

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
AGENDA
JULY 23, 2024
6:30 PM**

Notice is hereby given that the Ingleside City Council will hold a Regular City Council Meeting on July 23, 2024, at 6:30 PM. The Meeting will be held in person at City Hall, 2671 San Angelo Street, Ingleside, Texas. Members of the public can view the meeting via live stream at <https://inglesidetx.gov/>.

With respect to any subject matter set forth below, the City Council may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.

5. Citizen Comments and Reports.

Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

6. Staff Comments and Reports.

The Council may discuss any subject which is specifically listed under this item.

- a. Council Comments and Reports.
- b. Announcements of Community Interest and/or upcoming events.
- c. City of Ingleside expenditures paid over \$3,000.00 for the period of June 2024.
- d. City of Ingleside monthly financial report as of June 2024.
- e. Pool Shade Structures Installation.
- f. School Zones, Traffic Patterns, Crosswalks, etc.
- g. Sport Organizations input.
- h. Report on request of Council for the Ingleside Development Corporation to consider

broadcasting meetings via city live-streaming.

- i. Report on Retail Recruitment.

Presentations

7. A Memorial Tribute to Ingleside Volunteer Fire Department Firefighter Abel Aguirre.
8. Presentation by Ingleside Garden Club.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

9. Deliberate and take appropriate action on second and final reading of an Ordinance amending the Fiscal & Budgetary Policy for the City of Ingleside, Texas.
10. Deliberate and take appropriate action on second and final reading of an Ordinance to amending the Procurement Policy and Procedures for the City of Ingleside.
11. Deliberate and take appropriate action on the Regular Meeting Minutes of July 09, 2024.
12. Deliberate and take appropriate action on Order No. 2024-05 on the renewal of the Mayoral Declaration of Local Disaster Order Proclaimed by Mayor Adame in accordance with the Texas Government Code §418.108, as amended for the period July 24, 2024 through August 13, 2024.
13. Deliberate and take appropriate action on changing the October 8, 2024 City Council Meeting to October 7, 2024.
14. Deliberate and take appropriate action to authorize the Mayor to sign an Agreement to Terminate Financial Assistance Award for Convenience for EDA Grant No. 08-79-05254.

Public Hearing

The City Council shall call a public hearing on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

Regular Agenda

15. Discuss and take appropriate action on the acceptance of the City of Ingleside Annual Financial Report for the Year Ended September 30, 2023.
16. Deliberate and take appropriate action on the first and only reading of an Ordinance amending the fiscal year 2023-2024 budget for the City of Ingleside, Texas, for the General Fund, the General Fund Capital Improvement Fund and the General Fund Vehicle/Equipment Fund, for various department operating and capital budget adjustments.
17. Deliberate and take appropriate action on first reading of an Ordinance conditionally

approving amendments to the Cape Bay Planned Unit Development Agreement adopted in Ordinance No. 2020-01 and further providing for effective date, reading, severance, and publication.

18. Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, appointing a member to the Ingleside Development Corporation (4-B) Board of Directors.
19. Deliberate and take appropriate action on a Resolution by the City Council of the City of Ingleside, Texas, authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; Complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and Providing an effective date.
20. Deliberate and Take Appropriate Action for Council to authorize staff to advertise for Request for Qualifications (RFQ) for the Cove Park Renovations.
21. Deliberate and Take Appropriate Action for Council to authorize staff to advertise Request for Qualifications (RFQ) for Public Financial Services.
22. Discuss and take appropriate action on an update on Project YaREN.

Executive Session

23. Closed Session
City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:
 - A. Section 551.087 Deliberation Regarding Economic Development Negotiations – Update on ongoing industry and retail negotiations
 - B. Section 551.071 Consultation with Attorney - To seek or receive legal advice regarding pending litigation
24. Open Session
City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.
 - A. Section 551.087 Deliberation Regarding Economic Development Negotiations – Update on ongoing industry and retail negotiations
 - B. Section 551.071 Consultation with Attorney - To seek or receive legal advice regarding pending litigation

Closing Agenda

25. Items to consider for placement on future agendas.
26. Adjourn.

Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

With respect to any subject matter listed on this agenda, the City Council may meet in Closed Executive Session, if and to the extent allowed by Chapter 551 of the Texas Government Code, including, but not limited to, any of the following sections of Chapter 551: Section 551.071 Consultations with Attorney, Section 551.072 Deliberation about Real Property, Section 551.073 Deliberation regarding Prospective Gift, Section 551.074 Personnel Matters, Section 551.087 Deliberation regarding Economic Development Negotiations, and Section 551.089 Deliberation regarding Security Devices Or Security Audits.

Certification

I, Ruby Beaven, certify that the above notice of this Regular Meeting of the City Council was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on July 20, 2024 by 11:30 a.m.



Ruby Beaven, City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____

Time: _____

By: _____

City Secretary's Office
City of Ingleside, Texas

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 6.a

Council Comments and Reports.

SUBMITTED BY:

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 6.b

Announcements of Community Interest and/or upcoming events.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

- A. Volunteers Needed for Boards & Commissions
 - B. Local Vendors Market July 27
 - C. Back to School Bash August 05
 - D. Back to School Pool Bash August 10
 - E. Toddler Time August 22
 - F. Ingleside Newsletter Vol. 3 July - September
-

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Informational Purposes Only.

ATTACHMENTS:

1. 2024, 07-23 Community Events v2



Volunteers Needed!

Looking for an opportunity to serve your community?

You can find additional information like qualifications, duties, terms and an application at

<http://inglesidetx.gov/297/Boards-Commissions>.

Please email your completed application and/or questions to the City Secretary at citysecretary@inglesidetx.gov.





LOCAL VENDORS MARKET

ARTS * CRAFTS * LOCAL FOOD



**N.O. SIMMONS PARK
BASKETBALL PAVILION**

2867 AVE J
INGLESIDE, TX 78362

**UP TO 30
VENDORS**

**JULY 27TH
9AM-12PM**

SAVE THE DATE

BACK TO SCHOOL

BASH!



When: August 5th
Time: 5pm-7pm



Where: Ingleside HS Cafeteria

Ingleside Parks and Recreation

BACK TO SCHOOL POOL BASH

FREE

FEATURING:

*The Little
Mermaid*

*August 10, 2024
8:00pm - 11:00pm*

*Charles H. Doherty Swimming Pool
2746 Mustang Dr. Ingleside, TX*

CITY OF INGLESIDE
PARKS AND RECREATION

A collection of colorful stars and exclamation marks in teal, pink, yellow, and blue, scattered around the top of the page.

TODDLER

A collection of colorful stars and exclamation marks in purple, red, teal, and orange, scattered around the middle of the page.

TIME

AUGUST 22

9:00 AM – 11:00 AM

A collection of colorful stars in orange, red, pink, and purple, scattered around the bottom of the page.

HUMBLE YOUTH CENTER
2821 MAIN ST. INGLESIDE, TX

OPEN TO AGES 5 YEARS AND UNDER ONLY

City of Ingleside

NEWSLETTER

Vol. 3
July-September



City Manager Brenton B. Lewis

Employee Spotlight

OFFICER JARROD BOUDREAU

Jarrold has been with the city for almost 3 years. He worked in Code Compliance for 2 years and now he is a Police Officer.

He enjoys educating his community about the law and how the ordinances work within the city.

On Jarrold's spare time, he loves to play boardgames with his family who also motivate him to be the best officer he can be.

He also loves to go fishing, hunting and play video games, "Fall Out: New Vegas" being his favorite!



CITY DEPARTMENTS

Development Services/Building Inspections

& Permits/Code Compliance

Gene Delauro, Interim—361-776-3815

City Hall - 361-776-2517

Administrative Services/City Secretary

Ruby Beaven—Option 9

Finance Caron S. Vela—Option 5

Human Resources

Leticia Mejia—Option 3

Utility Billing Isabel Valdez—Option 1

Economic Development

Jodi Carr—361-776-3815

Fire Department

Chief Thomas Miller—361-776-7422

Infrastructure Services/Public Works/

Parks & Recreation

Gary Paredes—361-776-3815

Parks-361-776-3438

Municipal Court

Judge Valarie Glover—361-775-1188

Police Department/Animal Control

Assistant Chief Molina—361-776-2531

Public Library

Belinda Casanova—361-776-5355

OTHER IMPORTANT NUMBERS

After Hours

Water & Sewer 361-776-2531

Emergency Numbers

*Fire * Police*

*Emergency Medical Services— 9-1-1

Ingleside Chamber of Commerce

Barbara Gregg—361-776-2906

Ingleside ISD

Scot Kilgore—361-776-7631 ext. 5

Residential Brush and Bulk Collection

As a reminder, Republic Services, the City's garbage contractor, is now collecting both brush and bulk items together on a quarterly basis for residential customers. Set out day for the next scheduled pickup is July 14th for Zones 1 & 2 and July 21st for Zones 3 & 4. All yard waste (tree trimmings, branches, palms) and bulky items must be placed at curbside up to seven (7) days prior, but no later than 7 am on the first day of pick-up by zone or you may be in violation of the City's ordinance. To find out what zone you are in or to get more information, please call the Utility Billing Office at (361) 776-2517, Option 1.



Volunteers Needed!

Looking for an opportunity to serve your community?

You can find additional information like qualifications, duties, terms and an application at

<http://inglesidetx.gov/297/Boards-Commissions>.

Please email your completed application and/or questions to the City Secretary at citysecretary@inglesidetx.gov.

Ingleside Public Library



Hours

Monday: 8:30 am - 7:00 pm
Tuesday: 8:30 am - 7:00 pm
Wednesday: 8:30 am - 6:00 pm
Thursday: 8:30 am - 6:00 pm
Friday: 8:30 am - 5:00 pm
Saturday: 9:00 am - 2:00 pm
Sunday: Closed

Address

P.O. Drawer 400
2775 Waco Street,
Ingleside, TX 78362

Phone: 361-776-5355

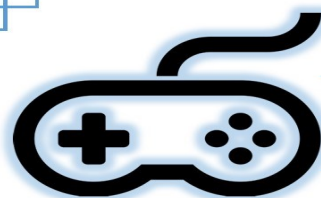
Fax: 361-776-2264

E-Mail:

bcasanova@inglesidetx.gov

Facebook:

<https://www.facebook.com/profile.php?id=100092487457855>



Ingleside Public Library

Game Day!

The Ingleside Public Library welcomes you to come by on Fridays from 2:30-4:30 pm to play videogames! We will have PlayStation 4, Nintendo Wii, and Switch with an assortment of games and controllers.

We also have board games and puzzles available to use. You can bring your own card decks: Pokémon, Yugioh, Magic or play DnD.



Come Join Us!

FREE

ONCE UPON A STORYTIME
-WITH BALLOONS
PRESENTS



PECOS BILL

WE'LL HAVE A RIPSNORTIN' TIME
LEARNIN' ABOUT ONE OF THE GREAT
TALL TALES OF AMERICA

**INGLESIDE PUBLIC LIBRARY
SUMMER READING PROGRAM
ENTERTAINMENT**

**Tuesday July 9th, 2024
HUMBLE YOUTH CENTER**

2821 Main St, Ingleside, TX 78362

2:00 pm



YIPPEE-YI-YO-KIYAY!



© CSLP



Ingleside Parks and Recreation **WHAT'S THE SCOOP?**

**JULY
13**

SUMMER MOVIE SERIES FT. WONKA

Bring your own pool and blankets and come and relax while enjoying the screening of "Wonka" at N.O. Simmons Park at sundown.

**AUG
10**

BACK TO SCHOOL BASH

Come and join us at the Charles H. Doherty Swimming Pool for one last hurrah before the school year kicks off!

**AUG
22**

TODDLER TIME

We are excited to announce the return of Toddler Time this year! Come and socialize with other adults while your toddler enjoys some playtime. Toddler time is open to children aged 5 and under.

NOT YOUR MOTHERS BOOK CLUB

Are you a book lover? Are you interested in socializing with other adults while engaging in lively discussions? Come and join us at the Humble Youth Station every other Tuesday at 6 PM for our latest book club meeting.

**STAY UPDATED BY FOLLOWING US ON FACEBOOK
@INGLESIDEPARKSANDREC**

Human Resources

NOW HIRING



**PATROL OFFICER
SCHOOL RESOURCES OFFICER
WARRANT OFFICER
TELECOMMUNICATIONS OFFICER
ANIMAL CONTROL OFFICER
EQUIPMENT OPERATOR I
MECHANIC
STREETS/FACILITIES LABORER
WASTEWATER LABORER
WATER LABORER
SEASONAL PART-TIME LIFEGUARD
IT COORDINATOR
ASSOCIATE PLANNER
VOLUNTEER APPRENTICE MEMBER (FIRE DEPT.)**

**CHECK OUR CITY WEBSITE FOR
MORE DETAILS!**

WWW.INGLESIDETX.GOV

City Council Members

Oscar Adame, Mayor

Tracy Long, Mayor Pro Tem

Julio Salinas, Place 1

David Pruitt, Place 2

Stewart Wilson, Place 3

Steve Diehl, Place 5

John Salinas, Place 6



The Council meets every 2nd and 4th of the month at 6:30 p.m.

Located at the City Hall 2671 San Angelo St., Ingleside TX, 78362

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 6.c

City of Ingleside expenditures paid over \$3,000.00 for the period of June 2024.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Purchases are in compliance with the Procurement Policy and Procedures. Purchase orders have been approved by the appropriate officials.

FISCAL ANALYSIS:

City of Ingleside expenditures paid over \$3,000.00 from 06/01/2024-06/30/2024
Total A/P Check Amount: \$1,784,198.20

RECOMMENDATION:

Information only.

ATTACHMENTS:

1. 2024-07-23 OVER 3K REPORT 06012024-06302024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00159	I-PINGLES02406	TML INTERGOVERNMENT TML HEALTH INSURANCE JUNE 24	D	6/01/2024	112,248.14		000531	112,248.14
00011	I-TMRS MAY 24	TEXAS MUNICIPAL RETIREMENT SYS TMRS MAY 24 EMPLOYER	V	6/12/2024	54,416.68		000532	
	I-TMRS MAY 24-2	TMRS MAY 24 EMPLOYEE	V	6/12/2024	32,624.05		000532	87,040.73
00011	B-CHECK	TEXAS MUNICIPAL RETIREMENT SYS TEXAS MUNICIPAL RETIREMEVOIDED	V	6/12/2024			000532	87,040.73CR
00010	I-T1 202406135352	IRS FIT W/H	D	6/14/2024	16,677.57		000533	
	I-T3 202406135352	FICA W/H	D	6/14/2024	26,863.16		000533	
	I-T4 202406135352	MEDICARE W/H	D	6/14/2024	6,282.56		000533	49,823.29
00325	I-20240529 0744	CARD SERVICE CENTER MISC CARD CHARGES MAY24	D	6/18/2024	18,973.51		000536	18,973.51
00011	I-TMRS MAY 2024	TEXAS MUNICIPAL RETIREMENT SYS TMRS MAY 24 EMPLOYER EXP	D	6/12/2024	54,416.68		000537	
	I-TMRS MAY 2024-2	TMRS MAY 24 EMPLOYEE	D	6/12/2024	32,624.05		000537	87,040.73
00010	I-T1 202406265355	IRS FIT W/H	D	6/28/2024	16,691.77		000538	
	I-T3 202406265355	FICA W/H	D	6/28/2024	26,973.76		000538	
	I-T4 202406265355	MEDICARE W/H	D	6/28/2024	6,308.32		000538	49,973.85
01614	I-20240517	KIEWIT OFFSHORE SERVICES, LTD. SALES TAX ABATEMENT 05172024	R	6/06/2024	47,624.38		078321	47,624.38
05483	I-134695	PROGRESSIVE COMMERCIAL AQUATIC ACID TABS	R	6/06/2024	3,914.00		078330	3,914.00
00304	I-1552	SAN PATRICIO CO APPRAISAL DIST QUARTERLY PAYMENTS	R	6/06/2024	42,881.00		078332	42,881.00
05278	I-INV1696443	SMARTSHEET INC. ANNUAL SMARTSHEET RENEWAL	R	6/06/2024	3,960.00		078333	3,960.00
05842	I-6387	JIMENEZ, JOSE ANTONIO POLE BARN DOORS	R	6/06/2024	3,500.00		078339	3,500.00
00169	I-14428	TRI COUNTY EMERGENCY MEDICAL S AMBULANCE SUBSIDY	R	6/06/2024	20,292.60		078340	20,292.60

VENDOR SET: 01 Ingleside

BANK: PCOP POOLED CASH - OPERATING

DATE RANGE: 6/01/2024 THRU 6/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00286 I-28578	UNIQUE EMPLOYMENT I LTD TEMPS	R	6/06/2024	5,445.00		078342		5,445.00
05812 I-115012	ABIP-SA PC FY23 AUDIT FEES	R	6/13/2024	4,900.00		078355		4,900.00
03718 I-S101071180.001	ACT PIPE & SUPPLY METER LIDS	R	6/13/2024	7,830.00		078356		7,830.00
05188 I-287299413911060324	AT&T MOBILITY LLC CELL & HOTSPOTS MAY 24	R	6/13/2024	3,671.16		078362		3,671.16
02792 I-26878	KIRK NICKELS COMPUTER SUPPLIES #10 WINDOW ENVELOPES	R	6/13/2024	3,375.90		078373		3,375.90
05521 I-20240524	DELAURO, GENE LABOR & MILEAGE	R	6/13/2024	3,106.44		078375		3,106.44
05230 I-IN-4578950	ES OPCO USA, LLC. DBA VESERIS VECTOR SPRAY	R	6/13/2024	4,797.27		078378		4,797.27
04638 I-1369031 I-1370552	FREESE AND NICHOLS, INC. ING21605 DRAINAGE MP ING21605 DRAINAGE MP	R R	6/13/2024 6/13/2024	6,108.21 3,482.47		078380 078380		9,590.68
00852 I-1	GARRETT CONSTRUCTION CO. SEAL COAT AWARD	R	6/13/2024	103,845.35		078381		103,845.35
05477 I-PAY APP 2	GERKE EXCAVATING, INC KENNY LANE IMPROVEMENTS	R	6/13/2024	189,663.20		078382		189,663.20
03532 I-202405	GEXA ENERGY, LP ELECTRIC BILL APR 24	R	6/13/2024	45,655.67		078383		45,655.67
05770 I-99424801	H&E EQUIPMENT SERVICES 45 FT BOOM LIFT-USED	R	6/13/2024	23,791.00		078387		23,791.00
04548 I-114531 I-114560 I-114611	H2O PARTNERS GRANT MGMT - MDP WORK GRANT MGMT - MDP WORK GRANT MGMT - MDP WORK	V V V	6/13/2024 6/13/2024 6/13/2024	3,000.00 840.00 180.00		078388 078388 078388		4,020.00
04548 M-CHECK	H2O PARTNERS H2O PARTNERS	VOIDED V	6/13/2024			078388		4,020.00CR

VENDOR SET: 01 Ingleside

BANK: PCOP POOLED CASH - OPERATING

DATE RANGE: 6/01/2024 THRU 6/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04295	HANSON PROFESSIONAL SERVICES, I-ARIV1006698 19L0026W 2020 BOND PROGR	R	6/13/2024	8,848.70		078390		
	I-ARIV1006699 19L0228 WW TREATMENT	R	6/13/2024	14,500.00		078390		
	I-ARIV1006700 21L0202A HULTGREEN IMPRO	R	6/13/2024	5,550.00		078390		28,898.70
05180	MAX UNDERGROUND CONSTRUCTION, I-PAY APP #4 HULTGREEN A-Z PROJECT	R	6/13/2024	240,951.86		078397		240,951.86
05199	MOFFITT HOLDINGS, LLC. I-474622 FUEL	R	6/13/2024	4,425.22		078399		4,425.22
05214	RAPIDSCALE INC. I-INV00129287 MICROSOFT 365	R	6/13/2024	2,913.83		078404		
	I-INV00133634 MICROSOFT 365	R	6/13/2024	2,913.83		078404		5,827.66
00034	REPUBLIC SERVICES, INC. I-0847-001339876 GARBAGE BILL	R	6/13/2024	111,010.20		078405		111,010.20
01936	RICOH USA, INC. I-5069584450 COPIER RENTAL / COPIES	R	6/13/2024	3,759.65		078406		3,759.65
05481	SYSTEMSEVEN SERVICES, LLC I-INV62924 PHONE/ INTERNET/FAX JUN24	R	6/13/2024	4,177.56		078411		4,177.56
05862	TEXAS DIVISION OF EMERGENCY MA I-SB-7 00182 202406 SB-7 PROJ 00182 GRANT 4332-HM	R	6/13/2024	40,439.57		078414		40,439.57
00286	UNIQUE EMPLOYMENT I LTD I-28648 TEMPS	R	6/13/2024	7,866.68		078417		
	I-28673 TEMPS	R	6/13/2024	6,883.37		078417		14,750.05
05529	VICTOR INSURANCE MANAGERS INC. I-SI1160783 WINDSTORM MWH0040534	R	6/13/2024	130,434.91		078422		
	I-SI1160788 WINDSTORM CSP00130980P00	R	6/13/2024	127,388.91		078422		257,823.82
04387	DAVIDSON TROILO REAM & GARZA I-45484 MISC CHARGES MAY 24	R	6/20/2024	9,671.55		078445		9,671.55
00389	GT DISTRIBUTORS, INC. I-INV1005609 HOLSTER / LIGHT KIT	R	6/20/2024	6,684.00		078451		6,684.00
04548	H2O PARTNERS I-114531A GRANT MGMT - MDP WORK	R	6/20/2024	3,000.00		078452		
	I-114560A GRANT MGMT - MDP WORK	R	6/20/2024	840.00		078452		
	I-114611A GRANT MGMT - MDP WORK	R	6/20/2024	180.00		078452		4,020.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02377	LARRY D WARD							
I-8330	CRASH DAMAGE UNIT 2067	R	6/20/2024	6,073.18		078453		6,073.18
05449	SAFEBUILT TEXAS, LLC							
I-408140	APRIL REVIEWS/INSPECTIONS	R	6/20/2024	4,784.64		078465		4,784.64
00054	SAN PATRICIO MUNICIPAL WATER D							
I-03302000 20240530	CALI WATER PURCHASES	R	6/20/2024	27,554.56		078466		
I-03302200 202405302	SUNRAY WATER PURCHASES	R	6/20/2024	81,938.56		078466		109,493.12
05842	JIMENEZ, JOSE ANTONIO							
I-6388	POLE BARN DOORS	R	6/20/2024	5,200.00		078471		5,200.00
00286	UNIQUE EMPLOYMENT I LTD							
I-28696	TEMPS	R	6/20/2024	6,952.50		078474		6,952.50
05379	WEX BANK							
I-97700083	FUEL PD AC CE	R	6/20/2024	6,507.88		078476		6,507.88
03718	ACT PIPE & SUPPLY							
I-S101090339.001	HYDRANT	R	6/27/2024	7,138.42		078486		
I-S101091775.001	WATER STOCK	R	6/27/2024	8,156.74		078486		
I-S101091775.002	WATER STOCK	R	6/27/2024	90.00		078486		15,385.16
05521	DELAURO, GENE							
I-20240521	LABOR & MILEAGE	R	6/27/2024	3,257.36		078499		3,257.36
03562	HYDROPRO SOLUTIONS, LLC							
I-IN102776	MASTER METERS	R	6/27/2024	20,000.00		078510		20,000.00
00169	TRI COUNTY EMERGENCY MEDICAL S							
I-14429	AMBULANCE SUBSIDY	R	6/27/2024	20,292.60		078522		20,292.60
00286	UNIQUE EMPLOYMENT I LTD							
I-28719	TEMPS	R	6/27/2024	7,908.75		078524		7,908.75

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	42	1,470,158.68	0.00	1,466,138.68
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	405,100.25	0.00	318,059.52
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	91,060.73CR	91,060.73CR	0.00

TOTAL ERRORS: 0

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
			NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT		
VENDOR SET: 01	BANK: PCOP	TOTALS:	49	1,784,198.20	0.00	1,784,198.20		
BANK: PCOP	TOTALS:		49	1,784,198.20	0.00	1,784,198.20		
REPORT TOTALS:			49	1,784,198.20	0.00	1,784,198.20		

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 6.d

City of Ingleside monthly financial report as of June 2024.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Monthly financial report ending June 30, 2024.

FISCAL ANALYSIS:

FY2024 See attachments for the month listed above: A.1; A.2; A.3; B.1; and C.1.

FY2024 The June 2024 Council Discretionary Funds account balance is \$115,687.00

RECOMMENDATION:

Information only.

ATTACHMENTS:

1. FINANCIALS 06 2024



**Monthly Financial
Report to City Council
July 23, 2024**

**Finance Department
Submitted by: Caron Vela**

	Page
A.) Statement of Revenues and Expenditures through June 2024 (Preliminary)	
1.) Summary By Fund	A.1
2.) General Fund	A.2
3.) Utility Fund	A.3
B.) Monthly Portfolio Report - May 30, 2024	B.1
 Total Value - May 31, 2024	 \$ 59,345,052.20
Total Value - Apr 31, 2024	\$ 63,376,088.86
Net Change	\$ (4,031,036.66)
 C.) Cash Basis Sales Tax Collections through June 2024	 C.1
FYD - Total	\$ 3,083,435.98 (Gross 9 months 73.15%)
Budgeted - Total	\$ 3,350,000.00
Difference Budget vs. Received	\$ 266,564.02 Remaining to Collect: 7.96%
 D.) FY24 General Fund Tax Roll Collection through June 2024	
FYD - Total	\$ 10,580,587.06
Budgeted - Total	\$ 10,246,840.00
Difference Budget vs. Received	\$ (333,747.06) Remaining to Collect: -3.26%

CITY OF INGLESIDE
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

10 -GENERAL FUND

75.0% OF YEAR COMPLETED

	PRIOR YEAR BUDGET	PRIOR YEAR ACTUAL	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	PRIOR YEAR PO ADJUST.	YEAR TO DATE ENCUMBERED	BUDGET VARIANCE	% OF BUDGET
<u>10 -GENERAL FUND</u>									
TOTAL REVENUE	15,803,938.00	15,860,538.61	18,691,655.00	1,861,101.96	18,705,928.59	0.00	0.00	14,273.59	100.08
TOTAL EXPENDITURES	<u>14,657,063.00</u>	<u>8,413,423.54</u>	<u>18,445,385.00</u>	<u>924,018.30</u>	<u>11,448,221.39</u>	<u>0.00</u>	<u>659,984.92</u>	<u>6,337,178.69</u>	<u>62.07</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,146,875.00	7,447,115.07	246,270.00	937,083.66	7,257,707.20	0.00	(659,984.92)	6,351,452.28	2,947.05

18 -COVE PARK TOURISM FUND

TOTAL REVENUE	25,360.00	13,317.04	25,000.00	1,425.15	14,322.86	0.00	0.00	(10,677.14)	57.29
TOTAL EXPENDITURES	<u>0.00</u>	<u>15,611.61</u>	<u>32,850.00</u>	<u>0.00</u>	<u>34.07</u>	<u>0.00</u>	<u>0.00</u>	<u>32,815.93</u>	<u>0.10</u>
REVENUES OVER/ (UNDER) EXPENDITURES	25,360.00	(2,294.57)	(7,850.00)	1,425.15	14,288.79	0.00	0.00	22,138.79	182.02-

19 -HURRICANE EMERGENCY

TOTAL REVENUE	0.00	15,678.04	0.00	0.00	245,837.49	0.00	0.00	245,837.49	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>7,395.00</u>	<u>0.00</u>	<u>(4,020.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	8,283.04	0.00	4,020.00	245,837.49	0.00	0.00	245,837.49	0.00

21 -HOTEL-MOTEL FUND

TOTAL REVENUE	253,240.00	176,870.47	300,000.00	27,299.65	183,139.62	0.00	0.00	(116,860.38)	61.05
TOTAL EXPENDITURES	<u>332,965.00</u>	<u>182,600.73</u>	<u>336,420.00</u>	<u>4,758.15</u>	<u>158,431.08</u>	<u>0.00</u>	<u>22,729.28</u>	<u>155,259.64</u>	<u>47.09</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(79,725.00)	(5,730.26)	(36,420.00)	22,541.50	24,708.54	0.00	(22,729.28)	38,399.26	67.84-

23 -INGLESIDE DEVELOPMENT COR

TOTAL REVENUE	579,000.00	486,402.09	601,817.00	49,716.47	508,517.74	0.00	0.00	(93,299.26)	84.50
TOTAL EXPENDITURES	<u>581,365.00</u>	<u>71,829.41</u>	<u>580,500.00</u>	<u>250.00</u>	<u>64,275.22</u>	<u>0.00</u>	<u>500.00</u>	<u>515,724.78</u>	<u>11.07</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(2,365.00)	414,572.68	21,317.00	49,466.47	444,242.52	0.00	(500.00)	422,425.52	2,083.98

25 -GENERAL FUND GRANTS

TOTAL REVENUE	6,287.00	106,475.67	9,649.00	0.00	1,195,777.19	0.00	0.00	1,186,128.19	2,392.76
TOTAL EXPENDITURES	<u>1,906,287.00</u>	<u>489,360.05</u>	<u>14,331.00</u>	<u>440,874.06</u>	<u>4,163,315.18</u>	<u>0.00</u>	<u>412,363.23</u>	<u>(4,561,347.41)</u>	<u>9,051.11</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(1,900,000.00)	382,884.38)	(4,682.00)	(440,874.06)	(2,967,537.99)	0.00	(412,363.23)	(3,375,219.22)	3,381.85

28 -INGLESIDE STREET MAINTENA

TOTAL REVENUE	2,311,000.00	469,002.65	530,000.00	45,416.04	473,888.48	0.00	0.00	(56,111.52)	89.41
TOTAL EXPENDITURES	<u>235,210.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>103,845.35</u>	<u>262,922.71</u>	<u>0.00</u>	<u>478,832.69</u>	<u>258,244.60</u>	<u>26.29</u>
REVENUES OVER/ (UNDER) EXPENDITURES	2,075,790.00	469,002.65	(470,000.00)	(58,429.31)	210,965.77	0.00	(478,832.69)	202,133.08	44.89-

30 -GF CAPITAL PROJECTS FUND

TOTAL REVENUE	7,007,385.00	439,569.92	200,000.00	45,184.97	410,009.67	0.00	0.00	210,009.67	205.00
TOTAL EXPENDITURES	<u>11,000,890.00</u>	<u>4,512,370.48</u>	<u>10,128,825.00</u>	<u>253,460.45</u>	<u>1,382,005.39</u>	<u>0.00</u>	<u>3,574,596.16</u>	<u>5,172,223.45</u>	<u>13.64</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(3,993,505.00)	(4,072,800.56)	(9,928,825.00)	(208,275.48)	(971,995.72)	0.00	(3,574,596.16)	5,382,233.12	9.79

31 -STREET RECONSTRUCTION

TOTAL REVENUE	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF INGLESIDE
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

10 -GENERAL FUND

75.0% OF YEAR COMPLETED

	PRIOR YEAR BUDGET	PRIOR YEAR ACTUAL	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	PRIOR YEAR PO ADJUST.	YEAR TO DATE ENCUMBERED	BUDGET VARIANCE	% OF BUDGET
<u>32 -GF VEHICLES & EQUIP>\$5K</u>									
TOTAL REVENUE	354,900.00	256,774.00	2,269,313.00	186,828.00	1,681,516.00	0.00	0.00	(587,797.00)	74.10
TOTAL EXPENDITURES	<u>71,692.00</u>	<u>0.00</u>	<u>1,498,517.00</u>	<u>485,045.38</u>	<u>523,474.60</u>	<u>0.00</u>	<u>962,450.53</u>	<u>12,591.87</u>	<u>34.93</u>
REVENUES OVER/ (UNDER) EXPENDITURES	283,208.00	256,774.00	770,796.00	(298,217.38)	1,158,041.40	0.00	(962,450.53)	(575,205.13)	150.24
<u>40 -DEBT SERVICE FUND</u>									
TOTAL REVENUE	3,701,135.00	2,495,031.65	4,251,120.00	28,941.09	4,298,596.84	0.00	0.00	47,476.84	101.12
TOTAL EXPENDITURES	<u>3,672,476.00</u>	<u>1,903,606.86</u>	<u>4,273,250.00</u>	<u>0.00</u>	<u>3,648,942.48</u>	<u>0.00</u>	<u>0.00</u>	<u>624,307.52</u>	<u>85.39</u>
REVENUES OVER/ (UNDER) EXPENDITURES	28,659.00	591,424.79	(22,130.00)	28,941.09	649,654.36	0.00	0.00	671,784.36	2,935.63-
<u>50 -UTILITY FUND</u>									
TOTAL REVENUE	5,344,100.00	4,264,344.91	6,131,040.00	570,886.14	5,082,899.81	0.00	0.00	(1,048,140.19)	82.90
TOTAL EXPENDITURES	<u>5,343,015.00</u>	<u>3,397,413.19</u>	<u>8,720,810.00</u>	<u>519,420.74</u>	<u>5,752,540.59</u>	<u>0.00</u>	<u>556,639.75</u>	<u>2,411,629.66</u>	<u>65.96</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,085.00	866,931.72	(2,589,770.00)	51,465.40	(669,640.78)	0.00	(556,639.75)	1,363,489.47	25.86
<u>51 -UF CAPITAL PROJECTS FUND</u>									
TOTAL REVENUE	1,908,195.00	73,256.38	200,000.00	27,522.14	244,831.25	0.00	0.00	44,831.25	122.42
TOTAL EXPENDITURES	<u>2,053,140.00</u>	<u>3,112,936.46</u>	<u>1,928,140.00</u>	<u>34,500.00</u>	<u>660,552.08</u>	<u>0.00</u>	<u>0.00</u>	<u>1,267,587.92</u>	<u>34.26</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(144,945.00)	(3,039,680.08)	(1,728,140.00)	(6,977.86)	(415,720.83)	0.00	0.00	1,312,419.17	24.06
<u>52 -UF VEHICLES & EQUIP>\$5K</u>									
TOTAL REVENUE	126,520.00	94,894.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>285,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>285,000.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	126,520.00	94,894.00	(285,000.00)	0.00	0.00	0.00	0.00	285,000.00	0.00
<u>54 -UTILITY IMPACT FEES</u>									
TOTAL REVENUE	<u>43,500.00</u>	<u>67,703.54</u>	<u>0.00</u>	<u>7,112.80</u>	<u>81,191.25</u>	<u>0.00</u>	<u>0.00</u>	<u>81,191.25</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	43,500.00	67,703.54	0.00	7,112.80	81,191.25	0.00	0.00	81,191.25	0.00
<u>60 -ASSET SEIZURES & FORFEIT.</u>									
TOTAL REVENUE	0.00	0.00	0.00	0.00	49,246.28	0.00	0.00	49,246.28	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,684.00</u>	<u>6,684.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(6,684.00)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00	(6,684.00)	42,562.28	0.00	0.00	42,562.28	0.00
<u>80 -GENERAL FIXED ASSETS</u>									
<u>90 -POOLED CASH</u>									
GRAND TOTAL REVENUES	37,465,060.00	24,819,858.97	33,209,594.00	2,851,434.41	33,175,703.07	0.00	0.00	(33,890.93)	99.90
GRAND TOTAL EXPENDITURES	<u>39,854,103.00</u>	<u>22,106,547.33</u>	<u>47,244,028.00</u>	<u>2,768,836.43</u>	<u>28,071,398.79</u>	<u>0.00</u>	<u>6,668,096.56</u>	<u>12,504,532.65</u>	<u>59.42</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(2,389,043.00)	2,713,311.64	(14,034,434.00)	82,597.98	5,104,304.28	0.00	(6,668,096.56)	12,470,641.72	36.37-

*** END OF REPORT ***

CITY OF INGLESIDE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

10 -GENERAL FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D ACTUAL	% OF BUDGET	FAVORABLE (UNFAVORABLE)	PRIOR YR Y-T-D
<u>REVENUE SUMMARY</u>							
	TAX REVENUES	13,430,890.00	281,139.71	12,915,948.67	96.17	514,941.33	11,087,384.04
	FRANCHISE FEES	1,254,100.00	138,780.27	1,087,060.73	86.68	167,039.27	883,428.95
	SERVICES	1,275,600.00	139,108.08	1,206,025.42	94.55	69,574.58	937,706.77
	FINES & FORFEITURES	372,700.00	41,234.90	409,945.88	109.99	(37,245.88)	464,393.21
	LICENSES & PERMITS	329,750.00	90,479.04	161,481.11	48.97	168,268.89	304,481.26
	OTHER REVENUE	1,058,615.00	1,092,026.96	2,182,965.78	206.21	(1,124,350.78)	1,226,891.38
	TRANSFERS FROM OTHER FUND	<u>970,000.00</u>	<u>78,333.00</u>	<u>742,501.00</u>	<u>76.55</u>	<u>227,499.00</u>	<u>956,253.00</u>
***	TOTAL REVENUES ***	18,691,655.00	1,861,101.96	18,705,928.59	100.08	(14,273.59)	15,860,538.61
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	NON-DEPARTMENTAL	2,198,213.00	44,381.66	1,781,693.64	81.05	416,519.36	1,455,819.93
	MAYOR AND CITY COUNCIL	163,887.00	396.00	13,809.24	8.43	150,077.76	25,419.71
	CITY MANAGER	240,950.00	16,563.97	150,175.93	62.33	90,774.07	149,121.02
	CITY SECRETARY	331,490.00	23,865.90	245,698.01	74.12	85,791.99	187,935.08
	FINANCE	444,720.00	23,735.46	314,189.17	70.65	130,530.83	244,928.20
	CITY ATTORNEY	190,000.00	0.00	75,320.50	39.64	114,679.50	101,600.36
	MUNICIPAL COURT	329,990.00	74,279.41	298,379.58	90.42	31,610.42	179,984.45
	LIBRARY	379,990.00	27,161.25	267,380.62	70.37	112,609.38	246,167.15
	FIRE	393,185.00	15,744.69	248,066.98	63.09	145,118.02	214,066.57
	POLICE	4,146,100.00	249,380.40	2,649,279.21	63.90	1,496,820.79	2,422,283.65
	PARKS AND RECREATION	1,253,950.00	87,619.03	726,894.94	57.97	527,055.06	481,430.10
	STREETS	4,262,630.00	220,076.99	2,180,290.45	51.15	2,082,339.55	790,099.49
	DEVELOPMENT SERVICES	632,260.00	28,376.29	316,120.61	50.00	316,139.39	289,854.64
	ANIMAL CONTROL	329,340.00	21,765.82	241,578.27	73.35	87,761.73	150,325.23
	RECYCLING CENTER	165,120.00	3,308.59	63,335.21	38.36	101,784.79	41,006.69
	CODE ENFORCEMENT	353,340.00	11,386.78	123,637.60	34.99	229,702.40	146,667.32
	ECONOMIC DEVELOPMENT	205,280.00	16,654.75	149,939.64	73.04	55,340.36	108,454.62
	FACILITIES MAINTENANCE	291,910.00	14,792.89	160,647.14	55.03	131,262.86	0.00
	HUMAN RESOURCES	269,180.00	15,960.59	178,333.25	66.25	90,846.75	161,924.80
	EMERGENCY MANAGEMENT	49,330.00	2,620.06	29,313.53	59.42	20,016.47	29,854.61
	IT	614,520.00	25,947.77	349,062.92	56.80	265,457.08	221,450.00
	SANITATION	<u>1,200,000.00</u>	<u>0.00</u>	<u>885,074.95</u>	<u>73.76</u>	<u>314,925.05</u>	<u>765,029.92</u>
***	TOTAL EXPENDITURES ***	18,445,385.00	924,018.30	11,448,221.39	62.07	6,997,163.61	8,413,423.54
		=====	=====	=====	=====	=====	=====
***	REVENUES OVER/(UNDER) EXPENDITURES *	246,270.00	937,083.66	7,257,707.20	947.05	(7,011,437.20)	7,447,115.07
		=====	=====	=====	=====	=====	=====

CITY OF INGLESIDE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

50 -UTILITY FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D ACTUAL	% OF BUDGET	FAVORABLE (UNFAVORABLE)	PRIOR YR Y-T-D
<u>REVENUE SUMMARY</u>							
	TAX REVENUES	5,781,640.00	535,702.20	4,673,274.78	80.83	1,108,365.22	3,936,872.07
	OTHER REVENUE	<u>349,400.00</u>	<u>35,183.94</u>	<u>409,625.03</u>	<u>117.24</u>	<u>(60,225.03)</u>	<u>327,472.84</u>
***	TOTAL REVENUES ***	<u>6,131,040.00</u>	<u>570,886.14</u>	<u>5,082,899.81</u>	<u>82.90</u>	<u>1,048,140.19</u>	<u>4,264,344.91</u>
<u>EXPENDITURE SUMMARY</u>							
	NON-DEPARTMENTAL	4,472,750.00	343,636.72	3,231,890.15	72.26	1,240,859.85	1,070,324.52
	UTILITY BILLING OFFICE	301,340.00	18,725.08	215,649.81	71.56	85,690.19	182,831.85
	WATER	2,444,700.00	69,633.03	1,429,307.01	58.47	1,015,392.99	1,457,626.25
	WASTEWATER	<u>1,502,020.00</u>	<u>87,425.91</u>	<u>875,693.62</u>	<u>58.30</u>	<u>626,326.38</u>	<u>686,630.57</u>
***	TOTAL EXPENDITURES ***	<u>8,720,810.00</u>	<u>519,420.74</u>	<u>5,752,540.59</u>	<u>65.96</u>	<u>2,968,269.41</u>	<u>3,397,413.19</u>
***	REVENUES OVER/(UNDER) EXPENDITURES	<u>(2,589,770.00)</u>	<u>51,465.40</u>	<u>(669,640.78)</u>	<u>25.86</u>	<u>(1,920,129.22)</u>	<u>866,931.72</u>



Portfolio Summary Dashboard

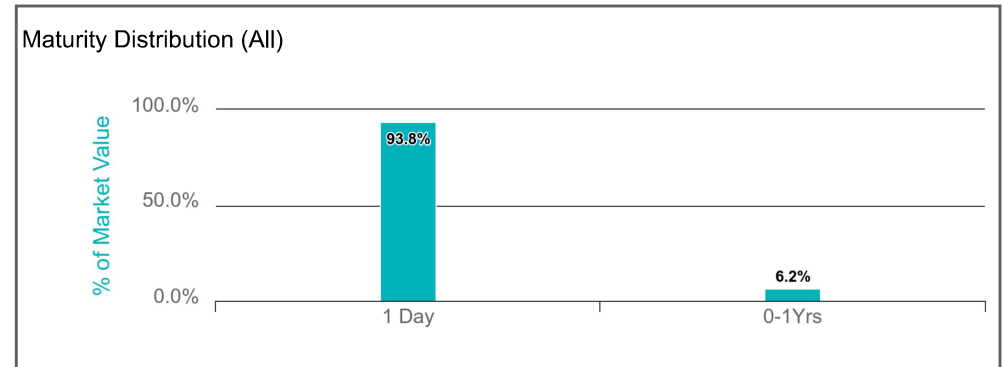
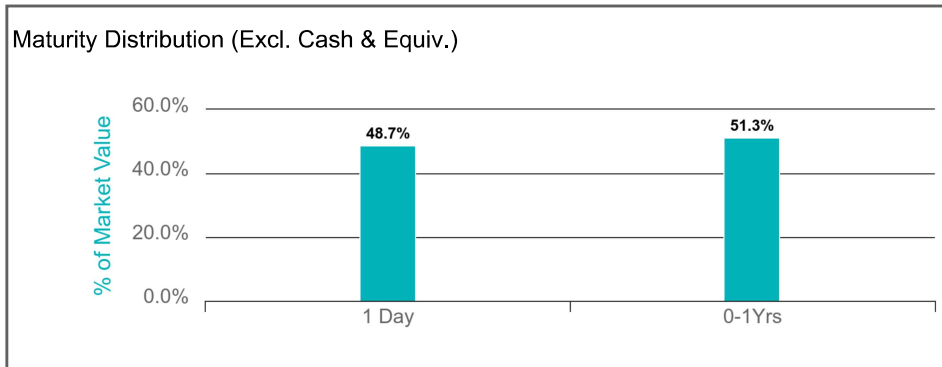
05/01/2024 - 05/31/2024

City of Ingleside (341943)

Dated: 07/15/2024

Portfolio Summary						
	CO 2020 TX WATER DEV BOARD, HOTEL-MOTEL, UTILITY	DEBT SERVICE, IMPACT FEES, UTILITY CAPITAL IMPROVEMENT	GENERAL, INGLESIDE DEVELOPMENT, Grand Total	GENERAL CAPITAL PROJECTS, INGLESIDE STREET MAINTENANCE	GENERAL FUND GRANTS, POOLED CASH	
Par Value	2,710,089.85 1,317,061.13 1,393,837.79	1,912,224.27 1,581,066.02 165,218.78	2,216,568.70 3,086,352.14 63,292,475.98	10,068,948.32 2,125,508.97	269,458.74 36,446,141.27	
Principal Cost	2,710,089.85 1,317,061.13 1,393,837.79	1,912,224.27 1,581,066.02 165,218.78	2,216,568.70 3,086,352.14 63,305,072.98	10,068,948.32 2,125,508.97	269,458.74 36,458,738.27	
Book Value	2,710,089.85 1,317,061.13 1,393,837.79	1,912,224.27 1,581,066.02 165,218.78	2,216,568.70 3,086,352.14 63,292,638.22	10,068,948.32 2,125,508.97	269,458.74 36,446,303.51	
Footnotes: 1,2,3 Continued on page 3						

Portfolio Characteristics						
	CO 2020 TX WATER DEV BOARD, HOTEL-MOTEL, UTILITY	DEBT SERVICE, IMPACT FEES, UTILITY CAPITAL IMPROVEMENT	GENERAL, INGLESIDE DEVELOPMENT, Grand Total	GENERAL CAPITAL PROJECTS, INGLESIDE STREET MAINTENANCE	GENERAL FUND GRANTS, POOLED CASH	
Weighted Average Maturity	0.000	0.000	0.000	0.000	0.000	
	0.000	0.000	0.000	0.000	0.007	
	0.000	0.000	0.004	0.000		
Portfolio Effective Duration	0.000	0.000	0.000	0.000	0.000	
	0.000	0.000	0.000	0.000	0.008	
	0.000	0.000	0.004	0.000		
Weighted Average Life	0.000	0.000	0.000	0.000	0.000	
	0.000	0.000	0.000	0.000	0.007	
	0.000	0.000	0.004			
Footnotes: 1,2,3 Continued on page 4						





Portfolio Summary Dashboard

05/01/2024 - 05/31/2024

City of Ingleside (341943)

Dated: 07/15/2024

Asset Allocation

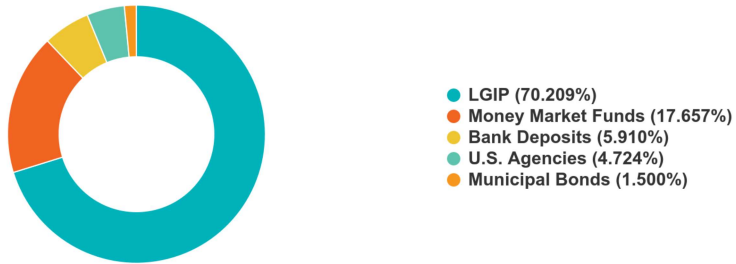


Chart calculated by: % of Market Value

Credit Quality



Chart calculated by: % of Market Value

Issuer Concentration

Issuer	Ending Current Units	Ending Book Value	% of Ending Book Value
TEX PRIME	44,428,632.10	44,428,632.10	70.196%
Invesco Government and Agency Fund	8,463,691.06	8,463,691.06	13.372%
Federal Home Loan Banks	3,000,000.00	3,000,000.00	4.740%
Morgan Stanley Institutional Liquidity Funds - Government Portfolio	2,710,089.85	2,710,089.85	4.282%
Frost Bank Public Fund Checking Account	2,007,215.71	2,007,215.71	3.171%
Frost Bank Account Analysis	1,732,847.26	1,732,847.26	2.738%
Carlstadt New Jersey	950,000.00	950,162.24	1.501%

Total	63,292,475.98	63,292,638.22	100.000%
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Footnotes: 2,4,5



Portfolio Summary Dashboard

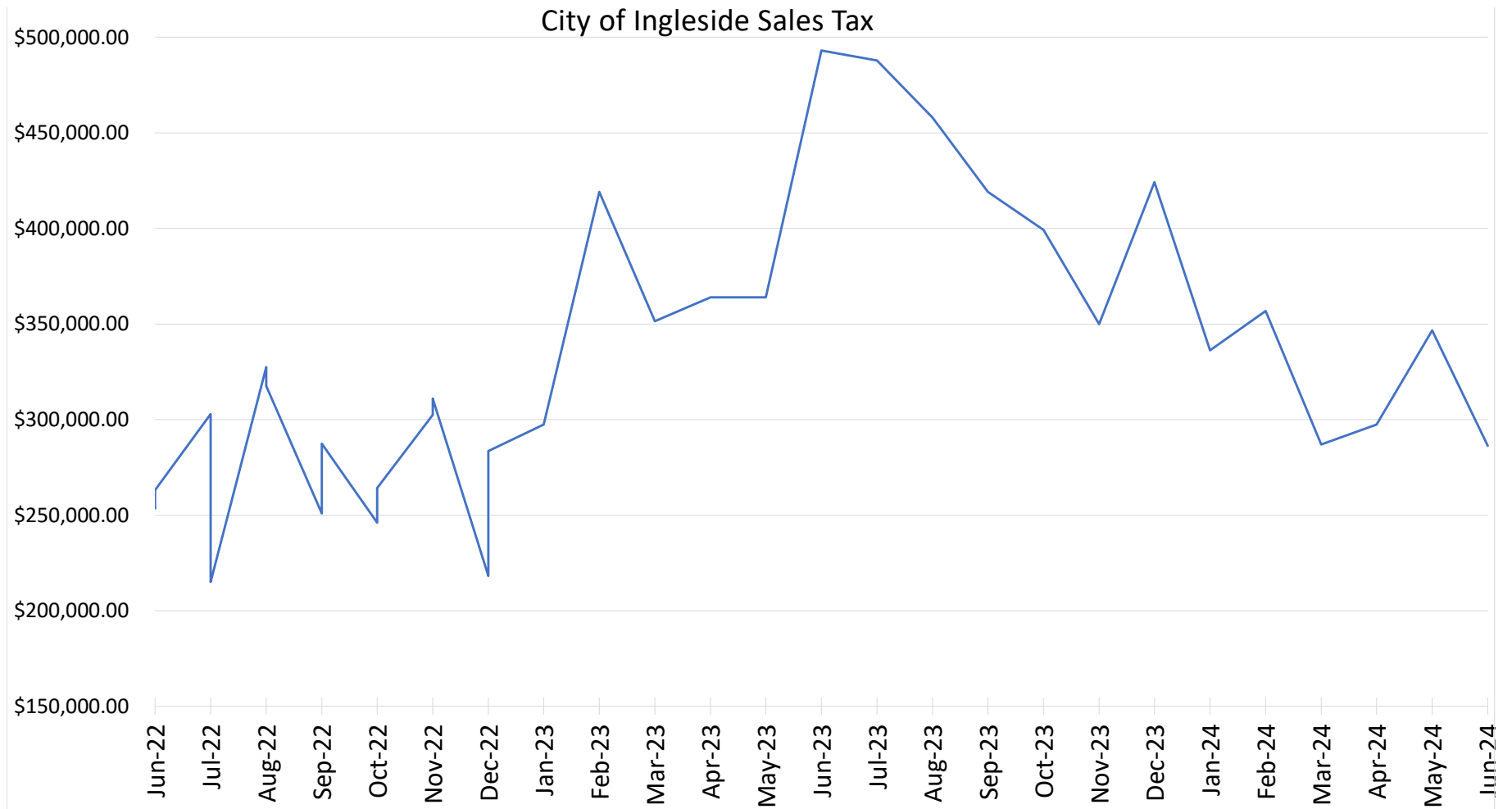
05/01/2024 - 05/31/2024

City of Ingleside (341943)

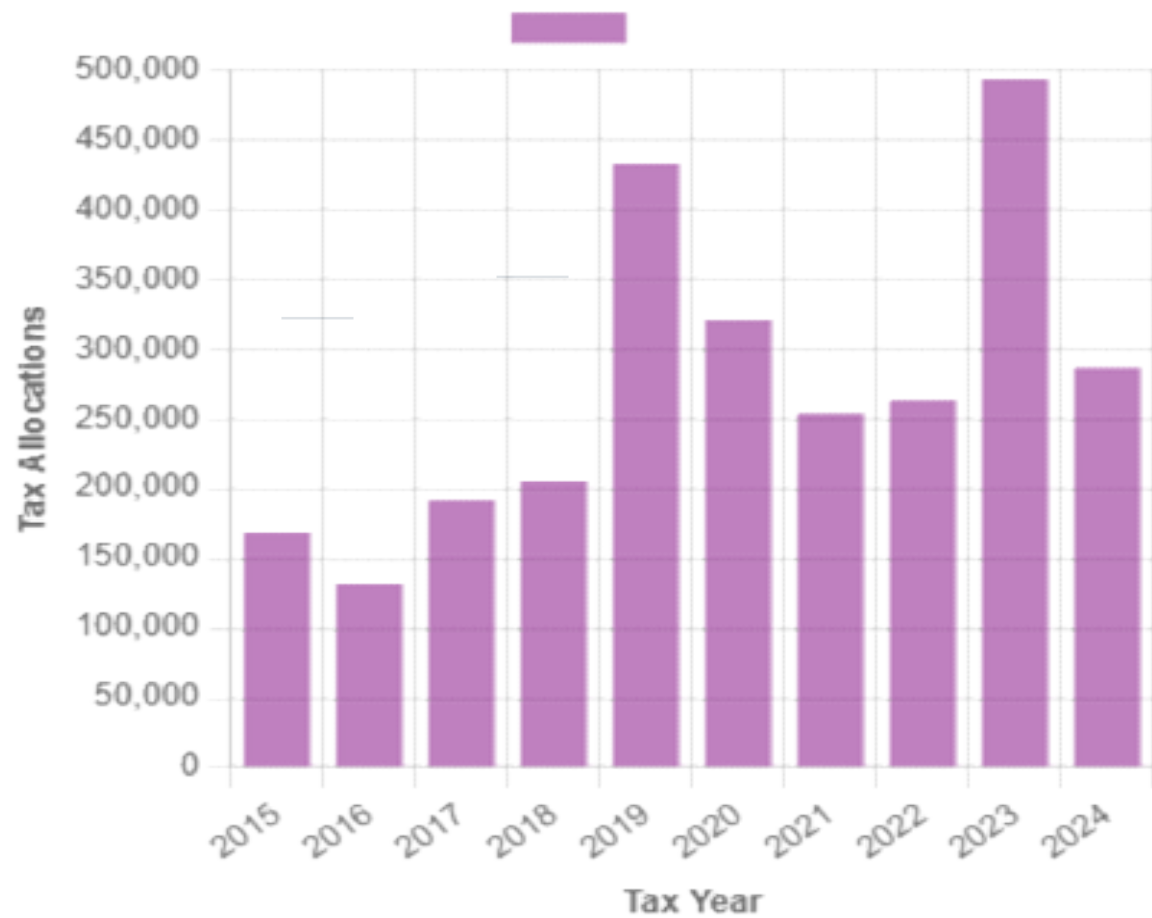
Dated: 07/15/2024

Portfolio Summary continued

	<i>CO 2020 TX WATER DEV BOARD, HOTEL-MOTEL, UTILITY</i>	<i>DEBT SERVICE, IMPACT FEES, UTILITY CAPITAL IMPROVEMENT</i>	<i>GENERAL, INGLESIDE DEVELOPMENT, Grand Total</i>	<i>GENERAL CAPITAL PROJECTS, INGLESIDE STREET MAINTENANCE</i>	<i>GENERAL FUND GRANTS, POOLED CASH</i>
Market Value	2,710,089.85 1,317,061.13 1,393,837.79	1,912,224.27 1,581,066.02 165,218.78	2,216,568.70 3,086,352.14 63,280,934.73	10,068,948.32 2,125,508.97	269,458.74 36,434,600.02
Unrealized Gain/Loss	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 -11,703.49	0.00 0.00	0.00 -11,703.49
Accrued Interest	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 9,480.56	0.00 0.00	0.00 9,480.56



June - Sales Tax Allocations by Year



CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 6.e

Pool Shade Structures Installation.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

In April of 2023, Playgrounds Etc. were contracted to install 3 sets of shade structures. The city had originally purchased 5 sets for another project that were never used. These 3 sets of shade structures were installed along the east side of the pool. The Council directed staff to look into the possibility of installing the remaining 2 sets of shade structures along the south side of the pool area. A quote was requested from Playgrounds Etc. for installation and is attached for approval. Playgrounds Etc. is a member of BuyBoard which satisfies our procurement process.

FISCAL ANALYSIS:

The installation price is \$17,985.71. The funds will come from fund 30 which is the CIP fund balance for this project. The current fund 30 balance is \$2,337,834.00. This project will be funded when the budget amendment is approved by the Council.

RECOMMENDATION:

Staff recommendation is to award this quote to Playgrounds Etc. for \$17,985.71.

ATTACHMENTS:

1. 2024 6 24 Ingleside Pool Shade Bid Pack
2. 2024 7 16 pool shade photo with rectangle



PROPOSAL

for



Faith Park Charles H. Doherty Municipal Swimming Pool Pool Shade Installation Bid

Prepared for:

Gary Paredez

Director of Infrastructure Services

City of Ingleside

361-776-3815 Ext 1200 | gparedez@inglesidetx.gov

c/o

Kristin DeVine

Administrative Assistant to Public Works

City of Ingleside

361.776.7409 Ext. 4001 | kdevine@inglesidetx.gov

Project Proposal

Prepared for

City of Ingleside, TX

June 2024



Prepared by



1410 W. Texas Avenue
Midland, Texas 79701
432-687-6388
playgroundsetc.com



Charles H. Doherty Municipal Swimming Pool

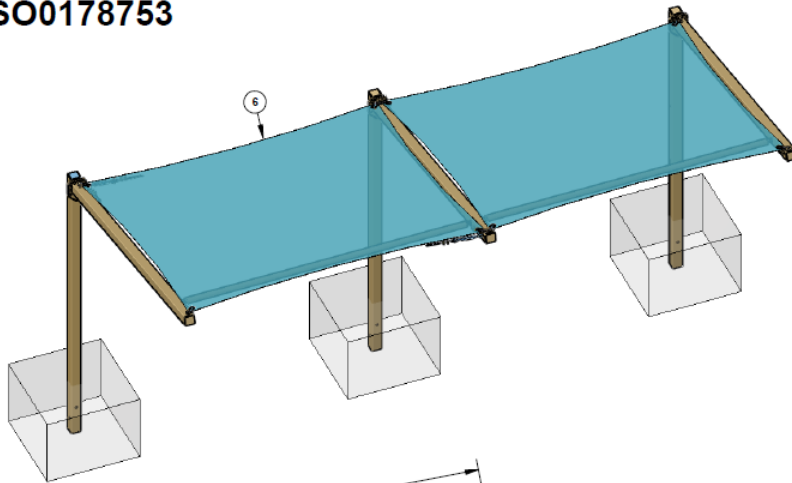




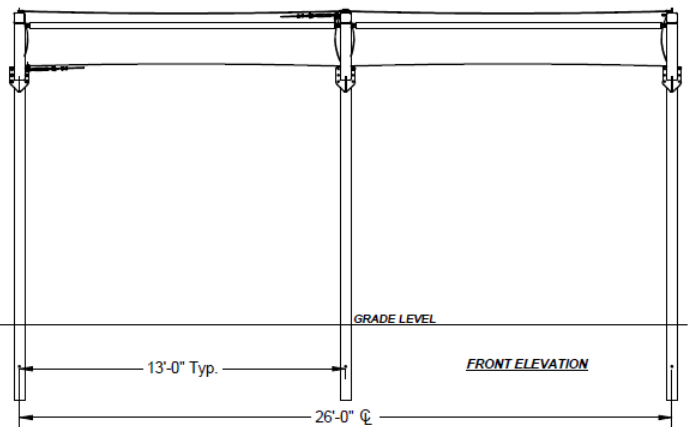
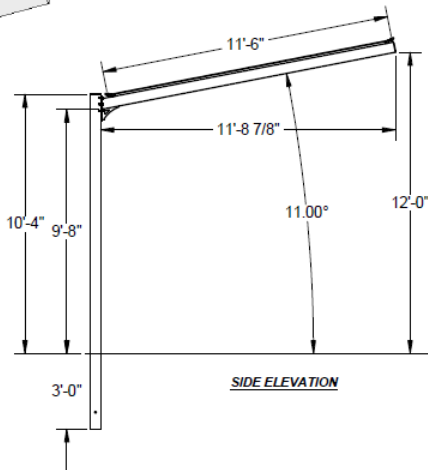
DRAFT



SO0178753



REF.#	PART DESCRIPTION	QTY.
1	Column - Embedded, Flanged	5
2	Beam - Left, Flanged, Hooks, 1-Bracket	1
3	Beam - Middle, Flanged, Hooks, 2-Brackets	3
4	Beam - Right, Flanged, Hooks, 1-Bracket	1
5	Spreader - w/ Slotted Tabs	4
6	Fabric - 13' x 11.5', w/ D-Rings	4
7	Frame Hardware Kit	1



SUPERIOR SHADE

150 ADAMSON INDUSTRIAL BOULEVARD
CARROLLTON, GA 30117
1-888-829-8997

DESCRIPTION: 26' x 11.5' x 12' (2) Bay Custom Tilted Cantilever		
SCALE: Varies	SHADE STYLE: Mech.	SHEET: 1 of 3
DATE:	UNITS: INCHES / FEET	PROPOSAL NO.:

TABLE 1

STRUCTURE	COLUMN SIZE	BEAM SIZE	SPREADER SIZE	FOOTING SIZE	FOOTING REINF.	BASE PLATE SIZE
26' x 11.5' Cantilever	5" x 5" x 1/4"	5" x 5" x 3/16"	Ø2.88" 11 Gauge	5.0' x 5.0' 3' Deep	(7) #5 EW Top & Bot	None



General Information ABOUT US

866.461.2814
playgroundsetc.com

Available on
BuyBoard®
National Purchasing Cooperative



About our Company

It has been a pleasure working with you to prepare this bid for your project. I am confident that when you select our company you will find that the products and services we offer will exceed your expectations.

Superior Recreational Products (SRP) is the company that supplies most of the products related to the playground equipment we will be supplying to you. SRP has been in the business of manufacturing playground equipment for over twenty-five years. They own SRP Playgrounds, which is one of the largest playground manufacturer in the world, as well as Superior Shades, Child Works, Litchfield Structures and Webcoat, Inc. who offers site furnishings. We, along with the companies we represent can meet most of your outdoor playground and park equipment needs.

Playgrounds Etc. is based in West Texas at Midland. Our family has been in the commercial playground equipment business for sixteen years. We excel at working with smaller communities, churches and schools. Our personal service and the wide range of companies we represent, is a benefit to you in that we can help you select the most equipment for your money. We work hard to help you select the equipment that best meets your needs and budget instead of delivering a cookie cutter product.

Thank you for taking the time to review our proposal. We encourage you to contact us with your ideas for changes that can make this a better product. Colors, equipment, and the arrangements of activities can be easily changed up to the time that the order is placed. We are very happy to make these changed in order to meet your needs.

I am confident that when you compare our products and pricing with others you will see the value we offer when selecting us as your supplier and service provider for this project. We welcome the opportunity to compare our proposal with our competitors and point out the advantages in selecting Playgrounds Etc.

I look forward to working with you through the final stage of this project

Josh Bartlett

1410 West Texas Ave • Midland, Texas • (866) 461-2814 • Fax (432) 687-6389

Playgrounds Etc. - About US



Playgrounds Etc., LLC (E)(I)(T) | 1410 W Texas Ave. Midland TX 79701

- #679-22 - Playground equipment & safety surface products; Parks & Recreation Equip & Installation
- #665-22 - Athletic, P.E., Gym Supplies & Equipment – Heavy Duty Exercise Equipment & Accessories

4B Recreation Group LLC dba Playgrounds Etc. | www.playgroundsetc.com

KEY CAPABILITIES: Playgrounds Etc. specializes in products and services related to playgrounds, playground safety surfacing, splashpads, shades and shelters covering play, pool and picnic areas, and outdoor park, recreation and sporting equipment and services. Playgrounds Etc. offers high-quality American-made products and turn-key services for:

- **Playground Equipment & Safety Surfacing**
- **Free Design Services & Site Surveys**
- **Splashpads & Splash parks w/ towers, slides, etc.**
- **Commercial Shades & Steel Shelters**
- **Bleachers & Grandstands**
- **Outdoor Sports & Fitness Equipment**
- **Site Furniture & Furnishings** - like tables, benches, grills, etc.



Superior Playgrounds



Grounds For Play

Superior Shade

Superior Shelter

Superior Amenities

Superior RECREATIONAL PRODUCTS
A PLAYCORE Company

Freenotes Harmony Park
A PLAYCORE Company



Water Splash



First Team



TurfHub
SYNTHETIC GRASS SUPPLIER

ZEAGER
zeager.com



OUR MISSION: Playgrounds Etc. is a family-owned business focused on providing high-quality, competitively-priced park and playground equipment and services to communities, churches, school campuses, homeowners associations, municipalities, museums and daycares. We provide, install and service a variety of great playground solutions, and also specialize in splashpads, shades, shelters and other recreation site amenities.

Playgrounds Etc. views ourselves as partners with our customers; therefore, our mission is to help each customer create a play area that meets the individual needs of their particular facility, budget, and children. While creating each commercial-grade playground we strive to create the best possible experience through each step of the design, purchasing, and installation process. We understand that our current and continued success depends on our customers being completely satisfied throughout the entire process.

(210) 632-6052 -Area Office • (866) 461-2814 -Main Office • 1410 W. Texas Ave. • Midland, TX 79701

Playgrounds Etc. - About US



Playgrounds Etc., LLC (E)(I)(T) | 1410 W Texas Ave. Midland TX 79701

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- **#665-22** - Athletic, P.E., Gym Supplies & Equipment – Heavy Duty Exercise Equipment & Accessories

Playgrounds Etc.'s main product and service **NIGP codes** include, among others:

- 650-18 – Combination Playground Sets
- 650-50 – Playground Safety Surfaces
- 650-72 – Playground Swings
- 650-60 – Playground Slides
- 650-12 – Playground Climbers
- 650-54 – Playground Seesaws
- 650-38 – Playground Equipment – Other
- 988.73 – Playground Equipment, Installation & Removal or Maintenance
- 650-75 – Water Park Equipment (Slides, Splash Pads, Aqua Climb)
- 650-38-00 Playground Equipment (Not Otherwise Classified)
- 650-38-70 Splashpads, Water Park
- 650-38-74 Spring Riders & Parts
- 650-48 – Recycled Rec & Park Equipment
- 155.85 – Structures, Shade, Fabric Covered for Play Areas, etc.
- 360.90 – Turf, Artificial, Indoor and Outdoor
- 420-04 – Team Seating Furniture & Bleachers
- 650-36 – Picnic Tables



Playgrounds Etc. has TEXAS-Sized Solutions all year round for:

OUTDOOR PLAYGROUNDS

- Superior Playgrounds
- Grounds for Play
- Harmony Park



INDOOR PLAYGROUNDS

- Superior FX

SPLASH PADS & PARKS

- Water Splash



SPORTS & PARK AMENITIES

- Workout Equipment
- Dog Playground Equipment
- Shade Structures
- Outdoor Shelters
- Benches
- Picnic Tables
- Bike Racks
- Trash Cans



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4B Recreation Group LLC dba Playgrounds Etc. | www.playgroundsetc.com

WHO WE ARE – Playgrounds Etc.

While our company is headquartered in Midland, we have Design Consultants, Project Coordinators and Installers located across Texas to better serve our growing family of customers. You will find that our team is serious about two things. The first is creating awe-inspiring designs, and the second is providing a one-of-a-kind client experience throughout the entire process.

Whether you are looking to purchase a single product or you wish to partner with us to design and build your dream recreation space we have an incredible staff to help you along the way. Furthering our customer service capabilities, most of our staff and all of our lead equipment installers are Certified Playground Safety Inspectors (CPSI), who are dedicated to creating the safest play environment possible.

Along with our experienced staff of consultants and installers, we have the construction knowledge, experience, and oversight to design, install, and complete one of a kind indoor and outdoor recreation spaces.

We are not a corporate conglomerate who will sell you the cheapest cookie-cutter project possible. **Playgrounds Etc.** will provide you with the best design resources, products, warranty and personal service in the industry.

Key Project Personnel: (bold)

- Josh Bartlett, President and CPSI*
Office – 432-687-6388 | Cell – 432-301-3175 | Josh@PlaygroundsEtc.com
- David Kitch, National Sales Manager/ Design Consultant and CPSI*
Office – 432-687-6388 | Cell – 512-560-0142 | David@PlaygroundsEtc.com
- John Kiehle, Design Consultant (Central & South Texas Regions)
Office – 866-461-2814 | Cell – 210-632-6052 | John@PlaygroundsEtc.com
- Nathan Brewer, Project Coordinator and CPSI* (Central & South TX)
Office – 432-687-6388 | Cell – 361-542-8588 | Nathan@PlaygroundsEtc.com
- Jerod Finch, Project Superintendent and CPSI*
Office – 432-687-6388 | Cell – 432-254-9795 | Jerod@PlaygroundsEtc.com
- Accounting/ Billing – Office@PlaygroundsEtc.com



Workmanship Warranty

This warranty covers workmanship related to the installation of the products purchased from and installed by Playgrounds Etc for a period of 1 year from the date of installation.

A Note from The Owner

This warranty essentially states that we will stand behind our installation or perform a service call related to improper installation for up to 1 year at no cost to our customer. In actuality, our warranty is better than that. If anything that we install ever fails, regardless of when, and the failure is not due to carelessness, accidental damage, or normal wear and tear, Playgrounds Etc will honor an implied warranty and take care of the matter at no cost to the customer (yes, we really mean that). In other words, if something fails that shouldn't fail, we will take care of it for you. We have always treated our customers like family and we hope that our warranty expresses our feelings towards our customers.

Warranty Exclusions:

The stated warranty is valid only on projects in which Playgrounds Etc is responsible for the complete installation of said project and/or equipment. Playgrounds Etc is not responsible for cosmetic defects such as scratches, dents, marring, fading, damage due to vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather, immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other causes not within Playground's Etc control.

Limitation of Remedies:

Playgrounds Etc is not liable for consequential or incidental damages, including but not limited to: labor cost or lost profits resulting from use of, or inability to use, the products, *or* from the products being incorporated in, or becoming a component of, any other product. If, after a reasonable number of repeated efforts, Playgrounds Etc is unable to repair or replace a defective or non-conforming product, Playgrounds Etc shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy.



PURCHASING INFORMATION

PRODUCT CHANGES:

Changes in equipment, surfacing, and other items can be made up to the time contract is signed. Colors, equipment selection and arrangement, quantity of products, size and scope of project may all be changed. We welcome changes and we will be happy to redesign and re-price the project for you. Generally it make take anywhere from a couple of days to two weeks to make these changes for your review.

CONTRACTS:

Once your selection is completed, a contract will be sent to you. This contract specifies the exact equipment and services purchased, including specifications, quantities and expectations as to final appearance. Details as to delivery, the client's participation and the services rendered will be included. Funding details will also be included with the contract. In the event of a supervised installation then additional details regarding equipment required, labor and time schedule will be included.

DELIVERY:

Generally, delivery of playground equipment manufactured by Playland International, as well as any shades or shade structures is approximately six weeks. Delivery of site amenities, surfacing and components is generally two to three weeks.

INSTALLATION:

Full Installation:

Construction crews are scheduled generally to start within two weeks of delivery. Except for substantially large projects, most projects will be completed in a week or less. Our contractors are certified installers and will work with you to make sure your expectations are met as long as safety standards are not compromised

FUNDING:

Company policy provides one-half of the project total price is due upon contract signing. The remaining balance is due within seven days after completion of project or delivery in the event of a supervised installation or if client chooses to install units themselves.

WARRANTY:

A copy of the warranty on equipment, turf or other products is included with this packet. Playgrounds Etc. will assist client in any way necessary when warranty issues arise.

REFERENCES:

References will be supplied upon your request.

1410 W. Texas • Midland, Texas 79701 • (866) 461-2814 •

Untitled Map

Write a description for your map.

Legend

-  Charles H. Doherty Municipal?
-  Faith Park
-  Polygon Measure

Faith Park

2746

 Charles H. Doherty Municipal...

Area for new Shade structures

Current Shade Structures

2740

 Faith Park

Google Earth

Image © 2024 Airbus

100 ft



CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 6.f

School Zones, Traffic Patterns, Crosswalks, etc.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services, Martin Molina, Chief of Police

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Council requested the staff assess school crossings to determine what maintenance, if any, would be required. In cooperation with the Police Department, 2 areas were deemed in need of crosswalk stripe painting. The current stripes are in place but faded. They will be repainted. Those school crosswalk areas would be at the intersections of the following streets.

- 1) Mustang Drive & Filberto Villa Drive
- 2) Mustang Drive & San Angelo Ave
- 3) Mustang Drive & Arkansas St
- 4) Mustang Drive & Ave B

This is part of the safe pass to school initiative that the Council requested to be looked at. Attached is the map showing these locations.

FISCAL ANALYSIS:

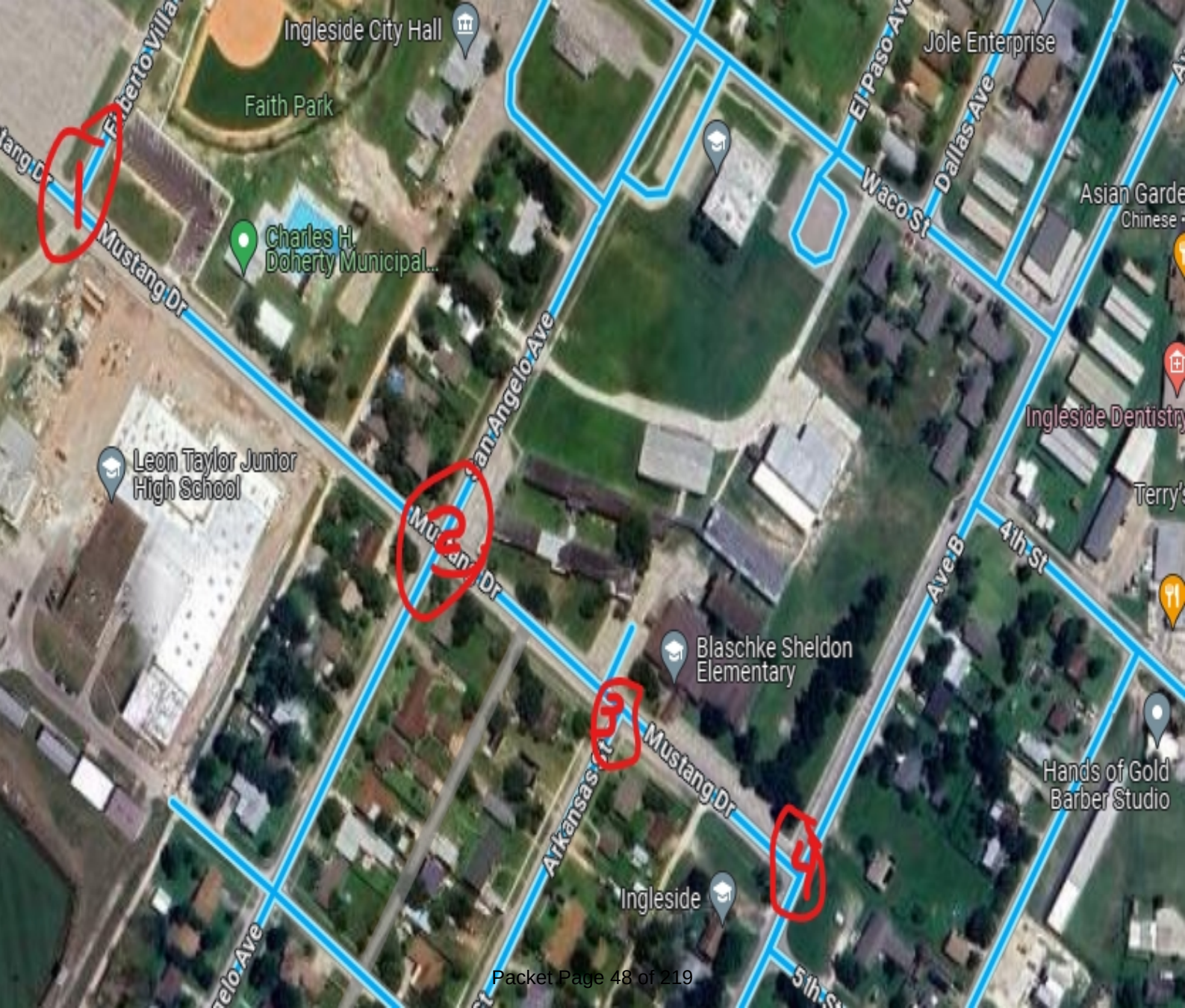
Cost of repainting crosswalks.

RECOMMENDATION:

N/A for informational purposes only.

ATTACHMENTS:

1. school zone crossing photo



CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 6.g

Sport Organizations input.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Council has requested staff reach out to the individual sports league directors to receive their input on the needs for maintaining the sports fields. A request has been made to the following organizations; Little League, Soccer League, Football League, and Softball League to provide input regarding field maintenance and other needs. Of the 4 contacted, only 2 replied to our request. Staff has contacted them on 3 different occasions with no different results.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

N/A for informational purposes only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 6.h

Report on request of Council for the Ingleside Development Corporation to consider broadcasting meetings via city live-streaming.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council requested the Ingleside Development Corporation to place on their agenda to consider broadcasting and recording their meetings. IDC President Wilson stated at the July 16, 2024, meeting that she had received the request and the request would be placed on an upcoming meeting.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Report Only

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 6.i

Report on Retail Recruitment.

SUBMITTED BY: Jodi Carr, Director of Economic Development

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

During the June 25, 2024 City Council Meeting, Mayor Adame requested a report from Director Carr to explain why Portland is getting more retail than Ingleside. Retail recruitment is a difficult task for Ingleside. Proactively, steps have already been taken in recruitment efforts. The attached report will explain what is required by retailers and aspire to answer any questions by City Council.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Report only

ATTACHMENTS:

1. Retail 2024 V2



Retail in Ingleside

Jodi Carr, PCED

Retail Recruitment

- **Approached IDC over three years ago about recruiting retail because saw the need**
- **Retained a retail consultant**
- **Work trade shows**
- **Build relationships with brokers and developers**

Long Game

- **Process takes time**
- **Manage realistic expectations from stakeholders**
- **The city needs to support development**
- **Rooftops & retail**
- **Projects in process**

New Retail

- **\$2,349,000**
- **Includes: Domino's, Dollar Tree, Haynes Electric, Liquid & Smoke Shop, Tortilla Factory, Taco Street, El Norteno, Contreras Agency**

Retail Relos or Remodels

- **\$1,161,745**
- **Includes: Stripes, Taqueria
Guadalajara, Anchor Hotel,
Security Service Federal Credit
Union, La Barra Mexican Bar &
Grill, Flamingo Ranch, Ingleside
Dentistry, Buckhorn Saloon, Clear
Inspection, JP Auto**

Retail Recruitment

- **Successful retailing has become a science**
- **Sophisticated real-time data**
- **National brands don't make site location mistakes**
- **There are criteria required from retailers, and all the boxes must be checked before consideration**

Some of the Boxes:

- ❑ Location, location, location
- ❑ Store Size
- ❑ Retail Trade Area Population
- ❑ Daytime Population
- ❑ Vehicular/Pedestrian Traffic
- ❑ Lot Size
- ❑ Ethnicity
- ❑ Disposable Income
- ❑ Age
- ❑ Parking
- ❑ Signage
- ❑ Occupancy Cost

Example

Our Brand

Chicken Salad Chick, the nation's only southern-inspired, fast casual chicken salad restaurant concept, was founded in 2008 in Auburn, Alabama, by Stacy and Kevin Brown. What started as a small takeout restaurant has quickly grown through the Southeast and beyond. Our founders instilled a strong culture of hospitality where we pride ourselves on delivering Southern style chicken salad served from the heart.

Chicken Salad Chick is uniquely positioned in the fast casual space in that no other restaurant concept specializes in fresh, house-made chicken salad. The concept truly offers a one-of-a-kind experience. We use the highest quality ingredients and offer guests a classic neighborhood feel and decor, specializing in a wide variety of fresh, house-made chicken salads, soups, sandwiches, and desserts. Approximately 80% of Chicken Salad Chick locations are franchised with the remaining 20% being company-owned. Our franchise owners are carefully selected, ensuring that the Chick culture is maintained to the highest degree.

Our Guests

While our concept appeals to everyone who loves chicken salad, women are our primary customer target. Of our most loyal guests, over 80% are female with an average age of 40, and 40% of those guests have children under 18 years old at home. They are also college educated (55%) with a household median income of \$60K or higher. Further, our guest satisfaction ratings are among the highest in the restaurant industry. We add value to any shopping center development, attracting great guests that love us!

Growth & Development

Chicken Salad Chick is attractive to owners, developers, and landlords because of its streamlined and simple operation, lack of fryers and vents, and its unique offerings. The concept is supported by local and brand-wide marketing to create awareness and drive store traffic. Our company and franchise owners are involved in numerous charitable endeavors, on-site marketing events, off-premise catering, and support their local communities.

In November 2019 Chicken Salad Chick partnered with Brentwood Associates, one of the most experienced and respected private equity firms in the US. The firm, based in Los Angeles, was founded in 1972 and has a proven track record in the restaurant segment, including past and current investments in Zoe's, Blaze Pizza, Snooze AM Eatery, and Lazy Dog, among others.

Chicken Salad Chick will continue its growth with an additional 40-50 openings annually. We seek relationships and partnerships that will help facilitate our rapid expansion plans!

Target Areas & Demographics

We are seeking vibrant retail areas attracting middle-to-high income consumers (particularly females). High daytime population is beneficial, through high concentrations of office, hospitals, universities, and similar lunch and dinner traffic generators. We target a 12-minute trade area population of 50,000 or more. Our typical guest has a household median income of over \$60,000. However, we enjoy a broad customer base and evaluate individual trade areas accordingly.

Chick Accolades

Fast Casual.com's Top
Movers and Shakers
2018 to 2023

Franchise Times'
Fast & Serious
2020 to 2023

2022 QSR
Magazine's 14 Best
Franchising Deals

2023 Entrepreneur's
Top 12 Chicken
Franchises to Buy

2022 Entrepreneur List
of Hottest Franchises

Site Requirements

- 2,800 square feet +/- with 30' minimum frontage
- Drive-thru preferred when possible, with adequate queue
- Patio is desirable (250 square feet minimum)
- Exterior cooler is helpful (on 11'x13' pad)
- Unobstructed visibility from primary roadway
- 40+ parking spaces available for employees and guests
- Maximum signage allowed by code



Visit chickensaladchick.com for more information.

Example



SPACE CRITERIA:

- Sq Ft: 9,000sf – 10,000sf
- Frontage: Prefer 58' – 66' (minimum 55')
- Exterior: Jr Anchor Facade & Impactful Signage with Branded Blue Background

LOCATION CRITERIA:

Market Types:

- Suburban
- Urban
- Semi-Rural/Rural

Center Types:

- Power/Regional Strip
- Grocery Anchored
- Regional Malls
- Outlets
- Urban Streetfront

Co-tenancy Preferred:

- Large Mass Merchandise Anchors
- 1st Class Off Price Retailers
- Market Dominant Grocers
- 1st Class Home Décor, Health/Beauty & Sporting Goods Retailers

MARKET DEMOGRAPHICS:

Broad appeal of concept translates across wide spectrum of income, ethnicity & customer profiles

- Concentration of families with young kids
- Trade Area Population of 75,000+

for more about Five Below visit
investor.fivebelow.com



JOIN OUR GROWTH!

five below is a leading high-growth value retailer offering trend-right, high-quality products loved by tweens, teens & beyond.

Portland: 22,933 population

- Incentives. Portland has incentivized retail of over \$14,550,000
- Housing. According to their Development Department, as of November 2023, they had 3,030 residential lots under development.
- Multifamily. Total units 750.
- Land. They have available land and have ETJ in which to annex and grow.
- Radius. They have used Corpus Christi in building their radius for numbers and can count Ingleside.
- Planning. City Council has a Vision and a Plan that they work.

Ingleside: 10,262 population

- Incentives. Ingleside has not provided incentives.
- Housing. Hidden Valley: 58, Cape Bay Phase I: 82. Total 140 estimated.
- Multifamily. Total units 408.
- Land. Land locked. Trying to preserve a commercial corridor for future development.
- Radius. Ingleside has 18,000 population radius.
- Planning.

Challenges

- You don't have to travel through Ingleside
- No major interstate
- Hard corners are desired
- When you put Port Aransas in your maps from Portland, it takes you on 35 not through Ingleside
- TxDOT signage
- Historically negative perception & reputation
- Corporate vs Franchise
- Franchise owners have first right in territory
- Financing is costly in today's economy
- No big box stores

Summary

Economic and community development takes everyone working together. Ingleside needs to be strategic and intentional with growth. Plans put in place today help to create the opportunities for a successful Ingleside in the future.



CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 7

A Memorial Tribute to Ingleside Volunteer Fire Department Firefighter Abel Aguirre.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary,
Thomas Miller, Fire Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Memorial Tribute Only.

ATTACHMENTS:

1. 2024, 07-23 Abel Aguirre Memorial Tribute

MEMORIAL TRIBUTE

WHEREAS, on June 03, 2024, it has pleased Divine Providence in its almighty wisdom to remove from our midst our beloved friend, and faithful servant, Abel Aguirre, bringing to an untimely end, a life filled with kindness and service; and

WHEREAS, Abel Aguirre started his firefighter career with the Rockport Volunteer Fire Department where he responded to calls for mutual aid to surrounding communities; and

WHEREAS, Abel Aguirre joined the Ingleside Volunteer Fire Department on August 28, 2018 and responded to 58 fire calls for mutual aid to surrounding communities; and

WHEREAS, Abel Aguirre was known for supporting the Ingleside Volunteer Fire Department and community by volunteering for the Fire Prevention in the schools, Fall Festival, and Breakfast with Santa; and

WHEREAS, the City of Ingleside takes public and official recognition of his long and faithful service to the citizens of this City, and express to his grieving family our sincere appreciation of his dedicated performance of the duties of service and our deep realization of the loss we have sustained; and

WHEREAS, throughout his many years serving as a Volunteer Fire Fighter, Abel Aguirre gained respect, admiration, and highest regards of all those with whom he encountered and the love and affection of all who were proud to call him a friend; and

NOW THEREFORE, I, Pedro Oscar Adame, Mayor of the City of Ingleside, Texas, do proclaim that the memorial be entered into the records of this city and that a copy signed personally by our Mayor be presented to the wife and family of Abel Aguirre; and as further show of respect, the flags of this city's municipal buildings will be displayed at half staff for a period of three days from this date.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Ingleside to be affixed this 23rd day of July, 2024.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 8

Presentation by Ingleside Garden Club.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside Garden Club request to personally thank the City Council for their personal monetary donation for the "Throw The Dirt On Us". The Ingleside Garden Club was hosting a fundraiser for potting soil to obtain more bags of potting soil for the Ingleside Garden Club.

FISCAL ANALYSIS:

RECOMMENDATION:

ATTACHMENTS:

1. Throw The Dirt On Us

THROW THE DIRT ON US

A Texas style fundraiser for **potting soil** to get potting soil for the Ingleside Garden Club. Everyone/anyone may donate one or more bags of potting soil. Also, like a "Derby", there will be trophies awarded for first place donations.

From: a business, an organization, or a family:

Division 1 - with 30 or less employees or members,

Division 2 - with 31 - 100 employees or members, and

Division 3 - with 101 or more employees or members.

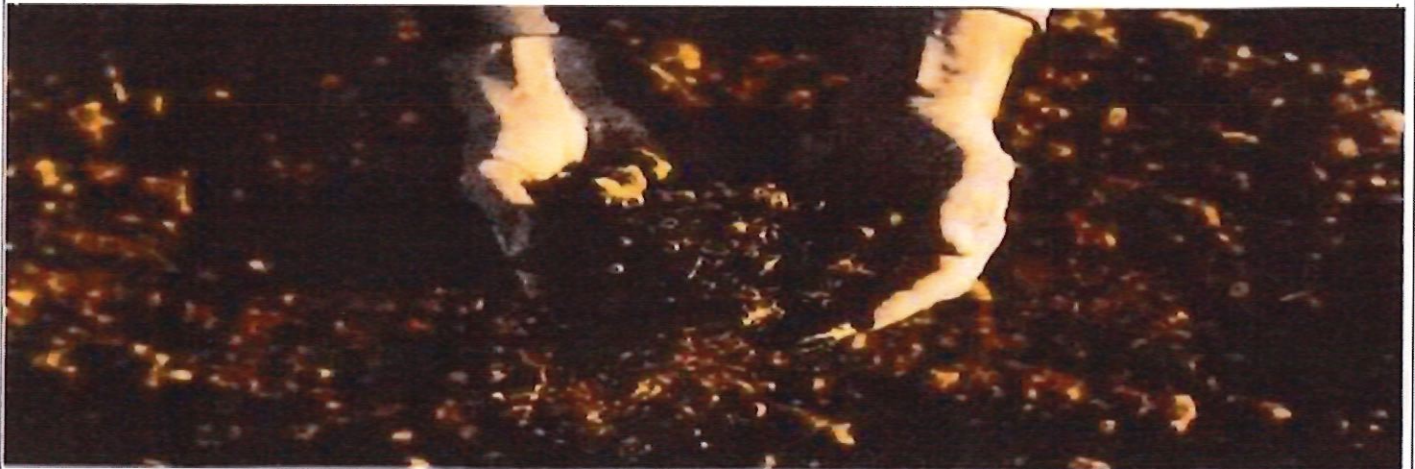
Contest is open on July 8th through July 13th, 2024 at 2 pm.

Arrange for soil to be delivered to 3508 Avenue A or ask that it be picked up.

Call Martha at 3508 Avenue A to deliver or to have soil picked up.

Note: Donations of soil that is in pounds will be converted to quarts:

9 pounds will equal 10 quarts.



THROW THE DIRT ON US

Registration
of Donator:

Donor's Name: _____

Contact person: _____

Cell phone #: _____ # of members _____

() **Div 1:** Business/Org/Family with 30 or less members

() **Div 2:** Business/Org/Family with 31 - 100 members

() **Div 3:** Business/Org/Family with 100+ members

Donation of ____ qts of potting soil; date: July ____, 2024

To try for the lead and winner of a trophy:

Additional donation of ____ qts of potting soil; date: Jul ____, 2024

Additional donation of ____ qts of potting soil; date: Jul ____, 2024

Additional donation of ____ qts of potting soil; date: Jul ____, 2024

See current donation list at: <https://facebook.com/events/968739014734817>

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 9

Deliberate and take appropriate action on second and final reading of an Ordinance amending the Fiscal & Budgetary Policy for the City of Ingleside, Texas.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The current Fiscal & Budgetary Policy was adopted by Resolution #2017-18 in July 2017 and amended with Ordinance #2024-07 in May 2024. The granting agency representatives requested additional language for this policy, as shown on page 26.

As stated previously, these policy changes will assist the city to comply with grant agency guidelines for future grant funds. The first reading of this Ordinance was approved on first reading on July 9, 2024, and moved to second reading for this meeting.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommendation is to approve the ordinance to move to adopt the attached Fiscal & Budgetary Policy.

ATTACHMENTS:

1. 2024-07-23 ORDINANCE NO- FY2024-XX AMENDING FISCAL& BUDGETARY POLICY
2. Fiscal and Budgetary Policy 20240723 Draft

ORDINANCE NO. 2024-__

**AN ORDINANCE AMENDING THE FISCAL & BUDGETARY POLICY FOR
THE CITY OF INGLESIDE, TEXAS.**

BE IT ORDAINED BY THE CITY COUNCIL OF INGLESIDE, TEXAS:

WHEREAS, the City of Ingleside, Texas, is committed to financial management through integrity, prudent stewardship, planning, accountability, full disclosure and communication; and

WHEREAS, the broad purpose of the Fiscal & Budgetary Policy is to enable the City to achieve and maintain a long-term stable and positive financial condition, and provide guidelines for the day-to-day planning and operations of the City's financial affairs; and

BE IT ORDAINED by the City Council of the City of Ingleside that the Fiscal & Budgetary Policy be amended as shown on the attachment to include language required by federal and state agencies for the processing of grant funds awarded and received by the City.

THAT all Ordinance or parts of Ordinances and any Resolutions in conflict with this Ordinance are repealed to the extent of such conflict only.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgement of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2024.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

First Reading: 07/09/2024

Second Reading: 07/23/2024

Ordinance



City of Ingleside

Fiscal and Budgetary Policy

July 5, 2017

Amended May 28, 2024

Proposed Amendment July 2024

Amendment Prepared by:

Brenton B. Lewis, City Manager

Caron S. Vela, Director of Finance

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REFERENCE TRACKING:

Original Adoption by Resolution #2017-18 on July 5, 2017

Modifications:

Date	Section	Comments (authority)
5/2024	XII Other Funding Alternatives	Required for grant funding.

City of Ingleside

Fiscal and Budgetary Policy

Statutory Authorization: The following document provides a framework for fiscal stewardship of the City. It operates within the confines of 1) federal and state law, 2) city charter, and 3) city code of ordinances. Any conflict herein will be subordinate to those legal authorities.

Governance: The City Manager serves as the Chief Financial Officer (CFO) of the City and appoints a Director of Finance/Treasurer or similar position to oversee the administration of these policies.

I. PURPOSE

The City of Ingleside is committed to transparent financial management through integrity, prudent stewardship, planning, accountability, full disclosure, and communication. The broad purpose of the Fiscal and Budgetary Policies is to enable the City to achieve and maintain a long-term stable and positive financial condition and provide guidelines for the day-to-day planning and operations of the City's financial affairs.

The scope of this policy generally spans areas of accounting and financial reporting, both operating and capital budgeting, revenue management, investment and asset management, debt management and forecasting, and a system of internal controls. This is done in order to:

- A. Demonstrate to the citizens of Ingleside, the investment community, and the bond rating agencies that the City is committed to a strong fiscal operation;**
- B. Provide precedents for future policy-makers and financial managers on common financial goals and strategies;**
- C. Fairly present and fully disclose the financial position of the City in conformity to generally accepted accounting principles (GAAP);**
- D. Demonstrate compliance with finance-related legal and contractual issues in accordance with the Texas Local Government Code and other legal mandates; and**
- E. Ensure full transparency in the governance of public funds entrusted to the City Council and City staff to manage and protect.**

These policies will be reviewed and updated annually as part of the budget preparation process.

A. Funds Governed

All monies under the control of the City of Ingleside shall be governed by these policies. The budgeted funds for the City of Ingleside include:

Governmental Funds: General Fund which accounts for all financial resources except those required to be accounted for in another fund, and include basic governmental services, such as Public Safety, Public Works, and Cultural and Recreational functions among others.

Special Revenue Funds (SRF): Account for specific revenues that are legally restricted for specified purposes. The City currently budgets Hotel Occupancy Tax, Economic Development, Grants, Asset Seizures, Street Maintenance, and the Street Reconstruction Fund as SRF type funds.

Debt Service Fund: Is used to account for the payment of general long-term debt principal and interest.

Capital Project Funds (CIP): Account for the acquisition or construction of major capital facilities other than those financed by enterprise activities. A variety of project funds will be created based on the nature of the projects and the sources of funding. The CIP program (Section VI) includes specific dedicated accounts such as the Rolling Stock and Street Reconstruction Fund.

Proprietary and Enterprise Funds: Account for the City's "business like" activities including the Utility Fund, Utility Capital Fund and Utility Impact Fees.

The City can use sub-ledger 'accounts' as a basis for tracking restricted funds where administratively feasible. The sub-ledgers may include:

- Court: Fees, State Court Cost Fees, Building Security Fees, Court Technology Fees, City Judicial Fees, and Juvenile Case Management Fees
- Police: School Crossing Guard, LEOSE, CAPCO, Bulletproof Vest
- Development Services: Escrow accounts

B. Basis of Accounting and Basis of Budgeting

Generally Accepted Accounting Principles (GAAP) are the rules established by the Governmental Accounting Standards Board. The City follows these standards in the annual financial reports on or by the designated effective reporting date.

The City accounts and budgets for all Governmental Funds using the modified accrual basis of accounting. This basis means that revenue is recognized in the accounting period in which it becomes available and measurable, while expenditures are recognized in the accounting period in which they are incurred. Because the appropriated budget is used as the basis for control and

Ordinance 2024-XX Attachment A

comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting. Exceptions to the modified accrual basis of accounting include:

- Encumbrances are treated as expenditures in the year they are encumbered, not when expended; per City Charter, appropriations lapse at year end, other than capital expenditures.
- Grants are considered revenue received.
- Principal and interest on long-term debt are recognized when paid.

General government funds include the general fund, special revenue funds, debt service fund and general capital project funds.

Proprietary Funds, including the Utility Fund are accounted for and budgeted using the full-accrual basis of accounting. Under this method, revenues are recognized when they are earned and measurable, while expenses are recognized when they are incurred regardless of timing or related cash flows. The basis for preparing the budget is the same as the basis of accounting except for the following:

- Principal payments on long-term debt and capital outlay, budgeted expenses.
- Depreciation is not budgeted;(in lieu of depreciation, the city provides for rolling stock replacement reserves to provide funding for equipment acquisition and replacement at the departmental level.
- Non-budgeted accruals such as compensated absences are included as part of committed fund balances.

Year-end comparisons of budget to actual will appear in the financial statements of the City, at a minimum for those funds identified as major governmental funds in the audit process.

II. OPERATING BUDGET

Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The “operating budget” is the City’s annual financial operating plan. The annual budget includes all funds of the City including the operating departments of the general fund, proprietary funds, debt service funds, special revenue funds, and capital improvement funds.

A. Comprehensive/Strategic Planning

The Ingleside “Comprehensive Plan” is the City’s comprehensive plan to preserve, promote and protect public health and general welfare, prevent overcrowding, ensure adequate transportation, availability of necessary utilities and services, and conserve and protect the City’s many resources. The City’s budget is the Annual Operating Plan element of the Comprehensive Plan.

The Comprehensive Plan is founded on strategic objectives or "policy areas" that are reviewed at least every five years. Funding of City programs should be based upon the objectives set forth in the Master Plan.

The City Charter and the Comprehensive Master Plan describe the budget process as an integral planning tool, suggesting the City plan for both five and one year time horizons. They recommend the budget be focused on these areas and significantly in consonance with the goals and objectives outlined in the comprehensive plan.

B. Preparation

The Charter (Section 7.02) requires “On or before the first regular city council meeting of August of each year, the City Manager shall submit to the City Council a proposed budget for the ensuing fiscal year and the budget message. The City Council shall review the proposed budget and make any appropriate changes prior to adopting the final budget.” The budget shall provide "a complete financial plan for all City funds and activities for the ensuing fiscal year. It shall contain all items and contents required by State law. The total of proposed expenditures shall not exceed the total of estimated income plus any accumulated surplus. The City Council shall, after holding public hearings as required by State law and the Charter, adopt the budget by ordinance no later than the 25th day of September. If it fails to adopt the budget by September 30th, the shall be the prior year operational budget implemented on a month to month basis until such time as a new budget is adopted.

C. Proposed Budget

A proposed budget shall be prepared by the City Manager with the participation of all City Department Heads that is within the provisions of the Charter and in consonance with the guidance contained in the Comprehensive Master Plan.

1. Elements. The budget shall include the following basic segments for review and evaluation:

- Budget Message
- A consolidated summary statement of receipts and expenditure of all funds, listed and itemized individually by department and agency.
- General Fund
- Utility Fund
- Capital Improvement Funds
- Hotel Occupancy Fund
- Debt Service Fund & Investments
- Water & Sewer Impact Fee Fund
- An analysis and itemization of all estimated income of the City from surplus, miscellaneous income and taxes with miscellaneous income sub-classified by source;
- Tax rates and collections for the preceding five years;

Ordinance 2024-XX Attachment A

An itemized statement of expenditures for pending and proposed new capital projects. Included shall be the amounts appropriated from the budget, the amounts to be raised by issuance of bonds, and the amount required for down payment;

- The amount required for sinking funds, for maturing serial bonds, and for interest on the City's debts;
- The total amount of the City's outstanding debts, with a schedule of maturity on bond issues in an attachment;
- Statement of estimated net surplus or deficit for the ensuing fiscal year of each utility owned and operated by the City and a proposed method of its disposition. A subsidiary budget for each utility shall be included giving details of income and expenditures;
- Such other information as is required by City Council or deemed desirable by the City Manager;
- A contingency line item of up to 10% of the general fund revenues may be included; and
- Such dedicated reserves as may be required.

2. Review: The budget review process will include provisions for City Council participation, including sufficient time to address policy and fiscal issues, and citizen input through the use of public hearings.

3. Distribution: A copy of the proposed budget will be filed with the City Secretary at the time it is submitted to the City Council. A copy will also be available at City Hall and the Public Library for citizen review. It will also be posted on the city website as required.

4. Notifications: Public notifications, distribution, including the language incorporated and the methods by which the public gains access to the budget will be governed by state law in effect at that time. State laws affecting the budget and the tax rate include provisions from both the Local Government Code, as well as the Tax Code.

D. Adoption

Prior to finalization of the budget appropriations, the City Council will hold at least two public hearings, and subsequently adopt the final budget as amended by Ordinance. The budget will be effective for the fiscal year beginning October 1st.

At the City Manager's discretion, the Annual Operating Plan document may be submitted to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

E. Balanced Budget

The goal of the City is to balance the operating budget with current revenues, whereby, current revenues would match and fund on-going expenditures/expenses. Excess balances in the operating funds from previous years could be used for non-recurring (one-time only) expenditures/expenses or for capital outlay based upon the recommendation of the City Manager and determination by the Council.

F. Planning

The budget process will be coordinated so that major policy issues are identified prior to the budget approval date. This will allow City Council adequate time for consideration of appropriate decisions and analysis of financial impacts. A budget calendar will be submitted by the City Manager outlining the major steps in the process and the opportunities for City Council review and citizen input.

Outstanding encumbrances will expire if not spent in encumbered year and will have to be re-appropriated.

G. Reporting

Summary financial reports will be presented to the City Council on a monthly basis. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status. Monthly reports will also be provided as needed which contain updates on the status of projects and related financial goals set forth in the budget and if determined necessary, may also include appropriate budget amendment recommendations.

H. Control and Accountability

Each Department Head appointed by the City Manager, is responsible for the administration of his/her departmental budget. This includes accomplishing the Goals and Objectives adopted as part of the budget and monitoring of their portion of the budget for compliance with spending limitations. The City Manager may transfer any unencumbered funds within a departmental budget category (, operations and maintenance or capital) and shall report such transfers to the Council in writing in a timely manner. All other transfers of appropriation or budget amendments require City Council approval as outlined in Section I.

I. Budget Amendments

The Charter (Section 7.04) provides a method for budget amendments and emergency appropriations. The City Council may authorize, through a majority vote, an emergency expenditure as an amendment to the original budget. This may be done in cases of grave public necessity or to meet an unusual and unforeseen condition that was not known at the time the budget was adopted. In practice, this has been interpreted to include revenue-related expenses within the enterprise funds and timing differences on capital improvement projects. The following criteria will be used in evaluation of budget amendments:

- Is the request necessary?
- Why was the item not budgeted in the normal budget process?
- Why can't a transfer be done within the budget to remedy the condition?

The City Manager must certify availability of revenues or funding sources prior to adoption of an expenditure appropriation. The City will amend the budget at year end, if needed, for revenue based expenditures that exceeded budgeted amounts due to increased revenue and recognize any grant funded expenditures for grants received after the budget was adopted or last amended. The City Council may also amend the budget, if necessary, as part of the Mid-Year Review process for any capital project timing adjustments from the prior year, as well as, any other known adjustments needed and approved at that time.

J. Contingency Appropriations

The budget may include contingency appropriations within designated operating department budgets. These funds are used to offset expenditures for unexpected maintenance or other unanticipated expenses that might occur during the year. Per charter, the Council may establish up to 10% of revenues as a contingency reserve.

K. Manager's Contingency Account

The budget may also include a set amount of contingency appropriations within the Administration Budget to be spent at the discretion of the City Manager. These funds may be used to offset expenditures for unexpected purchases and other unanticipated expenses that might occur during the year. The specific amount of contingency funds included in the budget shall be set by the City Council through the adoption of the annual budget.

III. REVENUE MANAGEMENT

A. Characteristics

The City will strive for the following optimum characteristics in its revenue system:

- 1. Simplicity:** The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient.
- 2. Certainty:** A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will enact consistent collection policies to provide assurances that the revenue base will materialize according to budget. One time and unscheduled revenues available for appropriation from time to time based upon City Manager's requests to Council will not be utilized to fund on-going operations.
- 3. Equity:** The City will make every effort to maintain equity in its revenue system, i.e., the City should seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customer classes.
- 4. Revenue Adequacy:** The City should require there be a balance in the revenue system, i.e., the revenue base will have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay
- 5. Realistic and Conservative Estimates:** Revenues will be estimated realistically, and conservatively, taking into account the volatile nature of various revenue streams.
- 6. Administration:** The benefits of a revenue source should exceed the cost of levying and collecting that revenue.
- 7. Diversification and Stability:** A diversified revenue system with a stable source of income is preferred. This will help offset instabilities in revenue sources with large fluctuations due to the economy (sales tax) and variations in the weather (water sales). When a revenue source becomes significant, it shall be evaluated to determine the best roll for that source in the City's ongoing plans.

B. Other Considerations

The following considerations and issues should guide the City in its revenue policies concerning specific sources of funds:

1. Cost/Benefit of Incentives for Economic Development: The City will use caution in the analysis of any incentives that are used to encourage development. A cost/benefit (fiscal impact) analysis will be performed as part of the evaluation.

2. Non-Recurring Revenues: One-time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues should be used only for non-recurring expenditures and not for budget balancing purposes.

3. Property Tax Revenues: All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by the San Patricio County Appraisal District. Conservative budgeted revenue estimates result in a projected ninety-eight percent (98%) budgeted collection rate for current ad valorem taxes. Two percent (2%) of the current ad valorem taxes will be projected as the budget for delinquent ad valorem tax collection. For budgeting purposes, the City will forecast the current year's effective tax rate at the current collection rate of 100%, unless directed otherwise. Industry is 40 – 50 % of tax roll and therefore mandates different considerations, depending upon the tax incentives granted to individual organizations. When deemed appropriate, the city may maintain a reserve for Interest and Sinking debt service obligations.

4. Interest Income: Interest earned from investments will be distributed to the funds based on their allocated investments, unless otherwise required by statute or determined by the City Council.

5. User-Based Fees and Service Charges: The City Council will determine how much of the cost of a service should be recovered by fees and charges. A fee can be driven by a cost-recovery approach, such that a service is identified into one of the following categories:

- **Partial Cost Recovery** – only a stated portion of the direct costs of services will be recovered from fees. These are for such services as library, parks, public safety and other services where a general benefit ensues to the citizenry as a whole and specific users cannot be easily ascertained or charged.
- **Direct Cost Recovery** – applies to all direct costs (operating and personnel) in the exchange for a service that is directly beneficial to a particular user. Such services as recreation classes, sports leagues, copying costs, etc. These services gain the benefit of building, facility, and capital use as well as overhead support that are not expected to be captured in a fee.

- Full Cost Recovery – applies to all direct operating costs, as well as administrative and capital overhead in the course of providing a service that is uniquely identifiable to a customer who exclusively benefits from that service. Those services would entail all utility programs, and related services. Full cost would capture debt burden, capital costs, overhead fees, as well as personnel and operating expenses.
- The Council, may determine the appropriate level of recovery applicable to unique situations.
- The City will review fees and charges no less than once every three years to ensure that fees provide adequate coverage for the cost of services.

6. Enterprise Fund Rates: The City has undertaken a long-term plan to review and adopt utility rates as needed to generate revenues required to cover operating expenses, meet the legal requirements of all applicable bond covenants, debt service, and provide for an adequate level of working capital for cash flows. Enterprise rates will consider transfers to other funds as follows:

- General and Administrative Charges – Administrative costs should be charged to all funds for services of general overhead, such as administration, finance, customer billing, legal and other costs as appropriate. These charges will be determined through an indirect cost allocation following accepted practices and procedures.
- b) In-Lieu-of-Franchise-Fee. This transfer, targeted between 2% and 4% of operating revenues, is consistent with the franchise rates charged to investor-owned utilities that have been franchised to operate within the City.
- c) In-Lieu-of-Ad Valorem-Taxes. A payment in lieu of taxes (PILOT) will be determined and budgeted as if any city operated utilities were owned and operated by a private investor.

7. Intergovernmental Revenues: All potential grants will be examined for matching requirements and must be approved by the City Manager prior to making application for the grant. It must be clearly understood that operational requirements (on-going costs) set up as a result of a grant program could be discontinued once the term and conditions of the program have been completed. The department filing the grant application will submit the application to the City Manager for review and submission to the City Council when matching funds or unbudgeted expenses are required. As part of the review the Finance Department will evaluate the grant to ensure that the grant is set up appropriately for reimbursement or award, depending on the nature of the grant.

8. Revenue Monitoring: Revenues, as they are received, will be regularly compared to budgeted revenues and variances in excess of 5% should be investigated.

- Revenues will be monitored by Fund. It is understood that many of the City's revenues are seasonal in nature or are reported to the City on a quarterly basis.
- Enterprise Fund revenues will be tracked on a monthly basis for comparison purposes.
- A revenue variance in excess of 5% will be placed on the City Council agenda to discuss the status of the revenue. All revenues will continue to be included in the financial reports presented to Council monthly.

IV. SALES TAX

The voters in the City of Ingleside have approved a 2% sales and use tax on taxable items sold within the City. 75% of the Sales Tax collections are designated for the General Fund, 12.5% is designated for the Ingleside Development Corp (IDC) and used for economic development purposes, and 12.5% is designated for maintenance of City streets.

As part of the annual budget process, sales tax collections are analyzed and budgeted at approximately 90% of recurring sales tax collections during the previous year.

When there are significant industrial projects constructed within the City, there can be large, one time spikes in the taxes collected by the City. Because of the nature of these collections, it is not practical to budget for these unusual, one-time cash flows. In addition, these collections should not be budgeted or utilized for use towards the City's recurring obligational expenses. It shall be the City's practice to allow these receipts to accumulate and contribute towards the net surplus of the General Fund, IDC Fund and the Street Maintenance Fund.

From time to time, the City Manager will make recommendations to the City Council for the use of the accumulated monies.

V. EXPENDITURE POLICIES

A. Appropriations

Budget appropriations are at the department level for all funds. The Charter (Section 7.04(D)) provides that any transfer of appropriation between funds must be approved by the City Council. The City Manager, without City Council approval, is authorized to transfer unencumbered appropriations within departments.

B. Purchasing

All purchases of goods or services by the City will be made in accordance with state law and the following guidelines. All purchasing decisions shall be made in accordance with the Annual Budget as approved by the City Council. The purchase of items not included in the Annual Budget of less than \$25,000 requires approval from the City Manager. The purchase of items not included in the Annual or Capital Budgets in excess of \$25,000 require the approval of the City Council. All contracts greater than or equal to \$25,000 shall be approved by the City Council. Emergency purchases in excess of \$15,000 will be limited to incidents that threaten public health, safety or damage to persons or property or in those situations in which inaction shall present a substantial financial loss to the City. All emergency purchases shall be submitted to the City Council for ratification. The following shows a summary of approval requirements for purchases.

APPROVAL REQUIREMENTS FOR PURCHASES:

1. The City Manager shall determine the purchasing authority limits of each Department Heads and other employees on a case-by-case basis; however, under no circumstances shall that authority exceed \$2,000 ~~\$500~~ per department.
2. Department Heads shall determine the purchasing authority of subordinate employees on a case-by-case basis; however, under no circumstances shall that authority exceed \$2,000 ~~\$500~~. The delegation of purchasing authority shall be made in writing and approved by the City Manager.

C. Prompt Payment

All invoices approved for payment by the proper City authorities shall be paid within thirty (30) calendar days of receipt of goods or services or invoice date, whichever is later in accordance with State law. The City will take advantage of all purchase discounts, when possible.

D. Risk Management

The City will pursue every opportunity to provide for the public's and City employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs.

VI. BUDGET CONTINGENCY PLAN

This policy is designed to establish general guidelines for managing revenue shortfalls resulting from local and national economic downturns or other issues that adversely affect the City's revenue streams of all funds. This is also intended to address unexpected expenditures.

A. Immediate Action

Once a budgetary shortfall is projected, the City Manager will take the necessary actions to offset any revenue shortfall with a reduction in current expenses. The City Manager may:

- Freeze all new hire and vacant positions except those deemed to be a necessity by the City Manager;
- Review all planned capital expenditures; and/or
- Delay all "non-essential" spending or equipment replacement purchases.

B. Further Action

If the above actions are insufficient to offset the revenue deficit and the shortfall continues to increase, the City Manager will further reduce operating expenses to balance the variance. Any resulting service level reductions, including workforce reductions, will be brought to the City Council for direction and determination.

VII. CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

The City's goal is to maintain City facilities and infrastructure in order to provide excellent services to the customers within the community, meet growth related needs, and comply with all state and federal regulations.

A. Preparation

The City annually updates and adopts a five-year Capital Improvement Program (CIP) schedule as part of the operating budget adoption process. The plan is reviewed and adjusted annually as needed, and year one is intended to be adopted as a part of the current year's budget. The capital budget will include all capital projects, capital resources, and estimated operational impacts.

Priorities for Capital Improvements should consider:

- Needed capital improvements should be identified through system models, repair and maintenance records and growth demands. The ongoing operational costs of an improvement shall be considered as part of the budgeting process.
- Economic development projects that have capital infrastructure needs should be reviewed and approved for funding by the City to be included in the CIP process or subsequent amendment.
- A team approach will be used to prioritize CIP projects, whereby City staff from all operational areas provide input and ideas relating to each project and its effect on operations.
- Citizen involvement and participation may be solicited in formulating the capital budget through public hearings and other forums.

In cases where CIP requirements vary, such as impact fees (with 10-year planning windows and a specialty review process), the City will abide by those requirements.

B. Control

All capital project expenditures must be appropriated in the annual budget. Availability of resources must be confirmed before any CIP contract is presented to the City Council for approval.

C. Financing Programs

Where applicable, assessments, impact fees, pro rata charges, or other fees should be used to fund capital projects which have a primary benefit to specific identifiable property owners. Recognizing that long-term debt is usually a more expensive financing method, alternative-financing sources will be explored before debt is issued. See Sections X and XI. Short-term financing including Capital Leasing and other tax-supported obligations can be used to fund vehicles, computers, and other operating equipment if the impact to the tax rate is minimal.

VII. ROLLING STOCK

It is the goal of the City of Ingleside to budget for equipment replacement and facility renovation with monies for these types of expenditures within the annual operating budget of each department and functional area and to accumulate these funds for use when needed. These monies shall be for capital items having a cost in excess of \$5,000 per unit. These monies shall be transferred each year into a capital fund on a departmental basis and shall be considered appropriated. As a part of the annual budgeting process, each department shall prepare a five-year summary of expected needs. The amount of annual depreciation, as well as debt service, will be taken into consideration in determining the amount of the annual allocations.

VIII. CAPITAL MAINTENANCE AND REPLACEMENT

The City recognizes that deferred maintenance increases future capital costs. Therefore, a portion of all individual funds with infrastructure should be budgeted each year to maintain the original quality within each system.

A. Infrastructure Maintenance

On-going maintenance costs are included as operating or capital expense within the departmental operating budgets. These costs are generally considered system repairs and are not capitalized for accounting purposes. They include such items as street seal coat, water line

repairs and other general system maintenance. Staff will prepare a street maintenance budget for Council's consideration during the budget process.

B. Internal Service Funds

The City may utilize internal service funds to maintain and replace existing assets. Assessments are to be made to the "using" department for the use of current equipment and items to be purchased during the year. In this way, suitable funds should be accumulated during the year and available for the purchase of operational assets with minimal issuance of debt. A systematic methodology will guide the calculation of the department charges.

IX. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

A. Accounting

The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The City Manager is the City's Chief Financial Officer and is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.

B. Audit of Accounts

In accordance with the City Charter, an independent audit of the City's accounts will be performed every year. The auditor may be recommended by the City Manager but is retained by and is accountable directly to the City Council.

C. Internal Reporting

The Finance Department will prepare monthly internal financial reports, sufficient to plan, monitor and control the City's financial affairs.

D. External Reporting

The Finance Department will be responsible for preparing the annual financial report by March 30 of each year, or as timely after year end as possible.

X. ASSET MANAGEMENT

A. Cash Management and Investments

The City must comply with the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. A separate Investment Policy will be reviewed annually by the City Council and applies to all financial cash and investments held by the City.

1. Statement of Cash Management Philosophy: The City shall maintain a comprehensive cash management program to include the effective collection of all

accounts receivable, the prompt deposit of receipts to the City's depository, the prompt payment of obligations, and the prudent investment of idle funds in accordance with this policy.

- Cash handling procedures will be coordinated through the Finance Department and all personnel handling cash, checks, or customer payments will be required to take applicable training. Such training will cover PCI compliance and red flag rules as applicable.
- Financial Procedures will outline that bank reconciliations will be performed monthly immediately after statements are processed by the bank; discrepancies will be researched and corrected immediately.

2. Objectives: The City's investment program will be conducted to accomplish the following, listed in priority order:

- Safety of the principal invested,
- Liquidity and availability of cash to pay obligations when due,
- Receive the highest possible rate of return (yield) consistent with the City's investment policy.

3. **Safekeeping and Custody:** Investments may only be purchased directly by the City or through brokers/dealers who meet the criteria detailed in the investment policy, which also addresses internal controls related to investments. All funds and investments shall be held in safekeeping by the City's depository.

4. Standard of Care and Reporting: Investment will be made with judgment and care, always considering the safety of principal to be invested and the probable income to be derived. The City Manager is responsible for the overall management of the City's investment program and ensures all investments are made in compliance with the investment policy. An investment report, providing both summary and detailed information, will be presented to the City Council quarterly.

B. Fixed Assets & Inventory

These assets will be reasonably safeguarded and properly accounted for, and prudently insured when required by law.

1. Capitalization Criteria: Capitalization is defined as the point at which an item gets recorded as an asset instead of expense. For purposes of budgeting and accounting classification assets meeting all of the following criteria must be capitalized:

- The asset is owned by the City.
- The expected useful life of the asset must be longer than one year or extend the life of an identifiable existing asset by more than one year.
- The original cost of the asset must be at least \$5,000.
- The asset must be tangible.
- On-going repairs and general maintenance are not capitalized.

2. New Purchases: All costs associated with bringing the asset into working order should be capitalized as part of the asset cost. This may include start-up costs, engineering, or consultant type fees as part of the asset cost once the decision or commitment to purchase the asset is made. The cost of land acquired should include all related costs associated with its purchase. The land will be recorded as a non-depreciable asset while improvements will be considered depreciable.

3. Improvements and Replacement: Improvements will be capitalized when they extend the original life of an asset or when they make the asset more valuable than it was originally. The replacement of an asset's components will normally be expensed unless they are a significant nature and meet all the capitalization criteria.

4. Contributed Capital: Infrastructure assets received from developers or as a result of annexation or other dedications will be recorded as equity contributions when they are received and depreciated the same as city funded assets. The City will not accept dedications from homeowners' association or other similar property owners without full review and consideration of the ongoing maintenance costs of those assets. All contributions and dedications to the City will be presented to the City Council for approval.

5. Distributions Systems: All costs associated with public domain assets, such as streets and utility distribution lines will be capitalized in accordance with the capitalization policy. Costs should include engineering, construction and other related costs including right-of-way acquisition.

6. Reporting and Inventory: The Finance department will maintain the permanent records of the City's fixed assets, including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life. Periodically, random sampling at the department level will be performed to inventory fixed assets assigned to that department. Responsibility for safeguarding the City's cash and fixed assets lies with the department supervisor or manager whose department has been assigned the assets.

7. Inventory and Control: The Finance department maintains an inventory with descriptions, dates and amounts and has the authority to conduct periodic inventory audits of any city assets, including equipment, cash or other city owned property. Assets assigned to individuals such as cars, computers, and phones must be itemized and returned to city control upon replacement or termination.

8. Disposal: City assets may be disposed of if they are considered: too costly to repair, obsolete, or no longer functional. For any items with a residual value, the City will dispose of assets through public auction or sealed bid, either directly or through a cooperative effort. If an asset originally cost less than \$5,000, the manager may dispose of it through auction. If an asset costs more than \$5,000 or is being disposed of through a sealed bid, the City Council must approve the disposal.

XI. DEBT MANAGEMENT

The City of Ingleside recognizes that the primary purpose of capital facilities is to provide services to the community. Using debt financing to meet the capital needs of the community must be evaluated according to efficiency and equity. Efficiency must be evaluated to determine the highest rate of return for a given investment of resources. Equity is resolved by determining who should pay for the cost of capital improvements.

In meeting demand for additional services, the City will strive to balance the needs between debt financing and “pay as you go” methods. The City realizes that failure to meet the demands of growth may inhibit its continued economic viability, but also realizes that too much debt may have detrimental effects on the City’s long-range financial condition. Conversely, too little debt implies that current population is paying an exaggerated portion of long-lived assets.

The City will issue debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens, or the utility system expansion and upgrades and to allow it to fulfill its various purposes as a city.

A. Usage of Debt

Long-term debt financing will be considered for non-continuous capital improvements from which future citizens will be benefited. Alternatives for financing will be explored prior to debt issuance and include, but are not limited to:

- Grants
- Use of Reserve Funds
- Use of Current Revenues
- Contributions from developers and others
- Leases
- Impact Fees

When the City utilizes long-term financing, it will ensure that the debt is soundly financed by conservatively projecting revenue sources that will be used to pay the debt. It will not finance the improvement over a period greater than the useful life of the improvement and it will determine that the cost benefit of the improvement, including interest costs, is positive to the community.

The City may utilize the benefits of short-term debt financing to purchase operating equipment provided the debt doesn’t extend past the useful life of the asset, and the potential impact to the tax rate is within policy guidelines.

B. Types of Debt

1. General Obligation Bonds (GO's): Original issue General Obligation bonds must be authorized by a vote of the citizens of Ingleside. They are used only to fund the capital assets of the general government and are not to be used to fund the operating needs of the City. The full faith and credit of the City as well as the City's ad valorem taxing authority back general obligation bonds within limits of state law for taxing authority. Conditions for issuance of general obligation debt include:

- When the project will have a significant impact on the tax rate,
- When the project may be controversial even though it is routine in nature, or
- When the project falls outside the normal bounds of projects the City has typically done.

As needed, the City will prepare Bond Propositions and the City Council will approve any election items and will set election dates in accordance with state law. The Finance Department will track all authorized propositions, the related debt issues and projects for those authorizations, and all remaining amounts approved but unissued.

2. Revenue Bonds: Revenue bonds may be issued to provide for the capital needs of any activities where the capital requirements are necessary for the continuation or expansion of a service. The improved activity shall produce a revenue stream to fund the debt service requirements of the necessary improvement to provide service expansion. The final maturity of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issuance and will generally be limited to no more than twenty (20) years.

3. Certificates of Obligation, Contract Obligations (CO's): Certificates of obligation or contract obligations may be used to fund capital requirements that are not otherwise covered either by general obligation or revenue bonds. Debt service for CO's may be paid either from general revenues (tax-supported) or supported by a specific revenue stream(s) or a combination of both provided the I&S tax provides an alternate security for the repayment of COs as required by State law. Typically, the City may issue CO's when the following conditions are met:

- When the proposed debt will have minimal impact on future effective property tax rates,
- When the projects to be funded are within the normal bounds of city capital requirements, such as for roads, parks, various infrastructure, and City facilities,
- When the average life of the obligation does not exceed the useful life of the asset(s) to be funded by the issuance, and
- Certificates of obligation will be used with prudent care and judgment by the City Council. Notice of Intent to Issue COs will conform to state law requirements.

4. Self-supporting General Obligation Debt: Refers to general obligation debt issued for a specific purpose and repaid through dedicated revenues other than ad valorem taxes; however, the I&S tax is still pledged by law. The annual debt requirements are not included in the property tax calculation.

5. Internal borrowing between funds: The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within 18 months. The loan will be considered an investment of working capital reserves by the lending fund.

6. Tax Notes: In accordance with Chapter 1431 of the Texas Local Government Code the City may authorize the issuance of Tax Notes for construction of public works, the acquisition of land, buildings, equipment, machinery, and related professional services and operating expenses. The maximum term of such notes shall be 7 years except for operating expenses which shall have a maximum term of 1 year.

C. Method of Sale

The City will use a competitive bidding process in the sale of bonds unless conditions in the bond market or the nature of the issuance warrant a negotiated sale. In such situations, the City will publicly present the reasons for the negotiated sale. The City will rely on the recommendation of the financial advisor in the selection process of the underwriter or direct purchaser.

D. Disclosure & Federal Requirements

Full disclosure of operating costs along with capital costs will be made to the bond rating agencies and other users of financial information for an anticipated bond issuance. The City staff, with assistance of the financial advisor and bond counsel, will prepare the necessary materials for presentation to the rating agencies and will aid in the production of the Preliminary Official Statements. The City will take responsibility for the accuracy of all financial information released.

The City will maintain procedures to comply with its continuing disclosure requirements, through the MSRB “EMMA” program, as well as any arbitrage rebate and other Federal requirements.

The City can contract with an external service provider to assist with continuing disclosure requirements as well as rebate calculations due to the expertise required, the complexity of the law or calculation, and the magnitude of risk for non-compliance.

F. Debt Structuring

The City will issue bonds with the final maturity not to exceed the useful life of the asset acquired. Market factors, such as the effects of tax-exempt designations, the cost of early redemption options and the like, will be given consideration during the structuring of long-term debt instruments. Efforts will be made to minimize the effect of large deferrals or 'balloon note' type structures.

G. I&S Accounting

Although not required by City Charter a separate "account" for the City's interest and sinking fund will be maintained, referred to as the General Fund Debt Service account.

H. Reimbursement Resolutions

The City will utilize reimbursement resolutions as a tool to manage its debt issues, due to arbitrage requirements and project timing (but not market driven reasons). In so doing, the City uses its capital reserve "cash" to delay bond, note and CO issues until such time when issuance is favorable and beneficial to the City. The City Council may authorize a reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds, notes and COs will be issued within the term of the existing City Council.

I. Subject Matter Experts and Advisors

The City will select a financial bond advisor to assist with the issuance and monitoring of debt activities. The financial advisor will recommend other parties to use as bond counsel, rating agencies, paying agents, escrow agents and others involved in a transaction. The City will designate the financial advisor in such a manner to allow investors and underwriting firms to participate in a bond transaction, in accordance with the federal municipal advisor rule.

XII. OTHER FUNDING ALTERNATIVES

When at all possible, the City will research alternative funding opportunities prior to issuing debt or increasing user-related fees.

A. Grants

All potential grants will be examined for any matching requirements and the source of those requirements identified. A grant funding worksheet that clearly identifies funding sources, outcomes and other relevant information will be approved by the City Manager prior to any grant application being submitted. It must be clearly understood that any resulting operation

requirements of the grant could be discontinued once the term and conditions of the project have been terminated. The City Council must authorize acceptance of any grant funding.

1. CASH MANAGEMENT AND DISBURSEMENT - TIMELY EXPENDITURES

The City shall make timely payments to vendors and minimize the time between transferring funds from the State Treasury and disbursement of funds to vendors in compliance with the terms and conditions of the federal contract, grant, regulation, or statute.

To ensure vendor compliance, invoices/pay applications/pay estimates will be reviewed for accuracy for such items but not limited to change order approvals, outstanding lien/payments to subcontractors, labor standards, and verification of work completed as invoiced prior to disbursement or request for funds from State Agency. The City shall notify a vendor of an error in an invoice submitted for payment by the vendor.

The City Manager and Finance Director authorize payments and issues of checks. Two signatures are required on each check, from the following list, the Mayor, two Council members, City Manager, City Secretary, and Finance Director. The Assistant Finance Director is responsible for reconciling the monthly bank statements.

2. Grant Invoice Processing

The City's Finance Department will review each invoice for allowability of costs as stated in 2 CFR 200 Subpart E – Cost Principles. That review process includes:

- Invoices are received by the Finance Department.
- The invoice and expenditures listed are evaluated against 2 CFR 200 Subpart E and the relevant Grant Agreement and grant scope of work to determine whether they are allowable.
- If available, the City's Finance Department consults with any relevant grant administration consultants under contract to further review allowability.
- Once reviewed and deemed eligible, the invoice is presented to City Council for review and approval.
- Once approved by City Council, the invoice is submitted as a payment request to the relevant granting agency.

3. Advance Payment Procedures

All advanced payments using federal grant funds will be disbursed within five (5) business days from the date of the transfer of funds in accordance with 2 CFR 200.305(b), and in accordance with the provisions in the contract with the vendor.

Advance payments of federal grant funds will be deposited and maintained in a separate insured account. The City will maintain advance payments of federal awards in interest-bearing accounts, unless one or more of the following apply: City receives less than \$120,000 in Federal awards per year; the City is not expected to earn interest in excess of \$500 per year on Federal cash balances, or the depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources. (2 CFR 200.302(b)(6) and 200.305).

1. Interest is tracked by the City in conjunction with a grant administrator, if present, on the grant ledger. Interest is tracked with the variable rate on the current account based on date between deposit of advanced funds into the grant account and when any payments are issued. If any payments accrue interest greater than \$500 in a fiscal year, those funds will be remitted to the funding entity.

4. Procedures for Grant Payments

- (a) Invoice is received and, if necessary, a request for payment is prepared by the grant consultant and proper signatures obtained from Mayor, City Manager, Finance Director as authorized in original grant approval. The Finance Director's office reviews the invoice and compares it to the grant budget.
- (b) The invoice must be approved by a city official involved in the grant implementation or the mayor. Approval is acknowledged by initiating the original invoice or through Council action.
- (c) Once grant funds are received and invoice approval acknowledged by signature on the original invoice, a demand check is entered into the system by the Finance Director's office, then printed and disbursed by the Finance Department. Two of the following signatures appear on the approved checks: Mayor, City Council Member, City Manager, City Secretary, or Finance Director. Checks are then disbursed to the appropriate vendors. The Finance Director is responsible for ensuring that checks are signed and disbursed within the grant mandated timeline in the state contract.
- (d) Copies of the request for payment, invoice, canceled check copy and bank statement showing receipt of grant money is retained in the grant file in the Finance Director's office.

B. Use of Reserve Funds

The City may authorize the use of reserve funds to potentially delay or eliminate a proposed bond issuance. This may occur due to higher than anticipated fund balances in prior years, thus eliminating or reducing the need for debt proceeds, or postpone a bond issuance until market conditions are more beneficial or timing of the related capital improvements does not correspond with the planned bond sale. Reserve funds used in this manner can be replenished upon issuance of the proposed debt provided a reimbursement resolution is promptly adopted.

C. Developer Contributions

The City will require developers who negatively impact the City's utility capital plans to offset those impacts.

D. Leases

The City may authorize the use of lease financing for certain operating equipment when it is determined that the cost benefit of such an arrangement is advantageous to the City.

E. Impact Fees

The City will impose impact fees as allowable under state law for both water and wastewater services. These fees will be calculated in accordance with statute and reviewed at least every five years. All fees collected will fund projects identified within the Fee study and as required by state laws.

XIII. FINANCIAL CONDITIONS AND RESERVES

The City of Ingleside will strive to maintain budgeted minimum reserves in the ending working capital/fund balances. The minimum reserve will provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency. The reserve will allow for the stability of City operations should revenues fall short of budgeted projections and provide available resources to implement budgeted expenditures without regard to actual timing of cash flows into the City.

A. Operational Coverage

The City's goal is to maintain operations coverage of 1.00-1.25, such that operating revenues will at least equal or exceed current operating expenditures. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques.

B. Operating Reserves

Operating Reserves are generally considered as the Unassigned Portion of Fund Balance for Governmental Funds. GASB #54 outlines the categories of Fund Balance and the appropriate definitions.

- 1. Non-Spendable Fund Balances: Amounts of the City's fund balance that are:**
 - Not a spendable form including inventory and prepaid items,
 - Cannot be converted to cash within the current period including long-term portion of loans receivable and non-financial assets held for resale, or
 - Required to be maintained intact pursuant to legal or contractual requirements including an endowment or permanent fund.
- 2. Restricted Fund Balances:** Amounts of the City's fund balance that reflect resources that are subject to externally enforceable legal restrictions including those imposed by:
 - Creditors (through debt covenants),
 - Grantors,
 - Contributors
 - Other government's legislation or regulations.
- 3. Restricted special revenue funds/accounts:** Include Public Safety & Courts, Hotel Occupancy (Bed Tax). Other restricted funds include all capital bond funds, impact fee funds, and the General Debt Service Fund.
- 4. Committed Fund Balances:** The amounts of the City's fund balance that represent resources that are constrained by limitations of the City Council and that remain binding unless removed, modified, or rescinded by the City Council prior to the last day of the fiscal year for which the commitment is made. Assigned Fund Balances are those amounts of the City's fund balance that reflect the government's intended use of resources. This would include any future appropriation amounts of fund balance. The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose but retains the power of final appropriation of those funds.

5. **Unassigned Fund Balance:** Amounts of the City's fund balance that are excess of what can properly be classified in one of the previous four categories. These funds are available for any purpose. Unassigned fund balance shall be held to mitigate financial risk that can occur from unforeseen revenues fluctuations and unanticipated expenditures and provide cash flow for the City's general operations. Annual amounts may vary pending tolerable risk associated with volatility of the economy or exposure to natural risks. Fund unassigned balance should be used only for emergencies, major capital purchases or non-recurring expenditures that cannot be provided by savings in the current year.

The City Council has set the General Fund and Utility Fund undesignated fund balance goals at 25% of the City's prior year audited fund expenditure. If the City draws the fund balance below the 25% the City will develop a plan to build back to the goal within two years. Reserve requirements will be calculated as part of the annual budget process.

C. Liabilities and Receivables

Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of receiving the invoice. Accounts Receivable procedures will target collection for a maximum of 30 days of service.

Receivables that are protected by liens on properties will be aggressively pursued through county and state filing methods. Similarly, payments due from utility system customers will also be aggressively pursued, including cut-off procedures for delinquent accounts.

D. Capital Project Funds

Every effort will be made for all monies within the Capital Project Funds to be expended within thirty-six (36) months of receipt. The fund balance will be invested, and income generated will offset increases in construction costs or other costs associated with the project. Capital project funds are intended to be expended totally and may include internal costs of labor and equipment determined to be meet the requirements of a capital asset.

E. General Debt Service Funds

Revenues within this fund are stable, based on property tax revenues. Balances are maintained to meet contingencies and to make certain that the next year's debt service payments may be met in a timely manner. The City will maintain a balance in the Debt Service Funds equal to not less than ten percent of the principal and interest payments on outstanding debt for each fiscal year. These funds can only be appropriated by City Council.

F. Investment of Reserve Funds

The reserve funds will be invested in accordance with the City's investment policy. Existing non-cash investment would be exempt through retirement of the investment.

XIV. INTERNAL CONTROLS

A. Written Procedures

Wherever possible, written procedures will be established and maintained by the City Manager for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

The City Manager designates the Finance Director to have access to any city records in order to perform duties of safekeeping and control of assets.

To ensure proper controls, the City will maintain a transition policy, coordinated through its Human Resources and Information Technology departments. This policy covers safety-sensitive positions that have been assigned duties related to the management of city assets.

Within the Finance Department and areas with significant cash handling, all prudent measures will be taken to ensure proper segregation of duties, within the confines of staffing resources. Finance will work with customer departments, as well as the external audit team, to develop compensating controls and actions in areas where separation is limited.

B. Department Head Responsibility

Each Department Head is responsible for ensuring that good internal controls are followed throughout their department, that all Management directives are implemented and that all independent auditor internal control recommendations are addressed. Departments will develop and periodically update written internal control procedures.

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 10

Deliberate and take appropriate action on second and final reading of an Ordinance to amending the Procurement Policy and Procedures for the City of Ingleside.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The current Procurement Policy & Procedures was adopted in January 2009 and amended over the years through December 2021. Since then, the granting agencies have been requiring specific language in the procurement policy concerning grant funds, including the processes of procurement of contracts, the process of the review of bids and proposals received, and ensuring the prospective bid or proposal meets grant standards. These policy changes will assist the city to comply with grant agency guidelines for future grant funds. The first reading of this Ordinance was approved on first reading on July 9, 2024, and moved to second reading for this meeting.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommendation is to approve the ordinance to move to adopt the attached Procurement Policy & Procedures.

ATTACHMENTS:

1. 2024-07-23 ORDINANCE NO- FY2024-XX AMENDING PROCUREMENT POLICY
2. PROCURMENT POLICY AND PROCEDURES-draft 20240723

ORDINANCE NO. 2024-__

**AN ORDINANCE AMENDING THE PROCUREMENT POLICY AND
PROCEDURES FOR THE CITY OF INGLESIDE, TEXAS.**

BE IT ORDAINED BY THE CITY COUNCIL OF INGLESIDE, TEXAS:

WHEREAS, the City of Ingleside, Texas, is committed to financial management through integrity, prudent stewardship, planning, accountability, full disclosure and communication; and

WHEREAS, the broad purpose of the Procurement Policy and Procedures is to enable the City to achieve and maintain a long-term stable and positive financial condition, and provide guidelines for the day-to-day planning and operations of the City's financial affairs; and

BE IT ORDAINED by the City Council of the City of Ingleside that the Procurement Policy and Procedures be amended as shown on Attachment A to include language required by federal and state agencies for the processing of grant funds awarded and received by the City.

THAT all Ordinance or parts of Ordinances and any Resolutions in conflict with this Ordinance are repealed to the extent of such conflict only.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgement of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2024.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

First Reading: 07/09/2024

Second Reading: 07/23/2024

Ordinance



City of Ingleside Procurement Policy and Procedures

Amended December 1, 2021
Proposed Amendment July 2024

Amendment Prepared by:
Brenton B. Lewis, City Manager
Caron S. Vela, Director of Finance

REFERENCE TRACKING:

January 2009
(Amended August 11, 2010)
(Amended September 27, 2016)
(Amended December 1, 2021)
(Amended July XX, 2024) July agenda item

DRAFT

City of Ingleside Procurement Policy and Procedures

Requisitions for Purchase Orders are to be completed for all purchases not purchased on a credit card. Three levels of approval are required in the financial software for all requisitions, 1) Dept. Director, 2) Finance, 3) City Manager. The City Manager approval is needed if the purchase is \$2,000 or more or the purchase is over the line-item account budget. Once the three levels of approvals are completed in the financial software, the Finance Office will issue a Purchase Order number and send it to the requesting department. ~~copies of which will be forwarded to the Finance Office upon completion.~~ Credit Card purchases should only be made to vendors that do not provide credit accounts to utilize a Purchase Order system. The purchaser should always request the credit card purchase as a sales tax-exempt purchase. Each purchase order shall include the fund-department-line item account number to which the purchases will be charged. Department heads shall not approve or issue purchase orders for amounts which are not available in their department's line item budgets unless prior, specific authorization is obtained from the City Manager as reflected on the approved purchase order. All PO's \$2,000 and over shall first be submitted to the City Manager for approval.

Purchases may not be partitioned in an effort to avoid any dollar limits set forth below. Any purchase made which does not comply with the city's purchasing policies and State Law shall be the personal responsibility of the person making the purchase.

1. No quotes are required for purchases less than \$1,000. Pending available funds, the using department may obtain supplies and services from the vendor that has the item available for immediate shipment, without having to obtain pricing from another vendor. However, departments are instructed to be price cognizant of the item they are purchasing to ensure the City is obtaining the best value for the purchase. Additionally, departments should be utilizing a rotational system that will allow all vendors the opportunities to supply the City's needs for these incidental purchases. All requests for emergency or routine services not requiring a bid shall be awarded on a round robin basis to all local vendors.
2. For purchases $\geq$ \$1,000 but $<$ \$2,500, two verbal quotes are required. Although no written quotes are required, departments are encouraged to obtain a written offer from the selected vendor to ensure all terms and conditions of the sale are documented. Documentation of all quotes obtained shall accompany the purchase order. All requests for emergency or routine services not requiring a bid shall be awarded on a round robin basis to all local vendors.
3. For purchases $\geq$ \$2,500 but $<$ \$5,000, three written quotes are required. The information required on a valid quote must include: the quote must be addressed to the City, the quote must be on the vendor's letterhead, the quote must have a date, the quotes must have lead time (the amount of time to deliver the goods), the quote must have FOB (ownership of merchandise in transit and freight terms), the quote must have a description of the product, the quote must have a price and total costs and the quote must have a signature. The quote must be mailed, faxed or emailed to the City. Documentation of the quotes obtained shall accompany the purchase order.

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4. For purchases > or = \$5,000 but < \$25,000, three written quotes are required and will be awarded by the City Manager.

Exceptions to the above are:

- a. Emergency expenditures necessary for the protection of life, health, property or public peace.
- b. Items under supply agreement are to be purchased from the vendor under contract.
- c. Items inventoried at the warehouse are to be obtained from the warehouse.
- d. Items purchased under State term contract are to be sent to the City Manager for processing.

5. All purchases > or = \$25,000, must comply with the above requirements. In addition, any purchase in excess of \$25,000 must be approved in advance by the City Council.

6. Purchases made with Federal and State Grant funds shall not be made from vendors on the excluded parties list GSA Excluded Parties List System (website www.epls.gov)

7. In the event of a declared emergency, the above requirements may be suspended.

The City of Ingleside follows the procurement standards in 2 CFR 200.317 – 2 CFR 200.327 and Appendix II to Part 200 for the procurement actions to be funded with Federal funds. All attempts are made to adhere to these policies and procedures and updates are made as needed. The entirety of the language found in 2 CFR 200.317- 2 CFR 200.327 may not be applicable in all instances, programs, and/or situations. This document contains the most current 2 CFR 200.317-2 CFR 200.327 language available at the adoption of these policies and procedures.

§ 200.317 Procurements by states.

When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with §§ 200.321, 200.322, and 200.323 and ensure that every purchase order or other contract includes any clauses required by § 200.327. All other non-Federal entities, including subrecipients of a State, must follow the procurement standards in §§ 200.318 through 200.327.

§ 200.318 General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §§ 200.317 through 200.327.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c) Standards of Conduct for non-Federal entities are as follows:

- (1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.
- (2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.
- (d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
- (e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.
- (f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- (g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.
- (h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also [§ 200.214](#).

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(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[[85 FR 49543](#), Aug. 13, 2020, as amended at [86 FR 10440](#), Feb. 22, 2021]

§ 200.319 Competition.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and [§ 200.320](#).

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

(1) Placing unreasonable requirements on firms in order for them to qualify to do business;

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- (2) Requiring unnecessary experience and excessive bonding;
 - (3) Noncompetitive pricing practices between firms or between affiliated companies;
 - (4) Noncompetitive contracts to consultants that are on retainer contracts;
 - (5) Organizational conflicts of interest;
 - (6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and
 - (7) Any arbitrary action in the procurement process.
- (c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
- (d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:
- (1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
 - (2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- (e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.
- (f) Noncompetitive procurements can only be awarded in accordance with [§ 200.320\(c\)](#).

§ 200.320 Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§ 200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) **Informal procurement methods.** When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in § 200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) **Micro-purchases** —

(i) **Distribution.** The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in § 200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) **Micro-purchase awards.** Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) **Micro-purchase thresholds.** The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) **Non-Federal entity increase to the micro-purchase threshold up to \$50,000.** Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with § 200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in § 200.520 for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(v) ***Non-Federal entity increase to the micro-purchase threshold over \$50,000.*** Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-federal entity must submit a request with the requirements included in [paragraph \(a\)\(1\)\(iv\)](#) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) ***Small purchases*** —

(i) ***Small purchase procedures.*** The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) ***Simplified acquisition thresholds.*** The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) ***Formal procurement methods.*** When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with [§ 200.319](#) or [paragraph \(c\)](#) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) ***Sealed bids.*** A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

(A) A complete, adequate, and realistic specification or purchase description is available;

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(B) Two or more responsible bidders are willing and able to compete effectively for the business; and

(C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) **Proposals.** A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be

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used to purchase other types of services through A/E firms that are a potential source to perform the proposed effort.

(c) ***Noncompetitive procurement.*** There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

- (1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see [paragraph \(a\)\(1\)](#) of this section);
- (2) The item is available only from a single source;
- (3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- (4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or
- (5) After solicitation of a number of sources, competition is determined inadequate.

§ 200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

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(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in [paragraphs \(b\)\(1\)](#) through [\(5\)](#) of this section.

§ 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(c) Federal agencies providing Federal financial assistance for infrastructure projects must implement the Buy America preferences set forth in [2 CFR part 184](#).

[[85 FR 49543](#), Aug. 13, 2020, as amended at [88 FR 57790](#), Aug. 23, 2023]

200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 CFR part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§ 200.324 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the

particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

1. Prior to receiving bids or proposals, the City's designated project manager will perform an independent cost estimate based on previous similar procurements, personal experience, comparison of previous bid prices or similarly listed advertisements for comparable work/services.
 2. After receiving bids or proposals, the City's designated project manager, finance department and City Manager will perform a cost/price analysis for the work to be performed in the contract. The analysis will include the appropriate elements for the bid, which may include labor, overhead, direct expenses, profit, or sole source procurements. The price analysis may consider the total proposed price instead of a separate cost analysis. This analysis will be included in the supporting documentation for each awarded contract.
- (b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
1. The City will negotiate profit with the winning bidder for all contracts in accordance with the requirements listed above.
- (c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under [subpart E of this part](#). The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.
- (d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§ 200.325 Federal awarding agency or pass-through entity review.

- (a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.
- (b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

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- (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
 - (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a “brand name” product;
 - (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.
- (c) The non-Federal entity is exempt from the pre-procurement review in [paragraph \(b\)](#) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.
- (1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;
 - (2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§ 200.326 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

- (a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

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(b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§ 200.327 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in appendix II to this part.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of “federally assisted construction contract” in [41 CFR Part 60-1.3](#) must include the equal opportunity clause provided under [41 CFR 60-1.4\(b\)](#), in accordance with [Executive Order 11246](#), “Equal Employment Opportunity” ([30 FR 12319, 12935](#), [3 CFR Part, 1964-1965 Comp.](#), p. 339), as amended by [Executive Order 11375](#), “Amending [Executive Order 11246](#) Relating to Equal Employment Opportunity,” and implementing regulations at [41 CFR part 60](#), “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended ([40 U.S.C. 3141-3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act ([40 U.S.C. 3141-3144](#), and [3146-3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to

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laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act ([40 U.S.C. 3701-3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2 \(a\)](#) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act ([42 U.S.C. 7401-7671q](#).) and the Federal Water Pollution Control Act ([33 U.S.C. 1251-1387](#)), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act ([42 U.S.C. 7401-7671q](#)) and the Federal Water Pollution Control Act as amended ([33 U.S.C. 1251-1387](#)). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

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(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than [Executive Order 12549](#).

(I) Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#))—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31 U.S.C. 1352](#). Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See [§ 200.323](#).

(K) See [§ 200.216](#).

(L) See [§ 200.322](#).

[[78 FR 78608](#), Dec. 26, 2013, as amended at [79 FR 75888](#), Dec. 19, 2014; [85 FR 49577](#), Aug. 13, 2020]

[§ 200.323 Procurement of recovered materials.](#)

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 CFR part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

[§ 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.](#)

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

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(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [Public Law 115-232](#), section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under [Public Law 115-232](#), section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See [Public Law 115-232](#), section 889 for additional information.

(d) See also [§ 200.471](#).

§ 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

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(b) For purposes of this section:

(1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(c) Federal agencies providing Federal financial assistance for infrastructure projects must implement the Buy America preferences set forth in [2 CFR part 184](#).

[[85 FR 49543](#), Aug. 13, 2020, as amended at [88 FR 57790](#), Aug. 23, 2023]

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 11

Deliberate and take appropriate action on the Regular Meeting Minutes of July 09, 2024.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Please see the accompanying minutes:

Regular Meeting Minutes of July 09, 2024

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends Council to approve the minutes, as presented.

ATTACHMENTS:

1. 2024, 07-09 Regular Meeting Minutes_DRAFT

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
JULY 09, 2024**

Opening Agenda

1. Call regular meeting to order.

The Regular Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on July 09, 2024, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, Julio Salinas, and Mayor Adame.

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports.

Chuck Sullivan, 2627 Hwy 361, addressed the Council about the holes in the concrete by his trash cans at Twisted Apes Bar & Grill, asked the City for a metal plate to cover the holes until they are filled in but the City hasn't done it, and being charged a late fee for City services due to not being allowed on the property at City Hall to conduct business.

Charles Boone, 468 Sunset, Ingleside on the Bay, addressed the Council about being comfortable at the Council meetings, economic development, rapid industrialization, weighing the difference of money from industry and citizens, and the Objectionable Use Permit.

Patrick Nye, 1018 Bayshore Dr., Ingleside on the Bay, addressed the Council about YaRen on the way, TCEQ meeting in Portland on September 7th, ammonia being dangerous, carbon capture well on-site, ammonia plants along the coast, and the safety record of YaRen.

Mayor Adame asked the City Attorney about e-mailed citizen comments and if they needed to be read during the meeting. The City Attorney stated that the City's Code of Ordinances does not require an email comment to be read for the record, and that they do not need to be posted.

6. Staff Comments and Reports.

a. Council Comments and Reports.

Mayor Adame wanted to thank the Emergency Management Coordinator/Chief of Police and staff for their commitment and efforts to the City in preparation for Hurricane Beryl.

Mayor Adame wanted the staff to make sure all information is on one website.

b. Announcements of Community Interest and/or upcoming events.

City manager Lewis addressed the Council about the current events and any updates.

c. Report on Concession Stand at NO Simmons.

Discussion was held between Council Members and City Manager Lewis about the Concession Stand at N.O. Simmons park, the concession stand being used by entities, profit to the citizens, equipment in the concession stand, leasing out the concession stand to the leagues, and maintaining the concession stand.

Presentations

7. Introduction of New Chief of Police Martin Molina.

Martin Molina addressed Council and introduced himself as the new Chief of Police. He had his wife and grandson pin his badge to his uniform.

Consent Agenda

Agenda Items 11, 17, and 18 were pulled from the Consent Agenda and moved in to the Regular Agenda for separate discussion.

8. Deliberate and take appropriate action on second and final reading of an Ordinance amending Chapter 38 – Offenses and Miscellaneous Provisions, Article VI. – Fireworks, Ingleside Code Ordinances and further providing for effective date reading, severance, and publication.

Proposed Ordinance 2024-12.

9. Deliberate and take appropriate action on second and final reading of an Ordinance amending Chapter 46 – Solid Waste, Article I. – In General, Section 46-3 – Burning, Burying, or Similar Disposal, Ingleside code of Ordinances and further providing for effective date, reading, severance, and publication.

Proposed Ordinance 2024-13.

10. Deliberate and take appropriate action on second and final reading of an Ordinance amending the Personnel Policies and Procedures, Section 2. Employee

Responsibilities: 2.K. Arrests, Confinements, and Indictments, 2.L. Telephone Contact, 2.N. General E-mail & Voice Mail Policy, 2.O. Network Security Policy, 2.P. Provided Equipment, 2.Q. Social Media Policy, 2.R. Employee Guidelines: Use of City's Social Media on Work Time, 2.S. Use of Personal Social Media While Not on Work Time; and Creating 2.T. Establishing Accounts with Other Online Services; Providing for effective date; Reading; Severance; and Publication.

Proposed Ordinance 2024-14.

- 12. Deliberate and take appropriate action to rescind the Mayoral Declaration of Disaster and Executive Order #111, that recognizes the COVID disaster, to effectively end on July 09, 2024.**
- 13. Deliberate and take appropriate action on the renewal of the Mayoral Declaration of Local Disaster Order Proclaimed by Mayor Adame in accordance with the Texas Government Code §418.108, as amended for the period July 10, 2024 through July 23, 2024.**
- 14. Deliberate and take appropriate action on the Regular Meeting Minutes of June 25, 2024.**
- 15. Deliberate and take appropriate action on acceptance of the HOT Fund Post Event Form and payment authorization to the Ingleside Chamber of Commerce for \$15,979.28 for the Light'n Fires BBQ Cookoff Summerfest Event held May 31 and June 1, 2024.**
- 16. Deliberate and take appropriate action on the Ingleside Chamber of Commerce & Visitors Center request for a Special Use Permit for "Renaissance Faire" on December 14th & 15th, 2024, as required by City Ordinance 2019-14, for the use of Live Oak Park.**

Motion: Council Member Diehl made a motion to approve the consent agenda excluding Items 11, 17, and 18 which were removed from the Consent Agenda for separate discussion. Council Member Wilson seconded the motion. Motion carried with all present voting in favor.

Public Hearing

No Public Hearing presented for this meeting.

Regular Agenda

- 11. Deliberate and take appropriate action on second reading and adoption of a Resolution of the City of Ingleside, Texas, approving a project of the City of Ingleside Development Corporation; complying with Section 505.158, Texas Local Government Code; and providing for two separate Readings and an Effective Date.**

Proposed Resolution 2024-28.

Discussion was held between Council Members, City Manager Lewis, and Ingleside Development Corporation Chairman Cindy Wilson about the sign project being done by the 4B group, and the project being a City project funded by the Ingleside Development Corporation.

Motion: Council Member Julio Salinas made a motion to adopt Resolution 2024-28, a Resolution of the City of Ingleside, Texas, approving a project of the City of Ingleside Development Corporation; complying with Section 505.158, Texas Local Government Code; and providing for two separate Readings and an Effective Date. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

17. Deliberate and take appropriate action on the City of Ingleside Parks & Recreation Event request considering a Special Use Permit for “Ingleside Light’n Fires Barbecue Cookoff” to be held on January 24 & January 25, 2025, at NO Simmons Park.

Discussion was held between Council Members, City Manager Lewis, and Chamber of Commerce President Barbara Gregg about the use of the entirety of the park, concern of the fields during the event, project plan not included, filling the permit out to save the dates for the event, working closely with staff on the process of the event, and coming up with definitive add-ons to the permit process.

Motion: Council Member Julio Salinas made a motion to approve the City of Ingleside Parks & Recreation Event request considering a Special Use Permit for “Ingleside Light’n Fires Barbecue Cookoff” to be held on January 24 & January 25, 2025, at NO Simmons Park. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

18. Deliberate and take appropriate action on the Ingleside Chamber of Commerce & Visitors Center request for a Special Use Permit or “Ingleside Round Up Days” on March 21st, 22nd, and 23rd, 2025, as required by City Ordinance 2019-14 for the use of N.O. Simmons Park.

Discussion was held between Council Members, City Manager Lewis, and Chamber of Commerce President Barbara Gregg about the relaxation of the noise ordinance being verbally requested.

Motion: Mayor Adame motioned to TABLE, to the next meeting on July 23, 2024, the Ingleside Chamber of Commerce & Visitors Center request for a Special Use Permit or “Ingleside Round Up Days” on March 21st, 22nd, and 23rd, 2025, as required by City Ordinance 2019-14 for the use of N.O. Simmons Park. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

19. Deliberate and take appropriate action on a Resolution authorizing the City of Ingleside, Texas to consent to the partial assignment of the Chapter 380 Agreement from Flint Hills Resources Corpus Christi, LLC to J Enbridge Ingleside Oil Terminal, LLC, as related to a 43.55-acre portion of the land and authorize the Mayor to execute all documents related; and setting an effective date.

Mayor Adame requested to withdraw Item 19 from the Agenda. There were no objections by Council, and Mayor Adame stated that the item was withdrawn.

20. Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, Texas, regarding the creation and appointment of a Charter Review Commission; Providing a charge for the Commission; Appointing members to the Commission; Requiring a Public Hearing; Establishing a term for the Commission; Engaging professionals for assistance; Adopting a repealer clause; Providing for severability; and Establishing an effective date.

Proposed Resolution 2024-29.

Discussion held between Council Members, City Manager Lewis, and City Attorney Frank Garza about the Charter Review Commission, six (6) applications but only five (5) positions; making the sixth applicant an Alternate non-voting position but needing to be present at all the meetings in case a chair becomes vacant; the Commission being a part of the Open Meetings Act and is a public meeting where citizens can give input to the Commission; ordinances being tied back to the City Charter, and the Commission looking to the future.

Motion: Mayor Adame made a motion to adopt Resolution 2024-29, a Resolution of the City Council of the City of Ingleside, Texas, regarding the creation and appointment of a Charter Review Commission; Providing a charge for the Commission; Appointing members to the Commission; Requiring a Public Hearing; Establishing a term for the Commission; Engaging professionals for assistance; Adopting a repealer clause; Providing for severability; and Establishing an effective date; appointing Tom Bell, Amanda Torres, Ricardo Trevino, Robert Vana, and Courtney Shane as members of the Charter Review Commission, and Cindy Wilson as an Alternate non-voting members of the Charter Review Commission. Council Member John Salinas seconded the motion. Motion carried 6:1.

For Motion:	Council Member Diehl, Council Member Pruitt, Council Member John Salinas, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame
Against Motion:	Council Member Wilson

21. Deliberate and take appropriate action on a Resolution designating authorized signatories for Contractual Documents and Documents for requesting funds pertaining to the Community Development Block Grant – MITIGATION PROGRAM (CDBG-MIT) program for the General Land Office (GLO) state contract number 24-065-054-E564 by the City Council of the City of Ingleside, Texas.

Proposed Resolution 2024-30.

Discussion held between Council Members and City Manager Lewis about the City being a direct awardee of the grant, will be incorporated into the budget, not having to do a match requirement, and going towards drainage improvements.

Motion: Council Member John Salinas made a motion to adopt Resolution 2024-30, a Resolution designating authorized signatories for Contractual Documents and Documents for requesting funds pertaining to the Community Development Block Grant – MITIGATION PROGRAM (CDBG-MIT) program for the General Land Office (GLO) state contract number 24-065-054-E564 by the City Council of the City of Ingleside, Texas. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

22. Deliberate and take appropriate action on a Resolution regarding civil rights and the associated policies of the Housing and Community Development Block Grant – Disaster Recovery (CDBG-MIT) grant and the Texas General Land Office (GLO) for the City of Ingleside, Texas.

Proposed Resolution 2024-31.

Discussion was held between Council Members and City Manager Lewis about housekeeping of the grant and requesting the acceptance by Council.

Motion: Mayor Pro-Tem Long made a motion to adopt Resolution 2024-31, a Resolution regarding civil rights and the associated policies of the Housing and Community Development Block Grant – Disaster Recovery (CDBG-MIT) grant and the Texas General Land Office (GLO) for the City of Ingleside, Texas. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

23. Deliberate and take appropriate action of the proclamation declaring April as Fair Housing Month in the City of Ingleside, Texas.

Discussion was held between Council Members and City Manager Lewis about the proclamation being accepted for grant purposes.

Motion: Mayor Pro-Tem Long made a motion to declare April as Fair Housing Month in the City of Ingleside, Texas. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

Mayor Adame presented the Proclamation for declaring April as Fair Housing Month.

24. Deliberate and take appropriate action on first reading of an Ordinance amending the Fiscal & Budgetary Policy for the City of Ingleside, Texas.

Discussion was held between Council Members and City Manager about verbiage being added to the policy.

Motion: Council Member Diehl made a motion to approve the first reading of an Ordinance amending the Fiscal & Budgetary Policy for the City of Ingleside, Texas. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

25. Deliberate and take appropriate action on the first reading of an Ordinance to amend the Procurement Policy and Procedures for the City of Ingleside.

Discussion was held between Council Members and City Manager Lewis about recommendations for changes and verbiage requirements.

Motion: Mayor Adame made a motion to approve the first reading of an Ordinance to amend the Procurement Policy and Procedures for the City of Ingleside. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

26. Deliberate and take appropriate action to accept the easement from the Ingleside Independent School District to the City of Ingleside for the Hultgreen Project.

Discussion held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredez about receiving an easement for Ingleside Independent School District, the overlay of easements, the sewer line, and the contractor being on hold right now but will start as soon as the go ahead is given by Council.

Motion: Mayor Pro-Tem Long made a motion to accept the easement from the Ingleside Independent School District to the City of Ingleside for the Hultgreen Project. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

27. Deliberate and take appropriate action on Live Oak Park tennis court resurfacing.

Discussion held between Council Members, City Manager Lewis, Director of Infrastructure Services Paredez, and Director of Finance Vela about staff and the School District looking at the tennis courts, unbudgeted money in the CIP, the School District helping with the maintenance and striping of the court, the court needing a complete resurfacing, lighting is not part of the resurfacing budget but is budgeted in the CIP, and the court being used in the future for other sports.

Motion: Council Member Julio Salinas made a motion to award the bid to Playgrounds etc. for \$45,868.57 for the Live Oak Park tennis court resurfacing. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

Executive Session

28. Closed Session

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Section 551.087 Deliberation regarding Economic Development Negotiations – Update on ongoing industry and retail negotiations.**
- B. Section 551.071 Consultations with Attorney to seek or receive legal advice regarding pending litigation.**

At 8:13 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Section 551.087 Economic Development Negotiations – Update on ongoing industry and retail negotiations, Section 551.071 Consultations with Attorney to seek or receive legal advice regarding pending litigation.

29. Open Session

City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

A. Section 551.087 Deliberation regarding Economic Development Negotiations – Update on ongoing industry and retail negotiations.

B. Section 551.071 Consultations with Attorney to seek or receive legal advice regarding pending litigation.

At 9:03 p.m. Mayor Adame reconvened the Ingleside City Council into a open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No Action taken.

Item B: No Action taken.

30. Items to consider for placement on future agendas.

Council Member Diehl requested all legal aspects of the YaRen project and transparency of the project be presented.

Mayor Adame requested the YaRen project and 2012-2013 Ordinances pertaining to the project be presented.

31. Adjourn Regular Meeting.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 9:06 p.m.

APPROVED:

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 12

Deliberate and take appropriate action on Order No. 2024-05 on the renewal of the Mayoral Declaration of Local Disaster Order Proclaimed by Mayor Adame in accordance with the Texas Government Code §418.108, as amended for the period July 24, 2024 through August 13, 2024.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Mayor Adame declared the original state of disaster for the City of Ingleside beginning June 19, 2024. Texas Government Code Section 418.108(b) states that the state of disaster shall continue for a period of not more than seven days from the date of this declaration unless continued or renewed by the City of Ingleside.

The Disaster Declaration 2024-03 ends on July 23, 2024 because of Tropical Storm Alberto. To continue to renew the Mayoral Declaration of Local Disaster, attached is Order 2024-05 for the period of July 24, 2024 through August 13, 2024.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Council approve the Mayoral Declaration of Local Disaster Order 2024-05 for the period of July 24, 2024 through August 13, 2024, as presented.

ATTACHMENTS:

1. Backup - No. 2024-05 Declaration of Disaster - TS Albert

**MAYORAL DECLARATION OF LOCAL DISASTER
ORDER 2024-05**

WHEREAS, the City of Ingleside, Texas, on the 19th day of June 2024, suffered widespread or severe damage, injury, or loss of life or property resulting from storm surge and heavy rainfall from Tropical Storm Alberto; and

WHEREAS, the City of Ingleside, Texas, has determined that extraordinary measures must be taken to alleviate the suffering of people and to protect or rehabilitate property; and

WHEREAS, Governor Abbot has declared a severe weather disaster declaration on June 19, 2024 which encompasses San Patricio County; and

WHEREAS, the Mayor of Ingleside, Texas has Declared a Local State of Disaster and again does so hereby; and

WHEREAS, the Governor's Executive Orders supersede all Mayoral Declarations and Orders if and to the extent of conflict between the two.

NOW, THEREFORE, UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE SECTION 418.108, THE MAYOR OF THE CITY OF INGLESIDE, TEXAS DECLARES AND ORDERS:

Section 1. That a local state of disaster is hereby declared for City of Ingleside pursuant to §418.108(a) of the Texas Government Code.

Section 2. This Mayoral Declaration and Order supersedes and revises all prior Declarations and Orders.

Section 3. Pursuant to §418.108(b) of the Texas Government Code, the state of disaster shall continue for a period of not more than seven days from the date of this declaration unless continued or renewed by the City of Ingleside. The Mayor may issue other declarations at any time, each of which shall continue for a period of seven (7) days or such lesser time as the Mayor may declare. Until this crisis passes, it is the intent of the Mayor to continue as necessary the pronouncement of Declarations such as this to protect the people of Ingleside. The City Council hereby approves this Order and does hereby extend its effective date. It shall be effective until it is rescinded by the Mayor or the Council.

Section 4. Pursuant to §418.108(c) of the Texas Government Code, this declaration of a local state of disaster shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

Section 5. Pursuant to §418.108(d) of the Texas Government Code, this declaration of a local state of disaster activates the City of Ingleside Emergency Management Plan.

Section 6. This sections, paragraphs, sentences, clauses and phrases of this Declaration and Orders are severable and if any phrase, clause, sentence, paragraph or section is declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections that can be given effect without the invalid provision, and to this end, the provisions of this Declaration and Order are severable.

Section 7. This Declaration and Order shall take effect immediately from and after its issuance for the following period of July 24, 2024 through August 13, 2024.

SO DECLARED, SIGNED AND ORDERED AND APPROVED BY THE COUNCIL this the 24th day of July, 2024, in the City of Ingleside, San Patricio County, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 13

Deliberate and take appropriate action on changing the October 8, 2024 City Council Meeting to October 7, 2024.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Section 2-36. - Meetings of the Ingleside Code of Ordinances states in part: (a)Dates. The dates for the regular meetings of the city council shall be the second and fourth Tuesday of each month, except November and December, which shall be the second Tuesday of each month. If a regularly scheduled meeting falls on an approved holiday or date of an event deemed to be of great interest to the city, the city council, by motion duly made, seconded, adopted and passed may reschedule such meeting to a date certain that will not conflict therewith. The Texas Municipal League 112th Annual Conference and Exhibition is scheduled to be held in Houston on October 9-11, 2024, and is expected to have approximately 3,500 appointed and elected officials and municipal professionals in attendance. The opening general session and presentation of awards begins at 10:30 am on Wednesday, October 9th. The moving of the meeting date would facilitate the scheduling of arrival times for the conference and allow city representatives to network on Tuesday night before the beginning of the conference. The networking encourages and allows for the open exchange of ideas, support professional growth and development, and strengthens Texas cities.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends the rescheduling of the October 8, 2024, City Council meeting to Monday, October 7, 2024, by motion duly made, seconded, adopted and passed.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 14

Deliberate and take appropriate action to authorize the Mayor to sign an Agreement to Terminate Financial Assistance Award for Convenience for EDA Grant No. 08-79-05254.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Previous administration decided to not move forward with this project due to public concerns about the soil contaminants after no alternative projects were found to be eligible as a substitute. In addition, TxDot was considering the use of eminent domain to complete the Right-of-Ways (ROW) acquisition.

On December 14, 2021, the City of Ingleside approved TxDot to move forward with eminent domain to obtain the ROW for construction of State Highway 200. With that being said, the Emory Ballard Ditch Outfall project is no longer eligible to be funded by the EDA grant. EDA will not be participating in the project due to eminent domain.

On March 28, 2023, Council approved the Mayor to sign a termination request letter. Said letter was submitted to the EDA; However, the City never received an executed copy back.

Attached is a letter from EDA for Mutual Termination for Convenience. Which acknowledges the March 28, 2023 letter that the City of Ingleside was agreeable to terminate for convenience. In addition, attached is the agreement to terminate financial assistance award for convenience for EDA Grant 08-79-05254. According to the Agreement, the City needs to sign on or before 30 days from date of Regional Director's signature. Said date on the Termination Agreement is 06/27/2024.

FISCAL ANALYSIS:

The City of Ingleside lost the EDA grant because of eminent domain.

RECOMMENDATION:

Staff recommends the Council approve the Mayor to sign the Agreement to Terminate Financial Assistance Award for Convenience for EDA Grant 08-79-05254, as presented.

ATTACHMENTS:

1. Mutual Termination for Convenience Cover Letter
2. 08-79-05254_Ingleside_Agreement to Terminate for Convenience



UNITED STATES DEPARTMENT OF COMMERCE
Economic Development Administration
903 San Jacinto Blvd., Suite 206
Austin, Texas 78701-2450

May 29, 2024

City of Ingleside
2334 Highway 361, Suite 162
Ingleside, TX 78362

RE: **Mutual Termination for Convenience**
EDA Investment No. 08-79-05254

Dear Mayor Adame,

It is understood from your letter dated March 28, 2023, that you are agreeable to the termination for convenience of investment 08-79-05254.

Since no participation was requested from EDA in the project's eligible obligations incurred up to the date of notification of the project's termination, the entire funding reserved and obligated for this project has been de-obligated and returned to the Treasury.

As a reminder, no further obligations should be incurred under this Award.

We sincerely regret that the Award could not be executed as planned. Enclosed are three copies (two signed and one blank) of the Agreement to Terminate Financial Assistance Award for Convenience ("Agreement"). Acceptance of the Agreement must conform to local laws governing contracts, including any procedural requirements.

Your acceptance of the Agreement should be indicated by the signatures of the authorized representative(s) on the signed copy of the Agreement and returning it promptly to our office and keeping a copy for your records.

If you have any questions, you may contact Corey Dunn at 512-645-9010.

Sincerely,

A handwritten signature in black ink, appearing to read "Jorge Ayala", is written over a horizontal line.

Jorge Ayala, Regional Director
Austin Regional Office

Enclosure: Agreement to Terminate Financial Assistance Award for Convenience

**AGREEMENT TO TERMINATE
FINANCIAL ASSISTANCE AWARD FOR CONVENIENCE**
EDA Investment No. 08-79-05254

WHEREAS, the U.S., Department of Commerce, Economic Development Administration (“Government” or “EDA”) pursuant to its authority under the Public Works and Economic Development Act of 1965 (42 U.S.C. § 3121 *et seq.*), as amended, entered into a Financial Assistance Award (“Award”), with the City of Ingleside and Texas Department of Transportation (“Recipients”);

WHEREAS, said Award provided an amount not to exceed the lower of \$5,000,000 or 35.3% of the actual cost of the project estimated to cost \$14,150,000 and consisting of construction of improvements to State Highway 200 and the Emory Bellard Ditch Outfall.

WHEREAS, the Government and Recipients (collectively the “Parties”) have now determined that it is not feasible to complete the project as originally intended and that an accounting should be made and the Award terminated for convenience of the Parties; and

NOW THEREFORE, for the mutual benefit and convenience of the Parties, the Government tenders this Agreement to Terminate Financial Assistance Award for Convenience (“Termination Agreement”), which shall be effective upon the signature of the Parties:

1. “The Recipients agrees that \$0.00 has been expended toward the project to date and that the EDA share of eligible costs to date is \$0.00”

The Recipients agrees that no other eligible costs have been incurred or will be incurred pursuant to said Award.

2. Certain provisions of the Award terms and conditions are continuing obligations that extend beyond termination of the Award. These obligations include, but are not limited to, the following:
 - a. Recipients must comply with Award closeout and post-closeout adjustments and continuing responsibilities, as set forth in 2 C.F.R. §§ 200.343 and 200.344 (or the equivalent regulations in 15 C.F.R. part 14 or 24, as applicable, for most awards made prior to December 26, 2014). Under these regulations, the Government may recover funds on the basis of a later audit and the Recipients must return any funds due as a result of a refund or correction.

- b. If applicable, Recipients may have audit requirements under 2 C.F.R. part 200, subpart F.
 - c. EDA may require Recipients to report on project performance beyond the project closeout date for Government Performance and Results Act (“GPRA”) purposes. In no case shall Recipients be required to submit any report more than ten years after the project closeout date.
 - d. All records in the possession of Recipients or its sub-awardees regarding the Award shall be retained for a period of three (3) years after the effective date of this Termination Agreement. All records shall be retained beyond the three (3) year period if audit findings have not been resolved within that period or if other disputes have not been resolved. These requirements are further detailed in 2 C.F.R. § 200.333 (or the equivalent regulations in 15 C.F.R. part 14 or 24, as applicable, for most awards made prior to December 26, 2014).
 - e. The Recipients shall continue to provide the Government access to records regarding the Award as detailed in 2 C.F.R. § 200.336 (or the equivalent regulations in 15 C.F.R. part 14 or 24, as applicable, for most awards made prior to December 26, 2014).
3. Acceptance of this Termination Agreement must be made by the Recipients, with an executed original returned to the Government, on or before 30 days from the date of the Regional Director’s signature on this Termination Agreement. Failure to submit a timely executed Termination Agreement may result in the Government withdrawing this Termination Agreement and initiating a unilateral termination, if deemed appropriate by the Government.
4. Recipients represent and warrant that the execution, delivery, and performance of this Termination Agreement was duly authorized in accordance with Recipients’ governance rules and that the Termination Agreement is signed by a person duly authorized to bind the Recipients, and that any and all required permissions from the governing body of the Recipients have been obtained.

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**AGREEMENT TO TERMINATE
FINANCIAL ASSISTANCE AWARD FOR CONVENIENCE**
EDA Investment No.: 08-79-05254

**DEPARTMENT OF COMMERCE
ECONOMIC DEVELOPMENT ADMINISTRATION**

By:  _____ 06/27/2024
Jorge Ayala, Regional Director _____
Austin Regional Office Date

City of Ingleside, Texas

The above Agreement to Terminate Financial Assistance Award for Convenience is hereby accepted by Recipients.

By: _____
Signature Title of Accepting Official

Printed Name Date

Texas Department of Transportation

By: _____
Signature Title of Accepting Official

Printed Name Date

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 15

Discuss and take appropriate action on the acceptance of the City of Ingleside Annual Financial Report for the Year Ended September 30, 2023.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The fieldwork and audit of the City of Ingleside's Annual Financial Statements have been completed by ABIP CPA's.

The usual deadline for audited financial statements is 6 months after the fiscal year end, which would have been March 31, 2024. In the last six months, the external auditors worked with the finance director and staff to continue the general ledger cleanup and to complete the audit for fiscal year 2023.

A copy of the final 2023 Annual Financial Report, including the Independent Auditor's Report, will be provided before the meeting for your information and review.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommendation for council to accept the City of Ingleside Annual Financial Report and the Auditor's Report for the Year Ended September 30, 2023.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 16

Deliberate and take appropriate action on the first and only reading of an Ordinance amending the fiscal year 2023-2024 budget for the City of Ingleside, Texas, for the General Fund, the General Fund Capital Improvement Fund and the General Fund Vehicle/Equipment Fund, for various department operating and capital budget adjustments.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The fiscal year 2023-2024 budget was adopted on September 12, 2023. Since that time, City Manager Lewis and Department Directors have reviewed the various department structures and determined that some changes were needed to allow the departments to function more efficiently. Some changes include shifting a direct report to a different department and changes to the compensation plan. Other changes include increasing the operations budget and capital budget for necessary purchases.

The City Charter states, “One reading shall be required for emergency and budget/tax ordinances”. The City Attorney concurs that only one reading shall be required to pass this budget amendment ordinance.

FISCAL ANALYSIS:

The overall net differences by fund are as follows:

General Fund 10 –

- Ending Unaudited Estimated Fund Balance \$9,683,559
- Increase Revenues \$354,856
- Increase Expenditures \$354,856
- Ending Operating Fund Balance \$9,683,559

General Fund Capital Improvement Fund 30 –

- Ending Unaudited Estimated Fund Balance \$2,592,180
- Increase Revenues \$20,000
- Increase Expenditures \$237,482
- Ending Operating Fund Balance \$2,374,698

RECOMMENDATION:

Staff recommends approving the ordinance to amend the budget with the City Manager's recommendations of department net increases/net decreases in the listed revenues and expenditures on the Budget Amendment Attachment A.

ATTACHMENTS:

1. 2024-07-23 ORDINANCE NO- FY2024-xx A-FY24 BUDGET AMENDMENT
2. 2024-07-23-FY24_BUDGET_AMENDMENT-ATTACHMENT_A
3. 2024-07-23-BA-CM-FY24-PAY SCHEDULE - UPDATED 05-14-2024

ORDINANCE NO. 2024-__

AN ORDINANCE AMENDING THE FISCAL YEAR 2023-2024 BUDGET FOR THE CITY OF INGLESIDE, TEXAS, FOR THE GENERAL FUND AND THE GENERAL FUND CAPITAL IMPROVEMENT FUND FOR VARIOUS DEPARTMENT OPERATING BUDGET AND CAPITAL BUDGET ADJUSTMENTS.

BE IT ORDAINED BY THE CITY COUNCIL OF INGLESIDE, TEXAS:

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

BE IT ORDAINED by the City Council of the City of Ingleside that the Fiscal Year 2023-2024 budget be amended as shown on Attachment A.

THAT all Ordinance or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgement of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

THAT this Ordinance shall not be codified, but shall become effective on and after adoption and publication as required by law.

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2024.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

CITY OF INGLESIDE
DEPARTMENT REVENUES AND EXPENSES
BUDGET AMENDMENT

Attachment A

Account Name:	Dept-Acct Number:	Current Budget	Amended Budget	Budget Increase/ (Decrease)	Year to Date 7/17/2024
Fund 10 General Fund					
<u>Revenues</u>					
Current Property Taxes	10-4010	10,152,240	10,343,660	191,420	10,499,738
Electric Franchise Fees	10-4110	1,200,000	1,230,000	30,000	1,090,158
Municipal Court Fines	10-4310	320,000	452,370	132,370	364,858
Donation-PD (not Blue Santa)	10-4583	-	1,066	1,066	1,266
TOTAL REVENUES				<u>354,856</u>	
<u>Expenses</u>					
Administration Services/City Secretary					
Salaries & Wages	10-503-101	182,720	197,540	14,820	145,632
Retirement	10-503-108	15,640	16,880	1,240	12,268
Social Security Taxes	10-503-120	14,340	15,470	1,130	11,109
Short-Long Term Insurance	10-503-133	1,420	1,540	120	1,102
Municipal Court					
State Criminal Cost Fees/Omni	10-506-493	-	115,000	115,000	95,651
Police Department					
Motor Vehicle Maintenance	10-509-305	50,000	100,000	50,000	68,185
Donation Exp-not Blue Santa	10-509-591	-	1,066	1,066	137
Parks & Recreation					
Pool Supplies/Equip	10-510-242	5,000	15,000	10,000	12,144
Machinery Maintenance	10-510-310	13,000	16,500	3,500	15,744
Building/Structure Maintenance	10-510-330	12,000	34,700	22,700	31,694
Equipment Rentals	10-510-420	2,500	10,500	8,000	10,465
Electric Utilities	10-510-435	2,500	29,900	27,400	17,337
Development Services					
Salaries & Wages	10-512-101	326,500	314,100	(12,400)	147,254
Retirement	10-512-108	25,740	24,700	(1,040)	12,264
Social Security Taxes	10-512-120	25,270	24,320	(950)	11,411
Health Insurance	10-512-130	36,620	33,190	(3,430)	19,300
Dental/Vision Insurance	10-512-131	2,560	2,380	(180)	1,030
Life Insurance	10-512-132	600	550	(50)	328
Short-Long Term Insurance	10-512-133	2,020	1,960	(60)	1,303
Animal Control					
Motor Vehicle Maintenance	10-515-305	3,500	11,500	8,000	9,039
Building/Structure Maintenance	10-515-330	2,500	32,500	30,000	31,091
Economic Development					
Salaries & Wages	10-523-101	121,690	135,850	14,160	101,406
Retirement	10-523-108	10,580	22,560	11,980	8,977
Social Security Taxes	10-523-120	10,110	11,200	1,090	8,318
Health Insurance	10-523-130	15,800	19,230	3,430	14,914
Dental/Vision Insurance	10-523-131	850	1,030	180	796
Life Insurance	10-523-132	220	270	50	199
Short-Long Term Insurance	10-523-133	900	960	60	739
Information Technology					
Internet	10-541-431	-	15,000	15,000	-
Website Expenses	10-541-474	5,300	10,340	5,040	5,296
Software Maint. Contract	10-541-482	125,000	134,000	9,000	94,504
Transfer FD30-Capital Improve	10-541-933	-	20,000	20,000	-
TOTAL EXPENSES				<u>354,856</u>	

Account Name:	Dept-Acct Number:	Current Budget	Amended Budget	Budget Increase/ (Decrease)	Year to Date 7/17/2024
Fund 30 General Fund Capital Improvement					
<u>Revenues</u>					
Transfer for IT Dept.	30-4941	-	20,000	20,000	-
Unencumbered Fund Balance		2,592,180	2,374,698	217,482	-
TOTAL REVENUES AND FUND BALANCE				<u>237,482</u>	
<u>Expenses</u>					
Capital Outlay					
Roof Replace-City Hall	30-500-773	50,000	76,020	26,020	-
Roof Replace-City Hall Annex	30-500-774	50,000	66,867	16,867	-
Roof Replace-PD/VFD	30-500-775	100,000	210,595	110,595	-
Parks					
Live Oak Tennis Courts Resurfacing	30-510-797	-	46,000	46,000	-
Faith Park Pool Shade Structures	30-510-789	-	17,000	18,000	-
Information Technology					
Computer Hardware	30-541-715	-	20,000	20,000	-
				<u>237,482</u>	

City of Ingleside
FY24 Pay Schedule
Effective October 2, 2023

Position Title	FLSA	Grade	Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Lifeguard Camp Aide	Non-Exempt	S1	Annual	\$ 24,128.00	\$ 24,793.60	\$ 25,459.20	\$ 26,124.80	\$ 26,790.40	\$ 27,456.00	\$ 28,121.60	\$ 28,787.20	\$ 29,452.80	\$ 30,160.00
	Bi-weekly		Hourly	\$ 928.00	\$ 953.60	\$ 979.20	\$ 1,004.80	\$ 1,030.40	\$ 1,056.00	\$ 1,081.60	\$ 1,107.20	\$ 1,132.80	\$ 1,160.00
	Hourly		Hourly	\$ 11.89	\$ 12.22	\$ 12.55	\$ 12.88	\$ 13.21	\$ 13.54	\$ 13.87	\$ 14.20	\$ 14.53	\$ 14.86
	Annual	S2	Annual	\$ 25,334.40	\$ 26,041.60	\$ 26,748.80	\$ 27,456.00	\$ 28,163.20	\$ 28,870.40	\$ 29,577.60	\$ 30,284.80	\$ 30,992.00	\$ 31,657.60
	Bi-weekly		Hourly	\$ 974.40	\$ 1,001.60	\$ 1,028.80	\$ 1,056.00	\$ 1,083.20	\$ 1,110.40	\$ 1,137.60	\$ 1,164.80	\$ 1,192.00	\$ 1,217.60
	Hourly		Hourly	\$ 12.52	\$ 12.87	\$ 13.22	\$ 13.57	\$ 13.92	\$ 14.27	\$ 14.62	\$ 14.97	\$ 15.32	\$ 15.65
	Annual	S3	Annual	\$ 26,582.40	\$ 27,331.20	\$ 28,080.00	\$ 28,828.80	\$ 29,577.60	\$ 30,326.40	\$ 31,075.20	\$ 31,824.00	\$ 32,572.80	\$ 33,238.40
	Bi-weekly		Hourly	\$ 1,022.40	\$ 1,051.20	\$ 1,080.00	\$ 1,108.80	\$ 1,137.60	\$ 1,166.40	\$ 1,195.20	\$ 1,224.00	\$ 1,252.80	\$ 1,278.40
	Hourly		Hourly	\$ 13.18	\$ 13.55	\$ 13.92	\$ 14.29	\$ 14.66	\$ 15.03	\$ 15.40	\$ 15.77	\$ 16.14	\$ 16.47
	Annual	S4	Annual	\$ 27,913.60	\$ 28,683.20	\$ 29,452.80	\$ 30,222.40	\$ 30,992.00	\$ 31,761.60	\$ 32,531.20	\$ 33,300.80	\$ 34,070.40	\$ 34,902.40
	Bi-weekly		Hourly	\$ 1,073.60	\$ 1,103.20	\$ 1,132.80	\$ 1,162.40	\$ 1,192.00	\$ 1,221.60	\$ 1,251.20	\$ 1,280.80	\$ 1,310.40	\$ 1,342.40
	Hourly		Hourly	\$ 13.87	\$ 14.26	\$ 14.65	\$ 15.04	\$ 15.43	\$ 15.82	\$ 16.21	\$ 16.60	\$ 16.99	\$ 17.34
	Annual	S5	Annual	\$ 29,328.00	\$ 30,139.20	\$ 30,950.40	\$ 31,761.60	\$ 32,572.80	\$ 33,384.00	\$ 34,195.20	\$ 35,006.40	\$ 35,817.60	\$ 36,649.60
	Bi-weekly		Hourly	\$ 1,128.00	\$ 1,159.20	\$ 1,190.40	\$ 1,221.60	\$ 1,252.80	\$ 1,284.00	\$ 1,315.20	\$ 1,346.40	\$ 1,377.60	\$ 1,409.60
	Hourly		Hourly	\$ 14.60	\$ 15.01	\$ 15.42	\$ 15.83	\$ 16.24	\$ 16.65	\$ 17.06	\$ 17.47	\$ 17.88	\$ 18.25
	Annual	S6	Annual	\$ 30,763.20	\$ 31,616.00	\$ 32,468.80	\$ 33,321.60	\$ 34,174.40	\$ 35,027.20	\$ 35,880.00	\$ 36,732.80	\$ 37,585.60	\$ 38,459.20
	Bi-weekly		Hourly	\$ 1,183.20	\$ 1,216.00	\$ 1,248.80	\$ 1,281.60	\$ 1,314.40	\$ 1,347.20	\$ 1,380.00	\$ 1,412.80	\$ 1,445.60	\$ 1,479.20
	Hourly		Hourly	\$ 15.37	\$ 15.80	\$ 16.23	\$ 16.66	\$ 17.09	\$ 17.52	\$ 17.95	\$ 18.38	\$ 18.81	\$ 19.21
Custodian Senior Center Aide Library Clerk I	Non-Exempt	1 / S7	Annual	\$ 33,654.40	\$ 34,590.40	\$ 35,526.40	\$ 36,462.40	\$ 37,398.40	\$ 38,334.40	\$ 39,270.40	\$ 40,206.40	\$ 41,142.40	\$ 42,057.60
	Bi-weekly		Hourly	\$ 1,294.40	\$ 1,330.40	\$ 1,366.40	\$ 1,402.40	\$ 1,438.40	\$ 1,474.40	\$ 1,510.40	\$ 1,546.40	\$ 1,582.40	\$ 1,617.60
	Hourly		Hourly	\$ 16.18	\$ 16.63	\$ 17.08	\$ 17.53	\$ 17.98	\$ 18.43	\$ 18.88	\$ 19.33	\$ 19.78	\$ 20.22
Library Clerk II Municipal Court Clerk I Laborer I Pool Manager	Non-Exempt	2 / S8	Annual	\$ 35,318.40	\$ 36,296.00	\$ 37,273.60	\$ 38,251.20	\$ 39,228.80	\$ 40,206.40	\$ 41,184.00	\$ 42,161.60	\$ 43,139.20	\$ 44,158.40
	Bi-weekly		Hourly	\$ 1,358.40	\$ 1,396.00	\$ 1,433.60	\$ 1,471.20	\$ 1,508.80	\$ 1,546.40	\$ 1,584.00	\$ 1,621.60	\$ 1,659.20	\$ 1,698.40
	Hourly		Hourly	\$ 16.98	\$ 17.45	\$ 17.92	\$ 18.39	\$ 18.86	\$ 19.33	\$ 19.80	\$ 20.27	\$ 20.74	\$ 21.23
Senior Center Coordinator	Non-Exempt	3	Annual	\$ 37,086.40	\$ 38,126.40	\$ 39,166.40	\$ 40,206.40	\$ 41,246.40	\$ 42,286.40	\$ 43,326.40	\$ 44,366.40	\$ 45,406.40	\$ 46,363.20
	Bi-weekly		Hourly	\$ 1,426.40	\$ 1,466.40	\$ 1,506.40	\$ 1,546.40	\$ 1,586.40	\$ 1,626.40	\$ 1,666.40	\$ 1,706.40	\$ 1,746.40	\$ 1,783.20
	Hourly		Hourly	\$ 17.83	\$ 18.33	\$ 18.83	\$ 19.33	\$ 19.83	\$ 20.33	\$ 20.83	\$ 21.33	\$ 21.83	\$ 22.29
Utility Billing Clerk Municipal Court Clerk II Administrative Assistant Library Clerk III Recreation Program Assistant Laborer II	Non-Exempt	4	Annual	\$ 39,958.40	\$ 39,894.40	\$ 40,830.40	\$ 41,766.40	\$ 42,702.40	\$ 43,638.40	\$ 44,574.40	\$ 45,510.40	\$ 46,446.40	\$ 48,692.80
	Bi-weekly		Hourly	\$ 1,498.40	\$ 1,534.40	\$ 1,570.40	\$ 1,606.40	\$ 1,642.40	\$ 1,678.40	\$ 1,714.40	\$ 1,750.40	\$ 1,786.40	\$ 1,872.80
	Hourly		Hourly	\$ 18.73	\$ 19.18	\$ 19.63	\$ 20.08	\$ 20.53	\$ 20.98	\$ 21.43	\$ 21.88	\$ 22.33	\$ 23.41
Equipment Operator I Wastewater Operator I Water Operator I	Non-Exempt	5	Annual	\$ 40,892.80	\$ 42,036.80	\$ 43,180.80	\$ 44,324.80	\$ 45,468.80	\$ 46,612.80	\$ 47,756.80	\$ 48,900.80	\$ 50,044.80	\$ 51,126.40
	Bi-weekly		Hourly	\$ 1,572.80	\$ 1,616.80	\$ 1,660.80	\$ 1,704.80	\$ 1,748.80	\$ 1,792.80	\$ 1,836.80	\$ 1,880.80	\$ 1,924.80	\$ 1,966.40
	Hourly		Hourly	\$ 19.66	\$ 20.21	\$ 20.76	\$ 21.31	\$ 21.86	\$ 22.41	\$ 22.96	\$ 23.51	\$ 24.06	\$ 24.58
Evidence Management Technician Telecommunications Officer Permit Technician Youth Program Coordinator	Non-Exempt	6	Annual	\$ 42,952.00	\$ 44,137.60	\$ 45,323.20	\$ 46,508.80	\$ 47,694.40	\$ 48,880.00	\$ 50,065.60	\$ 51,251.20	\$ 52,436.80	\$ 53,684.80
	Bi-weekly		Hourly	\$ 1,652.00	\$ 1,697.60	\$ 1,743.20	\$ 1,788.80	\$ 1,834.40	\$ 1,880.00	\$ 1,925.60	\$ 1,971.20	\$ 2,016.80	\$ 2,064.80
	Hourly		Hourly	\$ 20.65	\$ 21.22	\$ 21.79	\$ 22.36	\$ 22.93	\$ 23.50	\$ 24.07	\$ 24.64	\$ 25.21	\$ 25.81
IT Technician Animal Control Officer Code Enforcement Officer Crew Leader Facilities Maintenance Tech Equipment Operator II Wastewater Operator II Water Operator II	Non-Exempt	7	Annual	\$ 45,094.40	\$ 46,342.40	\$ 47,590.40	\$ 48,838.40	\$ 50,086.40	\$ 51,334.40	\$ 52,582.40	\$ 53,830.40	\$ 55,078.40	\$ 56,368.00
	Bi-weekly		Hourly	\$ 1,734.40	\$ 1,782.40	\$ 1,830.40	\$ 1,878.40	\$ 1,926.40	\$ 1,974.40	\$ 2,022.40	\$ 2,070.40	\$ 2,118.40	\$ 2,168.00
	Hourly		Hourly	\$ 21.68	\$ 22.28	\$ 22.88	\$ 23.48	\$ 24.08	\$ 24.68	\$ 25.28	\$ 25.88	\$ 26.48	\$ 27.10
Mechanic	Non-Exempt	8	Annual	\$ 47,340.80	\$ 48,651.20	\$ 49,961.60	\$ 51,272.00	\$ 52,582.40	\$ 53,892.80	\$ 55,203.20	\$ 56,513.60	\$ 57,824.00	\$ 59,176.00
	Bi-weekly		Hourly	\$ 1,820.80	\$ 1,871.20	\$ 1,921.60	\$ 1,972.00	\$ 2,022.40	\$ 2,072.80	\$ 2,123.20	\$ 2,173.60	\$ 2,224.00	\$ 2,276.00
	Hourly		Hourly	\$ 22.76	\$ 23.39	\$ 24.02	\$ 24.65	\$ 25.28	\$ 25.91	\$ 26.54	\$ 27.17	\$ 27.80	\$ 28.45
Accounting Specialist Assistant City Secretary-See Grade 16 Patrol Officer I Equipment Operator III	Non-Exempt	9	Annual	\$ 49,712.00	\$ 51,084.80	\$ 52,457.60	\$ 53,830.40	\$ 55,203.20	\$ 56,576.00	\$ 57,948.80	\$ 59,321.60	\$ 60,694.40	\$ 62,129.60
	Bi-weekly		Hourly	\$ 1,912.00	\$ 1,964.80	\$ 2,017.60	\$ 2,070.40	\$ 2,123.20	\$ 2,176.00	\$ 2,228.80	\$ 2,281.60	\$ 2,334.40	\$ 2,389.60
	Hourly		Hourly	\$ 23.90	\$ 24.56	\$ 25.22	\$ 25.88	\$ 26.54	\$ 27.20	\$ 27.86	\$ 28.52	\$ 29.18	\$ 29.87

City of Ingleside
FY24 Pay Schedule
Effective October 2, 2023

	Position Title	FLSA	Grade	Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
System Administrator / Coordinator	Patrol Officer II	Non-Exempt	10	Annual	\$ 52,008.00	\$ 53,664.00	\$ 55,120.00	\$ 56,576.00	\$ 58,032.00	\$ 59,488.00	\$ 60,944.00	\$ 62,400.00	\$ 63,856.00	\$ 65,249.60
	Warrant Officer	Non-Exempt		Bi-weekly	\$ 2,084.00	\$ 2,064.00	\$ 2,120.00	\$ 2,176.00	\$ 2,232.00	\$ 2,288.00	\$ 2,344.00	\$ 2,400.00	\$ 2,456.00	\$ 2,509.60
	Community Services Officer	Non-Exempt		Hourly	\$ 25.10	\$ 25.80	\$ 26.50	\$ 27.20	\$ 27.90	\$ 28.60	\$ 29.30	\$ 30.00	\$ 30.70	\$ 31.37
	School Resource Officer	Non-Exempt												
Telecommunications Supervisor Facilities Maintenance Foreman Patrol Officer III		Non-Exempt		Annual	\$ 54,787.20	\$ 56,305.60	\$ 57,824.00	\$ 59,342.40	\$ 60,860.80	\$ 62,379.20	\$ 63,897.60	\$ 65,416.00	\$ 66,934.40	\$ 68,494.40
		Non-Exempt	11	Bi-weekly	\$ 2,107.20	\$ 2,165.60	\$ 2,224.00	\$ 2,282.40	\$ 2,340.80	\$ 2,399.20	\$ 2,457.60	\$ 2,516.00	\$ 2,574.40	\$ 2,634.40
		Non-Exempt		Hourly	\$ 26.34	\$ 27.07	\$ 27.80	\$ 28.53	\$ 29.26	\$ 29.99	\$ 30.72	\$ 31.45	\$ 32.18	\$ 32.93
Patrol Officer IV		Non-Exempt	12	Annual	\$ 57,532.80	\$ 59,134.40	\$ 60,736.00	\$ 62,337.60	\$ 63,939.20	\$ 65,540.80	\$ 67,142.40	\$ 68,744.00	\$ 70,345.60	\$ 71,926.40
		Non-Exempt		Bi-weekly	\$ 2,212.80	\$ 2,274.40	\$ 2,336.00	\$ 2,397.60	\$ 2,459.20	\$ 2,520.80	\$ 2,582.40	\$ 2,644.00	\$ 2,705.60	\$ 2,766.40
				Hourly	\$ 27.66	\$ 28.43	\$ 29.20	\$ 29.97	\$ 30.74	\$ 31.51	\$ 32.28	\$ 33.05	\$ 33.82	\$ 34.58
Police Detective Fire Marshall / Combination Building Inspector		Non-Exempt	13	Annual	\$ 60,424.00	\$ 62,108.80	\$ 63,793.60	\$ 65,478.40	\$ 67,163.20	\$ 68,848.00	\$ 70,532.80	\$ 72,217.60	\$ 73,902.40	\$ 75,524.80
		Non-Exempt		Bi-weekly	\$ 2,324.00	\$ 2,388.80	\$ 2,453.60	\$ 2,518.40	\$ 2,583.20	\$ 2,648.00	\$ 2,712.80	\$ 2,777.60	\$ 2,842.40	\$ 2,904.80
				Hourly	\$ 29.05	\$ 29.86	\$ 30.67	\$ 31.48	\$ 32.29	\$ 33.10	\$ 33.91	\$ 34.72	\$ 35.53	\$ 36.31
Patrol Sergeant Special Services Sergeant Utility Billing Manager Chief Plant Operator Streets & Drainage Superintendent Water / Wastewater Superintendent		Non-Exempt	14	Annual	\$ 63,440.00	\$ 65,208.00	\$ 66,976.00	\$ 68,744.00	\$ 70,512.00	\$ 72,280.00	\$ 74,048.00	\$ 75,816.00	\$ 77,584.00	\$ 79,310.40
		Non-Exempt		Bi-weekly	\$ 2,440.00	\$ 2,508.00	\$ 2,576.00	\$ 2,644.00	\$ 2,712.00	\$ 2,780.00	\$ 2,848.00	\$ 2,916.00	\$ 2,984.00	\$ 3,050.40
		Exempt		Hourly	\$ 30.50	\$ 31.35	\$ 32.20	\$ 33.05	\$ 33.90	\$ 34.75	\$ 35.60	\$ 36.45	\$ 37.30	\$ 38.13
		Exempt												
Assistant Director of Public Works Assistant Director of Parks & Rec Assistant Director of Finance Assistant City Secretary From Grade 9		Exempt	15	Annual	\$ 66,601.60	\$ 68,452.80	\$ 70,304.00	\$ 72,155.20	\$ 74,006.40	\$ 75,857.60	\$ 77,708.80	\$ 79,560.00	\$ 81,411.20	\$ 83,262.40
		Exempt		Bi-weekly	\$ 2,561.60	\$ 2,632.80	\$ 2,704.00	\$ 2,775.20	\$ 2,846.40	\$ 2,917.60	\$ 2,988.80	\$ 3,060.00	\$ 3,131.20	\$ 3,202.40
		Exempt		Hourly	\$ 32.02	\$ 32.91	\$ 33.80	\$ 34.69	\$ 35.58	\$ 36.47	\$ 37.36	\$ 38.25	\$ 39.14	\$ 40.03
		Exempt												
Assistant Chief of Police Building Official		Exempt	16	Annual	\$ 69,929.60	\$ 71,864.00	\$ 73,798.40	\$ 75,732.80	\$ 77,667.20	\$ 79,601.60	\$ 81,536.00	\$ 83,470.40	\$ 85,404.80	\$ 87,422.40
		Exempt		Bi-weekly	\$ 2,689.60	\$ 2,764.00	\$ 2,838.40	\$ 2,912.80	\$ 2,987.20	\$ 3,061.60	\$ 3,136.00	\$ 3,210.40	\$ 3,284.80	\$ 3,362.40
		Exempt		Hourly	\$ 33.62	\$ 34.55	\$ 35.48	\$ 36.41	\$ 37.34	\$ 38.27	\$ 39.20	\$ 40.13	\$ 41.06	\$ 42.03
		Exempt												
Director of Administrative Services/City Secretary Director of Library Services Municipal Court Judge		Exempt	17	Annual	\$ 73,444.80	\$ 75,483.20	\$ 77,521.60	\$ 79,560.00	\$ 81,598.40	\$ 83,636.80	\$ 85,675.20	\$ 87,713.60	\$ 89,752.00	\$ 91,811.20
		Exempt		Bi-weekly	\$ 2,824.80	\$ 2,903.20	\$ 2,981.60	\$ 3,060.00	\$ 3,138.40	\$ 3,216.80	\$ 3,295.20	\$ 3,373.60	\$ 3,452.00	\$ 3,531.20
		Exempt		Hourly	\$ 35.31	\$ 36.29	\$ 37.27	\$ 38.25	\$ 39.23	\$ 40.21	\$ 41.19	\$ 42.17	\$ 43.15	\$ 44.14
		Exempt												
Director of Economic Development Director of Human Resources Director of Information Technology		Exempt	18	Annual	\$ 77,105.60	\$ 79,248.00	\$ 81,390.40	\$ 83,532.80	\$ 85,675.20	\$ 87,817.60	\$ 89,960.00	\$ 92,102.40	\$ 94,244.80	\$ 96,387.20
		Exempt		Bi-weekly	\$ 2,965.60	\$ 3,048.00	\$ 3,130.40	\$ 3,212.80	\$ 3,295.20	\$ 3,377.60	\$ 3,460.00	\$ 3,542.40	\$ 3,624.80	\$ 3,707.20
		Exempt		Hourly	\$ 37.07	\$ 38.10	\$ 39.13	\$ 40.16	\$ 41.19	\$ 42.22	\$ 43.25	\$ 44.28	\$ 45.31	\$ 46.34
		Exempt												
Chief of Police Director of Finance Director of Development Services		Exempt	19	Annual	\$ 80,974.40	\$ 83,220.80	\$ 85,467.20	\$ 87,713.60	\$ 89,960.00	\$ 92,206.40	\$ 94,452.80	\$ 96,699.20	\$ 98,945.60	\$ 101,212.80
		Exempt		Bi-weekly	\$ 3,114.40	\$ 3,200.80	\$ 3,287.20	\$ 3,373.60	\$ 3,460.00	\$ 3,546.40	\$ 3,632.80	\$ 3,719.20	\$ 3,805.60	\$ 3,892.80
		Exempt		Hourly	\$ 38.93	\$ 40.01	\$ 41.09	\$ 42.17	\$ 43.25	\$ 44.33	\$ 45.41	\$ 46.49	\$ 47.57	\$ 48.66
		Exempt												
Director of Infrastructure Services		Exempt	20	Annual	\$ 85,009.60	\$ 87,380.80	\$ 89,752.00	\$ 92,123.20	\$ 94,494.40	\$ 96,865.60	\$ 99,236.80	\$ 101,608.00	\$ 103,979.20	\$ 106,267.20
		Exempt		Bi-weekly	\$ 3,269.60	\$ 3,360.80	\$ 3,452.00	\$ 3,543.20	\$ 3,634.40	\$ 3,725.60	\$ 3,816.80	\$ 3,908.00	\$ 3,999.20	\$ 4,087.20
		Exempt		Hourly	\$ 40.87	\$ 42.01	\$ 43.15	\$ 44.29	\$ 45.43	\$ 46.57	\$ 47.71	\$ 48.85	\$ 49.99	\$ 51.09
		Exempt												
Director of Development Services		Exempt	21	Annual	\$ 89,273.60	\$ 91,748.80	\$ 94,224.00	\$ 96,699.20	\$ 99,174.40	\$ 101,649.60	\$ 104,124.80	\$ 106,600.00	\$ 109,075.20	\$ 111,592.00
		Exempt		Bi-weekly	\$ 3,433.60	\$ 3,528.80	\$ 3,624.00	\$ 3,719.20	\$ 3,814.40	\$ 3,909.60	\$ 4,004.80	\$ 4,100.00	\$ 4,195.20	\$ 4,292.00
		Exempt		Hourly	\$ 42.92	\$ 44.11	\$ 45.30	\$ 46.49	\$ 47.68	\$ 48.87	\$ 50.06	\$ 51.25	\$ 52.44	\$ 53.65
		Exempt												
Director of Infrastructure Services		Exempt	22	Annual	\$ 93,724.80	\$ 96,324.80	\$ 98,924.80	\$ 101,524.80	\$ 104,124.80	\$ 106,724.80	\$ 109,324.80	\$ 111,924.80	\$ 114,524.80	\$ 117,166.40
		Exempt		Bi-weekly	\$ 3,604.80	\$ 3,704.80	\$ 3,804.80	\$ 3,904.80	\$ 4,004.80	\$ 4,104.80	\$ 4,204.80	\$ 4,304.80	\$ 4,404.80	\$ 4,506.40
		Exempt		Hourly	\$ 45.06	\$ 46.31	\$ 47.56	\$ 48.81	\$ 50.06	\$ 51.31	\$ 52.56	\$ 53.81	\$ 55.06	\$ 56.33
		Exempt												
Director of Infrastructure Services		Exempt	23	Annual	\$ 98,425.60	\$ 101,150.40	\$ 103,875.20	\$ 106,600.00	\$ 109,324.80	\$ 112,049.60	\$ 114,774.40	\$ 117,499.20	\$ 120,224.00	\$ 123,032.00
		Exempt		Bi-weekly	\$ 3,785.60	\$ 3,890.40	\$ 3,995.20	\$ 4,100.00	\$ 4,204.80	\$ 4,309.60	\$ 4,414.40	\$ 4,519.20	\$ 4,624.00	\$ 4,732.00
		Exempt		Hourly	\$ 47.32	\$ 48.63	\$ 49.94	\$ 51.25	\$ 52.56	\$ 53.87	\$ 55.18	\$ 56.49	\$ 57.80	\$ 59.15
		Exempt												
Director of Infrastructure Services		Exempt	24	Annual	\$ 103,334.40	\$ 106,204.80	\$ 109,075.20	\$ 111,945.60	\$ 114,816.00	\$ 117,686.40	\$ 120,556.80	\$ 123,427.20	\$ 126,297.60	\$ 129,168.00
		Exempt		Bi-weekly	\$ 3,974.40	\$ 4,084.80	\$ 4,195.20	\$ 4,305.60	\$ 4,416.00	\$ 4,526.40	\$ 4,636.80	\$ 4,747.20	\$ 4,857.60	\$ 4,968.00
		Exempt		Hourly	\$ 49.68	\$ 51.06	\$ 52.44	\$ 53.82	\$ 55.20	\$ 56.58	\$ 57.96	\$ 59.34	\$ 60.72	\$ 62.10
		Exempt												
Director of Infrastructure Services		Exempt	25	Annual	\$ 108,513.60	\$ 111,529.60	\$ 114,545.60	\$ 117,561.60	\$ 120,577.60	\$ 123,593.60	\$ 126,609.60	\$ 129,625.60	\$ 132,641.60	\$ 135,636.80
		Exempt		Bi-weekly	\$ 4,173.60	\$ 4,289.60	\$ 4,405.60	\$ 4,521.60	\$ 4,637.60	\$ 4,753.60	\$ 4,869.60	\$ 4,985.60	\$ 5,101.60	\$ 5,216.80
		Exempt		Hourly	\$ 52.17	\$ 53.62	\$ 55.07	\$ 56.52	\$ 57.97	\$ 59.42	\$ 60.87	\$ 62.32	\$ 63.77	\$ 65.21
		Exempt												

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 17

Deliberate and take appropriate action on first reading of an Ordinance conditionally approving amendments to the Cape Bay Planned Unit Development Agreement adopted in Ordinance No. 2020-01 and further providing for effective date, reading, severance, and publication.

SUBMITTED BY: Gene Delauro, Interim Building Official

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Development Standards for the Cape Bay PUD were approved (Ordinance #2020-001) by the City Council on January 8, 2020. The Ordinance and approved standards, and the Developer's proposed standards are attached for reference. For comparison purposes, below are notable standards previously approved, followed by the proposed amendments.

1. Approved Standard - Streets - 50' Right-of-way with 30' of pavement and minimum sidewalk standards will be exceeded with hiking trails and sidewalks throughout the development.

Proposed Amendment - Streets – 50' Right-of-way with 28' street section and a 5' minimum sidewalk shall be provided for connectivity along the minimum of one side of all street sections throughout the development.

2. Approved Standard - Residential Lots - Mixture of 6,600 sq ft lots with 60' width and 5,400 sq ft lots with 45' width.

Proposed Amendment - Residential Lots - 6,000 sq ft lots with minimum 50' wide lots

3. Approved Standard - Park - Developer shall provide linear hike and bike trail throughout the development as well as several acres of park land dedication. There is approximately 12 +/- acres of park, and open space that will be utilized as linear hike and bike trails and developed public park land.

Proposed Amendment - Park – The Owner (Developer) shall dedicate a portion of the property to be either public parkland, private park land or cash in lieu, at the Owner's (Developer) discretion the subdivision shall provide a 5' concrete linear sidewalk system for connectivity throughout the development as well as the minimum acres of park land dedication or cash in lieu.

4. Approved Standard – Cape Bay Subdivision will have access points on Achievement

Boulevard, Avenue A and 6th Street.

Proposed Amendment – Cape Bay Subdivision will have access points on Achievement Boulevard and 6th Street. No street construction is proposed from the Cape Bay subdivision to the intersection of Avenue A & 8th Street.

5. Approved Standard – A Traffic Impact Analysis (TIA) will be conducted to determine any potential off-site improvements that may be required.

Proposed Amendment – No TIA is proposed.

6. Approved Standard – Additional plans, including general parks plan, conceptual plan, landscaping exhibits and or architectural plans shall be provided as an attachment to the PUD as required and shall be submitted prior to the final plat of each phase of the subdivision. The approved attachments and exhibits included a Preliminary Concept Plan and Phasing, Preliminary Use Plan, Preliminary Walking Trail Plan, Fencing Plan, Landscaping and Park Plan and Entry Monumentation.

Proposed Amendment - A Preliminary Plan and Sidewalk Plan were submitted as exhibits to the proposed amended conditions.

The construction plans previously submitted include providing and installing a one-hundred-kilowatt emergency backup generator at the proposed lift station. The proposed construction drawings do not include a backup generator, only a means of connection for a backup generator to be provided by others. The City of Ingleside is required, under TCEQ standards, to provide backup emergency power to operate the lift station in the event of power loss.

FISCAL ANALYSIS:

None.

RECOMMENDATION:

The Planning & Zoning Commission met on January 15, 2024, conducted a public hearing, and deliberated on the request. The Commission voted 4-0 to recommend approval of the amended PUD development standards to the City Council. The City Council met on May 28, 2024, and provided direction for the developer and Staff to resolve the prior requirement for a Traffic Impact Analysis and establish financial responsibility to construct the approximate one hundred and thirty-five (135) foot extension of Avenue A from Eighth Street to Cape Bay PUD prior to or in conjunction with the Cape Bay Subdivision – Phase II Final Plat.

ATTACHMENTS:

1. 2024, 05-28 Council Minutes Item 16
2. 2024, 07-11 Cape Bay Development Letter
3. DOCS1-#300049-v1A-Ordinance - _Cape_Bay_PUD_Amendment_MM_Revisions_

4. Exhibit A Cape Bay REVISED PUD Development Standards_01.11.24
5. Exhibit B Ord - 2020-01
6. Exhibit B CAPE BAY PUD ARGUEMENT - Approved 2020, 01-08 (Ord. 2020-01)

Consent Agenda

9. **Deliberate and take appropriate action on the Regular Meeting Minutes of May 14, 2024 and Special Meeting Minutes of May 20, 2024.**

10. **Deliberate and take appropriate action on the second and final reading of an Ordinance amending the Fiscal & Budgetary Policy for the City of Ingleside, Texas.**

Proposed Ordinance 2024-07.

11. **Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, San Patricio County, State of Texas authorizing and designating the official signatures of the City of Ingleside for banking and depository services.**

Proposed Resolution 2024-20.

12. **Deliberate and take appropriate action on a Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives.**

Proposed Resolution 2024-21.

13. **Deliberate and take action on the first and only reading of an Ordinance amending the Fiscal Year 2023-2024 Budget for the City of Ingleside, Texas, for the use of Council discretionary funds, for the donation from the Ingleside Chamber of Commerce, and for the Click It Or Ticket grant funds.**

Proposed Ordinance 2024-08.

Motion: Council Member Pruitt made a motion to approve the consent agenda, as presented. Council Member Wilson seconded the motion. Motion carried with all present voting in favor.

Public Hearing

No Public Hearing presented for this meeting.

Regular Agenda

14. **Deliberate and take appropriate action on a Resolution appointing members to the Ingleside Development Corporation Board of Directors.**

Discussion was held between Council Members, City Manager Lewis and IDC President Teresa Flores about the funds available, current members, possibly putting one Council Member on the Board for project prospective, State Mandates, Council Member Diehl asking Council Member John Salinas if he would be willing to accept a nomination to the board, Council can appoint three (3) members to the board, members stepping off the board and having five (5) applicants interested in joining the board, advertising to business owners about grant, two (2) pending projects, requesting that Council waiting to request other projects until the current projects are completed, and the recommendations for change with the City Manager sending the letter for the change request.

Proposed Resolution 2024-22.

Motion: Council Member Diehl made a motion to approve Resolution 2024-22, a Resolution appointing members to the Ingleside Development Corporation Board of Directors, accepting the nominations with the exception to appoint Council Member John Salinas in the place of Dr. Edlin to the board. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Mayor Adame requested that Agenda Item 16 be discussed before Agenda Item 15.

16. **Deliberate and take appropriate action for a request to amend the development standards of the Cape Bay Planned Unit Development (PUD).**

Discussion was held between Council Members, City Manager Lewis, Interim Building Official Delauro, and Trey Summers (Developer) about amending the original PUD agreement: acreage reduction; 50' Right-of-way with 30' of pavement to 50' Right-of-

way with 28' street section and a 5' minimum sidewalk; 6,600 sq ft lots with 60' width and 5,400 sq ft lots with 45' width to 6,000 sq ft lots with minimum 50' wide lots; the Developer shall provide linear hike and bike trail throughout the development to the Developer dedicating a portion of the property to be either public parkland, private park land or cash in lieu; access points on Achievement Boulevard, Avenue A and 6th Street to access points on Achievement Boulevard and 6th Street; Traffic Impact Analysis (TIA) will be conducted to no TIA be proposed; a Preliminary Plan and Sidewalk Plan being submitted as exhibits to the proposed amended conditions; and previously submitted plans including an emergency backup generator at the proposed lift station, but the proposed plans does not include a back up generator but a means of connection due to the City having to provide backup emergency power.

Further discussion was held on the topic of City and the Developer to resolve the Traffic Impact Analysis and the to establish the financial responsibility to construct the third access point for extension of Avenue A and Eight Street.

Motion: Council Member Julio Salinas made a motion to approve the amended PUD with the condition the developer and city staff resolve the prior requirement for a Traffic Impact Analysis and establish financial responsibility to construct the approximate one hundred and thirty five (135) foot extension of Avenue A from Eighth Street to Cape Bay PUD prior to or in conjunction with the Cape Bay Subdivision – Phase II Final Plat. Council Member Diehl seconded the motion. Motion carried 5:1:1.

For Motion:	Council Member Diehl, Council Member Wilson, Council Member John Salinas, Council Member Julio Salinas, Mayor Adame
Against Motion:	Council Member Pruitt
Abstained:	Mayor Pro-Tem Long

Council Member Julio Salinas stepped away from the dais.

15. Deliberate and take appropriate action on a Resolution for a final plat affecting the following property: Property ID#'s 1042948, 1042949, & 52731.

Discussion held between Council Members, City Manager Lewis, and Interim Building Official Delauro about the Phase 1 coming out on 6th Street.

Proposed Resolution 2024-23.

Motion: Council Member Diehl made a motion to approve Resolution 2024-23, a Resolution for a final plat affecting the following property: Property ID#'s 1042948, 1042949, & 52731. Mayor Adame seconded the motion. Motion carried 5:0:1.

For Motion:	Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Mayor Adame
Against Motion:	None
Abstained:	Mayor Pro-Tem Long
Absent:	Council Member Julio Salinas (stepped away from the dais)

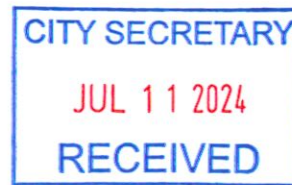
Council Member Julio Salinas returned to the dais.

17. Deliberate and take appropriate action to obligate the remaining ARPA funds of \$36,973.42.

Discussion was held between Council Members and City Manager Lewis about the remaining ARPA funds, and the Council needing to take action to obligate the funds towards upgrading the City Council Chamber Audio Visual capabilities and upgrade the seating in Council Chambers.

Motion: Council Member John Salinas made a motion to approve the allocation of the ARPA funds to upgrade the City Council Chamber Audio Visual capabilities and upgrade the seating in Council Chambers. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

The Honorable Mayor Adame
Mayor of Ingleside
2671 San Angelo Street
Ingleside, TX 78362



Members of the Ingleside City Council
2671 San Angelo Street
Ingleside, TX 78362

Dear Mayor Adame and Members of the City Council,

I am writing on behalf of Cape Bay Development, LLC to express our support and willingness to collaborate with the City on the proposed connection of Avenue A to Cape Bay.

I would like to request that the Council's condition of a Traffic Impact Analysis (TIA) incorporated into the May 28, 2024 approval of our Planned Unit Development Agreement be waived. The Preliminary Plan incorporated in the Planned Unit Development Agreement and the approved Preliminary Plat includes three access points. The first access point will be constructed in Phase 1 connecting our Subdivision to 6th street. The second and third access points will be constructed in Phase 2 connecting Achievement Blvd through our Subdivision to the Avenue A City R.O.W. These three access points are sufficient to handle the anticipated traffic volume.

Further, I believe that the extension of Avenue A to Cape Bay is necessary and will be mutually beneficial, enhancing connectivity and accessibility for residents and contributing to the overall development goals of the City. We are committed to working closely with City Officials to ensure that this extension is executed efficiently and effectively, optimizing the use of all available resources.

Thank you for your consideration of this request. I look forward to the opportunity to work together on this initiative and to contribute to the continued growth of Ingleside.

Sincerely,

A handwritten signature in black ink, appearing to read "Trey Summers".

Trey Summers

Manager

Cape Bay Development, LLC

ORDINANCE NO. 2024-__

**AN ORDINANCE CONDITIONALLY APPROVING AMENDMENTS TO
THE CAPE BAY PLANNED UNIT DEVELOPMENT AGREEMENT
ADOPTED IN ORDINANCE NO. 2020-01 AND FURTHER PROVIDING
FOR EFFECTIVE DATE, READING, SEVERANCE, AND PUBLICATION.**

WHEREAS, a request by Cape Bay L.P. (“Owner”) was submitted for the Cape Bay Planned Unit Development agreement (“PUD”) to be amended as described in Exhibit A; and

WHEREAS, the Planning and Zoning Commission met and held a Public Hearing on January 15, 2024, wherein the amended development agreement was approved unanimously by all members present, and after hearing and considering the application, the comprehensive master plan of the city, the future development of the city as a whole, and other relevant factors, the City Council is of the opinion and finds that it is in the best interest of the public health, safety, and welfare of the city to amend the development agreement for this property;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

Section 1. Amendment. The Cape Bay Planned Unit Development Agreement, attached as Exhibit B (Ordinance No. 2020-1) is amended as stated in Exhibit A subject to the satisfaction prior to Phase II of the following conditions requiring the Owner and the City of Ingleside to:

1. Cooperate in the development and construction of approximately one hundred and thirty-five (135) foot extension of Avenue A from Eighth Street to the Cape Bay PUD prior to or in conjunction with the Cape Bay Subdivision. The city manager is hereby designated to negotiate an agreement with the Owner, or Owner’s designee, to develop and construct an extension of Avenue A from Eighth Street to the Cape Bay PUD to include but not limited to cost sharing and whether or not to proceed with a traffic impact analysis. Such agreement to be considered by the city council prior to the initiation of Phase II.

Section 2. Effective Date. As provided by Article III, Section 3.11C of the Charter of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Ingleside.

Section 3. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance, or the caption of it, shall be read at two City Council meetings with at least two weeks elapsing between each reading.

Section 4. Severance. If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion

thereof were not included.

Section 5. Publication. As provided by Article III. Section 3.11C, this ordinance shall be published one time in the official newspaper of the City of Ingleside, San Patricio County, Texas, which publication shall contain the caption of this ordinance stating in substance the purposes of same.

PASSED, ORDAINED, APPROVED, AND ADOPTED this ____ day of _____, 2024, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City secretary

First Reading: _____

Second Reading: _____

Development Standards**Residential Planned Unit Development District
with Single-Family Residential (R-1) uses and
Multiple-Family Residential (M) uses****Cape Bay Subdivision**

The Development depicted in Exhibit "A" shall be in accordance with the City of Ingleside Subdivision Ordinance and Zoning Ordinance as amended, and shall be subject to the following requirements and conditions.

A. Purpose of the Planned Unit Development (PUD)

As stated in Chapter 78, Division 14, Section 78-305 of the City of Ingleside's ("City") Code of Ordinances, "It is the intent of this section to provide for greater flexibility in the design of residential buildings, houses, yards, courtyards, streets, and pedestrian and automobile circulation within a development than would otherwise be possible through the application of existing rules and regulations of this chapter and the platting ordinance. It is further the intent of this section to provide for maximum choice in the types of environment and living units available to the public, an integration of open space and recreation areas with residential development, a pattern of development which preserves trees, outstanding natural topography, and geologic features, a creative approach to the use of land and related physical development, an efficient use of land resulting in small networks of utilities and streets and thereby lower housing and maintenance costs, without material, adverse impact on public costs, and an environment of stable character in harmony with surrounding development. The planned unit development concept is created to provide the flexibility necessary to establish a mixed-use development that stands out from other developments."

B. Summary of Cape Bay Subdivision

The Cape Bay Subdivision is a proposed quality, community of Single-Family Residential, Multi-Family Residential. The track is approximately 81+ acres and located 0.31 mile southeast of the intersection of 6th Street and Avenue A (the "Property").

Surrounding Land Uses and Zoning:

North: Residential and open space; zoned R-1

South: Undeveloped open space; zoned M and I

East: Undeveloped open space; zoned R-1 (Hidden Valley Subdivision)

West: Pipeline Easement and drainage canal and Elementary School; zoned R-1

Any area not specifically stated or defined in this PUD shall comply with the City Code of Ordinances.

C. In accordance to the Code of Ordinance Sec. 78-308 PUD requirements

This Residential Planned Unit Development (PUD) may include a mix of Single-Family Residential (R-1), and Multi-Family Residential (M) Uses.

Development of PUD as designated on Exhibit "A", the Preliminary Plan for Cape Bay Subdivision, comprising approximately 81.38± acres, shall be in compliance with all the regulations applicable to Single-Family Residential (R-1) uses and Multiple-Family Residential (M) uses contained in the City's zoning as amended, except as otherwise provided and/or limited herein.

1. Residential Streets- The single-family lots shall consist of 50' right-of-ways with 28' of the stand street section and a 5' minimum sidewalk standards shall be provided for connectivity along a minimum of one-side of all street sections throughout the development in accordance with the sidewalk plan contained in Exhibit "B".
2. Residential Parking- A minimum of 2 off street parking spaces for each residential unit will be provided in accordance with Div. 3, Article V, Chapter 78 of the Code of Ordinances. Any on street parking shall comply with Division 2 Sec. 62-64 of the Code of ordinances.
3. Water and Wastewater Services- shall be provided as required by the City to service the Cape Bay Subdivision. An area lift station will be constructed to service Cape Bay and provide service to Hidden Valley Subdivision. There will be capacity for an additional wet well to tie in.
4. Cape Bay shall provide adequate fencing and screening along the main entrance and perimeter of the subdivision. The fencing and screening shall meet the requirements of the Code of Ordinances Division 3, Article XI, Chapter 18.
5. A landscape common area owned and maintained by the HOA will be located along the entrance of 6th Street. This area will contain sod and plantings to complement the entry.
6. The Cape Bay Subdivision shall provide detention systems and drainage systems throughout the subdivision to handle all storm water and surface water run-off.
7. Common Area Requirements. The following requirements shall apply to the common areas/open space to be located on the Property.
 - a. Common Area Maintenance. The common areas shall be owned and maintained by the homeowner's association established pursuant to Chapter 209 of the Texas Property Code.
 - b. No Habitable Structures. Habitable structures shall be prohibited within the common areas with the exception of a community clubhouse.
 - c. Common Areas may be used as greenspace and to provide for a private park

D. Conformance with Comprehensive Plan

The Cape Bay Subdivision shall comply with intent of the Ingleside Comprehensive Plan Resolution # 2016-01. The Future Land Use Plan and Future Land Use Map identify the

subject property as General Residential (GR) and Multiple Family Residential (MFR).

E. Conformance with Criteria for Approval

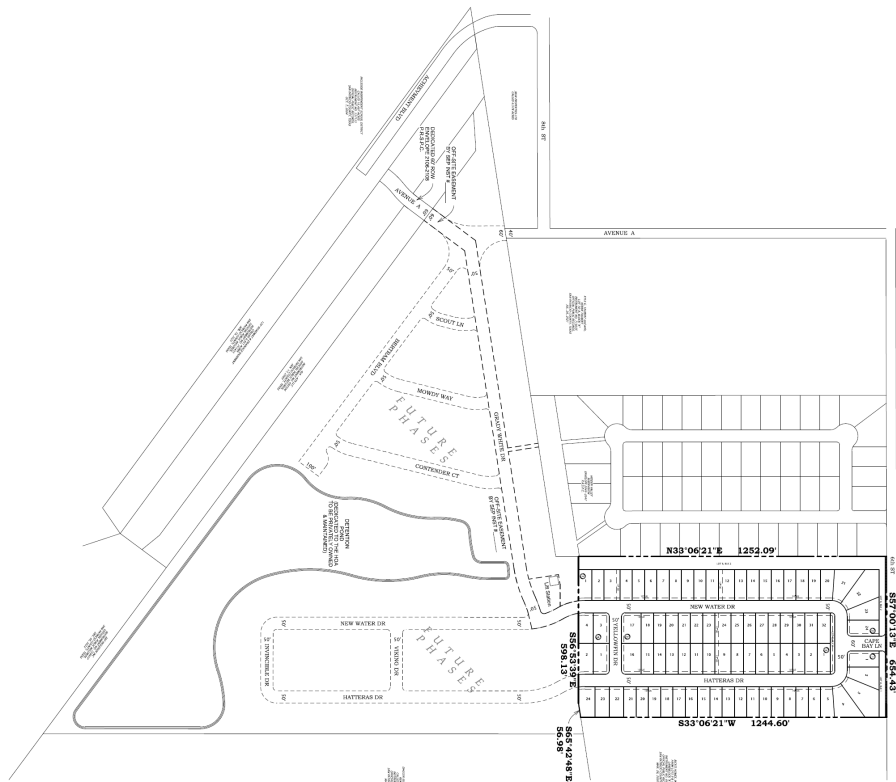
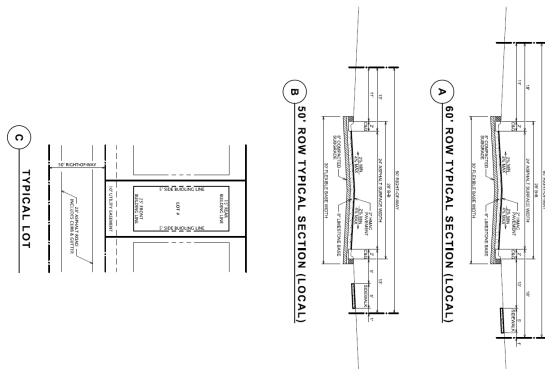
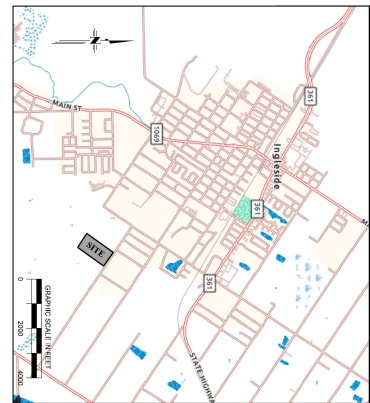
The Cape Bay Subdivision complies with the criteria set forth in the Compliance Criteria Section of the Code of Ordinances Section 78-309.

F. Land Use

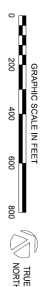
The proposed development program is set forth below and adheres to the intent and purpose of the Future Land Use Plan (FLUP). Based on minimum lot sizes and the provisions of the Agreement, a Planned Unit Development (PUD) designation is necessary and appropriate for the Property.

1. Residential - Single-Family Residential 1 (SF1) complies with the new standards: 6,000 square foot lot with a minimum 50-foot wide lot and any Multiple Family Residential (M) within the property will comply with minimum standards.
2. Park Land, Public and Private- The Owner shall dedicate a portion of the Property to be either public parkland, private parkland or cash in lieu, at the Owner's discretion. The Cape Bay Subdivision shall provide a 5' concrete linear sidewalk system for connectivity throughout the development as well as the minimum acres of park land dedication or cash in lieu. This shall be utilized to meet or exceed the park land dedication and development requirements according to Chapter 54, Article IV, Division 4, Section 54-151 Parks.

Exhibit "A"
Preliminary Plan



OVERALL



ENGINEER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS

1. THAT, TO THE BEST OF MY ABILITY, I FORSOUND THE SUBDIVISION IN ACCORDANCE WITH THE ORIGINAL PLANS OF THE CITY OF INDIANAPOLIS, AND THAT THE SUBDIVISION IS IN ACCORDANCE WITH THE CITY OF INDIANAPOLIS ORDINANCES AND RULES GOVERNING THE SUBDIVISION OF LAND, AND EXCEPT WHERE A VARIANCE IS REQUESTED IN WRITING AND THE BOARD FOR WHICH WE CLERK A STATE.
2. THAT ALL LOTS MEET THE APPROPRIATE LOT SIZE REQUIREMENTS AS ESTABLISHED BY THE ZONING ORDINANCE FOR THE CITY OF INDIANAPOLIS.
3. THAT ALL EXISTING UTILITY LINES ARE ADEQUATE TO SERVE THE SUBDIVISION.

2000

RAY M. BRIDGES, P.E., R.P.T.S.
PROFESSIONAL ENGINEER
TEXAS REGISTRATION NO. 66789
URBAN ENGINEERING
TRB# NO. E-160
2064 N. COMMERCE ST.
VICTORIA, TEXAS 77901
PHONE: (361) 578-0936



GENERAL NOTES

1. ZONING / RESIDENTIAL PLANNED UNIT DEVELOPMENT
2. BUILDING LINES
3. FRONT - 25 FEET
4. SIDE - 10 FEET
5. REAR - 15 FEET
6. STATISTICAL DATA:
 - A) GROSS AREA - 18.81 ACRES
 - B) DEVELOPABLE AREA - 3.34 ACRES
 - C) OFFSITE EXPENDITURE - 2.61 ACRES
 - D) RESIDENTIAL LOTS - 84 LOTS
 - E) COMMON LOTS (NON-BUILDABLE) - 3 LOTS

OWNER\DEVELOPER

LEON SUMMERS, III
1101 ANTELOPE ST.
CORPUS CHRISTI, TEXAS 78401

PRELIMINARY PLAT

Cape Bay Subdivision - Phase 1

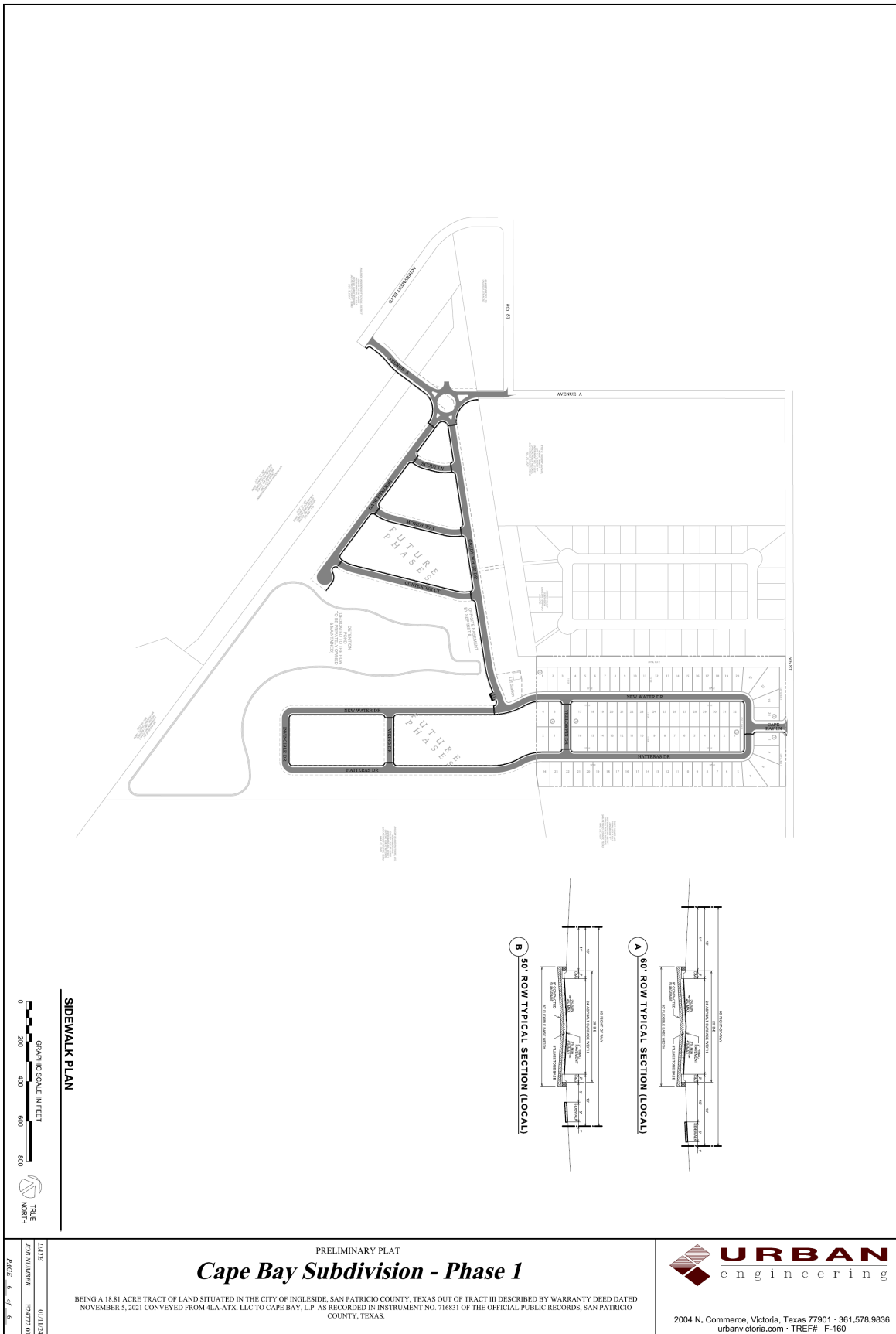
BEING A 18.81 ACRE TRACT OF LAND SITUATED IN THE CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS OUT OF TRACT III DESCRIBED BY WARRANTY DEED DATED NOVEMBER 5, 2021 CONVEYED FROM 4LA-ATX. LLC TO CAPE BAY, L.P. AS RECORDED IN INSTRUMENT NO. 716831 OF THE OFFICIAL PUBLIC RECORDS, SAN PATRICIO COUNTY, TEXAS.



2004 N. Commerce, Victoria, Texas 77901 • 361.578.9836
urbanvictoria.com • TREF# F-160

Exhibit "B"

Sidewalk Plan



ORDINANCE NO. 2020-001

AN ORDINANCE CHANGING THE ZONING FOR THE FOLLOWING PROPERTY FROM ITS PRESENT ZONING OF R-1 (SINGLE FAMILY RESIDENTIAL) & M (MULTI-FAMILY RESIDENTIAL) TO RPUD (RESIDENTIAL PLANNED UNIT DEVELOPMENT) WITH THE INCLUSION THAT CONSTRUCTION IS STARTED WITHIN 24 MONTHS OF APPROVAL, OTHERWISE IT REVERTS BACK TO R-1 (SINGLE FAMILY RESIDENTIAL) & M (MULTI-FAMILY RESIDENTIAL). AND FURTHER PROVIDING FOR EFFECTIVE DATE, READING, SEVERANCE AND PUBLICATION:

BEING 85.03 ACRES OF LAND, MORE OR LESS, COMPRISED OF 65.21 ACRES OUT OF THAT CERTAIN 1,225.97 ACRES OF LAND OUT OF THE W.M. MCDONOUGH SURVEY, ABSTRACT 184, THE EDMOND ST. JOHN SURVEY, ABSTRACT 250 AND THE R.S. WILLIAMSON SURVEY, ABSTRACT 282, ALL LOCATED IN SAN PATRICIO COUNTY, TEXAS, AND ALSO LOTS II AND 12, BLOCK K, BURTON AND DANFORTH SUBDIVISION, AS RECORDED IN VOLUME 152, PAGE 1 OF THE DEED RECORDS OF SAN PATRICIO COUNTY, TEXAS

WHEREAS, application was made to rezone the real property hereinafter described; and

WHEREAS, notices have been given and published and public hearings held, all on the question of said rezoning, as required by law; and

WHEREAS, after hearing and consideration of the application, the Commission made its recommendation of approval to the Council; and

WHEREAS, after hearing and considering the application, the recommendation of the Commission, the present zoning and use of each of the properties in the surrounding area, the comprehensive master plan of the city, the future development of the city as a whole, and other relevant factors, the City Council is of the opinion and finds that it is in the best interest of the public health, safety, and welfare of the city to rezone this property, that the rezoning effected by this ordinance is in compliance with the Comprehensive Master Plan, that changing the zoning of the aforesaid property would not be detrimental to the public health, safety, or general welfare, and will, in fact, promote the best and most orderly development of the properties affected thereby, and to be affected thereby, in the City of Ingleside, and as well, the owners and occupants of the property, and the City generally.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, AND STATE OF TEXAS:

Section 1. Zoning Change. The Zoning of the property hereinafter described is hereby changed from R-1 (Single Family Residential) & M (Multi-Family Residential) to RPUD (Residential Planned Unit Development) with the inclusion that construction of infrastructure be started within 24 months of approval, otherwise it reverts back to its original zoning of R-1 (Single Family Residential) & M (Multi-Family Residential):

BEING 85.03 ACRES OF LAND, MORE OR LESS, COMPRISED OF 65.21 ACRES OUT OF THAT CERTAIN 1,225.97 ACRES OF LAND OUT OF THE W.M. MCDONOUGH SURVEY, ABSTRACT 184, THE EDMOND ST. JOHN SURVEY, ABSTRACT 250 AND THE R.S. WILLIAMSON SURVEY, ABSTRACT 282, ALL LOCATED IN SAN PATRICIO COUNTY, TEXAS, AND ALSO LOTS II AND 12, BLOCK K, BURTON AND DANFORTH SUBDIVISION, AS RECORDED IN VOLUME 152, PAGE 1 OF THE DEED RECORDS OF SAN PATRICIO COUNTY, TEXAS

Section 2. Zoning Map. It is directed that the official zoning map of the City be changed to reflect the zoning classification change, rezoning, effected by this ordinance.

Section 3. Effective Date. As provided by Article III, Section 3.11C of the Charter of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Ingleside.

Section 4. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance or the caption of it shall be read at two City Council meetings with at least two weeks elapsing between each reading.

Section 5. Severance. If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion thereof were not included.

Section 6. Publication. As provided by Article III, Section 3.11C, this ordinance shall be published one time in the official newspaper of the City of Ingleside, San Patricio County, Texas, which publication shall contain the caption of this ordinance stating in substance the purposes of same.

PASSED, ORDAINED, APPROVED AND ADOPTED this 8 day of JANUARY, 2020.

CITY OF INGLESIDE, TEXAS

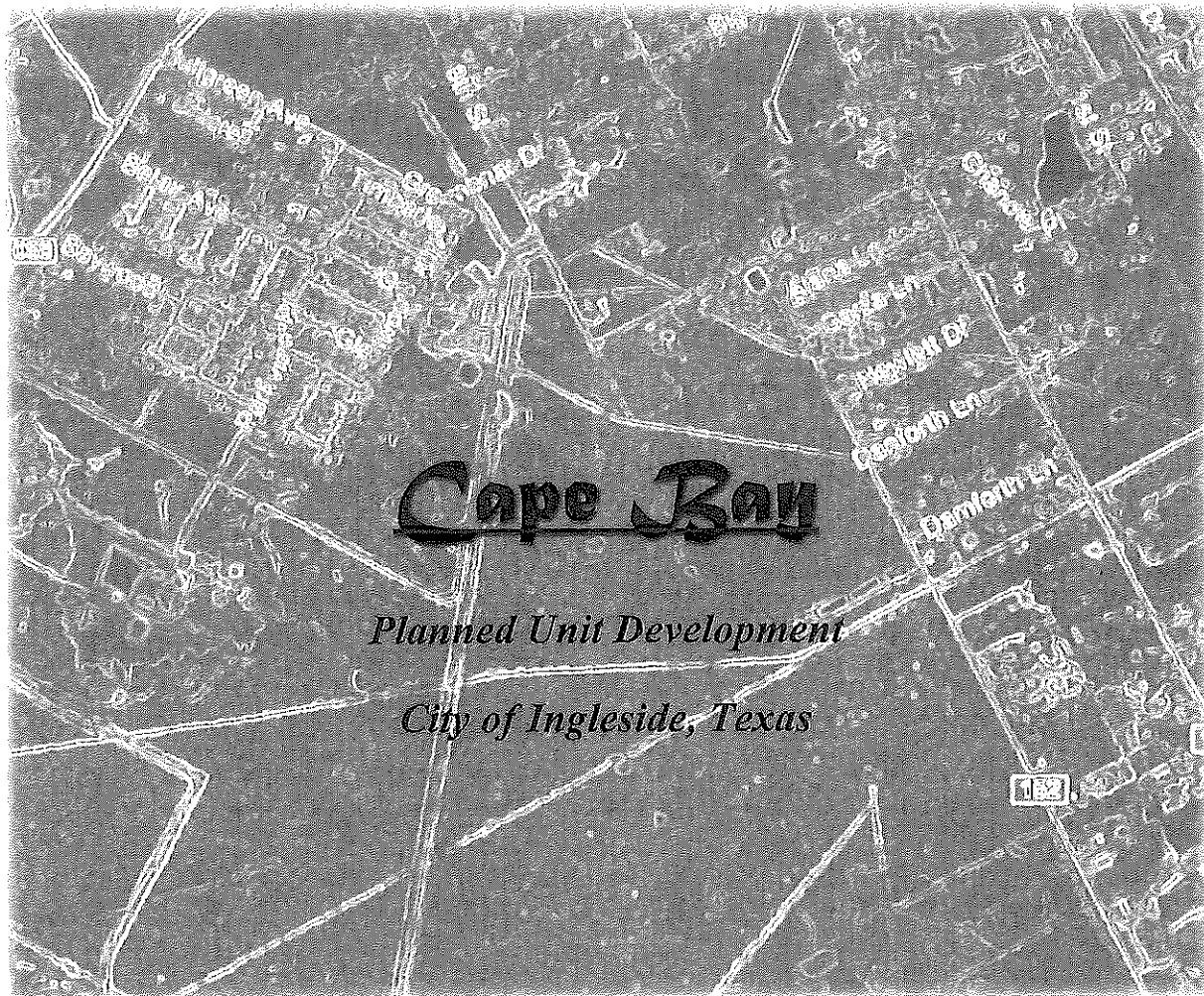
By: 
Ronald Parker, Mayor

ATTEST:


Linnette Barker
Asst. City Secretary

First Reading: 12-11-2019

Second Reading: 1-08-2020



November 12, 2019

A. Purpose of the Planned Unit Development (PUD)

As stated in Chapter 78, Division 14, Section 78-305 of the City of Ingleside's ("City") Code of Ordinances, "It is the intent of this section to provide for greater flexibility in the design of residential buildings, houses, yards, courtyards, streets, and pedestrian and automobile circulation within a development than would otherwise be possible through the application of existing rules and regulations of this chapter and the platting ordinance. It is further the intent of this section to provide for maximum choice in the types of environment and living units available to the public, an integration of open space and recreation areas with residential development, a pattern of development which preserves trees, outstanding natural topography, and geologic features, a creative approach to the use of land and related physical development, an efficient use of land resulting in small networks of utilities and streets and thereby lower housing and maintenance costs, without material, adverse impact on public costs, and an environment of stable character in harmony with surrounding development. The planned unit development concept is created to provide the flexibility necessary to establish a mixed-use development that stands out from other developments."

B. Summary of the Cape Bay Subdivision

The Cape Bay Subdivision is a proposed quality, mixed use community of Single-Family Residential, Multi-Family Residential. The track is approximately 85± acres and located 0.31 mile southeast of the intersection of 6th Street and Avenue A (the "Property"). The property is currently undeveloped open space land and is currently zoned Single-Family Residential District (R-1), according to the City's official zoning map which permits a 6,000 lot.

Surrounding Land Uses and zoning:

North- Residential and open space; zoned R-1

South-Undeveloped open space; zoned M and I

East-Undeveloped open space; zoned R-1

West- Pipeline Easement and drainage canal and Elementary School; zoned R-1

Any area not specifically stated or defined in this PUD shall comply with the City Code of Ordinances.

C. In accordance to the Code of Ordinance Sec. 78-308 PUD requirements

(1) This Planned Unit Development (PUD) will include a mix of Single-Family, and Multi-Family Residential Uses and shall provide the community with attainable housing for current and future residents of Ingleside. With a current median income of \$60,781 the cost of a home in the attainable housing range in Ingleside would be approximately \$180,000- \$265,000 in Ingleside. According to the Urban Land Institute defines "attainable housing" as nonsubsidized, for-sale housing that is affordable to households with incomes between 80 and 120 percent of the area median income (AMI).

(2) Residential Streets- The single-family lots shall consist of 50' right-of-ways with 30' of pavement and minimum sidewalk standards will be exceeded with hiking trails and sidewalks throughout the development.

Collector Street- The collector street shall consist of 60' right-of-ways with of 40' of pavement and minimum sidewalk standards will be exceeded with hiking trails and sidewalks throughout the development.

Residential Parking- A minimum of 2 off street parking spaces for each residential unit will be provided in accordance with Div. 3, Article V, Chapter 78 of the Code of Ordinances. [See Attached Preliminary Concept and Phasing Plan Exhibit] Any on street parking shall comply with Division 2 Sec. 62-64 of the Code of ordinances.

Water and Wastewater Services- shall be provided as required by the City to service the Cape Bay Subdivision.

- (3) Cape Bay shall provide adequate fencing and screening along the main entrance and perimeter of the subdivision. The fencing and screening shall meet the requirements of the Code of Ordinances Division 3, Article XI, Chapter 18.
- (4) A landscape buffer shall be located along the entrance wall and contain a variety of native plants to complement the entry sign and other features. [See Exhibit]
- (5) The Cape Bay Subdivision provides several areas of greenspace along with linear trails that may connect to future developments, creating pedestrian connectivity.
- (6) The Cape Bay Subdivision shall provide an appropriate visible triangle for ingress and egress for accesses to the development.
- (7) The Cape Bay Subdivision shall provide detention systems and drainage systems throughout the subdivision to handle all storm water and surface water run-off.
- (8) The Cape Bay Subdivision shall ensure that the development uses all safety measures as required by city code to protect the neighboring properties during the construction of the development.

D. Conformance with Comprehensive Plan

The Cape Bay Subdivision shall comply with intent of the Ingleside Comprehensive Plan Resolution # 2016-01. The Future Land Use Plan and Future Land Use Map identify the subject property as General Residential. The Comprehensive Plan identifies uses for single family with large yards and smaller single family for starters homes and retirees.

E. Conformance with Criteria for Approval

The Cape Bay Subdivision complies with the criteria set forth in the Compliance Criteria Section of the Code of Ordinances Section 78-309.

F. The Plan in the Context of the Area

The Cape Bay Subdivision is an 85± acre PUD mixed use community consisting of single-family and multi-family residential uses, located in the central sector in the City of Ingleside, San Patricio County, Texas. The surrounding land uses are undeveloped properties, elementary school, pipeline easements and single-family residences.

G. Land Uses

The proposed development program is set forth below and adheres to the intent and purpose of the Future Land Use Plan (FLUP). Based on minimum lot sizes and the provisions of the Agreement, a Planned Unit Development (PUD) designation is necessary and appropriate for the Property.

a. Residential -

- Single-Family Residential 1 (SF1): 7,800 square foot lot with a minimum 60-foot wide lot. [60x130]



- Single-Family Residential 2 (SF2): 4,950 square foot lot with a minimum 45-foot wide lot. [45x110]



b. Mixed Multi-Family (MMF) –

- Apartment- a maximum density of twenty-six (26) units per acre.



- Duplexes- a maximum density of eight (8) units per acre.



- Townhouses- a maximum density of twenty (20) units per acre.



- c. Park Land, Public and Private- As shown on the MDP and PUD exhibits, the Owner shall dedicate a portion of the Property to be either open space, public parkland, or private parkland, at the Owner's discretion. The Cape Bay Subdivision shall provide linear hike and bike trails throughout and the development as well as several acres of park land dedication. There is approximately 12+ acres of park and opens space that will be utilized as linear hike and bike trails and developed public park land that will satisfy the park land dedication and development requirements according to Chapter 54, Article IV, Division 4, Section 54-151 Parks.



H. Vehicular Circulation Plan

Area traffic is an important consideration in the development of the Property. As reflected on the preliminary plan, see attached plan. Cape Bay Subdivision will have access points on Achievement Blvd., Avenue A, and 8th Street. All streets within the property will be designed in accordance with the Code of Ordinances to provide for adequate flow into, out of and through the development.

- a. Required Improvements - Traffic Impact Analysis will be conducted to determine any

potential off-site improvements that may be required. All streets will meet the requirements of Chapter 54, Division 4, Article IV, Section 54-146 of the Code of Ordinances.

I. Development Standards

The development standards set forth will identify the density and dimensions of the permitted lot sizes within each district.

- a. Single-Family Density-Approximately 72± acres will be designated single-family residential.

Lot Area, Lot Width, Lot Depth, Setbacks, Building Heights, Impervious Cover

Lot Size and Dimensions				Yard Setbacks					Misc. Requirements	
Lot Type	Area SF (min.)	Width Ft. (min.)	Depth Ft. (min.)	Front Ft. (min)	Side Ft.	Side (Corner Lot) Ft.	Rear Ft.	Minimum Off-Street Parking	Maximum Height Ft.	Maximum Imperv. Cover
SF1	6,600	60	130	20	5-10 ³	15	20	2	50	65%
SF2	5,400	45	110	20	5	10	20	2	35	75%

¹Cul-de-Sac lots may be less than minimum lot depth but shall not be less than the required minimum lot square footage.

²Lots located on a cul-de-sac shall be measured at the building setback line.

³The side yard setback shall have a 10-foot setback on one side and the adjoining lot shall have a 5-foot setback to maintain a 15-foot separation between houses.

- b. Mixed Multi-Family Density- Will consist of approximately 26 units per acre.

Lot Area, Lot Width, Lot Depth, Setbacks, Building Heights, Impervious Cover

Lot Size and Dimensions				Yard Setbacks				Misc. Requirements	
Lot Type	Area SF (min.)	Width Ft. (min.)	Depth Ft. (min.)	Front Ft. (min)	Side Ft.	Rear Ft.	Minimum Parking	Maximum Height Ft.	Max Imperv. Cover
APT	10,000	100	100	25	10	10	2/unit	60	70%
DUP	7,000	50	100	20	10	10	2/unit	35	75%
TH	5,500	50	110	20	5	10	2/unit	40	60%

J. Preliminary Concept and Phasing Plan

A Preliminary Plan has been submitted for this Property and project. Additional plans, including a

General Parks Plan, Conceptual Plan, landscaping exhibits, and/or architectural plans shall be provided as attachment to this PUD as required and shall be submitted prior to final plat of each phase of the subdivision.

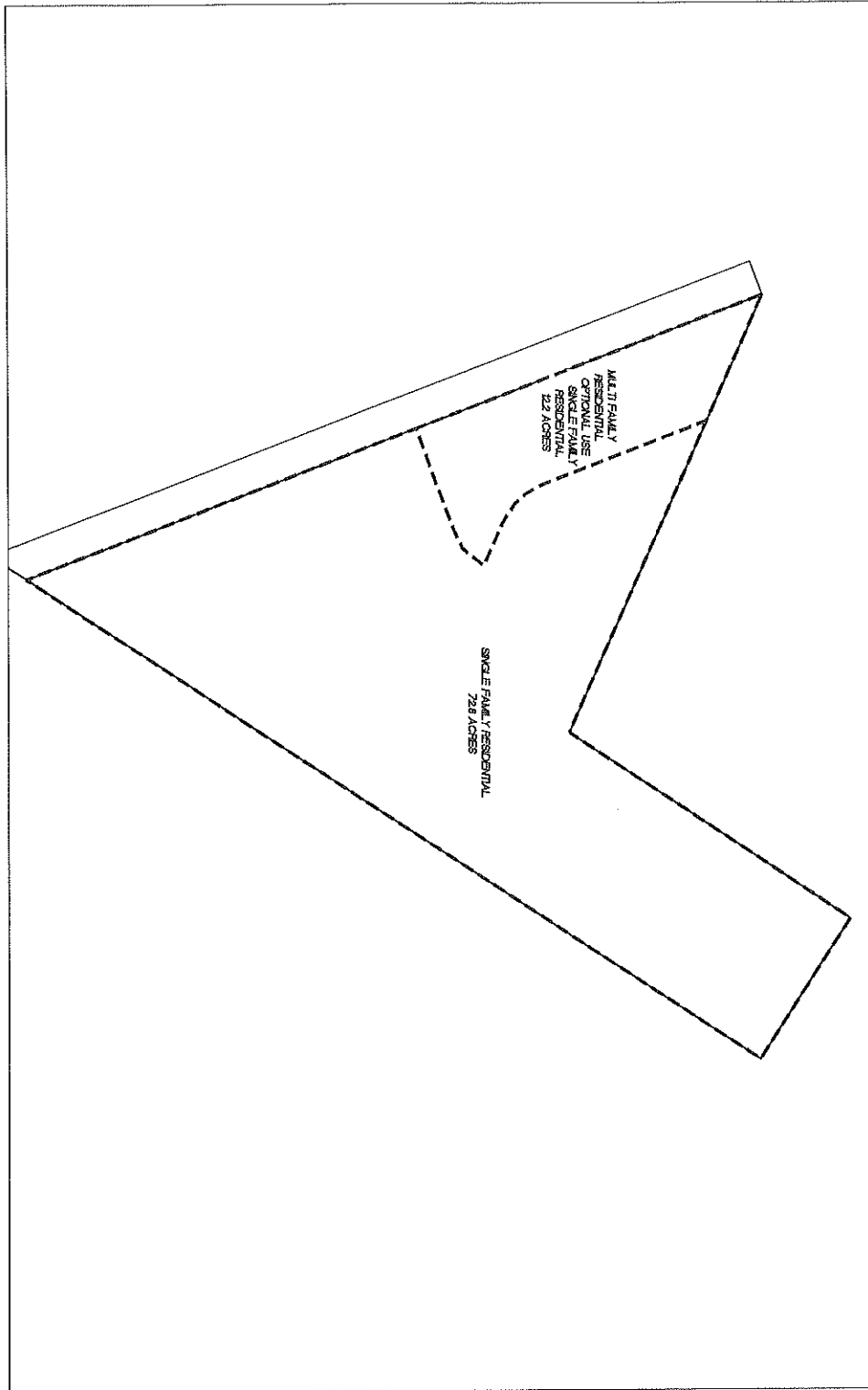
K. Changes in the Planned Unit Development (PUD)

The intent of the Cape Bay Subdivision is to develop in accordance with the approved Development Plan, the Agreement, and the recorded final plats. The City Manager or his/her designee may permit the applicant to make minor amendments to the Conceptual Plan without the necessity of amending the ordinance that established the PUD. If the proposed amendments change and/or impact the nature or purposes of the approved PUD, whether individually or cumulatively, the City Manager may deny the request for approval of the modifications and provide the applicant with the opportunity to revise the proposed amendments to bring them into compliance with the PUD. Minor amendments shall only be as follows:

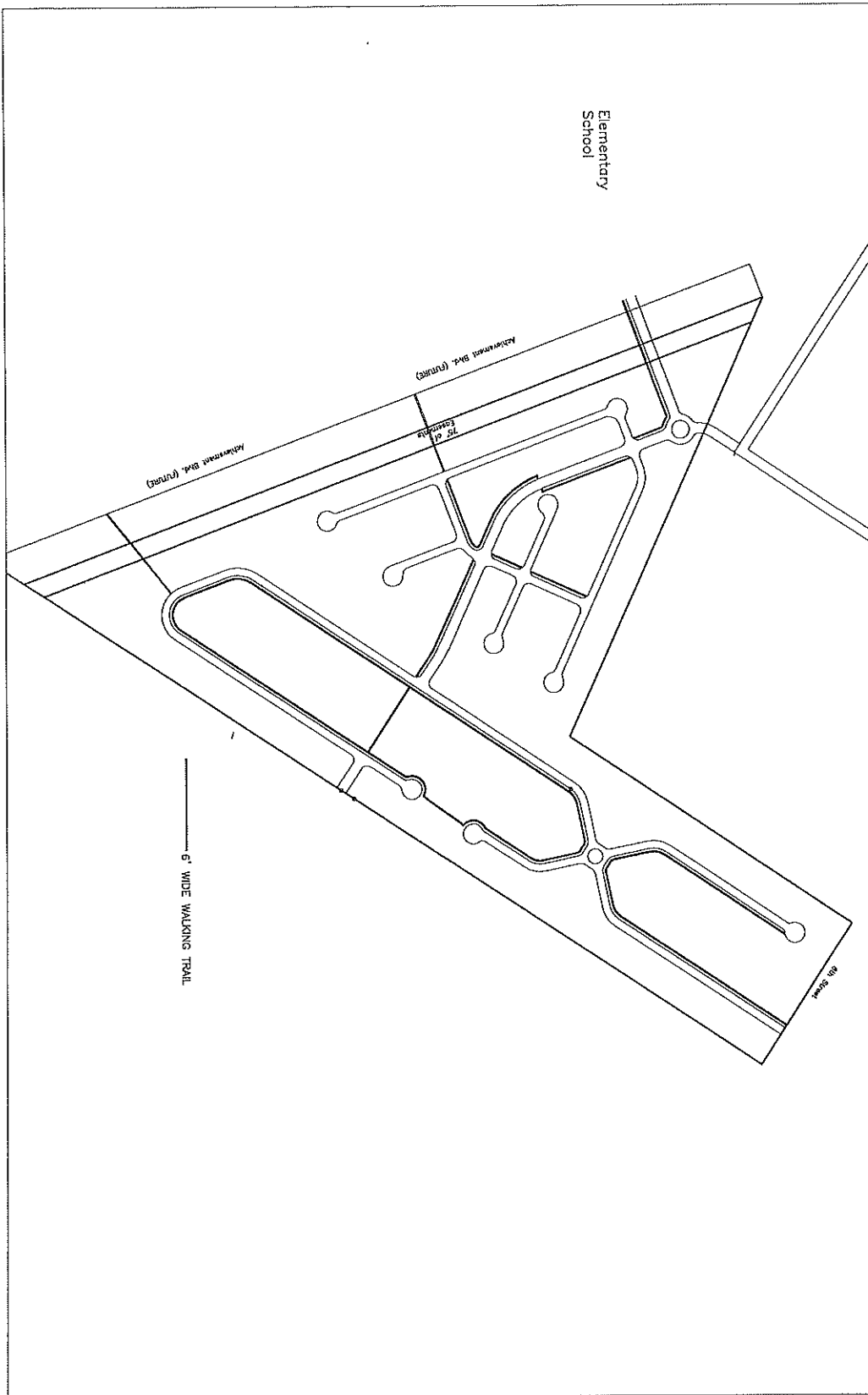
1. Corrections in spelling, distances and other labeling that do not affect the overall development concept;
2. Changes in building position or layout that are less than ten feet or ten percent (10%) of the total building project or area;
3. Changes in proposed property lines provided that the original total project acreage is not exceeded, and the area of any base zoning district is not changed by more than five percent (5%); and
4. Changes in parking layouts if the number of required spaces and general original design are maintained;

ATTACHMENTS:

- A- Preliminary Concept Plan and Phasing
- B- Preliminary Use Plan
- C- Preliminary Walking Trail Plan
- D- Fencing Plan
- E- Landscape and Park Plan
- F- Entry Monumentation



SHEET EXHIBIT A OF 9		DATE PREPARED BY APPROVED BY		CAPE BAY SUBDIVISION PRELIMINARY USE PLAN CITY OF INGLESIDE, TEXAS		 DON MCCRARY & ASSOCIATES, INC. ENGINEERS & SURVEYORS 393 BAYVIEW SAN ANTONIO, TEXAS 78216-8802 (210) 249-2551				No. _____ DATE _____	
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SHEET EXHIBIT C OF 0		CAPE BAY SUBDIVISION PRELIMINARY WALKING TRAIL PLAN CITY OF INGLESIDE, TEXAS		 DON McCRARY & ASSOCIATES, INC. ENGINEERS & SURVEYORS 325 BREEZEPONT SAN ANGELO, TEXAS 76903-2602 (214) 349-2651				DATE: _____ BY: _____	
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Each residential lot shall have a 6' wood fence on the rear and each side of the property boundary.



Exhibit D- Residential lot fencing

A 12 acres of parkland developed for the young and young at heart.



Also proposed, are several linear feet of hike and bike trails that connect to the many pocket parks scattered through the subdivision.



Exhibit E- Parks and Landscape Plan



Signage for primary and secondary Entrance



Perimeter Walls and Landscape



Exhibit F- Entry perimeter wall, landscape and entry signs

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 18

Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, appointing a member to the Ingleside Development Corporation (4-B) Board of Directors.

SUBMITTED BY: Ruby Beaven, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council considered the appointment of four persons to the Ingleside Development Corporation Board of Directors at the May 28, 2024 Regular City Council Meeting. The Board of Directors recommended two new persons to fill positions that were becoming vacant and the reappointment of two existing members. During discussion, the idea of having a Council Member be on the Board to enhance the tie between the two bodies was considered. Council Member John Salinas was asked if he would accept a nomination to the board, at which time he stated he would. After further discussion, Council Member Diehl made a motion to approve Resolution 2024-22, a Resolution appointing members to the Ingleside Development Corporation Board of Directors, accepting nominations with the exception to appoint Council Member John Salinas in the place of Dr. Edlin to the board. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Council Member John Salinas reconsidered the appointment, and has requested not to serve on the board. Resolution 2024-25 was adopted, appointing Dr. Steve Edlin to the Board, however Dr. Edlin changed residency status and was unable to serve on the Board. Therefore, the proposed Resolution is being brought forward for consideration by the City Council.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends City Council to appoint a representative to the vacant position.

ATTACHMENTS:

1. Res - 2024-XX IDC Board Member Resolution

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, APPOINTING A MEMBER TO THE INGLESIDE DEVELOPMENT CORPORATION (4-B) BOARD OF DIRECTORS.

WHEREAS, the Ingleside Development Corporation was created by the voters of the City of Ingleside by an election on May 6, 2000; and

WHEREAS, the Articles of Incorporation passed and approved by the City Council with Resolution # 744 on May 23, 2000, allows for seven (7) residents of the city of Ingleside to serve on the Board of Directors for the Ingleside Development Corporation (4-B) with three (3) members expiring on September 30 of odd years and four (4) members expiring on September 30 of even years; and

WHEREAS, the Articles of Incorporation amended by Resolution # 1018 on May 24, 2011, changed the expiration month from September to May of the respective years and kept the terms of two years with no term limits; and

WHEREAS, Cindy Wilson, Paul Baen, and Alana Seaman were appointed to serve in terms that expire May 30, 2025; and

WHEREAS, John Salinas, Towanda Martin, Amanda Torres, and Amy Polasek were appointed to serve in terms that expire May 30, 2026; and

WHEREAS, John Salinas was not able to serve as member of the Ingleside Development Corporation Board of Directors; and complete the term that expires May 30, 2026.

WHEREAS, Steve Edlin was willing and eligible to serve as member of the Ingleside Development Corporation Board of Directors; and was willing to fill the term that expires May 30, 2026, and was appointed by the City Council by Resolution 2024-25; and

WHEREAS, Steve Edlin is able to serve as member of the Ingleside Development Corporation Board of Directors; and complete the term that expires May 30, 2026, because of a change in residency status; and

WHEREAS, _____ is willing and eligible to serve as member of the Ingleside Development Corporation Board of Directors; and is willing to fill the term that expires May 30, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, THAT:

Section 1: The matter and facts recited in the preamble hereof are found and determined to be true and correct.

Section 2: _____ is appointed to serve as a member on the Board of Directors of the Ingleside Development Corporation, Position 1, with the term ending on May 30, 2026.

PASSED AND APPROVED this 23rd day of July 2024, by 00 (ayes) to 00 (nays) with 00 abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 19

Deliberate and take appropriate action on a Resolution by the City Council of the City of Ingleside, Texas, authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; Complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and Providing an effective date.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside has determined that it is advisable and necessary to issue and sell one or more series of Certificates of Obligation for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street and bridge improvements (including utilities repair, replacement, and relocation), curbs, gutters, street lighting, technology improvements, signage, acquiring lands and rights-of-way necessary for streets, bridges, and sidewalk improvements, including drainage and landscaping incidental thereto; (2) constructing, acquiring, purchasing, renovating, equipping, enlarging, and improving the City's parks and recreation facilities; (3) designing, engineering, constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (4) acquiring vehicles and equipment for various City departments; (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes; and (6) payment for professional services relating to the design, construction, project management, and financing of the aforementioned projects.

FISCAL ANALYSIS:

The proposed certificate of obligations is not to exceed \$10,000,000 as provided in the attached resolution.

RECOMMENDATION:

Staff recommends the council to approve of the resolution authorizing and approving the publication of notice of intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date.

ATTACHMENTS:

1. Letter

2. Notice of Intent
3. Resolution

July 19, 2024

Via E-Mail

Ms. Ruby Beaven
City Secretary
City of Ingleside, Texas
2671 San Angelo Street
Ingleside, Texas 78362

Norton Rose Fulbright US LLP
98 San Jacinto Boulevard, Suite 1100
Austin, Texas 78701-4255
United States

Stephanie V. Leibe
Partner
Direct line +1 512 536 2420
stephanie.leibe@nortonrosefulbright.com

Tel +1 512 474 5201
Fax +1 512 536 4598
nortonrosefulbright.com

Re: City of Ingleside, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2024

Dear Ruby:

I enclose as Exhibit A to this letter the agenda item to be utilized in preparing the agenda for the July 23, 2024 regular meeting of the City Council. Thank you for ensuring that this agenda item is posted in accordance with the provisions of the Texas Open Meetings Act. I also enclose as Exhibit B the suggested motion for this item.

I also enclose a draft copy of the Notice of Intention Resolution for inclusion in the City Council's agenda packets. Please send any comments to this Notice of Intention Resolution to me as soon as possible so that it may be finalized. Lastly, I enclose Exhibit A and Exhibit B in Word format for your convenience.

Thank you, in advance, for your prompt attention to this matter. If I can provide any additional assistance concerning this matter, please do not hesitate to contact me.

Very truly yours,



Stephanie Leibe

SVL/lc

Enclosures

cc: Mr. Brenton Lewis (City of Ingleside, Texas)
Ms. Caron Vela (City of Ingleside, Texas)
Ms. Priscilla Solis (City of Ingleside, Texas)
Mr. Mark McLiney (SAMCO Capital Markets, Inc.)
Mr. Andrew Friedman (SAMCO Capital Markets, Inc.)
Mr. Ryan Cunningham (SAMCO Capital Markets, Inc.)
Mr. Jack McLiney (SAMCO Capital Markets, Inc.)
Ms. Veronica Alonzo (SAMCO Capital Markets, Inc.)
Mr. Matt Lee (Firm)
Mr. Chris Guevara (Firm)

EXHIBIT A

CONSIDERATION AND APPROVAL OF A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; AND PROVIDING AN EFFECTIVE DATE

EXHIBIT B

I MOVE TO ADOPT A NOTICE OF INTENTION RESOLUTION

NOTICE OF INTENTION TO ISSUE
CITY OF INGLESIDE, TEXAS
CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Ingleside, Texas will convene at its regular meeting place in the City Hall in Ingleside, Texas, at 6:30 o'clock P.M., Ingleside, Texas time on September 24, 2024, and, during such meeting, the City Council will consider the passage of an ordinance or ordinances and take such other actions as may be deemed necessary to authorize the issuance of one or more series of certificates of obligation in an aggregate principal amount not to exceed \$10,000,000 for the purpose or purposes of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street and bridge improvements (including utilities repair, replacement, and relocation), curbs, gutters, street lighting, technology improvements, signage, acquiring lands and rights-of-way necessary for streets, bridges, and sidewalk improvements, including drainage and landscaping incidental thereto; (2) constructing, acquiring, purchasing, renovating, equipping, enlarging, and improving the City's parks and recreation facilities; (3) designing, engineering, constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (4) acquiring vehicles and equipment for various City departments; (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes; and (6) payment for professional services relating to the design, construction, project management, and financing of the aforementioned projects. The certificates of obligation (the *Certificates*) will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and from a lien on and pledge of certain revenues derived by the City from the operation of the City's utility system. In accordance with Section 271.049, as amended, Texas Local Government Code, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$36,630,000; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$45,444,132; (iii) the estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is \$15,816,250; (iv) the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the Certificates to be authorized is February 1, 2044. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter.

/s/ Ruby Beaven
City Secretary,
City of Ingleside, Texas

RESOLUTION

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council (the *City Council*) of the City of Ingleside, Texas (the *City*) has determined that it is advisable and necessary to issue and sell one or more series of certificates of obligation (the *Certificates*) in an amount not to exceed \$10,000,000 as provided pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code, Section 271.041 through Section 271.064, for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street and bridge improvements (including utilities repair, replacement, and relocation), curbs, gutters, street lighting, technology improvements, signage, acquiring lands and rights-of-way necessary for streets, bridges, and sidewalk improvements, including drainage and landscaping incidental thereto; (2) constructing, acquiring, purchasing, renovating, equipping, enlarging, and improving the City's parks and recreation facilities; (3) designing, engineering, constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (4) acquiring vehicles and equipment for various City departments; (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes; and (6) payment for professional services relating to the design, construction, project management, and financing of the aforementioned projects; and

WHEREAS, prior to the offering, sale, and issuance of the Certificates, the appropriate officials of the City must review and approve the distribution of a "deemed final" preliminary official statement (the *Official Statement*) in order to comply with the requirements contained in 17 C.F.R. §240.15c2-12 (the *Securities and Exchange Commission Rule*); and

WHEREAS, based upon their review of the Official Statement, the appropriate officials of the City must find to the best of their knowledge and belief, after reasonable investigation, that the representations of facts pertaining to the City contained in the Official Statement are true and correct and that, except as disclosed in the Official Statement, there are no facts pertaining to the City that would adversely affect the issuance of the Certificates or the City's ability to pay the debt service requirements on the Certificates when due; and

WHEREAS, the City Council will comply with the requirements contained in the Securities and Exchange Commission Rule concerning the creation of a contractual obligation between the City and the proposed purchaser(s) of the Certificates (the *Purchasers*) to provide the Purchasers with an Official Statement in a time and manner that will enable the Purchasers to comply with the distribution requirements and continuing disclosure requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, the City Council authorizes the Mayor, City Manager, City Secretary, and the City Attorney, as appropriate, or their designees, to review, approve, and execute any document or certificate in order to allow the City to comply with the requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, prior to the issuance of the Certificates, the City Council is required to publish notice of its intention to issue the Certificates in a newspaper of general circulation in the City, and if the City maintains an internet website, publish such notice of intent on the City's internet website, such notice stating (i) the time and place the City Council tentatively proposes to pass the ordinance authorizing the issuance of the Certificates, (ii) the purposes for which the Certificates are to be issued, (iii) the manner in which the City Council proposes to pay the Certificates; (iv) the then-current principal amount of all outstanding ad valorem debt obligations of the City; (v) the then-current combined principal and interest required to pay all outstanding ad valorem debt obligations of the City on time and in full, which may be based on the City's expectations relative to the interest due on any variable rate ad valorem debt obligations; (vi) the maximum principal amount of the Certificates to be authorized; (vii) the estimated interest rate for the Certificates to be authorized or that the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (viii) the maximum maturity date of the Certificates to be authorized; and

WHEREAS, the City Council hereby finds and determines that such documents pertaining to the sale of the Certificates should be approved, and the City should proceed with the giving of notice of intention to issue the Certificates in the time, form, and manner provided by law; and

WHEREAS, the City Council hereby finds and determines that the adoption of this Resolution is in the best interests of the residents of the City; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS THAT:

SECTION 1. The City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue the Certificates in an amount not to exceed \$10,000,000 for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street and bridge improvements (including utilities repair, replacement, and relocation), curbs, gutters, street lighting, technology improvements, signage, acquiring lands and rights-of-way necessary for streets, bridges, and sidewalk improvements, including drainage and landscaping incidental thereto; (2) constructing, acquiring, purchasing, renovating, equipping, enlarging, and improving the City's parks and recreation facilities; (3) designing, engineering, constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (4) acquiring vehicles and equipment for various City departments; (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes; and (6) payment for professional services relating to the design, construction, project management, and financing of the aforementioned projects. The Certificates will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and additionally from a pledge of and lien on certain revenues derived from the operation of the City's utility system. The notice hereby approved and authorized to be published shall read

substantially in the form and content of Exhibit A attached hereto, which notice is incorporated herein by reference as a part of this Resolution for all purposes.

SECTION 2. The City Secretary shall cause the notice described in Section 1 to be published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication shall be at least forty-six (46) days prior to the date stated therein for passage of the ordinance authorizing the issuance of the Certificates. Additionally, the City Secretary shall cause the notice described in Section 1 to be posted continuously on the City's website for at least forty-five (45) days prior to the date stated therein for passage of the ordinance authorizing the issuance of the Certificates.

SECTION 3. The Mayor, City Manager, City Secretary, and the City Attorney, as appropriate, or their designees, are authorized to review and approve the Official Statement pertaining to the offering, sale, and issuance of the Certificates and to execute any document or certificate in order to comply with the requirements contained in the Securities and Exchange Commission Rule.

SECTION 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

SECTION 5. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 7. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 8. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 9. This Resolution shall be in force and effect from and after the date of its adoption, and it is so resolved.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED, this the 23rd day of July, 2024.

CITY OF INGLESIDE, TEXAS

Mayor

ATTEST:

City Secretary

(CITY SEAL)

Exhibit A

NOTICE OF INTENTION TO ISSUE CITY OF INGLESIDE, TEXAS CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Ingleside, Texas will convene at its regular meeting place in the City Hall in Ingleside, Texas, at 6:30 o'clock P.M., Ingleside, Texas time on September 24, 2024, and, during such meeting, the City Council will consider the passage of an ordinance or ordinances and take such other actions as may be deemed necessary to authorize the issuance of one or more series of certificates of obligation in an aggregate principal amount not to exceed \$10,000,000 for the purpose or purposes of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street and bridge improvements (including utilities repair, replacement, and relocation), curbs, gutters, street lighting, technology improvements, signage, acquiring lands and rights-of-way necessary for streets, bridges, and sidewalk improvements, including drainage and landscaping incidental thereto; (2) constructing, acquiring, purchasing, renovating, equipping, enlarging, and improving the City's parks and recreation facilities; (3) designing, engineering, constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (4) acquiring vehicles and equipment for various City departments; (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes; and (6) payment for professional services relating to the design, construction, project management, and financing of the aforementioned projects. The certificates of obligation (the *Certificates*) will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and from a lien on and pledge of certain revenues derived by the City from the operation of the City's utility system. In accordance with Section 271.049, as amended, Texas Local Government Code, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$36,630,000; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$45,444,132; (iii) the estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is \$15,816,250; (iv) the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the Certificates to be authorized is February 1, 2044. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter.

/s/ Ruby Beaven
City Secretary,
City of Ingleside, Texas

CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 20

Deliberate and Take Appropriate Action for Council to authorize staff to advertise for Request for Qualifications (RFQ) for the Cove Park Renovations.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Cove Park Advisory Group consisting of: John Salinas, Stephen Cardenas, David Pruit, City Manager Lewis, Director Paredez, met on April 3rd, 2024 to discuss possible renovation plans for Cove Park. The committee discussed several options and eventually settled on a preliminary plan for the renovations. The suggestions consisted of reconstructing the bulk head, adding amenities such as picnic table for design firms, identifying potential costs and funding including available grants.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

The staff recommends the Council approve of advertising for RFQs for design and cost estimates.

ATTACHMENTS:

1. Cove Park - Layout 1

- 1 - PARKING LOT
- 2 - BULKHEAD
- 3 - FISH CLEANING STATION
- 4 - COVERED SEATING
- 5 - 50'x40' PAVILLION
- 6 - KAYAK LAUNCH
- 7 - DOCKS (ATTACHED TO BULKHEAD)



CITY COUNCIL AGENDA

Regular Meeting: July 23, 2024

AGENDA ITEM: 21

Deliberate and Take Appropriate Action for Council to authorize staff to advertise Request for Qualifications (RFQ) for Public Financial Services.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council has taken steps to issue Requests for Qualifications and Requests for Proposals for various professional services, such as Auditors, Engineering, and Attorneys, that have been providing services for more than five years. The City of Ingleside has utilized the same investment management and public financial services companies for more than five years. The current investment management firm serves as a non-discretionary investment adviser to provide investment advice to the City and invest, reinvest and manage the securities, cash, and other assets of the City as directed by the city staff. The public financial services company provides underwriting, sales, and trading and financial advisory services.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends that the Council authorize the advertisement for Request for Qualifications for Public Financial Services

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: July 23, 2024

AGENDA ITEM: 22

Discuss and take appropriate action on an update on Project YaREN.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

City Council requested an update on Project YaREN to be provided at this meeting. Staff has been provided with information from representatives of Project YaREN that has been placed on the City website under the transparency page. The following is the link to the page <https://inglesidetx.gov/1534/YaRen-Project>. In addition, Project YaREN representatives have filed an application for a Certificate of Occupancy for an Information Center to be located at 2334 Highway 361 182, Ingleside, TX to provide citizens with an avenue to gain information on the proposed project.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff has no recommendation on this item since it is an update with discussion.

ATTACHMENTS:

1. Yaren Fact Sheets English & Spanish



Project YaREN is a proposed low-carbon ammonia production and export facility in Ingleside, Texas, being developed by joint partners Enbridge and Yara. This project will prioritize employee and community safety, invest in the local economy and create a significant number of jobs in the Ingleside area.

Water in the Coastal Bend

The partners involved in Project YaREN know the people of the Coastal Bend take sustainable water use very seriously.

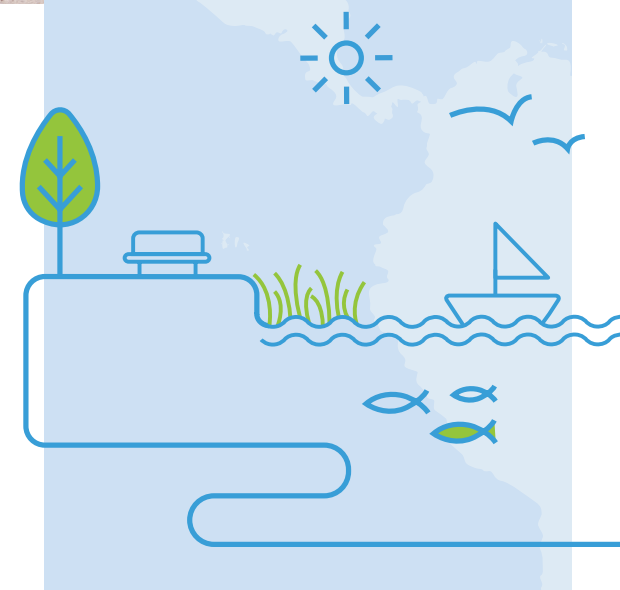
Project YaREN's solution to water management has been designed to avoid negatively impacting the City of Ingleside's drinking water or other

freshwater supplies. **This project will not access the City of Ingleside or San Patricio County freshwater supplies.**

The project's water demand and treatment will be fully funded by Project YaREN, and the project will obtain its own water supply and discharge permits, independent of third parties' separate authorizations.

Our water management plan

- ✓ Project YaREN will use seawater for the plant's recirculating cooling and heating systems
- ✓ Seawater will be sourced from the La Quinta Channel of the Corpus Christi Bay system
- ✓ Water will be cycled through the cooling towers to help regulate process temperatures
- ✓ Approximately 75% of the seawater accessed will be returned to the bay
- ✓ Water will be returned according to stringent standards for protecting marine life and activities in the bay



Project YaREN water cycle overview



Purification

A small amount of the seawater, about 10%, will be purified on-site, with the remaining 90% to be used as-is without treatment.

Boilers

The purified water will be used in the site's boilers to provide steam for heating process equipment.

Blowdown

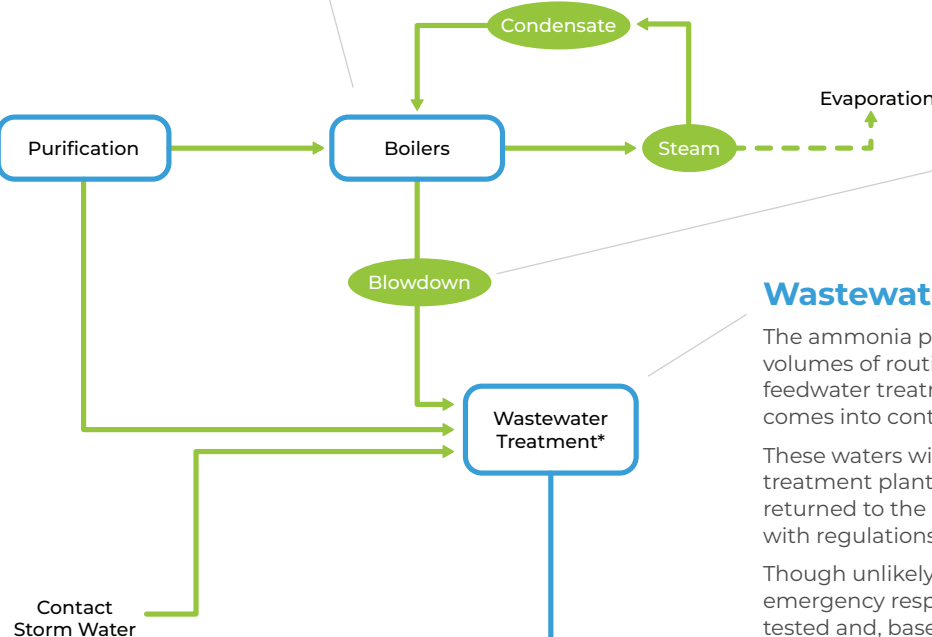
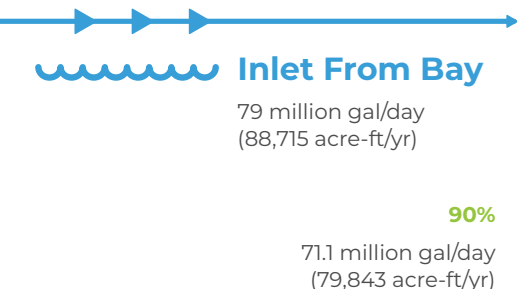
A small continuous discharge of this freshwater from the boiler steam cycle, known as blowdown, will be treated before being mixed with the cooling tower seawater and returned to the bay.

Wastewater Treatment

The ammonia process is expected to generate low volumes of routine wastewater, primarily from boiler feedwater treatment, blowdown and storm water that comes into contact with equipment.

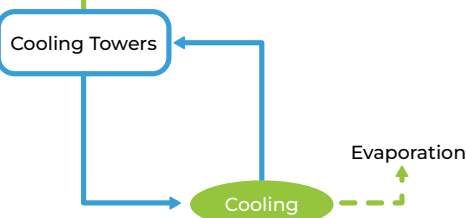
These waters will be treated in the on-site wastewater treatment plant to remove impurities before being returned to the bay after treatment, in compliance with regulations.

Though unlikely, if water is needed as part of an emergency response, that water will be collected, held, tested and, based on results, discharged or disposed of in accordance with applicable water quality and waste management regulations and permits.



Cooling Towers

Project YaREN is investing capital in equipment upgrades that allow the seawater to be used as-is for cooling, without placing a strain on the area's freshwater supplies.



Return to Bay

Approximately 75% of the seawater accessed by the project will be returned to the bay, all in accordance with stringent standards for protecting marine life and recreational opportunities in the bay. Unlike desalination plants, the water returned to the La Quinta Channel by Project YaREN will be comparable to the natural salinity of this bay system.

75%
59 million gal/day (66,540 acre-ft/yr)

*As needed: settling, neutralization, biological, aeration treatment.

We are here to answer your questions and listen to your feedback.



Contact us at **361-461-0995** or email **EIECCommHotline@enbridge.com**
projectyaren.com



Agua en el Proyecto YaREN

El Proyecto YaREN es una instalación propuesta de producción y exportación de amoníaco con bajas emisiones de carbono en Ingleside, Texas, que están desarrollando los socios conjuntos Enbridge y Yara. Este proyecto priorizará la seguridad de los empleados y la comunidad, invertirá en la economía local y creará una cantidad significativa de trabajos en el área de Ingleside.

Agua en el Coastal Bend

Los socios involucrados en el Proyecto YaREN saben que la gente del Coastal Bend se toma muy en serio el uso sostenible del agua.

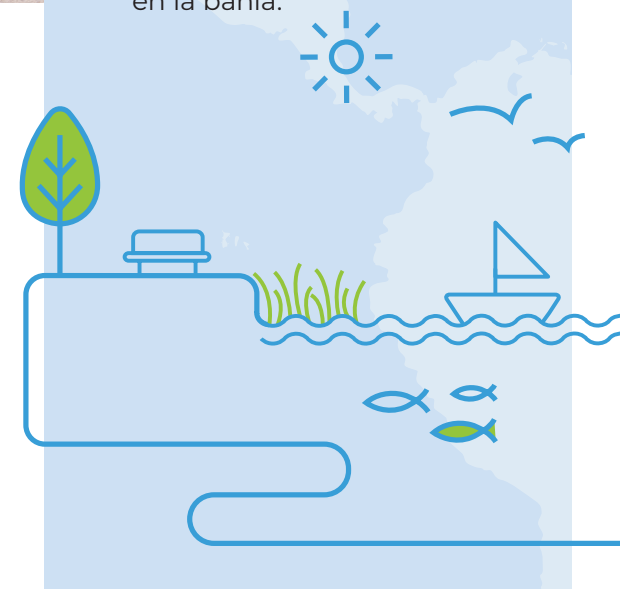
La solución del Proyecto YaREN para el manejo del agua ha sido diseñada para evitar un impacto negativo en el agua potable u otros suministros de agua dulce de la

ciudad de Ingleside. **Este proyecto no accederá a los suministros de agua dulce de la ciudad de Ingleside ni del condado de San Patricio.**

La demanda y el tratamiento de agua del proyecto serán financiados en su totalidad por el Proyecto YaREN, y el proyecto obtendrá sus propios permisos de suministro y descarga de agua, independientemente de las autorizaciones separadas de otros partidos.

Nuestro plan de manejo del agua

- ✓ El proyecto YaREN utilizará agua de mar para los sistemas de recirculación de refrigeración y calefacción de la planta.
- ✓ El agua de mar se obtendrá del canal La Quinta del sistema de la Bahía de Corpus Christi.
- ✓ El agua circulará a través de las torres de enfriamiento para ayudar a regular las temperaturas del proceso.
- ✓ Aproximadamente el 75% del agua de mar al que se acceda será devuelta a la bahía.
- ✓ El agua se devolverá de acuerdo con estándares estrictos para proteger la vida marina y las actividades en la bahía.



Proyecto YaREN descripción general del ciclo del agua



Purificación 
Una pequeña cantidad de agua de mar, alrededor del 10%, se purificará en el sitio con el 90% restante utilizado tal como está sin tratamiento.

Calderas 
El agua purificada se utilizará en las calderas del sitio para proporcionar vapor para los equipos de proceso de calefacción.

Purga
Una pequeña descarga continua de esta agua dulce del ciclo de vapor de la caldera, conocida como purga, será tratada antes de mezclarse con el agua de mar de la torre de enfriamiento y devolverse a la bahía.

Tratamiento de Aguas Residuales
Se espera que el proceso de amoníaco genere pequeños volúmenes de aguas residuales rutinarias, principalmente del tratamiento del agua de alimentación de calderas, purgas y aguas pluviales que entran en contacto con los equipos.
Estas aguas serán tratadas en la planta de tratamiento de aguas residuales del sitio para eliminar impurezas antes de ser devueltas a la bahía después del tratamiento, cumpliendo con los reglamentos.
Aunque es poco probable, si se necesita agua como parte de una respuesta de emergencia, esa agua se recolectará, retendrá, analizará y, según los resultados, se descargará o eliminará de acuerdo con las regulaciones y permisos aplicables sobre calidad del agua y manejo de desechos.



*Según sea necesario: emplazamiento, neutralización, biológico, tratamiento de aireación.

Estamos aquí para responder sus preguntas y escuchar sus comentarios.

Contáctenos al **361-461-0995** o envíe un correo electrónico a **EIECCommHotline@enbridge.com**

projectyaren.com



Partnering with Ingleside



Project YaREN is a proposed low carbon ammonia production and export facility in Ingleside, Texas, being developed by joint partners Enbridge and Yara.

This project will prioritize employee and community safety, invest in the local economy and create a significant number of jobs in the Ingleside area.

Our community approach

We strive to understand the social, economic and cultural characteristics of the communities where we operate. Over the years, we have learned a lot from engaging with and listening to our neighbors. Our long-term success depends on this connection.

We understand community trust is critical to successful and safe construction and operation. We respect the communities where we live and operate and believe they should benefit from our presence. We work diligently with

local stakeholders to communicate the safety measures in place at our operations that will ensure the well-being of their families.

Through this process of engagement, we also invest in community projects and initiatives that enrich communities, such as those that build potential in youth, celebrate community and honor Indigenous peoples and cultures by working with community groups as we develop these initiatives and engage with the public.

During construction:

Up to **4,000 jobs**
at the peak of construction

\$60 to \$80

million in total
estimated tax revenue
for the City of Ingleside,
San Patricio County and
Ingleside Independent
School District over
three years

Fully operational:

Up to **200**
permanent jobs

\$15 to \$20
million in annual wages

Over **\$1 billion**
in total tax revenue
for the City of Ingleside,
San Patricio County and
Ingleside Independent
School District over
30 years

How does this project benefit my community?

This facility will bring:

1. Well-paying, local jobs

We employ people in communities like yours – as of 2022, the Project YaREN partners had nearly 1,600 employees and contractors in Texas. Much of the \$161 million in salary earned by these people is put back into your local economies. This project will generate up to **4,000 jobs at the peak of construction** and **up to 200 permanent jobs once operational**, with \$15 to \$20 million in annual wages once the facility is operational.

2. Ongoing tax revenue

Every year, we pay property tax on our facilities, sales-and-use tax, corporate income tax, payroll tax and fuel tax. This is a source of revenue for local communities to use for improving and funding schools, hospitals, roads, or parks to strengthen their communities.

We are currently estimating \$20 to \$25 million in total tax revenue for the City of Ingleside over the three-year construction phase and more than \$400 million over 30 years of operation.

3. Operational spending

When we own assets, we also buy and lease supplies, equipment and services to operate and maintain these facilities. In Texas last year, we spent \$975 million on capital, operating and administrative expenses.

4. Community donations and volunteering

Every year, we support thousands of organizations in areas where we operate whose initiatives align with our three focus areas: **sustainable, vibrant and safe communities**. Our employees are also enthusiastic volunteers in the communities where they live and work.

In 2023, we supported local Ingleside community organizations and programs such as Coastal Bend Bays & Estuaries, Communities in Schools Coastal Bend and park rehabilitation with the City of Ingleside. We also invested in **safe community grants**, supporting first responder organizations in the greater Ingleside area. These donations are earmarked for safety equipment, training or safety education programming that keep communities safe.

Enbridge and Yara

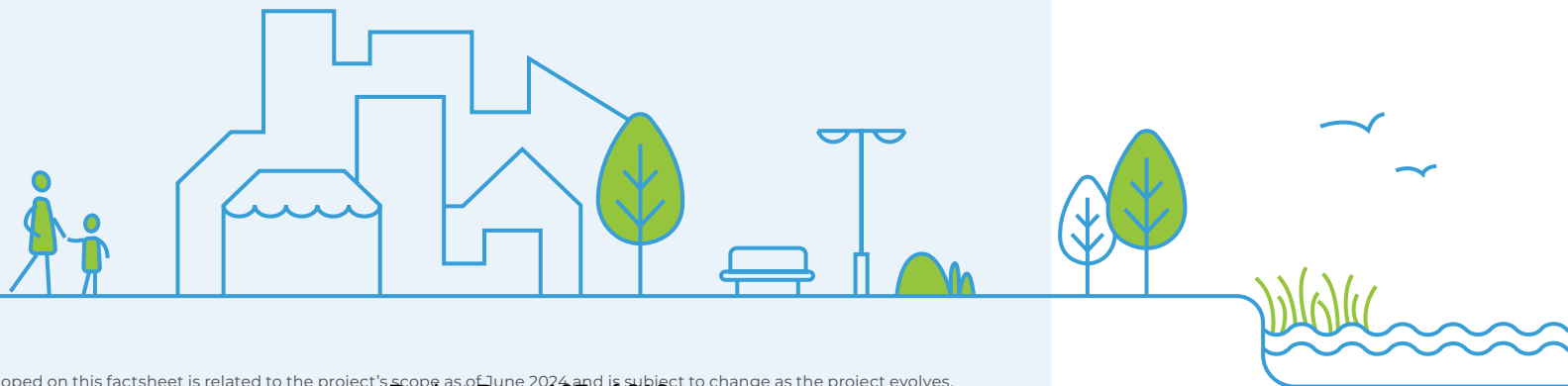
Enbridge and Yara's combined complementary strengths will be critical to advancing the project from development to commercial operation. Yara is a global industry leader in ammonia development, production with over 100 years experience developing and operating ammonia facilities globally. Meanwhile, Enbridge is the first-choice energy delivery company in North America and beyond, with a world-class export facility in Ingleside, Texas.



We know you have questions and concerns, and we hear you.

Contact us at **361-461-0995** or email **EIECCommHotline@enbridge.com**

projectyaren.com





Asociación con Ingleside



El Proyecto YaREN es una instalación propuesta de producción y exportación de amoníaco con bajas emisiones de carbono en Ingleside, Texas, que están desarrollando los socios conjuntos Enbridge y Yara.

Este proyecto priorizará la seguridad de los empleados y la comunidad, invertirá en la economía local y creará una cantidad significativa de empleos en el área de Ingleside.

Nuestro enfoque comunitario

Nos esforzamos por comprender las características sociales, económicas y culturales de las comunidades donde operamos. A lo largo de los años, hemos aprendido mucho al relacionarnos y escuchar a nuestros vecinos. Nuestro éxito a largo plazo depende de esta conexión.

Entendemos que la confianza de la comunidad es fundamental para una construcción y operación exitosa y segura. Respetamos las comunidades donde vivimos y operamos y creemos que deberían beneficiarse de nuestra presencia.

Trabajamos diligentemente con los grupos de interés locales para comunicar las medidas de seguridad implementadas en nuestras operaciones que garantizarán el bienestar de sus familias.

A través de este proceso de participación, también invertimos en proyectos e iniciativas comunitarias que enriquecen a las comunidades, como aquellas que crean potencial en la juventud, celebran la comunidad y honran a los pueblos y culturas indígenas al trabajar con grupos comunitarios a medida que desarrollamos estas iniciativas y nos involucramos con el público.

Durante la construcción:

Hasta **4,000** puestos de trabajo en el punto máximo de la construcción

\$60 a \$80 millones en ingresos fiscales totales estimados para la ciudad de Ingleside, el condado San Patricio y el distrito escolar independiente de Ingleside durante tres años

Completamente operativo:

Hasta **200** puestos de trabajo permanentes

\$15 a \$20 millones en salarios anuales

Mas de **\$1 billón** en ingresos fiscales totales para la ciudad de Ingleside, el condado San Patricio y el distrito escolar independiente de Ingleside durante 30 años

¿Cómo beneficia este proyecto a mi comunidad?

Esta instalación traerá:

1. Empleos locales bien remunerados

Empleamos personas en comunidades como la suya – desde 2022, los socios del Proyecto YaREN tenían casi 1,600 empleados y contratistas en Texas. Gran parte de los 161 millones de dólares en salarios ganados por estas personas se devuelven a sus economías locales. Este proyecto generará **4,000 puestos de trabajo en el punto máximo de la construcción y hasta 200 puestos de trabajo permanentes una vez que esté operativo**, con \$15 a \$20 millones en salarios anuales una vez que las instalaciones estén operativas.

2. Ingresos fiscales continuos

Cada año, pagamos impuestos sobre la propiedad de nuestras instalaciones, impuestos sobre las ventas y el uso, impuestos sobre ingresos corporativos, impuestos sobre la nómina y impuestos sobre el combustible. Esta es una fuente de ingresos que las comunidades locales pueden utilizar para mejorar y financiar escuelas, hospitales, carreteras y parques para fortalecer sus comunidades.

Actualmente estamos estimando entre \$20 a \$25 millones en ingresos fiscales totales para la ciudad de Ingleside durante la fase de construcción de tres años y mas de \$400 millones durante 30 años de operación.

3. Gastos operativos

Cuando poseemos bienes inmuebles, también compramos y alquilamos suministros, equipos y servicios para operar y mantener estas instalaciones. El año pasado en Texas gastamos \$975 millones en gastos de capital, operativos y administrativos.

4. Donaciones comunitarias y servicios voluntarios

Cada año, apoyamos a miles de organizaciones en las áreas donde operamos cuyas iniciativas se alinean con nuestras tres áreas de enfoque: **comunidades sostenibles, vibrantes y seguras**. Nuestros empleados también son voluntarios entusiastas en las comunidades donde viven y trabajan.

En 2023, apoyamos organizaciones y programas comunitarios locales de Ingleside, como Coastal Bend Bays & Estuaries, Communities in Schools Coastal Bend y rehabilitación de parques con la ciudad de Ingleside. **También invertimos en subvenciones para comunidades seguras**, apoyando a las organizaciones de primeros auxilios en el área metropolitana de Ingleside. Estas donaciones están destinadas a equipos de seguridad, capacitación y programas de educación sobre seguridad que mantienen seguras a las comunidades.

Enbridge y Yara

Las fortalezas complementarias combinadas de Enbridge y Yara serán fundamentales para hacer avanzar el proyecto desde el desarrollo hasta la operación comercial. Yara es un líder mundial de la industria en el desarrollo y producción de amoníaco con más de 100 años de experiencia en el desarrollo y operación de instalaciones de amoníaco a nivel mundial. Mientras tanto, Enbridge es la empresa de suministro de energía de primera elección en América del Norte y más allá, con una instalación de exportación de clase mundial en Ingleside, Texas.



Sabemos que tiene preguntas e inquietudes y lo escuchamos.

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Carbon Capture at Project YaREN

Is carbon capture and storage a new technology?

CO₂ capture technology was first used in the U.S. in the early 1900s to separate CO₂ from natural gas. Today it is being applied to other industries such as power generation.

Energy companies have decades of experience in capturing, transporting and storing CO₂ underground in old oil fields. Commercial storage of CO₂ began in the mid-1990s in Norway. Globally, millions of tons of CO₂ have since been safely stored in deep underground geologic formations. Since the early 2000s, multiple CCS pilot projects have occurred in the U.S.

Are CO₂ pipelines safe?

CO₂ has been transported by pipelines for over 50 years, with over 5,000 miles of CO₂ pipelines in the U.S. today. Federal regulations require sensors along the pipeline to continuously monitor for leaks, and integrity programs ensure any potential risks are identified immediately. These regulations are

continuously reviewed and updated with a focus on ongoing safety.

Years of planning go into the safe construction and operation of CO₂ pipelines, including the development of emergency response plans with input from first responders, regulators and community members to minimize impacts from an incident.

How are CO₂ storage sites monitored?

To be approved and permitted, CO₂ storage sites must demonstrate to state and federal regulators that they have defined and constructed a high-quality deep (below 3,000 ft) storage site containing a continuous monitoring system and a thick sequence of seals and other rocks overlying the storage to prevent leaks.

Underground formations are monitored before, during and decades after CO₂ injection with pressure gauges and fluid sampling. In addition, CO₂ storage projects include CO₂ plume tracking with a network of underground monitoring wells and sensors to ensure that the CO₂ remains permanently confined deep underground.

CO₂ & CCS Facts

- ✓ Industrial plants generate carbon dioxide (CO₂) as part of making essential products, such as steel, cement, fertilizer and electricity.
- ✓ Carbon capture and storage (CCS) is a safe and effective technology to reduce CO₂ emissions so that industries can continue sustainable operations and provide jobs for the community.

Project Facts

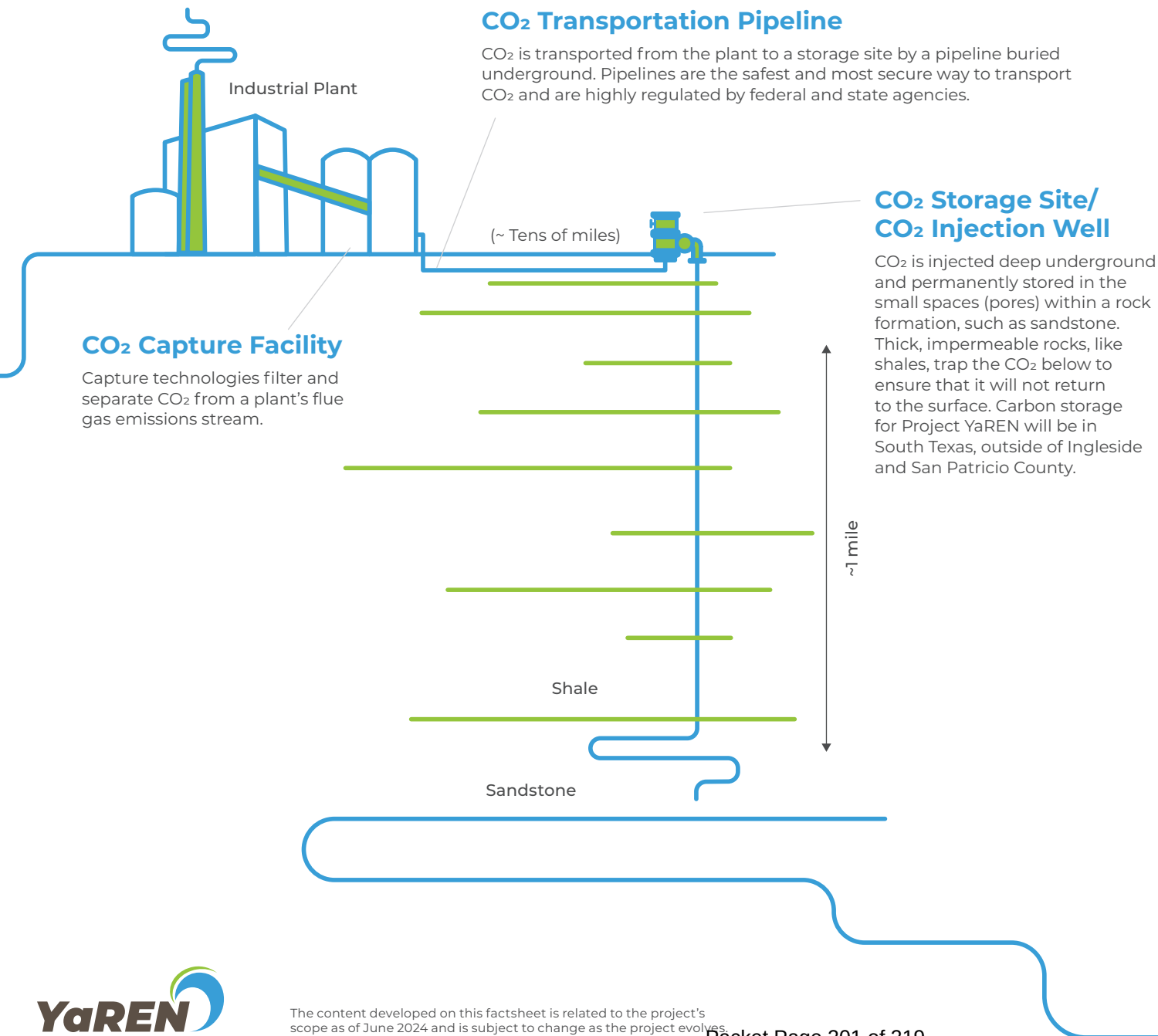
- ✓ Project YaREN will have a total production capacity of up to 2.8 million metric tons (MMT) of ammonia per year
- ✓ Project YaREN will capture 95% of all CO₂ emissions using capture technology – **that's the equivalent of over 1 million gas-powered vehicles driven for a year.**
- ✓ The carbon captured will be safely transported to permanent geologic storage in South Texas.

Want to learn more about carbon capture and storage? Visit these resources:

<https://www.iea.org/>
<https://www.energy.gov/fecm>



The carbon capture and storage process



About Project YaREN

Project YaREN is a proposed low-carbon ammonia production and export facility in Ingleside, Texas, being developed by joint partners Enbridge and Yara. This project will prioritize employee and community safety, invest in the local economy, and create a significant number of jobs in the Ingleside area.

Enbridge and Yara

Enbridge and Yara's combined complementary strengths will be critical to advancing the project from development to commercial operation. Yara is a global industry leader in ammonia development, production, operations and distribution, while Enbridge has large-scale infrastructure development expertise and world-class deep-water docks and an export platform at the Enbridge Ingleside Energy Center.

We are here to answer your questions and listen to your feedback.



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projectyaren.com



Captura de carbón en Proyecto YaREN

¿La captura y almacenamiento de carbono es una nueva tecnología?

La tecnología de captura de CO₂ se utilizó por primera vez en los EE. UU. a principios del siglo 1900 para separar el CO₂ del gas natural. Hoy en día se está aplicando a otras industrias como la manufactura y la generación de energía.

Las empresas de energía tienen décadas de experiencia en la captura, transporte y almacenamiento de CO₂ bajo tierra en antiguos campos petroleros. El almacenamiento comercial de CO₂ comenzó a mediados de los años 1990 en Noruega. Desde entonces, a nivel mundial, millones de toneladas de CO₂ se han almacenado de forma segura en formaciones geológicas subterráneas profundas. Desde principios de la década de 2000, se han llevado a cabo múltiples proyectos piloto de CCS en los EE. UU.

¿Son seguras las tuberías de CO₂?

El CO₂ se ha transportado por oleoductos durante más de 50 años, y en la actualidad hay más de 5000 millas de oleoductos de CO₂ en los EE. UU. Las regulaciones federales requieren sensores a lo largo de la tubería para monitorear continuamente las fugas, y los programas de integridad garantizan que cualquier riesgo potencial se identifique de inmediato. Estas

regulaciones se revisan y actualizan continuamente con un enfoque en la seguridad continua.

Se necesitan años de planificación para la construcción y operación segura de tuberías de CO₂, incluido el desarrollo de planes de respuesta a emergencias con aportes de socorristas, reguladores y miembros de la comunidad para minimizar los impactos de un incidente.

¿Cómo se monitorean los sitios de almacenamiento de CO₂?

Para ser aprobados y autorizados, los sitios de almacenamiento de CO₂ deben demostrar a los reguladores estatales y federales que han definido y construido un sitio de almacenamiento profundo (por debajo de los 3000 pies) de alta calidad que contiene un sistema de monitoreo continuo y una secuencia gruesa de sellos y otras rocas que recubren el almacenamiento para evitar fugas. **Las formaciones subterráneas se monitorean antes, durante y décadas después de la inyección de CO₂ con manómetros y muestreo de fluidos.** Además, los proyectos de almacenamiento de CO₂ incluyen el seguimiento de la columna de CO₂ con una red de pozos de monitoreo subterráneos y sensores para garantizar que el CO₂ permanezca confinado permanentemente en las profundidades del subsuelo.

Datos sobre CO₂ y CCS

- ✓ Las plantas industriales generan dióxido de carbono (CO₂) como parte de la fabricación de productos esenciales, como acero, cemento, fertilizantes y electricidad.
- ✓ La captura y almacenamiento de carbono (CCS) es una tecnología segura y eficaz para reducir las emisiones de CO₂ de modo que las industrias puedan continuar con operaciones sostenibles y proporcionar empleos a la comunidad.

Datos del Proyecto

- ✓ El proyecto YaREN tendrá una capacidad total de producción de hasta 2.8 millones de toneladas métricas (MMT) de amoníaco por año.
- ✓ El Proyecto YaREN captará 95% de todas las emisiones de CO₂ usando tecnología de captura – eso es el equivalente de más de 1 millón de vehículos de gas conducidos durante un año.
- ✓ El carbono capturado será transportado de forma segura a almacenamiento geológico permanente en el sur de Texas.

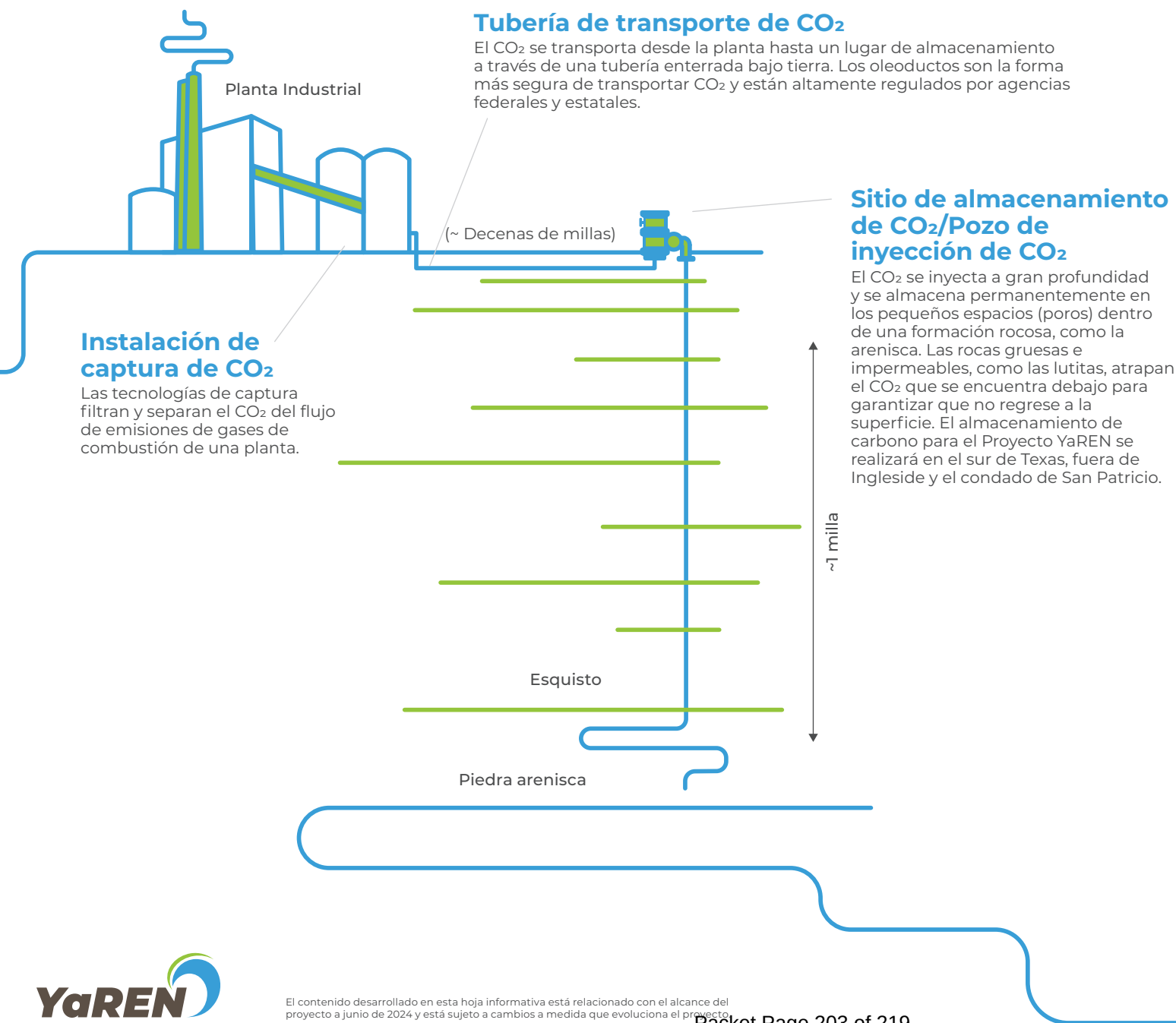
¿Quiere aprender más sobre la captura y el almacenamiento de carbono? Visite estos recursos:

<https://www.iea.org/>

<https://www.energy.gov/fecm>



El proceso de captura y almacenamiento de carbono



Sobre el Proyecto YaREN

El Proyecto YaREN es una instalación propuesta de producción y exportación de amoníaco con bajas emisiones de carbono en Ingleside, Texas, que están desarrollando los socios conjuntos Enbridge y Yara. Este proyecto priorizará la seguridad de los empleados y la comunidad, invertirá en la economía local y creará una cantidad significativa de trabajos en el área de Ingleside.

Enbridge y Yara

Las fortalezas complementarias combinadas de Enbridge y Yara serán fundamentales para hacer avanzar el proyecto desde el desarrollo hasta la operación comercial. Yara es un líder de la industria global en desarrollo, producción, operaciones y distribución de amoníaco, y Enbridge tiene experiencia en desarrollo de infraestructura a gran escala y muelles de aguas profundas de clase mundial y una plataforma de exportación en el Enbridge Ingleside Energy Center.

Estamos aquí para responder sus preguntas y escuchar sus comentarios.



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projectyaren.com





Get to know Project YaREN

Project fast facts

- Enbridge and Yara have formed the joint venture project called YaREN
- Committed to the well-being of our communities and the environment
- Safety is our first priority
- Construction subject to receipt of all necessary regulatory approvals

Proposed low-carbon ammonia facility in Ingleside

Project YaREN is a joint venture between Enbridge and Yara.

The name “YaREN” is a combination of the two company names. “Ren” is also the Norwegian word for “clean,” a reflection of the low-carbon process, also known as blue ammonia, being implemented at the facility.

The proposed ammonia production facility, to be located at the Enbridge Ingleside Energy Center (IEEC), represents a significant development for Ingleside and surrounding communities.

The project will file permit applications for two production units, sometimes

called trains, with a total production capacity of up to 2.8 million metric tons of ammonia per year, with project start-up anticipated from 2028-2030.

The construction of any facility will be subject to receipt of all necessary regulatory approvals.

In all of our operations, Enbridge and Yara aim to be good neighbors and stewards of the community by making the safety of our employees and community members our top priority, fostering job creation and investments that serve the community, and maintaining transparency in our communication about the project.



100 years of
ammonia safety
and experience

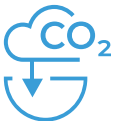


Up to **4,000**
construction jobs

Up to **200**
permanent jobs
once operational

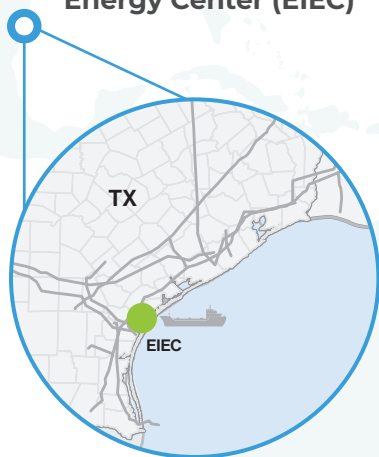


Millions of dollars
in property taxes to
support roads, schools
and more



Capture **95%**
carbon dioxide
from production

Enbridge Ingleside Energy Center (EIEC)



Millions of dollars in property taxes to help with road improvements, pay teacher salaries, maintain school buildings and fund a host of other city and county services that **improve local and regional quality of life.**

Enbridge and Yara

Yara is a global industry leader in ammonia development, production, operations and distribution, while Enbridge has large-scale infrastructure development expertise and world-class deep-water docks and export platform at the existing EIEC facility.

A fuel for the future

Ammonia is a stable chemical compound, produced mainly for crop nutrition in support of our global food supply. One of the most produced inorganic chemicals worldwide, ammonia has been safely produced for more than 100 years.

Low-carbon ammonia, or blue ammonia, is a production method that produces up to 95% fewer carbon emissions than traditional ammonia production. In the proposed Project YaREN, the carbon captured will be transported and stored in a geologic formation in South Texas.

Safety and our community

The project's design leverages the industry's 100 years of continuous improvements in process safety, as well as Yara's century-long experience and approach – developing, operating and continuously enhancing ammonia facilities globally – which has enabled safe operations at multiple facilities for over a decade.



We know you have questions and concerns, and we hear you.

Contact us at **361-461-0995** or email **EIECCommHotline@enbridge.com**

projectyaren.com

Conozca el Proyecto YaREN

Datos clave del proyecto:

- Enbridge y Yara han formado el proyecto de empresa conjunta llamado YaREN.
- Comprometidos con el bienestar de nuestras comunidades y el medio ambiente.
- La seguridad es nuestra principal prioridad.
- La construcción está sujeta a la obtención de todas las aprobaciones regulatorias.

Propuesta de Instalación de amoníaco con bajas emisiones de carbono en Ingleside

El Proyecto YaREN es una empresa conjunta entre Enbridge y Yara

El nombre "YaREN" es una combinación de los nombres de las dos compañías. "Ren" también es la palabra noruega para "limpio," reflejando el proceso de baja emisión de carbono, también conocido como amoníaco azul, que se está implementando en la instalación.

La propuesta de la planta de producción de amoníaco, que estará ubicada en el Enbridge Ingleside Energy Center (EIEC), representa un desarrollo significativo para Ingleside y las comunidades adyacentes.

El proyecto presentará solicitudes de permisos para dos unidades de

producción, a veces llamadas trenes, con una capacidad de producción total de 2.8 millones de toneladas métricas de amoníaco por año, y se espera que el proyecto se inicie entre 2028 y 2030.

La construcción de cualquier instalación estará sujeta a la obtención de todas las aprobaciones regulatorias necesarias.

En todas nuestras operaciones, Enbridge y Yara tienen como objetivo ser buenos vecinos y administradores de la comunidad al hacer de la seguridad de nuestros empleados y miembros de la comunidad nuestra principal prioridad, fomentar la creación de empleo e inversiones que sirvan a la comunidad, y mantener la transparencia en nuestra comunicación sobre el proyecto.



100 años de experiencia y **seguridad en el manejo del amoníaco.**



Hasta **4,000** empleos de construcción.

Hasta **200** empleos permanentes una vez que esté en funcionamiento.



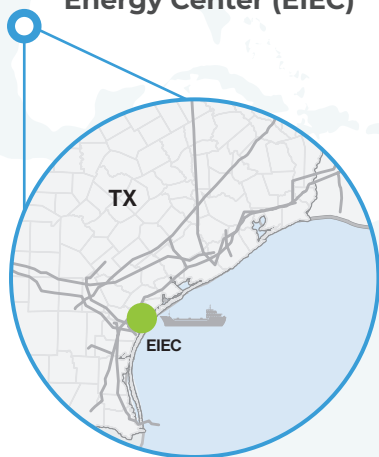
Millones de dólares

en impuestos de propiedad para apoyar carreteras, escuelas y más.



Capturar el 95% del dióxido de carbono generado durante la producción.

Enbridge Ingleside Energy Center (EIEC)



Millones de dólares en ingresos por impuestos de propiedad para ayudar a mejorar las carreteras, pagar salarios de maestros, mantener edificios escolares y financiar una serie de otros servicios municipales y del condado que mejoran la calidad de vida local y regional.

Enbridge y Yara

Yara es un líder global en el desarrollo, producción, operaciones y distribución de amoníaco, mientras que Enbridge cuenta con experiencia en el desarrollo de infraestructura a gran escala y posee muelles de aguas profundas de clase mundial y una plataforma de exportación en las instalaciones existentes de EIEC.

Un combustible para el futuro

El amoníaco es un compuesto químico estable, producido principalmente para la nutrición de cultivos en apoyo de nuestro suministro mundial de alimentos. Uno de los productos químicos inorgánicos más producidos

en todo el mundo, el amoníaco se ha producido de manera segura durante más de 100 años.

El amoníaco de baja emisión de carbono, o amoníaco azul, es un método de producción que produce hasta un 95% menos de emisiones de carbono que la producción tradicional de amoníaco. En el proyecto propuesto YaREN, el carbono capturado se transportará y almacenará en una formación geológica en el sur de Texas.

Seguridad y nuestra comunidad

El diseño del proyecto aprovecha los 100 años de avances continuos en seguridad de procesos de la industria, así como la experiencia y enfoque centenarios de Yara, desarrollando, operando y mejorando continuamente instalaciones de amoníaco a nivel global, lo que ha permitido operaciones seguras en múltiples instalaciones durante más de una década.



Sabemos que tiene preguntas e inquietudes y lo escuchamos.

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projectyaren.com



YaREN'S Commitment to Safety

Project YaREN is a proposed low-carbon ammonia production and export facility in Ingleside, Texas, being developed by joint partners Enbridge and Yara. This project will prioritize employee and community safety, invest in the local economy and create a significant number of jobs in the Ingleside area.

Designed for safety

Our safety process doesn't begin on the first day of operations – it starts now. For Project YaREN, the safety of our employees and the community is our first priority.

The design of Project YaREN leverages **100 years of Yara's experience producing ammonia and the industry's progress in safety and efficiency**. This project will apply the latest advancements in ammonia production and, in many ways, will surpass regulatory requirements.

Ammonia at Project YaREN

Ammonia is the second-most manufactured chemical in the world, and Yara is one of the most experienced ammonia producers globally with an excellent safety record and extensive knowledge of the production process. Like many other chemicals, ammonia requires careful and responsible handling.

The facility will be manufacturing, storing and exporting ammonia. The manufacturing process includes the use of natural gas and hydrogen gas. Natural gas will be supplied to the site by a pipeline following all U.S. natural gas pipeline regulations. Hydrogen gas will be created and immediately consumed within the ammonia process.

Ammonia manufactured at the facility will be stored as a liquified gas at cold temperatures and atmospheric pressure. Because it will be stored and handled in its cold and liquid form, the risk of the product becoming vaporized and airborne will be significantly minimized.

Project YaREN will produce ammonia, which is a very different industrial chemical than ammonium nitrate. There will be no ammonium nitrate on-site with Project YaREN.

Our commitment to your safety



Community

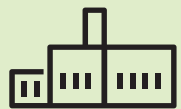
- ✓ Air quality protection in accordance with TCEQ and EPA requirements
- ✓ Collaboration with local and regional emergency responders to coordinate resources and trainings

Regulatory



- ✓ Meet or exceed federal and state regulatory requirements
- ✓ Engage third-party agencies to validate key aspects of the facility's safety

Facility



- ✓ Follow industry safety protocols and best practices
- ✓ Hire and train qualified personnel
- ✓ Develop and maintain a strong safety culture
- ✓ Integrated emergency plans in place – inside and outside of the facility

Keeping the community safe

Project YaREN will carefully analyze and plan the facility's design with a focus on keeping employees and the community safe. This includes a variety of steps that **go above and beyond industry and safety regulations and requirements**, including three layers of independent pressure control systems on ammonia storage tanks, full double-walled ammonia containment storage tanks with vapor recovery systems, and an immediate ammonia leak detection at our ammonia storage facility and key locations throughout the production site.

What safety controls will be in place at the facility?

Dedicated environmental, health and safety team

The plant will have a dedicated environmental, health and safety team working at the facility that will perform regular reviews and audits of the operations. All employees will undergo specific training before working with ammonia.

Active monitoring

All process parameters such as pressure, temperature and flow will be continuously monitored electronically from an on-site control room, staffed 24/7. The specialized plant operators will also monitor equipment in person during routine checks directly in the field. This will enable them to quickly correct the situation if deviation occurs outside of specified ranges. We will monitor stack emissions and ammonia levels within the facility, both of which will facilitate real-time detection and response.

Independent safety systems

The facility will be designed and operated with multiple ways to prevent ammonia escaping from any equipment through what we call independent layers of safety. These layers will include process design, process control, operator intervention, safety instrumented system, active protection, passive protection, facility employee response and external emergency response.

Thorough emergency response plans

At the time of commissioning, emergency response plans will be in place for the facility and the community. These plans will be developed in collaboration with local emergency responders and subject matter experts. Facility personnel and specialized third-party emergency response teams will be trained and equipped with the necessary materials in the unlikely event of an incident.

How will ammonia be transported?

The ammonia will be safely loaded on to ships to be exported. It will be handled during transport the same way it is stored at the facility: in its cold and liquid form. The import and export of ammonia is a long-standing industry with established shipping routes and ports around the world. Approximately 20 million metric tons (MMT) of cold liquid ammonia is transported safely by ship every year.

Enbridge and Yara

Enbridge and Yara's combined complementary strengths will be critical to advancing the project from development to commercial operation. Yara is a global industry leader in ammonia development, production, operations and distribution, and Enbridge has large-scale infrastructure development expertise and world-class deep-water docks and an export platform at the Enbridge Ingleside Energy Center.

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El compromiso de YaREN con la seguridad

El Proyecto YaREN es una instalación propuesta de producción y exportación de amoníaco con bajas emisiones de carbono en Ingleside, Texas, que están desarrollando los socios conjuntos Enbridge y Yara. Este proyecto priorizará la seguridad de los empleados y la comunidad, invertirá en la economía local y creará una cantidad significativa de trabajos en el área de Ingleside.

Diseñado para la seguridad

Nuestro proceso de seguridad no comienza el primer día de operaciones, comienza desde ahora. Para el Proyecto YaREN, la seguridad de nuestros empleados y la comunidad es nuestra primera prioridad.

El diseño del Proyecto YaREN aprovecha **100 años de experiencia de Yara en la producción de amoníaco y el progreso de la industria en seguridad y eficiencia.**

Este proyecto aplicará los últimos avances en la producción de amoníaco y, en muchos sentidos, superará los requisitos reglamentarios.

Amoníaco en el Proyecto YaREN

El amoníaco es el segundo producto químico más fabricado en el mundo y Yara es uno de los productores de amoníaco con más experiencia a nivel mundial, con un excelente historial de seguridad y un amplio

conocimiento del proceso de producción. Como muchas otras sustancias químicas, el amoníaco requiere un manejo cuidadoso y responsable.

La instalación fabricará, almacenará y exportará amoníaco. El proceso de fabricación incluye el uso de gas natural y gas hidrógeno. El gas natural se suministrará al sitio mediante un gasoducto que seguirá todas las regulaciones de gasoductos de los EE. UU. Se creará gas hidrógeno y se consumirá inmediatamente dentro del proceso de amoníaco.

El amoníaco fabricado en la instalación se almacenará como gas licuado a temperaturas frías y presión atmosférica. Debido a que se almacenará y manipulará en su forma fría y líquida, se minimizará significativamente el riesgo de que el producto se vaporice y se transmita por el aire.

El proyecto YaREN producirá amoníaco, que es una sustancia química industrial muy diferente al nitrato de amonio. No habrá nitrato de amonio en el sitio del Proyecto YaREN.

Nuestro compromiso con la seguridad

Comunidad

- ✓ Protección de la calidad del aire de acuerdo con los requisitos de TCEQ y EPA
- ✓ Colaboración con los servicios de emergencia locales y regionales para coordinar recursos y capacitaciones



Regulatorio

- ✓ Cumplir o superar los requisitos reglamentarios federales y estatales
- ✓ Involucrar a agencias externas para validar aspectos clave de la seguridad de la instalación



Instalación

- ✓ Seguir el protocolo de seguridad de la industria y las mejores prácticas
- ✓ Contratar y capacitar personal calificado
- ✓ Desarrollar y mantener una sólida cultura de seguridad
- ✓ Planes de emergencia integrados en orden—dentro y fuera de las instalaciones



Manteniendo a la comunidad segura

El Proyecto YaREN analizará y planificará cuidadosamente el diseño de las instalaciones con un enfoque en mantener seguros a los empleados y a la comunidad. Esto incluye **una variedad de pasos que van más allá de las normas y requisitos de seguridad y de la industria**, incluidas tres capas de sistemas de control de presión independientes en los tanques de almacenamiento de amoníaco, tanques de almacenamiento de contención de amoníaco de doble pared con sistemas de recuperación de vapor y una detección inmediata de fugas de amoníaco en nuestras instalaciones de almacenamiento de amoníaco y en ubicaciones clave en todo el sitio de producción.

¿Qué controles de seguridad se implementarán en las instalaciones?

Equipo dedicado al medio ambiente, la salud y la seguridad

La planta contará con un equipo dedicado al medio ambiente, salud y seguridad trabajando en las instalaciones que realizará revisiones y auditorías periódicas de las operaciones. Todos los empleados recibirán entrenamiento específico antes de trabajar con amoníaco.

Monitoreo activo

Todos los parámetros del proceso, como presión, temperatura y flujo, se monitorearán continuamente electrónicamente desde una sala de control en el sitio, con personal las 24 horas, los 7 días de la semana. Los operadores especializados de la planta también controlarán personalmente los equipos durante los controles de rutina directamente en el campo. Esto les permitirá corregir rápidamente la situación si se produce una desviación fuera de los rangos especificados. Monitorearemos las emisiones de chimenea y los niveles de amoníaco dentro de las instalaciones, lo que facilitará la detección y respuesta en tiempo real.

Sistemas de seguridad independientes

La instalación se diseñará y operará con múltiples formas de evitar que el amoníaco se escape de cualquier equipo a través de lo que llamamos capas independientes de seguridad. Estas capas incluirán diseño de procesos, control de procesos, intervención del operador, sistema instrumentado de seguridad, protección activa, protección pasiva, respuesta de los empleados de las instalaciones y respuesta de emergencia externa.

Planes exhaustivos de respuesta a emergencias

En el momento de la entrada en servicio, se pondrán en su lugar planes de respuesta a emergencias para la instalación y la comunidad. Estos planes se desarrollarán en colaboración con los servicios de emergencia locales y expertos en la materia. El personal de las instalaciones y los equipos externos especializados de respuesta a emergencias recibirán capacitación y estarán equipados con los materiales necesarios en el improbable caso de que se produzca un incidente.

¿Cómo se transportará el amoníaco?

El amoníaco se cargará de forma segura en los barcos para su exportación. Se manipulará durante el transporte del mismo modo que se almacena en la instalación: en su forma fría y líquida. La importación y exportación de amoníaco es una industria con mucho tiempo en existencia con rutas marítimas y puertos establecidos en todo el mundo. Cada año se transportan de forma segura por barco aproximadamente 20 millones de toneladas métricas (MMT) de amoníaco líquido frío.

Enbridge y Yara

Las fortalezas complementarias combinadas de Enbridge y Yara serán fundamentales para hacer avanzar el proyecto desde el desarrollo hasta la operación comercial. Yara es un líder de la industria global en desarrollo, producción, operaciones y distribución de amoníaco, y Enbridge tiene experiencia en desarrollo de infraestructura a gran escala y muelles de aguas profundas de clase mundial y una plataforma de exportación en el Enbridge Ingleside Energy Center.

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Understanding Ammonia



Project YaREN is a proposed low-carbon ammonia production and export facility in Ingleside, Texas, being developed by joint partners Enbridge and Yara.

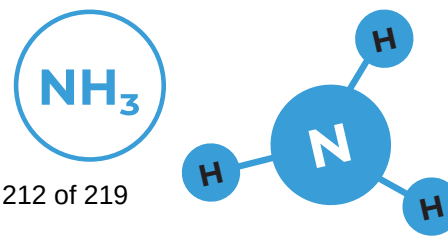
This project will prioritize employee and community safety, invest in the local economy and create a significant number of jobs in the Ingleside area.

What is ammonia?

Ammonia is a molecule that is naturally present in our environment in different forms. It is found in the air, soil and water, and in plants and animals, including humans. Ammonia is also produced on an industrial scale for various applications that are essential for our everyday life. For example, it helps dye fabrics and color textiles, and it is used in pharmaceuticals to create certain medicines. Today, 80% of the ammonia produced globally is used for crop nutrition to support our global food supply.

Ammonia is a key ingredient in many everyday items, including pain relievers like Tylenol®, antibiotics like amoxicillin, diesel exhaust fluid like AdBlue®, life-saving insulin, vitamins, and beauty products. It is also an important ingredient used to keep items cool in industrial refrigeration.

In its natural state, ammonia is a colorless gas. However, it can transform into a liquid when exposed to cold temperatures.



Did you know?

Today, ammonia is color-coded by the carbon intensity of production methods. Carbon intensity is the amount of carbon, in the form of carbon dioxide, emitted into the atmosphere during production. The lower the carbon intensity, the more environmentally friendly the production method is.

Gray ammonia

Highest carbon intensity and most common. Uses hydrogen made from fossil fuels, mostly natural gas, and releases CO₂ during production.

Blue ammonia

Produces 60%-95% fewer carbon emissions than gray. Uses hydrogen made the same way as gray, but blue includes the process of carbon capture and storage (CCS), significantly reducing emissions.

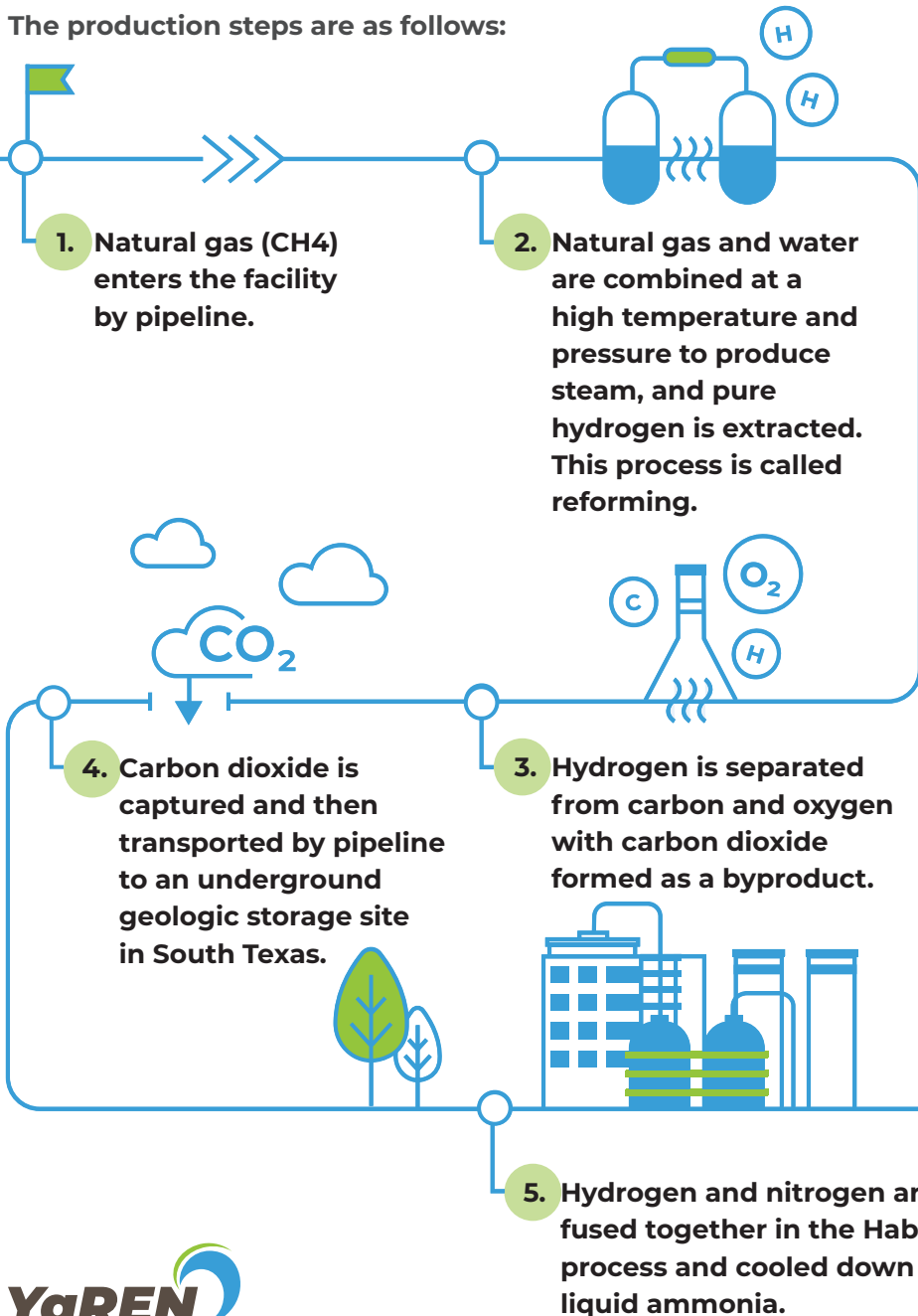
Green ammonia

Net-zero carbon intensity. Uses hydrogen produced by splitting water molecules with renewable electricity. Green is in the initial stages of development.

How will ammonia be produced at Ingleside?

Project YaREN will produce blue ammonia, a low-carbon form of ammonia that emits up to 95% less carbon compared to traditional production methods by including carbon capture and storage.

The production steps are as follows:



Is ammonia production safe?

Ammonia production is one of the safest and most efficient industries in the world. The design of Project YaREN will benefit from Yara's 100 years of experience producing ammonia worldwide with the same basic principle of the Haber-Bosch process. By carefully selecting the latest advancements and inherent safety features available for this technology, Project YaREN will surpass regulatory requirements in many areas.

Enbridge and Yara

Enbridge and Yara's combined complementary strengths will be critical to advancing the project from development to commercial operation. Yara is a global industry leader in ammonia development, production, operations and distribution, while Enbridge has large-scale infrastructure development expertise and world-class deep-water docks and export platform at the Enbridge Ingleside Energy Center.

Strong demand for ammonia, now and in the future

Ammonia is a cleaner fuel, an efficient hydrogen carrier and easy to store and handle. Demand for ammonia is expected to triple by 2050, and plans for increased production are ramping up worldwide. With the U.S. rising to meet this challenge in a carbon-conscious way, we are poised to continue to grow in production, jobs and economic impact.



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Entendiendo el Amoníaco



El Proyecto YaREN es una instalación propuesta de producción y exportación de amoníaco con bajas emisiones de carbono en Ingleside, Texas, que están desarrollando los socios conjuntos Enbridge y Yara.

Este proyecto priorizará la seguridad de los empleados y la comunidad, invertirá en la economía local y creará una cantidad significativa de empleos en el área de Ingleside.

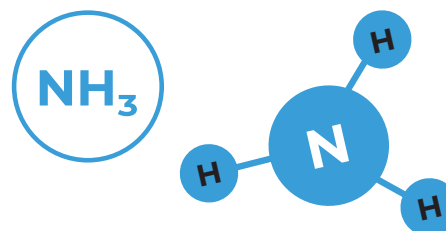
¿Qué es el amoníaco?

El amoníaco es una molécula que está presente de forma natural en nuestro ambiente en diferentes formas. Se encuentra en el aire, la tierra y el agua, y en plantas y animales, incluidos los humanos. El amoníaco también se produce a escala industrial para diversas aplicaciones esenciales para nuestra vida diaria. Por ejemplo, ayuda a teñir telas y colorear textiles y se utiliza en productos farmacéuticos para crear ciertos medicamentos. Hoy en día, el 80% del amoníaco producido a nivel mundial se utiliza para la nutrición de cultivos para respaldar nuestro suministro mundial de alimentos.

El amoníaco es un ingrediente clave en muchos artículos cotidianos,

incluidos analgésicos como Tylenol®, antibióticos como la amoxicilina, líquido de escape diésel como AdBlue®, insulina que salva vidas, vitaminas y productos de belleza. También es un ingrediente importante que se utiliza para mantener frescos los artículos en refrigeración industrial.

En su estado natural, el amoníaco es un gas incoloro. Sin embargo, puede transformarse en líquido cuando se expone a temperaturas frías.



¿Sabías?

Hoy en día, el amoníaco está codificado por colores según la intensidad de carbono de los métodos de producción. La intensidad de carbono es la cantidad de carbono, en forma de dióxido de carbono, emitida a la atmósfera durante la producción. Entre menos sea la intensidad de carbono, más ecológico será el método de producción.

Amoníaco gris

Mayor intensidad de carbono y más común. Utiliza hidrógeno obtenido a partir de combustibles fósiles, principalmente gas natural, y libera CO₂ durante la producción.

Amoníaco azul

Produce entre un 60 y un 95% menos de emisiones de carbono que el gris. Utiliza el hidrógeno elaborado de la misma manera que el gris, pero el azul incluye el proceso de captura y almacenamiento de carbono (CAC), reduciendo significativamente las emisiones.

Amoníaco verde

Intensidad neta de carbono cero. Utiliza hidrógeno producido al dividir las moléculas de agua con electricidad renovable. Green se encuentra en las etapas iniciales de desarrollo.

¿Cómo se producirá amoníaco en Ingleside?

El proyecto YaREN producirá amoníaco azul, una forma de amoníaco baja en carbono que emite hasta un 95% menos de carbono en comparación con los métodos de producción tradicionales al incluir la captura y el almacenamiento de carbono.



¿Es segura la producción de amoníaco?

La producción de amoníaco es una de las industrias más seguras y eficientes del mundo. El diseño del Proyecto YaREN se beneficiará de los 100 años de experiencia de Yara produciendo amoníaco en todo el mundo con el mismo principio básico del proceso Haber-Bosch. Al seleccionar cuidadosamente los últimos avances y las medidas de seguridad inherentes disponibles para esta tecnología, el Proyecto YaREN superará los requisitos reglamentarios en muchas áreas.

Enbridge Y Yara

Las fortalezas complementarias combinadas de Enbridge y Yara serán fundamentales para hacer avanzar el proyecto desde el desarrollo hasta la operación comercial. Yara es un líder mundial de la industria en el desarrollo, producción, operaciones y distribución de amoníaco, mientras que Enbridge tiene experiencia en desarrollo de infraestructura a gran escala y muelles de aguas profundas de clase mundial y una plataforma de exportación en el Enbridge Ingleside Energy Center.

Fuerte demanda de amoníaco, ahora y en el futuro

El amoníaco es un combustible más limpio, un eficiente portador de hidrógeno y es fácil de almacenar y manipular. Se espera que la demanda de amoníaco se triplique para 2050 y los planes para aumentar la producción están aumentando en todo el mundo. Mientras Estados Unidos se prepara para enfrentar este desafío de manera consciente respeto al carbono, estamos preparados para seguir creciendo en producción, empleos e impacto económico.



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Prioritizing the Environment at Project YaREN



Project YaREN is a proposed low-carbon ammonia production and export facility in Ingleside, Texas, being developed by joint partners Enbridge and Yara. This project will prioritize employee and community safety, invest in the local economy and create a significant number of jobs in the Ingleside area.

A vibrant ecosystem in the Coastal Bend

Ingleside and the surrounding land and water is home to an incredible diversity of plants, birds, fish and other wildlife. We understand the local community relies on the health of these ecosystems and is invested in their protection. As part of this community, we too are committed to supporting this diversity and will strive to avoid negative impacts on animals and the environment.

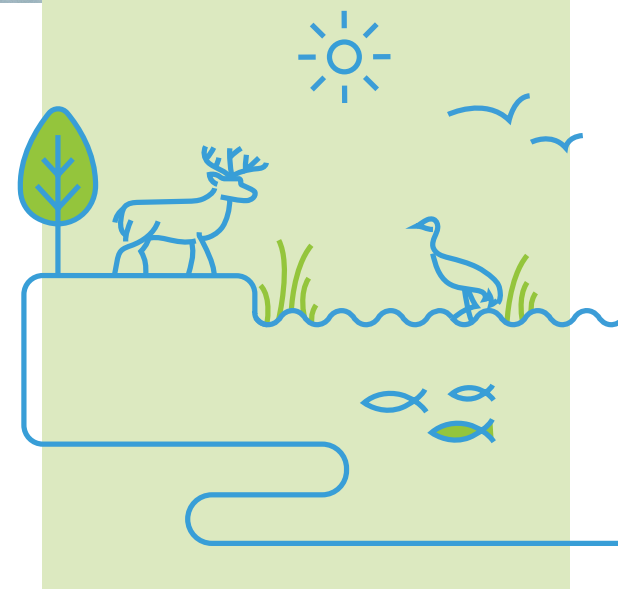
A shared commitment

The partners in Project YaREN share a commitment to protecting our communities and the environment.

We care deeply about the health and well-being of the people, wildlife and plants we share our land, water and air with.

Project Facts:

- ✓ Project YaREN will not use freshwater from local municipal systems for plant operations
- ✓ The majority of seawater used will be returned to the bay, all in accordance with stringent standards for protecting marine life and activities in the bay
- ✓ In-water structures have been designed to protect seagrass from erosion
- ✓ Using best engineering and environmental practices, the project will be protective of wildlife and the environment
- ✓ The project will meet or exceed all regulatory standards set by federal and state agencies



Our commitment to protecting the environment at Project YaREN

Meeting and exceeding regulatory standards

The facility will operate within the strict air quality, water quality, safety and other environmental standards set by federal and state agencies, including but not limited to the Texas Commission on Environmental Quality (TCEQ), U.S. Environmental Protection Agency (EPA), U.S. Army Corps of Engineers (USACE), U.S. Occupational Health and Safety Administration (OSHA), U.S. Fish and Wildlife Service (USFWS), National Oceanic and Atmospheric Administration (NOAA), and Texas Parks and Wildlife (TPWD), among others.

Responsible water use

Project YaREN will not use your drinking water in the production process. It will instead use seawater as a source for process water at a few key points in the production process. The majority of this seawater will be returned to the bay, all in accordance with stringent standards for protecting marine life and recreational opportunities in the bay.

Preventing coastal erosion

To protect seagrass and other aquatic resources, Project YaREN plans to implement engineered diffuser systems for discharges to minimize the velocity of the water as it reenters the bay system. Further, YaREN will strategically position discharge systems in areas that minimize water velocity and scour effects to existing seagrass beds.

Protecting wildlife habitat

As Project YaREN is being developed at an existing industrial complex at the Enbridge Ingleside Energy Center with best engineering and environmental practices, the project will be protective of wildlife and the environment. Air and water permitting and corresponding discharge dispersion modeling will consider wildlife and human populations in the area.

Marine life protection is also paramount. In-water structures are being designed to meet rigorous environmental standards and will avoid sensitive marine life habitats such as seagrass beds.

Carbon capture for minimal emissions

The ammonia produced at Project YaREN is known as low-carbon ammonia. The process used to create low-carbon ammonia captures up to 95% of the greenhouse gas emissions created in the process rather than emitting them into the air.

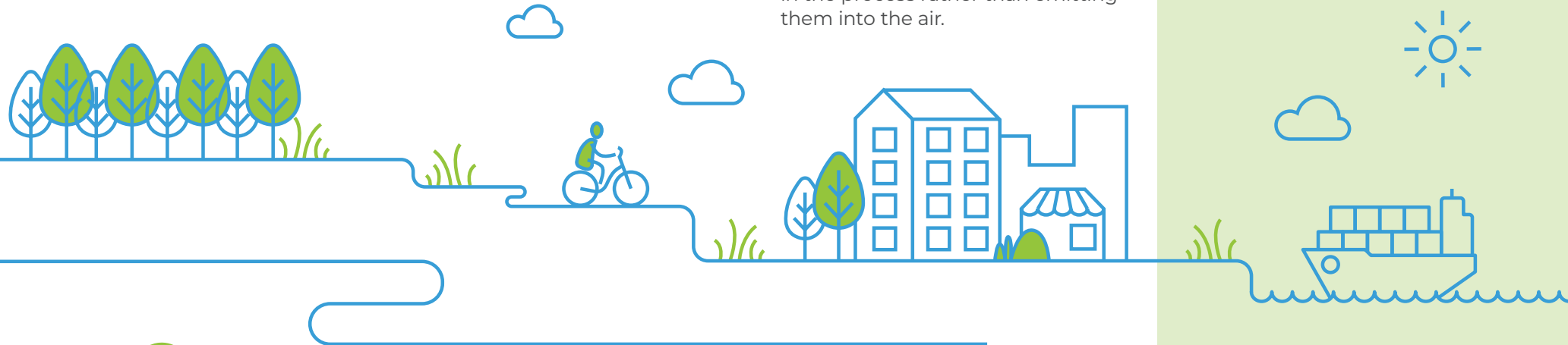
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Priorizando el medio ambiente en el Proyecto YaREN



El Proyecto YaREN es una instalación propuesta de producción y exportación de amoníaco con bajas emisiones de carbono en Ingleside, Texas, que están desarrollando los socios conjuntos Enbridge y Yara. Este proyecto priorizará la seguridad de los empleados y la comunidad, invertirá en la economía local y creará una cantidad significativa de trabajos en el área de Ingleside.

Un ecosistema vibrante en el Coastal Bend

Ingleside y las tierras y aguas circundantes albergan una increíble diversidad de plantas, aves, peces y otros animales salvajes. Entendemos que la comunidad local depende de la salud de estos ecosistemas y está comprometida con su protección. Como parte de esta comunidad, nosotros también estamos comprometidos a apoyar esta diversidad y nos esforzaremos por evitar impactos negativos en los animales y el medio ambiente.

Un compromiso compartido

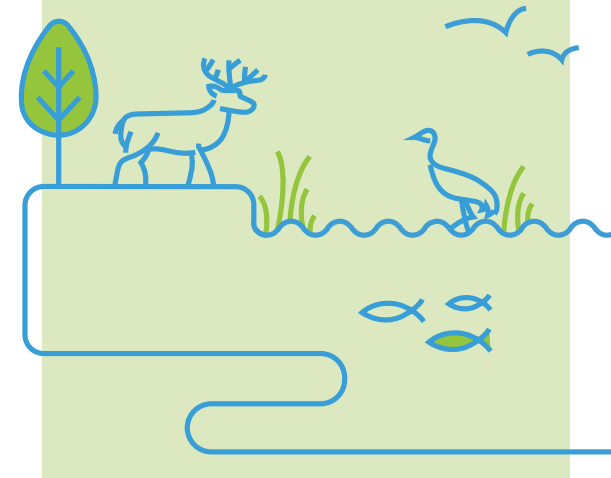
Los socios del Proyecto YaREN comparten un compromiso para proteger nuestras comunidades y el medio ambiente.

Nos preocupamos profundamente por la salud y el bienestar de las personas, la vida silvestre y las plantas con las que compartimos nuestra tierra, agua y aire.

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Datos del Proyecto:

- ✓ El proyecto YaREN no utilizará agua dulce de los sistemas municipales locales para las operaciones de la planta.
- ✓ La mayor parte del agua de mar utilizada se devolverá a la bahía, todo de acuerdo con estándares estrictos para proteger la vida marina y las actividades en la bahía.
- ✓ Se han diseñado estructuras dentro del agua para proteger los pastos marinos de la erosión.
- ✓ Utilizando las mejores prácticas ambientales y de ingeniería, el proyecto protegerá la vida silvestre y el medio ambiente.
- ✓ El proyecto cumplirá o superará todos los estándares regulatorios establecidos por agencias federales y estatales.



Nuestro compromiso con la protección del medio ambiente en el Proyecto YaREN

Cumplir y superar los estándares regulatorios

La instalación operará dentro de los estrictos estándares de calidad del aire, calidad del agua, seguridad y otros estándares ambientales establecidos por agencias federales y estatales, incluidos, entre otros, la Comisión de Calidad Ambiental de Texas (TCEQ), la Agencia de Protección Ambiental de EE. UU. (EPA), el Cuerpo de Ingenieros del Ejército de EE. UU. (USACE), la Administración de Seguridad y Salud Ocupacional de EE. UU. (OSHA), el Servicio de Pesca y Vida Silvestre de EE. UU. (USFWS), Administración Nacional Oceánica y Atmosférica (NOAA) y Parques y Vida Silvestre de Texas (TPWD), entre otros.

Uso responsable del agua

El Proyecto YaREN no utilizará su agua potable en el proceso de producción. En su lugar, utilizará

agua de mar como fuente de agua de proceso en algunos puntos clave del proceso de producción. La mayor parte de esta agua de mar regresará a la bahía, todo de acuerdo con estándares estrictos para proteger la vida marina y las oportunidades recreativas en la bahía.

Prevenir la erosión costera

Para proteger los pastos marinos y otros recursos acuáticos, el Proyecto YaREN planea implementar sistemas difusores completamente diseñados para descargas para minimizar la velocidad del agua cuando vuelve a ingresar al sistema de la bahía. Además, YaREN colocará estratégicamente sistemas de descarga en áreas que minimicen la velocidad del agua y los efectos de socavación en los pastos marinos existentes.

Proteger el hábitat de la vida silvestre

Dado que el Proyecto YaREN se está desarrollando en un complejo industrial existente en el Enbridge

Ingleside Energy Center con las mejores prácticas ambientales y de ingeniería, el proyecto será protector de la vida silvestre y el medio ambiente. Los permisos de aire y agua y el modelado de dispersión de descarga correspondiente considerarán las poblaciones humanas y de vida silvestre en el área.

La protección de la vida marina también es primordial. Las estructuras dentro del agua se están diseñando para cumplir con rigurosos estándares ambientales y evitarán hábitats sensibles de vida marina, como los pastos marinos.

Captura de carbono para emisiones mínimas

El amoníaco producido en el Proyecto YaREN se conoce como amoníaco bajo en carbono. El proceso utilizado para crear amoníaco bajo en carbono captura hasta el 95% de las emisiones de gases de efecto invernadero creadas en el proceso en lugar de emitirlas al aire.

Enbridge y Yara

Las fortalezas complementarias combinadas de Enbridge y Yara serán fundamentales para hacer avanzar el proyecto desde el desarrollo hasta la operación comercial. Yara es un líder de la industria global en desarrollo, producción, operaciones y distribución de amoníaco, y Enbridge tiene experiencia en desarrollo de infraestructura a gran escala y muelles de aguas profundas de clase mundial y una plataforma de exportación en el Enbridge Ingleside Energy Center.

Estamos aquí para responder sus preguntas y escuchar sus comentarios.



Contáctenos al **361-461-0995** o envíe un correo electrónico a **EIECCommHotline@enbridge.com**
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