

PLANNING AND ZONING COMMISSION

April 15, 2024

MINUTES

I. Call Meeting to Order

The meeting was called to order at 6:00 p.m.

Board Members Present: Alan Beaubien, Bobby Dendy, Brenda Richardson, Gerard Gutierrez, and Cynthia Wilson. Ingleside Staff Present: Gene Delauro, Interim Building Official, Tom Miller, Fire Chief/Fire Marshall, and Dale Wells, Deputy Building Official.

II. Pledge of Allegiance

III. Consideration and action of the Minutes of the Planning and Zoning Meeting of: January 15, 2024. (ATTACH)

Board Member Gerard Gutierrez made a motion to approve the minutes of the January 15, 2024 meeting, which was seconded by Board Member Alan Beaubien. The motion passed unanimously by all members present.

IV. Other Business

(A) Discussion and possible action on an Ordinance amending Chapter 34 – Fire Prevention and Protection (ATTACH)

Interim Building Official Gene Delauro explained the main purposes of the amendments are to address personal fires in the City, to move the Fireworks section in our ordinances from Chapter 38 to Chapter 34, add new permits requirements (though no permit fees are to be changed at this time), add a section on arson and for the City to offer an award for aid in the arrest and conviction of someone guilty of arson, and add requirements for the storage of tires.

Board Member Cynthia Wilson asked why the use of chimneas were not allowed even though they are enclosed. Fire Chief Tom Miller answered they are constructed in such a way that they often start to crack after a single use. Interim Building Official Gene Delauro further added the need for language allowing fires contained within a fire ring/pit of a 3ft diameter or less constructed of stone or metal. Gerard Gutierrez asked for clarification on if that would include homemade fire pits or metal fire enclosures students make in shop class. Interim Building Official Gene Delauro emphasized that the intention is not to prohibit recreational fires, but to limit the size to one that can be managed safely by the average resident; therefore fire rings or encloses would be allowed under a certain diameter as long as they are able to properly contain a fire and made from noncombustible materials whether it is manufactured or homemade.

Board Member Gerard Gutierrez made a motion to recommend approval of the Ordinance with added language allowing fires enclosed within a limited diameter made of noncombustible material, which was seconded by Board Member Alan Beaubien. The motion passed unanimously by all members present.

V. Comments from The Public

There were no comments for the Public.

VI. Reports from Planning and Zoning Members

There were no comments from Planning and Zoning Members.

VII. Discussion on Agenda for Next Meeting

There is no future meeting scheduled at this time.

VIII. Adjournment

The meeting was adjourned at 6:38 p.m.

APPROVED:

Brenda J. Richardson
Chair or Vice Chair

ATTEST:

Gene Delauro
Gene Delauro, Interim Building Official