

**CITY OF INGLESIDE
REGULAR CHARTER REVIEW COMMISSION MEETING
MINUTES
AUGUST 15, 2024
6:30 PM**

Opening Agenda

1. Call Meeting to Order.

The Regular Charter Review Commission Meeting of the City of Ingleside was called to order by Chair Courtney Shane 6:30 p.m. on August 15, 2024, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Charter Review Commission Board Members present a quorum was established.

Board Members Present: Chair Courtney Shane, Co-Chair Tom Bell, Secretary Amanda Torres, Ricardo Trevino, Jr., and Robert Vana, and Alternate Board Member Cindy Wilson.

3. Pledge of Allegiance.

Chair Shane led the Pledge of Allegiance to the U.S. flag.

4. Citizen Comments and Reports.

S. Paul Baen, 2177 Glenwood, addressed the board and stated under Article VII of the Charter that he would like to see two public hearings added into the Charter for the appropriation of fund balances.

Regular Agenda

5. Deliberate and take appropriate action on the acceptance of the Regular Charter Review Commission Minutes of July 31, 2024.

Motion: Co-Chair Bell made a motion to approve the Regular Charter Review Commission Minutes of August 8, 2024, as presented. Commission Member Trevino seconded the motion. Motion carries with all present voting in favor.

6. Deliberate and take appropriate action on the review of the following Articles in the City of Ingleside Home Rule Charter.

- 1. ARTICLE I. Form of Government and Boundaries**
- 2. ARTICLE II. Powers of the City**

3. ARTICLE III. City Council
4. ARTICLE IV. Administrative Services
5. ARTICLE V. Elections
6. ARTICLE VI. Initiative, Referendum and Recall
7. ARTICLE VII. Municipal Finance
8. ARTICLE VIII. Tax Administration
9. ARTICLE IX. Public Utilities and Franchises
10. ARTICLE X. Planning and Zoning
11. ARTICLE XI. General Provisions
12. ARTICLE XII. Transitional Provisions

The Board deliberated on ARTICLE III. City Council.

Section 3.01. Selection and term of office.
No recommended changes.

Section 3.02. Qualifications of members.
The Mayor and each Councilmember shall be a resident of the City of Ingleside, and a qualified voter of the ~~State of Texas~~ City of Ingleside and shall have been a resident of the City of Ingleside for at least a year immediately preceding ~~his/her~~ the election, and must maintain residency in the City of Ingleside during term of office.

Section 3.03. Council to be judge of election and qualifications.
No recommended changes.

Section 3.04. Remuneration.
No recommended changes.

Section 3.05. Mayor and pro-tem.
The Mayor shall be the official head of the City government. ~~He/she~~ Mayor shall preside at all meetings of the City Council, shall have a vote on all City Council actions, and shall, when authorized by the City Council, sign all official documents such as ordinances, resolutions, conveyances, grant agreements, official plats, contracts, and bonds. ~~He/she~~ Mayor shall perform such other duties consistent with this Charter or as may be imposed upon ~~him/her~~ by City Council. ~~He~~ Mayor shall not have the power of veto.

The Mayor Pro-Tem shall be a Councilmember elected by the City Council at the first regular City Council meeting following each regular City election. The Mayor Pro-Tem shall act as Mayor during the disability or absence of the Mayor or when directed by the City Council if the Mayor refuses to act and in this capacity shall have the rights conferred upon the Mayor. ~~Mayor Pro-Tem shall not have the power to veto.~~

Section 3.06. Vacancies; forfeiture; filling of vacancies.
A. *Vacancies*: The office of a Councilmember, shall become vacant upon ~~his/her~~ death, acceptance of ~~his/her~~ resignation by City Council and assumption of office by a

successor, removal from office in any manner authorized by law, or forfeiture of ~~his/her~~ office.

B. *Forfeiture of Office:* A Councilmember or the Mayor shall forfeit ~~his/her~~ office if ~~he/she~~:

1. Fails to possess the qualifications for the office prescribed by this Charter or by law;
2. Violates any express prohibition of this Charter;
3. Fails to attend six regular City Council meetings in ~~an election span the proceeding~~, twelve (12) months;
4. Is convicted of a crime involving moral turpitude.

C. *Filling of Vacancies:* ~~A vacancy in the City Council shall be filled for the remainder of the unexpired term, if any, at the next regular election following not less than sixty days after the occurrence of the vacancy. Until the person elected to serve the remainder of the unexpired term takes office,~~ Within sixty days, the City Council by a majority vote of all the remaining members shall appoint a qualified person to fill the vacancy until the person elected to serve the remainder of the unexpired term takes office. If the City Council fails to make such an appointment within ~~thirty~~ sixty days following the occurrence of the vacancy, a special election shall be called to fill the vacancy until the expiration of the regular term, to be held on the earliest available uniform date under the Texas Election Code next following the ~~thirtieth~~ sixtieth day after the occurrence of the vacancy.

Notwithstanding the requirement in Section 3.10 concerning a quorum of the City Council, if, at any time, the membership of the City Council is reduced to less than four, the remaining members may by majority action appoint additional qualified persons to raise the membership to four. These appointees shall serve until the positions can be filled at the next regular election.

Section 3.07. Powers of the city council.
No recommended changes.

Motion: Member Vana made a motion to amend Article III City Council, Section 3.02 Qualifications of members, 3.05 Mayor and pro-tem, 3.06. Vacancies; forfeiture; filling of vacancies, and for the City Secretary to strike out any pronouns from Article I, Article II, and Article III, and allow legal counsel to confirm compliance with State Law. Member Trevino seconded the motion. Motion carries with all present voting in favor.

Motion: Chair Shane made a motion to close agenda Item 6 and reconvene the Charter Review process at the next scheduled meeting starting with Article III. Section 3.08 Prohibitions. Member Bell seconded the motion. Motion carries with all present voting in favor.

Closing Agenda

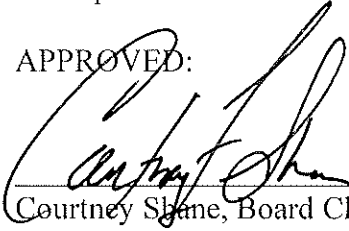
7. Items to consider for placement on future agendas.

No items recommended for placement on future agendas.

8. Adjourn.

Chair Shane adjourned the regular meeting at 7:52 p.m.

APPROVED:


Courtney Shane, Board Chair

ATTEST:


Ricardo Trevino, Board Secretary