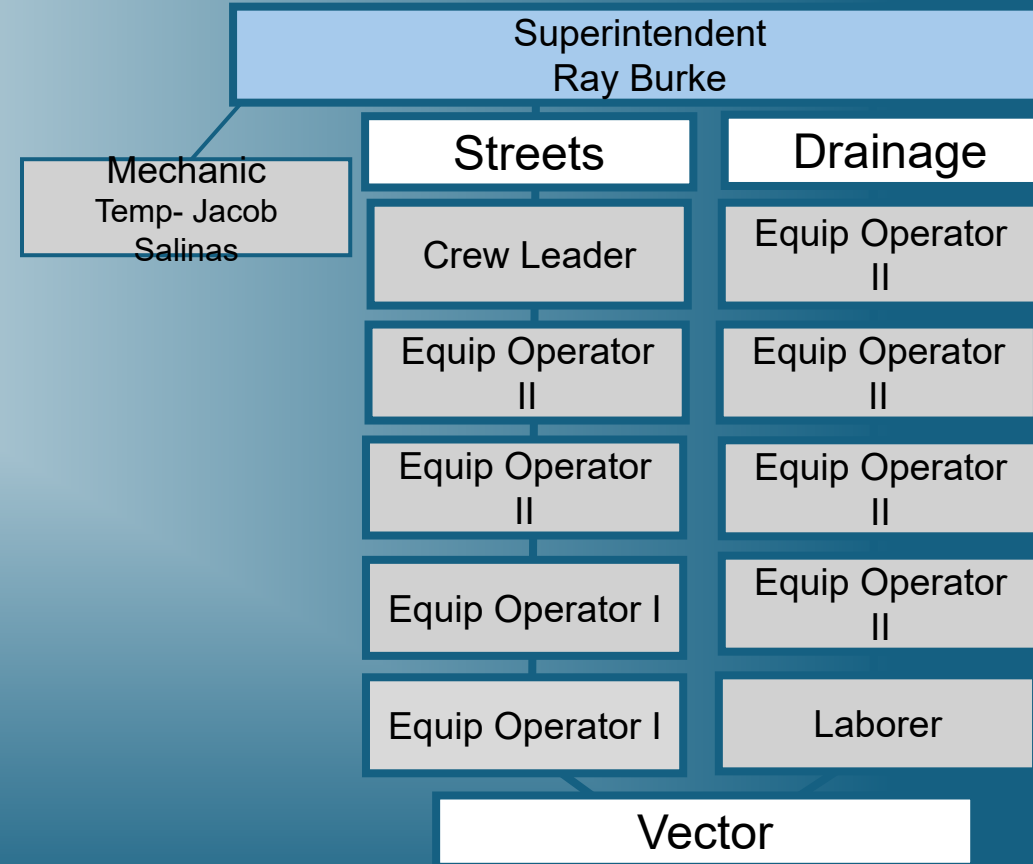
Equipment Requested

- The Parks dept is going to need a truck to replace part of their aging fleet.
- In an effort to keep the Zero Turns in good working order it is recommended to change them out at least yearly.
- The Parks dept use their weed eaters very often and need to have them replaced as they get older.
- The water dept is needing a truck to replace part of the aging fleet.
- The water dept uses an enclosed trailer to haul parts and tools to location. The one they have currently is worn out and needs to be replaced.
- The wastewater dept needs a truck to replace part of the aging fleet.
- The wastewater department is currently using a T-REX mini excavator. This unit is old and requires a lot of maintenance to keep it operational. The parts for this unit are hard to come by as this model is not readily available.
- The recycling department is needing a truck to replace part of the aging fleet.
- The Recycling Center had a section of the loading ramp built however the rest of the ramp needs to be finished.
- The FM dept needs an 80 ft lift to be able to reach the lights at the ball fields.
- The Streets/Drainage dept is going to need a truck to replace part of their aging fleet
- The streets/drainage department is currently using a T-REX mini excavator. This unit is old and requires a lot of maintenance to keep it operational. The parts for this unit are hard to come by as this model is not readily available.
- The Streets/Drainage department needs a street sweeper to maintain the curbs clean so as not to impede drainage.
- The Streets department will need additional equipment to make up the street paving equipment that the city is buying. These include a water truck, dump truck & a motor grader.
- The Streets department is looking to purchase a sign making machine so that the City can print our own street signs.
- The recycle building will need some additional work to enclose the front part of the building.

Future of Infrastructure Services

A division of Streets and Drainage will happen when a true street department is formed as per council request. This flow chart indicates what these two divisions will look like.

Streets 1-5 & Drainage 1-5



Infrastructure Services

Equipment Care

As the City of Ingleside purchases the new street repair equipment, it will be needing a place to house it, so that the equipment is not out in the elements.

A building large enough to house equipment would have to be at least 120 feet by 50 feet. The estimated cost for something like this would be approximately \$100.00 per square foot.

CITY COUNCIL AGENDA
City Council Budget Workshop Meeting: August 10, 2024

AGENDA ITEM: 17

Deliberate on proposed Fiscal Year 2024-2025 Budget Presentation.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Hear and deliberate on presentation of proposed Fiscal Year 2024-2025 Budget.

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

1. 20240810-FY24 INGLESIDE BUDGET WORKSHEET

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
FUND 10 GENERAL FUND								
<u>REVENUE</u>								
10 4008		-	-	-	-			
10 4010								
10 4011								
10 4012								
10 4013								
10 4014								
10 4015								
10 4016								
10 4018								
10 4019								
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10 4450								
10 4455								
10 4460								
10 4490								
10 4499								
10 4500								
10 4504								
10 4505								

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	BUDGET FY2023-2024	AMENDED FY2023-2024	BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
10	4506		-	4,000.00	4,000.00		-		1,000	
10	4508		2,441.60	1,000.00	1,000.00		1,639.00		1,500	
10	4509		47,106.98	10,000.00	10,000.00		9,980.94		10,000	
10	4511		25.27	650.00	650.00		-		100	
10	4515		1,899.00	3,000.00	3,000.00		615.00		1,000	
10	4523		12,170.00	8,500.00	8,500.00		8,305.00		8,500	
10	4526		20,205.00	17,500.00	17,500.00		7,430.00		8,000	
10	4527		-	-	-		-			
10	4528		30.00	-	-		-		200	
10	4529		90.00	-	-		-			
10	4539		-	94,700.00	94,700.00		-		94,700	
10	4550		989,463.63	750,000.00	750,000.00		1,032,400.85		900,000	
10	4551		71,300.00	72,000.00	72,000.00		996,400.00		750,000	
10	4579		-	-	-		32,686.06		10,000	
10	4580		-	-	-		2,330.00			
10	4583		150.00	10,000.00	10,000.00		250.00			
10	4584		10,467.25	22,000.00	22,000.00		22,000.00			
10	4585		3.80	-	-		7.15			
10	4587		4,700.01	10,000.00	10,000.00		10,875.00		10,000	
10	4588		1,807.08	-	-		500.00			
10	4589		2,500.00	2,500.00	2,500.00		2,500.00		2,500	
10	4590		760.57	500.00	500.00		9,734.95			
10	4591		-	1,000.00	1,000.00		1,000.00		1,000	
10	4592		-	33,435.00	33,435.00		25,935.00			
10	4593		-	8,500.00	8,300.00		8,705.00			
10	4598		362,993.81	-	-		-			
10	4599		500.00	2,330.00	2,330.00		-			
10	4921		40,000.00	40,000.00	40,000.00		30,001.00		40,000	
10	4923		35,000.00	50,000.00	50,000.00		37,500.00		50,000	
10	4950		1,200,000.00	900,000.00	900,000.00		675,000.00		900,000	
	TOTAL REVENUE		18,948,102.74	18,711,855.00	18,711,655.00		18,709,636.89	-	17,039,990	-

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED FY2023-2024	BUDGET FY2023-2024	AMENDED FY2023-2024	BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
<u>EXPENDITURES</u>										
DEPT 500 NON-DEPARTMENT-CITY WIDE										
10 500-108	ACCRUED RETIREMENT	-	250,000.00		250,000.00		-		250,000	
10 500-201	OFFICE SUPPLIES	1,972.10	3,000.00		3,000.00		1,771.83	3,000	3,000	
10 500-202	NON-DEPT POSTAGE	10,958.63	8,500.00		8,500.00		3,044.79	4,000	4,000	
10 500-204	PUBLICATIONS (NEWSLETTER)	3,265.55	8,000.00		8,000.00		-	-	-	
10 500-206	JANITORIAL SUPPLIES	531.53	1,500.00		1,500.00		363.93	1,000	1,000	
10 500-210	FOOD SUPPLIES	-	1,000.00		1,000.00		27.44	500	500	
10 500-297	CITY EVENT EXPENSES	383.59	17,500.00		17,500.00		10,724.24	17,500	17,500	
10 500-330	BUILDING/STRUCTURAL MAINT.	37,383.79	25,000.00		25,000.00		25,072.16	30,000	30,000	
10 500-335	EQUIPMENT MAINTENANCE	999.99	2,000.00		2,000.00		3,651.46	2,000	2,000	
10 500-396	INSURANCE CLAIMS-PD	-	-		-		62.93			
10 500-397	INSURANCE CLAIMS-VFD	-	-		-		21,200.26			
10 500-398	INSURANCE CLAIMS-CITY HALL	-	-		-		24,429.37			
10 500-399	INSURANCE CLAIMS DEDUCTIBLE	11,282.88	1,500.00		1,500.00		18,448.37	75,000	75,000	
10 500-405	ADVERTISING	-	1,500.00		1,500.00		-			
10 500-420	EQUIPMENT RENTALS	11,864.21	11,000.00		11,000.00		16,458.17	22,000	22,000	
10 500-430	TELEPHONE	94.05	-		-		-			
10 500-431	INTERNET ACCESS	33,256.07	38,500.00		38,500.00		34,722.46	38,500	38,500	
10 500-432	SECURITY MONITORING	719.32	900.00		900.00		733.87	900	900	
10 500-438	INSURANCE-Property/Liability	236,084.60	245,000.00		245,000.00		201,906.31	275,000	275,000	
10 500-468	APPRAISAL DISTRICT-CITY AMOUNT	117,026.67	118,000.00		118,000.00		128,643.00	171,530	171,530	
10 500-470	COUNTY TAX ASSESSOR	12,577.60	12,600.00		12,600.00		12,748.40	13,000	13,000	
10 500-471	HALO FLIGHT	2,380.00	2,800.00		2,800.00		-	2,800	2,800	
10 500-472	CONTRACT - EMS	193,511.28	243,600.00		243,600.00		182,633.40	243,600	243,600	
10 500-476	CONTRACT - ENGINEER	16,146.14	20,000.00		20,000.00		-	20,000	20,000	
10 500-478	AUDIT	30,910.00	50,000.00		50,000.00		25,192.50	54,150	54,150	
10 500-481	CHAMBER OF COMMERCE	29,050.00	15,000.00		15,000.00		14,970.55	15,000	15,000	
10 500-485	COASTAL BEND BAYS & ESTUARIES	-	-		-		5,000.00	5,000	5,000	
10 500-487	CONSULTANT-INVESTMENTS	-	18,000.00		18,000.00		20,000.00	20,000	20,000	
10 500-488	BANK-CC-CS FEES	-	2,000.00		2,000.00		2,359.41	5,000	5,000	
10 500-515	DUES & MEMBERSHIPS	2,932.92	3,000.00		3,000.00		4,980.69	5,000	5,000	
10 500-590	DONATION EXP-CITY LULO	2,500.00	5,000.00		5,000.00		-			
10 500-598	TAX REFUNDS - ABATEMENTS	1,484,654.04	1,000,000.00		1,000,000.00		1,070,705.08	1,500,000	1,500,000	
10 500-660	FISCAL AGENT FEES	10,029.53	-		-		-			
10 500-661	RETIREE HEALTH INSURANCE	-	24,000.00		24,000.00		-	24,000	24,000	
10 500-735	EQUIPMENT	-	-		42,000.00		-			
10 500-801	BAD DEBT EXPENSE	3,753.02	-		-		-			
10 500-932	TRANSFER FD32-VEH/EQUIP	-	27,313.00		27,313.00		-			
10 500-933	TRANSFER FD30-CAPITAL IMPROVE.	-	-		-		-		2,150,000	
		2,254,267.51	2,156,213.00		2,198,213.00		1,829,850.62	2,548,480	4,948,480	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 501 MAYOR AND COUNCIL

*****DEPARTMENT PURPOSE**

The City Council is the legislative and policy-making body of the City of Ingleside, a "home-rule" city, operating under the authority of the City Charter.

*****DEPARTMENT GOALS**

The Council enacts legislation, adopts the budget, sets the tax rate, determines policies, approves the appointment of the City Manager, City Attorney, Municipal Court Judge and Clerk, and all Boards and Commission Members.

*****DEPARTMENT OBJECTIVES**

To receive information from city staff, citizens, city boards and commissions, and from professional consultants to decide issues and set policy.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CITY OF INGLESIDE

FY 2024-2025 BUDGET WORKSHEET

10	501-135	WORKERS' COMPENSATION
10	501-199	MEETING STIPENDS
10	501-201	OFFICE SUPPLIES
10	501-204	PRINTING
10	501-205	FURNITURE (LESS THAN 5K EA)
10	501-210	FOOD SUPPLIES
10	501-214	UNIFORMS/WEARING APPARAL
10	501-430	TELEPHONE
10	501-431	INTERNET/FIBER
10	501-435	ELECTRIC UTILITIES
10	501-450	SPECIAL SERVICES
10	501-482	SOFTWARE MAINT CONTRACT
10	501-510	TRAINING & TRAVEL
10	501-515	DUES & MEMBERSHIPS
10	501-581	COUNCIL DISCRETIONARY FUNDS

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 502 CITY MANAGER

*****DEPARTMENT PURPOSE**

The City Manager is responsible to the City Council for all affairs of the City.
The City Manager is the City's Chief Executive Officer who oversees the city's budget and ensures that all funds and resources are allocated fully and responsibly.

*****DEPARTMENT GOALS**

The City Manager provides professional administration of the policies and objectives established by the Mayor and City Council, develops alternative solutions to community problems for Mayor and City Council consideration and plans programs that meet the future public needs of the city.

*****DEPARTMENT OBJECTIVES**

To establish and maintain effective Council and City Manager relationships.
To continue to provide for the efficient performance of all City operations, implementation of Council policy, formulating staff recommendations to Council on policy and other matters, supervision of all property and assets under control of the City, enforcement of City ordinances and applicable State and Federal laws, and preparing and submitting the annual budget.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 502 CITY MANAGER								
10 502-101	SALARIES & WAGES	141,008.02	147,000.00	147,000.00	107,423.15	147,000	147,000	
10 502-108	RETIREMENT	12,302.04	12,870.00	12,870.00	9,886.63	12,870	19,830	
10 502-109	LONGEVITY	20.00	70.00	70.00	68.00	70	120	
10 502-120	SOCIAL SECURITY TAXES	11,739.77	11,810.00	11,810.00	8,613.24	11,810	11,810	
10 502-125	UNEMPLOYMENT TAXES	9.00	490.00	490.00	117.00	490	500	
10 502-130	HEALTH INSURANCE	9,275.76	10,530.00	10,530.00	7,895.52	10,530	10,530	
10 502-131	DENTAL/VISION INSURANCE	525.60	570.00	570.00	421.38	570	570	
10 502-132	LIFE INSURANCE	140.40	140.00	140.00	105.30	140	140	
10 502-133	SHORT-LONG TERM INSURANCE	654.72	1,230.00	1,230.00	491.04	1,230	1,230	
10 502-135	WORKERS' COMPENSATION	435.65	640.00	640.00	-	640	640	
10 502-140	CAR ALLOWANCE	7,215.00	7,200.00	7,200.00	5,100.00	7,200	7,200	
10 502-143	ACM STIPEND	-	-	-	-	-	-	
10 502-201	OFFICE SUPPLIES	2,131.76	2,000.00	2,000.00	320.63	2,000	2,000	
10 502-203	PUBLICATIONS	-	200.00	200.00	-	200	200	
10 502-204	PRINTING	-	200.00	200.00	-	200	200	
10 502-205	FURNITURE (LESS THAN 5K EA)	2,211.13	4,000.00	4,000.00	349.00	4,000	4,000	
10 502-207	PROMOTIONAL ITEMS	4.38	1,000.00	1,000.00	789.75	1,000	1,000	
10 502-214	UNIFORMS/WEARING APPARAL	68.12	1,000.00	1,000.00	-	1,000	1,000	
10 502-430	TELEPHONE	950.60	1,000.00	1,000.00	744.55	1,000	1,000	
10 502-431	INTERNET ACCESS	-	-	-	-	-	-	
10 502-435	ELECTRIC UTILITIES	981.49	1,000.00	1,000.00	661.75	1,000	1,000	
10 502-510	TRAINING & TRAVEL	7,754.62	15,000.00	15,000.00	4,060.00	15,000	15,000	
10 502-515	DUES & MEMBERSHIPS	2,032.00	3,000.00	3,000.00	1,662.19	3,000	3,500	
10 502-581	DISCRETIONARY FUNDS	24,256.83	20,000.00	20,000.00	990.83	25,000	25,000	
10 502-590	DONATION EXP-EMP CHRISTMAS	1,807.08	-	-	-	-	-	
10 502-933	ALLOC TO CAPITAL REPLACEMENT	-	-	-	-	-	-	
		225,523.97	240,950.00	240,950.00	149,699.96	245,950	253,470	-

CITY OF INGLESIDE

DEPARTMENT SUMMARY

FUND #--NAME	<u>10 GENERAL FUND</u>
DEPT #--NAME	503 ADMINISTRATIVE SERVICES/CITY SECRETARY

*****DEPARTMENT PURPOSE**

The office of City Secretary maintains its responsibilities to the citizens of Ingleside, directly and indirectly, through service to the City Council and the Mayor, Records Management, as outlined by State law and by the City Charter. Primary duties are recording City Council actions, and preserving, maintaining, and providing access to public information. The office aims to effectively respond the many needs of our citizens, and will continue to explore efficient methods to do so.

*****DEPARTMENT GOALS**

This office is dedicated to uphold the integrity of public service by providing professional assistance and direction, and responding to citizens needs in a fair and timely manner.

*****DEPARTMENT OBJECTIVES**

Administer election(s) ordered by the City Council following federal, state, and local laws with the upmost transparency and accountability.

Provide prompt preparation of Council agendas, minutes, and packets.

Ensure efficient, timely posting and publication of public notices, legal notices, and agendas.

Maintain the City Code to ensure that Ordinances are sent for codification after every quarter and that departments and residents have access to updated versions of the City Code.

Maintain and continue vital education in all aspects of the job, department, as well as maintain certifications.

***DEPARTMENT PERFORMANCE MEASUREMENTS

List:	Actual FY 22-23	Estimate FY 23-24	Estimated FY 24-25
<u>Number of Agendas Prepared</u>	<u>29</u>	<u>32</u>	<u>32</u>
<u>Number of Ordinances Approved</u>	<u>23</u>	<u>30</u>	<u>30</u>
<u>Number of Resolutions Approved</u>	<u>42</u>	<u>40</u>	<u>40</u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 503 ADMINISTRATIVE SERVICES-CITY SECRETARY								
10 503-101	SALARIES & WAGES	139,680.88	182,720.00	182,720.00	137,901.63		215,460	
10 503-105	SALARIES-OVERTIME	2,242.22	4,500.00	4,500.00	2,334.71		4,500	
10 503-108	RETIREMENT	11,697.76	15,640.00	15,640.00	12,268.29		28,300	
10 503-109	LONGEVITY	52.00	200.00	200.00	188.00		330	
10 503-120	SOCIAL SECURITY TAXES	11,048.42	14,340.00	14,340.00	10,529.16		16,850	
10 503-125	UNEMPLOYMENT TAXES	18.00	1,480.00	1,480.00	351.00		1,460	
10 503-130	HEALTH INSURANCE	24,750.64	34,780.00	34,780.00	28,185.34		39,680	
10 503-131	DENTAL/VISION INSURANCE	1,486.39	1,780.00	1,780.00	1,202.13		1,770	
10 503-132	LIFE INSURANCE	368.84	480.00	480.00	334.44		500	
10 503-133	SHORT-LONG TERM INSURANCE	1,086.31	1,420.00	1,420.00	991.62		1,680	
10 503-135	WORKERS' COMPENSATION	298.17	1,150.00	1,150.00	-		1,300	
10 503-201	OFFICE SUPPLIES	2,787.61	19,000.00	19,000.00	12,298.09	4,000	4,000	
10 503-202	POSTAGE	140.82	200.00	200.00	113.56	200	200	
10 503-204	PRINTING	5,097.17	9,000.00	9,000.00	4,376.20	9,000	9,000	
10 503-205	FURNITURE (LESS THAN 5K EA)	1,792.79	2,000.00	2,000.00	1,674.37	2,000	4,000	
10 503-207	PROMONTIONAL ITEMS	-	-	-	-	1,000	1,000	
10 503-214	UNIFORMS/WEARING APPARAL	-	300.00	300.00	-	300	300	
10 503-315	MAINTENANCE CONTRACT	9,056.00	-	-	-	-	-	
10 503-401	ELECTION COSTS	17,949.13	20,000.00	18,000.00	11,038.46	30,000	30,000	
10 503-402	SHREDDING SERVICE	3,500.64	3,000.00	3,000.00	1,271.70	3,000	3,000	
10 503-405	ADVERTISING	2,720.53	3,000.00	5,000.00	3,943.83	3,000	10,000	
10 503-406	SUBSCRIPTIONS	-	500.00	500.00	79.92	500	500	
10 503-420	EQUIPMENT RENTALS	853.38	-	-	-	-	-	
10 503-430	TELEPHONE	1,664.58	1,000.00	1,000.00	1,784.76	1,800	1,800	
10 503-431	INTERNET ACCESS	-	-	-	-	-	-	
10 503-435	ELECTRIC UTILITIES	916.72	1,000.00	1,000.00	618.07	1,000	1,000	
10 503-450	SPECIAL SERVICES-OPEN RECORDS REQUEST	-	-	-	-	300	300	
10 503-482	SOFTWARE MAINT CONTRACT	396.00	400.00	400.00	5,299.80	400	400	
10 503-510	TRAINING & TRAVEL	10,436.90	12,600.00	12,600.00	8,826.77	13,000	13,000	
10 503-515	DUES & MEMBERSHIPS	675.58	1,000.00	1,000.00	811.82	1,000	1,000	
10 503-933	ALLOC TO CAPITAL REPLACEMENT	-	-	-	-	-	-	
		250,717.48	331,490.00	331,490.00	246,423.67	70,500	391,330	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 504 FINANCE

*****DEPARTMENT PURPOSE**

The Finance Department is responsible for accounting, accounts payable, payroll, purchasing, budget preparation, fiscal reporting, grant accounting, capital project accounting and debt service.
The Finance Department provides customer service to internal and external customers.

*****DEPARTMENT GOALS**

Provide a completed 2024 Annual Financial Report by March 31, 2025.
Train departments on the new Incode ERP 10 Financial Software prior to March 2025, the scheduled 'Go Live' date.
Train departments on the budget platform Clear Gov to enhance budget process by May 2025.
Train departments on Texas purchasing processes to ensure compliance with all purchasing requirements for grants and all projects.

*****DEPARTMENT OBJECTIVES**

Implement Incode ERP 10 Financial Software for all modules by March 2025.
Maintain budgetary controls to ensure compliance with the annual budget as adopted by City Council.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>AP Invoices Processed</u>	<u>13,772</u>	<u>14,475</u>	<u>15,200</u>
<u>AP Checks Processed</u>	<u>2,509</u>	<u>2,650</u>	<u>2,785</u>
<u>AP Total Amount Paid</u>	<u>\$22,805,238</u>	<u>\$25,725,253</u>	<u>\$28,812,285</u>
<u>Purchase Orders Processed</u>	<u>2,430</u>	<u>2,490</u>	<u>2,565</u>
<u>Payroll Direct Dep./Checks Processed</u>	<u>2,760</u>	<u>2,780</u>	<u>2,810</u>
<u>Payroll Total Amount Net Paid</u>	<u>\$4,202,867</u>	<u>\$4,482,960</u>	<u>\$4,751,940</u>
<u>Employees-Permanent (average)</u>	<u>101</u>	<u>106</u>	<u>120</u>
<u>Seasonal/Temporary Employees</u>	<u>13</u>	<u>17</u>	<u>18</u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 504 FINANCE								
10 504-101 SALARIES & WAGES	200,859.68		276,560.00	276,560.00	186,215.89		292,930	
10 504-105 SALARIES-OVERTIME	1,466.41		2,500.00	2,500.00	386.55		2,500	
10 504-108 RETIREMENT	16,593.81		23,300.00	23,300.00	16,405.67		38,000	
10 504-109 LONGEVITY	136.00		300.00	300.00	296.00		330	
10 504-120 SOCIAL SECURITY TAXES	15,704.37		21,380.00	21,380.00	14,039.00		22,630	
10 504-125 UNEMPLOYMENT TAXES	34.52		2,000.00	2,000.00	469.49		1,950	
10 504-130 HEALTH INSURANCE	28,900.84		39,680.00	39,680.00	30,097.34		42,470	
10 504-131 DENTAL/VISION INSURANCE	2,397.44		2,280.00	2,280.00	2,817.05		2,270	
10 504-132 LIFE INSURANCE	505.82		640.00	640.00	434.88		640	
10 504-133 SHORT-LONG TERM INSURANCE	1,487.07		2,120.00	2,120.00	1,441.83		2,290	
10 504-135 WORKERS' COMPENSATION	417.35		1,060.00	1,060.00	-		1,220	
10 504-190 OUTSIDE TEMP	-		-	-	-			
10 504-201 OFFICE SUPPLIES	5,040.65		5,000.00	5,000.00	5,184.97	5,000	5,000	
10 504-202 POSTAGE	18.85		200.00	200.00	925.96	1,500	1,500	
10 504-204 PRINTING	875.37		1,000.00	1,000.00	935.88	1,500	1,500	
10 504-205 FURNITURE (LESS THAN 5K EA)	1,299.48		3,000.00	3,000.00	1,303.73	2,500	2,500	
10 504-214 UNIFORMS/WEARING APPARAL	-		300.00	300.00	-	400	400	
10 504-330 MAINTENANCE AGREEMENTS	-		-	-	-			
10 504-405 ADVERTISING	1,145.00		1,800.00	1,800.00	5,152.64	2,000	4,000	
10 504-430 TELEPHONE	1,594.51		1,500.00	1,500.00	1,536.16	1,600	1,600	
10 504-431 INTERNET/FIBER	-		800.00	800.00	-			
10 504-435 ELECTRIC UTILITIES	917.73		1,000.00	1,000.00	618.77	1,200	1,200	
10 504-482 SOFTWARE MAINT CONTRACT	43,587.28		42,300.00	42,300.00	39,076.06	-	2,000	
10 504-510 TRAINING & TRAVEL	13,805.78		15,000.00	15,000.00	5,255.14	12,000	12,000	
10 504-515 DUES & MEMBERSHIPS	2,098.00		1,000.00	1,000.00	1,921.19	3,400	3,400	
10 504-933 ALLOC TO CAPITAL REPLACEMENT	-		-	-	-			
	338,885.96		444,720.00	444,720.00	314,514.20	31,100	442,330	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 505 CITY ATTORNEY

*****DEPARTMENT PURPOSE**

To provide legal advice, counsel and representation to the Mayor, Members of the City Council, City Staff and their departmental employees in matters regarding the City of Ingleside.

*****DEPARTMENT GOALS**

Attend council meetings to provide input for unforeseen legal questions.
Stay up to date on changes in city law.
Review and/or drafting of resolutions, ordinances, contracts, deeds, and other legal documents.
Revision of City's Charter.

*****DEPARTMENT OBJECTIVES**

Developing and implementing city laws (Ordinances).
Defending the city from claims and representing them in litigation.
Representing the city in negotiations with public employees.
Ensuring the city complies with state and federal regulations.
Providing legal advice to the mayor and the city's various departments.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

			UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
			FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
DEPT 505 CITY ATTORNEY												
10	505-465	CITY ATTORNEY FEES		85,364.60		90,000.00		90,000.00	49,296.16	180,000	180,000	
10	505-470	ATTYS- ZONING, LITIGATION		51,221.36		100,000.00		100,000.00	26,024.34	120,000	120,000	
				136,585.96		190,000.00		190,000.00	75,320.50	300,000.00	300,000.00	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 - GENERAL FUN
DEPT #--NAME 506 - MUNICIPAL COURT

*****DEPARTMENT PURPOSE**

The Municipal Court is the first level of the judicial branch of government. The jurisdiction of the Municipal Court includes Class C misdemeanors occurring within the territorial limits of the City. Charges processed by the Municipal Court include but are not limited to police, fire, code enforcement and animal control.

The mission of the Municipal Court is pre-determined by the Texas Code of Criminal Procedure and the code of Judicial Conduct which provide that the Court and all support personnel shall provide equal and impartial justice under the law and process each case efficiently without delay or unnecessary expense. In addition, it is the mission of the Court to provide a friendly environment responding to the needs of all persons who come in contact with the Court.

*****DEPARTMENT GOALS**

Successfully transition from UDS to Incode Court Software by the end of the calendar year.

Ensure the new full-time Court Clerk position is filled, if it remains vacant.

Engage in community events such as National Night Out and Municipal Courts Week to enhance public awareness and education regarding traffic safety.

*****DEPARTMENT OBJECTIVES**

Ensure that all Court Staff receive comprehensive training to fully understand and proficiently use the new court so

Provide in-house training for the new Court Clerk, including attendance at a 32-hour New Court Clerks Seminar.

Maintain ongoing efforts to educate the Public on Traffic Safety measures, promoting awareness and adherence to safe practices on the roadways.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>CASES FILED</u>	<u>4903</u>	<u>3200</u>	<u>3200</u>
<u>CASES DISPOSED</u>	<u>4729</u>	<u>3200</u>	<u>3200</u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 506 MUNICIPAL COURT									
10	506-101	SALARIES & WAGES	137,802.38	176,880.00	176,880.00	107,696.21		195,480	
10	506-105	SALARIES-OVERTIME	770.89	1,000.00	1,000.00	611.43		1,000	
10	506-107	CERTIFICATE PAY	463.12	470.00	470.00	338.01		470	
10	506-108	RETIREMENT	12,107.30	15,560.00	15,560.00	10,008.16		26,270	
10	506-109	LONGEVITY	3,120.00	3,130.00	3,130.00	3,120.00		3,140	
10	506-120	SOCIAL SECURITY TAXES	11,283.84	14,260.00	14,260.00	8,593.61		15,640	
10	506-125	UNEMPLOYMENT TAXES	27.00	1,950.00	1,950.00	371.22		1,950	
10	506-130	HEALTH INSURANCE	23,114.16	39,850.00	39,850.00	19,471.86		36,490	
10	506-131	DENTAL/VISION INSURANCE	1,498.84	2,920.00	2,920.00	1,202.13		2,330	
10	506-132	LIFE INSURANCE	280.80	290.00	290.00	210.60		420	
10	506-133	SHORT-LONG TERM INSURANCE	533.40	940.00	940.00	400.05		1,240	
10	506-135	WORKERS' COMPENSATION	303.63	770.00	770.00	-		840	
10	506-140	CAR ALLOWANCE	3,607.50	3,600.00	3,600.00	2,550.00		3,600	
10	506-141	CELL PHONE ALLOWANCE	602.50	-	-	-	-	-	
10	506-191	STIPEND-ON-CALL	400.00	1,300.00	1,300.00	200.00		2,600	
10	506-201	OFFICE SUPPLIES	4,798.85	5,000.00	5,000.00	2,207.66	5,000	5,000	
10	506-202	POSTAGE	2,911.90	5,000.00	5,000.00	836.62	5,000	5,000	
10	506-203	PUBLICATIONS	598.00	3,000.00	3,000.00	1,890.47	3,000	3,000	
10	506-204	PRINTING	2,256.60	3,000.00	3,000.00	470.58	3,000	2,500	
10	506-205	FURNITURE (LESS THAN 5K EA)	1,027.77	300.00	300.00	-	2,300	2,300	
10	506-207	PROMOTIONAL	-	-	-	-	-	750	
10	506-214	UNIFORMS/WEARING APPAREL	-	250.00	250.00	-	500	900	
10	506-216	EDUCATIONAL SUPPLIES	2,708.30	2,500.00	2,500.00	956.53	2,500	2,500	
10	506-298	CHILD SAFETY EXPENSE	10,990.96	-	-	290.93			
10	506-301	MC BLDG SECURITY EXP	3,822.55	-	-	1,203.72			
10	506-302	MC TECHNOLOGY EXP	9,568.21	-	-	1,531.54			
10	506-330	BUILDING/STRUCTURAL MAINT.	1,318.82	1,500.00	1,500.00	231.78	1,500	1,500	
10	506-335	EQUIPMENT MAINTENANCE	-	100.00	100.00	-	100	100	
10	506-405	ADVERTISING	724.50	750.00	750.00	-	750	750	
10	506-420	EQUIPMENT RENTALS	1,653.10	1,320.00	1,320.00	1,736.05	1,320	2,200	
10	506-430	TELEPHONE	2,904.10	3,000.00	3,000.00	2,465.43		3,300	
10	506-431	INTERNET ACCESS	572.21	-	-	-			
10	506-435	ELECTRIC UTILITIES	1,721.09	1,800.00	1,800.00	1,154.37		2,000	
10	506-450	SPECIAL SERVICES	223.89	500.00	500.00	106.62	500	500	
10	506-466	MC PROSECUTOR	17,700.00	20,000.00	20,000.00	14,250.00	20,000	20,000	
10	506-482	SOFTWARE MAINT CONTRACT	15,408.62	16,000.00	16,000.00	17,648.05	16,000	2,000	
10	506-493	STATE CRIMINAL COST FEES/ OMNI	333,029.17	-	-	95,650.63			
10	506-510	TRAINING & TRAVEL	700.00	2,000.00	2,000.00	992.85	2,000	2,000	
10	506-515	DUES & MEMBERSHIPS	-	450.00	450.00	406.19	450	450	
10	506-575	JURY FEES	-	600.00	600.00	-	600	600	
			472,751.62	153,110.00	329,990.00	298,803.30	64,520	153,340	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 507 LIBRARY

*****DEPARTMENT PURPOSE**

The Ingleside Public Library is to assemble, preserve, administer, and promote the use of library materials and services designed to meet the cultural, educational, informational and recreational needs and interest of its community.

*****DEPARTMENT GOALS**

To provide exemplary customer service in a friendly, timely and efficient manner equally to all citizens.
Develop and maintain an active, well balanced collection of materials which reflect the needs and varied interests of the library's users and potential users within the community.
Enhance existing services by adding new and innovative programs and services as needed and by working, with city departments, organizations and other entities throughout the coastal bend area.

*****DEPARTMENT OBJECTIVES**

The Ingleside Public Library provides cost-effective quality service, programs and materials in a variety of formats in order to meet the educational, recreational and cultural needs of all citizens of Ingleside and surrounding communities.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Patron Visits</u>	<u>11685</u>	<u>7037+</u>	<u>15000</u>
<u>Material Circulations</u>	<u>11937</u>	<u>6418+</u>	<u>12500</u>
<u>Computer Usage</u>	<u>3066</u>	<u>2095+</u>	<u>4500</u>
<u>Referenced Questions</u>	<u>9777</u>	<u>5642+</u>	<u>10500</u>
<u>Program Attendance</u>	<u>4450</u>	<u>1046+</u>	<u>5000</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 507 LIBRARY								
10 507-101	SALARIES & WAGES	198,504.68	224,100.00	224,100.00	167,638.57		250,310	
10 507-105	SALARIES-OVERTIME	2,461.75	2,620.00	2,620.00	676.83		2,620	
10 507-108	RETIREMENT	17,203.94	19,360.00	19,360.00	15,095.86		32,760	
10 507-109	LONGEVITY	5,341.25	5,200.00	5,200.00	5,058.76		5,200	
10 507-120	SOCIAL SECURITY TAXES	16,215.69	17,750.00	17,750.00	13,165.86		19,510	
10 507-125	UNEMPLOYMENT TAXES	54.87	2,930.00	2,930.00	705.93		2,930	
10 507-130	HEALTH INSURANCE	31,339.10	34,780.00	34,780.00	26,074.08		34,770	
10 507-131	DENTAL/VISION INSURANCE	2,024.44	2,330.00	2,330.00	1,623.51		2,330	
10 507-132	LIFE INSURANCE	445.96	450.00	450.00	334.44		450	
10 507-133	SHORT-LONG TERM INSURANCE	1,207.20	1,360.00	1,360.00	926.28		1,430	
10 507-135	WORKERS' COMPENSATION	583.49	1,200.00	1,200.00	-		1,310	
10 507-201	OFFICE SUPPLIES	2,717.16	5,000.00	5,000.00	3,290.39	6,000	6,000	
10 507-202	POSTAGE	1,049.44	1,200.00	1,200.00	534.94	1,100	1,100	
10 507-204	PRINTING	-	-	-	-	150	-	
10 507-205	FURNITURE (LESS THAN 5K EA)	-	3,000.00	3,000.00	203.49	1,500	15,000	
10 507-206	JANITORIAL SUPPLIES	111.83	500.00	500.00	286.05	500	500	
10 507-208	LIBRARY SUPPLIES	9,138.78	8,000.00	8,000.00	6,434.51	9,000	10,000	
10 507-214	UNIFORMS	-	-	-	-	600	600	
10 507-330	BUILDING/STRUCTURAL MAINT.	2,627.13	5,000.00	5,000.00	2,027.23	5,000	5,000	
10 507-335	EQUIPMENT MAINTENANCE	2,499.46	2,000.00	2,000.00	127.69	2,000	2,000	
10 507-405	ADVERTISING	-	400.00	400.00	82.50	250	500	
10 507-406	SUBSCRIPTIONS	-	3,000.00	3,000.00	1,285.16		3,000	
10 507-420	EQUIPMENT RENTALS	3,211.22	2,610.00	2,610.00	2,651.66		2,610	
10 507-430	TELEPHONE	2,323.76	1,620.00	1,620.00	2,138.31		1,620	
10 507-431	INTERNET ACCESS	4,792.41	-	-	-			
10 507-432	SECURITY MONITORING	770.67	630.00	630.00	519.50		630	
10 507-435	ELECTRIC UTILITIES	8,672.56	7,450.00	7,450.00	5,291.12		7,450	
10 507-482	SOFTWARE MAINT CONTRACT	3,394.88	3,000.00	3,000.00	264.00	3,000	3,000	
10 507-510	TRAINING & TRAVEL	4,815.40	5,000.00	5,000.00	3,992.87	6,000	6,000	
10 507-515	DUES & MEMBERSHIPS	1,983.00	1,500.00	1,500.00	634.19	2,000	2,000	
10 507-590	DONATION EXPENSE-LIBRARY	-	1,000.00	1,000.00	378.66		1,000	
10 507-715	COMPUTER- PATRONS	2,906.92	-	-	-		-	
10 507-725	BOOKS, AUDIOS, VIDEOS	10,638.99	15,000.00	15,000.00	5,583.53	15,000	20,000	
10 507-932	TRANSFER FD32-VEH/EQUIP	-	2,000.00	2,000.00	1,502.00	37,000	37,000	
		337,035.98	379,990.00	379,990.00	268,527.92	89,100	478,630	-

FUND #--NAME	<u>10 GENERALFUND</u>
DEPT #--NAME	508 VOLUNTEER FIRE DEPARTMENT

The purpose of this organization shall be to staff the Ingleside Volunteer Fire Department (IVFD) to protect lives and property within the city limits of Ingleside, San Patricio County and mutual aid areas as requested.

Continue to provide excellent volunteer service to the community
Repair/replace the roof, ceiling and AC of the fire station
Place monies into Rolling Stock Fund for a purchase of a newer Water Tender

Continue to actively recruit Volunteers, strive to improve training and response times for the department
Fixing the roof and AC will ensure safety and security of the building and stop ongoing damage to its contents
Purchasing a newer Water Tender will cut down on maintenance costs, be more reliable, and ensure safety of fire personnel responding to calls.
Maintain readiness but updating current equipment as needed.

List:	Actual FY 22-23	Actual/Estimate FY 23-24	Estimated FY 24-25
Total Volunteer Hours (Meetings, Incidents, & Other Activities)	2862	2452/3100	3200
Total Incidents	222	225	230

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 508 VOLUNTEER FIRE								
10 508-101	SALARIES & WAGES	16,093.78	25,620.00	25,620.00	12,049.57		26,110	
10 508-105	SALARIES-OVERTIME	167.81	-	-	-		-	
10 508-108	RETIREMENT	1,345.58	2,050.00	2,050.00	1,004.93		3,270	
10 508-120	SOCIAL SECURITY TAXES	1,289.04	1,960.00	1,960.00	921.80		2,000	
10 508-125	UNEMPLOYMENT TAXES	13.48	490.00	490.00	122.60		500	
10 508-130	HEALTH INSURANCE	2,728.00	-	-	-		-	
10 508-132	LIFE INSURNACE	46.80	-	-	-		-	
10 508-133	SHORT-LONG TERM INSURANCE	87.55	-	-	-		-	
10 508-135	WORKERS' COMPENSATION	6,799.26	11,080.00	11,080.00	-		11,090	
10 508-199	FIRE CALLS-MTG STIPENDS	30,240.00	40,000.00	40,000.00	18,385.00		40,000	
10 508-201	OFFICE SUPPLIES	427.10	500.00	500.00	285.63	500	500	
10 508-202	POSTAGE	21.53	100.00	100.00	122.22	100	100	
10 508-203	PUBLICATIONS	-	100.00	100.00	-	100	100	
10 508-205	FURNITURE (LESS THAN 5K EA)	21.37	1,750.00	1,750.00	542.55	2,500	2,500	
10 508-206	JANITORIAL SUPPLIES	-	500.00	500.00	146.88	500	500	
10 508-207	WELDING SUPPLIES	1,934.68	2,500.00	500.00	-	2,000	2,000	
10 508-210	FOOD SUPPLIES	1,095.63	2,500.00	2,500.00	1,274.83	4,000	2,500	
10 508-211	MINOR TOOLS	7,460.05	8,000.00	8,000.00	4,116.09	8,000	8,000	
10 508-212	CHEMICAL & MEDICAL SUPPLIES	209.25	2,000.00	2,000.00	1,388.85	3,000	3,000	
10 508-214	UNIFORMS/WEARING APPAREL	6,319.92	16,000.00	18,000.00	18,050.32	16,000	16,000	
10 508-216	EDUCATIONAL SUPPLIES	7,307.95	2,000.00	2,000.00	95.00	2,000	2,000	
10 508-***	PPE	-	-	-	-	-	10,000	
10 508-219	SAFETY EQUIPMENT	4,568.15	4,500.00	4,500.00	1,752.74	6,000	6,000	
10 508-235	EQUIPMENT LESS THAN \$5K	-	-	-	-	7,500	7,500	
10 508-305	MOTOR VEHICLE MAINTENANCE	60,673.07	60,000.00	60,000.00	26,340.83	60,000	60,000	
10 508-315	RADIO EQUIP. MAINTENANCE	1,564.00	8,000.00	8,000.00	523.18	10,000	10,000	
10 508-320	PUMPS/MOTOR MAINTENANCE	2,203.84	3,000.00	3,000.00	1,335.00	3,000	23,000	
10 508-330	BUILDING/STRUCTURAL MAINT.	5,775.19	6,000.00	6,000.00	5,388.52	8,000	8,000	
10 508-335	EQUIPMENT MAINTENANCE	4,149.90	5,000.00	5,000.00	1,925.85	5,000	5,000	
10 508-411	GASOLINE	5,536.05	7,000.00	7,000.00	3,400.39	7,000	7,000	
10 508-420	EQUIPMENT RENTALS	2,661.92	2,000.00	2,000.00	1,917.46	2,500	2,500	
10 508-430	TELEPHONE	2,288.02	2,500.00	2,500.00	2,086.90	2,500	2,500	
10 508-431	INTERNET ACCESS	-	-	-	-	-	-	
10 508-433	MAINTENANCE AGREEMENTS	14,896.19	10,000.00	10,000.00	3,200.00	-	-	
10 508-435	ELECTRIC UTILITIES	8,122.12	6,500.00	6,500.00	6,195.23	8,200	8,200	
10 508-437	GAS UTILITIES	996.74	1,800.00	1,800.00	505.10	1,000	1,000	
10 508-451	MEDICAL EXAMS/COSTS	-	300.00	300.00	112.00	800	800	
10 508-452	TESTING & INSPECTIONS	4,883.26	4,000.00	4,000.00	5,071.63	6,000	6,000	
10 508-482	SOFTWARE MAINT CONTRACT	4,117.00	2,000.00	2,000.00	2,772.05	2,000	2,000	
10 508-510	TRAINING & TRAVEL	10,580.99	16,000.00	16,000.00	12,140.61	16,000	16,000	
10 508-515	DUES & MEMBERSHIPS	3,626.00	4,000.00	4,000.00	3,749.41	4,000	4,000	
10 508-590	DONATION EXPENSE-VFD	-	33,435.00	33,435.00	39,052.15	-	-	
10 508-932	TRANSFER FD32-VEH/EQUIP	49,195.00	100,000.00	100,000.00	75,001.00	180,000	100,000	
10 508-933	TRANSFER FD30-CAPITAL IMPROVE.	46,400.00	-	-	-	17,000	17,000	
		315,846.22	393,185.00	393,185.00	250,976.32	385,200	416,670	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME **10 GENERAL FUND**
DEPT #--NAME **509 POLICE DEPT**

*****DEPARTMENT PURPOSE**

The purpose of the Ingleside Police Department is to protect and serve.

The Department protects the rights of all persons within its jurisdiction to be free from criminal attack, to be secure in their possessions, and to live in peace. The Department serves the people of the City of Ingleside by performing the policing function in a professional manner, and it is to these people that the Department is ultimately responsible. In doing so, the Department is committed to developing and maintaining community-oriented policing prevention programs and a problem oriented policing philosophy.

*****DEPARTMENT GOALS**

Provide twenty-four (24) hour per day, seven day per week, law enforcement protection and service to the citizens within the city limits of Ingleside.

Prevent the occurrence of crimes through visible preventative patrol

Respond rapidly to all requests for emergency law enforcement service

Improve the criminal apprehension rate by conducting thorough preliminary investigations and follow-up investigations where appropriate.

Reduce traffic congestion and crashes through enforcement of traffic laws

Aid victims and assist citizens

Continue to improve relations between the community and the Ingleside Police Department

*****DEPARTMENT OBJECTIVES**

Provide twenty-four (24) hour per day, seven day per week, law enforcement protection and service to the citizens within the city limits of Ingleside.

Prevent the occurrence of crimes through visible preventative patrol

Respond rapidly to all requests for emergency law enforcement service

Improve the criminal apprehension rate by conducting thorough preliminary investigations and follow-up investigations where appropriate.

Reduce traffic congestion and crashes through enforcement of traffic laws

Aid victims and assist citizens

Continue to improve relations between the community and the Ingleside Police Department

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual to Date <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Priority 1 and 2 Response Times (2min or less)</u>	<u>33.00%</u>	<u>26%</u>	<u>35.20%</u>
<u>Total Dispatched Calls</u>	<u>33965</u>	<u>20767</u>	<u>25500</u>
<u>Field Generated Activity</u>	<u>28104</u>	<u>17188</u>	<u>29000</u>
<u>Total Traffic Contacts</u>	<u>5891</u>	<u>2865</u>	<u>5730</u>
<u>Total Arrests</u>	<u>412</u>	<u>266</u>	<u>399</u>

CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 509 POLICE									
10	509-101	SALARIES & WAGES	1,877,668.57	2,279,700.00	2,279,700.00	1,423,973.10		2,196,620	
10	509-105	SALARIES-OVERTIME	117,783.98	125,000.00	125,000.00	78,457.16		125,000	
10	509-107	CERTIFICATE PAY	14,153.80	68,900.00	68,900.00	48,050.00		55,900	
10	509-108	RETIREMENT	167,595.80	207,520.00	207,520.00	136,760.23		307,200	
10	509-109	LONGEVITY	9,804.00	10,270.00	10,270.00	9,776.00		13,184	
10	509-120	SOCIAL SECURITY TAXES	157,637.31	190,590.00	190,590.00	118,000.97		182,920	
10	509-125	UNEMPLOYMENT TAXES	357.94	1,910.00	1,910.00	4,102.95		17,550	
10	509-130	HEALTH INSURANCE	347,567.42	481,010.00	481,010.00	309,745.54		448,390	
10	509-131	DENTAL/VISION INSURANCE	22,538.37	33,570.00	33,570.00	18,566.29		31,750	
10	509-132	LIFE INSURANCE	4,695.13	5,890.00	5,890.00	3,632.94		5,510	
10	509-133	SHORT-LONG TERM INSURANCE	13,911.79	17,710.00	17,710.00	11,368.63		17,120	
10	509-135	WORKERS' COMPENSATION	41,764.48	85,290.00	85,290.00	-		79,070	
10	509-142	UNIFORM ALLOWANCE	2,000.00	2,000.00	2,000.00	2,000.00		2,000	
10	509-191	STIPEND-ON-CALL	5,200.00	5,200.00	5,200.00	3,800.00		5,200	
10	509-195	SALARY FOR REIMBURSEMENT	-	-	-	-		(110,100)	
10	509-197	SALARY FOR GRANTS	(15,861.82)	3,140.00	3,140.00	-		(3,000)	
10	509-201	OFFICE SUPPLIES	7,807.57	7,200.00	7,200.00	3,562.39	7,200	7,200	
10	509-202	POSTAGE	762.64	700.00	700.00	411.70	700	700	
10	509-203	PUBLICATIONS	783.18	1,000.00	1,000.00	-	1,000	1,000	
10	509-204	PRINTING	456.88	600.00	600.00	754.78	600	600	
10	509-205	FURNITURE (LESS THAN 5K EA)	15,398.89	10,000.00	10,000.00	6,358.41	10,000	2,450	
10	509-206	JANITORIAL SUPPLIES	341.29	1,000.00	1,000.00	212.16	1,000	1,000	
10	509-209	OPERATIONS SUPPLIES	-	300.00	300.00	-	300	300	
10	509-210	FOOD SUPPLIES	214.66	1,000.00	1,000.00	174.20	1,000	1,000	
10	509-211	MINOR TOOLS	1,558.39	2,000.00	2,000.00	1,644.77	2,000	2,000	
10	509-213	COMMUNITY EVENTS	12,120.45	8,000.00	8,000.00	4,023.24	8,000	8,000	
10	509-214	UNIFORMS/WEARING APPAREL	18,416.12	15,000.00	15,000.00	7,065.73	15,000	15,000	
10	509-216	EDUCATIONAL SUPPLIES	258.55	500.00	500.00	-	500	500	
10	509-217	AMMUNITION	18,782.48	20,000.00	20,000.00	9,423.64	20,000	20,000	
10	509-221	TRAINING SUPPLIES	115.49	5,000.00	5,000.00	-	5,000	5,000	
10	509-226	POLICE PPE	31,009.07	5,000.00	5,000.00	4,708.02	5,000	5,000	
10	509-230	SAFETY EQUIPMENT	2,095.13	5,000.00	5,000.00	1,775.09	5,000	5,000	
10	509-235	EQUIPMENT LESS THAN \$5K	-	-	-	-	-	10,800	
10	509-305	MOTOR VEHICLE MAINTENANCE	76,214.15	50,000.00	50,000.00	65,296.72	100,000	100,000	
10	509-315	RADIO EQUIPMENT MAINTENANCE	3,889.66	7,000.00	7,000.00	5,064.22	7,000	7,000	
10	509-330	BUILDING/STRUCTURAL MAINT.	2,484.16	7,000.00	7,000.00	1,750.90	7,000	7,000	
10	509-335	EQUIPMENT MAINTENANCE	2,650.82	2,500.00	2,500.00	1,440.00	2,500	18,650	
10	509-405	ADVERTISING	24.99	500.00	500.00	-	500	500	
10	509-411	GASOLINE	74,272.88	60,000.00	60,000.00	56,245.74	60,000	60,000	
10	509-420	EQUIPMENT RENTALS	4,691.67	5,000.00	5,000.00	3,543.53	5,000	5,000	
10	509-430	TELEPHONE	16,275.04	17,500.00	17,500.00	13,853.47	17,500	17,500	
10	509-431	INTERNET ACCESS	-	6,000.00	6,000.00	-	6,000	6,000	
10	509-433	MAINTENANCE AGREEMENTS	106,692.64	122,400.00	122,400.00	105,324.16	122,400	122,400	
10	509-435	ELECTRIC UTILITIES	8,122.12	7,200.00	7,200.00	4,494.27	7,200	7,200	
10	509-437	GAS UTILITIES	996.72	1,000.00	1,000.00	505.09	1,000	1,000	
10	509-450	SPECIAL SERVICES	2,255.52	2,500.00	2,500.00	2,959.56	2,500	2,500	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

			UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
			FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
10	509-453	PRISONER CARE		1,185.19		1,500.00		1,500.00	622.43	1,500	1,500	
10	509-482	SOFTWARE MAINT CONTRACT		7,565.62		24,500.00		24,500.00	8,326.59	55,000	96,950	
10	509-510	TRAINING & TRAVEL		21,324.68		20,000.00		20,000.00	16,435.59	20,000	20,000	
10	509-515	DUES & MEMBERSHIPS		2,097.04		1,500.00		1,500.00	753.19	1,500	1,500	
10	509-590	DONATION EXP-BLUE SANTA		4,700.01		10,000.00		10,000.00	9,687.41	-	7,450	
10	509-591	DONATION EXP-PD-not blue santa		149.91		-		-	136.79	-	-	
10	509-932	TRANSFER FD32-VEH/EQUIP		100,000.00		200,000.00		200,000.00	150,002.00	-	264,700	
10	509-933	TRANSFER FD30-CAPITAL IMPROVE.		40,000.00		-		-	-	-	-	
				3,352,530.38		4,146,100.00		4,146,100.00	2,654,789.60	498,900	4,206,714	-

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 510 PARKS & RECREATION

*****DEPARTMENT PURPOSE**

The City of Ingleside parks department is responsible for the maintenance and upkeep of approximately 218 acres of parks and city right of ways.

*****DEPARTMENT GOALS**

The City of Ingleside parks department strives to provide safe and pleasant appearing parks and city right of ways. The parks department also assists with events and help maintain the city pool and splash pad.

*****DEPARTMENT OBJECTIVES**

The City of Ingleside parks department is dedicated to provide and maintain an appealing place where the residents can come out and enjoy.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Park acres mowed</u>	<u>218</u>	<u>218</u>	<u>218</u>
<u>Right of Way acres mowed</u>	<u>132</u>	<u>132</u>	<u>132</u>
<u>Pool Maintenance (Gallons)</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
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**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 510 PARKS & RECREATION								
10 510-101 SALARIES & WAGES	311,021.25		623,580.00	623,580.00	270,835.06		873,300	
10 510-105 SALARIES-OVERTIME	13,588.68		14,000.00	14,000.00	10,889.33		15,000	
10 510-108 RETIREMENT	23,765.07		45,900.00	45,900.00	22,973.48		93,580	
10 510-109 LONGEVITY	4,674.00		5,680.00	5,680.00	4,812.00		6,772	
10 510-120 SOCIAL SECURITY TAXES	25,166.84		47,900.00	47,900.00	21,389.99		68,360	
10 510-125 UNEMPLOYMENT TAXES	133.10		11,340.00	11,340.00	1,400.53		14,140	
10 510-130 HEALTH INSURANCE	68,655.16		169,280.00	169,280.00	77,779.28		183,150	
10 510-131 DENTAL/VISION INSURANCE	4,850.18		13,710.00	13,710.00	5,413.76		14,280	
10 510-132 LIFE INSURANCE	949.06		1,790.00	1,790.00	802.44		1,950	
10 510-133 SHORT-LONG TERM INSURANCE	2,174.66		3,800.00	3,800.00	1,879.84		4,100	
10 510-135 WORKERS' COMPENSATION	7,409.75		21,600.00	21,600.00	-		30,350	
10 510-141 CELL PHONE ALLOWANCE	105.00		-	-	-			
10 510-190 OUTSIDE TEMP	55,724.07		-	-	88,235.79			
10 510-191 STIPEND-ON-CALL	5,100.00		2,600.00	2,600.00	1,400.00		2,600	
10 510-201 OFFICE SUPPLIES	305.19		1,000.00	1,000.00	1,999.34	1,000	2,000	
10 510-202 POSTAGE	33.80		1,000.00	1,000.00	35.16	1,000	1,000	
10 510-204 PRINTING	420.00		500.00	500.00	120.00	500	500	
10 510-205 FURNITURE (LESS THAN 5K EA)	4.62		1,500.00	1,500.00	2,593.34	2,000	2,000	
10 510-206 JANITORIAL SUPPLIES	3,141.10		2,000.00	2,000.00	1,792.13	2,000	2,000	
10 510-211 MINOR TOOLS	5,542.01		5,000.00	5,000.00	2,782.70	5,000	5,000	
10 510-212 CHEMICAL & MEDICAL SUPPLIES	216.87		40,000.00	40,000.00	390.04	40,000	40,000	
10 510-214 UNIFORMS/WEARING APPAREL	6,780.96		8,000.00	8,000.00	6,043.44	8,000	8,000	
10 510-225 SENIOR CENTER SUPPLIES/PROG	-		2,000.00	2,000.00	2,536.74	2,000	2,000	
10 510-230 SAFETY EQUIPMENT	570.39		500.00	500.00	249.51	500	500	
10 510-235 EQUIPMENT (LESS THAN \$5K)	-		-	-	2,650.00	-	5,000	
10 510-242 POOL SUPPLIES/EQUIP	28,493.85		5,000.00	5,000.00	12,417.87	5,000	5,000	
10 510-244 FLAGS-COMMUNITY PROJECT	-		2,330.00	2,330.00	2,215.77	2,330	2,330	
10 510-245 FLAG/BANNER/HOLIDAY DÉCOR	-		-	-	-	-	20,000	
10 510-305 MOTOR VEHICLE MAINTENANCE	2,658.85		20,000.00	20,000.00	2,453.37	20,000	20,000	
10 510-310 MACHINERY MAINTENANCE	9,933.65		13,000.00	13,000.00	15,638.54	13,000	13,000	
10 510-325 POOL MAINTENANCE	7,916.04		5,000.00	5,000.00	2,391.45	5,000	10,000	
10 510-326 SPLASH PAD MAINT/REPAIRS	4,746.05		15,000.00	15,000.00	4,347.22	15,000	15,000	
10 510-330 BUILDING/STRUCTURAL MAINT.	22,453.05		12,000.00	12,000.00	27,359.37	18,000	18,000	
10 510-335 EQUIPMENT MAINTENANCE	29.78		5,000.00	5,000.00	746.21	5,000	5,000	
10 510-405 ADVERTISING	840.00		300.00	300.00	96.29	300	300	
10 510-406 SUBSCRIPTIONS	-		-	-	25.00	-	200	
10 510-411 GASOLINE	19,868.91		20,000.00	20,000.00	11,349.48	20,000	20,000	
10 510-420 EQUIPMENT RENTALS	-		2,500.00	2,500.00	10,465.49	2,500	2,500	
10 510-430 TELEPHONE	1,528.77		2,000.00	2,000.00	4,497.00	4,000	4,000	
10 510-432 SECURITY MONITORING	-		540.00	540.00	605.37	800	800	
10 510-435 ELECTRIC UTILITIES	-		2,500.00	2,500.00	17,337.42	30,000	30,000	
10 510-463 YOUTH ACTIVITIES	-		42,000.00	42,000.00	25,608.82	42,000	42,000	
10 510-482 SOFTWARE MAINT CONTRACT	1,258.00		600.00	600.00	429.90	600	600	
10 510-510 TRAINING & TRAVEL	3,344.85		3,000.00	3,000.00	2,865.30	3,000	8,000	
10 510-515 DUES & MEMEBERSHIP	-		500.00	500.00	94.15	500	500	
10 510-590 DONATION EXP-PARKS & REC	500.00		-	-	-	-	-	
10 510-932 TRANSFER FD32-VEH/EQUIP	80,000.00		80,000.00	80,000.00	60,002.00	60,000	90,000	
10 510-933 TRANSFER FD30-CAPITAL IMPROVE.	2,425.00		-	-	-	2,500,000	2,500,000	
	726,328.56		1,253,950.00	1,253,950.00	729,949.92	2,809,030	4,182,812	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 511 STREETS & DRAINAGE

*****DEPARTMENT PURPOSE**

The Streets & Drainage Department is responsible for the maintenance and repair streets, street signs, sidewalks, upkeep of drainage swales and pipes.

*****DEPARTMENT GOALS**

The Streets & Drainage Department strives to maintain the streets and drains in as good a shape as possible.

*****DEPARTMENT OBJECTIVES**

The Streets & Drainage Department works to provide safe and accessible streets and maintenance of the drainage pipes for the citizens of Ingleside

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Asphalt tons used for patching repairs</u>	<u>450</u>	<u>500</u>	<u>500</u>
<u>Drainage ditch cleaning</u>	<u>30 Miles</u>	<u>40 Miles</u>	<u>40 Miles</u>
<u>Mowing ditches and slopes</u>	<u>60 Acres</u>	<u>60 Acres</u>	<u>60 Acres</u>
<u>Resident complaints/Work orders</u>	<u>120</u>	<u>120</u>	<u>120</u>
<u>Illegal dumping clean ups</u>	<u>36</u>	<u>36</u>	<u>36</u>
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CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 511 STREETS & DRAINAGE								
10 511-101	SALARIES & WAGES	493,496.44	661,230.00	661,230.00	332,831.65		464,250	
10 511-105	SALARIES-OVERTIME	13,857.65	18,000.00	18,000.00	8,442.32		18,000	
10 511-108	RETIREMENT	43,508.20	56,220.00	56,220.00	29,568.38		60,120	
10 511-109	LONGEVITY	4,282.54	4,850.00	4,850.00	4,827.99		5,916	
10 511-120	SOCIAL SECURITY TAXES	40,523.87	51,580.00	51,580.00	25,990.52		37,050	
10 511-125	UNEMPLOYMENT TAXES	82.14	6,580.00	6,580.00	1,087.22		6,500	
10 511-130	HEALTH INSURANCE	118,426.30	195,040.00	195,040.00	80,032.24		189,320	
10 511-131	DENTAL/VISION INSURANCE	7,107.72	11,860.00	11,860.00	4,313.34		11,770	
10 511-132	LIFE INSURANCE	1,348.52	2,100.00	2,100.00	850.86		1,920	
10 511-133	SHORT-LONG TERM INSURANCE	3,683.15	4,710.00	4,710.00	2,587.77		3,220	
10 511-135	WORKERS' COMPENSATION	18,183.74	43,510.00	43,510.00	-		32,450	
10 511-141	CELL PHONE ALLOWANCE	180.75	-	-	-			
10 511-190	OUTSIDE TEMP	37,489.96	-	-	101,473.92			
10 511-191	STIPEND-ON-CALL	1,800.00	-	-	-			
10 511-201	OFFICE SUPPLIES	2,349.13	6,500.00	6,500.00	2,086.73	6,500	6,500	
10 511-202	POSTAGE	-	150.00	150.00	-	150	150	
10 511-203	PUBLICATIONS	-	750.00	750.00	210.00	750	750	
10 511-204	PRINTING	54.37	100.00	100.00	266.67	100	500	
10 511-205	FURNITURE (LESS THAN 5K EA)	-	12,500.00	12,500.00	20.90	12,500	12,500	
10 511-206	JANITORIAL SUPPLIES	117.35	4,500.00	-	-	4,500	-	
10 511-210	FOOD SUPPLIES	-	5,200.00	5,200.00	579.30	5,200	700	
10 511-211	MINOR TOOLS	6,174.79	5,000.00	5,000.00	1,794.67	5,000	5,000	
10 511-212	CHEMICAL & MEDICAL SUPPLIES	6,776.06	5,500.00	5,500.00	10,225.02	5,500	10,000	
10 511-213	CULVERTS & PIPES & HEADWALLS	12,171.33	31,000.00	31,000.00	25,109.60	31,000	70,000	
10 511-214	UNIFORMS/WEARING APPARAL	9,882.49	11,000.00	11,000.00	8,304.43	11,000	22,000	
10 511-217	STREET BASE-LIMESTONE, ROCK, ETC	-	20,000.00	20,000.00	16,884.29	20,000	20,000	
10 511-218	MECHANIC SUPPLIES - SHOP	4,610.71	10,000.00	10,000.00	8,110.34	10,000	10,000	
10 511-230	SAFETY EQUIPMENT	1,159.63	5,250.00	5,250.00	849.03	5,250	8,000	
10 511-305	MOTOR VEHICLE MAINTENANCE	5,917.92	15,500.00	15,500.00	6,482.94	15,500	15,500	
10 511-310	MACHINERY MAINTENANCE	28,853.86	40,000.00	40,000.00	31,983.54	40,000	40,000	
10 511-315	RADIO EQUIPMENT MAINTENANCE	-	1,500.00	1,500.00	-	1,500	1,500	
10 511-330	BUILDING/STRUCTURAL MAINT.	4,298.42	21,200.00	21,200.00	1,283.66	21,200	21,200	
10 511-335	EQUIPMENT MAINTENANCE	7,730.12	5,000.00	5,000.00	355.52	5,000	5,000	
10 511-355	STREET REPAIRS	57,559.00	1,000,000.00	1,000,000.00	77,819.54	1,000,000	1,000,000	
10 511-374	STREET SIGNS	-	50,000.00	50,000.00	4,309.41	50,000	50,000	
10 511-375	TRAFFIC SIGNS	10,788.59	20,000.00	20,000.00	-	20,000	20,000	
10 511-405	ADVERTISING	-	350.00	350.00	-	350	350	
10 511-411	GASOLINE	41,716.66	46,000.00	46,000.00	22,399.09	46,000	60,000	
10 511-420	EQUIPMENT RENTALS	773.43	14,500.00	14,500.00	16,759.31	14,500	20,000	
10 511-430	TELEPHONE UTILITIES	2,076.40	4,500.00	4,500.00	1,938.34	4,500	4,500	
10 511-431	INTERNET ACCESS	-	-	-	-			
10 511-432	SECURITY MONITORING	539.40	1,500.00	1,500.00	404.55	1,500	1,500	
10 511-435	ELECTRIC UTILITIES	53,204.95	72,000.00	72,000.00	37,580.78	60,000	60,000	
10 511-437	GAS UTILITIES	-	1,850.00	1,850.00	-			
10 511-445	CONTRACT LABOR	298.87	2,000.00	2,000.00	-	-	2,000	
10 511-450	SPECIAL SERVICES-VECTOR	-	6,000.00	6,000.00	-	15,000	15,000	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

			UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
			FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
10	511-455	BRUSH CHIPPING/GREEN WASTE		-		10,000.00		10,000.00	-	-	-	
10	511-473	RECYCLING-OIL		680.00		2,500.00		2,500.00	-	2,500	2,500	
10	511-476	ENGINEERING		-		15,000.00		15,000.00	-	15,000	15,000	
10	511-482	SOFTWARE MAINT CONTRACT		6,503.48		4,500.00		4,500.00	343.00	600	600	
10	511-510	TRAINING & TRAVEL		1,151.45		7,800.00		7,800.00	937.55	7,800	7,800	
10	511-515	DUES & MEMBERSHIPS		50.00		2,300.00		2,300.00	94.19	2,300	1,000	
10	511-932	TRANSFER FD32-VEH/EQUIP		90,000.00		1,750,000.00		1,750,000.00	1,312,501.00	1,200,000	1,200,000	
10	511-933	TRANSFER FD30-CAPITAL IMPROVE.		2,425.00		-		-	-	-	-	
				1,141,834.39		4,267,130.00		4,262,630.00	2,181,639.61	2,640,700	3,540,066	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 512 DEVELOPMENT SERVICES

*****DEPARTMENT PURPOSE**

The Development Services Department is responsible for all planning, development and permitting activities in the City of Ingleside..

*****DEPARTMENT GOALS**

The Development Services Department mission is to facilitate orderly development in accordance with the City of Ingleside's adopted ordinances.

*****DEPARTMENT OBJECTIVES**

The Department coordinates building services, engineering, planning and zoning, permit applications and records in a way that customers can access information and obtain project approval.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u># of Permit Issued</u>	<u>460</u>	<u>293/469</u>	<u>500</u>
<u># of Inspections Performed</u>	<u>1484</u>	<u>682/1091</u>	<u>1500</u>
<u># of Construction Plans Reviewed</u>	<u>190</u>	<u>116/185</u>	<u>220</u>
<u># of Plats Reviewed / Presented</u>	<u>9</u>	<u>10/16</u>	<u>20</u>
<u># of Zoning Cases Reviewed / Presented</u>	<u>8</u>	<u>4/7</u>	<u>10</u>
<u># of P&Z meetings conducted</u>	<u>9</u>	<u>5/7</u>	<u>10</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 512 DEVELOPMENT SERVICES								
10 512-101 SALARIES & WAGES	142,288.33		326,500.00	326,500.00	139,859.79		362,520	
10 512-105 SALARIES-OVERTIME	123.88		3,600.00	3,600.00	1,749.34		3,600	
10 512-108 RETIREMENT	10,866.08		25,740.00	25,740.00	12,263.76		47,100	
10 512-109 LONGEVITY	24.00		140.00	140.00	148.00		380	
10 512-120 SOCIAL SECURITY TAXES	11,154.13		25,270.00	25,270.00	10,844.38		28,040	
10 512-125 UNEMPLOYMENT TAXES	51.24		2,440.00	2,440.00	351.36		2,440	
10 512-130 HEALTH INSURANCE	11,589.34		36,620.00	36,620.00	17,545.60		48,830	
10 512-131 DENTAL/VISION INSURANCE	733.82		2,560.00	2,560.00	936.40		3,410	
10 512-132 LIFE INSURANCE	274.95		600.00	600.00	297.18		760	
10 512-133 SHORT-LONG TERM INSURANCE	961.85		2,020.00	2,020.00	1,176.77		2,830	
10 512-135 WORKERS' COMPENSATION	469.39		1,970.00	1,970.00	-		2,580	
10 512-190 OUTSIDE TEMP	91,689.21		-	-	61,677.80			
10 512-201 OFFICE SUPPLIES	1,853.96		2,000.00	2,000.00	1,465.28	2,300	2,500	
10 512-202 POSTAGE	17.12		300.00	300.00	142.38	300	300	
10 512-203 PUBLICATIONS	1,198.00		3,000.00	3,000.00	-	1,000	1,000	
10 512-204 PRINTING	-		200.00	200.00	53.88	200	200	
10 512-205 FURNITURE (LESS THAN 5K EA)	-		4,000.00	4,000.00	1,212.97	4,000	4,000	
10 512-210 FOOD SUPPLIES	-		-	-	-	500	500	
10 512-211 MINOR TOOLS	-		500.00	500.00	201.01	500	500	
10 512-214 UNIFORMS/WEARING APPARAL	585.58		500.00	500.00	-	500	500	
10 512-219 SPECIAL SERVICES-FILING FEES	91.16		300.00	300.00	101.49	300	300	
10 512-230 SAFETY EQUIPMENT	49.02		500.00	500.00	145.38	-	500	
10 512-305 MOTOR VEHICLE SUPPLY	128.68		500.00	500.00	185.58	2,000	2,000	
10 512-330 BUILDING/STRUCTURAL MAINT.	8,515.25		10,000.00	10,000.00	524.64	5,000	5,000	
10 512-335 EQUIPMENT MAINTENANCE	259.33		500.00	500.00	-	-	-	
10 512-340 IT MAINT-BACKUP SVCS	-		-	-	-	-	-	
10 512-405 ADVERTISING	2,318.25		4,000.00	4,000.00	1,192.35	3,000	3,000	
10 512-411 GASOLINE	3,188.22		2,000.00	2,000.00	75.00	1,500	1,500	
10 512-420 EQUIPMENT RENTALS	-		-	-	161.77	300	300	
10 512-430 TELEPHONE	2,656.27		3,000.00	3,000.00	2,549.07	3,500	3,500	
10 512-431 INTERNET ACCESS	-		-	-	-	-	-	
10 512-435 ELECTRIC UTILITIES	2,573.80		2,000.00	2,000.00	1,735.34	2,500	2,500	
10 512-437 GAS UTILITIES	341.76		500.00	500.00	251.84	600	600	
10 512-445 CONTRACT LABOR	-		6,000.00	6,000.00	-	-	-	
10 512-450 SPECIAL SERVICES	-		-	-	-	2,000	2,000	
10 512-475 CONTRACT LABOR/INSPECTIONS	49,764.09		60,000.00	60,000.00	26,004.52	15,000	15,000	
10 512-476 ENGINEERING SERVICES	7,384.10		25,000.00	25,000.00	4,575.00	25,000	25,000	
10 512-477 CONTRACT PLANNING	-		25,000.00	25,000.00	-	278,902	300,000	
10 512-478 COUNTY PLAT DATA	13.00		-	-	-	-	-	
10 512-479 SURVEY/EASEMENTS	1,700.00		10,000.00	10,000.00	-	7,500	7,500	
10 512-482 SOFTWARE MAINT CONTRACT	6,058.87		9,500.00	9,500.00	7,859.33	20,000	3,000	
10 512-489 COUNTY HEALTH INSPECT-FOOD	-		-	-	1,500.00	2,000	2,000	
10 512-510 TRAINING & TRAVEL	2,692.76		14,500.00	14,500.00	5,098.52	12,000	12,000	
10 512-515 DUES & MEMBERSHIPS	1,102.80		1,000.00	1,000.00	554.99	1,000	1,000	
10 512-932 TRANSFER FD32-VEH/EQUIP	15,700.00		20,000.00	20,000.00	15,002.00	-	10,000	
10 512-933 ALLOC TO CAPITAL REPLACEMENT	-		-	-	-	-	-	
	378,418.24		632,260.00	632,260.00	317,442.72	391,402	908,690	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 515 ANIMAL CONTROL DEPT

*****DEPARTMENT PURPOSE**

Animal Control will enforce laws and ordinances pertaining to the care and treatment of animals, protect and rescue domesticated animals, and maintain public health standards.
They are charged with responding to requests for help with animals, including wild animals, dangerous animals, and animals in distress.
The Ingleside Animal Control Officers will operate shelter and adoption programs, to protect and find homes for unwanted animals, help identify and aid in the return of lost pets
They will educate the public, to make residents aware of animal control problems and ways to help solve them.

*****DEPARTMENT GOALS**

Provide necessary and appropriate care to all animals in our custody
Expand adoption and live release opportunities
Return owned animals to their proper homes
Ensure sheltering of animals is transparent for our community
Promote responsible pet ownership

*****DEPARTMENT OBJECTIVES**

To ensure, by lawful means, the effective observance and enforcement of current legislation that protects animals
To relieve the suffering of animals, whether the suffering is caused by cruelty or otherwise
To protect animals from cruelty
To promote, participate in and sanction any animal welfare activity as appropriate

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual to date <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Animal Intakes</u>	<u>133</u>	<u>150</u>	<u>140</u>
<u>Animal Adoptions</u>	<u>26</u>	<u>50</u>	<u>50</u>
<u>Release to rescue organizations</u>	<u>25</u>	<u>35</u>	<u>35</u>
<u>Returned to owner</u>	<u>34</u>	<u>40</u>	<u>45</u>
<u>Community Events</u>	<u>2</u>	<u>10</u>	<u>10</u>
<u>Calls for Service</u>	<u>1618</u>	<u>1752</u>	<u>1800</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

			UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
			FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
DEPT 515 ANIMAL CONTROL												
10	515-101	SALARIES & WAGES		100,848.72		129,830.00		129,830.00	89,670.75		136,450	
10	515-105	SALARIES-OVERTIME		14,594.99		12,600.00		12,600.00	9,649.82		12,600	
10	515-108	RETIREMENT		10,258.30		11,860.00		11,860.00	9,010.16		19,070	
10	515-109	LONGEVITY		196.00		300.00		300.00	296.00		1,144	
10	515-120	SOCIAL SECURITY TAXES		9,752.20		11,320.00		11,320.00	7,903.47		11,630	
10	515-125	UNEMPLOYMENT TAXES		28.02		1,470.00		1,470.00	353.48		1,470	
10	515-130	HEALTH INSURANCE		17,459.76		34,940.00		34,940.00	22,809.28		34,940	
10	515-131	DENTAL/VISION INSURANCE		1,457.72		2,850.00		2,850.00	1,543.66		2,850	
10	515-132	LIFE INSURANCE		280.80		450.00		450.00	304.20		450	
10	515-133	SHORT-LONG TERM INSURANCE		716.82		1,010.00		1,010.00	761.07		1,070	
10	515-135	WORKERS' COMPENSATION		3,908.76		8,860.00		8,860.00	-		9,120	
10	515-191	STIPEND-ON-CALL		5,400.00		5,200.00		5,200.00	3,800.00		2,600	
10	515-201	OFFICE SUPPLIES		1,231.76		1,000.00		1,000.00	292.97	1,000	1,000	
10	515-202	POSTAGE		-		-		-	-	-	200	
10	515-204	PRINTING		759.06		1,250.00		1,250.00	340.00	1,000	1,000	
10	515-205	FURNITURE (LESS THAN 5K EA)										
10	515-206	JANITORIAL SUPPLIES		782.12		3,000.00		3,000.00	199.44	3,000	3,000	
10	515-210	FOOD SUPPLIES		2,679.29		3,000.00		3,000.00	1,137.54	3,000	-	
10	515-211	MINOR TOOLS		2,109.24		1,500.00		1,500.00	376.32	1,500	1,500	
10	515-212	CHEMICAL & MEDICAL SUPPLIES		1,219.38		2,500.00		2,500.00	1,501.17	2,500	2,500	
10	515-213	COMMUNITY EVENTS		848.00		3,000.00		3,000.00	-	3,000	3,000	
10	515-214	UNIFORMS/WEARING APPAREL		1,278.16		1,500.00		1,500.00	110.00	1,500	1,500	
10	515-230	SAFETY EQUIPMENT		-		1,000.00		1,000.00	392.76	1,000	500	
10	515-251	ANIMAL FOOD		2,672.52		-		-	-	-	3,000	
10	515-305	MOTOR VEHICLE MAINTENANCE		2,057.55		3,500.00		3,500.00	8,494.44	6,000	6,000	
10	515-310	MACHINERY MAINTENANCE		-		500.00		500.00	-	500	500	
10	515-315	RADIO EQUIPMENT MAINTENANCE		350.00		500.00		500.00	-	500	500	
10	515-330	BUILDING/STRUCTURAL MAINT.		26,890.50		2,500.00		2,500.00	28,394.58	2,500	2,500	
10	515-405	ADVERTISING		664.47		200.00		200.00	-	200	200	
10	515-411	GASOLINE		3,081.62		5,000.00		5,000.00	3,103.89	5,000	5,000	
10	515-430	TELEPHONE		1,138.42		1,000.00		1,000.00	735.96	1,000	1,000	
10	515-431	INTERNET ACCESS		-		-		-	-	-		
10	515-434	WATER-SEWER UTILITY		838.50		2,000.00		2,000.00	-	2,000	150	
10	515-435	ELECTRIC UTILITIES		3,384.75		3,000.00		3,000.00	-	3,000	3,000	
10	515-451	ANIMAL-VET		3,989.19		10,000.00		10,000.00	9,059.48	10,000	10,000	
10	515-454	BUILDING RENTAL		-		6,000.00		6,000.00	6,607.60	-	-	
10	515-482	SOFTWARE MAINT CONTRACT		528.00		2,500.00		2,500.00	264.00	2,500	2,500	
10	515-510	TRAINING & TRAVEL		2,820.20		5,000.00		5,000.00	4,434.64	5,000	5,000	
10	515-515	DUES & MEMBERSHIPS		80.00		500.00		500.00	-	500	500	
10	515-590	DONATION EXP-AC		-		8,500.00		8,700.00	324.99	-	-	
10	515-932	TRANSFER FD32-VEH/EQUIP		-		40,000.00		40,000.00	30,001.00	45,000	45,000	
10	515-933	ALLOC TO CAPITAL REPLACEMENT		-		-		-	-	-	-	
				224,304.82		329,140.00		329,340.00	241,872.67	101,200	332,444	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME **10 GENERAL FUND**
DEPT #--NAME **517 RECYCLING CENTER**

*****DEPARTMENT PURPOSE**

The Recycling Center is located within the city limits. It gives the residents of Ingleside who feel the need to keep as much of their waste out of the landfill, a place to dispose of it and have it recycled.

*****DEPARTMENT GOALS**

With a grant from HEB and a partnership with Keep Texas Beautiful, the recycling center was open to the public to give them a place to take their recyclables to be disposed of cardboard boxes and plastic bottles.

*****DEPARTMENT OBJECTIVES**

The Recycling Center strives to provide the level of service the citizens of Ingleside requires for their recycling needs.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Cardboard bales taken in</u>	<u>19</u>	<u>22</u>	<u>46,000lbs</u>
<u>#1 Plastic bales taken in</u>	<u>12</u>	<u>15</u>	<u>26</u>
<u>#2 Plastic bales taken in</u>	<u>4</u>	<u>6</u>	<u>7</u>
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**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
	DEPT 517 RECYCLING								
10	517-101	SALARIES & WAGES	14,890.99	44,910.00	44,910.00	23,626.79		79,230	
10	517-105	SALARIES-OVERTIME	712.37	1,000.00	1,000.00	108.82		1,000	
10	517-108	RETIREMENT	1,236.00	3,000.00	3,000.00	2,003.68		8,120	
10	517-109	LONGEVITY	-	20.00	20.00	20.00		-	
10	517-120	FICA TAXES	1,193.61	2,750.00	2,750.00	1,817.31		6,140	
10	517-125	UNEMPLOYMENT TAXES	9.00	740.00	740.00	228.85		1,470	
10	517-130	HEALTH INSURANCE	2,728.00	5,270.00	5,270.00	3,509.12		-	
10	517-131	DENTAL/VISION INSURANCE	175.20	290.00	290.00	187.28		-	
10	517-132	LIFE INSURANCE	46.80	70.00	70.00	46.80		-	
10	517-133	SHORT-LONG TERM INSURANCE	113.91	90.00	90.00	116.24		-	
10	517-135	WORKERS' COMPENSATION	578.20	1,480.00	1,480.00	-		3,380	
10	517-201	OFFICE SUPPLIES	23.89	1,000.00	1,000.00	-	1,000	1,000	
10	517-203	PUBLICATIONS	-	1,000.00	1,000.00	350.00	1,000	1,000	
10	517-204	PRINTING	-	2,000.00	2,000.00	-	2,000	2,000	
10	517-305	MOTOR VEHICLE MAINTENANCE	-	-	-	-	5,000	5,000	
10	517-330	BUILDING/STRUCTURAL MAINT.	-	-	-	-	50,000	50,000	
10	517-335	EQUIPMENT MAINTENANCE	438.83	5,000.00	5,000.00	13,421.52	5,000	5,000	
10	517-405	ADVERTISING	-	1,000.00	1,000.00	-	1,000	1,000	
10	517-420	EQUIPMENT RENTALS	-	1,000.00	1,000.00	397.80	1,000	1,000	
10	517-430	TELEPHONE	-	1,000.00	1,000.00	-	1,000	1,000	
10	517-435	ELECTRIC UTILITIES	-	5,000.00	5,000.00	-	5,000	5,000	
10	517-455	BRUSH CHIPPING/GREEN WASTE	25,000.00	49,000.00	49,000.00	-	1,000	1,000	
10	517-473	RECYCLING	965.56	7,500.00	7,500.00	-	-	-	
10	517-590	DONATION EXP-RECYCLING	10,467.25	22,000.00	22,000.00	10,000.00	-	-	
10	517-932	TRANSFER FD32-VEH/EQUIP	-	10,000.00	10,000.00	7,501.00	60,000	60,000	
			58,579.61	165,120.00	165,120.00	63,335.21	133,000	232,340	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 518 CODE COMPLIANCE

*****DEPARTMENT PURPOSE**

To protect and enhance property values, maintain community appearance and standards, and to preserve the quality of life in our community through the enforcement of City Codes and Ordinances.

*****DEPARTMENT GOALS**

Streamline the Code Compliance process by emphasizing voluntary compliance through active education and communication of the public at large. Respond to issues and citizen concerns in a timely fashion and improve the overall condition and appearance of the city.

*****DEPARTMENT OBJECTIVES**

Protect and enhance residential and commercial property values, maintain community appearance and high standards, and preserve the quality of life through a timely code compliance process.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Contacts w/residents/businesses</u>	<u>1095</u>	<u>563/900</u>	<u>1200</u>
<u>Notices of Violation</u>	<u>490</u>	<u>294/470</u>	<u>600</u>
<u>Voluntary Compliance</u>	<u>505</u>	<u>266/425</u>	<u>540</u>
<u>Property Clean Up</u>	<u>\$ 26,000</u>	<u>\$10,000/\$16,000</u>	<u>\$30,000</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 518 CODE COMPLIANCE								
10 518-101	SALARIES & WAGES	91,536.65	96,560.00	96,560.00	65,083.82		103,830	
10 518-105	SALARIES-OVERTIME	2,778.29	4,000.00	4,000.00	655.52		4,000	
10 518-108	RETIREMENT	7,583.68	8,400.00	8,400.00	5,775.79		13,810	
10 518-109	LONGEVITY	72.00	80.00	80.00	60.00		90	
10 518-120	SOCIAL SECURITY TAXES	7,126.33	7,700.00	7,700.00	5,012.18		8,230	
10 518-125	UNEMPLOYMENT TAXES	30.22	980.00	980.00	280.69		980	
10 518-130	HEALTH INSURANCE	20,881.97	31,950.00	31,950.00	14,225.24		31,950	
10 518-131	DENTAL/VISION INSURANCE	1,251.80	2,250.00	2,250.00	1,098.89		2,250	
10 518-132	LIFE INSURANCE	292.50	300.00	300.00	187.20		290	
10 518-133	SHORT-LONG TERM INSURANCE	758.66	750.00	750.00	539.52		810	
10 518-135	WORKERS' COMPENSATION	411.95	820.00	820.00	-		880	
10 518-201	OFFICE SUPPLIES	1,380.34	1,000.00	1,000.00	904.61	1,000	1,000	
10 518-202	POSTAGE	-	1,000.00	1,000.00	393.76	1,000	1,000	
10 518-204	PRINTING	1,412.23	500.00	500.00	121.91	500	500	
10 518-205	FURNITURE (LESS THAN 5K EA)	-	6,000.00	6,000.00	3,185.22	4,000	4,000	
10 518-213	COMMUNITY EVENTS	2,400.77	3,000.00	3,000.00	854.73	3,000	3,000	
10 518-214	UNIFORMS/WEARING APPARAL	480.42	1,000.00	1,000.00	1,845.34	1,000	2,000	
10 518-219	SPECIAL SERVICES - FILING LIEN	1,462.00	4,000.00	4,000.00	524.00	-	2,000	
10 518-305	MOTOR VEHICLE MAINTENANCE	5,144.83	5,000.00	5,000.00	1,358.82	4,000	4,000	
10 518-405	ADVERTISING	-	2,600.00	2,600.00	-	1,500	1,500	
10 518-406	SUBSCRIPTIONS	-	-	-	213.20	-	500	
10 518-411	GASOLINE	3,485.31	5,000.00	5,000.00	794.97	3,000	3,000	
10 518-430	TELEPHONE	39.48	1,000.00	1,000.00	755.57	1,000	1,000	
10 518-445	DEMOLITION SERVICES	-	100,000.00	100,000.00	-	100,000	100,000	
10 518-446	PROPERTY CLEAN UP	44,494.40	50,000.00	50,000.00	5,107.97	30,000	30,000	
10 518-450	SPECIAL SERVICES	-	-	-	-	3,000	3,000	
10 518-482	SOFTWARE MAINT CONTRACT	2,263.27	2,300.00	2,300.00	5,751.83	2,800	2,800	
10 518-486	BEAUTIFICATION	4,072.88	5,000.00	5,000.00	12.18	5,000	5,000	
10 518-510	TRAINING & TRAVEL	2,749.35	2,000.00	2,000.00	2,376.83	3,000	3,000	
10 518-515	DUES AND MEMBERSHIPS	100.00	150.00	150.00	274.40	300	300	
10 518-932	TRANSFER FD32-VEH/EQUIP	3,900.00	10,000.00	10,000.00	7,501.00	10,000	10,000	
		206,109.33	353,340.00	353,340.00	124,895.19	174,100	344,720	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME: 10 GENERAL FUND

DEPT #--NAME: 523 ECONOMIC DEVELOPMENT

*****DEPARTMENT PURPOSE**

Economic Development for the City of Ingleside

*****DEPARTMENT GOALS**

Provide professional assistance to business and industry.

Facilitate economic development for the City of Ingleside.

*****DEPARTMENT OBJECTIVES**

Promote Ingleside in all Economic Development efforts.

Coordinate with developers and Development Services personnel to facilitate development in the city and comply with the City's codes and ordinances.

Face of Ingleside in local, county, regional, state & federal matters and continue to build relationships.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Executive Director for IDC</u>	<u>12</u>	<u>12</u>	<u>12</u>
<u>Face of Ingleside</u>	<u>40</u>	<u>40</u>	<u>40</u>
<u>Represent City @ Trade Shows</u>	<u>6</u>	<u>6</u>	<u>6</u>
<u>TEDC Executive Board</u>	<u>12</u>	<u>12</u>	<u>12</u>
<u>TEDC Board Meetings</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>Attend Industrial CAP Meetings</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>Attend Chamber Board Meetings</u>	<u>12</u>	<u>12</u>	<u>12</u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 523 ECONOMIC DEVELOPMENT								
10 523-101 SALARIES & WAGES	103,604.48		121,690.00	121,690.00	95,872.44		151,300	
10 523-105 SALARIES-OVERTIME	35.18		1,700.00	1,700.00	640.93		1,700	
10 523-108 RETIREMENT	9,273.02		10,580.00	10,580.00	8,976.65		20,270	
10 523-109 LONGEVITY	156.00		220.00	220.00	240.00		1,112	
10 523-120 SOCIAL SECURITY TAXES	8,877.82		10,110.00	10,110.00	7,862.22		12,380	
10 523-125 UNEMPLOYMENT TAXES	9.00		740.00	740.00	234.00		980	
10 523-130 HEALTH INSURANCE	10,298.76		15,800.00	15,800.00	13,159.20		15,800	
10 523-131 DENTAL/VISION INSURANCE	591.30		850.00	850.00	702.30		850	
10 523-132 LIFE INSURANCE	157.95		220.00	220.00	175.50		220	
10 523-133 SHORT-LONG TERM INSURANCE	695.28		900.00	900.00	656.61		1,210	
10 523-135 WORKERS' COMPENSATION	220.95		520.00	520.00	-		830	
10 523-140 CAR ALLOWANCE	8,517.79		8,500.00	8,500.00	6,020.89		8,500	
10 523-198 IDC SALARY/CAR ALLOW	(2,881.25)		-	-	(2,250.00)		(3,000)	
10 523-201 OFFICE SUPPLIES	600.45		600.00	600.00	336.66	900	900	
10 523-202 POSTAGE	-		200.00	200.00	4.51	50	50	
10 523-204 PRINTING	-		-	-	-	200	200	
10 523-205 FURNITURE (LESS THAN 5K EA)	-		3,650.00	3,650.00	373.88	600	3,650	
10 523-214 UNIFORMS/WEARING APPARAL	171.09		300.00	300.00	-	200	200	
10 523-335 SMALL EQUIPMENT	559.32		-	-	-		-	
10 523-406 SUBSCRIPTIONS	-		-	-	-	145	150	
10 523-430 TELEPHONE	924.81		1,000.00	1,000.00	673.13		1,000	
10 523-431 INTERNET ACCESS	-		-	-	-		-	
10 523-435 ELECTRIC UTILITIES	1,124.94		1,000.00	1,000.00	758.47		1,200	
10 523-437 GAS UTILITIES	150.36		200.00	200.00	110.79		150	
10 523-480 ECONOMIC DEVELOPMENT	444.03		5,000.00	5,000.00	476.83	5,000	5,000	
10 523-482 SOFTWARE MAINT CONTRACT	-		500.00	500.00	-	500	500	
10 523-510 TRAINING & TRAVEL	14,761.88		15,000.00	15,000.00	16,225.31	18,000	18,000	
10 523-515 DUES & MEMBERSHIPS	870.07		6,000.00	6,000.00	1,671.19	6,000	6,000	
10 523-933 ALLOC TO CAPITAL REPLACEMENT	-		-	-	-	-	-	
	159,163.23		205,280.00	205,280.00	152,921.51	31,595	249,152	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 525 FACILITIES MAINTENANCE

*****DEPARTMENT PURPOSE**

The City of Ingleside facilities maintenance department is responsible for maintaining the city's building and grounds to make repairs as needed.

*****DEPARTMENT GOALS**

The City of Ingleside facilities maintenance department is dedicated to provide and maintain the city buildings and grounds at optimal condition.

*****DEPARTMENT OBJECTIVES**

The City of Ingleside facilities maintenance department strives to maintain the upkeep of all city buildings and grounds as needed.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Building Maintenance</u>	<u>N/A</u>	<u>76</u>	<u>80</u>
<u>Electrical</u>	<u>N/A</u>	<u>25</u>	<u>25</u>
<u>Plumbing</u>	<u>N/A</u>	<u>17</u>	<u>20</u>
<u>Events</u>	<u>N/A</u>	<u>28</u>	<u>30</u>
<u>Office Equipment</u>	<u>N/A</u>	<u>28</u>	<u>30</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

CITY OF INGLESIDE

FY 2024-2025 BUDGET WORKSHEET

			UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
			FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
DEPT 525 FACILITIES MAINTENANCE												
10	525-101	SALARIES & WAGES	-		147,010.00		147,010.00		68,915.11		152,750	
10	525-105	SALARIES-OVERTIME	-		3,000.00		3,000.00		1,096.11		3,000	
10	525-108	RETIREMENT	-		12,990.00		12,990.00		6,147.83		20,050	
10	525-109	LONGEVITY	-		220.00		220.00		104.00		260	
10	525-120	FICA TAXES	-		11,920.00		11,920.00		5,446.38		11,940	
10	525-125	UNEMPLOYMENT TAXES	-		1,950.00		1,950.00		353.35		1,950	
10	525-130	HEALTH INSURANCE	-		31,600.00		31,600.00		22,729.46		34,940	
10	525-131	DENTAL/VISION INSURNACE	-		1,690.00		1,690.00		1,542.26		2,270	
10	525-132	LIFE INSURANCE	-		450.00		450.00		222.30		450	
10	525-133	SHORT-LONG TERM INSURANCE	-		990.00		990.00		481.67		1,020	
10	525-135	WORKERS' COMPENSATION	-		7,090.00		7,090.00		-		6,820	
10	525-191	STIPEND-ON-CALL	-		5,200.00		5,200.00		3,600.00	-	-	
10	525-201	OFFICE SUPPLIES	-		200.00		200.00		-	200	200	
10	525-206	JANITORIAL SUPPLIES	-		15,000.00		15,000.00		6,861.64	15,000	15,000	
10	525-211	MINOR TOOLS	-		4,000.00		4,000.00		378.96	4,000	4,000	
10	525-214	UNIFORMS/WEARING APPAREL	-		1,000.00		1,000.00		813.88	1,000	3,000	
10	525-230	SAFETY EQUIPMENT	-		1,000.00		1,000.00		-	1,000	1,000	
10	525-235	EQUIPMENT (LESS THAN \$5K)	-		10,000.00		10,000.00		-	10,000	10,000	
10	525-305	MOTOR VEHICLE MAINTENANCE	-		4,000.00		4,000.00		682.54	4,000	4,000	
10	525-310	MACHINERY MAINTENANCE	-		500.00		500.00		-	500	500	
10	525-330	BUILDING/STRUCTURAL MAINT.	-		2,500.00		2,500.00		460.03	2,500	2,500	
10	525-411	GASOLINE	-		5,000.00		5,000.00		2,499.93	5,000	5,000	
10	525-420	EQUIPMENT RENTALS	-		2,000.00		2,000.00		-	2,000	2,000	
10	525-430	TELEPHONE	-		600.00		600.00		403.90	600	600	
10	525-475	SIGNS & MARKERS	-		500.00		500.00		-	500	500	
10	525-510	TRAINING & TRAVEL	-		1,500.00		1,500.00		-	1,500	1,500	
10	525-932	TRANSFER FUND 32 VEH/EQUIP	-		20,000.00		20,000.00		38,793.00	20,000	100,000	
10	525-933	TRANSFER FUND 30 CAPITAL	-		-		-		-	50,000	-	
			-		291,910.00		291,910.00		161,532.35	117,800	385,250	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 535 HUMAN RESOURCES

*****DEPARTMENT PURPOSE**

This office provides direction in all functional areas of the Human Resources Department including but not limited to risk management, performance management, recruitment, employment benefits, leave programs, employee relations, employee performance improvements, medical/dental/life insurance benefits, and retirement program through TMRS.

*****DEPARTMENT GOALS**

Our department goals is to provide the City with qualified professional employees who will want to stay and retire with the city.

- * Publishes all employment opportunities.
- * Maintains personnel files, workers compensation claims, and medical/dental/life insurance benefits.
- * Counsels with employees concerning insurance coverage benefits and assist/research any concerns between the employee and the insurance company.

In addition, the Human Resources Department is responsible to attract, hire, develop and retain qualified employees through quality training, equal employment opportunities, compliance with employment laws and City policies, a competitive compensation and benefits package, and opportunities for professional development.

*****DEPARTMENT OBJECTIVES**

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>New Hires</u>	<u>39</u>	<u>48</u>	<u>25</u>
<u>Terminations/Resignations/Retirements</u>	<u>37</u>	<u>19</u>	<u>10</u>
<u>Payroll/Stipends/Status Changes</u>	<u>267</u>	<u>300</u>	<u>315</u>
<u>FMLA</u>	<u>6</u>	<u>12</u>	<u>10</u>
<u>Promotions/Merit Increases</u>	<u>127</u>	<u>162</u>	<u>125</u>
<u>Military Leave</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>Workers Comp</u>	<u>11</u>	<u>13</u>	<u>5</u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 535 HUMAN RESOURCES									
10	535-101	SALARIES & WAGES	127,628.33	140,910.00	140,910.00	101,098.32		151,800	
10	535-105	SALARIES-OVERTIME	42.86	500.00	500.00	461.93		750	
10	535-108	RETIREMENT	10,592.41	11,820.00	11,820.00	8,906.20		19,630	
10	535-109	LONGEVITY	92.00	200.00	200.00	188.00		1,116	
10	535-120	SOCIAL SECURITY TAXES	9,901.98	10,840.00	10,840.00	7,616.85		11,690	
10	535-125	UNEMPLOYMENT TAXES	18.00	980.00	980.00	234.00		980	
10	535-130	HEALTH INSURANCE	22,022.40	25,970.00	25,970.00	19,471.86		25,970	
10	535-131	DENTAL/VISION INSURANCE	1,498.84	1,770.00	1,770.00	1,202.13		1,770	
10	535-132	LIFE INSURANCE	305.56	310.00	310.00	229.14		310	
10	535-133	SHORT-LONG TERM INSURANCE	962.88	1,100.00	1,100.00	756.81		1,190	
10	535-135	WORKERS' COMPENSATION	266.61	580.00	580.00	-		630	
10	535-201	OFFICE SUPPLIES	2,986.70	2,300.00	2,300.00	1,990.05	2,500	2,500	
10	535-202	POSTAGE	-	300.00	300.00	8.32	200	600	
10	535-205	FURNITURE (LESS THAN 5K EA)	1,481.04	3,100.00	3,100.00	1,092.59	2,500	2,500	
10	535-214	UNIFORMS/WEARING APPAREL	-	200.00	200.00	78.10	300	300	
10	535-296	RECRUITMENT EMPLOYEE	-	3,000.00	3,000.00	25.00	3,000	3,000	
10	535-297	WELLNESS EMPLOYEE	-	4,000.00	4,000.00	1,500.00	4,000	4,000	
10	535-298	EMPLOYEE INCENTIVES	6,904.45	8,000.00	8,000.00	9,183.36	10,000	10,000	
10	535-299	EMPLOYEE MEALS-APPRECIATION	4,641.44	4,000.00	4,000.00	1,907.56	5,000	5,000	
10	535-405	ADVERTISING	955.65	3,000.00	3,000.00	1,233.20	8,000	8,000	
10	535-430	TELEPHONE	1,533.07	1,900.00	1,900.00	1,167.57	1,900	1,900	
10	535-431	INTERNET/FIBER	29.13	-	-	-			
10	535-432	SECURITY MONITORING	-	-	-	-			
10	535-435	ELECTRIC UTILITIES	520.84	500.00	500.00	351.15	600	600	
10	535-450	SPECIAL SERVICES	970.83	2,000.00	2,000.00	720.00	2,000	2,000	
10	535-451	EMPLOYEE TESTING	15,925.29	15,000.00	15,000.00	8,297.47	20,000	20,000	
10	535-482	SOFTWARE MAINT CONTRACT	8,364.38	8,400.00	8,400.00	9,007.17	9,500	2,000	
10	535-510	TRAINING & TRAVEL	1,419.24	8,000.00	8,000.00	3,543.14	8,000	8,000	
10	535-512	TRAINING FOR ALL STAFF	694.17	10,000.00	10,000.00	-	10,000	10,000	
10	535-515	DUES & MEMBERSHIPS	-	500.00	500.00	381.19	800	800	
10	535-933	ALLOC TO CAPITAL REPLACEMENT	-	-	-	-	-	-	
			219,758.10	269,180.00	269,180.00	180,651.11	88,300	297,036	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 540 EMERGENCY MANAGEMENT

*****DEPARTMENT PURPOSE**

The purpose of the Office of Emergency Management (OEM) is to provide expertise and leadership for the Department's emergency management responsibilities citywide through the integration of emergency management programs, functions, and supporting activities to prevent, protect against mitigate the effects of, respond to, and recover from all hazards. Emergency Management protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters

*****DEPARTMENT GOALS**

The overall goals of emergency management are to reduce loss of life, minimize property loss and damage to the environment, and protect the City and residents from all threats and hazards

*****DEPARTMENT OBJECTIVES**

The core goals of emergency management programs are to establish and maintain the procedures, plans, resources, and roles to ensure we reduce or remove the effects of emergency incidents and prevent exposures from turning into more significant emergency incidents. Our objective is also to increase public and citizens' awareness of community preparedness, resiliency, and emergency management.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Emergency Management Training</u>	<u>130 hours</u>	<u>180 hours</u>	<u>120 hours</u>
<u>Drills/Exercises</u>	<u>39 hours</u>	<u>45 hours</u>	<u>40 hours</u>
<u>EM Preparedness Meetings</u>	<u>30 hours</u>	<u>40 hours</u>	<u>40 hours</u>
<u>EM Plans reviewed/updated</u>	<u>14</u>	<u>14</u>	<u>16</u>
<u>Test/Inspect EM Equipment</u>	<u></u>	<u>8 hours</u>	<u>20 hours</u>
<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
		FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
DEPT 540 EMERGENCY MANAGEMENT											
10	540-108	RETIREMENT	1,626.30		1,630.00		1,630.00	938.25		2,510	
10	540-120	SOCIAL SECURITY	1,549.26		1,500.00		1,500.00	975.46		1,500	
10	540-193	STIPEND-EM MGMT	19,537.50		19,500.00		19,500.00	12,750.00		19,500	
10	540-201	OFFICE SUPPLIES	164.46		200.00		200.00	108.98	200	200	
10	540-202	POSTAGE	-		50.00		50.00	-	50	50	
10	540-203	PUBLICATIONS	-		250.00		250.00	235.74	200	200	
10	540-205	FURNITURE (LESS THAN 5K EA)	-		200.00		200.00	-	200	200	
10	540-210	FOOD SUPPLIES	-		700.00		700.00	-	700	700	
10	540-216	EDUCATIONAL SUPPLIES	-		-		-	-	50	50	
10	540-335	EQUIPMENT MAINTENANCE	540.00		3,000.00		3,000.00	1,038.30	3,000	3,000	
10	540-365	DECLARED EMERGENCY EVENTS	-		-		-	-	-	-	
10	540-430	TELEPHONE/SATELLITE PHONE	1,391.66		4,000.00		4,000.00	3,505.39	4,000	4,000	
10	540-433	COMMUNITY NOTIFICATIONS SYSTEM	8,970.00		15,100.00		15,100.00	8,970.00	15,100	15,100	
10	540-510	TRAINING & TRAVEL	2,445.23		3,000.00		3,000.00	1,136.13	3,000	3,000	
10	540-515	DUES & MEMBERSHIPS	-		200.00		200.00	-	200	200	
			36,224.41		49,330.00		49,330.00	29,658.25	26,700	50,210	-

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 10 GENERAL FUND
DEPT #--NAME 541 INFORMATION TECHNOLOGY

*****DEPARTMENT PURPOSE**

The Information Technology (IT) Department strives to provide the City of Ingleside departments with timely and up to date technological equipment, software, training and assistance. The IT Department recommends system improvements, upgrades and replacements. The Department also provides trouble-shooting and repair of hardware, software, and network systems.

*****DEPARTMENT GOALS**

The Information Technology (IT) Department strives to maintain electronic gear to enable City staff to perform daily tasks. In addition, continue to ensure City data is backed up, computer performance maximized, and users trained as needed.

*****DEPARTMENT OBJECTIVES**

To continue to provide prompt, effective services to all City Departments.
Implement the Software/User Infrastructure upgrade.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Estimated <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Number IT Service Tickets</u>	<u>493</u>	<u>950</u>	<u>1050</u>
<u>Number of Managed Servers/Workstation</u>	<u>160</u>	<u>180</u>	<u>180</u>
<u>Website Media Update Requests</u>	<u>4641</u>	<u>3500</u>	<u>4000</u>
<u>Afterhours Emergency Calls</u>	<u>15</u>	<u>30</u>	<u>30</u>
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CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 541 INFORMATION TECHNOLOGY								
10 541-101 SALARIES & WAGES	108,144.32		194,060.00	194,060.00	83,711.49		195,890	
10 541-105 SALARIES-OVERTIME	3,653.75		4,000.00	4,000.00	1,885.10		4,000	
10 541-108 RETIREMENT	9,603.84		16,970.00	16,970.00	7,653.78		26,140	
10 541-109 LONGEVITY	52.00		160.00	160.00	92.00		130	
10 541-120 SOCIAL SECURITY TAXES	8,742.83		15,570.00	15,570.00	6,569.21		15,700	
10 541-125 UNEMPLOYMENT TAXES	18.75		1,470.00	1,470.00	351.00		1,470	
10 541-130 HEALTH INSURANCE	19,872.72		58,440.00	58,440.00	16,818.22		34,940	
10 541-131 DENTAL/VISION INSURANCE	2,625.35		4,520.00	4,520.00	1,240.96		2,270	
10 541-132 LIFE INSURANCE	330.32		500.00	500.00	201.62		450	
10 541-133 SHORT-LONG TERM INSURANCE	763.50		1,510.00	1,510.00	643.68		1,530	
10 541-135 WORKERS' COMPENSATION	225.81		780.00	780.00	-		790	
10 541-141 CELL PHONE ALLOWANCE	361.50		-	-	-			
10 541-191 STIPEND-ON-CALL	3,800.00		5,200.00	5,200.00	1,900.00		5,200	
10 541-201 OFFICE SUPPLIES	288.27		600.00	600.00	576.12	600	600	
10 541-205 FURNITURE (LESS THAN 5K EA)	10,723.82		20,000.00	20,000.00	9,295.16	20,000	20,000	
10 541-211 MINOR TOOLS	2,015.81		1,200.00	1,200.00	401.21	1,000	1,000	
10 541-214 UNIFORMS	-		-	-	-	300	300	
10 541-226 COMMUNITY RELATIONS SUPPLIES	-		2,000.00	2,000.00	-	2,000	2,000	
10 541-228 IT SUPPLIES FOR DEPTS	8,401.50		10,000.00	10,000.00	6,655.13	10,000	10,000	
10 541-280 COMPUTER EQUIP-CITY WIDE	-		55,000.00	55,000.00	52,904.42	55,000	55,000	
10 541-281 CAMERAS-CITY WIDE	-		10,000.00	10,000.00	7,864.41	10,000	10,000	
10 541-305 VEHICLE MAINTENANCE	317.04		2,000.00	2,000.00	78.21	2,000	2,000	
10 541-340 IT MAINT-BACKUP SVCS	10,664.00		6,800.00	6,800.00	2,190.32	7,000	7,000	
10 541-411 GASOLINE	548.79		1,000.00	1,000.00	71.08	1,000	1,000	
10 541-430 TELEPHONE	2,315.57		1,800.00	1,800.00	1,330.67	2,300	2,300	
10 541-431 INTERNET/FIBER	-		-	-	-	15,000	15,000	
10 541-435 ELECTRIC UTILITIES	1,436.00		1,200.00	1,200.00	968.19	1,200	1,200	
10 541-437 GAS UTILITIES	191.37		260.00	260.00	141.04	260	260	
10 541-474 WEBSITE EXPENSES	4,605.30		5,300.00	5,300.00	5,296.10	12,000	30,000	
10 541-482 SOFTWARE MAINT CONTRACT	75,869.90		125,000.00	125,000.00	91,254.02	145,000	213,500	
10 541-484 CONTRACT-CONSULTING/SOFTWARE	-		56,000.00	56,000.00	40,689.45	60,000	60,000	
10 541-486 CYBER SECURITY	-		-	-	-	49,000	49,000	
10 541-510 TRAINING & TRAVEL	1,751.18		3,000.00	3,000.00	1,617.51	10,000	10,000	
10 541-515 DUES AND MEMBERSHIPS	175.00		180.00	180.00	350.00	500	500	
10 541-932 TRANSFER FD32-VEH/EQUIP	-		10,000.00	10,000.00	7,501.00	-	25,000	
	277,498.24		614,520.00	614,520.00	350,251.10	404,160	804,170	-

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

			UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 560 SANITATION										
10	560-474	CONTRACT-SOLID WASTE/BRUSH	1,082,116.48	1,200,000.00	1,200,000.00	996,091.45	1,250,000	1,250,000		-
			1,082,116.48	1,200,000.00	1,200,000.00	996,091.45	1,250,000	1,250,000		-
DEPT 590 PRIOR PERIOD ADJUSTMENT										
10	590-000	PRIOR PERIOD ADJUSTMENT	(609,551.41)	-	-	-				
		TOTAL EXPENDITURES	11,620,017.18	18,272,805.00	18,445,385.00	11,635,286.69	12,636,637.00	24,411,054.00		-
		REVENUE OVER/ (UNDER) EXPENDITURES	7,328,085.56	439,050.00	266,270.00	7,074,350.20	(12,636,637.00)	(7,371,064.00)		-

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED FY2023-2024	BUDGET FY2023-2024	AMENDED FY2023-2024	BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
FUND 21 HOTEL-MOTEL HOT TAX FUND											
<u>REVENUE</u>											
21	4010		234,196.87	250,000.00	250,000.00			128,996.77		200,000	
21	4550		61,833.48	50,000.00	50,000.00			54,142.85		50,000	
TOTAL REVENUE			296,030.35	300,000.00	300,000.00			183,139.62		250,000	
<u>EXPENDITURES</u>											
21	500-515		-	-	400.00			400.00	400	400	
21	500-604		-	-	-			-	41,000	101,000	
21	500-605		38,202.21	45,000.00	45,000.00			9,970.62	-	-	
21	500-606		70.00	15,000.00	15,000.00			-	15,000	15,000	
21	500-607		-	400.00	-			400.00	400	400	
21	500-620		57,800.00	60,500.00	60,500.00			60,500.00	48,400	48,400	
21	500-621		5,000.00	11,500.00	11,500.00			-	-	-	
21	500-622		31,635.48	39,870.00	39,870.00			22,449.75	31,896	31,900	
21	500-623		11,575.00	16,000.00	16,000.00			-	-	-	
21	500-624		-	6,150.00	6,150.00			-	-	-	
21	500-699		2,040.67	50,000.00	50,000.00			136.85	50,000	50,000	
21	530-601		-	-	-			-	-	-	
21	530-615		37,300.00	27,000.00	27,000.00			20,250.00	27,000	27,000	
21	530-918		23,419.69	25,000.00	25,000.00			16,462.67	25,000	25,000	
21	530-990		40,000.00	40,000.00	40,000.00			30,001.00	40,000	40,000	
TOTAL EXPENDITURES			247,043.05	336,420.00	336,420.00			160,570.89	279,096	339,100	
REVENUE OVER/(UNDER) EXPENDITURES			48,987.30	(36,420.00)	(36,420.00)			22,568.73	(279,096)	(89,100)	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
		FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT	DEPARTMENT	
									REQUESTED	REQUESTED	
FUND 25 GRANTS FUND											
<u>REVENUE</u>											
25	4108		-		-		-	2,800.00			
25	4122		3,200.00		-		-	-			
25	4503		-		-		-	38,000.00			
25	4506		895.17		-		-	-			
25	4507		-		-		-	-			
25	4508		1,101.84		-		(2,341.00)	-			
25	4509		1,875.00		-		-	-			
25	4510		11,989.81		11,990.00		11,990.00	4,393.86			
25	4511		-		-		-	4,228.82			
25	4515		42,367.64		-		-	4,751.62			
25	4516		-		-		-	-			
25	4517		-		-		-	-			
25	4518		-		-		-	-			
25	4532		4,161.00		-		-	4,161.00			
25	4534							2,472.64			
25	4550		-		-		-	-			
25	4593		-		-		-	-			
25	4603		119,410.98		-		-	-			
25	4604		389,190.70		-		-	1,073,924.63			
25	4700		73,950.96		-		-	61,044.62			
25	4701		-		-		-	-			
25	4702		-		-		-	-			
25	4703		176,676.00		-		-	-			
25	4704		32,653.74		-		-	-			
25	4910		-		-		-	-			
TOTAL REVENUE			857,472.84		11,990.00		9,649.00	1,195,777.19			

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
<u>EXPENDITURES</u>								
25 500-450 GLO C224 BUYOUT GRANT MGMT	38,591.00	-	-	-	-			
25 500-451 C224 BUYOUT-CLOSING-APPRAISAL	80,819.99	-	-	-	72,742.80			
25 500-476 EXPENDITURES	-	-	-	-	-			
25 500-484 ADMIN FEES-VARIOUS-NOT PW	-	-	-	-	-			
25 500-951 TRANSFER TO UF CAPITAL	1,900,000.00	-	-	-	-			
25 501-484 ADMIN SVCS-GENERATOR	300.00	-	-	-	-			
25 508-214 UNIFORMS/PERSONAL APPAREL	20,000.00	-	-	-	-			
25 508-438 INSURANCE	-	-	-	-	-			
25 508-510 TRAINING & TRAVEL	-	-	-	-	-			
25 508-764 GRANT TRN/EQUIPMENT	-	-	-	-	-			
25 509-190 OT-CLICK IT OR TICKET	1,101.84	-	-	2,341.00	-			
25 509-191 OT-OPERATION SLOW DOWN	895.17	-	-	-	-			
25 509-192 OT-TXDOT STEP COMPREHENSIVE	11,989.81	11,990.00	-	11,990.00	-			
25 509-197 SALARY FOR GRANTS	1,875.00	-	-	-	-			
25 509-219 SAFETY EQUIPMENT	42,367.64	-	-	-	6,225.11			
25 509-452 I-CARE PROJ - HUMANIZE BADGE	-	-	-	-	-			
25 509-510 TRAINING & TRAVEL	4,161.00	-	-	-	-			
25 511-476 ENGINEERING-SH200	20,929.50	-	-	-	42,000.00			
25 511-752 CDBG247 HOUGHTON CONSTRUCTIO	340,890.00	-	-	-	2,056,374.27			
25 511-753 CDBG C247 MATCH HOUGHTON	1,337,214.22	-	-	-	-			
25 511-760 CDBG247 HOUGHTON ENGINEERING	48,300.70	-	-	-	43,162.30			
25 518-446 PROPERTY CLEAN UP	3,200.00	-	-	-	-			
25 521-345 ENGINEER-DRAINAGE MSTRPLAN	235,218.31	-	-	-	164,249.48			
25 521-484 ADMIN SVCS-DRAINAGE MSTRPLAN	4,196.25	-	-	-	4,590.00			
25 521-753 DRAINAGE MASTER PLAN-MATCH	54,752.17	-	-	-	-			
25 540-101 SALARIES & WAGES	-	-	-	-	-			
25 540-108 RETIREMENT	-	-	-	-	-			
25 540-120 SOCIAL SECURITY	-	-	-	-	-			
25 540-201 OFFICE SUPPLIES	-	-	-	-	-			
25 540-205 FURNITURE (LESS THAN 5K EA)	-	-	-	-	-			
25 540-206 JANITORIAL SUPPLIES	-	-	-	-	-			
25 540-214 UNIFORMS	-	-	-	-	-			
25 540-230 SAFETY EQUIPMENT	-	-	-	-	-			
25 540-330 BUILDING/STRUCTURAL MAINT.	-	-	-	-	-			
25 540-340 DECLARED EMERGENCY EVENTS	-	-	-	-	-			
25 540-430 TELEPHONE/SATELLITE PHONE	-	-	-	-	-			
25 540-451 MEDICAL COSTS/EXAMS	-	-	-	-	-			
25 540-452 TESTING & INSPECTIONS	-	-	-	-	-			
25 545-330 MAINTENACE	-	-	-	-	-			
25 580-484 ARPA-ADMIN SVCS-HULTGREEN	24,176.00	-	-	-	29,689.00			
25 580-485 ARPA-ENGINEERING-HULTGREEN	152,500.00	-	-	-	10,050.00			
25 580-486 ARPA-CONSTRUCTION-HULTGREEN	-	-	-	-	1,734,232.22			
25 599-999 PRIOR PERIOD ADJUSTMENT	-	-	-	-	-			
TOTAL EXPENDITURES	4,323,478.60	11,990.00	14,331.00	4,163,315.18				
REVENUE OVER/(UNDER) EXPENDITURES	(3,466,005.76)	-	(4,682.00)	(2,967,537.99)				

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
		FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
FUND 28 STREET MAINTENANCE FUND											
<u>REVENUE</u>											
28	4013		4B SALES TAXES	596,695.43	460,000.00	460,000.00	388,128.15			460,000	
28	4550		INTEREST INCOME	90,175.31	70,000.00	70,000.00	86,065.31			70,000	
TOTAL REVENUE				686,870.74	530,000.00	530,000.00	474,193.46		-	530,000	
<u>EXPENDITURES</u>											
28	511-217		STREET BASE-LIMESTONE, ROCK, ETC	40,206.05	800,000.00	800,000.00	260,351.74			800,000	
28	511-340		STREET REPAIR	-	200,000.00	200,000.00	2,570.97			200,000	
28	511-760		CAPITAL IMPROVEMENTS	-	-	-	-			-	
28	590-000		PRIOR PERIOD ADJUSTMENT	-	-	-	-			-	
TOTAL EXPENDITURES				40,206.05	1,000,000.00	1,000,000.00	262,922.71			1,000,000	
REVENUE OVER/ (UNDER) EXPENDITURES				646,664.69	(470,000.00)	(470,000.00)	211,270.75			(470,000)	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
	FUND 30 GF CAPITAL IMPROVEMENT FUND								
	<u>REVENUE</u>								
30	4540		-	-	-	-			
30	4550		500,189.25	-	-	410,009.67		500,000	
30	4590		-	-	-	-			
30	4910		96,799.00	-	-	-		5,066,670	
30	4950		7,290,000.00	-	-	-			
30	4951		-	200,000.00	200,000.00	-			
	TOTAL REVENUE							5,566,670	
	BEGINNING FUND BALANCE							8,892,739	
	TOTAL REVENUE	7,886,988.25		200,000.00	200,000.00	410,009.67		14,459,409	
	<u>EXPENDITURES</u>								
30	500-700		-	-	-	-			
30	500-7XX		-	-	-	-		100,000	
30	500-7XX		-	-	-	-		300,000	
30	500-7XX		-	-	-	-		250,000	
30	500-7XX		-	-	-	-		250,000	
30	500-7XX		-	-	-	-		500,000	
30	500-702		-	10,000.00	10,000.00	-		10,000	
30	500-730		-	-	-	-			
30	500-773		-	50,000.00	50,000.00	-		76,020	
30	500-774		-	50,000.00	50,000.00	-		66,867	
30	500-775		-	100,000.00	100,000.00	-		210,595	
30	500-778		-	25,000.00	25,000.00	-		25,000	
30	500-914		-	-	-	-			
30	500-951		-	-	-	-			
30	504-715		-	33,504.00	33,504.00	1,440.00		32,064	
30	506-715	3,818.34		27,346.00	27,346.00	-		27,346	
30	507-702		-	10,000.00	10,000.00	-		10,000	
30	508-730		-	-	-	-			
30	509-700		-	-	-	-			
30	509-720		-	-	-	-			
30	509-730		-	-	-	-			
30	509-735		-	-	-	-			
30	509-736		-	-	-	-			

CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	BUDGET FY2023-2024	AMENDED FY2023-2024	BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
30 510-700 PARKS CAPITAL IMPROVEMENTS	510,586.98		543,775.00	543,775.00		144,928.72		398,846	
30 510-765 CONSTRUCTION-WMAIN PKG LOT	-		400,000.00	400,000.00		-		400,000	
30 510-779 FAITH PARK CURRENT PROJECTS	-		339,500.00	339,500.00		-		339,500	
30 510-786 FAITH PARK GARDEN CENTER	-		500,000.00	500,000.00		-		500,000	
30 510-787 FAITH PARK WALKING TRAIL	-		200,000.00	200,000.00		-		200,000	
30 510-790 FAITH PARK LIFT STATION	142,750.00		-	-		-		-	
30 510-791 NO SIMMONS-LIGHTING/ELECTRICAL	-		412,500.00	412,500.00		-		412,500	
30 510-792 NO SIMMONS SKATE PARK	-		300,000.00	300,000.00		-		300,000	
30 510-793 NO SIMMONS SURFACING PLAYGRND	-		75,000.00	75,000.00		18,443.40		56,557	
30 510-794 NO SIMMONS PICNIC PAVILLION	-		50,000.00	50,000.00		-		50,000	
30 510-795 LIVE OAK LIGHTING/ELECTRICAL	-		385,000.00	385,000.00		-		385,000	
30 510-796 LIVE OAK SURFACING PLAYGRND	-		300,000.00	300,000.00		33,737.15		266,263	
30 511-330 BUILDING/STRUCTURAL MAINT.	-		-	-		-			
30 511-345 DRAINAGE MASTER PLAN	-		-	-		-			
30 511-695 ENGIN-STR MNT-LEE,MEDW,RDGWD	-		240,000.00	240,000.00		-		240,000	
30 511-696 CONST-STR MNT-LEE,MEDW,RDGWD	-		560,000.00	560,000.00		-		560,000	
30 511-700 STREETS CAPITAL IMPROVEMENTS	13,809.55		-	-		-			
30 511-701 ENGINEERING 12TH ST	12,811.68		-	-		-			
30 511-702 CONSTRUCTION 12TH ST	573,615.31		-	-		-			
30 511-703 ENGINEERING 4TH ST	216,310.59		-	-		45,770.30			
30 511-704 CONSTRUCTION 4TH ST	3,534,576.91		-	-		-			
30 511-705 ENGINEERING 6TH ST LIFT STATN	4,350.00		-	-		-			
30 511-707 ENGINEERING KENNY LANE	14,747.90		875,160.00	875,160.00		23,596.53		851,563	
30 511-708 CONSTRUCTION KENNY LANE	-		2,042,040.00	2,042,040.00		248,440.12		1,793,600	
30 511-710 HULTGREEN ADDTL FUNDS	-		1,000,000.00	1,000,000.00		-		1,000,000	
30 511-730 MOTOR VEHICLES	-		-	-		-			
30 511-735 EQUIPMENT	-		-	-		-			
30 511- EQUIPMENT STORAGE BUILDING	-		-	-		-		600,000	
30 511-760 MATCH-SAFE ROUTES TO SCHOOL	-		-	-		-		750,000	
30 511-780 STREETS BOND PROJECTS	1,060.00		-	-		-			
30 512-701 2021 COLLECTION STATION BOND	-		-	-		-			
30 512-730 MOTOR VEHICLES	-		-	-		-			
30 515-455 2021 ANIMAL SHELTER BOND	11,736.00		-	-		-			
30 515-700 CONST-ANIMAL CTRL FACILITY	-		1,600,000.00	1,600,000.00		966,563.85		-	
30 515-739 AC TRAILER ANIMAL(PRYR BUDGET)	-		45,000.00	45,000.00		59,730.00			
30 541-706 PROJ SERVER REFRESH	28,864.79		-	-		-			
30 541-708 SECURITY CAMERA UPDATE	31,048.97		-	-		-			
30 590-000 PRIOR PERIOD ADJUSTMENT	(6,281.04)		-	-		-			
TOTAL EXPENDITURES	5,093,805.98		10,173,825.00	10,173,825.00		1,542,650.07		10,961,721	
REVENUE OVER/ (UNDER) EXPENDITURES	2,793,182.27		(9,973,825.00)	(9,973,825.00)		(1,132,640.40)		3,497,688	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
FUND 32 GF VEHICLE&EQUIPMENT FUND									
<u>REVENUE</u>									
32	4907	TRANSFER FOR LIBRARY	-	2,000.00	2,000.00	1,502.00		37,000	
32	4908	TRANSFER FOR VOL FIRE DEPT	-	100,000.00	100,000.00	75,001.00		17,000	
32	4909	TRANSFER FOR POLICE DEPT	-	200,000.00	200,000.00	150,002.00		264,700	
32	4910	TRANSFER FOR PARKS & REC	-	80,000.00	80,000.00	60,002.00		90,000	
32	4911	TRANSFER FOR STREETS&DRAINAGE	-	1,750,000.00	1,750,000.00	1,312,501.00		1,200,000	
32	4912	TRANSFER FOR DEVELOPMENT SVCS	-	20,000.00	20,000.00	15,002.00		10,000	
32	4915	TRANSFER FOR ANIMAL CONTROL	-	40,000.00	40,000.00	30,001.00		45,000	
32	4917	TRANSFER FOR RECYCLING CNTR	-	10,000.00	10,000.00	7,501.00		60,000	
32	4918	TRANSFER FOR CODE COMPLIANCE	-	10,000.00	10,000.00	7,501.00		10,000	
32	4925	TRANSFER FOR FACILITIES MAINT	-	20,000.00	20,000.00	15,002.00		100,000	
32	4941	TRANSFER FOR INFORMATON TECH	-	10,000.00	10,000.00	7,501.00		25,000	
32	4980	TRANSFER FROM GENERAL FUND	342,355.00	27,313.00	27,313.00	-			
TOTAL REVENUE		342,355.00	2,269,313.00	2,269,313.00	1,681,516.00			1,858,700	
<u>EXPENDITURES</u>									
32	500-735	EQUIPMENT	-	25,000.00	25,000.00	-		25,000	
32	507-715	COMPUTER HARDWARE/SOFTWARE	-	29,000.00	29,000.00	-		29,000	
32	507-735	EQUIPMENT	-	-	-	-		37,000	
32	507-761	BUILDING IMPROVEMENTS	-	12,000.00	12,000.00	-		12,000	
32	508-735	EQUIPMENT	-	110,000.00	110,000.00	-		127,000	
32	508-761	BUILDING IMPROVEMENTS	-	15,000.00	15,000.00	-		15,000	
32	509-730	VEHICLE	-	307,313.00	307,313.00	-		557,013	
32	509-735	EQUIPMENT	-	-	-	-		15,000	
32	509-761	BUILDING IMPROVEMENTS	-	20,000.00	20,000.00	21,600.00		-	
32	510-735	EQUIPMENT=OVER \$5K	-	20,000.00	20,000.00	2,700.00		107,300	
32	511-730	VEHICLE	-	180,000.00	180,000.00	-		180,000	
32	511-735	EQUIPMENT	-	670,000.00	670,000.00	498,624.63		1,200,000	
32	512-730	VEHICLE	-	-	-	-		10,000	
32	515-730	VEHICLE	-	-	-	-		45,000	
32	515-735	EQUIPMENT	-	15,204.00	15,204.00	5,110.81		-	
32	517-705	CONSTRUCTION	-	20,000.00	20,000.00	-		80,000	
32	518-735	EQUIPMENT	-	-	-	-		10,000	
32	525-730	VEHICLE	-	75,000.00	75,000.00	-		155,000	
32	525-735	EQUIPMENT	-	-	-	-		20,000	
32	541-735	EQUIPMENT	-	-	-	-		25,000	
TOTAL EXPENDITURES		-	1,498,517.00	1,498,517.00	528,035.44			2,649,313	
REVENUE OVER/ (UNDER) EXPENDITURES		342,355.00	770,796.00	770,796.00	1,118,332.00			(790,613.00)	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
FUND 40 DEBT SERVICE									
<u>REVENUE</u>									
40	4008		-	-	-	-			
40	4010								
40	4010		2,371,483.86	4,173,120.00	4,173,120.00	4,229,635.01		4,549,380	
40	4011		18,639.57	13,000.00	13,000.00	(22,342.17)		13,000	
40	4012		18,525.27	15,000.00	15,000.00	20,316.70		15,000	
40	4015		-	-	-	-			
40	4550		126,999.15	50,000.00	50,000.00	71,589.14		50,000	
TOTAL REVENUE			2,535,647.85	4,251,120.00	4,251,120.00	4,299,198.68		4,627,380.00	
<u>EXPENDITURES</u>									
40	550-650		1,625,000.00	3,415,120.00	3,415,120.00	3,224,454.64		3,820,000	
40	550-655		529,180.99	854,530.00	854,530.00	403,487.84		804,580	
40	550-660		6,100.00	3,600.00	3,600.00	21,000.00		2,800	
40	550-995		-	-	-	-			
TOTAL EXPENDITURES			2,160,280.99	4,273,250.00	4,273,250.00	3,648,942.48		4,627,380	
REVENUE OVER/ (UNDER) EXPENDITURES			375,366.86	(22,130.00)	(22,130.00)	650,256.20		-	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
FUND 50 UTILITY FUND									
<u>REVENUE</u>									
50	4001	WATER SALES	2,693,476.25	3,264,890.00	3,264,890.00	2,631,338.39		3,754,630	
50	4002	SEWER SERVICES	1,781,159.29	2,492,550.00	2,492,550.00	2,025,262.11		2,500,600	
50	4003	WATER TAPS	14,466.25	15,000.00	15,000.00	6,370.00		10,000	
50	4004	SEWER TAPS	15,989.11	8,000.00	8,000.00	10,304.28		10,000	
50	4011	LEASE	-	1,200.00	1,200.00	-			
50	4021	WATER INCREASE-DEBT	-	-	-	-			
50	4501	PENALTY DELINQUENT FEES	94,761.00	100,000.00	100,000.00	76,086.11		100,000	
50	4502	RECONNECT FEES	13,840.00	15,000.00	15,000.00	11,790.00		15,000	
50	4504	TURN-ON/TURN-OFF FEE	165.00	200.00	200.00	210.00		200	
50	4505	CREDIT CARD FEES	29,826.52	28,000.00	28,000.00	20,390.48		28,000	
50	4511	TOWER LEASE - WIFI	4,200.00	4,200.00	4,200.00	10,500.00		12,600	
50	4550	INTEREST INCOME	252,956.00	150,000.00	150,000.00	237,290.94		175,000	
50	4570	IOB SEWER CONTRACT PMT	50,000.00	50,000.00	50,000.00	50,000.00		50,000	
50	4585	CASH OVER/SHORT	(35.00)	-	-	1.00			
50	4590	OTHER/MISCELLANEOUS REVENUE	5,619.30	2,000.00	2,000.00	3,356.50		2,000	
50	4940	TRANSFER FROM DEBT SERVICE	-	-	-	-			
TOTAL REVENUE		4,956,423.72	6,131,040.00	6,131,040.00	5,082,899.81			6,658,029.50	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
<u>EXPENDITURES</u>								
DEPT 500 NON-DEPARTMENTAL								
50 500-108 ACCRUED RETIREMENT	-	100,000.00	100,000.00	100,000.00	-		10,000	
50 500-130 RETIREE HEALTH INSURANCE	6,400.24	20,400.00	20,400.00	20,400.00	15,997.68		20,400	
50 500-431 INTERNET	1,811.54	16,500.00	16,500.00	16,500.00	1,593.45		2,000	
50 500-438 INSURANCE-Property/Liability	156,341.88	175,000.00	175,000.00	175,000.00	133,730.52		175,000	
50 500-471 HALO FLIGHT	410.00	400.00	400.00	400.00	-		400	
50 500-478 AUDIT	17,910.00	18,250.00	18,250.00	18,250.00	2,632.50		18,250	
50 500-484 CONSULTING - LITIGATION	-	20,000.00	20,000.00	20,000.00	-		20,000	
50 500-487 CONSULTANT-INVESTMENTS	2,000.00	4,000.00	4,000.00	4,000.00	-		4,000	
50 500-515 DUES AND MEMBERSHIPS	200.00	200.00	200.00	200.00	-		200	
50 500-655 BOND INTEREST	-	-	-	-	-			
50 500-660 BANK FEES/FISCAL AGENT FEES	-	-	-	-	3,000.00		3,000	
50 500-801 BAD DEBT EXPENSE	12,861.33	18,000.00	18,000.00	18,000.00	-		15,000	
50 500-975 DEPRECIATION	-	-	-	-	-			
50 500-990 TRANSFER TO GENERAL FUND	1,200,000.00	900,000.00	900,000.00	900,000.00	675,000.00		900,000	
50 500-996 TRANSFER TO FUND 56	-	3,200,000.00	3,200,000.00	3,200,000.00	2,400,002.00			
	1,397,934.99	4,472,750.00	4,472,750.00	4,472,750.00	3,231,956.15			

**CITY OF INGLESIDE
DEPARTMENT SUMMARY**

FUND #--NAME 50 UTILITY FUND
DEPT #--NAME 504 UTILITY BILLING

*****DEPARTMENT PURPOSE**

The Utility Business Office is responsible for the billing and collection of approximately 3,200 water, sewer, and garbage accounts each month; handles requests for connections, disconnections, transfer of services; and prepares monthly lists for disconnecting delinquent accounts. This department also answers customer inquiries concerning their accounts and handles all billing maintenance necessary to send accurate and timely bills to our customers among other duties.

The mission of the Utility Business Office is to provide excellent, friendly, and professional customer service to the citizens and customers of Ingleside while maintaining an accurate and efficient water billing system.

*****DEPARTMENT GOALS**

Implement Incode ERP 10 Utility Billing Software for all modules the end of fiscal year 2025.
Continue updating internal controls of the Utility Billing processes.

*****DEPARTMENT OBJECTIVES**

The objective of the Utility Billing Department is to maintain positive customer service experiences in addition to monitoring and maintaining accurate billing operations.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Number of Active Water Customers</u>	<u>3277</u>	<u>3302</u>	<u>3327</u>
<u>Number of Active Sewer Customers</u>	<u>3122</u>	<u>3145</u>	<u>3168</u>
<u>Total Water Sales</u>	<u>\$3,261,545</u>	<u>\$3,264,890</u>	<u>\$3,754,630</u>
<u>Total Sewer Sales</u>	<u>\$2,109,270</u>	<u>\$2,492,550</u>	<u>\$2,500,600</u>
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**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 504 UTILITY BILLING									
50	504-101	SALARIES & WAGES	142,554.17	153,560.00	153,560.00	102,686.35		160,230	
50	504-105	SALARIES-OVERTIME	494.69	1,000.00	1,000.00	918.66		1,000	
50	504-108	RETIREMENT	12,078.73	13,090.00	13,090.00	9,295.53		20,910	
50	504-109	LONGEVITY	2,256.00	2,360.00	2,360.00	2,352.00		2,356	
50	504-120	SOCIAL SECURITY TAXES	10,904.68	12,010.00	12,010.00	7,758.86		12,450	
50	504-125	UNEMPLOYMENT TAXES	27.00	1,470.00	1,470.00	351.00		1,470	
50	504-130	HEALTH INSURANCE	42,905.05	47,380.00	47,380.00	34,239.42		47,380	
50	504-131	DENTAL/VISION INSURANCE	3,085.36	3,940.00	3,940.00	2,528.91		3,940	
50	504-132	LIFE INSURANCE	464.50	480.00	480.00	352.98		480	
50	504-133	SHORT-LONG TERM INSURANCE	1,159.16	1,200.00	1,200.00	898.02		1,250	
50	504-135	WORKERS' COMPENSATION	304.33	600.00	600.00	-		630	
50	504-201	OFFICE SUPPLIES	2,238.40	2,800.00	2,800.00	1,466.81	4,500	4,500	
50	504-202	POSTAGE	18,147.67	25,000.00	25,000.00	15,888.06	28,000	28,000	
50	504-203	PUBLICATIONS	350.00	600.00	600.00	-	500	500	
50	504-204	PRINTING	6,342.45	6,000.00	6,000.00	4,155.50	6,000	6,000	
50	504-205	FURNITURE (LESS THAN 5K EA)	-	3,000.00	3,000.00	-	2,000	2,000	
50	504-214	UNIFORMS/WEARING APPAREL	-	-	-	-	-	300	
50	504-420	EQUIPMENT RENTALS	4,384.08	4,100.00	4,100.00	6,440.04	8,800	8,800	
50	504-430	TELEPHONE	1,594.50	1,300.00	1,300.00	1,270.48	1,300	1,300	
50	504-435	ELECTRIC UTILITIES	1,685.36	1,350.00	1,350.00	1,136.32	1,500	1,500	
50	504-482	SOFTWARE MAINT CONTRACT	-	17,100.00	17,100.00	24,084.90	27,000	27,000	
50	504-510	TRAINING & TRAVEL	2,512.04	3,000.00	3,000.00	-	3,000	3,000	
50	504-951	ALLOC TO CAPITAL REPLACEMENT	-	-	-	-	-	-	
		253,488.17	301,340.00	301,340.00	215,823.84	82,600.00	334,996.00	-	

CITY OF INGLESIDE DEPARTMENT SUMMARY

FUND #--NAME 50 UTILITY FUND
DEPT #--NAME 520 WATER

*****DEPARTMENT PURPOSE**

The City of Ingleside water department works to provide water service and Meter reading to the citizens of Ingleside. This department is also providing water quality checks, service connections and leak repairs.

*****DEPARTMENT GOALS**

The city of Ingleside water department works to provide a superior water quality to the citizens. This is done by maintaining Three elevated storage towers, two pump stations and two ground storage tanks.

*****DEPARTMENT OBJECTIVES**

The water department will continue to maintain an aging infrastructure, as well as maintaining the water to high quality standard. This department is planning on doing more infrastructure replacement to avoid having so many leaks.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Bacteriological samples pulled</u>	<u>100</u>	<u>100</u>	<u>100</u>
<u>Leaks repaired</u>	<u>120</u>	<u>120</u>	<u>120</u>
<u>Citizen Work Orders</u>	<u>600</u>	<u>600</u>	<u>600</u>
<u>Lines Flushed</u>	<u>360</u>	<u>360</u>	<u>360</u>
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**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 520 WATER								
50 520-101 SALARIES & WAGES	299,933.41		406,080.00	406,080.00	196,841.97		454,150	
50 520-105 SALARIES-OVERTIME	16,615.93		13,000.00	13,000.00	13,706.78		20,500	
50 520-108 RETIREMENT	27,109.02		35,980.00	35,980.00	20,741.98		62,250	
50 520-109 LONGEVITY	5,734.94		4,400.00	4,400.00	4,384.01		4,690	
50 520-120 SOCIAL SECURITY TAXES	25,270.70		33,000.00	33,000.00	16,319.43		37,070	
50 520-125 UNEMPLOYMENT TAXES	90.15		3,900.00	3,900.00	707.40		4,230	
50 520-130 HEALTH INSURANCE	62,106.82		109,370.00	109,370.00	49,313.14		118,620	
50 520-131 DENTAL/VISION INSURANCE	4,163.98		7,650.00	7,650.00	2,832.99		8,610	
50 520-132 LIFE INSURANCE	816.59		1,240.00	1,240.00	547.02		1,350	
50 520-133 SHORT-LONG TERM INSURANCE	2,207.62		2,810.00	2,810.00	1,532.86		3,260	
50 520-135 WORKERS' COMPENSATION	9,649.88		16,070.00	16,070.00	-		17,830	
50 520-190 OUTSIDE TEMP	62,557.34		-	-	71,312.05		-	
50 520-191 STIPEND-ON-CALL	4,400.00		7,800.00	7,800.00	3,800.00		5,200	
50 520-201 OFFICE SUPPLIES	1,125.50		2,500.00	2,500.00	497.51	2,500	2,500	
50 520-202 POSTAGE	3,014.82		2,000.00	2,000.00	32.37	2,000	2,000	
50 520-204 PRINTING	2,420.76		1,600.00	1,600.00	2,187.40	1,600	1,600	
50 520-205 FURNITURE (LESS THAN 5K EA)	283.28		1,500.00	1,500.00	-	1,500	1,500	
50 520-206 JANITORIAL SUPPLIES	-		800.00	800.00	-			
50 520-209 OPERATIONS SUPPLIES	-		200.00	200.00	-			
50 520-210 FOOD SUPPLIES	71.95		400.00	400.00	53.99	400	400	
50 520-211 MINOR TOOLS	5,458.85		5,000.00	5,000.00	2,714.58	5,000	5,000	
50 520-212 CHEMICAL & MEDICAL SUPPLIES	1,865.00		2,000.00	2,000.00	-	2,000	2,000	
50 520-214 UNIFORMS/WEARING APPAREL	5,151.42		5,000.00	5,000.00	3,185.41	5,000	5,000	
50 520-230 SAFETY EQUIPMENT	973.59		1,800.00	1,800.00	755.52	1,800	1,800	
50 520-235 EQUIPMENT (LESS THAN \$5K EACH)	-		-	-	-		20,000	
50 520-305 MOTOR VEHICLE MAINTENANCE	7,314.98		10,000.00	10,000.00	4,242.35	10,000	10,000	
50 520-310 MACHINERY MAINTENANCE	12,136.44		18,000.00	18,000.00	9,444.13	18,000	18,000	
50 520-330 BUILDING/STRUCTURAL MAINT.	1,582.23		14,000.00	14,000.00	881.28	14,000	14,000	
50 520-335 EQUIPMENT MAINTENANCE	420.71		8,000.00	8,000.00	580.99	8,000	8,000	
50 520-340 METER MAINTENANCE	25,005.58		15,000.00	15,000.00	22,580.34	15,000	10,000	
50 520-341 STREET REPAIRS	-		10,000.00	10,000.00	109.83	10,000	10,000	
50 520-342 LINE REPLACEMENT	9,370.48		45,000.00	45,000.00	34,610.74	45,000	60,000	
50 520-345 WATER MAINTENANCE	16,036.75		31,000.00	31,000.00	13,120.61	31,000	31,000	
50 520-350 FIRE HYDRANTS	-		10,000.00	10,000.00	7,138.42	10,000	22,000	
50 520-3XX TRENCH FILL MAINTENANCE	-		-	-	-	10,000	10,000	
50 520-385 SCADA	3,000.00		3,600.00	3,600.00	2,250.00	3,600	3,600	
50 520-405 ADVERTISING	-		300.00	300.00	-	300	300	
50 520-411 GASOLINE	19,582.93		30,000.00	30,000.00	9,960.48	30,000	30,000	
50 520-412 WATER FOR SALE	1,226,619.28	1,400,000.00		1,400,000.00	937,256.32	1,400,000	1,400,000	
50 520-420 EQUIPMENT RENTALS	3,837.67	6,000.00		6,000.00	6,030.30	6,000	6,000	
50 520-430 TELEPHONE/UTILITIES	2,075.15	1,800.00		1,800.00	1,423.39	1,800	1,800	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
50	520-431		-	-	-	-			
50	520-435		75,265.88	96,000.00	96,000.00	52,964.47	96,000	96,000	
50	520-445		10,600.00	500.00	500.00	-	500	20,000	
50	520-452		24,992.78	40,000.00	40,000.00	10,018.00	40,000	40,000	
50	520-476		13,228.75	15,000.00	15,000.00	8,388.04	15,000	15,000	
50	520-477		-	1,500.00	1,500.00	-	1,500	1,500	
50	520-478		-	2,500.00	2,500.00	-	2,500	2,500	
50	520-482		3,995.76	5,000.00	5,000.00	326.75	5,000	5,000	
50	520-492		-	9,000.00	9,000.00	8,730.90	9,000	9,000	
50	520-495		11,957.56	2,000.00	2,000.00	715.00	2,000	2,000	
50	520-510		5,099.00	3,900.00	3,900.00	2,732.84	3,900	3,900	
50	520-515		456.00	2,500.00	2,500.00	1,019.69	2,500	2,500	
50	520-951		5,880.00	-	-	-	75,000	75,000	
50	520-952		54,380.00	-	-	-	80,000	80,000	
			2,073,859.48	2,444,700.00	2,444,700.00	1,525,991.28	1,967,400.00	2,766,660.00	-

**CITY OF INGLESIDE
BUDGET FORM NO. 2
DEPARTMENT REQUESTED BUDGET
REQUEST SUMMARY
***REQUIRED INFORMATION**

FUND #--NAME 50 UTILITY FUND
DEPT #--NAME 521 WASTEWATER

*****DEPARTMENT PURPOSE**

The Wastewater Department is responsible for the collection, transport, and treatment of all the domestice wastewater generated by the citizens of Ingleside.

*****DEPARTMENT GOALS**

The City of Ingleside operate and maintain 18 lift stations that collect and transport the city's wastewater and delivers it to the wastewater treatment plant for proper treatment and disposal.

*****DEPARTMENT OBJECTIVES**

The Wastewater Department works to provide a clean and safe sewage disposal for the city to assure that the water exiting the plant is of the highest quality.

*****DEPARTMENT PERFORMANCE MEASUREMENTS**

List:	Actual <u>FY 22-23</u>	Actual/Estimate <u>FY 23-24</u>	Estimated <u>FY 24-25</u>
<u>Gallons treated average MGD</u>	<u>9.6</u>	<u>10</u>	<u>10</u>
<u>Samples collected for analysis</u>	<u>416</u>	<u>416</u>	<u>416</u>
<u>Lift Station and plant checks</u>	<u>365</u>	<u>365</u>	<u>365</u>
<u>Call Outs</u>	<u>150</u>	<u>150</u>	<u>150</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
DEPT 521 WASTEWATER								
50 521-101	SALARIES & WAGES	288,927.58	424,700.00	424,700.00	191,715.10		367,270	
50 521-105	SALARIES-OVERTIME	13,024.59	10,000.00	10,000.00	12,177.27		14,000	
50 521-108	RETIREMENT	25,950.07	36,730.00	36,730.00	17,293.69		49,490	
50 521-109	LONGEVITY	5,598.52	330.00	330.00	316.00		560	
50 521-120	SOCIAL SECURITY TAXES	24,052.75	33,680.00	33,680.00	15,746.26		29,610	
50 521-125	UNEMPLOYMENT TAXES	47.06	4,390.00	4,390.00	585.01		3,900	
50 521-130	HEALTH INSURANCE	55,095.98	115,170.00	115,170.00	45,051.80		93,150	
50 521-131	DENTAL/VISION INSURANCE	3,508.05	8,210.00	8,210.00	2,740.75		6,120	
50 521-132	LIFE INSURANCE	696.73	1,390.00	1,390.00	586.98		1,120	
50 521-133	SHORT-LONG TERM INSURANCE	2,211.23	2,950.00	2,950.00	1,561.95		2,660	
50 521-135	WORKERS' COMPENSATION	5,072.92	16,420.00	16,420.00	-		14,560	
50 521-141	CELL PHONE ALLOWANCE	180.75	-	-	-			
50 521-190	OUTSIDE TEMP	17,678.70	-	-	33,866.27			
50 521-191	STIPEND-ON-CALL	5,500.00	5,200.00	5,200.00	3,700.00		5,200	
50 521-201	OFFICE SUPPLIES	402.77	1,000.00	1,000.00	223.23	1,000	1,000	
50 521-202	POSTAGE	-	100.00	100.00	-	100	100	
50 521-204	PRINTING	40.04	150.00	150.00	-	150	150	
50 521-205	FURNITURE (LESS THAN 5K EA)	-	2,000.00	2,000.00	-	2,000	2,000	
50 521-206	JANITORIAL SUPPLIES	-	700.00	700.00	-	-		
50 521-210	FOOD SUPPLIES	-	200.00	200.00	20.11	200	200	
50 521-211	MINOR TOOLS	1,339.09	500.00	500.00	1,236.26	1,500	1,500	
50 521-212	CHEMICAL & MEDICAL SUPPLIES	50,190.23	45,000.00	45,000.00	38,469.62	64,500	64,500	
50 521-214	UNIFORMS/WEARING APPAREL	4,554.60	5,000.00	5,000.00	4,334.15	5,500	5,500	
50 521-215	MOTOR VEHICLE SUPPLIES	-	1,500.00	1,500.00	-	-		
50 521-216	EDUCATIONAL SUPPLIES	-	500.00	500.00	-	500	500	
50 521-230	SAFETY EQUIPMENT	1,271.86	3,000.00	3,000.00	1,858.91	3,000	3,000	
50 521-235	EQUIPMENT (LESS THAN \$5K)	-	-	-	-	-	10,000	
50 521-305	MOTOR VEHICLE MAINTENANCE	6,586.54	6,000.00	6,000.00	2,075.73	6,000	6,000	
50 521-310	MACHINERY MAINTENANCE	24,470.91	5,000.00	5,000.00	8,089.92	5,000	5,000	
50 521-315	RADIO EQUIPMENT MAINTENANCE	-	1,000.00	1,000.00	-	1,000	1,000	
50 521-330	BUILDING/STRUCTURAL MAINT.	477.92	5,000.00	5,000.00	2,609.98	5,000	5,000	
50 521-335	EQUIPMENT MAINTENANCE	-	2,000.00	2,000.00	1,184.77	2,000	2,000	
50 521-341	STREET REPAIRS	-	10,000.00	10,000.00	5.99	10,000	10,000	
50 521-342	LINE REPLACEMENT	844.64	37,000.00	37,000.00	781.19	37,000	37,000	
50 521-345	SEWER MAINTENANCE	55,273.41	80,000.00	80,000.00	58,815.94	80,000	80,000	
50 521-350	MAINTENANCE AGREEMENTS	-	3,000.00	3,000.00	-	3,000	3,000	
50 521-360	SMALL TOOLS	4,043.01	5,000.00	5,000.00	573.23	5,000	5,000	
50 521-380	TREATMENT PLANT	13,508.98	37,000.00	37,000.00	2,944.62	37,000	37,000	
50 521-382	PUMPS	9,364.35	60,000.00	60,000.00	19,946.99	60,000	60,000	
50 521-3XX	TRENCH FILL MAINTENANCE	-	-	-	-	10,000	10,000	
50 521-385	SCADA SYSTEM	349.99	2,000.00	2,000.00	-	2,000	2,000	
50 521-405	ADVERTISING	910.00	-	-	-			
50 521-411	GASOLINE	18,053.64	10,000.00	10,000.00	9,591.30	10,000	25,000	
50 521-420	EQUIPMENT RENTALS	1,831.23	1,500.00	1,500.00	825.30	1,500	1,500	
50 521-430	TELEPHONE	2,335.10	1,500.00	1,500.00	1,781.22	1,500	2,500	
50 521-431	INTERNET	-	-	-	-			
50 521-435	ELECTRIC UTILITIES	153,994.97	150,000.00	150,000.00	108,772.81	150,000	150,000	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

			UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
			FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT REQUESTED	DEPARTMENT REQUESTED	
50	521-445	CONTRACT LABOR	-		7,000.00		7,000.00		-	7,000	7,000	
50	521-451	MEDICAL EXAMS	-		200.00		200.00		-	-		
50	521-452	TESTING & INSPECTIONS	35,788.13		22,000.00		22,000.00		16,745.00	22,000	40,000	
50	521-473	RECYCLING-SLUDGE	14,475.00		25,000.00		25,000.00		14,990.70	25,000	30,000	
50	521-476	CONTRACT ENGINEER	20,122.70		1,000.00		1,000.00		10,298.03	1,000	20,000	
50	521-477	SURVEY	-		1,500.00		1,500.00		-	1,500	1,500	
50	521-478	EASEMENTS	634.00		2,500.00		2,500.00		-	2,500	2,500	
50	521-482	SOFTWARE MAINT CONTRACT	3,260.76		1,500.00		1,500.00		326.75	1,500	1,500	
50	521-491	SEP/EPA VIOLATION	-		90,000.00		90,000.00		92,000.00	90,000	-	
50	521-492	STATE FEES-TCEQ ONLY	-		10,000.00		10,000.00		-	10,000	10,000	
50	521-510	TRAINING & TRAVEL	3,527.39		5,000.00		5,000.00		2,487.32	5,000	5,000	
50	521-515	DUES & MEMBERSHIPS	122.00		1,500.00		1,500.00		524.69	1,500	1,500	
50	521-951	TRANSFER FD51-CAPITAL IMPROVE.	790.00		200,000.00		200,000.00		150,002.00	-	-	
50	521-952	TRANSFER TO FD52 VEH/EQUIP	72,140.00		-		-		-	120,000	125,000	
50	590-000	PRIOR PERIOD ADJUSTMENT	(4,073.75)		-		-		-	-	-	
			944,174.44		1,502,020.00		1,502,020.00		876,856.84	791,450.00	1,362,090	-
TOTAL EXPENDITURES			4,669,457.08		8,720,810.00		8,720,810.00		5,850,628.11		4,463,746	
REVENUE OVER/ (UNDER) EXPENDITURES			286,966.64		(2,589,770.00)		(2,589,770.00)		(767,728.30)		2,194,284	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
FUND 50 UF CAPITAL IMPROVEMENT FUND									
<u>REVENUE</u>									
51	4550	INTEREST	97,881.55	-	-	94,829.25		110,000	
51	4910	TRANSFERS FROM GF	-	-	-	-			
51	4950	TRANSFER FROM UF-CAP IMPROVE.	7,306.00	200,000.00	200,000.00	150,002.00		75,000	
51	4951	TRANSFER FROM FUND 25	1,900,000.00	-	-	-			
TOTAL REVENUE		2,005,187.55	200,000.00	200,000.00	200,000.00	244,831.25		185,000	
<u>EXPENDITURES</u>									
51	500-731	UTILITY REPLACE C&D 1ST & 2ND	145,817.61	-	-	-			
51	500-732	UTILITY REPL B&C 6&7	263,477.17	-	-	-			
51	500-733	12TH STREET UTILITIES	245,835.14	-	-	-			
51	500-734	4TH STREET UTILITIES	1,515,223.66	-	-	-			
51	504-715	UB INCODE 10	-	28,140.00	28,140.00	-		28,140	
51	520-7xx							75,000	
51	520-725	METER REPLACEMENT PGM	1,263,260.50	1,900,000.00	1,900,000.00	640,052.08			
51	521-475	ENGINEERING	367,331.60	-	-	-			
51	521-476	ENGINEERING FEES	1,045,679.00	-	-	20,500.00			
51	521-700	WASTE WATER	-	-	-	-			
51	521-790	WW TP UPGRADE-TWDB	2,050.00	-	-	-			
51	521-999	PRIOR PERIOD ADJUSTMENT	-	-	-	-			
TOTAL EXPENDITURES		4,848,674.68	1,928,140.00	1,928,140.00	1,928,140.00	660,552.08			
REVENUE OVER/ (UNDER) EXPENDITURES		(2,843,487.13)	(1,728,140.00)	(1,728,140.00)	(1,728,140.00)	(415,720.83)		185,000.00	

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

		UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
		FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT	DEPARTMENT	
									REQUESTED	REQUESTED	
FUND 52 UF VEHICLE&EQUIPMENT FUND											
<u>REVENUE</u>											
52	4950	TRANSFER FROM UTILITY FUND	126,520.00	-	-	-	-	-		205,000	
		TOTAL REVENUE	126,520.00	-	-	-	-	-		205,000	
<u>EXPENDITURES</u>											
52	500-735	EQUIPMENT	-	25,000.00	-	-	-	-		25,000	
52	520-730	VEHICLE	-	50,000.00	-	-	-	-		130,000	
52	520-735	EQUIPMENT	-	130,000.00	-	-	-	-		130,000	
52	520-735	EQUIPMENT	-	130,000.00	-	-	-	-		255,000	
52	521-705	CONSTRUCTION	-	80,000.00	-	-	-	-		80,000	
		TOTAL EXPENDITURES	-	415,000.00	-	-	-	-		620,000	
		REVENUE OVER/ (UNDER) EXPENDITURES	126,520.00	(415,000.00)	-	-	-	-		(415,000)	

CITY OF INGLESIDE

FY 2024-2025 BUDGET WORKSHEETFUND 54 UTILITY IMPACT FEES FUND

REVENUE

	4470	IMPACT FEES WATER	12,917.62	-	-	4,685.00		10,000	
54	4475	IMPACT FEES WASTEWATER	23,495.58	-	-	12,258.56		21,000	
54	4550	INTEREST INCOME	70,987.79	-	-	64,247.69		75,000	
		TOTAL REVENUE	107,400.99	-	-	81,191.25		106,000	
		<u>EXPENDITURES</u>							
54	500-476	CONTRACT ENGINEER	-	-	-	-			
54	500-941	ACHIEVEMENT BLVD W/WW	-	-	-	-			
		TOTAL EXPENDITURES	-	-	-	-			
		REVENUE OVER/ (UNDER) EXPENDITURES	107,400.99	-	-	81,191.25			

EXPENDITURES

54	500-476	CONTRACT ENGINEER	-	-	-	-			
54	500-941	ACHIEVEMENT BLVD W/WW	-	-	-	-			
		TOTAL EXPENDITURES	-	-	-	-			
		REVENUE OVER/ (UNDER) EXPENDITURES	107,400.99	-	-	81,191.25			

REVENUE OVER/ (UNDER) EXPENDITURES

CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

						ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
		UNAUDITED FY2022-2023	ACTUAL FY2023-2024	BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24		
FUND 56 WW TREATMENT - TWDB FUND								
<u>REVENUE</u>								
56	4606		-	19,205,000.00	19,205,000.00	-		
56	4950		-	3,200,000.00	3,200,000.00	2,400,002.00		
TOTAL REVENUE			-	22,405,000.00	22,405,000.00	2,400,002.00		
<u>EXPENDITURES</u>								
56	521-478		-	101,250.00	101,250.00	-		
56	521-705		-	4,700,000.00	4,700,000.00	-		
TOTAL EXPENDITURES			-	4,801,250.00	4,801,250.00	-		
REVENUE OVER/ (UNDER) EXPENDITURES			-	17,603,750.00	17,603,750.00	2,400,002.00		

CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET

		UNAUDITED	ACTUAL	ADOPTED	BUDGET	AMENDED	BUDGET	ACTUAL	ORIGINAL	REVISED	
		FY2022-2023		FY2023-2024		FY2023-2024		10/23-6/24	DEPARTMENT	DEPARTMENT	
									REQUESTED	REQUESTED	
FUND 60 POLICE FORFEITURE FUND											
<u>REVENUE</u>											
60	4550		-		-		-	-			
60	4595		-		-		-	-			
TOTAL REVENUE			-		-		-	-			
<u>EXPENDITURES</u>											
60	509-601		-		-		-	6,684.00			
TOTAL EXPENDITURES			-		-		-	6,684.00			
REVENUE OVER/ (UNDER) EXPENDITURES			-		-		-	(6,684.00)			

**CITY OF INGLESIDE
FY 2024-2025 BUDGET WORKSHEET**

	UNAUDITED FY2022-2023	ACTUAL FY2023-2024	ADOPTED BUDGET FY2023-2024	AMENDED BUDGET FY2023-2024	ACTUAL 10/23-6/24	ORIGINAL DEPARTMENT REQUESTED	REVISED DEPARTMENT REQUESTED	
GRAND TOTAL REVENUE	38,749,000.03	55,010,318.00	55,007,777.00	55,007,777.00	34,762,395.82	-	45,919,509	-
GRAND TOTAL EXPENDITURES	33,002,963.61	51,432,007.00	51,191,928.00	51,191,928.00	28,459,587.65	12,915,733	49,072,314	-
REVENUE (OVER)/UNDER EXPENDITURES	5,746,036.42	3,578,311.00	3,815,849.00	3,815,849.00	6,302,808.17	(12,915,733)	(3,152,806)	-