

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
JUNE 25, 2024**

Opening Agenda

1. Call regular meeting to order.

The Regular Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on June 25, 2024, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Mayor Pro-Tem Tracy Long, Julio Salinas, and Mayor Adame.

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Moment of Silence

Mayor Adame called for a Moment of Silence to pause and honor Abel Aguirre, a dedicated firefighter and community volunteer. He was someone who loved and was loved – was someone's family member and friend.

6. Citizen Comments and Reports.

Courtney Shane, 2181 Capeheart St., addressed the Council about showing appreciation for the community's Veteran's and an Honor Guard.

Martha Habluetzel, 3508 Ave A, addressed the Council about the flyers she handed out: Throw Dirt on Us for the Garden Club and the cardboard pick up from Dollar General; the Garden Club requested potting soil and would like businesses and other retailers to donate the soil.

Chuck Sullivan, 2627 Hwy 361, addressed the Council about the streets and gutters; the agreement between the City and TxDOT for maintaining the streets and gutters; and about his trespassing on public buildings.

Charles Boone, 468 Sunset, Ingleside on the Bay, addressed the Council about the project by Enbridge; Objectionable Use Permit request to be put on the Agenda in the future; and the legal and technical issues when it comes to the Objectionable Use Permit.

Cindy Wilson, 2635 San Angelo Avenue, addressed the Council about Boards and Commissions needing volunteers to fill vacancies, and that Council appoints requests to fill those vacancies. If any Council Member would like to fill a vacancy, they will need to fill out an application and go through the process.

Mayor Adame requested to withdraw Item 16 from the Agenda. There were no objections by Council, and Mayor Adame stated that the item was withdrawn.

7. Staff Comments and Reports.

a. Council Comments and Reports.

Mayor Adame stated that the drainage on Hultgreen needs to be looked into, getting too close to the fences and could cause erosion in the future; the ditches on 3rd St. are too deep, there is a lot of elderly citizens who live on that street, and it being hard to maintain the mowing of the ditch being that deep for them; and stated that the Council Members would be personally donating potting soil to the Garden Club for the Throw Dirt On Us event.

Council Member Diehl stated that the Charter Review Committee needs members and is important for the City, this is a chance for the community to give quality of life, and needing a good cross section of the City to participate

b. Mayoral Declaration of Local Disaster Order 2024-01 Proclaimed by Mayor Adame in accordance with the Texas Government Code §418.108, for the period June 19, 2024 through June 25, 2024.

City Manager Lewis stated that the Governor of Texas proclaimed a Disaster in the Counties of South Texas, citizens with damage can report it to the state and apply for relief, links on the website to help citizens, and that Cove Park was being looked at to see if there was any substantial damage to claim to the State.

c. Announcements of Community Interest and/or upcoming events.

City Manager Lewis stated that the Charter Review Committee is still accepting applications for board members.

d. Report on closeout for the Houghton Project GLO Project #20-065-086-C247.

Discussion was held between Council Members and City Manager Lewis about documents still needed, a project time frame of six months to finish the project, the final cost coming in under the projected starting budget, and thanking the staff since the project had a lot of moving parts.

e. Report on the Cove Park Project.

Mayor Adame requested that Item 7e be moved to Executive Session as Item C.

f. City of Ingleside monthly financial report as of May 2024.

No discussion was held on this item.

g. City of Ingleside expenditures paid over \$3,000.00 for the period of May 2024.

No discussion was held on this item.

h. Report on Code Compliance actions on Avenue C.

Discussion held between Council Members and City Manager Lewis about the process on how the City's Court can only fine citizens not abate them and/or property; County Court has stated that the City can go in and clean it up, put a lien on the property; and keeping the Council up to date on the clean up process.

Presentations

8. Recognition of the Parks and Recreation for participation in the 76th Annual Shrimporee Festival Parade and taking First Place in the Best Business category.

Mayor Adame recognized the Parks and Recreation Events Staff for their participation in the 76th Annual Shrimporee Festival Parade, and their accomplishment of taking First Place in the Best Business category.

Consent Agenda

9. **Deliberate and take appropriate action on second and final reading of an Ordinance amending the City of Ingleside, Personnel Policies and Procedures Handbook, Section 11 – Drug and Alcohol Use Policy, 11.K. Tobacco Use Prohibited; Providing Effective Date, Reading, Severance, and Publication.**

Proposed Ordinance 2024-09.

10. **Deliberate and take appropriate action on second and final reading of an Ordinance amending Part II – City Code, Chapter 30 – Environment, Article V. – Air Pollution, Division 2. Smoking of the Ingleside Code of Ordinances; Providing Effective Date, Reading, Severance, and Publication.**

Proposed Ordinance 2024-10.

11. **Deliberate and take appropriate action on second and final reading of an Ordinance amending Chapter 34 – Fire Prevention and Protection, Ingleside Code of Ordinances and further providing for effective date, reading, severance, and publication.**

Proposed Ordinance 2024-11.

12. **Deliberate and take appropriate action on the Regular Meeting Minutes of June 11, 2024.**

13. **Deliberate and take appropriate action on a Resolution appointing/reappointing members to the Board of Adjustment.**

Proposed Resolution 2024-27.

14. **Deliberate and take appropriate action on the renewal of the Mayoral Declaration of Local Disaster Order Proclaimed by Mayor Adame in accordance with the Teas Government Code §418.108, as amended for the period June 26, 2024 through July 09, 2024.**

Motion: Council Member Diehl made a motion to approve the consent agenda, as presented. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Public Hearing

No Public Hearing presented for this meeting.

Regular Agenda

15. **Deliberate and take appropriate action on the acceptance of the City of Ingleside Annual Financial Report for the year ended September 30, 2023.**

Discussion was held between Council Members, City Manager Lewis and ABIP Representative Janet Pitman about the audit being done and presented at the July 23rd meeting; fund audit being completed already but the single audit is still underway due to a lengthy process where steps need to be taken; not being able to begin budget process without an audit; having an audit document earlier next year; true unincumbered money; a 4B audit being performed; a difference in \$3M in revenue increase from sales tax and ad valorem; and grants.

No Action Taken.

16. **Deliberate and take appropriate action on the first and only reading of an ordinance amending the fiscal year 2023-2024 budget for the City of Ingleside, Texas, for the General Fund, the General Fund Capital Improvement Fund and the General Fund Vehicle/Equipment Fund, for various department operating and capital budget adjustments.**

Item 16 was withdrawn from the Agenda.

17. Deliberate and take appropriate action on first reading of an Ordinance amending Chapter 38 – Offenses an Miscellaneous Provisions, Article VI. – Fireworks, Ingleside Code Ordinances and further providing for effective date reading, severance, and publication.

Discussion held between Council Members and City Manager Lewis about the Ordinance already being there, just being moved under Fire Prevention; the effect on veterans; and no fireworks are allowed in the City.

Motion: Mayor Pro-Tem Long made a motion to approve the first reading of an Ordinance amending Chapter 38 – Offenses an Miscellaneous Provisions, Article VI. – Fireworks, Ingleside Code Ordinances and further providing for effective date reading, severance, and publication. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

18. Deliberate and take appropriate action on first reading of an Ordinance amending Chapter 46 – Solid Waste, Article I. – In General, Section 46-3 – Burning, Burying, or Similar Disposal, Ingleside Code of Ordinances and further providing for effective date, reading, severance, and publication.

Discussion was held between Council Members, City Manager Lewis, and Interim Building Official Delauro about the ordinance being moved into the Fire Code; consolidates the chapter; provisions of the Fire Code; and justifying the code.

Motion: Mayor Pro-Tem Long made a motion to approve the first reading of an Ordinance amending Chapter 46 – Solid Waste, Article I. – In General, Section 46-3 – Burning, Burying, or Similar Disposal, Ingleside Code of Ordinances and further providing for effective date, reading, severance, and publication. Council Member John Salinas seconded the motion. Motion carried with all present voting in favor.

19. Deliberate and take appropriate action on first reading of an Ordinance amending the Fiscal & Budgetary Policy for the City of Ingleside, Texas.

Discussion was held between Council Members and City Manager Lewis about the amendment being requested by the Federal Government.

Motion: Council Member John Salinas made a motion to approve the first reading of an Ordinance amending the Fiscal & Budgetary Policy for the City of Ingleside, Texas. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

20. Deliberate and take appropriate action on first reading of an Ordinance to amend the Procurement Policy and Procedures for the City of Ingleside.

Discussion was held between Council Members and City Manager about the amendment being requested by the Federal Government.

Motion: Mayor Pro-Tem Long made a motion to approve the first reading of an Ordinance to amend the Procurement Policy and Procedures for the City of Ingleside. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

21. Deliberate and take appropriate action on the first reading of an Ordinance amending the Personnel Policies and Procedures, Section 2. Employee Responsibilities: 2.K. Arrests, Confinements, and Indictments, 2.L. Telephone Contact, 2.N. General E-mail & Voice Mail Policy, 2.O. Network Security Policy, 2.P. Provided Equipment, 2.Q. Social Media Policy, 2.R. Employee Guidelines: Use of City's Social Media on Work Time, 2.S. Use of Personal Social Media While Not on Work Time; and Creating 2.T. Establishing Accounts with Other Online Services; Providing for effective date; Reading; Severance; and Publication.

Discussion was held between Council Members, City Manager Lewis, and Director of Information Technology Saucedo about the improvements to the policy; spot checks;

Arctic Wolf providing a list of all employees and Council Members doing the trainings; ordinance being seen by the attorneys; e-mails being archived on City servers; the capability to pull e-mails for Open Records Requests; employees needing to use City owned laptops and hotspots while away for trainings and conferences; and all employees receiving a copy of the policy to sign and acknowledge the policy changes

Motion: Mayor Adame made a motion to approve the first reading of an Ordinance amending the Personnel Policies and Procedures, Section 2. Employee Responsibilities: 2.K. Arrests, Confinements, and Indictments, 2.L. Telephone Contact, 2.N. General E-mail & Voice Mail Policy, 2.O. Network Security Policy, 2.P. Provided Equipment, 2.Q. Social Media Policy, 2.R. Employee Guidelines: Use of City's Social Media on Work Time, 2.S. Use of Personal Social Media While Not on Work Time; and Creating 2.T. Establishing Accounts with Other Online Services; Providing for effective date; Reading; Severance; and Publication. Council Member Diehl seconded the motion. Motion carried with all present voting in favor.

22. Deliberate and take appropriate action on the first reading of Resolution approving a project of the Ingleside Development Corporation for funding of a digital sign.

Discussion held between Council Members and City Manager Lewis about the digital sign project from the Ingleside Development Corporation being located at N.O. Simmons Park, and not to exceed \$50,000.

Motion: Council Member John Salinas made a motion to approve the first reading of Resolution approving a project of the Ingleside Development Corporation for funding of a digital sign. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

23. Deliberate and take appropriate action to award the bid for purchase of equipment for security, internet, and alarm at the Animal Control Facility.

Discussion held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about the security, internet and alarms being the last items that need Council approval; \$40,000 still in project budget; project still under budget by \$6,000; and that nothing that was needed was cut out at the beginning of the project.

Motion: Council Member Diehl made a motion to award the bids to Victoria Communications, NCS, and System Seven in the amount of \$34,969.94. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

24. Deliberate and take action on authorizing the City Manager to approve the renewal of the Texas Health Benefits Plan for Oct. 1, 2024 through Sept. 30, 2025.

Discussion held between Council Members and City Manager Lewis about the benefit renewal and premiums not increasing.

Motion: Council Member Pruitt made a motion to authorize the City Manager to approve the renewal of the Texas Health Benefits Plan for Oct. 1, 2024 through Sept. 30, 2025. Council Member Wilson seconded the motion. Motion carried with all present voting in favor.

25. Deliberate and take appropriate action on the TML IRP Cyber Liability and Data Breach Response Interlocal Agreement and authorization for the City Manager to execute the Interlocal Agreement on behalf of the City.

Discussion held between Council Members and City Manager Lewis about the premiums increasing; cyber fund; recommendation of Core Plus; covering ransomware; not expecting the change; and the funds coming out of the Fund 500.

Motion: Mayor Adame made a motion to authorize the City Manager to execute the Interlocal Agreement on behalf of the City on the TML IRP Cyber Liability and Data Breach Response Interlocal Agreement. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Executive Session**26. Closed Session**

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Section 551.087 Deliberation regarding Economic Development Negotiation**
- B. Section 551.071 Consultations with Attorney regarding enforcement of previously adopted zoning ordinance**
- C. Section 551.087 Deliberation regarding Economic Development Negotiations – Cove Park Update from Item 7e**

At 8:11 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Section 551.087 Economic Development Negotiation, Section 551.071 Consultations with Attorney regarding enforcement of previously adopted zoning ordinance, and Section 551.087 Deliberation regarding Economic Development Negotiations – Cove Park Update from Item 7e.

27. Open Session

City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

- A. Section 551.087 Deliberation regarding Economic Development Negotiation**
- B. Section 551.071 Consultations with Attorney regarding enforcement of previously adopted zoning ordinance**
- C. Section 551.087 Deliberation regarding Economic Development Negotiations – Cove Park Update from Item 7e**

At 9:06 p.m. Mayor Adame reconvened the Ingleside City Council into a open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No Action taken.

Item B: No Action taken.

Item C: No Action taken.

28. Items to consider for placement on future agendas.

Council Member Diehl requested to look into broadcasting IDC meetings.

Council Member Diehl requested budget workshops on a Saturday for Directors to present their budget to Council.

Council Member Diehl requested a review of the Department Structures.

Council Member Wilson requested shade coverings at the pool

Council Member Pruitt requested that staff get with State to clean up roads, and assist with traffic control for clean ups.

Council Member Julio Salinas requested that school zones, and traffic patterns pertaining to the school zones, be looked into.

Council Member Julio Salinas requested that the sports fields at N.O. Simmons Park get looked at and fixed/repared before the upcoming seasons, and to reach out to the sports groups to make sure all parties are in communication and on the same page.

Council Member Julio Salinas requested that staff look at past public comments, because there were items brought up that could possibly be considered an action item.

Mayor Adame request to know why retail is going around Ingleside when we have an IDC.

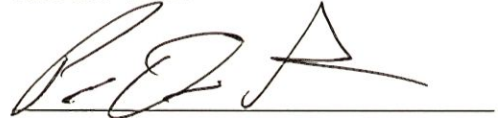
Mayor Adame requested that road grants be looked into.

Mayor Adame requested that sidewalks be looked into around the Live Oak Subdivision.

29. Adjourn Regular Meeting.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 9:17 p.m.

APPROVED:



Pedro Oscar Adame, Mayor

ATTEST:


Ruby Beaven, City Secretary