

**CITY OF INGLESIDE
REGULAR INGLESIDE PUBLIC LIBRARY BOARD MEETING
MINUTES
OCTOBER 15, 2025
6:00 PM**

Opening Agenda

1. Call Meeting to Order.

The Regular Ingleside Public Library Board Meeting was called to order by Director Belinda Casanova at 6:12 p.m. on October 15, 2025, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Board Members present, at roll call, a quorum was established.

Board Member Lou Rokohl, Board Member Agatha Snyder, Board Member Victoria Buesher, Board Member Brenda Richardson, Board Member Judy Latren, Board Member Lana Young, and Board Member Nancy White.

3. Pledge of Allegiance.

The Director of Library Services led the Pledge of Allegiance to the U.S. flag.

4. Citizen Comments and Reports.

No Citizen comments for this meeting.

5. Administration of Statement of Officer and Oath of Office.

Director of Administrative Services/ City Secretary Stork addressed the Board about the need for Board Members to take the Oath of Office and complete all required trainings with certificates to be kept on file in the Office of the City Secretary.

Motion: Motion was made by Board Member Lana Young to nominate Agatha Snyder as the Library Board Chairperson. Board Member Brenda Richardson seconded the motion. Motion carried with all present voting in favor.

Discussion was held between the Board Members and City Staff about the need for a Secretary, who would be completing Minutes for each meeting, and the meetings being recorded.

The Oath was administered to the Board Members, the Disclosure agreements signed, information for Open Meetings Act Training and Public Information Act Training were handed out with instructions on who to file the certificates with upon completion.

Regular Agenda

6. Librarian's Report:

a. Report on Summer Reading Program.

Director of Library Services Belinda Casanova gave a report on the Summer Reading Program stating that 75 children did attend.

b. Report on current Library Programs.

Director of Library Services Belinda Casanova gave a report on the new Crochet Class and the age group of attendees, the Tutoring Program and which subjects are being tutored, there are currently 18 computers at the Library, the days Mr. Kippy is at the Library, the book club on the bay with historical content being read, a second book club for younger participants that may not resume, Game day being mostly kids with a variety of games ranging from video games to board games, many adults replied to the Pokémon tournament that was offered and possibly needing to move the tournament to the Humble to accommodate participants.

c. Report on the required Open Meetings Act (OMA) and Public Information Act (PIA) Training for Boards and Commissions.

City Secretary Stork presented information to the Board about the required training for the Open Meetings Act and the Public Information Act during Item 5 directly following the Oath of Office.

7. Deliberate and take appropriate action on the Regular Meeting Minutes of the Ingleside Public Library Meeting of May 21, 2025.

Discussion was held between the Board Members, Director of Library Services Casanova, and City Secretary Stork about how the Board would receive the minutes to preview before the meetings.

The Ingleside Public Library Minutes from May 21, 2025, were read by Lou Rokohl.

Motion: Judy Latren made a motion to approve the minutes as presented. No second was received. Motion carried with all present voting in favor.

8. Deliberate and take appropriate action on the acceptance of the donation of a storage building to the City of Ingleside to be generally located in the area of the Ingleside Public Library.

Discussion was held between the Board Members, City Manager Lewis, and Director of Library Services Casanova about the findings on the building, possibly being able to use the slab, where to locate it on City property, the size of the slab, and needing to contact Raquel about the details for future discussion.

Closing Agenda

9. Items to consider for placement on future agendas.

Request for the storage building to be placed on the next agenda.

Discussion on the dates of the Ingleside Public Library Children's Christmas Tree Lighting to be held on December 10th from 6:00 p.m. to 8:00 p.m. and The Ingleside Park Christmas Tree Lighting to be held on Friday December 5th

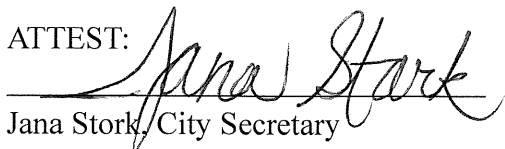
10. Adjourn.

The meeting was adjourned at 6:40 p.m.

APPROVED:


Agatha Snyder, Chairperson

ATTEST:


Jana Stork, City Secretary