

**CITY OF INGLESIDE
REGULAR CHARTER REVIEW COMMISSION MEETING
MINUTES
JULY 31, 2024**

Opening Agenda

1. Call meeting to order.

The Regular Charter Review Commission Meeting of the City of Ingleside was called to order by City Attorney Frank Garza 6:32 p.m. on July 31, 2024, at Humble Station Community Center 2821 Main Street., Ingleside, TX and live video streaming.

2. Roll Call.

With Charter Review Commission Board Members present a quorum was established.

Board Members Present: Tom Bell, Amanda Torres, Ricardo Trevino, Jr., Robert Vana, and Courtney Shane.

Alternate Board Member Present: Cindy Wilson (arrived during Item 5).

Board Members Absent: None.

3. Pledge of Allegiance.

City Attorney Frank Garza led the Pledge of Allegiance to the U.S. flag.

4. Citizen Comments and Reports.

No Citizen Comments presented for this meeting.

Regular Agenda

5. Administration of Statement of Officer and Oath of Office to newly appointed Charter Review Commission members.

Alternate Board Member Wilson joined the meeting.

City Secretary Beaven administered the Statement of Officer and Oath of Office to newly appointed Commission Members Tom Bell, Amanda Torres, Ricardo Trevino, Robert Vana, and Courtney Shane.

6. Deliberate and take appropriate action on the appointment of a Chair, Co-Chair and Secretary for the Charter Review Commission.

Motion: Courtney Shane made a motion to appoint Courtney Shane as Board Chair. Amanda Torres seconded the motion. Motion carries with all voting in favor.

Motion: Ricardo Trevino, Jr. made a motion to appoint Ricardo Trevino, Jr. as Board Co-Chair. Robert Vana seconded the motion. Motion is lost 2:3.

For Motion:	Board Members Ricardo Trevino and Robert Vana
Against Motion:	Board Members Tom Bell, Amanda Torres, and Courtney Shane

Abstained: None

Motion: Courtney Shane made a motion to appoint Tom Bell as Board Co-Chair. Amanda Torres seconded the motion. Motion carried 3:2.

For Motion: Board Members Tom Bell, Amanda Torres, and Courtney Shane
Against Motion: Board Member Ricardo Trevino and Robert Vana
Abstained: None

Motion: Amanda Torres made a motion to appoint Amanda Torres as Board Secretary. Tom Bell seconded the motion. Motion carries with all voting in favor.

7. Deliberate and take appropriate action on establishing a schedule for future meetings.

City Secretary Beaven addressed the Board to discuss the availability of Board members, meeting locations, and frequency of the meeting. The recommendation was for weekly meetings on Thursday to address at minimum one Charter Article per meeting and to have meetings temporarily at the Fire Department.

Discussion held among the Board about the day of week, start time and length of meeting.

Motion: Board Secretary Torres made a motion to set the Charter Review Committee for weekly meetings to be held on Thursdays with a start time of 6:30 p.m. and approximately a 90 minute time frame. Board Co-Chair Bell seconded the motion. Motion carries with all voting in favor.

8. Deliberate on Section 11.12. Charter review commission duties and procedures.

City Secretary Beaven read Section 11.12. Charter review commission duties and procedures.

Alternate Board Member Wilson questioned the appointment and charter adoption being less than four years according to the Charter and trying to understand the interpretation of how the Charter is written.

City Secretary Beaven explained the last Charter Review Board was called in 2020 and amendments were adopted in 2021 making this the fourth year.

City Attorney Garza stated that this section should be updated for clarification.

9. City of Ingleside Home Rule Charter presentation by City Attorney.

City Attorney Frank Garza introduced himself and City Attorney Michael McCann. City Attorney Garza presented a presentation to the Board and spoke about Home Rule City, History of Charter, Charter Amendment, Charter Review, and Next Steps.

10. Discuss process to review the following Articles in the City of Ingleside Home Rule Charter.

1. **ARTICLE I. Form of Government and Boundaries**
2. **ARTICLE II. Powers of the City**
3. **ARTICLE III. City Council**
4. **ARTICLE IV. Administrative Services**
5. **ARTICLE V. Elections**
6. **ARTICLE VI. Initiative, Referendum and Recall**
7. **ARTICLE VII. Municipal Finance**
8. **ARTICLE VIII. Tax Administration**
9. **ARTICLE IX. Public Utilities and Franchises**
10. **ARTICLE X. Planning and Zoning**
11. **ARTICLE XI. General Provisions**
12. **ARTICLE XII. Transitional Provisions**

The Board deliberated on ARTICLE I. Form of Government and Boundaries.

Section 1.01. Form of Government.
No recommended changes.

Section 1.02. Boundaries of the city.
No recommended changes.

Section 1.03. City defined.
No recommended changes.

Motion: Board Chair Shane made a motion to close agenda Item 10 and reconvene the Charter Review process at the next scheduled meeting starting with Article II. Board Member Trevino seconded the motion. Motion carries with all voting in favor.

Closing Agenda

11. Charter Review Commission comments and items for future consideration.

Board Member Trevino recommended an item for enforcement of the Charter.

12. Adjourn.

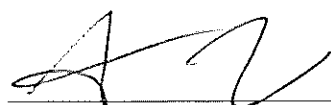
Board Chair Shane adjourned the regular meeting at 6:57 p.m.

APPROVED:



Tom Bell, Board Co-Chair

ATTEST:



Amanda Torres, Board Secretary