

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
APRIL 23, 2024**

Opening Agenda

1. Call Meeting to order.

The Regular Council Meeting of the City of Ingleside was called to order by Mayor Pro-Tem Long at 6:30 p.m. on April 23, 2024, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, Julio Salinas, and Mayor Adame (Joined meeting at 6:56 p.m.).

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Pro-Tem Long led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports

Elaine Rodgers, 2020 FM 2725 and 2650 Main St., addressed the Council and thanked the Council Members who came to Elite Fitness Center and stated the children were excited to see the Council come visit. An invitation was extended for Council to come back again.

6. Staff Comments and Reports

A. Council Comments and Reports

No discussion was held on this item.

B. Announcements of Community Interest and/or upcoming events.

No discussion was held on this item.

C. City of Ingleside expenditures paid over \$3,000.00 for the period of March 2024.

Council Member Julio Salinas inquired about the \$1M transaction and was informed this was for the bond defeasance to pay down the note.

D. City of Ingleside monthly financial report as of March 2024.

No discussion was held on this item.

E. Update on the Budget Calendar for Fiscal Year 2024-2025

City Manager Lewis addressed the Council and presented the budget calendar for the outline of the planning process. Lewis stated the budget calendar is a working document and may be changed as needed.

Council Member Diehl inquired about the audit and stated he would like the audit to be completed before the next budget process begins.

F. City of Ingleside 2021 Certificate of Obligation Series Issuance Review

City Manager Lewis addressed the Council to provide an update on the funds from the 2021 Certificate of Obligation Series issue for the proceeds of \$7,022,583.02 for projects. City Manager Lewis informed the Council there was not enough funds to complete the three pending projects until the City receives FEMA funds. The remaining three projects are the Garden Center Building, Faith Park Walking Trail, and the Bulk Collection Facility. The City Manager recommends placing the Faith Park Walking Trail and the Bulk Collection Facility projects on hold to concentrate on the Garden Center Building project with the existing funds available of \$449,162.10. Once the pending FEMA funds are received, the City will have funds to work on the other two projects.

G. Update on General Projects

Director of Infrastructure Services Paredez presented the update on general projects. Paredez explained the Garden Center Building is still under legal review and once started should take 180 days to complete. The Animal Control Facility will have power, water and sewer soon. The Hultgreen project has a legacy tree that will require a retaining wall. The Kenny Lane project contractor is delayed in getting started. The meter project will allow citizens to download an app and see water consumption in real time. The UHF will allow communication between the meter and the receiver to send information to the base station.

Mayor Adame joined the meeting at 6:56 p.m.

H. Update on migration from Utility Data Systems (UDS) MCRS to ERP 10 and from Tyler Technologies ERP 9 to ERP 10.

Information Technology Director Saucedo addressed the Council and gave a brief update on the migration for the Municipal Court Utility Data Systems (UDS) MCRS to ERP 10. Staff is collaborating with Tyler regarding what data needs to be pulled from UDS. Once staff evaluates the data, then can proceed with scheduling the migration. In addition, the city-wide migration from ERP 9 to ERP 10. IT is working on setting up a meeting for an understanding of more comprehensive knowledge on modules.

Presentations

7. Proclamation to recognize the Ingleside Woman's Club 90th Anniversary.

Mayor Adame presented a proclamation to the Ingleside Woman's Club for the 90th Anniversary and proclaimed May 10, 2024, as "Ingleside Woman's Club Anniversary Day".

8. Cove Park Advisory Group Presentation

City Manager Lewis addressed the Council and explained the advisory group reviewed and incorporated the Parks Master Plan into the Cove Park proposed enhancements. The draft layout of the proposed enhancement and added amenities include additional paved parking, improvements to the bulkhead, relocation of the fish clearing station, adding of covered seating and a pavilion, relocation and improving of the kayak launch area, and improving the docks.

9. Proclamation to recognize 55th Anniversary of Municipal Clerks Week May 5 – May 11, 2024.

Mayor Pro-Tem Long presented a proclamation to City Secretary Ruby Beaven, Assistant City Secretary Jana Stork, and Administrative Assistant Elisabeth Staton and proclaimed the week of May 5 through May 11, 2024, as Professional Municipal Clerks Week.

Consent Agenda

10. Deliberate and take appropriate action on second and final reading of an Ordinance altering the prima facie speed limits established for vehicles under the provisions of SEC. 545-356, Texas Transportation Code, upon the basis of an engineering and

traffic investigation, upon certain streets and highways, or parts thereof, within the corporate limits of the City of Ingleside, as set out in the Ordinance; and Providing a penalty of a fine in an amount of not less than twenty five dollars (\$25.00) or more than five hundred dollars (\$500.00) for violation of this Ordinance; and providing for effective date, reading severance, and publication.

Proposed Ordinance 2024-05

11. **Deliberate and take appropriate action on the second and final reading of an Ordinance adopting the Drainage Master Plan, an element of the Comprehensive Master Plan of the City of Ingleside; Amending conflicting provisions of the City Comprehensive Plan, and further providing for effective date, reading, severance, and publication.**

Proposed Ordinance 2024-06

12. **Deliberate and take appropriate action on the Regular Meeting Minutes of April 09, 2024.**

Motion: Council Member Diehl made the motion to approve the consent agenda, as presented. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Executive Session

13. Closed Session

City Council will meet in Closed Session pursuant to the provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

A. Section 551.074 Personnel Matters – City Manager Lewis

At 8:11 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Section 551.074 Personnel Matters – City Manager Lewis.

14. **City Council will reconvene in Open Session at which time action on the matters discussed in Closed Session may be considered.**

A. Section 551.074 Personnel Matters – City Manager Lewis

At 8:41 p.m. Mayor Adame reconvened the Ingleside City Council into an open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No Action taken.

Public Hearing

No Public Hearing presented for this meeting.

Regular Agenda

15. **Deliberate and take appropriate action on the selection of the Law Offices of Davidson Troilo Ream & Garza, a Professional Corporation, to provide Legal Services and be appointed the City Attorney.**

City Manager Lewis addressed the Council and explained the City went out for RFQ's and received three responses. Staff recommended the Law Offices of Davidson Troilo Ream & Garza to be appointed to provide Legal Services to the City.

Motion: Council Member Julio Salinas made the motion to appoint the Law Offices of Davidson Troilo Ream & Garza, a Professional Corporation, to provide Legal Services and be appointed the City Attorney. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

16. Deliberate and take appropriate action to allow the purchase of several pieces of street repair equipment to allow City employees to do street repair and maintenance in-house.

Director of Infrastructure Services Paredez addressed the Council and gave an update on the previous Council request for the City Manager to look into purchasing the required equipment to accomplish street maintenance in-house. A budget was established for this and quotes have been received for an oil distributor, a roller with a pad foot attachment, a rock spreader for the seal coating, a laydown machine to lay hot mix asphalt, and a trailer to move the equipment on site.

Paredez explained this equipment will allow City staff to do some of the needed street repairs. However, in the future, a couple more pieces of equipment will be needed to have a full ensemble. This will included a full-size motor-grader, a water truck, a 12-yard dump truck, and additional qualified personnel.

Motion: Council Member John Salinas made the motion to allow the purchase of several pieces of street repair equipment to allow City employees to do street repair and maintenance in-house. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

17. Items to consider for placement on future agendas.

Mayor Adame request for lighting, solar lights, at Live Oak Park tennis courts.

Council Member Diehl would like to see a quarterly employee of the month and an employee of the year program.

18. Adjourn.

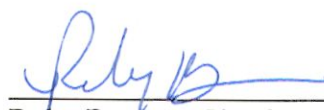
Mayor Adame adjourned the regular meeting of the City of Ingleside at 8:46 p.m

APPROVED:



Pedro Oscar Adame, Mayor

ATTEST:



Ruby Beaven, City Secretary