

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
AGENDA
FEBRUARY 13, 2024
6:30 PM**

Notice is hereby given that the Ingleside City Council will hold a Regular City Council Meeting on February 13, 2024, at 6:30 PM. The Meeting will be held in person at Humble Station Community Center, 2821 Main St., Ingleside, Texas. Members of the public can view the meeting via live stream at <https://inglesidex.gov/>.

With respect to any subject matter set forth below, the City Council may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.

5. Citizen Comments and Reports.

Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

6. Staff Comments and Reports.

The Council may discuss any subject which is specifically listed under this item.

- a. Notice of Eligibility – Regional Mitigation Program Application 2022-100277-RMP.
- b. Update on the timing of the traffic light at the intersection of FM 1069 & SH 361.
- c. Update on the removal of sand-burrs/grass-burrs from N. O. Simmons soccer fields.

7. Council Comments and Reports.

The Council may discuss any subject which is specifically listed under this item.

No Council Comments and Reports presented for this meeting.

Presentations

8. Introduction of Tommy Saucedo the new Director of Information Technology.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

9. Deliberate and take appropriate action on the second and final reading of an Ordinance amending Ingleside Code of Ordinances Chapter 62-Traffic and Vehicles, Article IV, Division 2 -Truck Routes, Section 62-102 established and providing for effective date, reading, severance, and publication.
10. Deliberate and take appropriate action on a Resolution of the City of Ingleside, Texas finding that the Statement of Intent of Centerpoint Energy Resources Corp., d/b/a Centerpoint Energy Entex and Centerpoint Energy to change rates filing within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel.
11. Deliberate and take appropriate action on the American Rescue Plan Act (ARPA) Standards of Conduct and Conflict of Interest Policy as required by the US Treasury.
12. Deliberate and take appropriate action on the acceptance of Grant Funds in the amount of \$22,000 from Keep Texas Beautiful through a grant from HEB to be used for the City of Ingleside Recycling Center.
13. Deliberate and take appropriate action on the Special Meeting Minutes of January 16, 2024 and Regular Meeting Minutes of January 23, 2024.

Executive Session

Public Hearing

The City Council shall call a public hearing on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

Regular Agenda

14. Deliberate and take appropriate action on the decision made by San Patricio County Appraisal District in regards to the Port of Texas, LLC property tax refund.
15. Deliberate and take appropriate action on a Resolution authorizing the City of Ingleside, TX to submit an application to the Office of the Governor, Public Safety Office, Criminal Justice Division for the License Plate Reader Project Grant, FY2025.
16. Deliberate and take appropriate action on the first reading of an Ordinance amending Ingleside Code of Ordinances Chapter 14-Animal Control and Animals, Article I - In General, Article II - Prohibitions, Enforcement and Penalties, Article III - Licenses and Permits and Administrative Procedures, Article IV - Animal and Rabies Control, Article V - Care and Keeping of Animals, Article VI - Beekeeping and providing for effective date, reading, severance, and publication.

17. Deliberate and take appropriate action on authorizing the first annual City of Ingleside Citizens Academy.
18. Announcements of Community Interest and/or upcoming events.
19. Items to consider for placement on future agendas.
20. Adjourn.

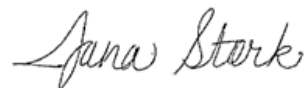
Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

With respect to any subject matter set forth, the City Council may meet in Closed Executive Session, if and to the extent allowed by Chapter 551 of the Texas Government Code, including, but not limited to, any of the following sections of Chapter 551: Section 551.071 Consultations with Attorney, Section 551.072 Deliberation about Real Property, Section 551.073 Deliberation regarding Prospective Gift, Section 551.074 Personnel Matters, Section 551.087 Deliberation regarding Economic Development Negotiations, and Section 551.089 Deliberation regarding Security Devices Or Security Audits.

Certification

I, Jana Stork, certify that the above notice of this Regular Meeting of the City Council was posted at the following locations: 1) City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas and 2) Ingleside Annex Building bulletin board at 2665 San Angelo Street, Ingleside, Texas on February 9, 2024, by 10:00 a.m.



Jana Stork, Assistant City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____

Time: _____

By: _____

City Secretary's Office
City of Ingleside, Texas

CITY COUNCIL AGENDA
Regular Meeting: February 13, 2024

AGENDA ITEM: 6.a

Notice of Eligibility – Regional Mitigation Program Application 2022-100277-RMP.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside has been given the Notice of Eligibility for a Community Development Block Grant Mitigation funding by the Texas General Land Office. To meet the requirements of the grant, the City had to provide evidence of benefiting a low to moderate income residential area. The benefited area has been identified as an area south/southwest of City Hall. Staff will continue to provide an update on the MIT-MOD grant as new developments occur.

FISCAL ANALYSIS:

CDBG-MIT Amount: \$5,355,500.00

RECOMMENDATION:

Information Only

ATTACHMENTS:

1. Grant Recipient Notification Ingleside



TEXAS GENERAL LAND OFFICE
COMMISSIONER DAWN BUCKINGHAM, M.D.

January 30, 2024

The Honorable Pedro Oscar Adame
Mayor
City of Ingleside
2671 San Angelo Street
Ingleside, Texas 78362

VIA EMAIL: oscar.council@inglesidetx.gov

Re: Notice of Eligibility – Regional Mitigation Program Application 2022-100277-RMP

Dear Mayor Adame:

Thank you for applying to the Regional Mitigation Program. The Texas General Land Office (GLO) has reviewed the City of Ingleside application and determined it to be eligible for Community Development Block Grant Mitigation (CDBG-MIT) funding for the following project:

Project Title:	City of Ingleside Drainage Project
CDBG-MIT Amount:	\$5,355,500.00

Contract documents will be emailed via DocuSign for execution, followed by a contract Kickoff Workshop. A GLO Grant Manager will be assigned to assist you in meeting program requirements and the terms of your executed Subrecipient Agreement.

The GLO is dedicated to facilitating successful implementation and completion of your Regional Mitigation Program application project. If you have any immediate questions regarding this notice, you may contact your assigned GLO Grant Manager, Shirley De La Cruz, at shirley.delacruz.glo@recovery.texas.gov.

Sincerely,

Esmeralda R. Sánchez
Director of Grant Management
Community Development and Revitalization

cc: Brenton Lewis, City Manager, City of Ingleside
Natalie Eckstrom, Application Specialist, GrantWorks
Sarah West, Engineer, Freese and Nichols
Kassandra Burnias, Regional Manager, GLO
Shirley De La Cruz, Grant Manager, GLO

1700 North Congress Avenue, Austin, Texas 78701-1495
P.O. Box 12873, Austin, Texas 78711-2873
512-463-5001 glo.texas.gov

CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 6.b

Update on the timing of the traffic light at the intersection of FM 1069 & SH 361.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

At the January 23, 2024, City Council meeting, a question was raised concerning the timing of the traffic light at the intersection of FM 1069 & SH 361. The question was whether the traffic going east on FM 1069 and turning north onto SH 361 (in the left-hand turn lane on FM 1069 going left to FM 361) were timed to allow more cars to make this turn on a normal light change. It was also noted that traffic headed north on SH 361 and turning west on FM 1069 was backed up all the way to Whataburger. The City Council directed staff to coordinate with TxDOT and have them check on the timing of the light change. We contacted TxDOT, and they sent a technician to check on the timing on the turn signals at this intersection. Staff spoke to the technician on the phone and explained to him that there was another company (Bay Limited) off of FM 2725 that had recently added approximately 3 to 4 thousand new employees, which probably is the reason for the higher traffic on that side of FM 1069. The technician told staff that he would look at the timing for both sides and get back to the staff. Attached is the email received from the TxDOT technician.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

This is an update for informational purposes only.

ATTACHMENTS:

1. TxDot Email

Kristin Devine

From: Kristin Devine
Sent: Friday, February 2, 2024 10:04 AM
To: Kristin Devine
Subject: FW: SH361 & FM1069 signal under-timing

From: Joseph Ramsey <Joseph.Ramsey@txdot.gov>
Sent: Thursday, January 25, 2024 2:42 PM
To: Robert Isassi <Robert.Isassi@txdot.gov>; CRP-TRFSS <CRP-TRFSS@txdot.gov>; Gary Paredez <gparedez@inglesidetx.gov>
Cc: Chandler Williams <Chandler.Williams@txdot.gov>; Wayne Scott <Wayne.Scott@txdot.gov>; Rutilo Rodriguez <Rutilo.Rodriguez@txdot.gov>
Subject: Re: SH361 & FM1069 signal under-timing

You don't often get email from joseph.ramsey@txdot.gov. [Learn why this is important](#)

I spoke with Gary Paredez regarding the issues at SH361 & FM1069. He let me know of a facility on SH361 east of the intersection that releases around the same time that Kiewit does that I was heretofore unaware of. I have a time-of-day plan set to increase the max time for the NB (from Kiewit) approach. We added the WB left turn approach to the plan with increased time. However, we lowered the NB time to try and balance the overall cycle length. Signal appears to be operating properly at this time.

Mr. Paredez let me know that the lighting by the church was still not working. We found that the main lever wasn't fully engaging the main breaker. We got the breaker to set and lighting appears to be operating properly at this time.

Get [Outlook for iOS](#)

From: Robert Isassi <Robert.Isassi@txdot.gov>
Sent: Wednesday, January 24, 2024 6:06:05 PM
To: CRP-TRFSS <CRP-TRFSS@txdot.gov>
Cc: Chandler Williams <Chandler.Williams@txdot.gov>; Wayne Scott <Wayne.Scott@txdot.gov>; Rutilo Rodriguez <Rutilo.Rodriguez@txdot.gov>
Subject: FW: Traffic Light timing

Received an e-mail today requesting that we look at the signal timing on SH0361 at FM1069. Can you add this to the workload?

Thank you!
Robert

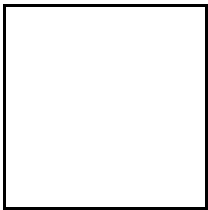
From: Gary Paredez <gparedez@inglesidetx.gov>
Sent: Wednesday, January 24, 2024 10:13 AM
To: Robert Isassi <Robert.Isassi@txdot.gov>
Cc: Brenton B. Lewis <blewis@inglesidetx.gov>
Subject: Traffic Light timing

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Can you have someone look at the timing for the traffic light at HWY 361 and 1069? The timing is letting more traffic turn north from 1069 and less to turn west off of 361.

Thanks

Gary Paredez
Director of Infrastructure Services
City of Ingleside
361-776-3815 Ext 1200



CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 6.c

Update on the removal of sand-burrs/grass-burrs from N. O. Simmons soccer fields.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

A question was raised about what could be done with the sand-burrs that were running rampant on the smaller soccer fields. The staff contracted a company that would spray the fields to try and control the sand-burrs and grass-burrs. The plan was to spray in late fall (which was done) and reapply in early spring to treat the sand-burrs. In the meantime, staff went out and scraped the top layer without getting into the grass to try to eliminate the sand-burrs. Then staff were going to take some regular dirt and level up the fields and let the grass grow back through. When the fields were scraped, it was noted that underneath the surface the field had a lot of rocks and shells that were exposed. The dirt that was used to level the field, although slightly clumpy, had no visible shells as seen in the attached pictures. It was determined that the more staff scraped the fields, the more shells and rocks were exposed. The plan going forward is to purchase clean sandy loam to place a 2-inch cap on the fields.

FISCAL ANALYSIS:

Based on our calculation, it was determined that this would require approximately 300 cubic yards. The quote we received from GP Transport was \$45.00 per cubic yard, delivered. This would equate to \$13,500.00.

RECOMMENDATION:

For informational purposes only.

ATTACHMENTS:

1. PHOTO (1) FIELD CLOSEST TO SPLASH PAD-BLADED & NEVER RECEIVED DIRT
2. PHOTO (2) DIRECTLY BEHIND SKATE BOWL
3. PHOTO (3) DIRECTLY BEHIND SKATE BOWL
4. PHOTO (4) DIRECTLY BEHIND BB PAVILION WITH DIRT ADDED & RAKED IN
5. PHOTO (5) BLACK DIRT WITH SMALL ROCK AND VERY LITTLE SHELL
6. PHOTO (6) BLACK DIRT WITH SMALL ROCK AND VERY LITTLE SHELL



Field closest to splash pad, bladed
& never recieved dirt.



Directly behind skate bowl.



Directly behind skate bowl.



Directly behind BB pavilion with dirt added & raked in.



Black dirt with small rock and very little shell.



Black dirt with small rock and very little shell

CITY COUNCIL AGENDA
Regular Meeting: February 13, 2024

AGENDA ITEM: 8

Introduction of Tommy Saucedo the new Director of Information Technology.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Mr. Saucedo's Comments:

"Hello, I am Tommy Saucedo. I bring over 25 years of experience in Information Technology, mostly in municipality. It has always been an amazing and unique experience for me. I grew up in Central Texas and am proud to have served in the Navy.

Current and emerging technology is something I am passionate about and have been since a young age. I have always been fascinated by how things work, functionality and problem-solving. I enjoy sharing this passion with my colleagues. I am fortunate to be a part of such a technology-driven era.

Information Technology affects all aspects of our local government, and I'm excited to work in a new capacity to continue enhancing the operation of our organization. Fortunately, technology continues to change day after day, looking for ways to streamline old technology into current technology both for our organization and our citizens."

FISCAL ANALYSIS:

Position budgeted for FY 2023-24.

RECOMMENDATION:

Information only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: February 13, 2024

AGENDA ITEM: 9

Deliberate and take appropriate action on the second and final reading of an Ordinance amending Ingleside Code of Ordinances Chapter 62-Traffic and Vehicles, Article IV, Division 2 -Truck Routes, Section 62-102 established and providing for effective date, reading, severance, and publication.

SUBMITTED BY: Tammy Burr, Police Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Business and industry partners on Sunray Rd requested we conduct a study on the current Ordinance prohibiting truck traffic on Sunray Road from SH 361 to a point two-tenths of a mile east of the intersection. We did examine this area and determined there was no need to prohibit this truck traffic, as truck traffic is allowed after that point all the way to FM 2725.

FISCAL ANALYSIS:

None

RECOMMENDATION:

Recommend approval of first reading of an Ordinance to amend Ingleside Code of Ordinances, Chapter 62-Traffic and Vehicles, Article IV, Division 2 -Truck Routes, Section 62-102 Established, and move to Second and Final Reading.

ATTACHMENTS:

1. Ordinance Amending Chapter 62, Sec 62-102 -First Reading (v3)

ORDINANCE 2024-_____

**AN ORDINANCE AMENDING INGLESIDE CODE OF ORDINANCES
CHAPTER 62-TRAFFIC AND VEHICLES, ARTICLE IV, DIVISION 2 -
TRUCK ROUTES, SECTION 62-102 ESTABLISHED AND PROVIDING
FOR EFFECTIVE DATE, READING, SEVERANCE, AND PUBLICATION.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE,
COUNTY OF SAN PATRICIO, STATE OF TEXAS.**

SECTION 1. ESTABLISHED. Chapter 62-Traffic and Vehicles, Article IV, Division 2 -
Truck Routes, Sec. 62-102 is hereby amended to read as follows, with all removals
indicated by a single line strikethrough.

Sec. 62-102. - Established.

The following roads, streets, highways, or portions thereof, by the terms of this section,
are hereby designated as truck routes to the exclusion of all other roads, streets, highways
or portions thereof:

- (1) Texas Highway 361 within the corporate limits of the city;
- (2) F.M. 1069 (also known as Main Street) within the corporate limits of the city; and
- (3) Sunray Road from ~~a point two-tenths of a mile east of the intersection of~~
State Highway 361, eastward to the city limits near F.M. 2725.

Remainder of Chapter 30 unchanged.

SECTION 2. EFFECTIVE DATE. As provided by Article III, Section 3. 11. 0 of the Charter
of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any
penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective
only after publication of this ordinance in its entirety or in summary form once in the official
newspaper of the City of Ingleside.

SECTION 3. READING. As provided by Article III, Section 3. 11. B of the Charter of the
City of Ingleside, this ordinance or the caption of it shall be read at two city council meetings
with at least two weeks elapsing between each reading.

SECTION 4. SEVERANCE. If any part of this ordinance is invalid or void or is declared to
be so, then said part shall be severed from the balance of this ordinance and said invalidity
shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said
invalid or void portion thereof were not included.

SECTION 5. PUBLICATION. If and as required by Article III, Section 3. 11. 0 of the
Charter of the City of Ingleside, the caption of this ordinance shall be published one time in the

official newspaper of the City of Ingleside, San Patricio County, Texas.

Passed, Ordained, Approved and Adopted this 13th day of February 2024.

CITY OF INGLESIDE

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, Assistant City Secretary

First Reading: 01/23/2024

Second Reading: 02/13/2024

CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 10

Deliberate and take appropriate action on a Resolution of the City of Ingleside, Texas finding that the Statement of Intent of Centerpoint Energy Resources Corp., d/b/a Centerpoint Energy Entex and Centerpoint Energy to change rates filing within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

On October 30, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Entergy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) filed a Statement of Intent to Increase Rates application with Houston, Texas Coast, Beaumont/East Texas, and South Texas Divisions. In the filing, the Company asserted that it is entitled to a \$37.4 million increase or a 5.8% increase over current adjusted revenues, excluding gas costs.

In November, the Cities Served by CenterPoint Gas (Cities) engaged the services of consultants to review the Company's filing. The consultants identified numerous unreasonable expenses and proposed significant reductions to the Company's request. Accordingly, Cities' attorney recommends that all Cities members adopt the Resolution denying the rate change. Once the Resolution is adopted, CenterPoint will have 30 days to appeal the decision to the Railroad Commission where the appeal will be consolidated with CenterPoint's filing for the environs and those cities that have relinquished their jurisdiction (i.e. Gas Utility Docket 15513) currently pending at the Commission.

Under the law, cities with original jurisdiction over this matter have 125 days from the initial filing to take final action on the application. Since the application was filed on October 30, 2023, all cities with original jurisdiction will need to adopt the resolution no later than March 3, 2024.

Purpose of the Resolution:

The purpose of the Resolution is to deny the rate application and consolidation proposed by CenterPoint.

Explanation of "Be It Resolved" Paragraphs:

1. This paragraph finds that the Company's application is unreasonable and should be denied.
2. This section states that the Company's current rates shall not be changed.
3. The Company will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants, approved by the Cities, will submit monthly invoices that will be forwarded to CenterPoint for reimbursement.
4. This section merely recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

5. This section provides CenterPoint and counsel for the cities will be notified of the City's action by sending a copy of the approved and signed resolution to counsel.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends the passage of the Resolution

ATTACHMENTS:

1. Denial Resolution CNP Rate Case 2024 (v5)

RESOLUTION 2024-____

A RESOLUTION OF THE CITY OF INGLESIDE, TEXAS FINDING THAT THE STATEMENT OF INTENT OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TO CHANGE RATES FILING WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Ingleside, Texas ("City") is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint" or "Company") within the unincorporated areas of the Houston, Texas Coast, Beaumont/East Texas, and South Texas Divisions, and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, the City is a member of Cities Served by CenterPoint Gas ("Cities") (such participating cities are referred to herein as "Cities"), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost effectively review and respond to natural gas issues affecting rates charged in the Houston, Texas Coast, Beaumont/East Texas, and South Texas Divisions; and

WHEREAS, on or about October 30, 2023, CenterPoint filed with the City a Statement of Intent to Increase Rates seeking to increase natural gas rates by \$37.4 million annually and to all customers residing in the City; and

WHEREAS, Cities is coordinating its review of CenterPoint's Statement of Intent filing with designated attorneys and consultants to resolve issues in the Company's filing; and

WHEREAS, through review of the application, Cities' consultants determined that CenterPoint's proposed rates are excessive; and

WHEREAS, the Cities' members and attorneys recommend that Cities members deny the Statement of Intent; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS:

Section 1. That the rates proposed by CenterPoint to be recovered through its gas rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 2. That the Company shall continue to charge its existing rates to customers within the City.

Section 3. That the City's reasonable rate case expenses shall be reimbursed in full by CenterPoint within 30 days of the adoption of this Resolution.

Section 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 5. That a copy of this Resolution shall be sent to Keith L. Wall, CenterPoint Energy, at P.O. Box 2628, Houston, Texas 77252-2628, and to Jamie Mauldin, General Counsel to the Cities Served by CenterPoint Gas at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 13th day of February, 2024, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY OF INGLESIDE

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, Assistant City Secretary

CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 11

Deliberate and take appropriate action on the American Rescue Plan Act (ARPA) Standards of Conduct and Conflict of Interest Policy as required by the US Treasury.

SUBMITTED BY: Caron Vela, Director of Finance

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The US Treasury requires that all entities adopt the American Rescue Plan Act (ARPA) Standards of Conduct and Conflict of Interest Policy.

GrantWorks, the City's grant administrator for the ARPA funds, provided a sample Standards of Conduct with COI Policy. It does not account for local provisions that may have been adopted through a city charter or a local ordinance or policy.

The City Attorney reviewed and tailored the sample policy and procedures as deemed necessary to ensure Texas COI laws are fully met and on record. It is considered best practice to have a designated point person to handle conflicts of interest reporting and paperwork related to all procurement transactions. Clients may wish to identify a City Attorney or other designee to handle questions and reports and TX Ethics related forms and should adapt this and other sections, as necessary, based on those procedures.

FISCAL ANALYSIS:

The City will be in compliance with the U.S. Treasury By adopting this policy. The policy is required for the awarded ARPA funds that have been designated on the Hultgreen Project of \$2,493,452.03.

RECOMMENDATION:

Staff recommendation is to adopt the [American Rescue Plan Act \(ARPA\) Standards of Conduct and Conflict of Interest Policy as required by the US Treasury.](#)

ATTACHMENTS:

1. final draft-STANDARDS OF CONDUCT COI POLICY CITYOFINGLESIDE-ARPA 2023

STANDARDS OF CONDUCT AND CONFLICT OF INTEREST POLICY

**(APPLICABLE TO CITY OF INGLESIDE PROJECTS
FUNDED BY AMERICAN RESCUE PLAN ACT (ARPA)
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY
FUNDS (SLFRF), FOR THE DURATION OF THE ARPA
PROCUREMENT AND PERIOD OF PERFORMANCE)**

CITY OF INGLESIDE

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SECTION 1 – PRINCIPLES & VALUES

The City of Ingleside's management of the ARPA-SLFRF efforts are governed by an unyielding commitment to our Standards of Conduct and Conflict of Interest Policies (the Standards). Decisions and actions are made with the highest degree of integrity. The Standards are based on honesty, objectivity, fairness, and respect.

These City of Ingleside's core principles and values guide relationships within our community, and all of those impacted by the use of ARPA-SLFRF funds including beneficiaries, subrecipients, consultants/contractors, vendors, awardees, local officials, staff, and all individuals who are directly affiliated with ARPA-SLFRF recovery efforts:

- **Integrity.** We will act in a lawful and ethical manner, never knowingly violating any law or our principles and standards of ethical conduct in the selection, award, and administration of all ARPA-SLFRF transactions.
- **Stewardship, Trust, & Service.** We will serve the people of our community to ensure an equitable recovery effort while following the prescribed rules of managing taxpayer resources.
- **Equity.** We will strive for a community that is fair for everyone and will ensure ARPA-SLFRF funded activities are selected and managed with equity fully in mind.
- **Transparency.** We will disclose any conflicts of interest we may have (or be made aware of) related to our responsibilities to the applicable parties including the State of Texas Ethics Commission, our internal Conflict of Interest Point of Contact, and the U.S. Treasury, and remove conflicts when necessary.
- **Honesty & Communication.** We will work to ensure an environment where employees (and all engaged stakeholders) are encouraged to seek advice, report misconduct, or question a business practice in good faith and without retaliation.
- **Partnership and Respect.** We will work with others who share our objectives and values and respect our stakeholders and fellow staff members, treating others with fairness and courtesy.

SECTION 2 – RESOURCE REFERENCES

Multiple federal, state, and local conduct and conflict of interest related laws govern the ARPA-SLFRF funded activities. ARPA funds are primarily governed by the ARPA regulations, the jurisdiction's signed agreement to the [ARPA-SLFRF Terms and Conditions](#), and specific requirements of 2 CFR § 200.318(c). The conflict of interest policy applies to each activity funded under the ARPA-SLFRF award. Recipients (and subrecipients) must disclose in writing to the U.S. Treasury or the pass-through entity, as appropriate, any conflict and/or potential conflict of interest affecting the awarded funds in accordance with 2 CFR § 200.

This policy also aligns with and adheres to existing local and State of Texas requirements. While the following is not a fully exhausted list, the standards outlined in this policy conform with the following applicable federal and state regulations. Existing municipal, county and state-level adopted policies will also apply and may be referenced throughout this document as well, and where overlapping policies are identified, the most stringent application should apply.

Uniform Guidance 2 CFR 200:

- [2 CFR 200.318\(c\)](#)
- [§ 200.112 Conflict of interest](#). The Federal awarding agency must establish a conflict of interest policy for Federal awards. The non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity by applicable Federal awarding agency policy.

State of Texas: The following includes references to additional relevant State of Texas conflict of interest and disclosure laws applicable to city officials, employees, and vendors. A home rule charter, local policy, or ordinance may provide for more stringent requirements in some circumstances.

- <https://www.ethics.state.tx.us/resources/laws-regulations/>
- [Local Government Code Chapter 171: Real Property and Business Interests](#)
- [Local Government Code Chapter 176: Income and Gifts from and Family Relationships with Vendors](#)
- [Government Code Chapter 552: Public Information](#)
- [Government Code Chapter 572 Open Govt; Ethics. Personal Financial Disclosure, Standards of Conduct, and Conflict of Interest](#)
- [Local Government Code Chapter 145: Financial Disclosure in Cities with a population of 100,000 or more](#)
- [Government Code Section 2252.908](#) Vendor Disclosure of Interested Parties (Form 1295)
 - <https://www.ethics.state.tx.us/>
 - https://www.ethics.state.tx.us/resources/FAQs/FAQ_Form1295.php
 - <https://www.ethics.state.tx.us/filinginfo/videos/Form1295/CreateCertificate/CreateCertificate.html>
 - <https://www.ethics.state.tx.us/data/filinginfo/1295Changes.pdf>
- https://www.ethics.state.tx.us/statutes/ch36_39.php
- [Texas Penal Code Title 8 Chapter 36 Bribery and Corrupt Influence](#)
- [Texas Penal Code Title 8, Chapter 39 Abuse of Office](#)
- [Chapter 305, Registration of Lobbyists and Chapter 34, Commission Rules: Regulations of Lobbyists \(](#)
<https://www.ethics.state.tx.us/resources/lobby/>
- [Texas Ethics Commission – Lobbying in Texas – A Guide to the TX Law](#)

External Resource Reference Guides:

- [TX Ethics Commission A Guide to Ethics Laws for State Officers and Employees](#)
- [TX Municipal League COI Disclosure Laws for City Officials, Employees and Vendors](#)

In the event of any discrepancy between the provisions of Federal and local regulations, the most stringent provision will prevail. This Policy does not supersede the authority and duty to comply with the laws and regulations cited above.

This Standard of Conduct and Conflict of Interest Policy will be made available to government officers and employees as well as other identified stakeholders so that they are aware of shared responsibilities, individually or jointly, to ensure that the objectives of the Policy are fully met.

Vendors, contractors, and subcontractors must also be made aware of their responsibilities related to the Standard of Conduct and Conflict of Interest Policy.

This Policy should align with and adhere to existing local and State of Texas requirements as well as 2 CFR § 200.318(c), as agreed upon within the executed ARPA-SLFRF Terms and Conditions.

SECTION 3 – DEFINITIONS

- **Business Entity** means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, or any other entity recognized by law.
- **Conflict of Interest (COI)** is an actual or potential COI situation described at 2 CFR 200.318(c)(1) or (c)(2). The term also includes situations that create, or may create, an unfair competitive advantage, or the appearance of such.
- **COI Point of Contact** means the individual identified in Section 7 of this Policy designated to receive, review, and coordinate necessary guidance, disclosures, and reporting steps as applicable to federal, state, and local handling requirements of all real or potential conflict of interests.
- **Contract** means, for the purpose of Federal Financial Assistance, a legal instrument by which the Entity purchases property or services needed to carry out a program or project under a Federal award, not limited to but including agreements, memorandums of understanding, and purchase orders properly executed with the recipient (or subrecipient).
- **Contractor** means an entity or individual that receives a Contract.
- **Covered Individual** means a Public Officer, employee, or agent of the City of Ingleside.
- **Covered Nonprofit Organization** means a nonprofit corporation, organization, or association, incorporated or otherwise, that is organized or operating for religious, charitable, scientific, literary, public health and safety, or educational purposes, excluding any board, entity, or other organization created by the State or any political subdivision of the State (including the City of Ingleside).
- **Covered Transaction** is a non-procurement or procurement transaction that is subject to the prohibitions outlined within this Policy.
- **Direct Benefit** means, with respect to a Public Officer or employee of the City of Ingleside or the spouse of any such Public Officer or employee, (i) having a ten percent (10%) ownership interest or other interest in a Contract or Subaward; (ii) deriving any income or commission directly from a Contract or Subaward; or (iii) acquiring property under a Contract or Subaward.
- **Equity** means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.
- **Federal Financial Assistance** means Federal financial assistance that the City of Ingleside receives or administers in the form of grants, cooperative agreements, non-cash contributions or donations of property

(including donated surplus property), direct appropriations, food commodities, and other Federal financial assistance (except that the term does not include loans, loan guarantees, interest subsidies, or insurance).

- **Gifts** means payment or enrichment without equivalent retribution or of lesser value. Includes, but is not limited to, money, goods, or any other object, favorable economic opportunities, tips, concessions, benefits, discounts, privileges, or special considerations.
- **Governing Board** means the City Council of the City of Ingleside, local body of government.
- **Immediate Family Member** is described at 2 CFR 200.465(c)(4) and means, with respect to any Covered Individual, (i) a spouse, and parents thereof, (ii) a child, and parent thereof, (iii) a parent, and spouse thereof, (iv) a sibling, and spouse thereof, (v) a grandparent and grandchild, and spouses thereof, (vi) domestic partners and parents thereof, including domestic partners of any individual in (ii) through (v) of this definition; and (vii) any individual related by blood or affinity whose close association with the Covered Individual is the equivalent of a family relationship.
- **Involved in Making or Administering** means (i) with respect to a Public Official or employee, (a) overseeing the performance of a Contract or Subaward, or having authority to make decisions regarding a Contract or Subaward or to interpret a Contract or Subaward, or (b) participating in the development of specifications or terms or the preparation or award of a Contract or Subaward, (ii) only with respect to a Public Official, being a member of a board, commission, or other body of which the Public Official is a member, taking action on the Contract or Subaward, whether or not the Public Official participates in that action.
- **Local Government Officer** is defined as a member of the governing body of a local governmental entity; Mayor, Council Members, local government corporation board members, the City Manager, and employees or other agents of a local governmental entity who exercise discretion in the planning, recommending, selecting, or contracting of a vendor. Also see ---“*local public official*” which means a member of the governing body or another officer, whether elected, appointed, paid, or unpaid, of any district (including a school district), county, municipality, precinct, central appraisal district, transit authority or district, or other local governmental entity who exercises responsibilities beyond those that are advisory in nature.
- **Non-Federal Entity** is defined at 2 CFR 200.1.
- **Pass-Through Entity** means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program.
- **Public Officer** means an individual who is elected or appointed to serve or represent the City of Ingleside (including, without limitation, any member of the Governing Board), other than an employee or independent contractor of the City of Ingleside. Other names for the same position may include: “Public Servant” (Texas Penal Code, Ch’s 36 & 37, “Municipal Officer” (Texas Local Govt. Code Ch. 145), “Local Public Official” (Texas LGC Ch. 171), “Local Governmental Officer” (Texas LGC CH. 176), and “Public Official” (Texas Govt. Code Ch. 573).

- **Recipient (“ARPA Recipient”)** means an entity, usually but not limited to a non-Federal entity, that receives a Federal award directly from a Federal awarding agency. The term does not include Subrecipients or individuals that are beneficiaries of the award (2 CFR 200.1).
- **Related Party** means (i) an Immediate Family Member of a Covered Individual, (ii) a partner of a Covered Individual, or (iii) a current or potential employer (other than the City of Ingleside) of a Covered Individual, of a partner of a Covered Individual, or an Immediate Family Member of a Covered Individual.
- **Subaward** means an award provided by a Pass-Through Entity to carry out part of a Federal award received by the Pass-Through Entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program.
- **Subcontract** means any agreement entered into by a Subcontractor to furnish supplies or services for the performance of a Contract or a Subcontract. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.
- **Subcontractor** means an entity that receives a Subcontract.
- **Subrecipient** means an entity, usually but not limited to a non-Federal entity, that receives a subaward from a Pass-Through Entity to carry out part of a Federal award; but does not include an individual that is a beneficiary of such award. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

SECTION 4 – CONFLICT OF INTEREST REQUIREMENTS IN TEXAS

4.1 CONFLICT OF INTEREST STANDARDS OVERVIEW

These standards of conduct contained herein are applicable to all ARPA-SLFRF funds procurement application selections, and/or ARPA-SLFRF funds disbursement activities. A common source of alleged wrongdoing revolves around conflicts of interest. Whether real or perceived, these allegations often arise out of situations involving personal financial gain, employment, or special treatment for family members or business relations. To protect all ARPA transactions from the undue influence of such conflicts and to bolster an equitable recovery process, the City of Ingleside will maintain this Standards of Conduct and Conflict of Interest Policy throughout the Ingleside ARPA procurement period and period of performance.

Prohibited Conflicts of Interest in Contracting. No City of Ingleside employee, officer, or agent (including Subrecipients) may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. In the case of any aforementioned relationships, he/she shall not intervene, either directly or indirectly, in any matter related to them.

- Real Conflict of Interest. A real conflict of interest shall exist when the Covered Individual or any Related Party has a financial or other interest in or a tangible personal benefit from a firm considered for a Contract or Subaward.
- Apparent Conflict of Interest. An apparent conflict of interest shall exist where a real conflict of interest may not exist under Section 4 (4.2)(A), but where a reasonable person with knowledge of the relevant facts would find that an existing situation or relationship creates the appearance that a Covered Individual or any Related Party has a financial or other interest in or a tangible personal benefit from a firm considered for a Contract or Subaward.

4.2 CONFLICT OF INTEREST DISCLOSURE RESPONSIBILITIES

Officers, employees, and agents of the governmental entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, other than an unsolicited item of nominal value that may be accepted under a written policy adopted by the City of Ingleside. This includes, but may not be limited to, gifts, gratuities, favors, benefits, loans, commissions, or other special discounts.

All persons covered by this policy shall fully disclose any real or potential conflicts of interest. Every person must report any act that violates the provisions of this Policy and Standards of Conduct. All persons shall collaborate with any investigation initiated by the City of Ingleside, the State of Texas or the Federal Government related to conflicts of interest.

The City of Ingleside shall adhere to Local Government Code Chapter 176 for specific requirements related to governmental officer disclosures in Texas.

In addition to the expectation that all officers understand and follow local, state, and federal law, and review all solicitation/contract documents and provisions closely, the City of Ingleside's designated COI Point of Contact (see **Section 5** of this document) will be available to provide guidance on the proper use of a disclosure form and other related code of conduct requirements and details including required federal, state, and local reporting timelines, as applicable.

4.3 FEDERAL, STATE, AND/OR AGENCY-LEVEL DISCLOSURES

4.3.10 CONFLICT OF INTEREST QUESTIONNAIRE (CIQ)

CIQ: A questionnaire defined by Chapter 176, Texas Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

A vendor is required to file a conflict of interest questionnaire if the vendor has a business relationship with the City of Ingleside and has: (1) an employment or other business relationship with an officer or an officer's family member that results in the officer receiving taxable income that is more than \$2,500 in the preceding twelve months; (2) has given an officer or an officer's family member one or more gifts totaling more than \$100 in the preceding twelve months; or (3) has a family relationship with an officer.

A vendor is required to file a questionnaire not later than the seventh business day after the later of the following: (1) the date that the vendor begins discussions or negotiations to enter into a contract with the City of Ingleside or submits an application or response to a bid proposal; or (2) the date that the vendor becomes aware of a relationship or gives a gift to an officer or officer's family member, or becomes aware of a family relationship with an officer.

4.3.11 CERTIFICATION OF INTERESTED PARTIES FORM 1295

In 2015, the Texas Legislature adopted House Bill 1295, which added [Section 2252.908](#) of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million, or (3) is for services that would require a person to register as a lobbyist under Chapter 305 of the Government Code. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the Commission's website. The Commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The Commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The Commission does not have any additional authority to enforce or interpret House Bill 1295.

[The Conflict of Interest Questionnaire \(Form CIQ\) can be reviewed here.](#) *Note, this form copy is only for reference and cannot be filled out by hand. A vendor must use the filing application to generate the form and print it from there. Instructions for filing the form can be accessed [here](#).*

Also refer to <https://www.ethics.state.tx.us/> and [Section 2 – Resource References](#) of this document for additional links to access Form 1295 Frequently Asked Questions and related laws and regulations.

What Contracts Apply to Form 1295?

The law applies only to a contract between a governmental entity or state agency and a business entity at the time it is voted on by the governing body or at the time it binds the governmental entity or state agency, or whichever is earlier, including an amended, extended, or renewed contract, of a governmental entity or state agency that either:

- requires an action or vote by the governing body of the entity or agency before the contract may be signed; or
- has a value of at least \$1 million or is for services that would require a person to register as a lobbyist under Chapter 305 of the Government Code. Gov't Code § 2252.908; 1 T.A.C. §§ 46.1(b), 46.3(a). The disclosure requirement applies to a contract entered into on or after January 1, 2016.

A contract does not require an action or vote by the governing body of a governmental entity or state agency if:

- the governing body has legal authority to delegate to its staff the authority to execute the contract;
- the governing body has delegated to its staff the authority to execute the contract; and
- the governing body does not participate in the selection of the business entity with which the contract is entered into.

4.3.12 CONFLICT OF INTEREST DISCLOSURES BY GOVERNMENT OFFICER (CIS)

The notice to the appropriate local governmental entity when a local government officer has become aware of facts that require the officer to file this statement in accordance with [Chapter 176, Local Government Code](#). It provides the nature and extent of business and/or family relationships between officer and vendor and other disclosures, in accordance with Section 176.003 of the Local Government Code. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

1. An officer must file a statement if the officer or officer's family member has an employment or other business relationship with a vendor that results in the officer or officer's family member receiving taxable income of more than \$2,500 in the preceding twelve (12) months. An officer who only receives investment income, regardless of the amount, is not required to file a disclosure statement. Investment income includes dividends, capital gains, or interest income gained from a personal or business checking or savings account or another similar account, a personal or business investment, or a personal or business loan.
2. An officer is required to file a statement if the officer or officer's family member accepts one or more gifts (including lodging, transportation, and entertainment accepted as a guest) from a vendor that has an aggregate value of more than \$100 in the preceding twelve months. An officer is not required to file a

statement in relation to a gift, regardless of amount, if the gift: (1) is a political contribution; (2) is food accepted as a guest; or (3) is offered on account of kinship or a personal, professional, or business relationship independent of the official status of the recipient.

3. An officer is required to file a statement if the officer has a family relationship with the vendor.

SECTION 5 – GIFT STANDARDS

[Chapter 36 of the Penal Code](#) prohibits public servants from accepting certain gifts or benefits. Violations of the laws in this chapter carry criminal penalties, and complaints alleging such violations are handled by local prosecutors, not by the Texas Ethics Commission.

Subject to the few exceptions set forth below and further described in the [Penal Code Section 36.08](#), a Covered Individual may not solicit or accept gratuities, favors, or anything of monetary value from a Vendor/Contractor, or a Subcontractor or other direct recipients of ARPA-SLFRF related benefits.

Exception. A Covered Individual may accept an unsolicited gift from a Contractor or Subcontractor of one or more types specified below if the gift has an aggregate market value of \$20 or less per source per occasion, provided that the aggregate market value of all gifts received by the Covered Individual pursuant to this does not exceed \$50 in a calendar year:

- Honorariums for participating in meetings;
- Advertising items or souvenirs of nominal value; or
- Meals furnished at banquets.

Even if the acceptance of a gift is legally permissible, a governmental Officer or employee as well as vendors/contractors should always consider whether the gift raises the appearance of impropriety before giving or accepting.

Internal Reporting. A Covered Individual shall report any gift accepted to the COI Point of Contact. If required by regulation of a Federal awarding agency, the COI Point of Contact shall report such gifts to the Federal awarding agency.

- A subrecipient shall also report all potential instances of known or potential conflicts of interest to the City of Ingleside (also referred to as the ARPA Recipient or the Pass-Through Entity) and all instances of gifts, excluding those that fall within the exceptions outlined in 5.1(a).

SECTION 6 – VIOLATIONS OF POLICY

Any alleged violations of the standards set forth in this Policy shall be immediately referred to the City of Ingleside's COI Point of Contact. The offending employee, officer, or agent will be subject to disciplinary actions that could result in their termination of employment.

Disciplinary Actions for Covered Individuals. Any Covered Individual that fails to disclose a real, apparent, or potential real or apparent conflict of interest arising concerning the Covered Individual or Related Party may

be subject to disciplinary action, including, but not limited to, an employee's termination or suspension of employment with or without pay, the consideration or adoption of a resolution of censure of a Public Official by the Governing Board, or termination of an agent's contract.

Disciplinary Actions for Contractors and Subcontractors. The City of Ingleside shall terminate any Contract with a Contractor or Subcontractor that violates any provision of this Policy.

Knowingly violating the terms of an agency's ethics and conflict of interest policy may also be penalized as a criminal offense. Any such occurrence will be reviewed on a case-by-case basis to determine steps beyond above stated disciplinary actions.

- As outlined in Chapter 176 of the Texas Government Code, "an officer or vendor who knowingly fails to file a statement or a disclosure when required to do so commits a Class A, B, or C misdemeanor, depending on the amount of the contract. It is an exception to prosecution that an officer/vendor files a statement/questionnaire not later than the seventh day after the date the person receives notice from the city of the alleged violation."

Protections for Whistleblowers. In accordance with [41 U.S.C. § 4712](#), the City of Ingleside shall not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant: (i) a member of Congress or a representative of a committee of Congress; (ii) an Inspector General; (iii) the Government Accountability Office; (iv) a Treasury or other federal agency employee responsible for grant oversight or management; (v) an authorized official of the Department of Justice or other law enforcement agency; (vi) a court or grand jury; or (vii) a management official or other employee of the City of Ingleside, a Contractor, or Subcontractor who has the responsibility to investigate, discover, or address misconduct.

SECTION 7 – CONFLICT OF INTEREST POINT OF CONTACT

While all stakeholders have a responsibility to understand what represents a potential, perceived, or real conflict of interest and to follow state and local disclosure mandates, the City of Ingleside has taken an additional step by identifying a centralized point of contact to oversee the collection, reporting, communications, and guidance related to real or potential conflicts of interest on all ARPA-SLFRF funded activities. The designated POC will ensure required state and local forms are completed, shared, and retained in a compliant manner. The designated POC will be available to provide information throughout the entire project life cycle for all SLFRF covered transactions.

The designated COI Point of Contact may be updated as needed, but at the time of publication of these Standards, the following information is accurate:

City of Ingleside

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ARPA-SLFRF – Standards of Conduct and Conflict of Interest Policy

TITLE	FIRST & LAST NAME	EMAIL ADDRESS	PHONE NUMBER
COI Point of Contact Director of Finance	Caron S. Vela	cvela@inglesidetx.gov	361-776-2517, ext. 5
The City of Ingleside has a website for reporting potential conflicts and other unethical activities, and the website is below as a reference for stakeholder awareness. Website: https://inglesidetx.gov/FormCenter/General-10/Report-a-Concern-104			

1. PRIOR TO AWARD OF CONTRACT OR SUBAWARD.

- a. Prior to the award of a Contract or Subaward, the COI Point of Contact shall advise Covered Individuals expected to be involved in the selection, award, or administration of the Contract or Subaward of such duty.
- b. Prior to the award of a Contract or Subaward, appropriate ethics and conflict of interest related provisions should be included in solicitations and contractual template language.
- c. Identified potential conflicts will be reviewed and evaluated. Removal from project involvement at any stage or removal from award consideration with a written record and other measures may be identified.

2. MANAGEMENT PRIOR TO AWARD OF CONTRACT OR SUBAWARD

If, after completing the Texas Ethics Commission COI related Forms, the COI Point of Contact identifies a potential real or apparent conflict of interest relating to a proposed Contract or Subaward, the COI Point of Contact shall disclose such finding in writing to the City Manager, Brenton B. Lewis, and to each member of the Governing Board. If the Governing Board desires to enter into the proposed Contract or Subaward despite the identification by the COI Point of Contact of a potential real or apparent conflict of interest, it may either:

- a. Accept the finding of the COI Point of Contact and direct the COI Point of Contact to obtain authorization to enter into the Contract or Subaward from either:
 - 1) the Federal awarding agency (US Treasury) with appropriate mitigation measures, or
 - 2) the Pass-Through Entity (the ARPA Recipient) if a subrecipient
- b. Reject the finding of the COI Point of Contact and enter into the Contract or Subaward. In rejecting any finding of the COI Point of Contact, the Governing Board shall, in writing, document a justification supporting such rejection. If the COI Point of Contact does not identify a potential real or apparent conflict of interest relating to a proposed Contract or Subaward, the City of Ingleside may enter into the Contract or Subaward in accordance with the purchasing or subaward policy.

3. POST AWARD OF CONTRACT OR SUBAWARD

All contractors, subrecipients, awardees, beneficiaries and other identified stakeholder agents have an ongoing responsibility to provide notification immediately after the identification of any potential conflict of interest.

In accordance with Chapter 176, Local Government Code, if the conflict involves a government officer of the City of Ingleside, the Conflicts Disclosure Statement (Form CIS) will be provided to the COI Coordinator serving as the "Records Administrator" no later than seven (7) business days from date of initial identification.

Confidentiality & Public Information Act

- Potential conflicts of interest reports by a third party will remain anonymous and will be reviewed with legal representatives as appropriate.

- Reports of potential conflict of interest by the affiliated parties will be reviewed with a determination of the next steps.
- All filed COI disclosures in Texas will be subject to the Public Information Act of Texas.

4. GENERAL ADMINISTRATION

The Texas statements and disclosures must be filed with the records administrator of the city. A records administrator includes a city secretary, a person responsible for maintaining city records, or a person who is designated by the city to maintain the statements and disclosures filed under Chapter 176.

A city that maintains a website is required to post on that site statements and disclosures that are required to be filed under Chapter 176. However, a city that does not have a website is not required to create or maintain one.

The following conflict of interest documents, as deemed necessary by legal counsel and as applicable to any ARPA-SLFRF transactions will be retained on record:

- All types of disclosures including conflict of interest notifications via Conflict of Interest Disclosure (Form CID) or any other format;
- Certification of Interested Parties (Form 1295) as applicable;
- Conflict of Interest Questionnaire (Form CIQ);
- Cases of failure to disclose;
- Reviews or investigation of alleged conflicts; or
- Action(s) taken, or resolution(s).

The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

These ARPA/SLFRF Standards of Conduct and Conflict of Interest Policies and Procedures have been reviewed and adopted as applicable by legal or otherwise authorized representatives of the City of Ingleside and are thereby approved on _____ (enter date).

Pedro Oscar Adame
Printed Name

Mayor
Title of ARPA Recipient Representative

Signature of ARPA Recipient Representative

Date

CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 12

Deliberate and take appropriate action on the acceptance of Grant Funds in the amount of \$22,000 from Keep Texas Beautiful through a grant from HEB to be used for the City of Ingleside Recycling Center.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Keep Texas Beautiful (KTB), through its Keep Texas Recycling program, is proud to offer the City of Ingleside funding as part of the H-E-B Community Recycling Grant Program. Created in 2021, this program seeks projects that will help communities build sustainable recycling opportunities and/or increase public education and awareness around waste reduction and recycling. Funding for this grant opportunity is provided by H-E-B.

FISCAL ANALYSIS:

The City of Ingleside will use these grant funds of \$22,000 for the purchase or installation of a loading dock and other needed items to achieve the recycling goal of reducing space in our landfills.

RECOMMENDATION:

Staff recommends the City Council accept KTB/HEB Grant Funds in the amount of \$22,000.00 to be used by the City of Ingleside for the Recycling Center.

ATTACHMENTS:

1. HEB Grant MOU



H-E-B COMMUNITY RECYCLING PROJECT MEMORANDUM OF UNDERSTANDING

ABOUT

Keep Texas Beautiful (KTB), through its Keep Texas Recycling program, is proud to offer the City of Ingleside funding as part of the H-E-B Community Recycling Grant Program. Created in 2021, this program seeks projects that will help communities build sustainable recycling opportunities and/or increase public education and awareness around waste reduction and recycling. Funding for this grant opportunity is provided by H-E-B.

Projects must fall within one or more of the following categories:

- Implementation Projects
- Improvement Projects
- Education and Outreach

This MOU is at-will and may be modified by mutual consent of authorized officials from KTB and the City of Ingleside. This MOU shall become effective upon signature by the authorized officials from KTB & County and will remain in effect until modified or terminated by either partner by mutual consent.

FUNDING

Grant Amount \$22,000

Keep Texas Beautiful will provide funding for this project, through a grant from H-E-B. All invoices for equipment related to the project should be submitted directly to KTB for approval prior to purchase. the City of Ingleside shall retain title to all materials, equipment, or tools purchased using the grant funds.

PROJECT CRITERIA

Projects must be completed and funding spent by October 4, 2024. If total project costs exceed the grant amount, the project must be completed using other sources of funding. Please note, the project must be completed in the designated time frame or the funding must be returned to KTB. Applicants must agree to submit a final report on their project by **November 1, 2024** (see Timeline section for more details).

Project concepts could include, but are not limited to

- Implementation of a recycling program that accepts at least one post-consumer commodity.
- Projects that improve recycling program efficiency and/or cost-effectiveness.
- Education and outreach projects with a focus on reducing contamination and improving material quality.
- Education and outreach projects with a focus on specific recyclable commodities that have not otherwise been accepted for recycling and/or are hard to recycle.
- Public-private collaborations to improve waste diversion in the community.

H-E-B COMMUNITY RECYCLING PROJECT MEMORANDUM OF UNDERSTANDING

Funds may **NOT** be used for the following purposes:

- Repayment of existing debt or obligations
- Payment of organizational overhead
- Legal fees
- Loan or bank fees
- Subsidization of existing contracts
- Employee salaries & expenses
- Land acquisition
- Pass-through grants
- Field Trips

TIMELINE & PROJECT DURATION

- **February 16:** Signed MOU must be received by KTB by 5 p.m. CT
- **January 29-February 16, 2024:** Kick-off meetings scheduled
- **June 14, 2024:** Progress Report due
- **October 4, 2024:** Projects must be complete and grant funds spent
- **November 1, 2024:** Final report form must be received by KTB by 5 p.m. CT

The absence of mutual agreement by the authorized officials from KTB & the City of Ingleside, this MOU shall end December 31, 2024.

RESOLVING DISPUTES

In the event of a dispute, difference of interpretation, or appeal of a decision regarding the terms and/or conditions of this agreement, settlement shall be addressed by the KTB Board President and the City of Ingleside. If a settlement cannot be reached, the issue shall then be presented to the KTB Board of Directors and the City of Ingleside COUNCIL OR COMMISSIONERS COURT & JUDGE for joint resolution.

AMENDMENT

This Memorandum of Understanding may be amended on the initiative of either party by submitting a proposed amendment in writing to the other party and agreement of that party to the amendment.

INDEMNIFICATION

The City of Ingleside agrees to indemnify and hold harmless KTB & H-E-B from any and all claims, judgements, causes of actions, and costs thereof that arise from property damage or bodily injury, including death, occasioned by or in connection with negligent actions, omissions, or willful misconduct of the City of Ingleside or the City of Ingleside's subcontractors, agents or volunteers during the performance of activities related to the community recycling project.



H-E-B COMMUNITY RECYCLING PROJECT MEMORANDUM OF UNDERSTANDING

Promotional requirements for the funding recipient:

- Grant recipients **must post 2 photos** of their H-E-B Community Recycling Grant project to Facebook, Instagram, LinkedIn, and/or Twitter, tagging the following and including the hashtags **#keeptexasrecycling**
 - Keep Texas Beautiful - **@keeptxbeautiful**
 - H-E-B/Central Market - **@HEB**
- Contribute a brief summary to be used as a case study on the KTB website or in KTR presentations.
- Grant recipients must acknowledge H-E-B's support of the project on any education & outreach items.
- Grantees may be required to participate in a regional press event.
- Grantees may be required to post recognition signage at the site or on the equipment.
- Grantees might be asked to provide information about their project to local news outlets and provide a quote for a press release.
- All branded promotional materials must be approved by KTB before publication or printing.

PROJECT CONTACT INFORMATION

If there is a change in personnel, please notify KTB within 30 days.

Project Lead Contact

Name: Gary Paredez
Title: Infrastructure Services Director
Phone: 361-776-3815 Ex 1200
Email: gparedez@inglesidetx.gov

Project Financial Contact

Name: Caron Vela
Title: Finance Director
Phone: 361-776-2517 Ext 1002
Email: cvela@inglesidetx.gov

PROJECT DETAILS

Please outline the project by completing the sections below.

Brief description of the project this funding will support and budget summary.

Grant funds will purchase a loading dock, education and outreach, KTB visits to assist in the development of local partnerships. Ideas for promotion: recycling bin giveaway or other awareness strategy to increase volume.

Loading Dock - \$17,000

Education and Outreach Plan Development \$3,000
(flyers, KTB visit, work with COG)

What are the goals and how will success be measured?

The goal of this project is to finish the Ingleside Recycling Center Project and increase participation at the recycling center. Success will be measured by volume



H-E-B COMMUNITY RECYCLING PROJECT MEMORANDUM OF UNDERSTANDING

shipped using the loading dock, observations of increased visits, and increased tonnage.

How will you promote and publicize the financial support from H-E-B in your community? *Ex: social media, traditional media, signage, acknowledgment on education & outreach assets, etc.*

The City of Ingleside will post the required social media posts, add the H-E-B logo to outreach materials, and engage local media when able. All branded promotional materials must be approved by KTB before publication or printing. The facility has existing H-E-B signage from the initial project.

Partner Signature:_____

Printed Name:_____

Date:_____

KTB Signature:_____

Printed Name:_____

Date:_____

Please note: By accepting funds for their project, grant recipients consent to completing the final report on time. Failure to do so will result in loss of KTB affiliate benefits and future grant participation.

CITY COUNCIL AGENDA
Regular Meeting: February 13, 2024

AGENDA ITEM: 13

Deliberate and take appropriate action on the Special Meeting Minutes of January 16, 2024 and Regular Meeting Minutes of January 23, 2024.

SUBMITTED BY: Jana Stork, Assistant City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Please see the accompanying Minutes:

Special Meeting Minutes of January 16, 2024
Regular Meeting Minutes of January 23, 2024

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends approval of the meeting minutes, as presented.

ATTACHMENTS:

1. 2024, 01-16 Special Council Minutes_DRAFT
2. 2024, 01-23 Regular Council Minutes_DRAFT

**CITY OF INGLESIDE
SPECIAL CITY COUNCIL MEETING
MINUTES
JANUARY 16, 2024
6:30 P.M.**

Opening Agenda

1. Call Meeting to order.

The Regular Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on January 16, 2024, at Humble Station Community Center, 2821 Main St., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, Julio Salinas, and Mayor Adame.

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports

City Secretary Beaven addressed the Mayor about the stack of Citizen Comments received.

The following citizens made comments about the Ingleside Clean Ammonia Partners, LLC Objectionable Uses application filed with the City:

Speaking For: There was no one speaking for.

Speaking Against:	Debra Sanders	3076 Avenue A, Ingleside, TX
	Todd Buncie	2616 Alana Ln, Ingleside, TX
	Courtney Shane	2181 Capeheart St., Ingleside, TX
	Martha Habluetzel	3508 Avenue A, Ingleside, TX
	Elisa Granados	1591 4th St., Ingleside, TX
	Lou Valdes	809 Bayshore Dr., Ingleside on the Bay, TX
	Erik Glowka	321 N. Sandpiper, Ingleside on the Bay, TX
	Arielle Dougherty	1908 12 th St., Ingleside, TX
	Desiree Beaudry	2032 Hwy 361 #612, Ingleside, TX

Michael Morgan	2378 Morgan Ln, Ingleside, TX
Melanie Shafer	2290 6th St., Ingleside, TX
Sarah Crumbley	2480 Henrietta Pl., Ingleside, TX
Virgil Heard	2243 Mooney Ln, Ingleside, TX
Bonnie Hodge	2829 Houston St., Ingleside, TX
Gloria Olivares	403 Starlight, Ingleside on the Bay, TX
Colten McCumber	2137 Ridgewood Cr., Ingleside, TX
Alyssa Vela	2752 Avenue E, Ingleside, TX

Presentations

No Presentation presented for this meeting.

Executive Session

No Executive Session presented for this meeting.

Public Hearing

6. **Conduct a public hearing concerning an application for Objectionable Uses filed by Ingleside Clean Ammonia Partners, LLC to construct and operate an ammonia production and export facility located in the Enbridge Ingleside Energy Center located at 1450 Lexington Road, Ingleside, Texas.**

At 7:23 p.m. Mayor Adame convened the Ingleside City Council into a Public Hearing.

Presentation on Project YaREN was presented by Christopher Boozer, Director at Enbridge, U.S. Gulf Coast Engineering. Mr. Boozer introduced speakers and key team members: Laurent Ruhlmann, Director, Yara Clean Ammonia, Health, Environment, Safety and Quality; Sharon Jones, Environmental & Regulatory Lead, SEE Solutions, LLC; Javier Del Olmo, VP, Enbridge U.S. Gulf Coast; Ivan de Witte, Head of Yara Clean Ammonia (North America), Projects & Business Development; and John Bell, Legal Advisor, Wood, Boyken & Wolter P.C. Mr. Boozer presented that on November 20, 2023, Ingleside Clean Ammonia Partners, LLC (ICAP) submitted an Objectionable Use Permit (OUP) application to the City of Ingleside.

Boozer stated Enbridge is North America's leading energy infrastructure company with safety being number one priority. Yara, founded in 1905, is the world's largest ammonia distributor with locations at Yara/BASF Ammonia Plant, Freeport, Texas; Yara Porsgrunn Plant (Norway); and Yara Sluiskil Plant (Netherlands).

YaREN Project Overview: blue ammonia production and export facility located at the existing Enbridge Ingleside Energy Center with ongoing engineering and assessments; construction to begin Q3/Q4 2025 with service to begin in 2028; facility feed stock is natural gas delivered by pipeline; 95% CO2 capture within 0 to 6 months of starting operation; captured CO2 will be transported by pipeline for sequestration at a 3rd party facility located outside of San Patricio County, Texas; ammonia will be exported only by marine vessels.

Project YaREN's highest priority is the safety of the community, employees, contractors and the environment always, and the facility will meet or exceed federal and industry safety

requirements. Independent layers of safety in the project are design, basic process control system, alarms and operator corrective action, safety system, physical protection systems, and emergency response. Proven design, engineering, and organizational solutions based on 80 years of ammonia experience.

Preliminary Project YaREN community benefits: construction phase of three (3) years bringing in over a cumulative tax benefit of \$12M; and operations and maintenance of one (1) year with 100 full-time employees on-site, \$14M forecasted property tax revenue for the City without YaREN, and approximate \$10M in additional property tax revenue for the City provided by YaREN.

Mr. Boozer answered common community questions and concerns on school safety, emergency response, air emissions, water usage, solar project update, and examples of similar facilities in the U.S.

Boozer stated the proposed OUP conditions for safety focused on no ammonia processing, operating, storage or loading facilities will be located along the northern frontage of the property within 750 feet from Main Street; all ammonia facilities will be located on the eastern side of the property as shown on the site plan attached as Exhibit B; no ammonium nitrate will be produced or stored at this site; ammonia produced will be stored as a liquid in double-walled, low-pressure tanks with vapor recovery systems; all ammonia storage will be at the south end of the site near the dock facilities; all process controls will be continuously monitored and include early alerts for deviations of processes outside of normal operating conditions; the plant will be provided with continuous gas alarms and detection systems that activate an alarm upon early detection of gas; all safety critical functions and installations will have redundant backup; emergency backup power will be provided for the safe shutdown of the plant; all hydrogen generated will be used for ammonia production, no hydrogen will be produced as a separate product; and no ammonia produced will be transported by truck or rail.

Speaking For:	Mike Culbertson	800 N. Shoreline, Corpus Christi, TX
	Matt Garcia	610 Philomena Dr., Corpus Christi, TX
	Gayle Snyder	1500 Main St., Ingleside, TX
	Bob Paulison	15226 Barataria Dr., Corpus Christi, TX
	Freddy Nava	5481 Lonesome Dove, Robstown, TX
	Ryan Berthold	Taft, TX
Speaking Against:	George Turner	2759 Avenue F, Ingleside, TX
	Antoinette Tozer	1950 Hwy 361 #122, Ingleside, TX
	Janet Laylor	316 Bayshore Dr., Ingleside on the Bay, TX
	Joyce Turner	3202 Rebecca St., Ingleside, TX
	Vanessa Alvarado	2754 Avenue J, Ingleside, TX
	Charlie Boone	468 Sunset, Ingleside on the Bay, TX
	Rachel Ceballero	Corpus Christi, TX
	Kelly Veracruz	2322 1st St. #3, Ingleside, TX
	Payton Campbell	6214 Londonderry Dr., Corpus Christi, TX
	Mac McKenzie	301 Starlight, Ingleside on the Bay, TX
	Peter Moore	15110 Leeward Dr., Corpus Christi, TX
	Sharon Diaz	2165 Ridgewood Cr., Ingleside, TX
	Cora Rose	326 N. Sandpiper, Ingleside on the Bay, TX
	Debby Ferrell	132 Sunset, Ingleside on the Bay, TX

Thomas Wadham	701 Oakridge Dr., Ingleside on the Bay, TX
Cody Benavides	3333 S. Alameda, Corpus Christi, TX
Dorothy Pena	2114 Meadowpass Dr., Corpus Christi, TX
Tim Doty	309 Barberry Park, Driftwood, TX
Claudia Elliot	2176 Timberleaf Cr., Ingleside, TX
James Klein	3501 Monterrey St., Corpus Christi, TX
Kaylee Chiddix	96 Bayshore Dr., Ingleside on the Bay, TX
Theesa Kotalik	333 Bayshore Dr., Ingleside on the Bay, TX
Cyndi Valdes	1018 Bayshore Dr., Ingleside on the Bay, TX
Ashley Griffith	2785 El Paso Avenue, Ingleside, TX
Gerard Gutierrez	1614 Mooney Ln., Ingleside, TX
Brandi Robinson	106 Bayshore Dr., Ingleside on the Bay, TX
Jesse Garcia	2289 Hillcrest, Ingleside, TX
Connie Dockler	2984 Todd Cr., Ingleside, TX
William Miller	1872 Kenney Ln., Ingleside, TX
Rachel Claudus	4018 Pudget Sand Dr., Corpus Christi, TX

At 9:48 p.m. Mayor Adame closed the public hearing and convened into a break.

At 10:01 p.m. Mayor Adame reconvened the Ingleside City Council into a Regular Meeting.

Regular Agenda

7. **Deliberate and take appropriate action on a Resolution affecting the zoning of the following property from its present zoning of I-Industrial to include an allowance of objectionable use: The area bounded by Coral Sea Road, Ticonderoga Road, and Arleigh Burke Road, together with the adjacent dock, all as more particularly shown on Exhibits A and A-1 attached.**

Discussion held between Council Members and the presenters about best fit in the location that is being requested, not being an easy decision, the company needing to convince the citizens, people feel unsafe due to the lack of details in the information provided, proactive plans are needed, many questions raise concerns when it comes to school and hospitals, ammonia not being a natural resource but a manufactured resource, and not being beneficial for our area.

Motion: Council Member Diehl made a motion to deny the permit that was presented to the Council. Council Member Wilson seconded the motion. Motion carried with all present voting in favor.

8. **Items to consider for placement on future agendas.**

Council Member Diehl requested that the City Manager and the Mayor get together and coordinate the existing permit.

Mayor Adame requested an update on Streets.

9. Adjourn.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 11:04 p.m.

APPROVED:

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

DRAFT

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
JANUARY 23, 2024
6:30 P.M.**

Opening Agenda

1. Call Meeting to order.

The Regular Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on January 23, 2024, at Humble Station Community Center, 2821 Main St., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, Julio Salinas, and Mayor Adame.

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports

Ken Willis, 316 Inglewood, Ingleside on the Bay, with the Ingleside on the Bay Coastal Watch Association, wanted to thank the Council Members for the vote they made in the previous meeting.

Martha Habluetzel, 3508 Avenue A, handed a letter to all Council Members, and read her letter out loud. She thanked the Council Members for the vote they made in the previous meeting. Asking the Council for a 5-mile buffer zone, of any schools, from hazardous materials.

Courtney Shane, 2181 Capeheart, thanked the Council Members for their vote, sent an email to Council Members on the San Patricio County Economic Development Corporation, asked that the Council consider not having City Officials on committees, would like to see a City Council Facebook page, and would like to see an oversight committee to hire employees.

Eric Christian, 2700 Chandler Place, addressed the Council about his plat request, and was looking forward to seeing what the Council had to say about it.

6. Staff Comments and Reports

A. City of Ingleside expenditures paid over \$3,000.00 for the month of December 2023.

No discussion was held on this item.

B. City of Ingleside monthly financial reports as of December 31, 2023.

No discussion was held on this item.

C. 2023 Racial Profiling Report for the Ingleside Police Department.

Police Chief, Chief Burr, addressed the Council about submitting the department's 2023 Racial Profiling Report, and there was no indication from reports on Racial Profiling.

D. Update on Kenny Lane Project.

Director of Infrastructure Services Paredez updated the Council on the Kenny Lane Project about the Notice to Proceed that was given on January 11, 2024, good for 240 days. Residents were given notice about the project to start on January 29th. Tried our best to provide a way for water and sewer if an issue does arise.

E. Update on AMI (Advanced Meter Infrastructure) installation.

Director of Infrastructure Services Paredez updated the Council on the AMI (Advanced Meter Infrastructure) installation. Out of 3,500 meters, about 1,194 (a third), have been installed. The meters are reading at about 96%-97%. Having a 5-year warranty on the meters, from the date of installation. Each property has the date of installation. For vehicles, the meter monitors oil, maintenance, etc., for readings. The meters on the vehicles monitors up to ten (10) items. For the water meters, there is an app for the residents, and they will have the opportunity to see their water readings, and receive any information regarding leaks and/or main breaks.

F. Update on the seal coats streets selected by the City Council.

Director of Infrastructure Services Paredez updated the Council on the seal coats on the streets selected by the City Council. Garrett Construction received bid for the seal coats. Due to weather, March 1st is when the company stated that they would be out to start on the streets. Mayor Adame had requested, at the previous meeting, that the next five (5) streets be brought to Council, and those streets are: Big Oak Lane, 3rd Street (FM 1069 to Avenue K), Munson Street (1st Street), Blaschke, and Pen oak. Director Paredez informed Council that when the company takes the asphalt off the road, and notice any failure underneath, then the city employees will be able to go in

and fix that themselves, before the company does the seal coat. Director Paredez informed the Council that they are in the process of looking at quotes for a Distributor Truck that will help with street maintenance. If the order is placed within a couple days, then the City would not receive the truck until mid-August.

G. Update on Overall General Projects.

Director of Infrastructure Services Paredez addressed the Council about giving a brief update on the projects that have changes.

Project No. 1: Kenny Lane Roadway Improvement is currently under construction; Notice to Proceed was issued on January 11, 2024.

Project No. 2: Wastewater Treatment Plant in pending, awaiting permit approval from TCEQ.

Project No. 3: Houghton Drainage Improvement is under construction, with a substantial completion date of March 1, 2024.

Project No. 4: Avenue B – Avenue C Alley #02 is completed.

Project No. 5: Avenue C – Avenue D Alley # 01 is completed.

Project No. 6: Recycle/Bulk Collection Facility, the Recycle building is completed but the Bulk Collection Facility is pending.

Project No. 7: Live Oak pavement improvement is pending, proposal being sought.

Project No. 8: 4th Street roadway improvement is complete.

Project No. 9: 12th Street roadway improvement is complete.

Project No. 10: Animal Control Facility is under construction; Notice to Proceed was issued on October 25, 2023, with 320 calendar days to complete by September 2024.

Project No. 11: Hultgreen Improvement is under construction; Notice to Proceed was issued on November 14, 2023, for material purchasing only; Notice to Proceed was issued on January 8, 2024, with 270 calendar days to complete by October 13, 2024.

Project No. 12: Faith Park Projects are completed.

Project No. 13: N.O. Simmons Playground Lighting is under design.

Project No. 14: Humble Youth Center is complete.

Project No. 15: West Main Street parking lot & City Hall parking lot is in the design phase.

7. Council Comments and Reports

No Council Comments and Reports presented for this meeting.

Presentations

8. Presentation on Drainage Master Plan by Freese & Nichols.

Sarah West, from Freese and Nichols, gave Council a Presentation on a Drainage Master Plan. Mrs. West proposed improvement summaries for nine (9) project sites: Site 1: Humble Ditch Improvements; Site 2: SH 1069 Overtopping near Kinney Bayou; Site 3: Kenney Lane/Whitney Lake Infrastructure; Site 4: SH 1069 Drainage Improvements – McCampbell Slough to Mooney Lane; Site 5: Mooney/Morgan Long-Term Ponding – Avenue A to Saunders Street; Site 6: Nystrom Addition Drainage Improvements; Site 7: Parkside Terrace Subdivision Drainage Improvements; Site 8: Villanova Place Drainage Improvements; Site 9: Humble Addition and Avenue B Drainage Improvements; Site 10: Live Oak Ditch. Mrs. West also gave a schedule update.

Consent Agenda

9. Deliberate and take appropriate action on acceptance of HOT Fund Post Event Form from Ingleside Chamber of Commerce and payment of \$9,845.62 to the Ingleside Chamber of Commerce for the LULO Event held on December 8-9, 2023.

10. Deliberate and take appropriate action on a Resolution regarding recommendations for Planning & Zoning Commission member appointments.

Proposed as Resolution 2024-06.

11. Deliberate and take appropriate action on a Resolution by the City Council of Ingleside, Texas, establishing procedures for a Municipal Election for the City of Ingleside, Texas on May 04, 2024.

Proposed as Resolution 2024-07.

12. Deliberate and take appropriate action regarding authorization for the Mayor to approve the Contract between the City of Ingleside, Texas and San Patricio County Elections Administrator for Election Services for the May 04, 2024 Municipal Election.

13. Deliberate and take appropriate action on a Resolution by the City Council of Ingleside, Texas to Order an Election to be held on May 04, 2024 for the purpose of electing a Mayor and three Council Members: Place 2, 4, and 6 for full two-year terms.

Deliberar y tomar las medidas apropiadas sobre una resolución del concejo municipal de Ingleside, Texas, para ordenar una elección para el 4 de mayo de 2024 con el propósito de elegir un alcalde y tres miembros del consejo: lugar 2, 4, y 6 para períodos completos de dos años.

Proposed as Resolution 2024-08.

14. Deliberate and take appropriate action on the Regular Meeting Minutes of January 09, 2024.

Motion: Council Member Diehl made a motion to approve the Consent Agenda as presented. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Public Hearing

17. Conduct a Public Hearing regarding an application filed by Eric & Barbara Christian, to replat the following property: Property ID# 52119, PT LOT 13, 14 BLK I, BURTON & DANFORTH to Lots 13A, 13B, 13C, & 13D, CHRISTIAN OAKS SUBDIVISION.

At 7:58 p.m. Mayor Adame convened the Ingleside City Council into a Public Hearing.

Speaking For: Eric Christian spoke in favor of the replat.

Speaking Against: There was no one speaking against.

At 7:58 p.m. Mayor Adame reconvened the Ingleside City Council into a Regular Meeting.

18. Conduct a Public Hearing concerning an application filed by Uran Engineering to preliminary plat the following property: Property ID 1042948, 1042949, & 52731, Cape Bay Subdivision – Phase I.

At 7:59 p.m. Mayor Adame convened the Ingleside City Council into a Public Hearing.

Speaking For: Trey Summers, representative of developer, spoke in favor.

Speaking Against: There was no one speaking against.

At 7:59 p.m. Mayor Adame reconvened the Ingleside City Council into a Regular Meeting.

Regular Agenda

19. Deliberate and take appropriate action on a Resolution for a replat affecting the following property: Property ID# 52119, PT Lot 13, 14 BLK I, Burton & Danforth to Lots 13A, 13B, 13C, & 13D, Christian Oaks Subdivision.

Discussion was held amongst Council Members, Interim Building Official Delauro, and City Manager Lewis about the replat, property owners using the easement to get to their property, the City will not maintain the street, the City not having any ties to the property, the plat not meeting ordinances, going through the variance process to meet with the ordinances of the City, utility easement on Chandler Place would have to go under the

easements and the property owner would be responsible for that, and change the language in the City ordinances to fix situations that come up similar to this.

Motion: Council Member Diehl made a motion to adopt Resolution 2024-09 as presented, a Resolution for a replat affecting the following property: Property ID# 52119, PT Lot 13, 14 BLK I, Burton & Danforth to Lots 13A, 13B, 13C, & 13D, Christian Oaks Subdivision. Council Member John Salinas seconded the motion. Motion carried 5:1:1

For Motion: Council Member Diehl, Council Member Wilson, Council Member John Salinas, Council Member Julio Salinas, and Mayor Adame.

Against Motion: Council Member David Pruitt

Abstained: Mayor Pro-Tem Long

20. Deliberate and take appropriate action for consideration for amendment to Ordinance No. 2020-001 and the Cape Bay Planned Unit Development (PUD)

Discussion was held between Council Members and City Manager Lewis about the Cape Bay Planned Unit Development (PUD), and the recommendation to tie it to the final plat.

Staff was given guidance by the City Council; therefore, no action taken.

21. Deliberate and take appropriate action on a Resolution for a preliminary plat affecting the following property: Property ID#'s 1042948, 1042949, 52731, Cape Bay Subdivision – Phase I.

Discussion was held between Council Members and City Manager Lewis about the recommendation for approval of the preliminary plat.

Motion: Council Member Diehl made a motion to adopt Resolution 2024-10 as presented, a Resolution for a preliminary plat affecting the following property: Property ID#'s 1042948, 1042949, 52731, Cape Bay Subdivision – Phase I. Mayor Adame seconded the motion. Motion carried with all present voting in favor.

22. Deliberate and take appropriate action for a request to amend the development standards of the Cape Bay Planned Unit Development (PUD).

Discussion was held between Council Members and City Manager Lewis about amending the development standards of the Cape Bay Planned Unit Development (PUD), and that the final action be taken when it is brought back to Council for final approval.

Motion: Council Member Diehl made a motion to TABLE, when the plat comes back for final approval, to amend the development standards of the Cape Bay Planned Unit Development (PUD). Mayor Adame seconded the motion. Motion carried with all present voting in favor.

Executive Session

15. Closed Session

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

A. Section 551.071 Consultation with Attorney

At 8:49 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Section 551.071 Consultation with Attorney.

16. Open Session

City Council will reconvene in Open Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

A. Section 551.071

At 9:29 p.m. Mayor Adame reconvened the Ingleside City Council into an open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No action taken.

23. Deliberate and take appropriate action on first reading of an Ordinance amending Ingleside Code of Ordinances, Chapter 62 – Traffic and Vehicles, Article IV, Division 2 – Truck routes, Section 62-102 Established. Providing for effective date, reading, severance, and publication.

Discussion was held amongst Council Members, Chief Burr, and City Manager Lewis about amending the ordinance to take out the 2/10 of a mile that says the heavier trucks cannot drive on the road (pertaining to Sunray Road), do away with the sign on the road, and take the restriction away.

Motion: Council Member Wilson made a motion to pass to second reading of an Ordinance amending Ingleside Code of Ordinances, Chapter 62 – Traffic and Vehicles, Article IV, Division 2 – Truck routes, Section 62-102 Established. Providing for effective date, reading, severance, and publication. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

24. Deliberate and take appropriate action on a Resolution to declare property salvage as surplus and authorize staff to dispose or sale of certain items of surplus.

Discussion was held amongst Council Members, Director of Infrastructure Services Paredez, and City Manager Lewis about surplus property and doing an online auction for the heavier equipment/vehicles.

Motion: Mayor Adame made a motion to adopt Resolution 2024-11, a Resolution to declare property salvage as surplus and authorize staff to dispose or sale of certain items of surplus. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

25. Deliberate and take appropriate action on a Resolution appointing members to the Coastal Bend Council of Governments Board of Directors.

Discussion was held between the Council Members and City Manager Lewis about Council Member Pruitt being the voting member of the Coastal Bend Council of Governments Board of Directors, and Mayor Adame being the alternate.

Motion: Council Member John Salinas made a motion that the appointment on the Coastal Bend Council of Governments Board be Council Member Pruitt and Mayor Adame as alternate, and adopt Resolution 2024-12, a Resolution appointing members to the Coastal Bend Council of Governments Board of Directors. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

26. Announcements of Community Interest and/or upcoming events.

- A. TML Region 11 Quarterly Meeting, Port Lavaca, February 2
- B. Ingleside State of the City 2024, Ingleside, February 15
- C. TML Midyear Conference, San Marcos, March 14-15
- D. Ingleside Round Up Days, March 22-24

27. Items to consider for placement on future agendas.

There were no requests made by Council Members for items to consider for placement on future agendas.

28. Adjourn.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 9:39 p.m.

APPROVED:

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Beaven, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: February 13, 2024

AGENDA ITEM: 14

Deliberate and take appropriate action on the decision made by San Patricio County Appraisal District in regards to the Port of Texas, LLC property tax refund.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Representatives of the Port of Texas, LLC protested the valuation of four properties in San Patricio County to the San Patricio County Appraisal District. The appeal resulted in a reduction of property value, on average, from \$14,988,200 to \$26,610 for the tax years values of 2018-2023, or a reduction of 99.823%. The reduction of the values resulted in a tax refund of \$421,091.20 to the property owner. The breakdown of the city property taxes that were returned to Port of Texas, LLC is as follows:

CITY OF INGLESIDE - PORT OF TEXAS, LLC REFUND	TOTAL BUDGET	% OF BUDGET	Total	Current	Delinquent- prior years
M&O- General Fund	10,246,840	3.05%	312,396.45	1,524.01	310,872.44
I&S-Debt Service Fund	4,201,120	2.59%	108,694.75	530.26	108,164.49
TOTAL	14,447,960	2.91%	421,091.20	2,054.27	419,036.93

FISCAL ANALYSIS:

The impact on the City to refund of ad valorem taxes resulted in returning \$421,091.20.

RECOMMENDATION:

Action to be determined after deliberation.

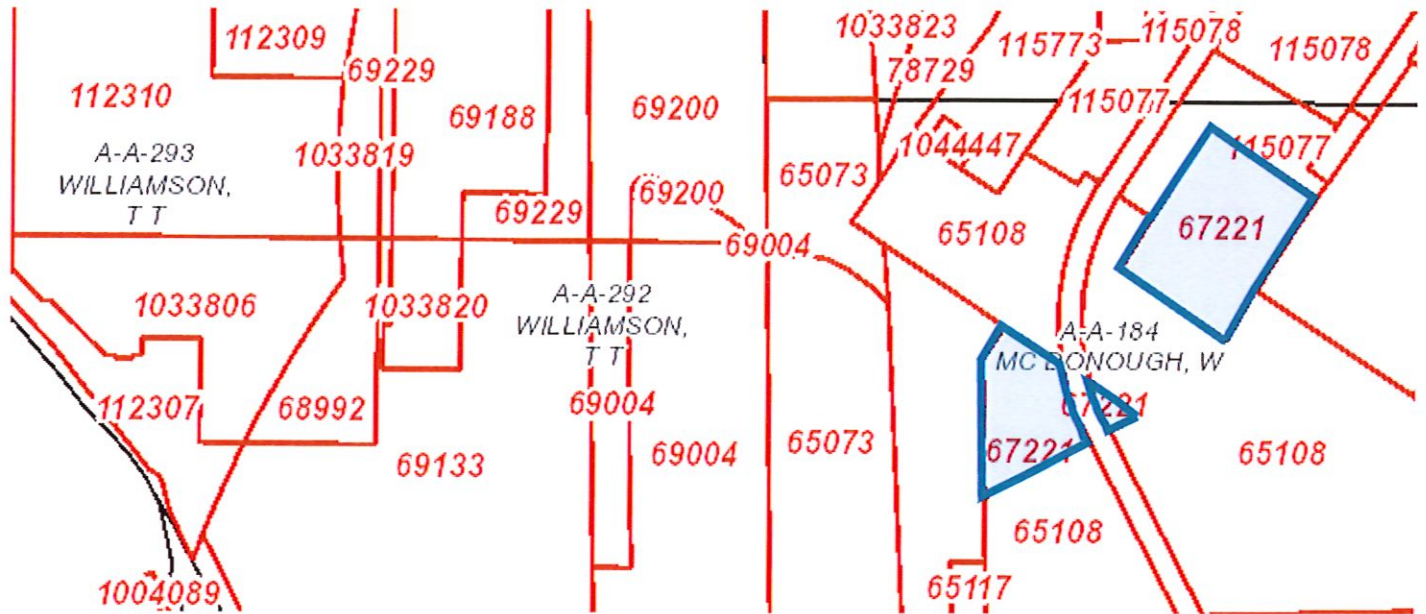
ATTACHMENTS:

1. Port of Texas LLC Property Value Appraisals

San Patricio CAD Property Search

Property ID: 67221 For Year 2023

Map



Property Details

Account

Property ID:	67221	Geographic ID: 2139-0262-0000-025
Type:	Real	Zoning:
Property Use:		Condo:

Location

Situs Address: S AVE B (OFF SOUTH AVE B) INGLESIDE, TX 78362

Map ID: U-9;V- Mapsco:

Legal Description: ABST 262 ROSA TEAL 36.198 ACRES

Abstract/Subdivision:

Neighborhood:

Owner

Owner ID: 102582
Name: PORT OF TEXAS LP

Agent:

Mailing Address: PO BOX 868
CORPUS CHRISTI, TX 78403

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$3,620 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$3,620 (=)
Agricultural Value Loss: ?	\$0 (-)
Appraised Value:	\$3,620 (=)
Homestead Cap Loss: ?	\$0 (-)
Assessed Value:	\$3,620
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: PORT OF TEXAS LP %Ownership: 100.0%

Entity	Description	Tax Rate	M&O Rate	I&S Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	CAD San Patricio	0.000000	0.000000	0.000000	\$3,620	\$3,620	\$0.00	
COI	City of Ingleside	0.642061	0.450000	0.180000	\$3,620	\$3,620	\$23.24	
GSP	San Patricio County	0.352374	0.310000	0.030000	\$3,620	\$3,620	\$12.76	

MUD	San Patricio Co Drain Dist	0.050000	0.050000	0.000000	\$3,620	\$3,620	\$1.81
RSP	San Patricio County Road	0.089231	0.080000	0.000000	\$3,620	\$3,620	\$3.23
SIN	ISD Ingleside	0.802700	0.660000	0.130000	\$3,620	\$3,620	\$29.06

Total Tax Rate: 1.936366

Estimated Taxes With Exemptions: \$70.10

Estimated Taxes Without Exemptions: \$70.10

Property Improvement - Building

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
IND45K	INDUSTRIAL LAND 45K/ACRE	36.1980	1,576,784.88	0.00	0.00	\$3,620	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2024	N/A	N/A	N/A	N/A	N/A	N/A
2023	\$0	\$3,620	\$0	\$3,620	\$0	\$3,620
2022	\$0	\$3,793	\$0	\$3,793	\$0	\$3,793
2021	\$0	\$3,793	\$0	\$3,793	\$0	\$3,793
2020	\$0	\$3,793	\$0	\$3,793	\$0	\$3,793
2019	\$0	\$3,793	\$0	\$3,793	\$0	\$3,793
2018	\$0	\$3,793	\$0	\$3,793	\$0	\$3,793
2017	\$0	\$2,655,100	\$0	\$2,655,100	\$0	\$2,655,100
2016	\$0	\$4,016,787	\$0	\$4,016,787	\$0	\$4,016,787
2015	\$0	\$1,517,200	\$0	\$1,517,200	\$0	\$1,517,200
2014	\$0	\$360,335	\$0	\$360,335	\$0	\$360,335
2013	\$0	\$360,335	\$0	\$360,335	\$0	\$360,335

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
11/16/2022	SWD	SPECIAL WD	EXXON PIPELINE CO	PORT OF TEXAS LP	728166		728166

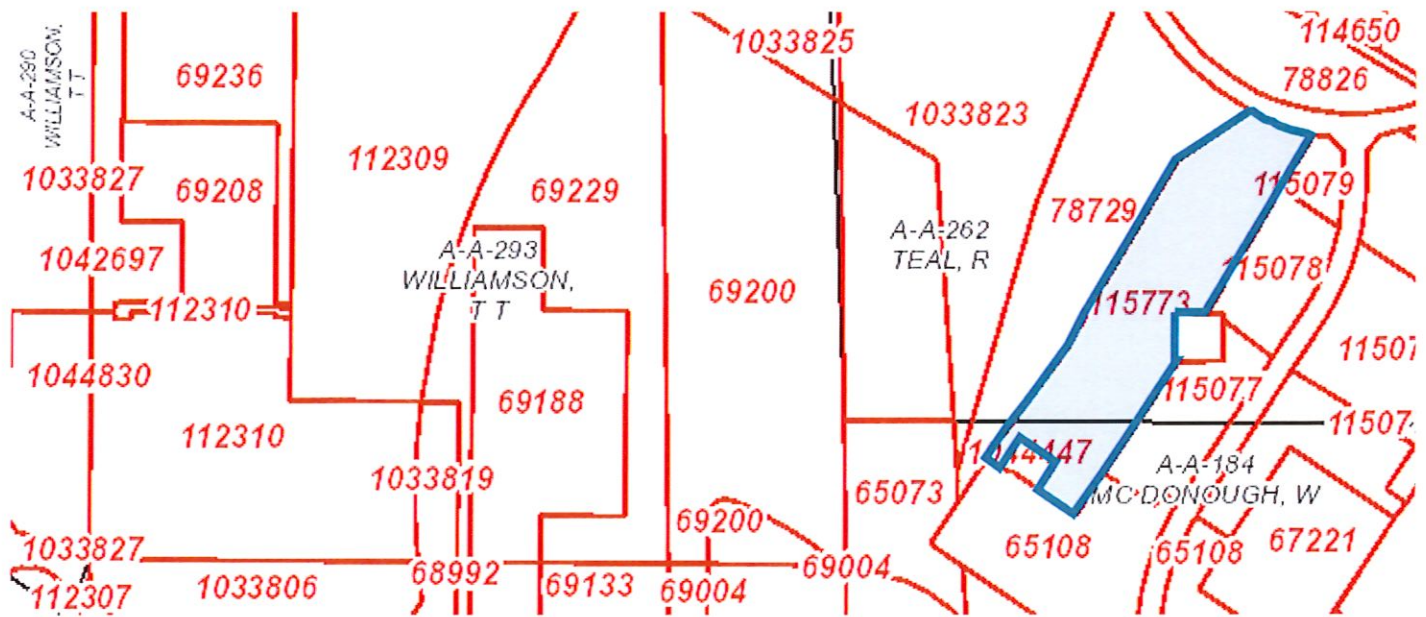
ARB Data

Data will be available in October 2024.

San Patricio CAD Property Search

Property ID: 115773 For Year 2023

Map



Property Details

Account

Property ID: 115773

Type: Real

Property Use:

Geographic ID: 2139-0262-0000-049

Zoning:

Condo:

Location

Situs Address: FM 361 INGLESIDE, TX 78362

Map ID: U-9 &-

Mapsc0:

Legal Description: 45.67 ACS OUT OF A-262 ROSA TEAL SURVEY

Abstract/Subdivision:

Neighborhood:

Owner

Owner ID: 102582

Name: PORT OF TEXAS LP

Agent:

Mailing Address: PO BOX 868
CORPUS CHRISTI, TX 78403

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$4,567 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$4,567 (=)
Agricultural Value Loss: ?	\$0 (-)
Appraised Value:	\$4,567 (=)
Homestead Cap Loss: ?	\$0 (-)
Assessed Value:	\$4,567
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: PORT OF TEXAS LP %Ownership: 100.0%

Entity	Description	Tax Rate	M&O Rate	I&S Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	CAD San Patricio	0.000000	0.000000	0.000000	\$4,567	\$4,567	\$0.00	
COI	City of Ingleside	0.642061	0.450000	0.180000	\$4,567	\$4,567	\$29.32	
GSP	San Patricio County	0.352374	0.310000	0.030000	\$4,567	\$4,567	\$16.09	

MUD	San Patricio Co Drain Dist	0.050000	0.050000	0.000000	\$4,567	\$4,567	\$2.28
RSP	San Patricio County Road	0.089231	0.080000	0.000000	\$4,567	\$4,567	\$4.08
SIN	ISD Ingleside	0.802700	0.660000	0.130000	\$4,567	\$4,567	\$36.66

Total Tax Rate: 1.936366

Estimated Taxes With Exemptions: \$88.43

Estimated Taxes Without Exemptions: \$88.43

Property Improvement - Building

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
BAY- INDJ	ORIG CODE: BAY- INDJ	45.6700	1,989,385.20	0.00	0.00	\$4,567	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2024	N/A	N/A	N/A	N/A	N/A	N/A
2023	\$0	\$4,567	\$0	\$4,567	\$0	\$4,567
2022	\$0	\$4,567	\$0	\$4,567	\$0	\$4,567
2021	\$0	\$4,567	\$0	\$4,567	\$0	\$4,567
2020	\$0	\$4,567	\$0	\$4,567	\$0	\$4,567
2019	\$0	\$4,567	\$0	\$4,567	\$0	\$4,567
2018	\$0	\$4,567	\$0	\$4,567	\$0	\$4,567
2017	\$0	\$306,587	\$0	\$306,587	\$0	\$306,587
2016	\$0	\$306,587	\$0	\$306,587	\$0	\$306,587
2015	\$0	\$306,587	\$0	\$306,587	\$0	\$306,587
2014	\$0	\$306,587	\$0	\$306,587	\$0	\$306,587
2013	\$0	\$433,865	\$0	\$433,865	\$0	\$433,865

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
11/16/2022	SWD	SPECIAL WD	EXXON MOBIL CORPORATION	PORT OF TEXAS LP	728165		728165
5/30/2017	SWD	SPECIAL WD	PORT OF CORPUS CHRISTI LP	EXXON MOBIL CORPORATION	667116		667116
1/9/2008	SWDLE	SWD W/LIFE ESTATE	INGLESIDE ISD	RELIANT OIL & GAS CORPORATION	569502	0	569502

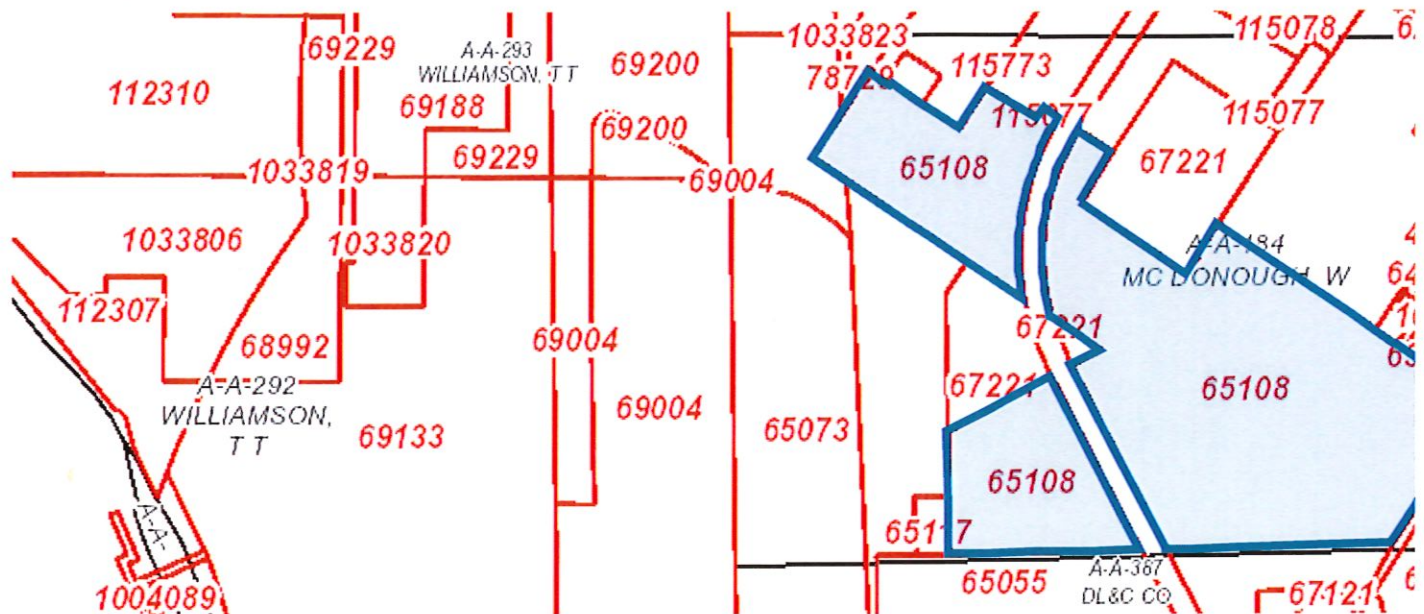
ARB Data

Data will be available in October 2024.

San Patricio CAD Property Search

Property ID: 65108 For Year 2023

Map



Property Details

Account

Property ID: 65108

Type: Real

Property Use:

Geographic ID: 2139-0184-0000-009

Zoning:

Condo:

Location

Situs Address: AVE B INGLESIDE, TX 78362

Map ID: U-10-

Mapsco:

Legal Description: ABST 184 WM MCDONOUGH LAND OWNED NOT IN USE 162.182 ACRES

Abstract/Subdivision:

Neighborhood:

Owner

Owner ID: 102582

Name: PORT OF TEXAS LP

Agent:

Mailing Address: PO BOX 868
CORPUS CHRISTI, TX 78403

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$16,218 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$16,218 (=)
Agricultural Value Loss: ?	\$0 (-)
Appraised Value:	\$16,218 (=)
Homestead Cap Loss: ?	\$0 (-)
Assessed Value:	\$16,218
Ag Use Value:	\$0

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Property Taxing Jurisdiction

Owner: PORT OF TEXAS LP %Ownership: 100.0%

Entity	Description	Tax Rate	M&O Rate	I&S Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	CAD San Patricio	0.000000	0.000000	0.000000	\$16,218	\$16,218	\$0.00	
COI	City of Ingleside	0.642061	0.450000	0.180000	\$16,218	\$16,218	\$104.13	
GSP	San Patricio County	0.352374	0.310000	0.030000	\$16,218	\$16,218	\$57.15	

MUD	San Patricio Co Drain Dist	0.050000	0.050000	0.000000	\$16,218	\$16,218	\$8.11
RSP	San Patricio County Road	0.089231	0.080000	0.000000	\$16,218	\$16,218	\$14.47
SIN	ISD Ingleside	0.802700	0.660000	0.130000	\$16,218	\$16,218	\$130.18

Total Tax Rate: 1.936366

Estimated Taxes With Exemptions: \$314.04

Estimated Taxes Without Exemptions: \$314.04

Property Improvement - Building

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
IND45K	INDUSTRIAL LAND 45K/ACRE	162.1820	7,064,647.92	0.00	0.00	\$16,218	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2024	N/A	N/A	N/A	N/A	N/A	N/A
2023	\$0	\$16,218	\$0	\$16,218	\$0	\$16,218
2022	\$0	\$17,209	\$0	\$17,209	\$0	\$17,209
2021	\$0	\$16,758	\$0	\$16,758	\$0	\$16,758
2020	\$0	\$16,758	\$0	\$16,758	\$0	\$16,758
2019	\$0	\$16,758	\$0	\$16,758	\$0	\$16,758
2018	\$0	\$16,758	\$0	\$16,758	\$0	\$16,758
2017	\$0	\$11,730,600	\$0	\$11,730,600	\$0	\$11,730,600
2016	\$0	\$17,746,722	\$0	\$17,746,722	\$0	\$17,746,722
2015	\$0	\$6,703,200	\$0	\$6,703,200	\$0	\$6,703,200
2014	\$0	\$1,592,010	\$0	\$1,592,010	\$0	\$1,592,010
2013	\$0	\$1,592,010	\$0	\$1,592,010	\$0	\$1,592,010

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
11/16/2022	SWD	SPECIAL WD	EXXON PIPELINE CO	PORT OF TEXAS LP	728166		728166

ARB Data

Data will be available in October 2024.

San Patricio CAD Property Search

Property ID: 78729 For Year 2023



Property Details

Account

Property ID:	78729	Geographic ID: 2139-0262-0000-004
Type:	Real	Zoning:
Property Use:		Condo:

Location

Situs Address:	FM 361 INGLESIDE, TX 78362		
Map ID:	U-10-	Mapsco:	
Legal Description:	44.08 ACS OUT OF A-262 ROSA TEAL SURVEY		

Abstract/Subdivision:

Neighborhood:

Owner

Owner ID:	102582
Name:	PORT OF TEXAS LP

Agent:

Mailing Address:	PO BOX 868 CORPUS CHRISTI, TX 78403
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% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$2,204 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$2,204 (=)
Agricultural Value Loss: ?	\$0 (-)
Appraised Value:	\$2,204 (=)
Homestead Cap Loss: ?	\$0 (-)
Assessed Value:	\$2,204
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: PORT OF TEXAS LP %Ownership: 100.0%

Entity	Description	Tax Rate	M&O Rate	I&S Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	CAD San Patricio	0.000000	0.000000	0.000000	\$2,204	\$2,204	\$0.00	
COI	City of Ingleside	0.642061	0.450000	0.180000	\$2,204	\$2,204	\$14.15	
GSP	San Patricio County	0.352374	0.310000	0.030000	\$2,204	\$2,204	\$7.77	

MUD	San Patricio Co Drain Dist	0.050000	0.050000	0.000000	\$2,204	\$2,204	\$1.10
RSP	San Patricio County Road	0.089231	0.080000	0.000000	\$2,204	\$2,204	\$1.97
SIN	ISD Ingleside	0.802700	0.660000	0.130000	\$2,204	\$2,204	\$17.69

Total Tax Rate: 1.936366

Estimated Taxes With Exemptions: \$42.68

Estimated Taxes Without Exemptions: \$42.68

Property Improvement - Building

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
BAY- INDJ	ORIG CODE: BAY- INDJ	10.7630	468,836.28	0.00	0.00	\$538	\$0
BAY- INDJ	ORIG CODE: BAY- INDJ	14.2620	621,252.72	0.00	0.00	\$713	\$0
BAY- INDJ	ORIG CODE: BAY- INDJ	17.1820	748,447.92	0.00	0.00	\$859	\$0
BAY- INDJ	ORIG CODE: BAY- INDJ	0.4760	20,908.80	0.00	0.00	\$24	\$0
BAY- INDJ	ORIG CODE: BAY- INDJ	1.3970	60,853.32	0.00	0.00	\$70	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2024	N/A	N/A	N/A	N/A	N/A	N/A
2023	\$0	\$2,204	\$0	\$2,204	\$0	\$2,204
2022	\$0	\$2,204	\$0	\$2,204	\$0	\$2,204
2021	\$0	\$2,204	\$0	\$2,204	\$0	\$2,204
2020	\$0	\$2,204	\$0	\$2,204	\$0	\$2,204
2019	\$0	\$2,204	\$0	\$2,204	\$0	\$2,204

2018	\$0	\$2,204	\$0	\$2,204	\$0	\$2,204
2017	\$0	\$295,913	\$0	\$295,913	\$0	\$295,913
2016	\$0	\$295,913	\$0	\$295,913	\$0	\$295,913
2015	\$0	\$295,913	\$0	\$295,913	\$0	\$295,913
2014	\$0	\$295,913	\$0	\$295,913	\$0	\$295,913
2013	\$0	\$765,795	\$0	\$765,795	\$0	\$765,795

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
11/16/2022	SWD	SPECIAL WD	EXXON MOBIL CORPORATION	PORT OF TEXAS LP	728165		728165
5/30/2017	SWD	SPECIAL WD	PORT OF CORPUS CHRISTI LP	EXXON MOBIL CORPORATION	667116		667116
7/17/2014	SWDVL	SPECIAL WD VL	QNH PATNERS LLC	PORT OF CORPUS CHRISTI LP	639090	0	639090
2/28/2014	STD	SHERIFFS TAX DEED	STANLEY JOHN R SR	QNH PATNERS LLC	635839	0	635839

ARB Data

Data will be available in October 2024.

CITY COUNCIL AGENDA
Regular Meeting: February 13, 2024

AGENDA ITEM: 15

Deliberate and take appropriate action on a Resolution authorizing the City of Ingleside, TX to submit an application to the Office of the Governor, Public Safety Office, Criminal Justice Division for the License Plate Reader Project Grant, FY2025.

SUBMITTED BY: Tammy Burr, Police Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Federal Funds are authorized under 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

FISCAL ANALYSIS:

No match funds required for this grant.

RECOMMENDATION:

Staff recommends approval of Resolution.

ATTACHMENTS:

1. DRAFT Resolution for Grant Application 5001301 LPR (V2)

RESOLUTION 2024-____

A RESOLUTION AUTHORIZING THE CITY OF INGLESIDE, TX TO SUBMIT AN APPLICATION TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION FOR THE LICENSE PLATE READER PROJECT GRANT, FY 2025.

WHEREAS, The City of Ingleside finds it in the best interest of the citizens of the City of Ingleside that the License Plate Reader Project be operated for the year 2025 and

WHEREAS, the City of Ingleside agrees to provide no matching funds for the said project has no requirement of matching funds by the Criminal Justice Grant Program and

WHEREAS, the City of Ingleside agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Ingleside assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City of Ingleside designates the Chief of Police as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ingleside, Texas, to approve the submission of the grant application for the License Plate Reader Project to the Office of the Governor.

Grant Number: 5001301

PASSED AND APPROVED this 13th day of February 2024, by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

Pedro Oscar Adame, Mayor

Attest:

Jana Stork, Assistant City Secretary

CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 16

Deliberate and take appropriate action on the first reading of an Ordinance amending Ingleside Code of Ordinances Chapter 14-Animal Control and Animals, Article I - In General, Article II - Prohibitions, Enforcement and Penalties, Article III - Licenses and Permits and Administrative Procedures, Article IV - Animal and Rabies Control, Article V - Care and Keeping of Animals, Article VI - Beekeeping and providing for effective date, reading, severance, and publication.

SUBMITTED BY: Tammy Burr, Police Chief

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City of Ingleside Animal Control Unit, under the supervision of the Ingleside Police Department, has determined that in order to respond to the changes in animal control and protection which are required by law, it is necessary to update Ingleside Code of Ordinance, Chapter 14- Animal Control. This update is needed to better protect the health, safety and welfare of the citizens of Ingleside, and to comply with existing law.

FISCAL ANALYSIS:

None

RECOMMENDATION:

Approve Ordinance amending Chapter 14, Code of Ordinances and pass to second reading.

ATTACHMENTS:

1. DRAFT - Ingleside Animal Ordinances (V2)

ORDINANCE 2024-____

AN ORDINANCE AMENDING INGLESIDE CODE OF ORDINANCES CHAPTER 14- ANIMAL CONTROL AND ANIMALS, ARTICLE I – IN GENERAL, ARTICLE II- PROHIBITIONS, ENFORCEMENT AND PENALTIES, ARTICLE III-LICENSES AND PERMITS AND ADMINISTRATIVE PROCEDURES, ARTICLE IV-ANIMAL AND RABIES CONTROL, ARTICLE V-CARE AND KEEPING OF ANIMALS, ARTICLE VI- BEEKEEPING AND PROVIDING FOR EFFECTIVE DATE, READING, SEVERANCE, AND PUBLICATION.

CHAPTER 14 – ANIMAL CONTROL AND ANIMALS

ARTICLE I – GENERAL PROVISIONS

Sec. 14-1. – Purpose.

It is the intent and purpose of this chapter to provide a safe and healthy environment within the city limits for both animals and residents. While a resident may own and keep animals within the city limits, the conduct of those animals and the conditions in which the animals are kept should not infringe on the surrounding residences and businesses.

Sec. 14-2. – Enforcement.

- (a) Enforcement of this chapter shall be the primary responsibility of the Animal Control Officers; however, Peace Officers, and other persons/agencies designated by the city may also enforce provisions of this chapter.
- (b) It is a violation of this chapter to interfere with, obstruct, resist, or oppose any officer while such person is apprehending an animal or performing any other duties.
- (c) Any Animal Control Officers, Peace Officers, or other persons/agencies designated by the city has the right to pursue and apprehend animals running at large onto private property while enforcing the provisions of this chapter. The use of catchpoles, cages, live traps, bite sticks, tasers, or other animal related equipment is authorized to be used.

Sec. 14-3. – Penalty.

- (a) Any person, firm, or corporation who violates, disobeys, omits, or refuses to comply with, or who resists enforcement of any of the provisions of this chapter shall be punished. Each violation of this chapter shall be deemed a separate offense and each day that violation exists shall constitute a separate offense.
- (b) This penalty should not be construed as exclusive, and the city shall be authorized to pursue all other criminal and civil remedies to which it is entitled to under the authority of other ordinances or State law.
- (c) Penalties involving the issuance of citations shall be no less than seventy-five dollars (\$75.00) nor more than five hundred dollars (\$500) per violation.

Sec. 14-4. – Culpable Mental State.

Unless specifically provided in this chapter, an offense under this chapter shall not require a culpable mental state. It is the intent of this chapter to impose strict liability for any violation of this chapter.

Sec. 14-5. – Definitions.

Adequate Shelter: shall be a structure having, three (3) sides, and a roof; must be large enough to allow the animal to stand, sit, lay down, and make a full rotation and must provide protection from inclement weather

Animal: any living vertebrate, creature, domestic or wild, other than Homo Sapiens.

Animal Control Officer: a person who is employed, appointed, or otherwise engaged primarily to enforce laws relating to animal control and who is not a peace officer.

Apiary: a place where one (1) or more bee colonies are kept.

At Large: not contained within an owners' property or residence by means of fence, cage, kennel, leash or lead; or not contained on a leash with an owner who is immediately, physically, visually or obviously present and in competent command.

Bee: any stage of the common domestic honeybee, apis mellifera species.

Beekeeper: any person(s) who owns or who is in care, custody, and control of any bees, hives, colonies, and apiaries; also applies to person(s) who knowingly allows bees, hives, colonies, and apiaries to remain in their care, custody, control, or on their property for a minimum of three (3) consecutive days.

Bibcock: a faucet with a bent nozzle fixed at the end of a pipe.

Cat: a male or female of any feline species, domesticated and feral/stray.

Circus: A commercial variety show featuring animal acts for public entertainment.

Collar: any collar constructed of nylon, leather, or similar material, specifically designed to be used for a cat or dog.

Colony: a hive and its equipment and appurtenances including, but not limited to, bees, comb, honey, pollen, and brood.

Dangerous Dog: makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its' own; or commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its' own and those acts cause a person to believe that the dog will attack and cause bodily injury to that person.

Days: shall mean calendar days.

Dog: a male or female of any canine species, domesticated and feral/stray.

Feral: in a wild state, especially after escape from captivity or domestication.

Fowl: any live bird, including ostriches, rheas, cassowaries, and emus.

Guard Dog: any dog that is utilized to protect commercial business/property.

Hive: a structure intended for the housing of a bee colony.

Impound: temporary confinement.

Limit Law: a "Limit Law" is a restriction on the number of animals an owner or household may own.

Livestock: shall include, but is not limited to, cattle, horses, donkeys, or mules.

Local Rabies Control Authority (LRCA): the officer designated to enforce State and local standards for rabies control as well as rules adopted in Texas Health and Safety Code, Chapter 826, Rabies, Section 826.045, Area Rabies Quarantine.

Microchip: a permanent method of electronic identification implanted under the skin between the shoulder blades in the back of the neck; each microchip has a unique number and can be detected using a microchip scanner.

Owner: any person(s) who owns or who is in care, custody, and control of an animal; also applies to person(s) who knowingly allows animals to remain in their care, custody, control, or on their property for a minimum of three (3) consecutive days or provides food, water, shelter, or veterinary care for any amount of time.

Peafowl: shall include, but is not limited to, peacocks and pheasant.

Performing animal exhibition: Any spectacle, display, act or event other than circuses, in which performing animals are used.

Poultry: shall include, but is not limited to, chickens, turkeys, ducks, geese, or other domestic fowl.

Quarantine: strict confinement of an animal specified in an order by a department or its designee either on the private premises of the animal's owner or at a facility approved by a department or its designee and under restraint, closed cage or paddock or in any other manner approved by a department or its designee.

Rabies: an acute viral disease of human and animal affecting the central nervous system and usually transmitted through saliva.

Rodeo: An exhibition or competition of the skills of cowboys, as horsemanship, lassoing, etc., for public entertainment.

Shelter: a structure having a floor, three (3) sides, and a roof; must be large enough to allow the animal to stand, sit, lay down, and make a full rotation.

Small Animals: shall include, but is not limited to, rabbits, rats, mice, hamsters, gerbils, guinea pigs, pygmy hedgehogs, or sugar gliders.

Small Livestock: shall include, but is not limited to, goats, sheep, or pigs.

Sterilization: the surgical removal of the reproductive organs or the nonsurgical methods and techniques approved by the United States Food and Drug Administration or the United States Department of Agriculture to permanently render an animal unable to reproduce.

Stray: being loose, or wandering all-by-itself.

Transport: to take or carry from one place to another via vehicle, aircraft, or ship.

Wildlife: shall include, but not limited to, skunks, raccoons, opossums, foxes, and coyotes.

ARTICLE II – CATS AND DOGS

Sec. 14-6. – Dogs At Large.

It shall be unlawful for an owner to allow domesticated dogs to run at large. All domesticated dogs on public property shall be properly contained on a leash with an owner who is immediately, physically, visually or obviously present and in competent command.

(a) Owners of a dog, determined to be at large, shall be liable for injuries and damages to persons or property other than their own.

- (b) When at large, any dog who displays fierce, dangerous or vicious propensities or has bitten, scratched, or otherwise attacked any person or other animal and is unable to be caught, impounded or identified shall be destroyed without prior notice to the owner.
- (c) When at large, any dog found to be injured to the extent that it is passed recovery, in the opinion of an Animal Control Officer, Peace Officer, or other persons/agencies designated by the city, shall be destroyed by such persons if the animal or owner is not able to be identified in a timely manner; also applies to injured domesticated/stray/feral cats.
- (d) An offense under this section is a Class C misdemeanor.

Sec. 14-7. – Rabies Vaccine.

It shall be unlawful for an owner to keep a domesticated cat or dog, over the age of four (4) months, unless such cat or dog has been immunized against rabies in accordance with State law.

- (a) The rabies vaccination shall be administered by a licensed veterinarian in the state of Texas and the cat or dog is not considered current until thirty (30) days have elapsed from the vaccination date.
- (b) Rabies Tags shall be publicly displayed on a collar when the cat or dog is in public.
- (c) Rabies documentation shall be made accessible to any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city when asked; failure to provide documentation shall deem the cat or dog as unvaccinated.
- (d) Owners having cats or dogs contained on private property are subject to rabies vaccination questioning if said cat or dog is in plain view from a public area.
- (e) An offense under this section is a Class C misdemeanor.

Sec. 14-8. – Pet License.

It shall be unlawful for an owner to keep a domesticated cat or dog, over the age of four (4) months, unless such cat or dog has been issued a current pet license in accordance with this section.

- (a) Pet licenses shall be obtained no more than thirty (30) days after the cat or dog reaches four (4) months of age and the animal has resided within the city limits for a minimum of thirty (30) days. New pet licenses may be obtained at any time the animal begins residing within the city.
- (b) Rabies vaccination and applicable fees are required to complete pet license application.
- (c) Pet licenses are valid for twelve (12) months from the date of issuance or rabies vaccination expiration; whichever comes first. If rabies vaccination expires, proof of new rabies vaccination and applicable fees are required to obtain a new pet license.
- (d) Pet licenses cannot be duplicated; if lost or stolen, proof of rabies vaccination and applicable fees are required to obtain a new pet license.
- (e) Owners may not have dual pet licenses; cats or dogs with a valid pet license from another city shall maintain said pet license until expiration prior to obtaining a pet license.
- (f) Pet License tags shall be publicly displayed on a collar when the cat or dog is in public.

- (g) Pet License documentation shall be made accessible to any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city when asked; failure to provide documentation shall deem the cat or dog as unlicensed.
- (h) Owners having cats or dogs contained on private property are subject to pet license questioning if said cat or dog is in plain view from a public area.
- (i) An offense under this section is a Class C misdemeanor.

Sec. 14-9. – Unauthorized Removal of Tags or Collars.

It shall be unlawful for anyone, other than the owner of, Animal Control Officers, Peace Officers, or other persons/agencies designated by the city, to remove tags or a collar from a cat or dog as required by this section.

- (a) An offense under this section is a Class C misdemeanor.

Sec. 14-10. – Cat and Dog Sterilization.

It shall be unlawful for an owner to adopt a domesticated cat or dog from the animal shelter without having said cat or dog sterilized.

- (a) Upon adoption a sterilization agreement shall be signed indicating the date in which the cat or dog is to be sterilized.
- (b) Cats and dogs which have not been sterilized are subject to reclamation; an owner shall not prevent, obstruct, or interfere with reclamation.
- (c) An offense under this section is a Class C misdemeanor.

Sec. 14-11. – Vehicle Containment.

It shall be unlawful for an owner to contain their cat or dog in a vehicle on any roadway, alley, park, public premises, or private property in the following ways:

- (a) Moving Vehicles:
 - 1. No owner shall transport a cat or dog unless said cat or dog is properly contained in an enclosure used to transport people or, if in the bed of a vehicle, in a vented container or cage, by chain or rope, or other device cross tied to prevent falling, jumping, or strangling.
 - 2. No owner shall permit their cat or dog to ride in the drivers' seat or in the front or rear dashboards.
- (b) Parked Vehicles:
 - 1. No owner shall leave a cat or dog unattended for longer than five (5) minutes, regardless of weather conditions, windows cracked/rolled down, air conditioner running, etc.
 - 2. Animal Control Officers, Peace Officers, or other persons/agencies designated by the city are authorized to use reasonable force, including the breaking of a side window, to remove a cat or dog whenever it appears the health, safety, and welfare of said cat or dog is or soon will be endangered.
- (c) An offense under this section is a Class C Misdemeanor.

Sec. 14-12. – Unlawful Restraint.

It shall be unlawful for an owner to leave a dog outside and unattended by the use of a restraint unless the owner provides access to:

- (a) Adequate Shelter;
- (b) An area that allows the dog to avoid standing water and exposure to excessive animal waste;
- (c) Shade from direct sunlight;
- (d) Potable water;
- (e) Between the hours of 10pm-6am;
- (f) Within five hundred (500) feet of the premises of a school;
- (g) In the case of extreme weather conditions, including, but not limited to conditions in which:
 - 1. The actual or effective outdoor temperature is below thirty-two (32) degrees Fahrenheit
 - 2. A heat advisory has been issued by a local or state authority or jurisdiction
 - 3. A hurricane, tropical storm, or tornado warning has been issued for the jurisdiction by the National Weather Service.
- (h) A restraint that unreasonably limits a dog's movement, such as:
 - 1. Uses a collar that is pinch-type, prong-type, or choke-type or that is not properly fitted;
 - 2. Is a length shorter than the greater of:
 - i. Five (5) times the length of the dog, as measured from the tip of the nose to the base of the tail
 - ii. Ten (10) feet;
 - 3. Attached to a collar or harness not properly fitted;
 - 4. Is in an unsafe condition;
 - 5. Causes injury to the dog;
 - 6. Is locked by any type of lock;
 - 7. Has weights attached; or
 - 8. Is a chain of any thickness/length.
- (i) This section does not apply to:
 - 1. A dog lawfully restrained to a running line, pulley, or trolley system;
 - 2. A dog lawfully restrained in compliance with requirements of a camping or recreational area as defined by a federal, state, or local authority or jurisdiction;
 - 3. A dog unlawfully restrained for a reasonable period, not to exceed three (3) hours in a twenty-four (24) hour period;
 - 4. A dog unlawfully restrained for no longer than is necessary for the owner to complete a temporary task that requires unlawful restraint;
 - 5. A dog lawfully restrained while the owner is engaged in, or actively training for, an activity that is conducted pursuant to a valid license issued by the state ID the activity for which the license is issued is associated with the use or presence of a cat or dog;
 - 6. A dog lawfully restrained while the owner is engaged in conduct directly related to the business of shepherding or herding cattle or livestock;

7. A dog lawfully restrained while the owner is engaged in conduct directly related to the business of cultivating agricultural products, if the restraint is reasonably necessary for the safety of the cat or dog.
- (j) If an owner fails to comply with this section in respect to more than one (1) dog, each dog constitutes a separate offense.
- (k) This section does not apply to a dog being walked on a hand-held leash.
- (l) An offense under this section is a Class C misdemeanor.

Sec. 14-13. – Cat and Dog Limit Law.

It shall be unlawful for an owner residing in the city limits to own more than six (6) domesticated cats or dogs, in any combination. Households with multiple owners shall not own more than six (6) domesticated cats or dogs, in any combination.

- (a) Owners or households owning/having more than six (6) domesticated cats or dogs, prior to the effective date of this section, shall be allowed to keep all said domesticated cats or dogs so as long as the following criteria is met:
 1. The owner shall ensure all cats or dogs have a current rabies vaccination no later than thirty (30) days after the effective date of this section.
 2. The owner shall ensure all cats or dogs have a current pet license no later than thirty (30) days after the effective date of this section.
 3. The owner shall annually maintain rabies vaccination and pet license for all cats and dogs under this section.
- (b) Owners or households found to be in violation of this section shall be given a seventy-two (72) hour written notice to remove said cat or dog from the city limits.
- (c) This section does not apply to owners with approved breeding permits from the Texas Department of Licensing and Regulation (TDLR).
 1. TDLR Permit documentation shall be made accessible to any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city when asked; failure to provide documentation shall revoke this exception.
- (d) An offense under this section is a Class C misdemeanor.

Sec. 14-14. – Dangerous Dog.

It shall be unlawful for an owner to keep, own, maintain, use or have in their possession or on a premise under their control a dangerous dog within the city limits.

- (a) Dangerous dog investigations may be prompted by citizen complaints or by any Animal Control Officers, Peace Officers, or other persons/agencies designated by the city.
- (b) Dangerous dog investigations shall be conducted within ten (10) days of the receipt of a complaint and the owner shall be given written notice of the investigation within twenty-four (24) hours.
- (c) All investigations shall be conducted in accordance with State law.
- (d) Dogs under investigation shall be quarantined at the animal control facility for the duration of the ten (10) day investigation at the owners' expense.
- (e) Owners shall receive written notice of the investigation results within seventy-two (72) hours of the tenth (10th) day following the investigation.

- (f) All applicable fees shall be paid prior to the release of any dog to their owner and the owner shall immediately comply with the written notice or by 5pm (Central Standard Time) of the date listed on the written notice.
- (g) Any owner wanting to appeal the written notice shall surrender their dog to the animal control facility until the hearing is held at their own expense.
- (h) Any dog deemed dangerous and found within the city limits shall immediately be seized by Animal Control Officers, Peace Officers, or other persons/agencies designated by the city, without notice to the owner.
- (i) An offense under this section is a Class C misdemeanor.

Sec. 14-15. – Dog on Animal Attack and Investigation.

It shall be unlawful for an owner to keep, own, maintain, use or have in their possession or on a premise under their control within the city limits a dog that is known to repeatedly attack other animals. These animals include, but are not limited to, cats, dogs, livestock, small livestock, poultry, peafowl, or small animals.

- (a) Dog on Animal Attack investigations may be prompted by citizen complaints or by any Animal Control Officers, Peace Officers, or other persons/agencies designated by the city.
- (b) Dog on Animal Attack investigations shall be conducted within ten (10) days of the receipt of a complaint and the owner shall be given written notice of the investigation within twenty-four (24) hours.
- (c) Dogs under investigation shall be quarantined at the animal control facility for the duration of the ten (10) day investigation at the owners' expense.
- (d) Owners shall receive written notice of the investigation results within seventy-two (72) hours of the tenth (10th) day following the investigation.
- (e) All applicable fees shall be paid prior to the release of any dog to their owner and the owner shall immediately comply with the written notice or by 5pm (Central Standard Time) of the date listed on the written notice.
- (f) Any owner wanting to appeal the written notice shall surrender their dog to the animal control facility until the hearing is held at their own expense.
- (g) Any dog deemed to have repeatedly attacked other animals found within the city limits shall immediately be seized by Animal Control Officers, Peace Officers, or other persons/agencies designated by the city, without notice to the owner.
- (h) An offense under this section is a Class C misdemeanor.

Sec. 14-16. – Guard Dogs & Permit.

It shall be unlawful for an owner to keep, own, maintain, use or have in their possession or on a premise under their control within the city limits a guard dog unless said premise is a commercial business and a permit has been obtained.

- (a) Guard Dog permits shall be obtained prior to the keeping, owning, maintaining, or use of guard dogs.
- (b) Applicable fees are required to complete permit application.
- (c) Adequate shelter, water and food shall be provided at all times.

- (d) Guard Dog permits are valid for twelve (12) months from the date of issuance.
- (e) Guard Dog permits shall be completed within thirty (30) days of expiration of previous permit.
- (f) Guard Dog permit documentation shall be made accessible to any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city when asked; failure to provide documentation shall deem the guard dog as unpermitted.
- (g) Owners having guard dogs contained on commercial properties are subject to permit questioning if said guard dogs are in plain view from a public area.
- (h) Guard dog violations including, but not limited to, not obtaining an approved permit, at large, public nuisance, limit law, or failure to provide adequate shelter or water, shall result in the revocation of any and all Guard Dog permits for a minimum of twelve (12) months, but not to exceed twenty-four (24) months.
- (i) Guard Dog permits are not transferrable between owners of the same guard dog or owners of the same commercial business.
- (j) If an owner owns multiple commercial businesses, a separate Guard Dog permit is required for each commercial property the guard dog will be kept, owned or maintained, regardless of the amount of time the guard dog will be on premise.
- (k) An offense under this section is a Class C misdemeanor.

Sec. 14-17. – Rabies Quarantine.

All cats and dogs having bitten or scratched a person shall be rabies quarantined per the instruction of the Local Rabies Control Authority (LRCA) and in accordance with Texas Health and Safety Code, Chapter 826, Rabies.

- (a) Cats and dogs needing to be rabies quarantined shall be observed for a period of not less than ten (10) days and turned over to the LRCA or an Animal Control Officer immediately.
- (b) Owners shall receive written notice of the rabies quarantine within twenty-four (24) hours of the incident.
- (c) Rabies Quarantine shall be conducted in accordance with State law.
- (d) Cats and dogs shall be rabies quarantined at the owners' expense.
- (e) Upon completion of the rabies quarantine, cats and dogs shall be released back to the owner if no clinical signs of rabies have been observed and applicable fees have been paid.
- (f) Owners and victims shall receive written notice of the results of the rabies quarantine within seventy-two (72) hours of the tenth (10th) day following the completion of the rabies quarantine.
- (g) Any cat or dog showing clinical signs of rabies during the rabies quarantine period shall immediately be destroyed and tested.
- (h) If the cat or dog is unowned, or if at any time during rabies quarantine ownership is renounced, the animal may be destroyed and tested for rabies.
- (i) An offense under this section is a Class C misdemeanor.

Sec. 14-18. – Feral and Stray Cat Trapping.

It shall be unlawful for a person to shoot, kill or hunt feral and stray cats. Feral and stray cats may be trapped on private property to remedy nuisance issues.

(a) Trapping.

1. Traps shall be checked, by the person setting the trap, at least once every twelve (12) hours.
2. The use of steel-jawed spring traps, mechanical jaw traps, snares, or leg hold traps are prohibited.
3. A person may notify Animal Control Officers to have feral and stray cats removed or contact local shelters or organizations who may take the cat.
4. Humane care shall be provided for any trapped cats including food, water, and shelter until removed.
5. An unauthorized person shall not relocate feral and stray cats within the city limits.
6. An unauthorized person shall not euthanize feral and stray cats.
7. Any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city may shoot, kill, hunt, and relocate feral and stray cats if necessary and authorized by Animal Control Officer or Peace Officer.

(b) An offense under this section is a Class C misdemeanor.

Sec. 14-19. – Cat or Dog Inspection.

Any Animal Control Officers, Peace Officers, or other persons/agencies designated by the city shall inspect any cats or dogs or any visible premises where cats or dogs are kept, owned or maintained as long as said cats or dogs are within plain view.

Sec. 14-20. – Cat or Dog Seizure.

Any Animal Control Officers, Peace Officers, or other persons/agencies designated by the city shall seize any cat or dog in violation of this chapter regardless if an owner is present or notified. All cats or dogs shall be impounded at the animal control facility and are subject to current processes, procedures and dispositions.

ARTICLE III – LIVESTOCK, SMALL LIVESTOCK, POULTRY, PEAFAWL AND SMALL ANIMALS.

Sec. 14-21. – Permit Required.

It shall be unlawful for an owner to keep, own, maintain, use or have in their possession or on a premise under their control within the city limits livestock, small livestock, poultry, peafowl, or small animals without an approved permit.

- (a) Initial livestock, small livestock, poultry, peafowl, or small animal permits shall be obtained prior to the keeping, owning, maintaining, or use of livestock, small livestock, poultry, or small animals.
- (b) Applicable fees are required to complete permit application.
- (c) Adequate shelter for livestock, small livestock, poultry, peafowl, or small animals shall be provided and livestock, small livestock, poultry, peafowl, or small animals shall not

- come within seventy-five (75) feet of a neighboring structure serving as a residence or business, unless said structure belongs to the owner obtaining the permit.
- (d) This section is not applicable for livestock, small livestock, poultry, peafowl, or small animals kept in completely enclosed structures or fenced facilities or properties on two (2) acres or more.
 - (e) Livestock, small livestock, poultry, peafowl, or small animal permits are valid for twelve (12) months from the date of issuance.
 - (f) Renewal of livestock, small livestock, poultry, peafowl, or small animal permits shall be completed within thirty (30) days of expiration of previous permit.
 - (g) Livestock, small livestock, poultry, peafowl, or small animal permit documentation shall be made accessible to any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city when asked; failure to provide documentation shall deem the livestock, small livestock, poultry, peafowl, or small animals as unpermitted.
 - (h) Owners having livestock, small livestock, poultry, peafowl, or small animals contained on private property are subject to permit questioning if said livestock, small livestock, poultry, peafowl, or small animals are in plain view from a public area.
 - (i) Livestock, small livestock, poultry, peafowl, or small animal violations including, but not limited to, not obtaining an approved permit, at large, public nuisance, limit law, or failure to provide adequate shelter or water, shall result in the revocation of any and all livestock, small livestock, poultry, peafowl, or small animal permits for a minimum of twelve (12) months, but not to exceed twenty-four (24) months.
 - (j) An offense under this section is a Class C misdemeanor.

Sec. 14-22. – Livestock, Small Livestock, Poultry, Peafowl and Small Animal Inspection.

An owner having livestock, small livestock, poultry, peafowl, or small animals on their property are subject to inspection with or without an approved livestock, small livestock, poultry, peafowl, or small animal permit. Inspections shall be completed by an Animal Control Officer at a reasonable time of day and only with consent of an owner. In the event consent is not given, an administrative code enforcement search warrant must be obtained.

Sec. 14-23. – Roosters.

It shall be unlawful for an owner to keep, own, maintain, use or have in their possession or on a premise under their control within the city limits roosters. Owners or households found to be in violation of this section shall be given a seventy-two (72) hour written notice to remove said rooster from the city limits.

Sec. 14-24. – Livestock Limit Law.

It shall be unlawful for any person residing in the city limits to own more livestock than listed below:

- (a) Limits based on acreage:
 - 1. 0.25-0.74 acres: zero (0) livestock animal
 - 2. 0.75-0.99 acres: one (1) livestock animal

3. 1.0-1.99 acres: three (3) livestock animals
 4. 2.0 and more acres: discretion of Animal Control Officer
- (b) Owners or households found to be in violation of this section shall also be given a seventy-two (72) hour written notice to remove said livestock from the city limits.
- (c) Owners shall not own more than thirty (30) animals when combining livestock, small livestock, poultry, peafowl, or small animals on the same property.
- (d) An offense under this section is a Class C misdemeanor.

Sec. 14-25. – Small Livestock Limit Law.

It shall be unlawful for any person residing in the city limits to own more small livestock than listed below:

- (a) Limits based on acreage:
1. 0.25-0.74 acres: zero (0) small livestock animal
 2. 0.75-0.99 acres: two (2) small livestock animals
 3. 1.0-1.99 acres: four (4) small livestock animals
 4. 2.0 and more acres: discretion of Animal Control Officer
- (b) Owners or households found to be in violation of this section shall also be given a seventy-two (72) hour written notice to remove said small livestock from the city limits.
- (c) Owners shall not own more than thirty (30) animals when combining livestock, small livestock, poultry, peafowl, or small animals on the same property.
- (d) An offense under this section is a Class C misdemeanor.

Sec. 14-26. – Poultry and Peafowl Limit Law.

It shall be unlawful for any person residing in the city limits to own more poultry or peafowl than listed below:

- (a) Limits based on acreage:
1. 0.25-0.74 acres: ten (10) poultry or peafowl animals
 2. 0.75-0.99 acres: fifteen (15) poultry or peafowl animals
 3. 1.0-1.99 acres: twenty-five (25) poultry or peafowl animals
 4. 2.0 and more acres: discretion of Animal Control Officer
- (b) Owners or households found to be in violation of this section shall also be given a seventy-two (72) hour written notice to remove said poultry or peafowl from the city limits.
- (c) Owners shall not own more than thirty (30) animals when combining livestock, small livestock, poultry, peafowl, or small animals on the same property.
- (d) An offense under this section is a Class C misdemeanor.

Sec. 14-27. – Small Animal Limit Law.

It shall be unlawful for any person residing in the city limits to own more small animals than listed below:

- (a) Limits based on acreage:
1. 0.25-0.74 acres: five (5) small animals
 2. 0.75-0.99 acres: eight (8) small animals

3. 1.0-1.99 acres: thirteen (13) small animals
 4. 2.0 and more acres: discretion of Animal Control Officer
- (b) Owners or households found to be in violation of this section shall also be given a seventy-two (72) hour written notice to remove said small animals from the city limits.
 - (c) Owners shall not own more than thirty (30) animals when combining livestock, small livestock, poultry, peafowl, or small animals on the same property.
 - (d) An offense under this section is a Class C misdemeanor.

Sec. 14-28. – Livestock, Small Livestock, Poultry, Peafowl, and Small Animals At Large and Grazing.

Except as specifically provided in this chapter, an owner may not allow livestock, small livestock, poultry, peafowl, or small animals to run at large. Livestock, small livestock, poultry, peafowl, or small animals shall not be on any public property.

- (a) Owners of livestock, small livestock, poultry, peafowl, or small animals, determined to be at large, shall be liable for injuries and damages to persons or property other than their own.
- (b) When at large, any livestock, small livestock, poultry, peafowl, or small animals who displays fierce, dangerous or vicious propensities or has bitten, scratched, or otherwise attacked any person or other animal and is unable to be identified shall be destroyed without notice to the owner.
- (c) When at large, any livestock, small livestock, poultry, peafowl, or small animals found to be injured to the extent that it is past recovery, in the opinion of an Animal Control Officer, Peace Officer, or other persons/agencies designated by the city, shall be destroyed by such persons if the animal or owner is not able to be identified in a timely manner.
- (d) It shall be unlawful for an owner to stake livestock or small livestock near any roadway, alley, park, or public premises for the purpose of grazing.
- (e) An offense under this section is a Class C misdemeanor.

ARTICLE IV – OTHER.

Sec. 14-29. – Public Nuisance.

It shall be unlawful for an owner to allow their animal(s) to create a public nuisance. This section applies to all animals regulated by this chapter and any animals who meet the following criteria:

- (a) Frequent, habitual, or offensive meowing, barking, crying, yelping, howling or other noise;
- (b) Improper collecting and disposing of all feces, trash and debris related to, or caused by, any category of animal on public property or on private property other than their own;
- (c) Allows feces to accumulate on one's own private property, thus creating overpowering smell or offensive sight if viewed in plain view from a public or neighboring area;

- (d) Attacking other animals including, but not limited to, cats, dogs, livestock, small livestock, poultry, peafowl, or small animals;
- (e) Obstructing the flow of traffic;
- (f) Molests passing vehicles, bicyclists, scooters, walkers, or joggers;
- (g) More than three (3) at large violations within six (6) consecutive months for the same animal(s).
- (h) More than two (2) rabies vaccination violations within six (6) consecutive months for the same cat or dog;
- (i) More than two (2) pet license violations within six (6) consecutive months for the same cat or dog;
- (j) More than three (3) impoundments at the animal control facility within six (6) consecutive months for the same cat or dog.
- (k) Owners who have received three (3) or more public nuisance violations within twelve (12) consecutive months for the same animal shall be given a seventy-two (72) hour written notice to remove said animal from the city limits.
- (l) An offense under this section is a Class C misdemeanor.

Sec. 14-30. – Adequate Shelter and Water.

This section applies to all animals, except stray cats, regulated by this chapter.

- (a) All animals shall have access to adequate shelter twenty-four (24) hours a day/ seven (7) days a week.
 - 1. The use of a single shelter is acceptable as long as it allows all animals individually, or cohabitating, to stand, sit, laydown, and make a full rotation if all are inside at the same time.
- (b) All animals shall have access to adequate water twenty-four (24) hours a day/ seven (7) days a week.
 - 1. Water shall be clean, debris free, and cool enough to drink.
 - 2. The container in which the water is kept shall be large enough to contain enough water for the time the animals will be outside and shall be within reach of said animal(s).
- (c) Cats and dogs contained outside for longer than ten (10) minutes, with or without an owner who is immediately, physically, visually or obviously present and in competent command, shall adhere to this section.
- (d) Cats and dogs shall not be contained upon any open, unfenced, vacant lot, land, or property.
- (e) Cats and dogs shall not be contained in such a manner that would enable a cat or dog to cross over a sidewalk, roadway, alley or into a park, or public/private premises.
- (f) An offense under this section is a Class C Misdemeanor.

Sec. 14-31. – Animals for Sale.

This section applies to all animals regulated by this chapter.

- (a) It shall be unlawful for any person to display or offer for sale or offer to give away any animal in a public place, including highways, streets, sidewalks, alleys or parks within the city limits.

- (b) It shall be unlawful for any person to sell or deliver in quantities of less than five (5) live chickens, ducklings, goslings or rabbits to any person within the period of ten (10) days prior to Easter Sunday within the city limits.
- (c) It shall be unlawful for any person to give away or offer to give away any live animal as a prize for, or as an inducement to enter any contest, game or other competition, or as an inducement to enter a place of amusement; or offer such animal as an incentive to enter into any business agreement whereby the offer was for the purpose of attracting trade.
- (d) It shall be unlawful for any person to sell, offer for sale, barter or display any living animals which have been dye, colored or otherwise treated so as to impart to it an artificial color.
- (f) An offense under this section is a Class C Misdemeanor.

Sec. 14-32. – Prohibited Animals.

It shall be unlawful for an owner to keep, own, maintain, use or have in their possession or on a premise under their control within the city limits any of the following unless permitted by a state or federal agency:

- (a) Class Reptiles: Family Helodermatidea (the venomous lizards) and all Varanidae (monitor); order Ophidia, family Boidae (boas, pythons, anacondas) family Hydrophiidae (marine snakes); family Viperidae (rattlesnakes, pit vipers and true vipers); family Elapidae (coral snakes, cobras and mambas); family Colubridae, Dispholidus Typus (boomslang), Cyclagras gigas (water cobra), Boiga dendrophila (mangrove snake) and Kertlandii (twig snake) only, order Crocodilia (crocodiles, alligators and gavials);
- (b) Class Aves: Order Falconiforms, (such as hawks, eagles and vultures) and subdivision Rapitae (such as ostriches, rheas, cassowaries and emus);
- (c) Class Mammalia: Order Carnivora, (the family felidae) except household cats: the family Canidae (such as wolves, dingos, coyotes and jackals), except dogs: the family Mustelidae (such as weasels, skunks, martins, mink badgers): family procyonidae (raccoon); family Ursidae (such as bears); and order Marsupialia (such as kangaroos, opossums); order Chiroptera (bats); order Edentata (such as sloths, anteaters and armadillos); order Proboscidea (elephants); order Primata (such as monkeys, chimpanzees, gorillas and lemurs); order Rodentia (such as porcupines); and order Ungulata (such as antelope, deer, bison and camels);
- (d) Class Amphibia: Poisonous frogs;
- (e) Class Arachnida: Order Scorpiones (scorpions); order Araneae, genus, Loxosceles (recluse spiders such as brown recluse spider); order Araneae, genus, Latrodectus (such as black widow, red widow and brown or gray widow spiders)
- (f) Dangerous Wild Animals per Chapter 822, Regulation of Animals, Section 822.101(4), Dangerous Wild Animals;
- (g) any hybrid of an animal listed in this section.
- (h) An offense under this section is a Class C misdemeanor.

Sec. 14-33. – Wildlife.

Wildlife may be lawfully trapped on private property to remedy nuisance issues.

(a) Trapping.

1. Traps shall be checked, by the person setting the trap, at least once every twelve (12) hours.
2. The use of steel-jawed spring traps, mechanical jaw traps, snares, or leg hold traps are prohibited.
3. A person shall notify Animal Control Officers to have trapped wildlife removed, released, or euthanized.
4. Humane care shall be provided for any trapped wildlife including food, water, and shelter until removed by an Animal Control Officer.
5. An unauthorized person shall not relocate or euthanize wildlife.

(b) Injured Wildlife.

1. A person may notify Animal Control Officers to have the wildlife removed or contact local rehabilitation organizations.
2. An unauthorized person shall not relocate or euthanize injured wildlife.

(c) Any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city may shoot, kill, hunt, relocate, and euthanize wildlife if necessary and authorized by Animal Control Officer or Peace Officer.

(d) An offense under this section is a Class C misdemeanor.

Sec. 14-34. - Performing Animal Exhibitions.

(a) Permit Required.

1. Initial Animal Exhibition, Rodeo, and Circus permits shall be obtained prior to the keeping of any animals for said Animal Exhibitions, Rodeos, and Circuses that are induced or encouraged to perform.
2. Applicable fees are required to complete permit application.
3. Any applicant applying for an Animal Exhibition, Rodeo, or Circus permit must provide public liability insurance naming the city as additional insured in the amount of five hundred thousand dollars (\$500,000.00) for personal injury, five hundred thousand dollars (\$500,000.00) aggregate for bodily injury, and one hundred thousand dollars (\$100,000.00) for property damage. The city shall be notified in writing at least ten (10) days in advance of any insurance cancellations.
4. Any applicant applying for an Animal Exhibition, Rodeo, or Circus permit must indemnify the city and its officials/employees against any damage or injury caused by the applicant's actions or inactions or any liability incurred in relation to the granting of any permit.
5. Adequate shelter shall be provided for any animals that are induced or encouraged to perform and shall not come within two hundred (200) feet of a neighboring structure serving as a residence or business. All proper zoning regulations must be upheld.
6. Animal Exhibition, Rodeo, or Circus permits are valid for ten (10) working days from the date of issuance.

7. Animal Exhibition, Rodeo, or Circus permit applicants are subject to inspection of their premises or the location of the event, operational planning, and implemented safety measures prior to approval of an Animal Exhibition, Rodeo, or Circus permit.
 8. Any applicant applying for an Animal Exhibition, Rodeo, or Circus permit shall be required to have a nonprofit, charitable, civic or educational organization which has had its principal place of activity within the city for a period of three (3) years, as a sponsor.
 9. Animal Exhibition, Rodeo, or Circus permit documentation shall be made accessible to Animal Control Officers, Peace Officer's or other persons/agencies designated by the city when asked; failure to provide documentation shall deem the Animal Exhibition, Rodeo, or Circus as unpermitted.
- (b) Prohibited Animals.
1. Any applicant applying for an Animal Exhibition, Rodeo, or Circus permit may request limited permission to possess a prohibited animal within the city limits for the duration of the permit.
 2. Possession of a prohibited animal pursuant to this section shall be exempt from the terms of section 4.27 and subject to regulations prescribed by the city manager or designee for indemnification of the city, proof of insurance, and other such conditions deemed necessary to preserve the safety and welfare of the public.
- (c) An offense under this section is a Class C misdemeanor.

ARTICLE VI – BEEKEEPING.

Sec. 14-35. – Permit Required.

It shall be unlawful for a beekeeper to keep, own, maintain, use or have in their possession or on a premise under their control within the city limits bees, hives, colonies, and apiaries without an approved permit.

- (a) Initial bees, hives, colonies, and apiaries permits shall be obtained prior to the keeping, owning, maintaining, or use of bees, hives, colonies, and apiaries.
- (b) Applicable fees are required to complete permit application.
- (c) Adequate containment for bees, hives, colonies, and apiaries shall be provided and bees, hives, colonies, and apiaries shall not come within twenty-five (25) feet of a neighboring public or private property line, unless said public or private property line belongs to the owner obtaining the permit, without a flyway barrier.
- (d) All bee colonies shall be kept in Langstroth type hives with removable frames, which shall be branded, painted, or clearly marked with the name, phone number and address of the beekeeper.
- (e) Any required flyway barrier shall be at least six (6) feet in height, parallel to the property line, and extending ten (10) feet in all directions, so that bees are forced to fly at an elevation of at least six (6) feet above ground level; the flyway barrier shall be a solid wall, fence, dense vegetation, or a combination of thereof.

- (f) Any hives required to be equipped with a flyway barrier, shall have posted signs, at least six (6) feet in height, and shall be branded, painted, or clearly marked with the name, phone number and address of the beekeeper; signs are required to be posted, at a minimum, in the front and the rear of the flyway.
- (g) Bees, hives, colonies, and apiaries permits are valid for twelve (12) months from the date of issuance.
- (h) Renewal of bees, hives, colonies, and apiaries permits shall be completed within thirty (30) days of expiration of previous permit.
- (i) Bees, hives, colonies, and apiaries permit documentation shall be made accessible to any Animal Control Officer, Peace Officer, or other persons/agencies designated by the city when asked; failure to provide documentation shall deem the bees, hives, colonies, and apiaries as unpermitted.
- (j) Beekeepers having bees, hives, colonies, and apiaries contained on private property are subject to permit questioning if bees, hives, colonies, and apiaries are in plain view from a public area.
- (k) Bees, hives, colonies, and apiaries violations including, but not limited to, not obtaining an approved permit, aggressive characteristics, public nuisance, limit law, or failure to provide containment or water, shall result in the revocation of any and all bees, hives, colonies, and apiaries permits for a minimum of twelve (12) months, but not to exceed twenty-four (24) months.
- (l) An offense under this section is a Class C misdemeanor.

Sec. 14-36. – Bees, Hives, Colonies, and Apiaries Inspection.

Any Animal Control Officers, Peace Officers, or other persons/agencies designated by the city shall inspect any bees, hives, colonies, and apiaries or any premises where bees, hives, colonies, and apiaries are kept, owned or maintained at any reasonable hour, or at any hour in cases of emergency.

Sec. 14-37. – Water.

This section applies to all bees, hives, colonies, and apiaries regulated by this chapter.

- (a) All bees shall have access to a convenient source of water shall twenty-four (24) hours a day/ seven (7) days a week to avoid bees congregating at swimming pools, bibcocks, animal watering bowls, bird baths, or other water sources where they may cause human, bird, or domestic animal contact.
- (b) An offense under this section is a Class C Misdemeanor.

Sec. 14-38. – Colony Limit Law.

It shall be unlawful for any beekeeper residing in the city limits to own more colonies than listed below:

- (a) Limits based on acreage:
 - 1. 0.25-0.74 acres: four (4) colonies
 - 2. 0.75-0.99 acres: six (6) colonies
 - 3. 1.0-1.99 acres: eight (8) colonies
 - 4. 2.0 and more acres: discretion of Animal Control Officer

- (b) Beekeepers found to be in violation of this section shall also be given a seventy-two (72) hour written notice to remove said colonies from the city limits.
- (c) An offense under this section is a Class C misdemeanor.

Sec. 14-39. – Queens.

This section applies to all bees, hives, colonies, and apiaries regulated by this chapter.

- (a) All hives shall be re-queened annually when a quarantine or regulated area declared by the Texas Apiary Inspection Service is in effect.
- (b) All hives exhibiting aggressive characteristics shall be re-queened immediately; aggressive characteristics include, but are not limited to, stinging without provocation or swarming
- (c) All queens selected for re-queening shall be selected from stock bred for gentle and non-swarmling characteristics and from a non-quarantined area.
- (d) An offense under this section is a Class C Misdemeanor.

Sec. 14-40. – Public Nuisance.

It shall be unlawful for a beekeeper to allow their bees to create a public nuisance. This section applies to all bees, hives, colonies, and apiaries that meet the following criteria:

- (a) A colony or colonies shall not be kept in such a manner or disposition as to:
 - 1. Cause any unhealthy condition.
 - 2. Interfere with the normal use and enjoyment of human or animal life of others.
 - 3. Interfere with the normal use and enjoyment of any public or private property.
- (b) Any bee comb or other materials that might attract bees shall be disposed of properly by placing it in a sealed container or within a bee proof container.
- (c) An offense under this section is a Class C Misdemeanor.

ARTICLE VI – ANIMAL CONTROL PERSONNEL, DUTIES AND FACILITY.

Sec. 14-41. – Personnel and Duties.

- (a) Animal Control Officers.
 - 1. Shall enforce State animal laws and this chapter.
 - 2. Shall properly cite for violations of State law and this chapter.
 - 3. Shall apprehend animals found in violation of this chapter.
 - 4. Shall properly file complaints for violations of state Law and this chapter.
 - 5. Shall properly maintain the animal control facility in accordance with State law and Standard Operating Procedures.
 - 6. Shall properly care for animals at the animal control facility.
 - 7. Shall charge owners for services conducted through the animal control facility.
- (b) Local Rabies Control Authority (LRCA).
 - 1. Shall enforce State standards for rabies control.
 - 2. Shall enforce local standards for rabies control.
 - 3. Shall enforce rules adopted in Texas Health and Safety Code, Chapter 826, Rabies, Section 826.045, Area Rabies Quarantine.

Sec. 14-42. – Animal Control Facility.

Animals seized under this chapter shall be transported to the animal control facility and processed in accordance with the Standard Operating Procedures and Fees and Fine Schedule of the animal control facility.

(a) Standard Operating Procedures.

1. shall be posted at the animal control facility and are available upon request.

(b) Fees and Fine Schedule.

1. shall be posted at the animal control facility and are available upon request.

Sec. 14-43. – Tampering with Animal Control Facility and Equipment.

(a) Animal Control Facility.

1. No person shall enter or attempt to enter the animal control facility without proper authority or consent.
2. No person shall remove or attempt to remove animals or items from the animal control facility.
3. No person shall tamper with or damage the animal control facility.

(b) Animal Control Equipment.

1. No person shall remove or attempt to remove animal control equipment regardless of where it is located.
2. No person shall tamper with or damage animal control equipment regardless of where it is located.

(c) An offense under this section is a Class C misdemeanor.

Sec. 14-44. – Appeal and Hearing.

An owner may appeal any decisions made by Animal Control Officers, Peace Officers, or other persons/agencies designated by the city as it pertains to sections regarding the removal of cats, dogs, livestock, small livestock, poultry, peafowl, or small animals, bees, hives, colonies, and apiaries from the city limits. An appeal shall be made to the Municipal Court no later than the tenth (10th) day upon receiving written notice.

Sec. 14-45. – Fees and Fine Schedule.

(a) Adoption Fees – adoption fees are non-refundable

1. Cats – \$25.00
2. Dogs – \$25.00
3. All animals adopted are subject to microchip services at the expense of the owner if not microchipped prior to adoption

(b) Pet License – valid for twelve (12) months or expiration of rabies vaccination (whichever comes first)

1. Dogs - \$20.00 (with proof of rabies vaccination)
2. Cats - \$20.00 (with proof of rabies vaccination)
3. Lost/Stolen - \$5.00 (with proof of current license)

(c) Pet Wellness Services – must be paid in full prior to appointment

1. Microchips - \$15.00

- (d) Impoundment – must be paid in full prior to reclaim
 - 1. 1st Impound - \$20.00 (plus daily rate)
 - 2. 2nd or More Impound - \$30.00 (plus daily rate)
 - 3. Daily Rate - \$20.00 (same prices for full and half days)
 - 4. All animals impounded are subject to microchip services at the expense of the owner if not microchipped at time of impoundment
- (e) Quarantine – must be paid in full prior to release
 - 1. Rabies Quarantine – fee is subject to current pricing with Ingleside Animal Hospital
 - 2. Dangerous Dog Investigation - \$200.00 (plus microchip fee)
 - 3. Dog on Animal Attack Investigation - \$200.00 (plus microchip fee)
- (f) Permit Fee – must be paid in full prior to appointment
 - 1. Guard Dog - \$10.00 (non-refundable if permit is not approved)
 - 2. Livestock, Small Livestock, & Poultry - \$10.00 (non-refundable if permit is not approved)
 - 3. Small Animal - \$10.00 (non-refundable if permit is not approved)
 - 4. Performing Animal Exhibition - \$25.00 (non-refundable if permit not approved)
 - 5. Bees, Hives, Colonies, and Apiaries - \$10.00 (non-refundable if permit is not approved)

SECTION 2. EFFECTIVE DATE. As provided by Article III, Section 3. 11. 0 of the Charter of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Ingleside.

SECTION 3. READING. As provided by Article III, Section 3. 11. B of the Charter of the City of Ingleside, this ordinance or the caption of it shall be read at two city council meetings with at least two weeks elapsing between each reading.

SECTION 4. SEVERANCE. If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion thereof were not included.

SECTION 5. PUBLICATION. If and as required by Article III, Section 3. 11. 0 of the Charter of the City of Ingleside, the caption of this ordinance shall be published one time in the official newspaper of the City of Ingleside, San Patricio County, Texas.

Passed, Ordained, Approved, and Adopted this 13th day of February, 2023.

CITY OF INGLESIDE

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, Assistant City Secretary

First Reading: 02/13/2024

Second Reading: _____

CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 17

Deliberate and take appropriate action on authorizing the first annual City of Ingleside Citizens Academy.

SUBMITTED BY: Brenton Lewis, City Manager

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Staff is presenting the idea of holding the first Annual City of Ingleside Citizens Academy. The program will cover a variety of curriculum to foster a greater understanding of the City of Ingleside and all its municipal functions in a fun and interactive forum. The Academy is designed to provide the residents of Ingleside a look at our local City government. Residents can learn the municipal government's basic roles and functions through in-person classes, tours, and activities. Various topics will be covered, including the City Council roles and responsibilities, the various Boards and Commissions, City services, and other Ingleside-focused municipal topics. The Academy is a vehicle to learn more about the City's operations and finding ways to become more involved.

The class will comprise a cross-section of Ingleside residents. All applicants must be: a current resident of the City of Ingleside for at least 1 year, a registered voter, at least 18 years of age, not currently holding or running for elected office, or sitting on a City Board or Commission and willing to attend all sessions. Completion of the Academy Enrollment Application is required. Students must complete eight classes to graduate from the Ingleside Citizens Academy, with the dates and times of the classes being included on the application packet. Students will be honored at a Regular City Council meeting. The cost to the participants will be free.

FISCAL ANALYSIS:

Funding will be through designated discretionary funds.

RECOMMENDATION:

Approval of Ingleside Citizens Academy.

ATTACHMENTS:

1. Application for Enrollment Spring 2024



Application for Enrollment Spring 2024

Application deadline is TBD.

The mission of Ingleside Citizen Academy is to familiarize citizens with the structure, function, and purpose of City government, and to equip and encourage them to assume a leadership role in the community.

Full Name_____	M/F_____
Home Address_____	Age (optional)_____
Home Phone_____	Business/Cell Phone_____
Email_____	Fax_____
Employer_____	Occupation/Title_____

Years living in Ingleside_____ I am able to commit to attending the sessions (Yes/No)_____

Please list any community, professional or other applicable group in which you have been an active member. If new to Ingleside, you may include activities from your previous location.

Organization	Years as Member	Position Held
_____	_____	_____
_____	_____	_____

What do you hope to learn from taking the course and how do you anticipate using it? (May use second page if needed.)

Please return by TBD to:	City of Ingleside / City Manager's Office
	2671 San Angelo / PO Drawer 400
	Ingleside, TX 78362
	Email: blewis@inglesidetx.gov

Applicant Signature_____ Date_____

All applicants must be: a current resident of the City of Ingleside for at least 1 year, a registered voter, at least 18 years of age, not currently holding or running for elected office in any City, State, or Federal election and willing to attend all sessions. By signing this application, you agree to allow the use of your photograph and release of the above information (as required by the Public Information Act). All applicants will be considered in the forming of a diversified class. Enrollment is limited. Participant notifications will be sent by TBD. 2024 CLASS DATES: TBD Classes are TBD. PRESENTATION OF CERTIFICATES: Will be conducted in the summer at a City Council meeting at 6:30PM. We will notify you of the date at a later time.

CITY COUNCIL AGENDA

Regular Meeting: February 13, 2024

AGENDA ITEM: 18

Announcements of Community Interest and/or upcoming events.

SUBMITTED BY: Jana Stork, Assistant City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

- A. Ingleside Library Seed Swap, February 2024
 - B. Ingleside State of the City 2024, Ingleside, February 15
 - C. Texas Pride Mixer, Ingleside, February 21
 - D. San Patricio County Career Expo & Job Fair, Sinton, February 29
 - E. Trashion Fashion Show, Ingleside, February 29
 - F. TxDot Public Hearing, Gregory, March 5
 - G. TML Midyear Conference, San Marcos, March 14-15
 - H. Ingleside Round Up Days, March 22-24
 - I. Crawfish Cook-Off, Ingleside, April 19-20
-

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Informational purposes only.

ATTACHMENTS:

1. Backup - Community Events

Love to Garden?
Let's SPRING into action together
THE GARDEN CLUB
AND
THE PUBLIC LIBRARY
collaborating a seed exchange



Begins February 2024

Ingleside

State of the City 2024

REGISTER NOW!

www.inglesidetxchamber.com

OUR SPEAKERS



Oscar Adame
Ingleside Mayor



Brenton Lewis
City Manager

Silver Sponsor \$300

Gold Sponsor \$500

Platinum Sponsor \$750

Individual Seating \$30

FOR MORE INFO

 **(361) 776-2906**

15TH
February

11:30-1:00pm

Parking for this event will be at
Agape Fellowship
2291 S. Main Street
Ingleside, TX 78362

Busses will pick-up at 11:00am and
11:15am

Luncheon will be held at:
Kiewit
Human Resource Buliding
2440 Kiewit Rd
Ingleside, TX 78362



The SPCA of San Patricio County,
The Aransas Pass Chamber of Commerce,
and The Ingleside Chamber of Commerce
present the

Texas Pride Mixer

Games!

Dog
Kisses!



Raffle!
Prizes!

Wednesday, February 21st

4 PM to 6 PM

TEXAS PRIDE SPORTS BAR & GRILL

3792 FM 1069



Come out for some fun and help support the only
no-kill shelter in San Patricio County!





Skills, Trades & Public Service

CAREER EXPO & JOB FAIR

Thursday, February 29th

Open to the Public From

1:00PM - 4:00PM

San Patricio County Fairgrounds Civic Center
219 W. 5th Street, Sinton, TX 78387



**Launch Your Career
Jobs Start In
San Patricio County!**

Activities:



8:30AM - 11:30AM

**Middle School and High School
Students Only Career Expo**



12:00PM to 1:00PM

**Employer Workforce Service
Lunch and Learn**



1:00PM to 4:00PM

**San Patricio County Job Fair
Open to the Public**

Job Seeker Registration

<https://bit.ly/48uYfCO>



Employer Registration

<https://bit.ly/4aOieNA>



**For More Information and to
Register, Please Contact:**

**Lenny Anzaldue
(361) 813-3160**

A proud partner of the American Job Center network

Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to individuals with disabilities.
Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (Voice).

IMPORTANT NOTICE TO CUSTOMERS

This document contains vital information about requirements, rights, determinations, and/or responsibilities for accessing workforce system services. Language services, including the interpretation/translation of this document are available free of charge upon request.
Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.

workforcesolutionscb.org



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INGLESIDE CHAMBER OF COMMERCE PRESENTS

TRASHION FASHION SHOW

WHERE "TRASH" BECOMES FASHION

2ND ANNUAL FASHION SHOW DINNER AND SILENT AUCTION.
TRASHION FASHION CELEBRATES CREATIVE FASHION DESIGN AND
PROMOTES WASTE REDUCTION AND SUSTAINABILITY. BENEFITING
INGLESIDE CHAMBER FOUNDATION AND COMMUNITY GROUPS.

HAUTE COUTURE \$1000 AVANT-GARDE \$750.00

- PREFERRED SEATING/TABLE OF 8
- BUSINESS NAME ON TABLE
- LOGO ON ALL SOCIAL MEDIA
- BANNER ON STAGE
- FULL AD IN PROGRAM
- TABLE OF 8
- BUSINESS NAME ON TABLE
- 1/2 PAGE AD IN PROGRAM
- LOGO ON SOCIAL MEDIA

VOGUE \$500.00

- TABLE OF 8
- BUSINESS NAME ON TABLE
- LOGO IN PROGRAM

FASHIONISTA \$250.00

- TABLE OF 8
- BUSINESS NAME ON TABLE

CASH PRIZES

1ST PLACE: \$200

2ND PLACE: \$150

3RD PLACE: \$100

THURSDAY, FEBRUARY 29TH, 2024
INGLESIDE HIGH SCHOOL CAFETERIA
2807 MUSTANG DRIVE
5:30PM - 8:00PM

INDIVIDUAL TICKET \$30.00

FOR MORE INFORMATION CALL 361-776-2906

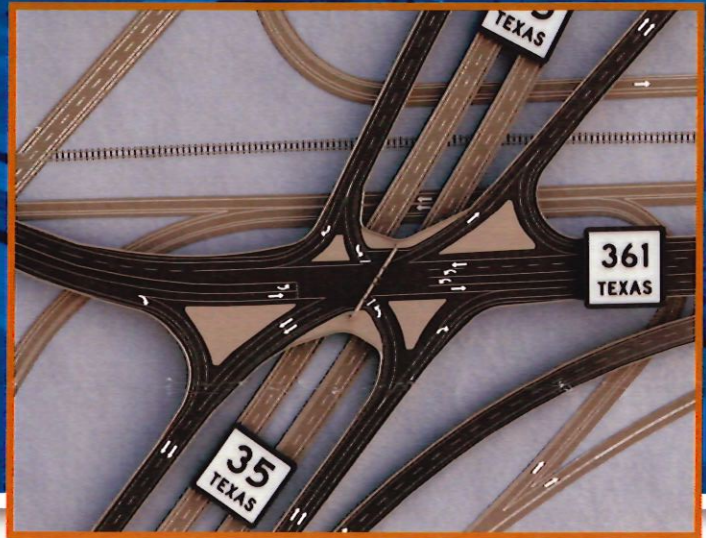




SH 35 AT SH 361/SPUR 202 INTERCHANGE SAN PATRICIO COUNTY, TEXAS

Join TxDOT for a Public Hearing!

Learn about TxDOT's proposed improvements to the intersection of SH 35 at SH 361/Spur 202 in Gregory, Texas, and review the new interchange



VIRTUAL

Tuesday March 5, 2024 through Wednesday March 20, 2024
Visit [TxDOT.gov](https://www.txdot.gov), keyword search "SH 35 at SH 361"



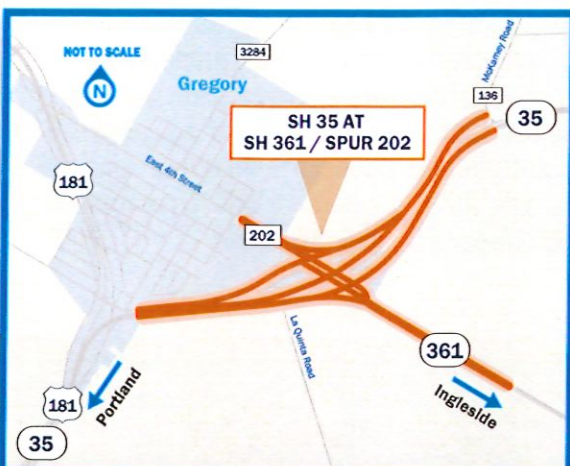
Scan Me

IN-PERSON

Tuesday, March 5, 2024 – 5 to 7 p.m.
Stephen F. Austin Elementary School
308 N Gregory Ave., Gregory, TX 78359

WHAT TO EXPECT AT THE PUBLIC HEARING:

- Learn about the process TxDOT follows
- View a pre-recorded presentation and supporting project exhibits
- Ask questions and submit comments



The Public Hearing will be conducted in English, with Spanish materials available online and in-person. If you have special communication or accommodation needs, please contact Rickey Dailey at 361-808-2544 or Rickey.Dailey@txdot.gov before close of business on Thursday, Feb. 29, 2024. Every reasonable effort will be made to accommodate these needs.

The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated December 9, 2019 and executed by FHWA and TxDOT.

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