

CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
MAY 23, 2023
6:30 P.M.

Opening Agenda

1. Call Meeting to order.

The Regular Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on May 23, 2023, at City Hall 2671 San Angelo Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, and Mayor Pedro Oscar Adame.

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports

At this time, written comments received by 4:00 p.m. on the day of the meeting, on any subject matter that is not on the agenda, will be read and summarized in the minutes of the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Barbara Gregg, 2809 Main Street, addressed the Council to extend an invitation to the 3rd Annual Smokin Tires Event and to ask if Mayor Adame could be a judge for the Car show "Best of the Best" portion of the event. She presented a flyer to the Council.

Director of Infrastructure Paredez addressed the Council about the retirement of John Meenaghan. He stated that John has 38 years of service with the City of Ingleside in which he responded to calls at all hours of the night and on weekends.

Martha Habluetzel, 3508 Main, addressed the Council about the building that the Garden Club utilized. She explained to the Council that the Garden Club would like the new building across from the Junior High School and would like the building larger than what has previously been presented. She explained that the Club would be willing to give suggestions to help with the design of the new building.

6. Staff Comments and Reports

The Council may discuss any subject which is specifically listed under this item.

A. Ingleside Pet of the Week

B. Ingleside Police Department Activity for April 2023

C. City of Ingleside monthly financials as of April 30, 2023.

Paul Bean, 2771 Glenwood Drive, addressed the Council about the amount of expected ad valorem taxes and what the effective tax rate would be. He stated that on Page B1 of the financial report reflects current earnings for the year-to-date physical year which he assumed was six months and wanted to know if the interest

rates would be double that amount for the twelve months. Also asking if the amount of interest is reflected in the budget that is expected to be approved.

D. City of Ingleside expenditures paid over \$3,000.00 for the period of April 17, 2023 through May 15, 2023.

E. Proposed Fiscal Year 2024, FY24, Budget Calendar to adopt the FY24 Budget and the 2023 Tax Rate.

City Manager Lewis stated that this is a living document and the budget calendar will be changed as we go through workshops. Finance Director Vela addressed the Council and stated that there would be a change in the calendar for the Department Head Meeting which would be June 12, 2023 through June 16, 2023.

F. Update on the status of the lights and sidewalk requested for the area on Highway 361 West of Main Street and the intersection of Highway 361 and Avenue J.

Infrastructure Director Paredez stated that staff had been in contact with TxDot. One problem is there is a drainage channel where a sidewalk is wanted.

G. Update on status of the Ingleside Drainage Master Plan being performed by Freese & Nichols.

City Manager Lewis addressed the Council regarding the presented report from Freese & Nichols stating that due to delays and turnover the projected completion date has been pushed out one year. It was discussed to keep Freese & Nichols informed on all drainage projects being completed by Hanson for updating the Master Drainage Plan.

H. Update on status of the streets scheduled for repair and maintenance as authorized at the January 31, 2023 Special City Council Meeting.

City Manager Lewis addressed the Council regarding the Street Committee Group meeting on January 13, 2023. At this meeting a list of streets was selected for repairs and the types of repairs needed. It was stated that the County Engineer was the one who calculated the tonnage needed for repairs.

I. Update on status of the Wastewater Treatment Plant.

Infrastructure Director Paredez addressed the Council regarding a permit application being submitted for review with an expected approval by June 2024. It was stated that TCEQ must be approved before moving forward and this being State mandated.

J. Update on status of the 4th Street Project.

Infrastructure Director Paredez addressed the Council regarding the 4th Street Project stating that it was close to completion with only cosmetics to finish and being six months ahead of schedule. It was noted that it has already started moving water away and core sample testing for compaction passed at every stage and under budget.

7. Council Comments and Reports

The Council may discuss any subject which is specifically listed under this item.

No Council Comments and Reports presented for this meeting.

Presentations

8. Presentation by Meeder Public Funds Patterson Group to provide an investment strategy review as of March 31, 2023.

David McElroy with Meeder Public Funds Patterson Group addressed the Council explaining that Meeder still operates as Patterson Group. He gave an overview of the current economic data, expectation drive rates, events creating additional volatility within markets, how to create longer-term certainty, cash flow analysis, and the current portfolio for the city.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

9. Deliberate and take appropriate action on Regular City Council Meeting Minutes of May 09, 2023.

Motion: Council Member Diehl made a motion to approve the Regular City Council Meeting Minutes dated May 09, 2023. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Canvass Election

10. Canvass returns from the Special Election held May 6, 2023, and adopt a Resolution certifying the returns.

Motion: Mayor Adame made a motion to adopt Resolution 2023-25 certifying the returns. Council member Pruitt seconded the motion. Motion carried with all present voting in favor.

11. Presentation of Certificate of Election to newly-elected officials for Place 1, Place 3, and Place 5.

Mayor Adame presented a Certificate of Election to the newly elected officials Council Member Julio Salinas Place 1, Council Member Stewart Wilson Place 3, and Council Member Steve Diehl Place 5.

12. Administration of Statement of Officer and Oath of Office to newly-elected officials for Place 1, Place 3, and Place 5.

Judge Glover administered the Oath of Office to the newly elected officials.

13. Deliberate and take appropriate action in accordance with Section 3.05 of the City Charter regarding the appointment of a Mayor Pro-Tem.

Motion: Council member Diehl made a motion to re-appoint Mayor Pro-Tem Long. Council Member Wilson seconded the motion. Motion carried.

For Motion:	Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Council Member Julio Salinas, and Mayor Adame
Against Motion:	None
Abstained:	Mayor Pro-Tem Long

Mayor Adame advised that he was going to change the order of items on the agenda. Mayor Adame recommended moving Item 28 before 14 and then returning to the normal sequence on the agenda.

Executive Session

14. Closed Session

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Section 551.087 Deliberation regarding Economic Development Negotiations – Update on ongoing industry and retail negotiations**

At 7:57 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Section 551.087 Deliberation regarding Economic Development Negotiations.

15. Open Session
City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

A. Section 551.087 Deliberation regarding Economic Development Negotiations – Update on ongoing industry and retail negotiations

At 8:19 p.m. Mayor Adame reconvened the Ingleside City Council into an open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No action taken.

Public Hearing
The City Council shall call a public hearing on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

No Public Hearing presented for this meeting.

Regular Agenda

At 8:19 p.m. Council Member John Salinas left the meeting.

16. Deliberate and take appropriate action on a Resolution by the City Council of the City of Ingleside, Texas authorizing and approving publication of notice of intention to issue certificates of obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date.

City Manager Lewis addressed the Council stating that signing the Resolution would be the first step into issuance of certificates of obligation.

Financial Advisor with Samco Capital Markets Andrew Freidman addressed the Council and stated that the low interest loan the City qualified for with the Water Development Board is about to expire and this would satisfy \$19,205,000 spent towards the construction with more to come for the construction of the Wastewater Treatment Plant. He stated that because this is a private sale, if it gets to the point of public sale any offer can be turned down at that time.

Discussion was held among the Council regarding the notice of intention being written in accordance with State statutes and the certificates of obligation are for Wastewater Treatment Plant only.

Motion: Council Member Diehl made a motion to approve Resolution 2023-26 authorizing and approving publication of notice of intention to issue certificates of obligation. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

For Motion:	Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Mayor Pro-Tem Long, and Mayor Adame
Against Motion:	None
Absent:	Council Member John Salinas

17. Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, appointing/reappointing of members to the Planning & Zoning Commission.

Interim Building Official Delauro addressed the Council regarding appointing/reappointing of members to the Planning & Zoning Commission. He stated

that there was one withdrawal by Michael Morgan and two remaining candidates for consideration.

Discussion was held among the Council regarding recommendations from staff and Planning & Zoning Commission, no current recommendations from staff at this time, and recently did not have enough members to make a quorum.

Motion: Council Member Diehl made a motion to send this back to Planning & Zoning Commission for a recommendation to be presented to Council. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

For Motion:	Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Mayor Pro-Tem Long, and Mayor Adame
Against Motion:	None
Absent:	Council Member John Salinas

Mayor Adame advised that he was going to change the order of items on the agenda. Mayor Adame recommended moving Item 21 and Item 22 before 18 and then returning to the normal sequence on the agenda.

18. Deliberate and take appropriate action on a first and only reading of an Ordinance amending the fiscal year 2022-2023 budget for the City of Ingleside, Texas, for the General Fund, Utility Fund, and the Hotel/Motel Fund various department operating budget adjustments.

Discussion was held among the Council and Staff about what was presented and if changes were made since the workshop with the removal of restructuring of Facilities Maintenance, removal of associated stipends other than on call personnel that would be associated with the restructuring, removal of funding for any new positions, and the net result regarding budget was \$806,000.00 with \$56,100.00 being removed.

Motion: Council Member Diehl made a motion to accept the first and only reading of Ordinance 2023-08 amending the fiscal year 2022-2023 budget for the City of Ingleside, Texas, for the General Fund, Utility Fund, and the Hotel/Motel Fund various department operating budget adjustments. Council Member Wilson seconded the motion. Motion carried 5-1.

For Motion:	Council Member Diehl, Council Member Wilson, Council Member Pruitt, Mayor Pro-Tem Long, and Mayor Adame.
Abstain:	Council Member Julio Salinas
Absent:	Council Member John Salinas

19. Deliberate and take appropriate action on a first and only reading of an Ordinance amending the fiscal year 2022-2023 budget for the City of Ingleside, Texas, for the General Fund and Utility Fund for new positions in various departments.

Discussion was held among the Council and Staff about the twelve new positions between the two funds with all but two being full time equivalent, City Council authorizes new positions, creation of workforce needed, wastewater lack of staff means sharing employees for other departments, allocation for positions not filled, recruiting, and Finance needing an additional employee.

At 9:40 p.m. Mayor Adame left the dais and returned at 9:43 p.m.

Motion: Mayor Pro-Tem Long made a motion to accept the first and only reading of Ordinance 2023-09 amending the fiscal year 2022-2023 budget for the City of Ingleside, Texas, for the General Fund and Utility Fund for new positions in various departments. Council Member Pruitt seconded the motion. Motion carried 5-1.

For Motion:	Council member Diehl, Council Member Pruitt, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame.
Against Motion:	Council Member Wilson

Absent: Council Member John Salinas

20. Deliberate and take appropriate action on a first and only reading of an Ordinance amending the fiscal year 2022-2023 budget for the City of Ingleside, Texas, for the General Fund Capital Fund, Utility Fund Capital Fund, Street Maintenance and Repairs Fund, and the Houghton Improvement Fund for capital purchases and capital projects.

Discussion was held among Council Members and Staff regarding the items that Council had asked to be removed and to bring them back individually, the Animal Control Trailer, Overall budget projects, getting a Project Manager to oversee projects, cost increase for projects, more clarity for project cost, and appropriation of the funds only for projects.

At 10:00 p.m. Council Member Wilson left the meeting.

At 10:08 p.m. Mayor Pro-Tem Long left the dais and returned at 10:10 p.m.

Motion: Council Member Diehl made a motion to approve a first and only reading of Ordinance 2023-10 amending the fiscal year 2022-2023 budget for the City of Ingleside, Texas, for the General Capital Fund, Utility Fund Capital Fund, Street Maintenance and Repairs Fund, and the Houghton Improvement Fund for capital purchases and capital projects. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

For Motion:	Council member Diehl, Council Member Pruitt, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame
Against Motion:	None
Absent:	Council Member Wilson and Council Member John Salinas

21. Deliberate and take appropriate action on the acceptance of a Stewart Stevenson 2.5 Ton Brush Truck with Skid donated by the Texas Forest Service.

Mayor Adame stated that this truck was donated to the City and had the repair completed that it required.

Motion: Council Member Pruitt made a motion to accept the Stewart Stevenson 2.5 Ton Brush Truck with Skid donated by the Texas Forest Service. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

For Motion:	Council member Diehl, Council Member Wilson, Council Member Pruitt, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame
Against Motion:	None
Absent:	Council Member John Salinas

22. Deliberate and take appropriate action on current contract with Republic Services in regards to brush and bulky waste collection.

City Manger Lewis addressed the Council and stated that Robert Bradley representing Republic Services is present at this meeting to answer questions.

Discussion was held among the Council and Staff about the citizen calls and complaints for brush not being picked up, this service being for residential only, what 12 cubic yards actually is, training for Republic Services drivers about the lot sizes, education and information for the citizens, and potential other options for the citizens.

Motion: Mayor Adame made a motion to work with Republic Services and bring back to the Council on June 13, 2023 Council Meeting. Council member Wilson seconded the motion. Motion carried with all present voting in favor.

For Motion:	Council member Diehl, Council Member Wilson, Council Member Pruitt, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame
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Against Motion: None
Absent: Council Member John Salinas

Mayor Adame advised that he was going to change the order of items on the agenda. Mayor Adame recommended moving Item 25 before 23 and then returning to the normal sequence on the agenda.

23. Discussion on the audit progress for Fiscal Year 2022 (FY22).

Discussion was held between the Council and Finance Director Vela regarding the dates, goals, needs of the Auditor, testing, having the audit ready the third week of June, and trial balance.

No action was taken.

24. Deliberate and take appropriate action on authorizing the City Manager to advertise for Request for Qualifications (RFQ) for audit services for the City of Ingleside.

Discussion was held between the Council and Staff regarding going out every three years per the Charter.

Motion: Council Member Julio Salinas made a motion to approve authorizing the City Manager to advertise for Request for Qualifications (RFQ) for audit services for the City of Ingleside. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

For Motion: Council member Diehl, Council Member Pruitt, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame
Against Motion: None
Absent: Council Member Wilson and Council Member John Salinas

25. Deliberate and take possible action on the status update of 1350 Indian Trail.

Interim Building Official Delauro addressed the Council and stated that the Council wanted this item brought back from the previous meeting. Delauro stated that he had explained to Polanco what steps were needed. First re-zone the property from R-1 to a district zoning that would not require a paved road such as subdistricts. Step two would be getting the property platted. Step three would be getting it dedicated easements with a water line that needs to be extended.

No action was taken.

26. Discussion on the TML Health Benefits Plan.

Discussion was held among Council and Staff regarding new rates, coverages, between budget, going out for a broker, and getting ready for 2024.

Motion: Council Member Julio Salinas made a motion to go out for a broker as discussed and coming back to Council in January 2024. Mayor Adame seconded the motion. Motion carried with all present voting in favor.

For Motion: Council member Diehl, Council Member Pruitt, Mayor Pro-Tem Long, Council Member Julio Salinas, and Mayor Adame
Against Motion: None
Absent: Council Member Wilson and Council Member John Salinas

27. Deliberate and take appropriate action on reevaluation of the construction of a new animal shelter including: a) Reassessment of the needs to include square footage, internal immediate needs, infrastructure, etc.; b) Commitment of the location of the project per staff's recommendation to include hearing from the department heads or personnel involved, i.e., department head and animal control personnel; c)

Reassessment of any and all state requirement with regards to municipality animal control statutes; d) Reassessment/Funding sources; e) Reassessment of timeline.

Discussion was held among the Council and Staff regarding a turnkey job that is ready to go, project within budget, recommendations from Directors, property found with utilities and was suggested by the Staff, sound barriers, and an update by the second meeting in June.

Director of Infrastructure Services Paredez handed out an animal shelter document with option one (1) and option two (2) locations. Discussion held among the Council for the location preference with consensus for location option one.

Motion: Mayor Adame made a motion to go out for a bid on option one (1) presented to the Council and bring back to Council. Council Member Diehl seconded the motion. Motion carried 4-1.

For Motion:	Council Member Diehl, Council Member Pruitt, Council Member Julio Salinas and Mayor Adame
Abstain:	Mayor Pro-Tem Long
Absent:	Council Member Wilson and Council Member John Salinas

28. Deliberate and take appropriate action to authorize the City Manager to enter into a Windstorm Policy agreement to be effective May 26, 2023 and ending May 25, 2024.

Discussion was held among the Council and City Manager regarding the cost of Windstorm, wind driven rain, Audit on all buildings, and review of assets.

Motion: Council Member Pruitt made a motion to approve authorization of the City Manager to enter into a windstorm policy agreement to be effective May 26, 2023 and ending May 25, 2024. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

For Motion:	Council Member Diehl, Council Member Wilson Council Member Pruitt, Council Member John Salinas, Mayor Pro-Tem Long, Council Member Julio Salinas and Mayor Adame
Absent:	None

29. Announcements of Community Interest and/or upcoming events.

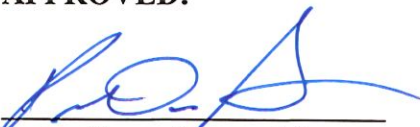
- A. Ingleside Pool Opening May 28
- B. State of the Port Luncheon Aransas Pass May 31
- C. Ingleside Public Safety Explorer Garage Sale Fundraiser June 16-17
- D. Nueces Basin Summit Portland June 21-23
- E. Ingleside Fire Rescue Golf Tournament Sinton June 24

30. Items to consider for placement on future agendas.

There were no items to consider for placement on future agendas.

31. Adjourn.

Mayor Adame adjourned the Workshop City Council Meeting at 10:39 p.m.

APPROVED:

Pedro Oscar Adame, Mayor

ATTEST:

Ruby Mowles, City Secretary