

**CITY OF INGLESIDE
REGULAR CHARTER REVIEW COMMISSION MEETING
MINUTES
AUGUST 22, 2024
6:30 PM**

Opening Agenda

1. Call Meeting to Order.

The Regular Charter Review Commission Meeting of the City of Ingleside was called to order by Chair Courtney Shane 6:30 p.m. on August 22, 2024, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

City Secretary Beaven addressed the Commission and stated the Charter Review Commission received a letter of Resignation from Secretary Amanda Torres in respect of her position on August 21, 2024, in which the resignation took effect immediately. The resignation moves Alternate Board Member Cindy Wilson into Commission Member place 2 effective immediately.

With Charter Review Commission Board Members present a quorum was established.

Board Members Present: Chair Courtney Shane, Co-Chair Tom Bell, and Robert Vana, and Cindy Wilson.

Absent: Ricardo Trevino, Jr.

3. Pledge of Allegiance.

Chair Shane led the Pledge of Allegiance to the U.S. flag.

4. Citizen Comments and Reports.

No citizen comments presented for this meeting.

Regular Agenda

5. Deliberate and take appropriate action on the acceptance of the Regular Charter Review Commission Minutes of August 15, 2024.

City Secretary Beaven addressed the Commission about the minutes being tabled to the next meeting since Secretary Amanda Torres resigned and the minutes were set up for her approval. At which time, there will be a nomination for Secretary of the Charter Review Commission.

City Attorney Michael McCann recommended taking no action.

No action taken.

6. Deliberate and take appropriate action on the review of the following Articles in the City of Ingleside Home Rule Charter.

- 1. ARTICLE I. Form of Government and Boundaries**
- 2. ARTICLE II. Powers of the City**
- 3. ARTICLE III. City Council**
- 4. ARTICLE IV. Administrative Services**
- 5. ARTICLE V. Elections**
- 6. ARTICLE VI. Initiative, Referendum and Recall**
- 7. ARTICLE VII. Municipal Finance**
- 8. ARTICLE VIII. Tax Administration**
- 9. ARTICLE IX. Public Utilities and Franchises**
- 10. ARTICLE X. Planning and Zoning**
- 11. ARTICLE XI. General Provisions**
- 12. ARTICLE XII. Transitional Provisions**

The Board deliberated on Article III. City Council resumed with Section 3.08.

Section 3.08. Prohibitions.

- A. Holding Other Office: Except where authorized by law, no Mayor or City Councilmember shall hold any other City office or City employment during ~~his/her~~ the term as Mayor or Councilmember, and no former Mayor or Councilmember shall hold any compensated appointive City office or City employment until one year after the expiration of ~~his/her~~ the term as Mayor or Councilmember.
- B. Appointments and Removals: Neither the City Council nor any of its members shall in any manner dictate the appointment or removal of any City administrative officers or employees whom the City Manager or any of ~~his/her~~ City administrative officers subordinates are empowered to appoint, but the City Council may express its views and fully and freely discuss with the City Manager information pertaining to appointment and removal of such officers and employees.

Section 3.09. Meetings of city council.

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Special meetings of the City Council shall be held on the call of the Mayor or ~~three~~ two City Council members and, whenever practicable, upon no less than twelve hours' notice to each member.

Section 3.10. Rules of procedure.

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The agenda for each regular meeting must be posted in accordance with Texas Open Meeting Act. The Mayor will establish the agenda, except that an item requested by two ~~or more~~ Councilmembers shall be included in the agenda.

Section 3.11. Passage of ordinances in general.

B. *Procedure*: Any member of the City Council may offer any ordinance in writing that has been placed on the agenda of a ~~regular~~ City Council meeting. Copies of proposed ordinances, in the form required for adoption, shall be furnished to members of the City Council before first reading. Copies of the proposed ordinances, in the form required for adoption, shall be furnished to members of the City Council before first reading. Copies of the proposed ordinances, in the form required for adoption, shall be available at the City offices and shall be furnished to citizens, upon request to the City Secretary, before first reading, and, if amended, shall be available and furnished in the amended form for as long as the proposed ordinance is before the City Council.

D. *Reading*: The reading aloud of the title and caption of the ordinance shall suffice as a reading, provided ~~printed~~ copies of the ordinance, in the form required for adoption, are in front of all members of City Council and ~~a reasonable number of additional copies are available to citizens present~~ be furnished to citizens, upon request to the City Secretary, at the meeting. If two City Council members request that the ordinance be read in its entirety, it must be read.

Section 3.12. Emergency Ordinances
No recommended changes.

Section 3.13. Authentication, recording, codification, printing, distribution.

C. *Printing of Ordinances and Resolutions*: The City Council shall cause each ordinance and each amendment to this Charter to be printed promptly following its adoption, and the printed ordinances and Charter amendments shall be distributed free or sold to the public at reasonable prices to be fixed by the ~~City Council~~ Publisher. Following publication of the first Ingleside City Code and at all times thereafter, the ordinances and Charter amendments shall be printed in substantially the same style as the code currently in effect and shall be suitable in form for integration therein. A copy of such ordinance and resolution shall be ~~placed kept on file in the office of the City Secretary offices, public library designated by the City Council~~ and on the City website for free reference.

D. The City Council shall appoint a Sunset Committee every eight years to review ordinances for continued relevance ~~and provide recommendations.~~

~~A copy of each ordinance and resolution shall be placed in City offices and a public library designated by the City Council for free reference.~~

Section 3.14. Investigations by the city council.
No recommended changes.

Section 3.15. Audits and examination of city books and accounts.
No recommended changes.

Section 3.16. Bonds for city employees
No recommended changes.

Motion: Chair Shane made a motion to amend Article III City Council, Section 3.08 Prohibitions, Section 3.09 Meetings of city council, Section 3.10 Rules of procedure, Section 3.11 Passage of ordinances in general and Section 3.13 Authentication, recording, codification, printing, distribution, and allow legal counsel to confirm compliance with State Law. Member Wilson seconded the motion. Motion carries with all present voting in favor.

Motion: Chair Shane made a motion to close agenda Item 6 and reconvene the Charter Review process at the next scheduled meeting starting with Article IV. Administrative Services. Co-Chair Bell seconded the motion. Motion carries with all present voting in favor.

Closing Agenda

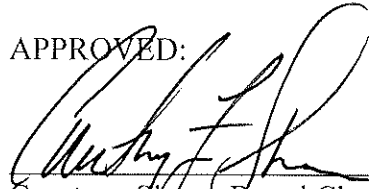
7. Items to consider for placement on future agendas.

Chair Shane requested the nomination for Charter Review Commission Secretary.

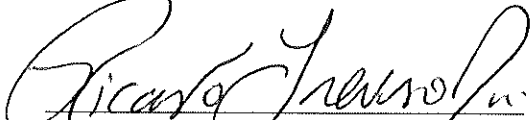
8. Adjourn.

Chair Shane adjourned the regular meeting at 7:58 p.m.

APPROVED:


Courtney Shane, Board Chair

ATTEST:


Ricardo Trevino, Board Secretary