

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
AGENDA
MARCH 10, 2026
6:30 PM**

Notice is hereby given that the Ingleside City Council will hold a Regular City Council Meeting on March 10, 2026, at 6:30 PM. The Meeting will be held in person at City Hall, 2671 San Angelo Street, Ingleside, Texas. Members of the public can view the meeting via live stream at <https://inglesidetx.gov/>.

With respect to any subject matter set forth below, the City Council may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. Citizen Comments and Reports.
Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.
6. Staff Comments and Reports.
The Council may discuss any subject which is specifically listed under this item.
 - a. Council Comments and Reports.
 - b. Announcements of Community Interest and/or upcoming events.
 - c. Report on street repairs in the City of Ingleside.

Presentations

7. Presentation of the Ingleside Police Department 2025 Racial Profiling Report and the 2025 Annual Report.
8. Certificate of Congratulations to the Ingleside 4H Club for receiving multiple awards at the 2026 San Patricio - Aransas Counties Agricultural and Homemaking Show.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event

the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

9. Deliberate and take appropriate action on the Regular Meeting Minutes of February 24, 2026.
10. Deliberate and take appropriate action on the second and final reading of an Ordinance changing the zoning of the following property located at 2571 First St, Ingleside, Texas, bearing a legal description of Lot 4 and East Half of Lot 3 Block 1 Frank Phelps Addition from R-2 – Two Family Residential to C-2 – General Commercial.
11. Deliberate and take appropriate action on the second and final reading of an Ordinance by the City Council of the City of Ingleside, Texas amending the Code of Ordinances for the City of Ingleside, Texas, Chapter 2, Article III, Division 1, Section 2-38 conduct of meetings and providing for effective date, readings, publication, and severance.

Regular Agenda

12. Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, authorizing the temporary waiver of pet adoption and microchipping fees otherwise required by Chapter 14, Article V, Section 14.34 of the Ingleside Code of Ordinances for the Pet Adoption Event to be held at N.O. Simmons Park on March 21-22, 2026.
13. Deliberate and take appropriate action on the approval of Change Order Number 4 for the Wastewater Treatment Plant Project in the credit amount of \$201,826.36.
14. Deliberate and take appropriate action on the first reading of an Ordinance granting to CenterPoint Energy Resources Corp., DBA CenterPoint Energy Texas Gas Operations, the right, privilege and franchise to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-way of the City of Ingleside, Texas for the transportation, delivery, sale and distribution of natural gas; containing other provisions relating to the foregoing subject; providing for severability and providing an effective date.
15. Deliberate and take appropriate action on a Resolution by the City of Ingleside, Texas suspending the April 18, 2026 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas - Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas, to implement interim GRIP rate adjustments for gas utility investment in 2025 and requiring delivery of this Resolution to the company and legal counsel.
16. Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, Texas, approving a standardized Facility Use License Agreement for the City of Ingleside Garden Center and Humble Station Community and Youth Center and approving License Fees for use of those facilities.
17. Deliberate and take appropriate action on the first reading of an Ordinance of the City Council of the City of Ingleside, Texas, amending Chapter 22, Article IV, "Peddlers and Solicitors," of the City of Ingleside Code of Ordinances; Clarifying that permit requirements apply only to commercial solicitation; replacing registration with a Solicitor's permit;

requiring background checks; providing for permit issuance, denial, revocation, appeal, and penalty; and providing for severability and an effective date.

Executive Session

18. Closed Session

City Council will meet in Closed Session pursuant to the provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) — to consult with the City Attorney and deliberate regarding the February 2026 performance reevaluation of the City Manager, including performance-based contractual consideration under the City Manager Employment Agreement.

19. Open Session

City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) — to consult with the City Attorney and deliberate regarding the February 2026 performance reevaluation of the City Manager, including performance-based contractual consideration under the City Manager Employment Agreement.

Closing Agenda

20. Items to consider for placement on future agendas.

21. Adjourn.

Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

With respect to any subject matter listed on this agenda, the City Council may meet in Closed Executive Session, if and to the extent allowed by Chapter 551 of the Texas Government Code, including, but not limited to, any of the following sections of Chapter 551: Section 551.071 Consultations with Attorney, Section 551.072 Deliberation about Real Property, Section 551.073 Deliberation regarding Prospective Gift, Section 551.074 Personnel Matters, Section 551.087 Deliberation regarding Economic Development Negotiations, and Section 551.089 Deliberation regarding Security Devices Or Security Audits.

Certification

I, Jana Stork, certify that the above notice of this Regular Meeting of the City Council was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on March 04, 2026 by 5:30 p.m.



Elisabeth Staton, Assistant City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____

Time: _____

By: _____

City Secretary's Office
City of Ingleside, Texas

CITY COUNCIL AGENDA
Regular Meeting: March 10, 2026

AGENDA ITEM: 6.a

Council Comments and Reports.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

City Council may discuss any subject under this item.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

For informational purposes only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 6.b

Announcements of Community Interest and/or upcoming events.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

1. City of Ingleside Boards & Commissions Volunteers Needed
 2. Ingleside Public Library Childrens Programs, Various Days
 3. Ingleside Public Library Free Crochet for Beginners, Mondays
 4. Ingleside Public Library Tutoring, Mondays and Saturdays
 5. Ingleside Public Library Mr. Kippy, Thursdays and Fridays
 6. Ingleside Public Library Book Club, 3rd Tuesday of the Month
 7. Ingleside Parks & Recreation Spring Break Camp, March 09th - March 13, 2026
 8. Ingleside Parks & Recreation St. Patrick's Day Family Night, March 12, 2026
 9. Ingleside Chamber of Commerce Round Up Days, March 20, 2026 - March 22, 2026
 10. Ingleside Parks & Recreation Toddler Time, March 26, 2026
 11. Ingleside Chamber of Commerce Trashion Fashion Show, March 26, 2026
 12. Ingleside Parks & Recreation Flashlight Egg Hunt, March 27, 2026
 13. Ingleside Parks & Recreation Vendors Market, March 28, 2026
 14. Ingleside Parks & Recreation Blood Drive, March 31, 2026
 15. Ingleside Volunteer Fire Department Open House, March 31, 2026
-

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

For informational purposes only.

ATTACHMENTS:

1. 2026, 03-10 Community Events v5

City of Ingleside ***Volunteers Needed***

Boards & Commissions



***We Need
Help With***

- ✓ Planning & Zoning
- ✓ Board of Adjustments
- ✓ Street Advisory Group
- ✓ And many more!

CONTACT US

(361)776-2517 | citysecretary@inglesidetx.gov

INGLESIDE PUBLIC LIBRARY

CHILDREN PROGRAMS

AFTER SCHOOL PROGRAM
TUESDAYS 3:45 TILL 5:00P

GAME DAY
WEDNESDAYS 4:00 TILL 5:30P

MRI KIPPY
THURSDAY 3:30 TILL 4:30P
FRIDAY 8:30 TILL 9:30A

5&UNDER
FRIDAYS 9:30 TILL 10:30A

FREE CROCHET FOR BEGINNERS

Monday's
4:30 - 5:30 PM

**DOES YOUR CHILD NEED
TUTORING IN:**

**MATH?
READING?
OR
ENGLISH?**

Mondays = 4:00-6:00 PM

&

Saturdays = 9:00 - 11:00 AM

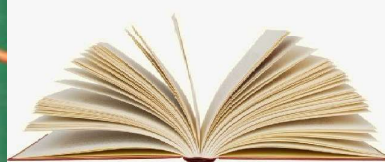
One Page at a Time

3rd Tuesday of the Month

1:30p

612 Sandpiper,

Ingleside on the Bay



Book Club

For more information Please call: GELINDA 972-463-0310
Or Ingleside Public Library: 361-775-5355

Ingleside Public Library



Humble Youth Center

Spring Break Camp

March
9th-13th

SPOTS ARE LIMITED

Ages 6-12

\$100.00 Tuition

Registration opens on
Wednesday, February 18th
For more information call:
361-776-3438



Ingleside Parks and Recreation





Ingleside Parks and Recreation presents:

St. Patrick's Day

FAMILY NIGHT

**Come out and enjoy an evening
filled with fun!***

MARCH 12TH

6:00PM-8:00PM

**Humble Youth Center
2821 Main St. Ingleside, TX**



***To help us plan accordingly, please register if you plan to attend**

The Ingleside Chamber of Commerce Brings to you the 54th Annual Ingleside Round Up Days & Music Festival



ADMISSION \$7.00

Kids 3 and under FREE
Kids 4 - 12 of age \$5

Free entry
for Active Military, Veterans &
First Responders with active ID

\$500 VIP TABLES

\$5.00 parking

March 20th, 21st & 22nd, 2026

2867 Ave J * N.O. Simmons Park, Ingleside

Friday Night

Chill Billies
Cover Tones
SpazMatics

Saturday Night

Los Arias
La Calma
David Farias Y La Tropa F
La Fiebre



Conjuto Sunday - David Trevino Y Los Tremendosd, Conjunto Soliz,
Juaquin Chavez Y Los Conjunto Boys & Javier Soliz

Featuring

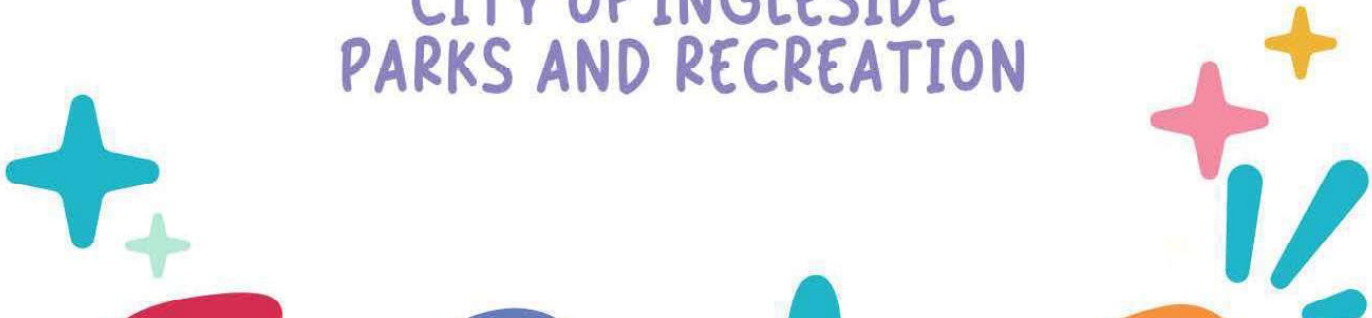
Kidz Zone
Marketplace Vendors
Food Trucks



FOR MORE INFO CALL 361-776-2906 OR
INGLESIDETXCHAMBER.COM



CITY OF INGLESIDE
PARKS AND RECREATION

A collection of colorful stars and exclamation marks in teal, pink, orange, and purple, scattered around the top of the page.

TODDLER

A collection of colorful stars and exclamation marks in purple, pink, teal, and red, scattered around the middle of the page.

TIME

March 26th

9:00 AM – 11:00 AM

A collection of colorful stars in orange, pink, and purple, scattered around the bottom of the page.

HUMBLE YOUTH CENTER
2821 MAIN ST. INGLESIDE, TX

OPEN TO AGES 5 YEARS AND UNDER ONLY

**The Ingleside Chamber of Commerce
Presents**

The 4th Annual **TRASHION FASHION SHOW**

Where "trash" becomes Fashion

4TH ANNUAL FASHION SHOW, DINNER AND SILENT AUCTION.
TRASHION FASHION CELEBRATES CREATIVE FASHION DESIGN AND
PROMOTES WASTE REDUCTION AND SUSTAINABILITY. BENEFITING
INGLESIDE CHAMBER FOUNDATION AND COMMUNITY GROUPS.

THURSDAY, MARCH 26TH, 2026
INGLESIDE HIGH SCHOOL CAFETERIA
2807 MUSTANG DRIVE
5:30PM - 8:00PM



HAUTE COUTURE \$1000

- PREFERRED SEATING/TABLE OF 8
- BUSINESS NAME ON TABLE
- LOGO ON ALL SOCIAL MEDIA
- BANNER ON STAGE
- FULL AD IN PROGRAM

VOGUE \$500.00

- TABLE OF 8
- BUSINESS NAME ON TABLE
- LOGO IN PROGRAM

AVANT-GARDE \$750.00

- TABLE OF 8
- BUSINESS NAME ON TABLE
- 1/2 PAGE AD IN PROGRAM
- LOGO ON SOCIAL MEDIA

FASHIONISTA \$300.00

- TABLE OF 8
- BUSINESS NAME ON TABLE

CASH PRIZES

1ST PLACE: \$200

2ND PLACE: \$150

3RD PLACE: \$100

INDIVIDUAL TICKET \$30.00



361-776-2906 | ingchamber4@gmail.com



INGLESIDE PARKS AND RECREATION

Flashlight Egg Hunt

FRIDAY, MARCH 27, 2026
LIGHTS OUT AT 8:30PM

**EGG HUNT WILL BE
DIVIDED INTO AGE GROUPS**

*FLASHLIGHTS AND TOTES AVAILABLE WHILE SUPPLIES LAST



0-5 WITH 1 ADULT

6-8 YEARS OLD

9 AND UP

**BENNIE DIEGEL BASEBALL COMPLEX
1944 PARKVIEW PL.
INGLESIDE, TX 78362**



Ingleside Parks and Recreation

VENDORS *Market*



FREE

SAT. MARCH 28TH

11AM-2PM

Save the date — your next favorite item is waiting!



N.O. Simmons Park – Basketball Pavillion
2867 Ave J, Ingleside, TX 78362



CITY OF INGLESIDE - PARKS AND RECREATION



BLOOD DRIVE

TUESDAY, MARCH 31

1:30 PM - 4:30 PM

LOCATION:

2821 MAIN STREET

**FREE
LONG
SLEEVE
SHIRT!**



**FISHING

FOR DONORS**

Central Blood & Blood Center
Giving is what makes us who we are



**Bubba's
33**

Appointments are recommended & walk-ins are welcome.

Scan the QR Code or call the Blood Center at 361-855-4943 to book your lifesaving appointment.

Donors will receive a Fishing for Donors T-Shirt & Bubba's 33 Coupon! *While supplies last.



OPEN HOUSE INGLESIDE VFD

*Join us for a night of family fun,
truck viewings, demonstrations,
station tour, and food.*

March 31st 6-8pm

**2425 8th Street
Ingleside TX.
361-776-7422**



CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 6.c

Report on street repairs in the City of Ingleside.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The City Council approved several streets to be repaired on a recommendation from the Streets Advisory Group. The list of completed street repairs with a 2-coarse seal coat are as follows: Elizabeth St, Ave G, 2nd St, 6th St, Big Oak Ln, 3rd St, Munson St, Hargus St, Pen Oak St, Coach Emory Bellard St, Capeheart St, and Eastwind St. Upon receiving the City's new street equipment, the street department completed a test-run with the new machinery on Bennie Diegel Ave and Live Oak Park entrance and exit. Staff also repaired the City Hall parking lot with hot-mix asphalt.

There are four streets approved by the City Council that are currently on schedule to be completed with a seal coat, with Lovers Ln being set to be repaired with hot-mix asphalt. Before Lovers Ln can be repaired, all the service lines that cross the street have to be sleeved. By sleeving the utilities, the street will not have to be excavated once complete. For this reason, the City streets department will perform repair work on Hackberry Ln, 6th St, and Greenbriar St to provide the water department time to excavate and sleeve the service lines on Lovers Ln. Street department staff will then mobilize to Lovers Ln and complete the hot-mix asphalt repair. At the next Streets Advisory Group meeting in March, the current street repair list will be reassessed, and a recommendation will be brought to City Council for approval.

FISCAL ANALYSIS:

All street repairs are funded by the Street Maintenance Tax fund.

RECOMMENDATION:

N/A Informational purposes only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 7

Presentation of the Ingleside Police Department 2025 Racial Profiling Report and the 2025 Annual Report.

SUBMITTED BY: Martin Molina, Chief of Police

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside Police Department has submitted its 2025 Racial Profiling Report to the State. Texas law requires each law enforcement agency to collect data on the race of individuals who are stopped or detained. According to state guidelines, the Ingleside Police Department must submit a comprehensive report to the Texas Commission on Law Enforcement (TCOLE) and its local governing body for the year 2025. This report presents the current data necessary to meet those requirements. This report was submitted to TCOLE on 02/10/2026. Based on the information gathered, I find no evidence that Ingleside Police Officers are engaging in racially motivated stops. The Racial Profiling Report and Comparative Analysis submitted to TCOLE are attached. This presentation also includes the 2025 Ingleside Police Department Annual Report identifying statistics and other activities involving the Ingleside Police Department and Animal Control.

FISCAL ANALYSIS:

No Fiscal Impact.

RECOMMENDATION:

No action is required. This submission is intended for governmental bodies and presents the Racial Profiling Report and the Ingleside Police summary of operations and activities for 2025.

ATTACHMENTS:

1. Racial Profiling Report 2025
2. Racial Profiling Analysis Report 2025
3. IPD Annual Report 2025

Racial Profiling Report | Full

Agency Name: INGLESIDE POLICE DEPT.
Reporting Date: 02/10/2026
TCOLE Agency Number: 409203

Chief Administrator: Martin C Molina

Agency Contact Information:
Phone: (361) 776-2531
Email: mmolina@inglesidetx.gov

Mailing Address:
2425 8TH ST, INGLESIDE, TX, 783626149

This Agency filed a full report

INGLESIDE POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the INGLESIDE POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the INGLESIDE POLICE DEPT. if the individual believes that a peace officer employed by the INGLESIDE POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the INGLESIDE POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the INGLESIDE POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The INGLESIDE POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Martin Molina
Chief of Police

Date: 02/10/2026

Total stops: 4054

Street address or approximate location of the stop

City street	2732
US highway	1
County road	14
State highway	1282
Private property or other	25

Was race or ethnicity known prior to stop?

Yes	4
No	4050

Race / Ethnicity

Alaska Native / American Indian	11
Asian / Pacific Islander	49
Black	126
White	1884
Hispanic / Latino	1984

Gender

Female	1109
Alaska Native / American Indian	4
Asian / Pacific Islander	9
Black	108
White	628
Hispanic / Latino	450
Male	2945
Alaska Native / American Indian	7
Asian / Pacific Islander	40
Black	108
White	1256
Hispanic / Latino	1534

Reason for stop?

Violation of law	33
Alaska Native / American Indian	0
Asian / Pacific Islander	2
Black	3
White	14

Hispanic / Latino	14
Preexisting knowledge	26
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	24
Hispanic / Latino	1
Moving traffic violation	3661
Alaska Native / American Indian	11
Asian / Pacific Islander	42
Black	108
White	1656
Hispanic / Latino	1844
Vehicle traffic violation	334
Alaska Native / American Indian	0
Asian / Pacific Islander	5
Black	14
White	190
Hispanic / Latino	125
Was a search conducted?	
Yes	95
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	37
Hispanic / Latino	55
No	3959
Alaska Native / American Indian	11
Asian / Pacific Islander	49
Black	123
White	1847
Hispanic / Latino	1929
Reason for Search?	
Consent	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	3

Hispanic / Latino	1				
Contraband	1				
Alaska Native / American Indian	0				
Asian / Pacific Islander	0				
Black	0				
White	1				
Hispanic / Latino	0				
Probable	17				
Alaska Native / American Indian	0				
Asian / Pacific Islander	0				
Black	2				
White	4				
Hispanic / Latino	11				
Inventory	45				
Alaska Native / American Indian	0				
Asian / Pacific Islander	0				
Black	1				
White	22				
Hispanic / Latino	22				
Incident to arrest	28				
Alaska Native / American Indian	0				
Asian / Pacific Islander	0				
Black	0				
White	7				
Hispanic / Latino	21				
Was Contraband discovered?					
Yes	25				
		Did the finding result in arrest?			
		(total should equal previous column)			
Alaska Native / American Indian	0	Yes	0	No	0
Asian / Pacific Islander	0	Yes	0	No	0
Black	1	Yes	1	No	0
White	5	Yes	2	No	3
Hispanic / Latino	19	Yes	7	No	12
No	70				
Alaska Native / American Indian	0				
Asian / Pacific Islander	0				
Black	2				
White	32				
Hispanic / Latino	36				

Description of contraband**Drugs 12**

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	2
Hispanic / Latino	9

Weapons 0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Currency 0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Alcohol 10

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	8

Stolen property 0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Other 4

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	3

Result of the stop**Verbal warning 2**

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	2
Written warning	2937
Alaska Native / American Indian	6
Asian / Pacific Islander	37
Black	91
White	1413
Hispanic / Latino	1390
Citation	1057
Alaska Native / American Indian	5
Asian / Pacific Islander	12
Black	33
White	457
Hispanic / Latino	550
Written warning and arrest	52
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	11
Hispanic / Latino	39
Citation and arrest	6
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	3
Hispanic / Latino	3
Arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	3
Hispanic / Latino	3
Arrest based on	
Violation of Penal Code	36
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	1
White	8
Hispanic / Latino	27
Violation of Traffic Law	16
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	5
Hispanic / Latino	10
Violation of City Ordinance	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Outstanding Warrant	6
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	5

Was physical force resulting in bodily injury used during stop?

Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	4054
Alaska Native / American Indian	11
Asian / Pacific Islander	49
Black	126
White	1884
Hispanic / Latino	1984

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	☐
Use Department's submitted analysis	☐

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Analysis Report

INGLESIDE POLICE DEPT.

01. Total Traffic Stops:	4054	
02. Location of Stop:		
a. City Street	2732	67.39%
b. US Highway	1	0.02%
c. County Road	14	0.35%
d. State Highway	1282	31.62%
e. Private Property or Other	25	0.62%
03. Was Race known prior to Stop:		
a. NO	4050	99.90%
b. YES	4	0.10%
04. Race or Ethnicity:		
a. Alaska/ Native American/ Indian	11	0.27%
b. Asian/ Pacific Islander	49	1.21%
c. Black	126	3.11%
d. White	1884	46.47%
e. Hispanic/ Latino	1984	48.94%
05. Gender:		
a. Female	1109	27.36%
i. Alaska/ Native American/ Indian	4	0.10%
ii. Asian/ Pacific Islander	9	0.22%
iii. Black	108	2.66%
iv. White	628	15.49%
v. Hispanic/ Latino	450	11.10%
b. Male	2945	72.64%
i. Alaska/ Native American/ Indian	7	0.17%
ii. Asian/ Pacific Islander	40	0.99%
iii. Black	108	2.66%
iv. White	1256	30.98%
v. Hispanic/ Latino	1534	37.84%
06. Reason for Stop:		
a. Violation of Law	33	0.81%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	2	6.06%

Racial Profiling Analysis Report

iii. Black	3	9.09%
iv. White	14	42.42%
v. Hispanic/ Latino	14	42.42%
b. Pre-Existing Knowledge	26	0.64%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	3.85%
iv. White	24	92.31%
v. Hispanic/ Latino	1	3.85%
c. Moving Traffic Violation	3661	90.31%
i. Alaska/ Native American/ Indian	11	0.30%
ii. Asian/ Pacific Islander	42	1.15%
iii. Black	108	2.95%
iv. White	1656	45.23%
v. Hispanic/ Latino	1844	50.37%
d. Vehicle Traffic Violation	334	8.24%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	5	1.50%
iii. Black	14	4.19%
iv. White	190	56.89%
v. Hispanic/ Latino	125	37.43%
07. Was a Search Conducted:		
a. NO	3959	97.66%
i. Alaska/ Native American/ Indian	11	0.28%
ii. Asian/ Pacific Islander	49	1.24%
iii. Black	123	3.11%
iv. White	1847	46.65%
v. Hispanic/ Latino	1929	48.72%
b. YES	95	2.34%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	3	3.16%
iv. White	37	38.95%
v. Hispanic/ Latino	55	57.89%
08. Reason for Search:		
a. Consent	4	0.10%

Racial Profiling Analysis Report

i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	3	75.00%
v. Hispanic/ Latino	1	25.00%
b. Contraband in Plain View	1	0.02%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	1	100.00%
v. Hispanic/ Latino	0	0.00%
c. Probable Cause	17	0.42%
ii. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	2	11.76%
iv. White	4	23.53%
v. Hispanic/ Latino	11	64.71%
d. Inventory	45	1.11%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	2.22%
iv. White	22	48.89%
v. Hispanic/ Latino	22	48.89%
e. Incident to Arrest	28	0.69%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	7	25.00%
v. Hispanic/ Latino	21	75.00%
09. Was Contraband Discovered:		
YES	25	0.62%
i. Alaska/ Native American/ Indian	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
ii. Asian/ Pacific Islander	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
iii. Black	1	4.00%

Racial Profiling Analysis Report

Finding resulted in arrest - YES	1	
Finding resulted in arrest - NO	0	
iv. White	5	20.00%
Finding resulted in arrest - YES	2	
Finding resulted in arrest - NO	3	
v. Hispanic/ Latino	19	76.00%
Finding resulted in arrest - YES	7	
Finding resulted in arrest - NO	12	
b. NO	70	1.73%
i. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	2	2.86%
iv. White	32	45.71%
v. Hispanic/ Latino	36	51.43%
10. Description of Contraband:		
a. Drugs	12	0.30%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	8.33%
iv. White	2	16.67%
v. Hispanic/ Latino	9	75.00%
b. Currency	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
c. Weapons	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
d. Alcohol	10	0.25%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	2	20.00%

Racial Profiling Analysis Report

v. Hispanic/ Latino	8	80.00%
e. Stolen Property	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
f. Other	4	0.10%
i. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	1	25.00%
v. Hispanic/ Latino	3	75.00%
11. Result of Stop:		
a. Verbal Warning	2	0.05%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	0	0.00%
v. Hispanic/ Latino	2	100.00%
b. Written Warning	2937	72.45%
i. Alaska/ Native American/ Indian	6	0.20%
ii. Asian/ Pacific Islander	37	1.26%
iii. Black	91	3.10%
iv. White	1413	48.11%
v. Hispanic/ Latino	1390	47.33%
c. Citation	1057	26.07%
i. Alaska/ Native American/ Indian	5	0.47%
ii. Asian/ Pacific Islander	12	1.14%
iii. Black	33	3.12%
iv. White	457	43.24%
v. Hispanic/ Latino	550	52.03%
d. Written Warning and Arrest	52	1.28%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	2	3.85%
iv. White	11	21.15%
v. Hispanic/ Latino	39	75.00%

Racial Profiling Analysis Report

e. Citation and Arrest	6	0.15%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	3	50.00%
v. Hispanic/ Latino	3	50.00%
f. Arrest	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	3	
v. Hispanic/ Latino	3	
12. Arrest Based On:		
a. Violation of Penal Code	36	0.89%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	2.78%
iv. White	8	22.22%
v. Hispanic/ Latino	27	75.00%
b. Violation of Traffic Law	16	0.39%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	6.25%
iv. White	5	31.25%
v. Hispanic/ Latino	10	62.50%
c. Violation of City Ordinance	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
d. Outstanding Warrant	6	0.15%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	1	16.67%
v. Hispanic/ Latino	5	83.33%

Racial Profiling Analysis Report

13. Was Physical Force Used:

a. NO	4054	100.00%
i. Alaska/ Native American/ Indian	11	0.27%
ii. Asian/ Pacific Islander	49	1.21%
iii. Black	126	3.11%
iv. White	1884	46.47%
v. Hispanic/ Latino	1984	48.94%
b. YES	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
b 1. YES: Physical Force Resulting in Bodily Injury to Suspect	0	
b 2. YES: Physical Force Resulting in Bodily Injury to Officer	0	
b 3. YES: Physical Force Resulting in Bodily Injury to Both	0	

14. Total Number of Racial Profiling Complaints Received:

0

REPORT DATE COMPILED 02/10/2026

INGLESIDE POLICE DEPARTMENT



2025 ANNUAL REPORT





A Message from the Police Chief

Martin C. Molina

On behalf of the men and women of the Ingleside Police Department, I want to extend my sincere appreciation to the citizens of Ingleside for your continued trust and support. It is an honor to serve a community that values partnership, accountability, and professional policing.

I am pleased to present the Ingleside Police Department's 2025 Annual Report. This report reflects our ongoing efforts to provide high-quality, community-centered police services while remaining steadfast in our mission: to protect and serve everyone with integrity, transparency, and professionalism.

As part of our commitment to 21st Century Policing, we continually evaluate our operations to ensure they are fair, effective, and aligned with community expectations. Our programs, policies, and staffing practices are reviewed regularly to ensure they meet both operational needs and the standards of modern law enforcement. Each year, the Command Staff conducts a comprehensive review of our pursuit and use-of-force policies to ensure legal compliance and reinforce our dedication to safety, accountability, and public trust.

This report provides insight into our activities, accomplishments, and challenges over the past year. It highlights the work of our officers, support staff, and community partners who remain dedicated to keeping Ingleside safe.

Thank you for the privilege of serving this community. Together, we will continue to strengthen public safety and build a thriving, resilient Ingleside.

Ingleside Police- Authorized Staffing Levels 2025

Chief of Police

Police Captains (2)

Patrol Lieutenant (1)

Police Patrol Sergeants (4)

Special Services Sergeant (1)

Police Detectives (4)

Evidence/Property Room Technician (Civilian Employee)

School Resource Officers (2)

Warrant Officer (1)

Community Services Officer (1)**

Patrol Officers (12) **

Telecommunications (Dispatchers) (7)

Telecommunications Supervisor (1)

****Currently vacant or has vacancies.**

911/Police Dispatch Center:

In 2025, the Ingleside Police Department's call center handled **40,691 calls**, including 911 calls, non-emergency lines, and police-initiated calls.

Average Ingleside Police Response time to calls: **4 minutes 4 Seconds**

The Work of Our Patrol Division

The Patrol Division is the backbone of the Ingleside Police Department and the most visible representation of our commitment to public safety. Every day, our patrol officers serve on the front lines, providing essential services that keep our community safe, informed, and supported.

Our officers begin each shift with briefings to review recent incidents, safety updates, and community concerns. Throughout the day and night, they conduct proactive patrols in our neighborhoods, business districts, schools, and parks to deter crime, identify potential hazards, and maintain a strong, reassuring presence in the community.

Responding to calls for service is a core responsibility. Whether addressing emergencies, investigating suspicious activity, assisting motorists, handling disturbances, or helping a resident in need, our officers approach every call with professionalism, compassion, and a problem-solving mindset. Many of the services they provide go beyond law enforcement. Officers routinely offer guidance, mediate conflicts, provide first aid, and connect citizens to additional resources.

Community engagement remains a priority for the Patrol Division. Officers regularly interact with residents, local businesses, and community organizations to build trust and strengthen relationships. These everyday conversations, whether at community events, during school visits, or simply while on patrol, help ensure

that our policing efforts align with the expectations and needs of the people we serve.

Training is another vital part of their daily responsibilities. Our officers participate in ongoing professional development throughout the year, including de-escalation techniques, crisis intervention, emergency response, legal updates, and scenario-based training. This continuous preparation ensures they are ready to respond effectively, safely, and lawfully to any situation.

The men and women of our Patrol Division serve with dedication and pride. Their work, often demanding and always essential, reflects the department's mission to protect and serve every member of the Ingleside community.

Police Dispatched Calls for Service- by Type

911 Open Line	206	Juvenile	70
Abandoned Vehicle	78	Missing Person	19
Agency Assist	158	Medical	914
Alarm	54	Open Door	53
Animal Calls	763	Park Check	3941
Animal Bite	28	Prisoner Transport	214
Assault	62	Public Intoxication	3
Attempt to Serve Warrant	15	Reckless Driver	164
Bar Check	3	Runaway	28
Burglary Motor Vehicle	6	School Check	1927
Burglary	23	Sex Offender Verification	45
Business Check	7494	Sexual Assault	13
Citizen Assist	100	Shots Fired Calls	40
City Ordinance Violation	268	Signal 1	380
Civil Matter	201	Subpoena Service	32
Community Service	26	Suicide Calls	8
Crash-Minor	135	Suspicious Activity	197
Crash-Hit & Run	27	Suspicious Person	101
Crash Major	37	Suspicious Vehicle	115
Criminal Mischief	105	Thefts	116
Criminal Trespass	56	Threats	76
Drug	25	Traffic Stops	
Disturbance	228	Traffic Assignment/hazard/Control	189
Emergency Detention	23	Attended/Unattended Death/DOA	18
Funeral, etc. Escort	36	Unauthorized Use MV	16
Extra Patrols	14029	Violation of Protective Order	2
Fight	4	Warrant Service	42
Fireworks	28	Welfare Concern	415
Follow-up on calls	236		
Fraud	4		
Harassment	81		
Homicide	1		
Illegal Dumping	24		
Information	596		

Traffic enforcement is crucial in creating safer communities and promoting responsible driving.

INGLESIDE POLICE - TRAFFIC ENFORCEMENT STATISTICS

Number of Traffic Stops: 4143

Number of Citations Written: 1117

Number of Written Warnings: 3026

City Ordinance Violations: 23

Written Citations: 6

Written Warnings: 17

Ingleside Police Arrests and Jail Bookings Summary

Total Arrests: 273

Total Charges: 386

Felony Charges: 7

Misdemeanor Charges: 261

Municipal Class C Charges: 46

Arrests with Warrants: 32

Felony Warrants: 21

Misdemeanor Warrants: 11

CRIMINAL INVESTIGATION DIVISION

The Criminal Investigative Division (CID) is responsible for conducting comprehensive follow-up investigations into felony offenses, juvenile cases, and misdemeanor crimes. CID handles serious and complex incidents, including homicide, robbery, sexual assault, aggravated assault, burglary, theft, motor-vehicle theft, financial crimes, and criminal mischief.

The division is staffed by four detectives and supervised by a police captain, ensuring thorough case management, investigative integrity, and professional support for the community and the department.

CRIMINAL CASES ASSIGNED TO DETECTIVES:

A total of **642** criminal cases have been assigned for follow-up and investigation.

EVIDENCE/PROPERTY ROOM

The property evidence room has undergone a complete inventory, and we have **2967** pieces of property currently on hand and accounted for.

OPEN RECORDS

In 2025, the Ingleside Police Department's Police Administrative Specialist **processed 611** Freedom of Information Act (FOIA) requests, including both police records and video evidence. This volume reflects a steady year-over-year increase in public demand for transparency, documentation, and access to departmental

records. The Police Administrative Specialist continues to ensure all requests are handled efficiently, accurately, and in compliance with state and federal public-information laws, supporting the department's commitment to openness and accountability.

COMMUNITY ENGAGEMENT

In 2025, we participated in several events, including:

- Ingleside Police Field Day 2025
- Ingleside Back to School Bash 2025
- Ingleside Halloween Parade
- Awards Ceremony at Primary school
- Patriots Parade
- IIHS Senior Parade
- National Night Out 2025
- Magic of Christmas with Blue Santa: We were able to support 100 needy families and 425 children by providing toys and food gift cards to make their Christmas special. This initiative was coordinated with the IISD Community in Schools (CIS) program.

ANIMAL CONTROL

Intake: Dogs:105 Cats: 33

Adoptions: Dogs 43 Cats: 8

Sent to Rescue: Dogs: 38 Cats: 19

Return to owner: 24 Dogs

Humanely Euthanized: -Dogs:6 Cats: 5

Quarantine at Facility: Dogs: 6

Died in Custody: Cat: 1

Community Events: 13

The animals that were humanely euthanized were either sick or injured.

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 8

Certificate of Congratulations to the Ingleside 4H Club for receiving multiple awards at the 2026 San Patricio - Aransas Counties Agricultural and Homemaking Show.

SUBMITTED BY: Mayor Pedro Oscar Adame

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The Ingleside 4H Club Members received awards at the 2026 San Patricio-Aransas Counties Agriculture and Homemaking Show. The following are the 4H Club Members awards.

Juliette Hays	6 th Place Turkey Tom 6 th Place Turkey Hen 8 th Place Pen of three rabbits Reserve Grand Champion Senior — Juliette made a Guitar and Amp for Ag Mechanic Reserve Grand Champion Overall Ag Mechanic
Presli Brooks	Reserve Sweepstakes Textile — She made a pair of shoes. 1 st County Ribbon - 5th Overall Handicraft Sweepstakes-handmade Mirror 1 st County Photography Ribbon - 5th Overall Sweepstakes Photography 2 nd place Premium Rosemary Parmesan Bread 9 th place Hen Turkey 10 th Place Turkey Tom
Karson Brooks	8 th place Turkey Tom 10 th place Turkey Hen 1 st place Premium Chocolate Cake
Natalie Ramirez	Reserve Sweepstakes for Fine Arts 3 rd Place for Breeder Doe 7 th Place Market Goat
Logan Armentrout	1 st Place Senior indoor furniture for his Gun Cabinet 1 st place Cutting Board 1 st Place Photography Landscape
Grayce Armentrout	Grand Champion Showmanship Junior Ag Mechanic Grand Champion Ag Mechanic for her Rocking Chair 2 nd Place Cutting Board

Tex Neil	Sweepstakes Winner Homemaking for Fine Arts 3D printed Red Fish 1 st Place Repurposed Division Jr Ag Mechanic for Cigar Box Guitar 2 nd Place Photography
Ford Neil	2 nd place Cinnamon Vanilla Cake 2 nd place Patriotic Drawing
Jett Neil	2 nd Place Chocolate Cherry Cake 2 nd Place Landscaping Photography
Ella Chrisman	Grand Champion Single Fryer
Garret Elrod	Grand Champion Rope Horse 1 st place Ag Mechanic - fishing rod holder 2 nd place Rice Crispy Treats
Shannon Elrod	Grand Champion Gelding Reserve Champion Judged Horse Grand Champion Showmanship 4 th Place Mare 6 th place Ag mechanic Wood Shelf 2 nd place horse painting 2 nd place Dog pencil Drawing 2 nd place Water painting of a Beta Fish 2 nd place Banana Cake 2 nd place Bridle Leather Works 2 nd place Rope Vase Arts Home Decoration

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

For Informational Purposes Only.

ATTACHMENTS:

None

CITY COUNCIL AGENDA
Regular Meeting: March 10, 2026

AGENDA ITEM: 9

Deliberate and take appropriate action on the Regular Meeting Minutes of February 24, 2026.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Please see the accompanying Regular City Council Meeting Minutes of February 24, 2026.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends Council approve the Minutes, as presented.

ATTACHMENTS:

1. 2026, 02-24 Regular Council Meeting Minutes_DRAFT v2

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
FEBRUARY 24, 2026**

Opening Agenda

1. Call Meeting to Order.

The Regular City Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on February 24, 2026, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present, at roll call, a quorum was established.

Council Members Present: Mayor Pro-Tem Long, Linda Timmerman, David Pruitt, James Steward, Julio Salinas (viz Zoom), and Mayor Adame.

Council Members Absent: John Salinas

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports.

Jason Fallowell, no address was given, addressed the Council.

Sarah Crumbley, 2480 Henrietta, addressed the Council.

Toby Clarkson, 617 Bayshore Dr., addressed the Council.

6. Staff Comments and Reports.

a. Council Comments and Reports.

No discussion was held on this item.

b. Announcements of Community Interest and/or upcoming events.

No discussion was held on this item.

c. City of Ingleside monthly financial report as of January 2026.

No discussion was held on this item.

d. City of Ingleside expenditures paid over \$3,000.00 for the period of January 2026.

No discussion was held on this item.

e. Report on exploring alternative water supplies for the City of Ingleside.

Discussion was held between Council Members, City Manager Lewis, Director of Infrastructure Services Paredez, and Seven Seas representatives Rosana Ramirez and Terry Arnold about alternative water supplies for the City of Ingleside.

Consent Agenda

Council Member Pruitt stepped away from the dais at 7:32 p.m.

- 7. Deliberate and take appropriate action to accept a donation in the amount of \$1,000 from San Patricio County Library to the Ingleside Public Library.**
- 8. Deliberate and take appropriate action on the Regular Meeting Minutes of February 10, 2026.**
- 9. Deliberate and take appropriate action on an agreement between the City of Ingleside and the Ingleside Little League Association for the use of the Bennie Diegel Baseball/Softball Complex.**
- 10. Deliberate and take appropriate action on an agreement between the City of Ingleside and the Mustang Infinite Softball Association for the use of the Faith Park Baseball/Softball Complex.**

Council Member Pruitt returned to the dais at 7:35 p.m.

Motion: Mayor Pro-Tem Long made a motion to approve the Consent Agenda as presented. Council Member Steward seconded the motion. Motion carried 5:1.

For Motion: Mayor Pro-Tem Long, Council Member Timmerman, Council Member Steward, Council Member Julio Salinas, and Mayor Adame.

Against Motion: Council Member Pruitt

Public Hearing

- 11. Public hearing regarding an application filed by Michael Lonon to rezone the following property located at 2571 First St., Ingleside, Texas, bearing a legal**

description of Lot 4 and East Half of Lot 3 Block 1 Frank Phelps Addition from R-2 – Two Family Residential to C-2 – General Commercial.

At 7:36 p.m. Mayor Adame convened the Ingleside City Council into the Public Hearing.

Speaking For: Michael Lonon

Speaking Against: None

At 7:37 p.m. Mayor Adame reconvened the Ingleside City Council into the Regular Meeting.

Regular Agenda

12. Deliberate and take appropriate action on the first reading of an Ordinance changing the zoning of the following property located at 2571 First St., Ingleside, Texas, bearing a legal description of Lot 4 and East Half of Lot 3 Block 1 Frank Phelps Addition from R-2 – Two Family Residential to C-2 – General Commercial.

Discussion was held between Council Members, City Manager Lewis, and City Attorney McCann about it being a rezone only, already being used for commercial purposes, and any future changes would go before the Planning and Zoning Commission and/or the Board of Adjustments.

Motion: Mayor Pro-Tem Long made a motion to approve the first reading of an Ordinance changing the zoning of the following property located at 2571 First St., Ingleside, Texas, bearing a legal description of Lot 4 and East Half of Lot 3 Block 1 Frank Phelps Addition from R-2 – Two Family Residential to C-2 – General Commercial. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

13. Deliberate and take appropriate action regarding an agreement for marketing and promotional video production services for the City, including authorization of the City Manager to negotiate the terms of an agreement for City Council approval.

Discussion was held between Council Members and City Manager Lewis about having the opportunity to engage with an advertising and marketing person, full time Public Information Officer, event coverage, showcase projects and improvements, proposed cost of \$30,000, and the benefits.

Steve Diehl, 2428 Westlake Circle, made a citizen comment.

Motion: Council Member Steward made a motion to authorize the City Manager to negotiate the terms of an agreement for marketing and promotion video production for the City. Council Member Timmerman seconded the motion. Motion carried with all present voting in favor.

14. Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, San Patricio County, Texas, appointing a member to the unexpired term of Position 4 to the Ingleside Development Corporation (4-B) Board of Directors.

Proposed Resolution 2026-05.

Discussion was held between Council Members and City Manager Lewis about the Ingleside Development Board President receiving a letter of resignation from Amy Polasek, and the board recommending Steve Diehl to fill the unexpired term of Position 4.

Motion: Mayor Pro-Tem Long made a motion to approve Resolution 2026-05, a Resolution of the City Council of the City of Ingleside, San Patricio County, Texas, appointing a member to the unexpired term of Position 4 to the Ingleside Development Corporation (4-B) Board of Directors. Mayor Adame seconded the motion. Motion carried with all present voting in favor.

15. Deliberate and take appropriate action on a Resolution appointing members to the Coastal Bend Council of Governments Board of Directors.

Proposed Resolution 2026-06.

Discussion was held between Council Members and City Manager Lewis about the annual appointments of representatives, voting rights, and Mayor Adame being the representative and Council Member Timmerman being the alternate representative.

Motion: Mayor Pro-Tem Long made a motion that the appointment on the Coastal Bend Council of Governments Board be Mayor Adame and Council Member Timmerman as alternate, and approve Resolution 2026-06, a Resolution appointing members to the Coastal Bend Council of Governments Board of Directors. Council Member Steward seconded the motion. Motion carried with all present voting in favor.

16. Deliberate and take appropriate action on a Resolution authorizing the establishment of an Advisory Group to provide guidance and support for the conduct of a Facilities Feasibility Study.

Proposed Resolution 2026-07.

Discussion was held between Council Members and City Manager Lewis about Council not wanting to have seats on the Advisory Group, the need for more citizen input, first meeting taking place on March 4th, and six (6) citizens volunteering for the Advisory Group.

Motion: Council Member Pruitt made a motion to approve Resolution 2026-07, a Resolution authorizing the establishment of an Advisory Group to provide guidance and support for the conduct of a Facilities Feasibility Study. Council Member Timmerman seconded the motion. Motion carried with all present voting in favor.

17. Deliberate and take appropriate action for the City Council to authorize the City Manager to execute a contract with Freese & Nichols for Engineering Services for the Federal Emergency Management Agency (FEMA) Public Assistance (PA)/Hazard Mitigation Assistance (HMA) funding administered by the Federal Emergency Management Agency, Texas Division of Emergency Management and/or Texas Water Development Board.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about Freese & Nichols being recommended to Council for

engineering services, contracts going through the attorneys, fee-based schedule, and the company overseeing projects.

Motion: Council Member Pruitt made a motion to authorize the City Manager to execute a contract with Freese & Nichols for Engineering Services for the Federal Emergency Management Agency (FEMA) Public Assistance (PA)/Hazard Mitigation Assistance (HMA) funding administered by the Federal Emergency Management Agency, Texas Division of Emergency Management and/or Texas Water Development Board. Mayor Adame seconded the motion. Motion carried with all present voting in favor.

18. Deliberate and take appropriate action on the first reading of an Ordinance by the City Council of the City of Ingleside, Texas amending the Code of Ordinances for the City of Ingleside, Texas, Chapter 2, Article III, Division 1, Section 2-38 conduct of meeting and providing for effective date, readings, publication, and severance.

Discussion was held between Council Members, City Manager Lewis, and City Attorney McCann about the City going with the electronic voting system, state law, and the ordinance clarifying the voting system.

Motion: Mayor Pro-Tem Long made a motion to approve the first reading of an Ordinance by the City Council of the City of Ingleside, Texas amending the Code of Ordinances for the City of Ingleside, Texas, Chapter 2, Article III, Division 1, Section 2-38 conduct of meeting and providing for effective date, readings, publication, and severance. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Executive Session

19. Closed Session

City Council will meet in Closed Session pursuant to the provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) – to consult with the City Attorney and deliberate regarding the February 2026 performance reevaluation of the City Manager, including performance-based contractual consideration under the City Manager Employment Agreement.**

At 8:10 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) – to consult with the City Attorney and deliberate regarding the February 2026 performance reevaluation of the City Manager, including performance-based contractual consideration under the City Manager Employment Agreement.

Council Member Julio Salinas left the meeting, via Zoom, at 8:10 p.m.

20. Open Session

City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

- A. Pursuant to Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) – to consult with the City Attorney and deliberate regarding the February 2026 performance reevaluation of the City Manager, including performance-based contractual consideration under the City Manager Employment Agreement.**

At 8:28 p.m. Mayor Adame reconvened the Ingleside City Council into an open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A: No Action Taken

Closing Agenda

21. Items to consider for placement on future agendas.

Mayor Pro-Tem Long requested a regulation for motorized bikes and scooters.

Mayor Adame requested an update on streets and equipment

22. Adjourn.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 8:31 p.m.

APPROVED:

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 10

Deliberate and take appropriate action on the second and final reading of an Ordinance changing the zoning of the following property located at 2571 First St, Ingleside, Texas, bearing a legal description of Lot 4 and East Half of Lot 3 Block 1 Frank Phelps Addition from R-2 – Two Family Residential to C-2 – General Commercial.

SUBMITTED BY: Bernard Rodriguez, Director of Development Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The applicant, Michael Lonon, is requesting a rezone for approximately 1/4 of an acre located at 2571 First Street Ingleside, Texas 78362 from R-2 Two Family Residential to C-2 General Commercial.

The proposed use is an insurance office utilizing the existing building.

The City's current zoning map, future land use map, and master transportation plan were reviewed for property compliance. The property surrounding the subject tract is zoned C-2 General Commercial. The Future Land Use map designates the area for General Commercial.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

The Planning and Zoning Commission met on February 16, 2026 and voted to recommend approval of the rezoning. Based on the review of the existing zoning map and the future land use map, staff recommends approval of the rezoning to be in compliance with the City of Ingleside Code of Ordinance.

ATTACHMENTS:

1. Lonon Application
2. #678 - Voting Record - SIGNED
3. ORD 2026-XX_Zoning Change First St v2
4. Exhibit A_Lonon Prop Id# 44033 400ft Radius Map



PO Drawer 400 • 2665 San Angelo • Ingleside, TX. 78362

Phone: 361-776-3815 - building@inglesidtx.gov

ZONING AND PLATTING CHANGE REQUESTS

Permit#:

Site Address or Street Name: 2571 1st Street Ingleside, TX 78362

Current Legal Description: Lot: Block: Subdivision:

Current Zoning: R2 Acreage: 1/4

Project Type

☒ Zoning Change ☐ Special Permit ☐ Intensive Use ☐ Preliminary Plat ☐ Final Plat ☐ Replat
☐ Closure of Alley ☐ Closure of Public Way

Applicant Information

Name: Michael Lonon
Address: 108 Buffalohead Lane Rockport Tx 78382
Phone Number: 817 944 8279 Email: mLonon@Farmersagent.Com

Owner Information (if different)

Name: SAME
Address:
Phone Number: Email:

Request

Please Rezone to Commercial,
Insurance office Using existing building

Floodplain

Is the project in a Floodplain? ☐ Yes ☒ No

Must include if applicable: ☐ Proposed Improvements ☐ Survey ☐ Plat
☐ Description of Proposed Uses ☐ Description of Hazards ☐ Description of All Safeguards
☐ Existing and proposed Landscaping/Barriers ☐ Site Plan

All documents are REQUIRED to be uploaded to CivicGov or submitted electronically for review to the Building Department for your project to be considered: building@inglesidtx.gov

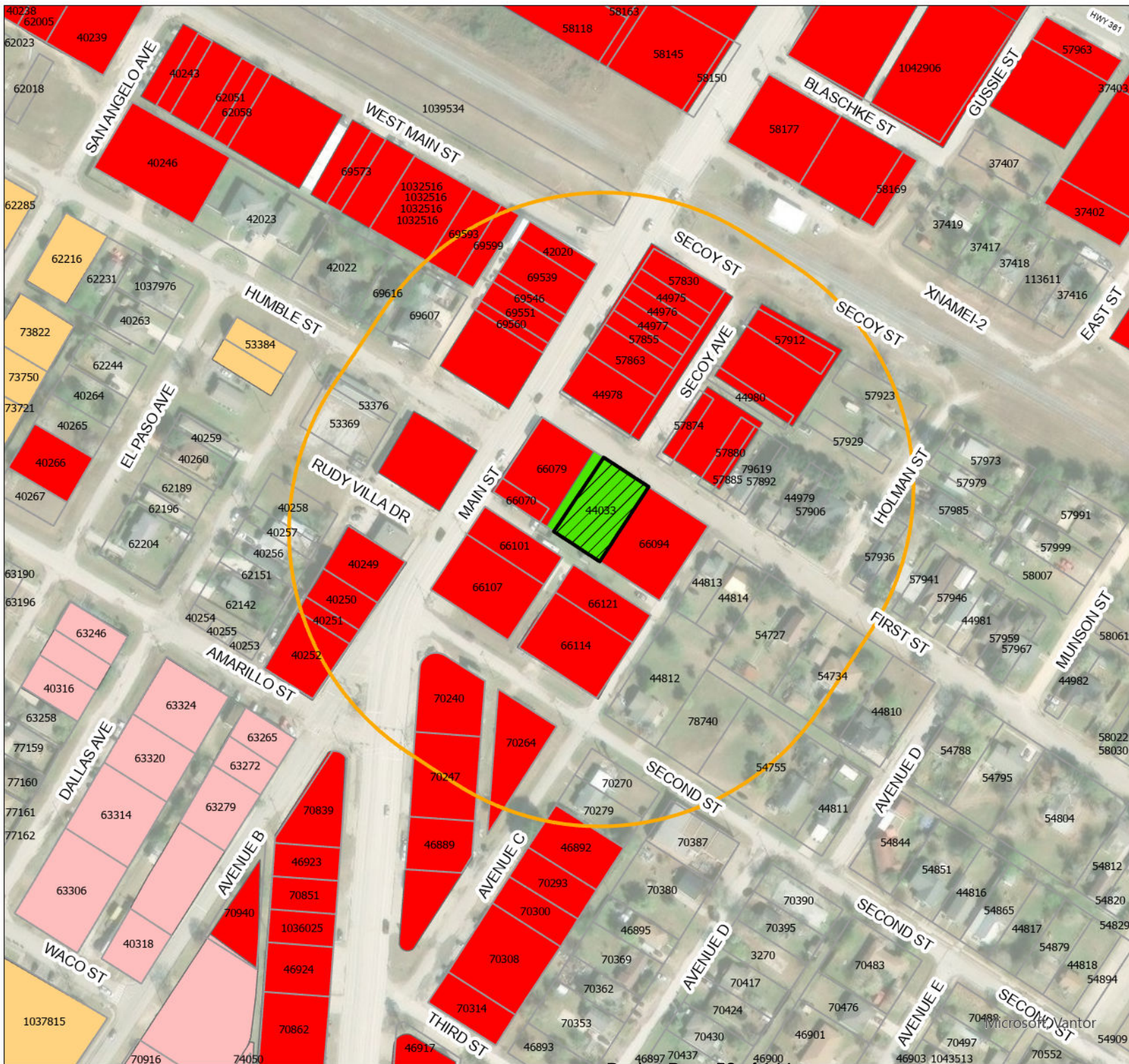
Planning & Zoning Public Hearing: Monday, Time: 6:00pm
City Council Public Hearing: Tuesday, Time: 6:30pm
2nd Reading before City Council (if needed): Tuesday, Time: 6:30pm

Signature of Applicant: Michael Lonon Date: 12/19/25

Signature of Owner: Michael Lonon Date: 12/19/25

Accepted By: _____ Date Accepted: _____

Filing Fee: \$600 Date Paid: 12/17/25 Receipt #: _____



**Public Hearing Notification
Radius Map**

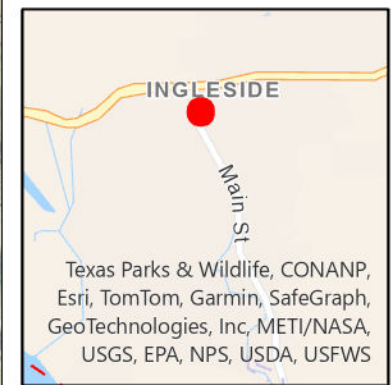
P&Z Comm. Date: 02/16/2026
City Council Date: 02/24/2026

Category: Rezone

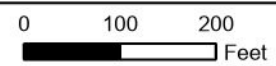
Location:
2571 First St
Legal Description: Frank Phelps Addn
Blk 1 Lot 4, E/2 Lot 3 (0.263 Ac.)

Legend

- 400' Radius
- Subject Parcels
- General Commercial
- Multi-Family Residential
- Single Family Residential
- Local Commercial
- Three and Four Family Residential



This product is for informational purposes only and may not have been prepared for or be suitable for use in legal, engineering, or surveying products. It does not represent an on-the-ground survey and only represents the relative location of property boundaries.



**PLANNING & ZONING VOTING RECORD
& ATTENDANCE RECORD**

DATE: **02/16/2026**

NO. **678**

	P R E S E N T O R A B S E N T	V O T E	DESCRIPTION
THIS APPLICATION ___ REQUIRES X DOES NOT REQUIRE A SUPER MAJORITY VOTE BY CITY COUNCIL.			DELIBERATE AND TAKE APPROPRIATE ACTION ON AN APPLICATION FILED BY MICHAEL LONON TO REZONE THE FOLLOWING PROPERTY LOCATED AT 2571 FIRST STREET, BEARING A LEGAL DESCRIPTION OF LOT 4 AND EAST HALF OF LOT 3 BLOCK 1 FRANK PHELPS ADDITION FROM R-2 – TWO FAMILY RESIDENTIAL TO C-2 – GENERAL COMMERCIAL.
ALAN BEAUBIEN (Place #1 - 12/31/25) 2 ND Term	P	Y	<u>PUBLIC HEARING NOTES</u> At 6:12 p.m. Chairman Wilson convened the Planning and Zoning Commission into a Public Hearing. Speaking For: Michael Lonon 2571 First St Speaking Against: None At 6:13 p.m. Chairman Wilson closed the Public Hearing and reconvened the Planning and Zoning Commission Meeting. Motion: Commission Member Long made a motion to recommend to City Council approval of the on the property described above. Commission Member Beaubien seconded the motion. Motion carried with all present voting in favor.  _____ Chairman <u>February 17, 2026</u> _____ Date
JACOB LOPEZ (Place #2 - 12/31/25) 1 ST Term	A	-	
CONNOR BROWN (Place # 3 - 12/31/25) 2 ND Term	P	Y	
JEREMY LONG (Place #4 - 12/31/26) 1 ST Term	P	Y	
RICARDO TREVINO JR (Place # 5 - 12/31/26) 1 ST Term	A	-	
(Place #6 - 12/31/26) 1 ST Term	-	-	
CYNTHIA WILSON (Place #7 - 12/31/26) 2 ND Term	P	Y	

ORDINANCE NO. 2026-_____

**AN ORDINANCE CHANGING THE ZONING OF THE FOLLOWING
PROPERTY LOCATED AT 2571 FIRST ST, INGLESIDE, TEXAS, BEARING A
LEGAL DESCRIPTION OF LOT 4 AND EAST HALF OF LOT 3 BLOCK 1
FRANK PHELPS ADDITION FROM R-2 – TWO FAMILY RESIDENTIAL TO C-2
– GENERAL COMMERCIAL.**

WHEREAS, the City Council of the City of Ingleside (“City Council”) has previously approved and adopted a Comprehensive Zoning Ordinance and Zoning Map of the City of Ingleside; and

WHEREAS, the City Council has previously created and appointed a Planning and Zoning Commission as authorized by the Texas Local Government Code; and,

WHEREAS, the Texas Local Government Code authorizes a municipality to adopt zoning districts after compliance with statutory notice provisions; and,

WHEREAS, an application was submitted requesting the rezoning of certain real property located at 2571 First St., Ingleside, Texas, consisting of approximately 0.263 acres and being more particularly described as Lot 4 and the East Half of Lot 3, Block 1, Frank Phelps Addition, from R-2 (Two-Family Residential) to C-2 (General Commercial); and

WHEREAS, after complying with the statutory publication and notification requirements, on February 16, 2026, the Ingleside Planning and Zoning Commission (“Commission”) conducted a public hearing on the rezoning application and after considering the testimony and evidence, has provided a recommendation to the City Council on the rezoning of said lots; and,

WHEREAS, after providing the notice required by law, the City Council of the City of Ingleside conducted a public hearing on February 24, 2026, regarding the proposed rezoning application, and after hearing and considering the application, the recommendation of the Planning and Zoning Commission, the present zoning and use of each of the properties in the surrounding area, the Comprehensive Master Plan of the City, the future development of the City as a whole, and other relevant factors, the City Council is of the opinion and finds that it is in the best interest of the public health, safety, and welfare of the City to rezone this property; that the rezoning effected by this ordinance is in compliance with the Comprehensive Master Plan; that changing the zoning of the aforesaid property would not be detrimental to the public health, safety, or general welfare; and that such rezoning will promote the most orderly development of the properties affected thereby and of the City generally.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

Section 1. Zoning Change. The zoning classification of the property hereinafter described is hereby changed from R-2 (Two-Family Residential) to C-2 (General Commercial). The property subject to this zoning change consists of approximately 0.263 acres and is legally described as:

Lot 4 and the East Half of Lot 3, Block 1, Frank Phelps Addition, City of Ingleside, San Patricio County,
Texas

A map depicting the location of the property subject to this zoning change is attached hereto as Exhibit “A” and incorporated herein for all purposes.

Section 2. Zoning Map. It is directed that the official zoning map of the city be changed to reflect the zoning classification change, rezoning, effected by this ordinance.

Section 3. Effective Date. As provided by Article III, Section 3.11C of the Charter of the City of Ingleside, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Ingleside.

Section 4. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance, or the caption of it shall be read at two City Council meetings with at least two weeks elapsing between each reading.

Section 5. Severance. If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion thereof were not included.

Section 6. Publication. As provided by Article III, Section 3.11C, this ordinance shall be published one time in the official newspaper of the City of Ingleside, San Patricio County, Texas, which publication shall contain the caption of this ordinance stating in substance the purposes of same.

PASSED, ORDAINED, APPROVED AND ADOPTED this ____ day of ____ 2026 by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside.

CITY COUNCIL VOTE AS RECORDED:

Mayor Pedro Oscar Adame	Yes	No	Abstain
Council Member Julio Salinas	Yes	No	Abstain
Council Member David Pruitt	Yes	No	Abstain
Council Member James Steward	Yes	No	Abstain
Mayor Pro-Tem Tracy Long	Yes	No	Abstain
Council Member Linda Timmerman	Yes	No	Abstain
Council Member John Salinas	Yes	No	Abstain

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

First Reading: February 24, 2026

Second Reading: _____



**Public Hearing Notification
Radius Map**

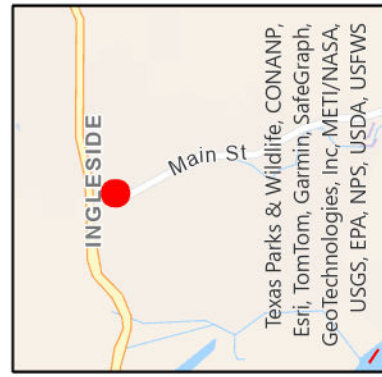
P&Z Comm. Date: 02/16/2026
City Council Date: 02/24/2026

Category: Rezone

Location:
2571 First St
Legal Description: Frank Phelps Addn
Blk 1 Lot 4, E/2 Lot 3 (0.263 Ac.)

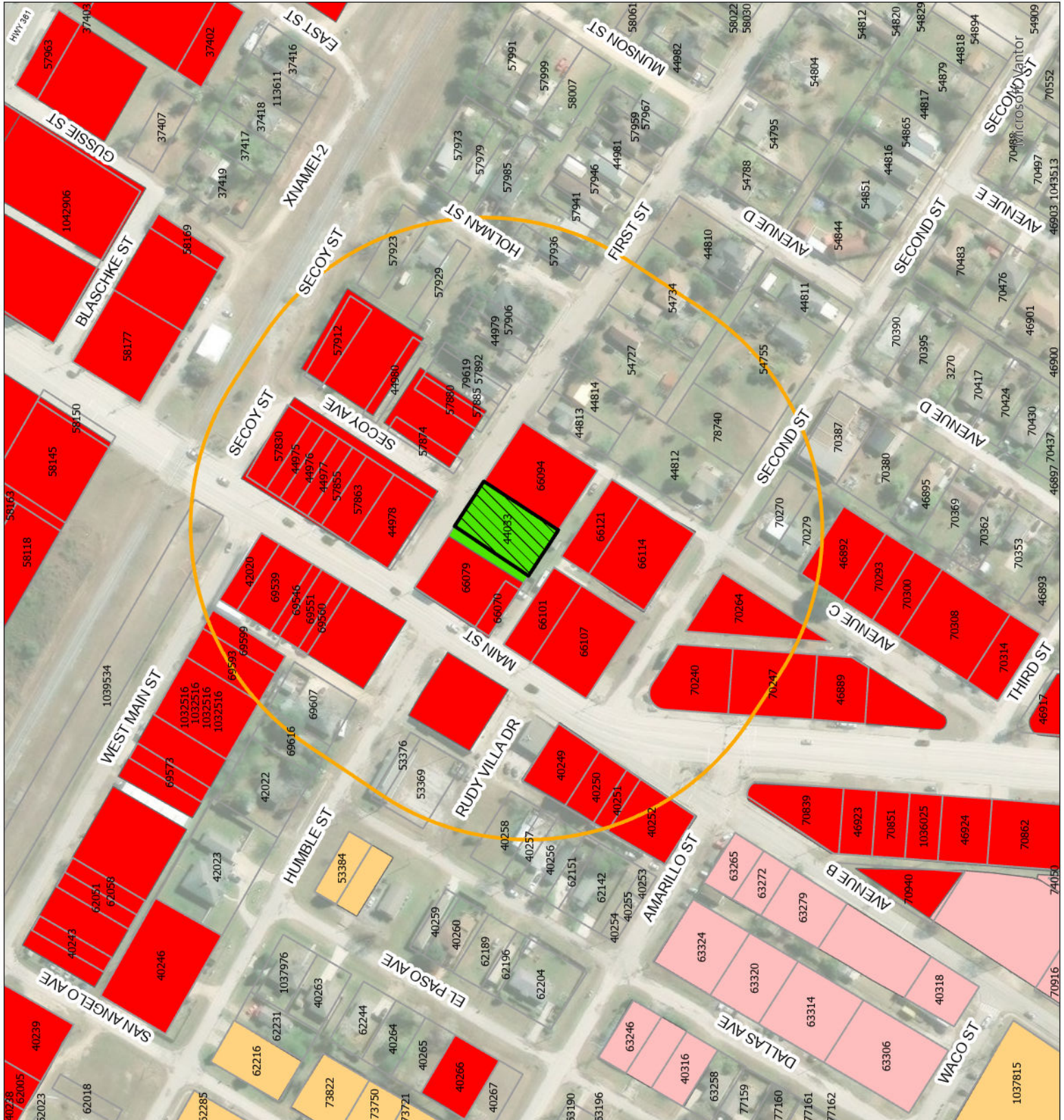
Exhibit "A"

- Legend**
- 400' Radius
 - Subject Parcels
 - General Commercial
 - Multi-Family Residential
 - Single Family Residential
 - Local Commercial
 - Three and Four Family Residential



This product is for informational purposes only and may not have been prepared for or be suitable for use in legal, engineering, or surveying products. It does not represent an on-the-ground survey and only represents the relative location of property boundaries.

0 100 200 Feet



CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 11

Deliberate and take appropriate action on the second and final reading of an Ordinance by the City Council of the City of Ingleside, Texas amending the Code of Ordinances for the City of Ingleside, Texas, Chapter 2, Article III, Division 1, Section 2-38 conduct of meetings and providing for effective date, readings, publication, and severance.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Updated language relating to voting procedures has been incorporated into Chapter 2, Article III, Section 2-38 Conduct of Meetings. The updated language in Section 3.10 of the Charter of the City of Ingleside provides that voting, except on procedural motions, shall be by roll call and shall be recorded in the minutes.

City Council acquired and implemented an approved electronic voting system capable of recording and displaying the individual vote of each Council Member. The electronic voting system will satisfy the Charter requirements for roll call voting since the individual votes are recorded in the Minutes. Amending the Ordinance clarifies that roll call votes may be conducted through the City's approved electronic voting system.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends approval of the Ordinance amending Chapter 2, Article III, Section 2-38 Conduct of Meetings.

ATTACHMENTS:

1. DOCS1-#356326-v1-ORD_2026-XX_Conduct_of_Meeting_Roll_Call_Update (002) v2

AN ORDINANCE AMENDING SECTION 2-38 OF THE CODE OF ORDINANCES OF THE CITY OF INGLESIDE, TEXAS, REGARDING VOTING PROCEDURES; AUTHORIZING ROLL CALL VOTES TO BE CONDUCTED THROUGH AN APPROVED ELECTRONIC VOTING SYSTEM; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 3.10 of the Charter of the City of Ingleside provides that voting, except on procedural motions, shall be by roll call and shall be recorded in the minutes; and

WHEREAS, the City Council has acquired and implemented an approved electronic voting system capable of recording and displaying the individual vote of each councilmember; and

WHEREAS, the City Council finds that an electronic voting system that individually records each councilmember's vote in the minutes satisfies the Charter requirement for roll call voting by ensuring transparency, individual accountability, and an accurate public record; and

WHEREAS, the City Council desires to amend Section 2-38 of the Code of Ordinances to clarify that roll call votes may be conducted through the City's approved electronic voting system, provided that each councilmember's vote is individually recorded in the minutes.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

Section 1. Amendment. Chapter 2, Article III, Division 1, Section 2-38 "Conduct of Meetings" is hereby amended to read as follows to read as follows, with deletions shown by strike-through text and additions shown by underline text:

Sec. 2-38. Conduct of meetings.

(a) *Definitions.*

- (1) The term "councilmember," as used in this section, refers to any and all members of the city council, including the mayor.
- (2) The term "council," as used in this section, refers to the city council as a body, including the mayor.

(b) *Mayor as chairperson.* The mayor shall preside at all meetings of the council and shall have a vote on all council actions. The mayor is the chairperson of the council. In the mayor's absence or inability, the mayor pro tem shall be chairperson and in the absence of the mayor pro tem, the council shall elect a chairperson.

(c) *Obtaining the floor.* Before a councilmember can make a motion or address the council in debate or otherwise, it is necessary that the councilmember obtain the floor. Councilmembers obtain the floor by addressing the mayor and being recognized by the mayor. The mayor shall not unreasonably withhold recognition to any councilmember asking for the floor, but under no circumstances shall the

mayor be obligated to recognize a councilmember for a second or further comment during a discussion of a matter until all other councilmembers desiring to speak have been recognized and afforded an opportunity to make a first comment.

(d) *Conducting business.*

- (1) The mayor, or other city official if the mayor so desires, first states the matter which is to be considered. If an ordinance is involved, the caption must be read.
- (2) After the statement of the matter to be considered, speakers shall be recognized and heard on the matter, the councilmembers may discuss the matter, and any councilmember may query staff, speakers and/or any person with knowledge of or interest in the matter.
- (3) After all speakers have been heard, the mayor may ask for a motion ("Do I hear a motion?").
- (4) Any councilmember may make a motion. Any other councilmember may second the motion.
- (5) Once the motion is seconded, the mayor invites discussion among the councilmembers on the matter ("Is there any discussion?"), and the councilmembers may discuss the matter and make queries as above.
- (6) ~~At the conclusion of the discussion, the mayor calls the question for a vote by restating the motion, or, if the mayor so desires, having someone else restate the motion, and instructing the city secretary to call the roll.~~ At the conclusion of the discussion, the Mayor calls the question for a vote by restating the motion, or, if the Mayor so desires, having someone else restate the motion, and directing that the vote be taken in accordance with subsection (k).
- (7) The motion maker owns the motion and can amend or withdraw it at any time before the mayor calls the question for a vote. Thereafter, the motion is owned by the council.
- (8) If the motion maker amends the motion, the mayor can proceed with discussion and call a vote on the motion as amended without requiring a second.
- (9) A motion can be amended any number of times by the motion maker before the mayor calls the question for a vote, but not thereafter.
- (10) No other motion or matter may be entertained until disposition of the motion made, except an appeal to the council from a procedural ruling of the mayor or a motion to withdraw the motion then pending, which may be made anytime before the vote is ended on a motion.
- (11) If it is desired to withdraw a matter on the agenda, the mayor can do so without a formal motion by simply stating that he intends to withdraw, asking if there is any objection and, if there is none, stating that it is withdrawn, unless two councilmembers object, in which event a formal motion is required.
- (12) Councilmembers shall conduct themselves courteously. No councilmember shall be unreasonably repetitious or verbose. No councilmember shall interrupt another councilmember while such other councilmember is speaking, except for the purpose of bringing a procedural point of order to the mayor for ruling.
- (13) If, in the good faith judgment of the mayor, a councilmember transgresses the rules of the council, the mayor may take such action as the mayor deems appropriate, subject to appeal to the council as a body. Such action by the mayor is treated as procedural ruling and is appealable as such.

(e) *Minimum vote.* No motion passes and no action may be taken by the council, including overruling a ruling of the mayor on any procedural matter, without the affirmative vote of at least four councilmembers, except as provided in the city charter at section 3.06 concerning vacancies and at section 3.12 concerning emergency ordinances, unless four or more of the councilmembers cannot vote due to conflicts of interest.

(f) *Public participation within the meetings.*

(1) General direction for all public participation:

- a. "Public comment" cards and information sheets outlining the process of public comments will be available before the start of the meeting.
- b. Persons who wish to address the council will register on a "public comment" card located on the desk at the rear of the council chamber. On the "public comment" card, the individual will provide their name, address, the topic of their comments and indicate if they want to speak during the public comments, consent agenda, or a specific agenda item. "Public comment" cards must be filled out completely, any incomplete cards will be returned. All "public comment" cards shall be provided to the city secretary prior to the meeting start time.
- c. Members of the public shall be limited to one presentation per meeting. Therefore, should a member of the public wish to speak on multiple agenda items the member shall do so at public comments. The provisions of this "public comment" subsection do not apply to persons appearing at a "public hearing" in response to an official agenda notice or publication.
- d. Each person signed up to speak will have three minutes to make his/her remarks. Each person signed up to speak will only be entitled to the time allotted to each speaker and one additional time period. No person can assign their allotted time to other citizens to speak.
- e. If there is a group of six or more individuals speaking on the same subject, they will be required to provide a single person to represent them and that individual will be allowed up to ten minutes regarding the subject.
- f. Speakers will be acknowledged by the mayor in the order in which their names are provided to the city secretary. Speakers will address the council from the podium at the front of the room and begin their remarks by stating their name and address out loud for the audio record.
- g. Speakers should address their comments to the entire city council and be respectful and courteous in their language and presentation.
- h. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the city secretary. Any electronic media (i.e. CD, DCD, flash drive) that the public would like to use while they speak MUST be submitted a minimum of 24 hours prior to the meeting.
- i. Speakers shall not discuss any of the following: personnel issues, matters which concern the candidacy of any person seeking public office, including the candidacy of the person addressing the council; matters which are closed session matters, including but not limited to matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, matters which are made confidential by law; matters which are the subject of public hearings.

(2) During "public comment" agenda item:

- a. Public comment period can be used for existing agenda items or items not on the existing agenda.
- b. The presiding officer will receive the "public comment" cards from the city secretary for those members of the public wishing to speak at the citizens to be heard portion of the agenda and will call upon the citizen to speak for up to the allotted time limit.
- c. No formal city council action is permitted under the Texas Open Meetings Act. The regular meeting will begin after general public input concludes.

(3) During a specific agenda item:

- a. Any individual(s) who spoke during public comment will not be allowed to speak again during the agenda item unless asked by the mayor or a council member to answer specific questions to comments made earlier.
- b. Any individual(s) who did not speak regarding this agenda item during public comment and completed a "public comment" card, will be allowed to speak during this agenda item in the order they were received.

(4) During public hearings:

- a. Those individuals wishing to speak for or against a public hearing item are required to complete a "public comment" card and will be called in the order they were received. This does not count against their write to speak once during public comments or other agenda item.
- b. The individual(s) speaking in favor of the application/request/action item will speak first and will be limited for a total of ten minutes.
- c. The individual(s) speaking against the application/request/action item will speak second and will be limited for a total of ten minutes.

- (g) *Procedural issues.* The mayor shall have the authority to rule on procedural questions, subject to the right of any councilmember to appeal to the council. Any procedural decision made by the mayor may be appealed to the council ("I take exception to the ruling and move to appeal."). The appeal is perfected only if another councilmember joins the appeal by seconding the motion. An appellate motion takes precedence over any motion then pending.
- (h) *Principles.* These procedures rest on certain principles: the right of the majority ultimately to rule, the right of the minority to be heard, and the right of the individual to participate in the decision making process. The principle of "one thing at a time" pervades these procedures, though it is recognized that some things may justifiably and temporarily interrupt other things.
- (i) *Mayor discretion and policy.* The mayor is charged with the duty and obligation to enforce these rules. It is recognized that not all situations which can occur during a meeting of the council can be addressed in these procedures; therefore, the mayor is given the discretion to supplement or modify these rules as necessary, in his good faith judgment, to protect the rights aforesaid and ensure that meetings progress in an orderly and decorous fashion.
- (j) *Recorded minutes.* Minutes shall be taken and recorded for all meetings.
- (k) *Roll call voting.* A roll call vote, as required by the Charter, may be conducted through the City's approved electronic voting system, provided that the vote of each Council Member is individually

recorded in the minutes. ~~Voting, except on procedural matters, shall be by roll call recorded in the minutes.~~

- (l) *Quorum.* Four councilmembers shall constitute a quorum for the transaction of business.
- (m) *Matter not on agenda.* Whenever any matter is brought up at a meeting which is not on the agenda, discussion of that matter by the council shall be limited to determining whether the matter should be placed on the agenda for a subsequent meeting; however, if a member of the public or a council member inquires about a matter not on the agenda, which inquiry can be answered by a statement of specific, factual information or by a recitation of existing policy, then a staff member or council member can provide said information or recitation of policy in response to the inquiry, but discussion by the council is limited as aforesaid.
- (n) *Comments and reports.* No comment or report may be made about any subject by any council member or staff member unless that subject is specifically listed on the council agenda or is specifically listed on the agenda under the appropriate general comments and reports section of the agenda, except in matters not requiring any council or staff action and which are community affairs news items, or are personal items regarding council, staff or others, or concern scheduling of meetings, or similar items. A citizen may make comment or report about any subject whether or not the subject is specifically listed on the council agenda or on the agenda under the appropriate general comments and reports section of the agenda. If the subject is not on the agenda, the council shall limit its discussion of any such item, as required under (m) above, to determining whether or not the matter should be placed on the agenda for a subsequent meeting.

Section 2. Effective Date. This Ordinance shall take effect immediately upon its passage and publication as required by law.

Section 3. Incorporation of Recitals. The City Council finds that the recitals contained in the preamble to this ordinance are true and correct and incorporates them as findings of fact.

Section 4. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance or the caption hereof shall be read at two City Council meetings with at least two weeks elapsing between each reading.

Section 5. Severance. If any provision of this ordinance is held to be invalid, such invalidity shall not affect the remaining provisions, which shall continue in full force and effect.

Section 6. Repealer. This ordinance shall be cumulative of all other ordinances of the City of Ingleside and shall not repeal any other ordinance except to the extent of any direct conflict, and any such conflicting provisions are hereby repealed.

Section 7. Notice and Meeting. It is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and that public notice of the time, place, and subject matter of the public business to be considered, including this ordinance, was given as required by Chapter 551, Texas Government Code.

PASSED, ORDAINED, APPROVED AND ADOPTED this 24th day of February, 2026 by _____ (ayes) to _____ (nays) with _____ abstentions by a vote of the City Council of the City of Ingleside.

CITY COUNCIL VOTE AS RECORDED:

Mayor Pedro Oscar Adame	Yes	No	Abstain
Council Member Julio Salinas	Yes	No	Abstain
Council Member Davit Pruitt	Yes	No	Abstain
Council Member James Steward	Yes	No	Abstain
Mayor Pro-Tem Tracy Long	Yes	No	Abstain
Council Member Linda Timmerman	Yes	No	Abstain
Council Member John Salinas	Yes	No	Abstain

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

First Reading: _____

Second Reading: _____

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 12

Deliberate and take appropriate action on a Resolution of the City Council of Ingleside, San Patricio County, Texas, authorizing the temporary waiver of pet adoption and microchipping fees otherwise required by Chapter 14, Article V, Section 14.34 of the Ingleside Code of Ordinances for the Pet Adoption Event to be held at N.O. Simmons Park on March 21-22, 2026.

SUBMITTED BY: Martin Molina, Chief of Police

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

Staff is requesting the waiver of the pet adoption and microchipping fees on March 21st and 22nd, 2026, for a pet adoption event at the Ingleside Roundup Days and Music Festival at N.O. Simmons Park. We currently have 9 dogs up for adoption. The average number of pets adopted in past events has been 2-3. The mobile animal control trailer will be used for this event.

FISCAL ANALYSIS:

Each pet adoption costs \$25.00 plus a \$15.00 microchipping fee, for a total of \$40.00 per pet.

RECOMMENDATION:

Request that the City Council approve a resolution waiving pet adoption and microchipping fees during our pet adoption event on March 21st & 22nd, 2026, at N.O. Simmons Park during Ingleside Roundup Days and Music Festival.

ATTACHMENTS:

1. RES 2026-XX_WAIVER PET ADOPTION FEES v3

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLESIDE, SAN PATRICIO COUNTY, TEXAS, AUTHORIZING THE TEMPORARY WAIVER OF PET ADOPTION AND MICROCHIPPING FEES OTHERWISE REQUIRED BY CHAPTER 14, ARTICLE V, SECTION 14.34 OF THE INGLESIDE CODE OF ORDINANCES FOR THE PET ADOPTION EVENT TO BE HELD AT N.O. SIMMONS PARK ON MARCH 21-22, 2026.

WHEREAS, in accordance with City of Ingleside Code of Ordinances Chapter 14 ARTICLE V, SECTION 14.34 (f) the City of Ingleside charges a \$25 adoption fee and \$15 Microchipping fee for animals that have been impounded and have not been claimed after the expiration of a redemption period.

WHEREAS, the Ingleside Animal Shelter wishes to offer free pet adoptions and free microchipping for all new pet adoptions and seeks the approval of the City of Ingleside City Council ("City Council") to waive the \$25.00 Pet Adoption and the \$15.00 Microchipping fee for all new pet adoptions for all persons at the Ingleside Pet Adoption Event occurring on March 21st & 22nd, 2026 and

WHEREAS, the City Council finds that the Ingleside Animal Facility is at or near capacity and that the waiver of such fees will encourage pet adoptions and alleviate logistical concerns associated with housing animals in the current facility

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, THAT:

- Section 1.** The matter and facts recited in the preamble hereof are found and determined to be true and correct.
- Section 2.** The Ingleside Animal Facility is authorized to waive the \$25 pet adoption fee and the \$15 microchipping fee otherwise required by Chapter 14, Article V, Section 14.34 for pet adoptions occurring during the Round Up Days Pet Adoption Event on March 21-22, 2026. The waiver applies only to adoptions completed during the round Up Days Pet Adoption Event and shall automatically expire at the conclusion of the event.

PASSED AND APPROVED this ____ day of _____, 2026 by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY COUNCIL VOTE AS RECORDED:

Mayor Pedro Oscar Adame	Yes	No	Abstain
Council Member Julio Salinas	Yes	No	Abstain
Council Member David Pruitt	Yes	No	Abstain

Council Member James Steward	Yes	No	Abstain
Mayor Pro-Tem Tracy Long	Yes	No	Abstain
Council Member Linda Timmerman	Yes	No	Abstain
Council Member John Salinas	Yes	No	Abstain

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

Attest:

Jana Stork, City Secretary

DRAFT

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 13

Deliberate and take appropriate action on the approval of Change Order Number 4 for the Wastewater Treatment Plant Project in the credit amount of \$201,826.36.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

During the design of the Wastewater Treatment Plant (WWTP) a bypass pumping system was included for plant overflow conditions. This was part of the awarded amount of \$41,205,016.00. After staff took a second look at the cost of the bypass pump system, the price seemed exorbitant. City staff and Hanson Professional Services explored the possibility of performing value engineering.

The current WWTP discharge permit was approved for 2.0MGD with an 8.0MGD peak flow. The four new lift station pumps being installed have a capacity of 8MGD with the biggest pump out of service as prescribed in the permit. Adding the additional three pumps to the bypass pumping system would have taken the total capacity to 11MGD, which would exceed the permitted amount. Staff consulted with Hanson Engineering Services and decided that these pumps were not necessary and should be deleted. This would result in a savings on the original contract in the amount of \$201,826.36. Staff coordinated with Hanson Professional Services to create this Change Order Number 4 to delete this bypass pumping system, which created a credit for the amount of \$201,826.36.

FISCAL ANALYSIS:

This \$201,826.36 credit adjusts the original contract amount budget of \$41,205,016.00.

RECOMMENDATION:

Staff recommends City Council approval of Change Order Number 4 for the Wastewater Treatment Plant in the amount \$201,826.36 credit.

ATTACHMENTS:

1. CO4 - Excess Flow Modifications_Ingleside WWTP_19L0228_For City Execution

CHANGE ORDER

Project Title: New 2.0 MGD WWTP (TWDB CWSRF #73782)			
Owner: City of Ingleside, Texas			
Owner Project Number: N/A		Hanson Project Number: 19L0228	
Contractor: Associated Construction Partners, Ltd.			Page 1 of 32
Change Order Number 4		Date of Issuance	2/18/2026
		Effective Date	2/18/2026
Contractor is directed to make the following changes in the Contract Documents as itemized below:		Addition	Deduction
CO4: Excess Flow Modifications. Deductive modification to excess flow pumping and piping scope. Scope modifications consist of: excluding 3 proposed excess flow pumps, excluding piping at excess flow lift station wet well, excluding excess flow meter, revisions to proposed electrical system to accommodate these changes, revisions to excess flow yard piping. Detailed description of excess flow modifications and contractor's supporting documentation are attached.			(\$201,826.36)
Total			(\$201,826.36)
		Amount	Days*
Original Contract		\$41,205,016.00	730
Net Change from Previous Change Order (No. 2 to No. 3)		\$3,838.46	0
Revised Contract Prior to this Change Order		\$40,448,752.96	738
Net Add/Deduct for this Change Order		(\$201,826.36)	0
Revised Contract Including this Change Order		\$40,246,926.60	738

* Contract days are shown in calendar days to Substantial Completion date.
 Final Completion date is 60 calendar days after Substantial Completion date.

CONTRACTOR: Associated Construction Partners, Ltd.

Signature: 

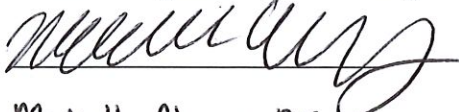
Print Name: Zachary Schwarzlose

Title: Project Manager

Date: 2/19/26

ENGINEER: Hanson Professional Services Inc.

TBPELS Engineering Firm Reg.# F-000417

Signature: 

Print Name: Michelle Alvarez, P.E.

Title: Water/Wastewater Engineer

Date: 2/19/2026



OWNER: City of Ingleside

Signature: _____

Print Name: _____

Title: _____

Date: _____



PROPOSED CHANGE ORDER

TO:	Owner: City of Ingleside		PCO #	05.0
	Engineer: Hanson Professionals		DATE	2/17/2026
			PROJECT NAME	Ingleside 2.0 MGD WWTP
			PROJECT #	1804

Excess Flow Lift Station Changes

PCO #5 Description: Proposed deductive and added costs for work described in Excess Flow Letter (See attached for reference)

Cost Summary:	Material	\$	11,158.36
	Subcontract	\$	(208,687.94)
	Labor	\$	(5,096.00)
	Substance	\$	-
	Equipment	\$	(2,211.00)
	General Conditions	\$	-
	Tax, Profit, Bond	\$	3,010.22
	Total	\$	(201,826.36)
	Days Required		0

If you have any questions, feel free to contact me at **(830) 560-0695**.

Sincerely,
Zachary Schwarzlose, Project Manager
 Associated Construction Partners, Ltd.
 215 W Bandera Rd., Ste. 114-461
 Boerne, TX 78006
 210-698-8714

 Contractor Signature

 Date

 Engineer Signature

 Date

 Owner Signature

 Date



Notes

This Proposed Change Order reflects the scope revisions identified in the Excess Flow Change Letter, including all associated work shown on the marked-up plan sheets included with that correspondence. All work will be performed in full accordance with the requirements, limits, and details outlined in the change letter and its attached drawings.

The pricing included herein accounts for both deductive and additive scope impacts resulting from these revisions. Deductive costs have been provided for all items that were removed from the original contract scope, and additive costs have been included for all newly added or revised items necessary to implement the excess flow changes.

Where applicable, deductive pricing has been maximized. Certain PVF materials had already been delivered to the project site prior to issuance of the change, which limited the ability to take full credit for those items. The costs shown reflect only the net impact of the changes required to comply with the excess flow modifications.

Per engineer direction, bypass pumping has been removed. It is assumed that the tie in can be made

Inclusions

Everything described in this change order and shown in subcontractor quotation. Quotes and Plan sheets attached for reference.

Exclusions

Anything not specifically noted in the attached documents.



Materials

Description	Unit	Qty	UNIT COST	Total
Ferguson Additive Cost	LS	1	\$ 64,166.69	\$ 64,166.69
Ferguson Deductive Cost	LS	1	\$ (53,008.33)	\$ (53,008.33)
				\$ -
				\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

	Subtotals	\$	11,158.36
Tax	8.25%	\$	920.56
Material Overhead & Profit	15%	\$	1,811.84
Bid Bond	2%	\$	277.82
Grand Total		\$	14,168.58

Subcontract

Description	Unit	Qty	UNIT COST	Total
Xylem Deductive Cost	LS	1	\$ (195,006.48)	\$ (195,006.48)
SCI Deductive Electrical Cost	LS	1	\$ (13,681.46)	\$ (13,681.46)
				\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

	Subtotals	\$	(208,687.94)
Tax	0.00%	\$	-
Sub Markup %	0%	\$	-
Bid Bond	0%	\$	-
Grand Total		\$	(208,687.94)



Labor Calculation

Labor Description	# Emp	Days	UNIT COST		TOTAL COST			Total
			Daily Rate	Burden (%)	Labor Cost	OT(hr/day)	Total Overtime	
Supervision		0	\$ 320.00	30%	\$ -	0.0	\$ -	\$ -
Project Manager		0	\$ 432.00	30%	\$ -	0.0	\$ -	\$ -
Foreman	1	-5	\$ 184.00	30%	\$ (1,196.00)	0.0	\$ -	\$ (1,196.00)
General Labor	3	-5	\$ 144.00	30%	\$ (2,808.00)	0.0	\$ -	\$ (2,808.00)
Equipment Operator	1	-5	\$ 168.00	30%	\$ (1,092.00)	0.0	\$ -	\$ (1,092.00)
Pipe Layer			\$ -	30%	\$ -	0.0	\$ -	\$ -
Piping/Mechanical			\$ -	30%	\$ -	0.0	\$ -	\$ -
Welder/Mechanic			\$ -	30%	\$ -	0.0	\$ -	\$ -
			\$ -	30%	\$ -	0.0	\$ -	\$ -
			\$ -	30%	\$ -	0.0	\$ -	\$ -
			\$ -	30%	\$ -	0.0	\$ -	\$ -
Subtotals					\$ (5,096.00)		\$ -	\$ (5,096.00)
Overhead & Profit								0% \$ -
Bid Bond								0% \$ -
Grand Total								\$ (5,096.00)

Substance

Labor Description	# Emp	Days	UNIT COST		TOTAL COST			Total
			PerDeim (Daily)	Fuel (Weekly)	PerDeim	Fuel	Hotels	
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
			\$ 30.00	100	\$ -	\$ -	\$ -	\$ -
Subtotals					\$ -	\$ -	\$ -	\$ -
Tax								0.00% \$ -
Overhead & Profit								0% \$ -
Bid Bond								0% \$ -
Grand Total								\$ -

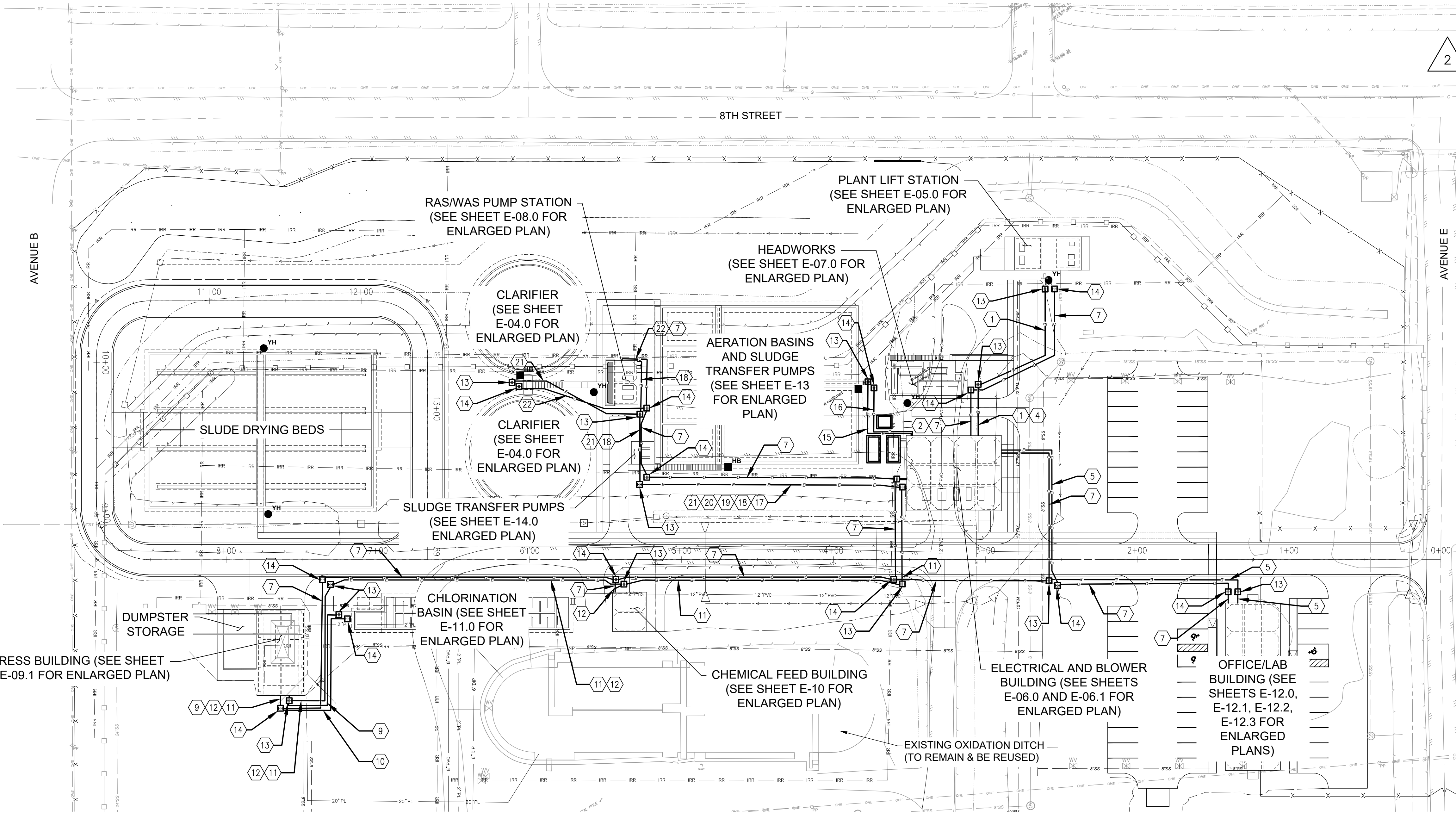


Equipment Calculation

Equipment Description			UNIT COST		TOTAL COST			Total
			Weekly Rate	Fuel Rate	Equip Cost	Delivery	Pick Up	
Excavator	1	-1	\$ 2,561.00	\$ 50.00	\$ (2,611.00)	\$ 200.00	\$ 200.00	\$ (2,211.00)
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Subtotals		\$ (2,611.00)	\$ 200.00	\$ 200.00	\$ (2,211.00)
					Tax 0.00%			\$ -
					Overhead & Profit 0%			\$ -
					Bid Bond 0%			
Grand Total								\$ (2,211.00)

General Conditions

Description	Unit	Months	UNIT COST		TOTAL			
Toilets	0	0	\$	-	\$			-
Dumpster	0	0	\$	-	\$			-
			\$	-	\$			-
			\$	-	\$			-
			\$	-	\$			-
			\$	-	\$			-
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			\$	-	\$			-
			\$	-	\$			-
			\$	-	\$			-
			\$	-	\$			-
			Subtotals		\$ -			
						Tax	0.00%	\$ -
						Overhead & Profit	0%	\$ -
						Bid Bond	0%	\$ -
					Grand Total \$ -			



ELECTRICAL SITE KEY NOTES:

- LIFT STATION AND EXCESS FLOW PUMPS AREA:
 - 4" CONDUIT WITH 3-250KCMIL, 1 #4G FOR PLANT LIFT STATION CONTROL PANEL (SWBD-1).
 - 1" CONDUIT WITH 2-#8, 1-#8G FOR PLANT LIFT STATION LIGHTING (PP-1, CKT. 24,26).
 - 1" CONDUIT WITH 2 #10, 1 #10G FOR PLANT LIFT STATION SCADA PANEL 120V POWER SUPPLY (PP-1, CKT. 41).
- 3" CONDUIT WITH MANUFACTURER RECOMMENDED CONTROL CABLING FOR THE HEADWORKS GRIT SYSTEM PANEL AND THE BAR SCREEN PANEL.
- 1" CONDUIT, 3 #10, 1#10G.
- HEADWORKS AREA:
 - 1" CONDUIT WITH 3 #10, 1 #10G FOR HEADWORKS BAR SCREEN POWER SERVICE (SWBD-1).
 - 1" CONDUIT WITH 3 #10, 1 #10G FOR HEADWORKS GRIT SYSTEM POWER SERVICE (SWBD-1).
 - 1" CONDUIT WITH 2-#10 AWG, 1-#10G FOR HEADWORKS LIGHTING (PP-1, CKT. 23,25).
- 3" CONDUIT, 3 #3/0, 1#6G. (OFFICE/LAB BUILDING PANELBOARD PP-2)
- 1-1/2" CONDUIT, 3#4, 1#8G.
- 2"C. WITH FIBER OPTIC CABLE (MULTIMODE, 50 MICRON LASER OPTIMIZED OM4) AND 2"C. SPARE WITH PULL STRINGS.
- 1" CONDUIT WITH CAT5E ETHERNET CABLE RUN.
- 1-1/2" CONDUIT, 3#6, 1#10G FOR PLANT WATER PUMP STATION. 1" CONDUIT, 3#10, 1#10G FOR STRAINER CONTROL PANEL. 1" CONDUIT, 2#10, 1#10G FOR PLANT WATER PUMPS LIGHTING.
- (2) 1" CONDUITS WITH MANUFACTURER RECOMMENDED CONTROL CABLES FOR PLANT WATER PUMP STATION. (2) 1" CONDUITS WITH MANUFACTURER RECOMMENDED CONTROL CABLES FOR STRAINER.
- 3-1/2" CONDUIT, 4-250KCMIL, 1#4G. (SLUDGE PRESS PANELBOARD PP-3)
- 3" CONDUIT, 4 #1/0, 1 #4G. (CHEMICAL FEED BUILDING PANELBOARD PP-4)
- POWER HANDHOLE. REFER TO DETAIL 2 ON SHEET E-15.
- COMMUNICATIONS HANDHOLE. REFER TO DETAIL 2 ON SHEET E-15.
- 2" CONDUIT WITH 16 #10 AWG, 1 #10 SHARED GROUND FOR AERATION BASIN SENSORS (PP-1, CKTS. 16, 31, 33, 35, 37, 38, 39, 40).
- 3" CONDUIT WITH EIGHT (8) SETS OF MANUFACTURER RECOMMENDED CONTROL CABLES FOR AERATION BASIN SENSORS.
- SLUDGE TRANSFER PUMP POWER SERVICE FROM SWBD-1: 1-1/4" CONDUIT, 3 #4, 1 #8G.
- RAS/WAS AREA POWER LOADS:
 - 3" CONDUIT WITH 3 #1/0, 1 #6G FOR RAS/WAS CONTROL PANEL (SWBD-1).
 - 1" CONDUIT WITH 2 #10, 1 #10G FOR CANOPY LIGHTING (PP-1, CKT. 28,30).
 - 1" CONDUIT WITH 2 #10, 1 #10G FOR 120V POWER SUPPLY TO RAS/WAS SCADA PANEL (PP-1, CKT. 27).
- 1" CONDUIT WITH 2 #10, 1 #10G FOR AERATION BASIN SITE LIGHTING (PP-1, CKT. 11,13).
- 1" CONDUIT WITH 2 #10, 1 #10G FOR SLUDGE TRANSFER SCADA FIBER TERMINATION CABINET 120V POWER SUPPLY (PP-1, CKT. 29).
- CLARIFIER POWER LOADS:
 - 2" CONDUIT WITH 6 #10 AWG, 2 #10G CLARIFIER 1 & 2 CONTROL PANEL 480V SUPPLY POWER (SWBD-1).
 - 1" CONDUIT WITH 2 #10, 1 #10G FOR CLARIFIER LIGHTING (PP-1, CKT. 34,36).
- 3" CONDUIT WITH (2) SETS OF MANUFACTURER RECOMMENDED CONTROL CABLING FOR CLARIFIERS TO RAS/WAS PUMPS SCADA CONTROL PANEL.

ELECTRICAL GENERAL NOTES:

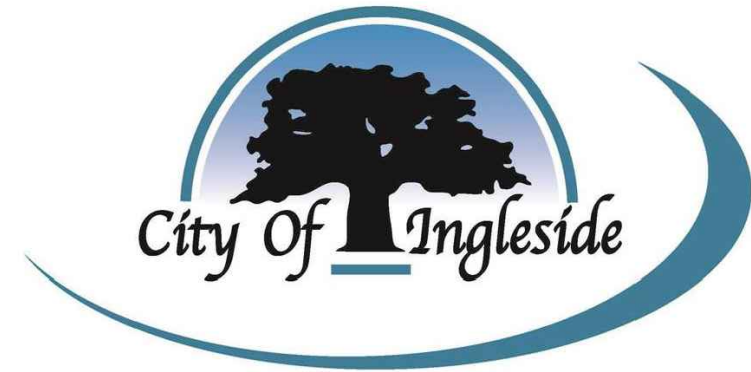
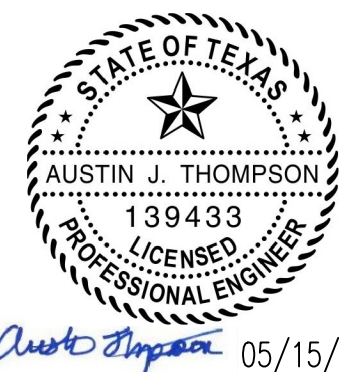
- ALL CONDUIT RUNS ON THIS PAGE ARE TO BE UNDERGROUND SCHEDULE 80 CONDUIT IN TRENCH. SEE DETAIL 1 ON SHEET E-15 FOR UNDERGROUND CONDUIT-IN-TRENCH DETAILS.
- ALL POWER AND GROUNDING CABLING ON THIS PAGE IS XLP-USE COPPER UNLESS NOTED OTHERWISE.

ELECTRICAL SITE PLAN

SCALE: 1" = 40'

"ISSUED FOR CONSTRUCTION"

NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED
2	EXCESS FLOW CHANGE ORDER REVISION	1/16/2026	MGL	AJT	RDN



Hanson No.	1910228	
Filename	E-03.0 - Overall Electrical	
Scale	AS SHOWN	
Date	05/15/2024	
LAYOUT	AJT	05/15/2024
DRAWN	AJT	05/15/2024
REVIEWED	RDN	05/15/2024



TBPELS ENGINEERING F-417 SURVEY F-10039500
TBPG F-50556
www.hanson-inc.com Offices Nationwide

OVERALL ELECTRICAL SITE
PLAN

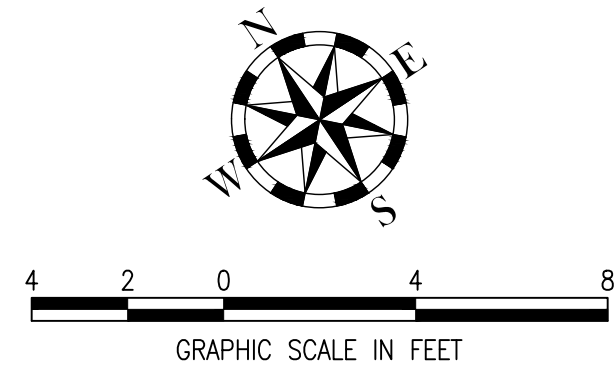
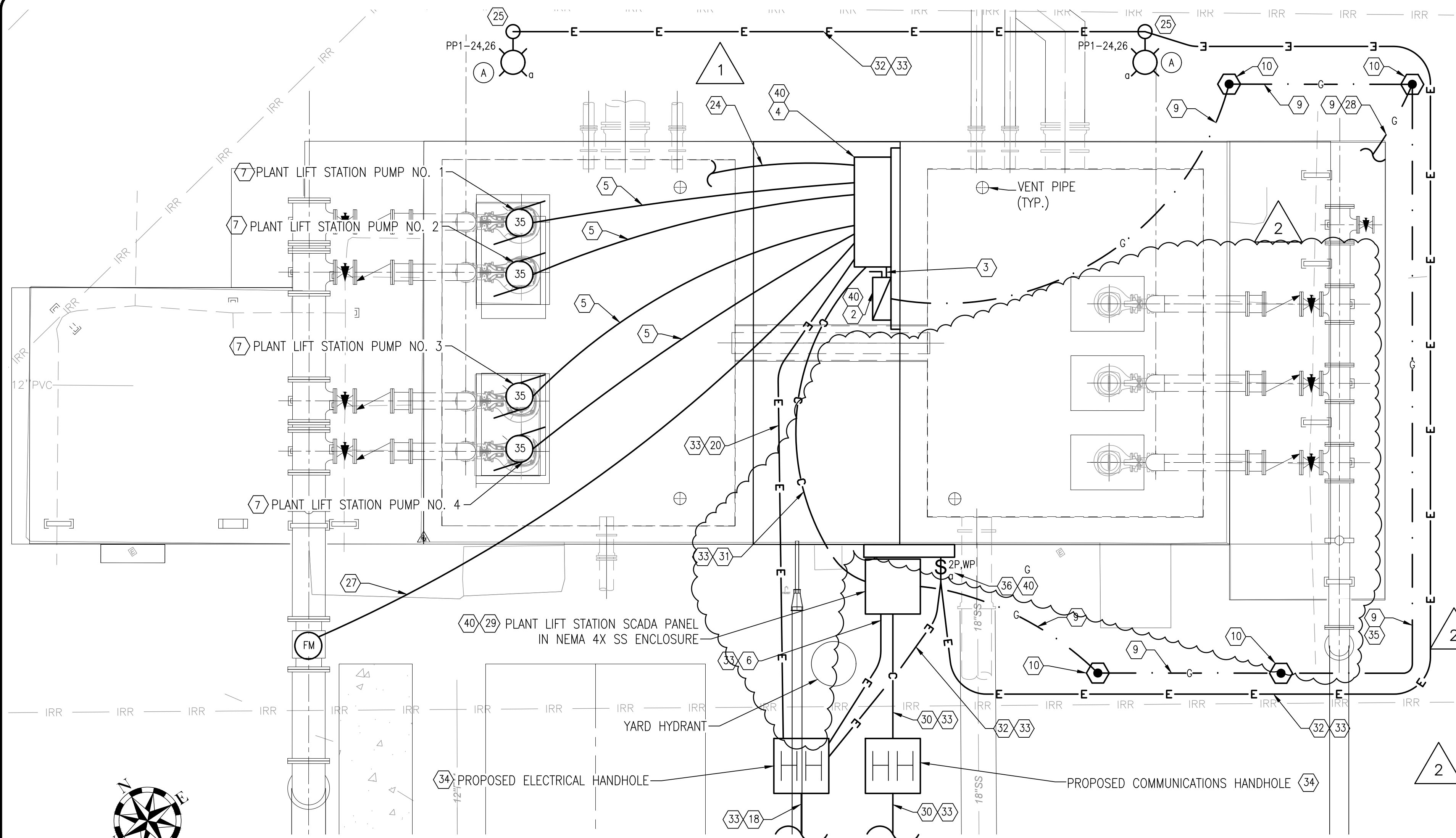
WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

100% SUBMITTAL

E-03.0

219 of 252 sheets

JAN 16, 2026 1:04 PM LAM0702184
C:\HANSON_CAD\LOCAL\TEMP\ACPBUSH_34192\E-05.0 - ELECTRICAL PLANT LIFT STATION PLANDWG



LIFT STATION - ELECTRICAL ENLARGED PLAN

SCALE: 1/4" = 1'-0"

PLANT LIFT STATION ELECTRICAL KEY NOTES (CONT.):

- WEATHER PROOF COVER, NEMA 3R, 2-POLE TOGGLE, 208V, 20A LIGHT SWITCH FOR PLANT LIFT STATION LIGHTS.
- CONNECT THE SCADA GROUNDING ELECTRODE TO THE NEAREST GROUND ROD WITH A #2 AWG BARE STRANDED TINNED COPPER GROUNDING ELECTRODE AS SHOWN ON THE PLANS.
- 4" SQUARE BURIED 316L STAINLESS STEEL POST WITH CONCRETE FOUNDATION. EXTEND POST 4 FEET MINIMUM BELOW GRADE. (TYP.) THE CONTRACTOR SHALL INSTALL A STAINLESS STEEL-POST RACK WITH 316L STAINLESS STEEL STRUT FOR THE SUPPORTING STRUCTURE SHOWN IN THE DETAIL. CONTRACTOR SHALL BOND STAINLESS STEEL POST TO NEAREST ELECTRICAL GROUNDING SYSTEM ELECTRODE AS REQUIRED. ALL EQUIPMENT SHALL BE MINIMUM NEMA-4X 316L STAINLESS STEEL. THE RACK SHALL BE OF SUFFICIENT RIGIDITY TO SUPPORT THE EQUIPMENT AND WIND LOAD.
- 12" DIAMETER X 4' DEEP (MINIMUM) CONCRETE ANCHOR. PROVIDE 4" CONCRETE ENCASEMENT FOR SUPPORT POST. (TYPICAL)
- SCADA TERMINATION CABINET, LIGHT SWITCH, DISCONNECTS, AND CONTROL PANELS TO BE LOCATED A MINIMUM CLEARANCE OF 5 FEET FROM VENT PIPES.

PLANT LIFT STATION LEGEND PLATE SCHEDULE		
DEVICE	LEGEND PLATE LABELING	LETTER HEIGHT/COLOR
PLANT LIFT STATION DISCONNECT	PLANT LIFT STATION DISCONNECT 480 VAC, 3 PH, 3W	1/4" BLACK LETTERING ON A WHITE BACKGROUND
PLANT LIFT STATION CONTROL PANEL	PLANT LIFT STATION CONTROL PANEL 480 VAC, 3 PH, 3W	1/4" WHITE LETTERING ON A RED BACKGROUND
PLANT LIFT STATION SCADA PANEL	PLANT LIFT STATION SCADA PANEL 120 VAC, 1 PH, 2W	1/4" WHITE LETTERING ON A RED BACKGROUND

LEGEND PLATE SCHEDULE NOTES:

- LEGEND PLATES SHALL BE WEATHERPROOF, ABRASION RESISTANT, PHENOLIC ENGRAVED MATERIAL. LETTERING SHALL BE SIZED AS NOTED ABOVE. SECURE LEGNED PLATES TO EQUIPMENT WITH MACHINE SCREWS AND/OR RIVETS. CONTRACTOR SHALL FIELD VERIFY THAT THE RESPECTIVE LETTERING HEIGHT AND LEGENDS WILL FIT ON THE RESPECTIVE EQUIPMENT AND ADJUST LETTERING HEIGHT WHERE APPLICABLE. SEE SPECIFICATIONS FOR THE PUMP CONTROL PANEL FOR ADDITIONAL LEGEND PLATES REQUIRED FOR THAT PANEL.
- FURNISH & INSTALL A WEATHERPROOF WARNING LABEL FOR EACH SERVICE DISCONNECT & CONTROL PANEL TO WARN PERSONS OF POTENTIAL ELECTRIC ARC FLASH HAZARDS, PER THE REQUIREMENTS OF NEC 110.16 "FLASH PROTECTION". LABELS SHALL BE HAZARD COMMUNICATION SYSTEMS, LLC (190 OLD MILFORD RD., P.O. BOX 1174, MILFORD, PA 18337 PHONE: 1-887-748-0244) PART NO. H6010-9VWHBJ OR APPROVED EQUAL.

"ISSUED FOR CONSTRUCTION"

PLANT LIFT STATION ELECTRICAL KEY NOTES:

- NEW LIFT STATION PUMPS NO. 1-4 POWER SERVICE FROM NEW SWBD-1: 4" SCHEDULE 80 PVC CONDUIT IN TRENCH, 3-250KCMIL (XLP USE) Cu., 1 #4 AWG (XLP USE) Cu. GROUND. TRANSITION TO PVC COATED RIGID ALUMINUM CONDUIT WHERE EMERGING FROM GRADE.
- 400 AMP, 3 POLE, 600VAC, HEAVY DUTY FUSIBLE DISCONNECT SWITCH IN NEMA 4X STAINLESS STEEL ENCLOSURE, UL LISTED. PROVIDE (3) 250 AMP FUSES.
- 3-250KCMIL (XLP USE) Cu., 1 #4 AWG (XLP USE) GROUND IN 4" RIGID ALUMINUM CONDUIT.
- 480V, 3 PHASE PUMP CONTROL PANEL PROVIDED AS PART OF PLANT LIFT STATION SUBMERSIBLE PUMP PACKAGE. CIRCUIT BREAKER SIZES BY CONTROL PANEL FABRICATOR. REFER TO SPECIFICATIONS FOR MORE DETAILS.
- 2" PVC COATED RIGID ALUMINUM CONDUIT WITH ONE (1) SUBMERSIBLE PUMP POWER CABLE.
- UNDERGROUND SCHEDULE 80 CONDUIT IN TRENCH: 1" CONDUIT WITH 2 #10 AWG (XLP USE) Cu., 1 #10 AWG (XLP USE) GROUND FOR PLANT LIFT STATION SCADA PANEL 120V POWER SUPPLY (PP-1, CKT. 41). TRANSITION TO PVC COATED ALUMINUM CONDUIT WHERE EMERGING FROM GRADE.
- NEW SUBMERSIBLE PUMP IN LIFT STATION WELL.
- NEW CONDUIT AND CABLES FROM NEW PUMP CONTROL PANEL TO NEW SUBMERSIBLE PUMPS AND FLOAT SWITCHES IN LIFT STATION WELL.
- #2 AWG BARE STRANDED TINNED COPPER GROUND RING FOR EQUIPMENT RACK AND ASSOCIATED ELECTRICAL EQUIPMENT. BURY MINIMUM 12" BELOW FINAL GRADE. CONNECT TO NEW GROUND RODS WITH EXOTHERMIC WELDS. BOND METAL RACK STRUCTURE, DISCONNECT SWITCH, AND PUMP CONTROL PANEL TO NEW GROUND RING WITH #2 AWG BARE STRANDED TINNED COPPER GROUND ELECTRODE CONDUCTORS. MAKE ALL CONNECTIONS BETWEEN GROUND ELECTRODE CONDUCTORS AND GROUND RING WITH EXOTHERMIC WELDS. PROVIDE 1" SCH. 80 PVC CONDUITS FOR GROUND ELECTRODE CONDUCTORS BELOW GRADE.
- NEW 3/4" X 10" COPPER-CLAD STEEL GROUND ROD. DRIVE ROD SO TOP IS MINIMUM 12" BELOW FINAL GRADE. PLACE 3' OFFSET OF STRUCTURAL FOUNDATIONS.
- NEW ULTRASONIC LEVEL SENSOR AND FLOAT BACKUP SWITCH SENSOR IN LIFT STATION WELL PROVIDED AS PART OF NEW SUBMERSIBLE PUMPS PACKAGE.
- 1" PVC COATED RIGID ALUMINUM CONDUIT WITH ONE (1) CONTROL CABLE.
- PROVIDE SEAL-OFF FITTING ON CONDUIT WITHIN 12" OF CONDUIT EMERGENCE FROM BELOW GRADE. EXPLOSION PROOF CONDUIT SEAL SUITABLE FOR CLASS 1, DIVISION 1, GROUP D HAZARDOUS LOCATION, CROUSE HINDS EYS, APPLETON EYS, ESU, EY, KILLARK ENY, EY, EYS, OR 0-2 GEDNEY EYA, EY, OR EZS SERIES, REQUIRE FOR ALL CONDUITS ENTERING OR LEAVING THE WET WELL OR VALVE VAULT INSTALLED IN CONFORMANCE WITH NEC 501 AND MANUFACTURER'S DIRECTIONS. NOTE CONDUIT SEALS SHALL NOT EXCEED 25% FOR CONDUIT SEAL APPLICATION. CONDUIT SEALS SHALL BE THE FIRST FITTING AFTER THE CONDUIT LEAVES THE WET WELL AND EMERGES FROM GRADE.
- MAKE CONNECTIONS TO PUMP CONTROL PANEL PER MANUFACTURER'S WRITTEN INSTRUCTIONS.
- SQUARE 316L STAINLESS STEEL POST. POSTS ARE TO BE ANCHOR BOLTED TO THE EQUIPMENT CONCRETE PAD. THE CONTRACTOR SHALL INSTALL A STAINLESS STEEL-POST RACK WITH 316L STAINLESS STEEL STRUT FOR THE SUPPORTING STRUCTURE SHOWN IN THE DETAIL. CONTRACTOR SHALL BOND STAINLESS STEEL POST TO NEAREST ELECTRICAL GROUNDING SYSTEM ELECTRODE AS REQUIRED. ALL EQUIPMENT SHALL BE MINIMUM NEMA-4X 316L STAINLESS STEEL. THE RACK SHALL BE OF SUFFICIENT RIGIDITY TO SUPPORT THE EQUIPMENT AND WIND LOAD. CONTRACTOR TO PROVIDE ADDITIONAL SUPPORT POST AS NEEDED TO MEET THE REQUIREMENTS TO SUPPORT THE EQUIPMENT AND THE WIND LOAD.
- STAINLESS STEEL STRUT SUPPORT. BOLT REQUIRED WITH STAINLESS STEEL HARDWARE (TYP.)
- 4-BOLT POST BASE 6" X 6" X 1/4" THICK. PROVIDE CONCRETE ANCHOR BOLTS THAT PROVIDE ENOUGH RIGIDITY TO SUPPORT THE EQUIPMENT AND WIND LOAD.
- UNDERGROUND SCHEDULE 80 CONDUIT IN TRENCH:
 - 4" CONDUIT WITH 3-250KCMIL (XLP USE) Cu., 1 #4 AWG (XLP USE) GROUND FOR PLANT LIFT STATION CONTROL PANEL (SWBD-1).
 - 1" CONDUIT WITH 2-#8 AWG Cu. (XLP USE), 1-#8 AWG (XLP USE) GROUND FOR PLANT LIFT STATION LIGHTING (PP-1, CKT. 24,26).
 - 1" CONDUIT WITH 2 #10 AWG (XLP USE) Cu., 1 #10 AWG (XLP USE) GROUND FOR PLANT LIFT STATION SCADA PANEL 120V POWER SUPPLY (PP-1, CKT. 41) REFER TO SHEET E-03 FOR CONTINUATION.
- CONDUIT SHALL BE SIZED FOR 25% MAXIMUM FILL TO EXPLOSION PROOF CONDUIT SEAL REQUIREMENTS. INCREASE CONDUIT SIZE TO ACCOMMODATE CABLES LARGER THAN 0.56" DIAMETER. INTRINSICALLY SAFE CONDUCTORS SHALL MAINTAIN SEPARATION FROM POWER AND NON-INTRINSICALLY SAFE CONDUCTORS IN ACCORDANCE WITH NEC 504.30 "SEPARATION OF INTRINSICALLY SAFE CONDUCTORS".
- NOT USED.
- NOT USED.
- NOT USED.
- NOT USED.
- 1" PVC COATED RIGID ALUMINUM CONDUIT WITH ONE (1) ULTRASONIC LEVEL SWITCH CONTROL CABLE AND 1" PVC COATED RIGID ALUMINUM CONDUIT WITH ONE (1) BACKUP FLOAT SWITCH CONTROL CABLE.
- REFER TO DETAIL 4 ON SHEET E-15 FOR LIGHT POLE FOUNDATION DETAIL.
- NOT USED.

- (1) 1" PVC COATED RIGID ALUMINUM CONDUIT (120V INPUT POWER) AND (1) 1" PVC COATED RIGID ALUMINUM CONDUIT (OUTPUT SIGNAL) FOR SIGNAL/POWER FROM LIFT PUMPS CONTROL PANEL TO MAG-FLOWMETER. THE OUTPUT SIGNAL WILL MONITOR THE FLOW METER. CONNECT TO ELECTRONICS IN LIFT PUMPS CONTROL PANEL. PROVIDE 2 #12 (XLP USE) Cu. AND 1 #12 AWG Cu. GROUND FOR 120V INPUT POWER CONNECTION. PROVIDE SIGNAL CABLE PER MAG-FLOWMETER MANUFACTURERS REQUIREMENTS. PROVIDE EXPLOSION PROOF CONDUIT SEAL-OFF FITTINGS WHERE EMERGING FROM GRADE AT THE CONTROL PANEL AND WHERE THE CONDUIT ENTERS THE METERING VAULT.

- PROVIDE EXOTHERMIC WELD CONNECTION BETWEEN THE GROUNDING ELECTRODE CONDUCTOR AND THE STRUCTURAL REBAR OF THE PLANT LIFT STATION.
- SCADA CABINET TO BE MOUNTED TO AN ELECTRICAL EQUIPMENT RACK SIMILAR TO THE RACK DETAILED ON THIS SHEET. SCADA CABINET TO HOUSE AN ETHERNET TO FIBER SWITCH. COORDINATE WITH SCADA SYSTEM CONTRACTOR/VENDOR.

- UNDERGROUND SCHEDULE 80 PVC CONDUIT IN TRENCH:
 - 2" CONDUIT WITH FIBER OPTIC CABLE
 - 2" CONDUIT (SPARE) WITH PULL STRINGS REFER TO SHEET E-03.0 FOR CONTINUATION

- UNDERGROUND SCHEDULE 80 PVC CONDUIT IN TRENCH:
 - 2" CONDUIT WITH CATEGORY 5E CABLETRANSITION TO PVC COATED ALUMINUM CONDUIT WHERE EMERGING FROM GRADE INTO THE SCADA CABINET AND OTHER CONTROL PANELS.

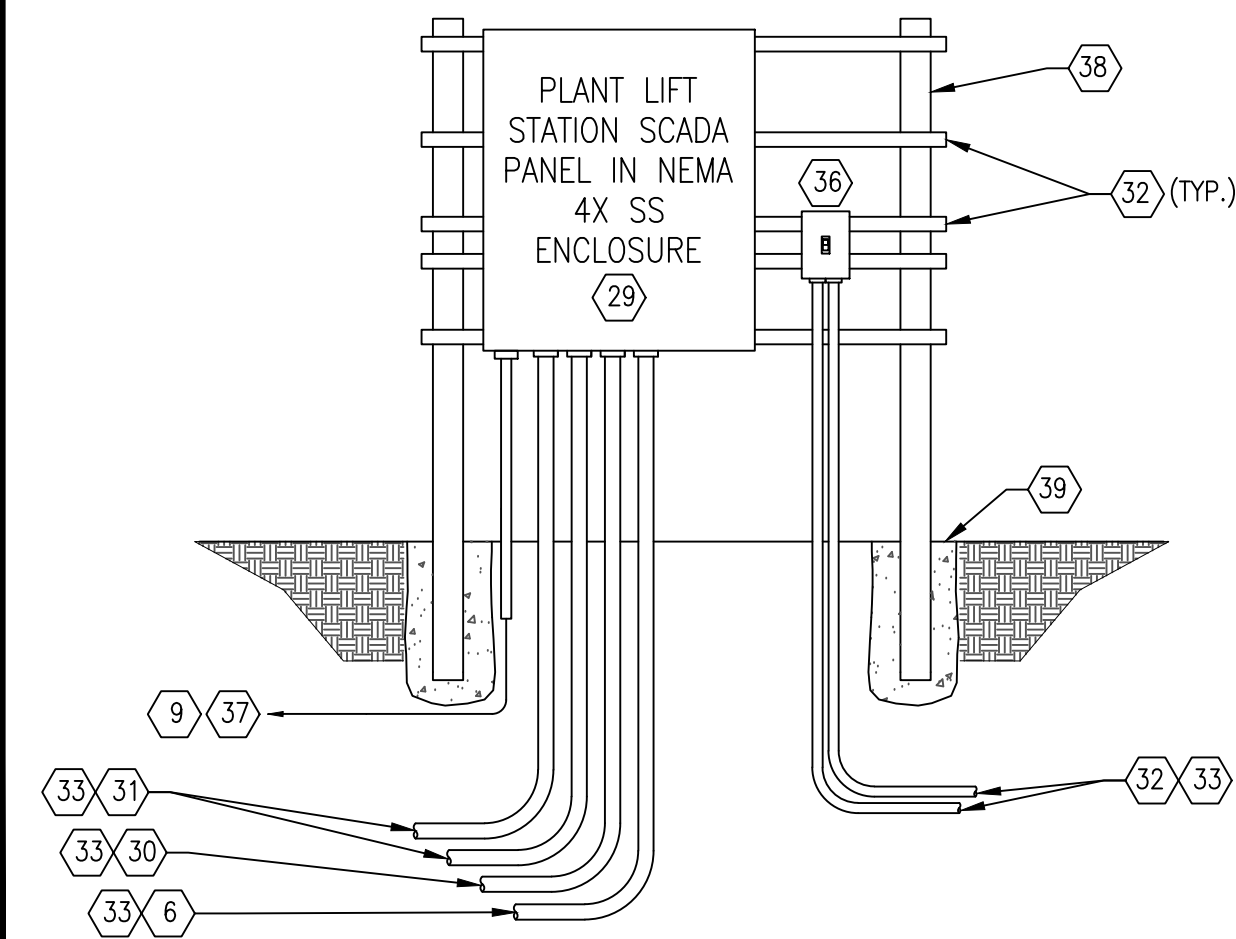
- UNDERGROUND SCHEDULE 80 CONDUIT IN TRENCH:
 - 1 SET OF 1" CONDUIT WITH 2-#8 AWG Cu. (XLP USE), 1-#8 AWG (XLP USE) GROUND FOR PLANT LIFT STATION LIGHTING (PP-1, CKT. 24,26).

- REFER TO DETAIL 1 ON SHEET E-15 FOR UNDERGROUND CONDUIT IN TRENCH DETAIL.

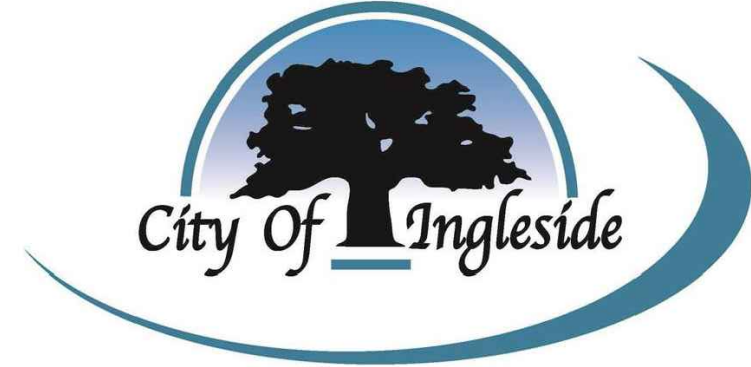
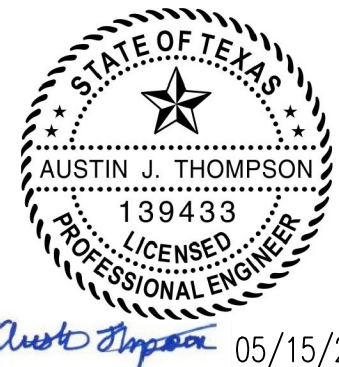
- REFER TO DETAIL 2 ON SHEET E-15 FOR HANDHOLE DETAIL.

- CONNECT THE PLANT LIFT STATION CONTROL PANEL AND SCADA PANEL GROUND RINGS TOGETHER WITH A #2 AWG BARE STRANDED TINNED COPPER GROUNDING ELECTRODE AS SHOWN ON THE PLANS.

PLANT LIFT STATION SCADA RACK ELEVATION



NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED
1	AREA CLASSIFICATION NOTES UPDATE	7/30/2025	AJT	AJT	RDN
2	EXCESS FLOW CHANGE ORDER REVISION	1/16/2026	MGL	AJT	RDN



Hanson No.	1910228	
Filename	E-05.0 - ELECTRICAL PLAN	
Scale	AS SHOWN	
Date	05/15/2024	
LAYOUT	AJT	05/15/2024
DRAWN	AJT	05/15/2024
REVIEWED	RDN	05/15/2024



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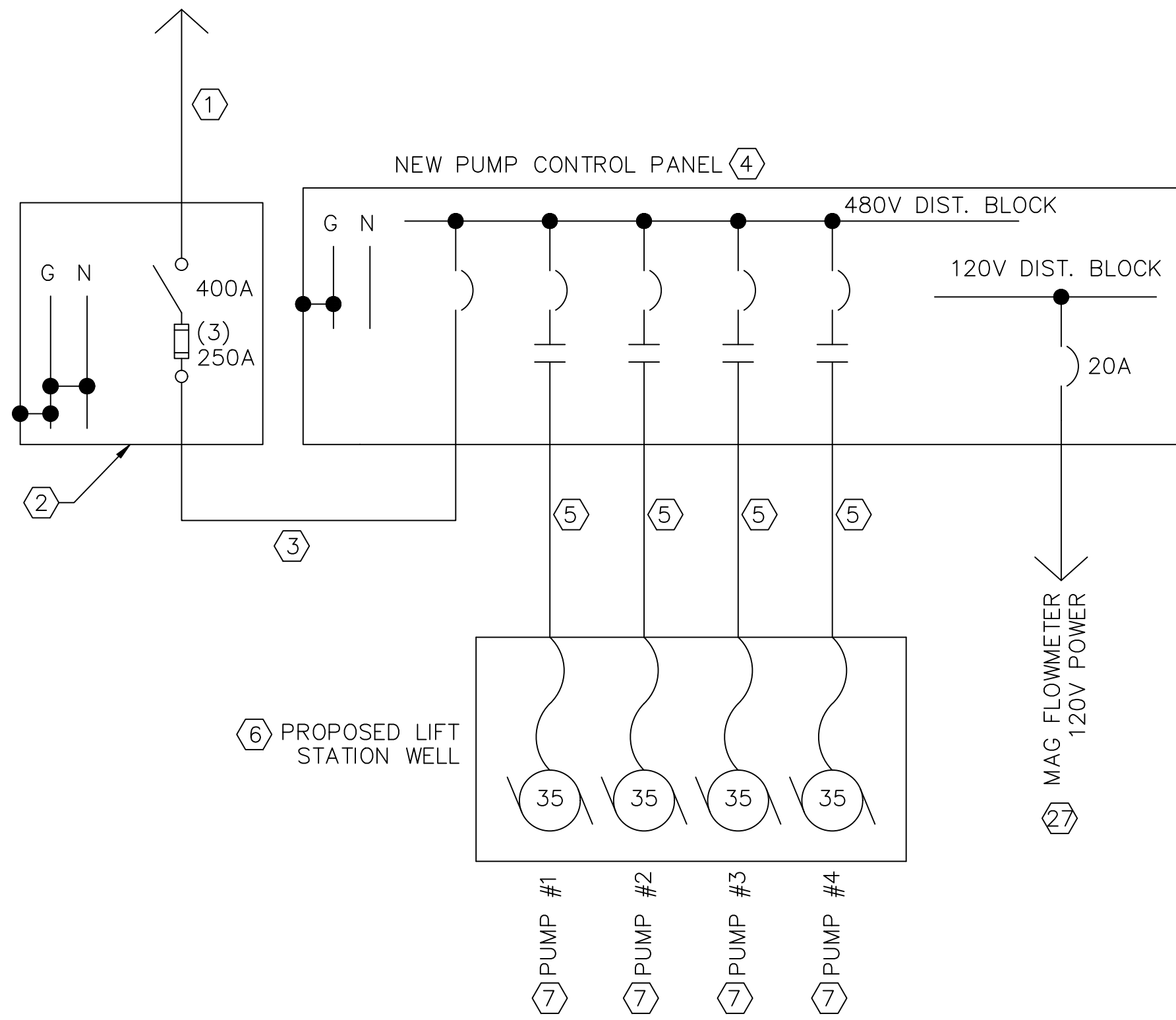
PLANT LIFT STATION - ELECTRICAL ENLARGED PLAN

WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

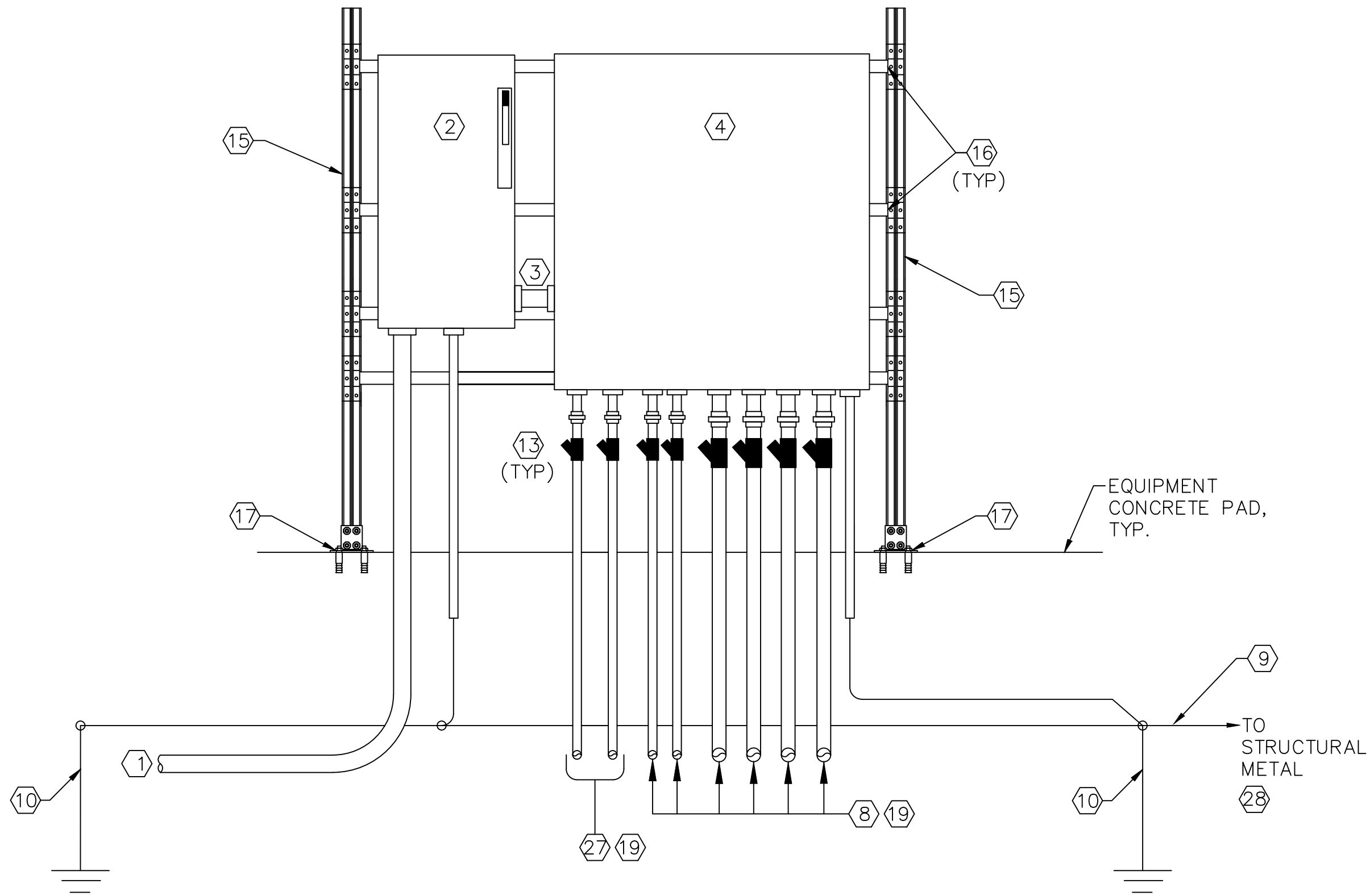
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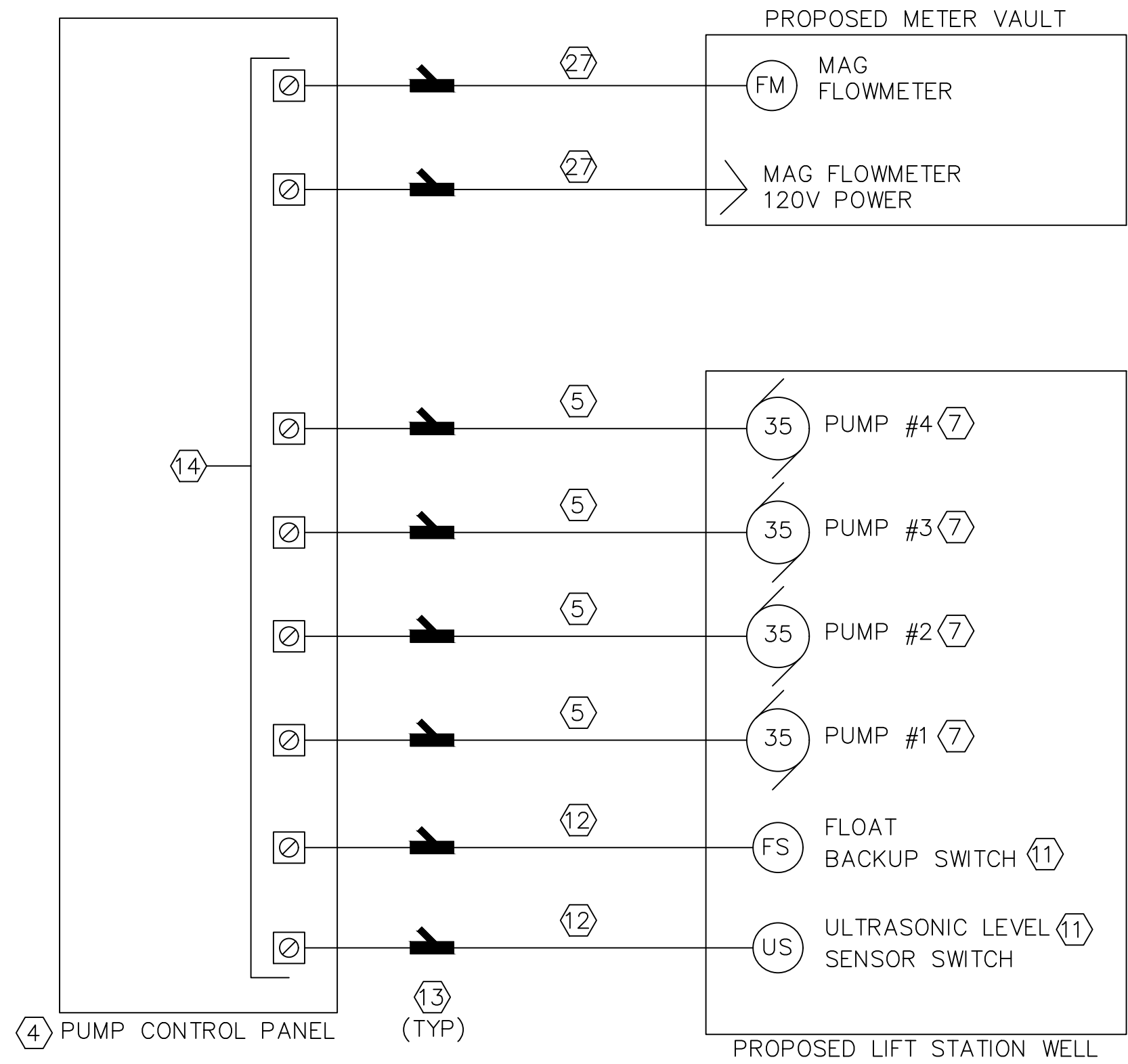
PLANT LIFT STATION PUMPS
ONE LINE DIAGRAM



PLANT LIFT STATION PUMPS EQUIPMENT ELEVATION

GENERAL NOTE:

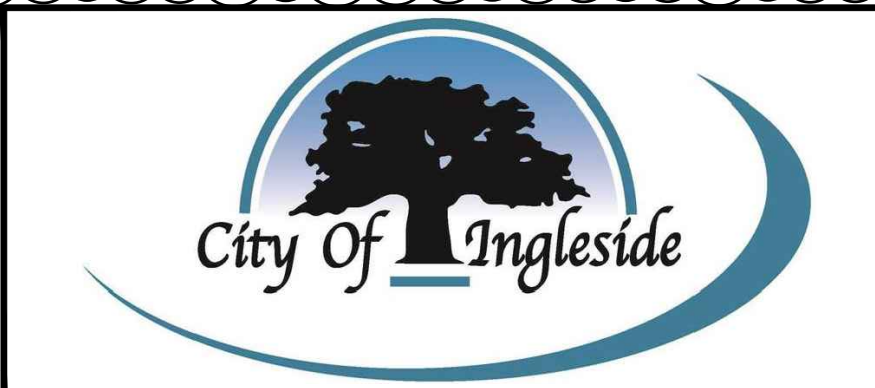
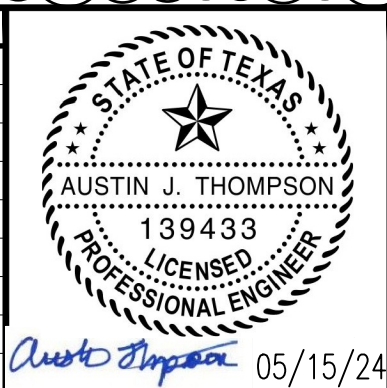
1. REFER TO PLANT LIFT STATION KEYED NOTES ON SHEET E-05.0 FOR ALL KEYED NOTE CALLOUTS ON THIS SHEET.



PLANT LIFT STATION PUMPS BLOCK WIRING DIAGRAM

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NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED
2	EXCESS FLOW CHANGE ORDER REVISION	1/16/2026	MGL	AJT	RDN



Hanson No.	1910228	
Filename	E-05.1 - ELECTRICAL PLANT	
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REVIEWED	RDN	05/15/2024



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PLANT LIFT STATION ELECTRICAL
DETAILS AND DIAGRAMS

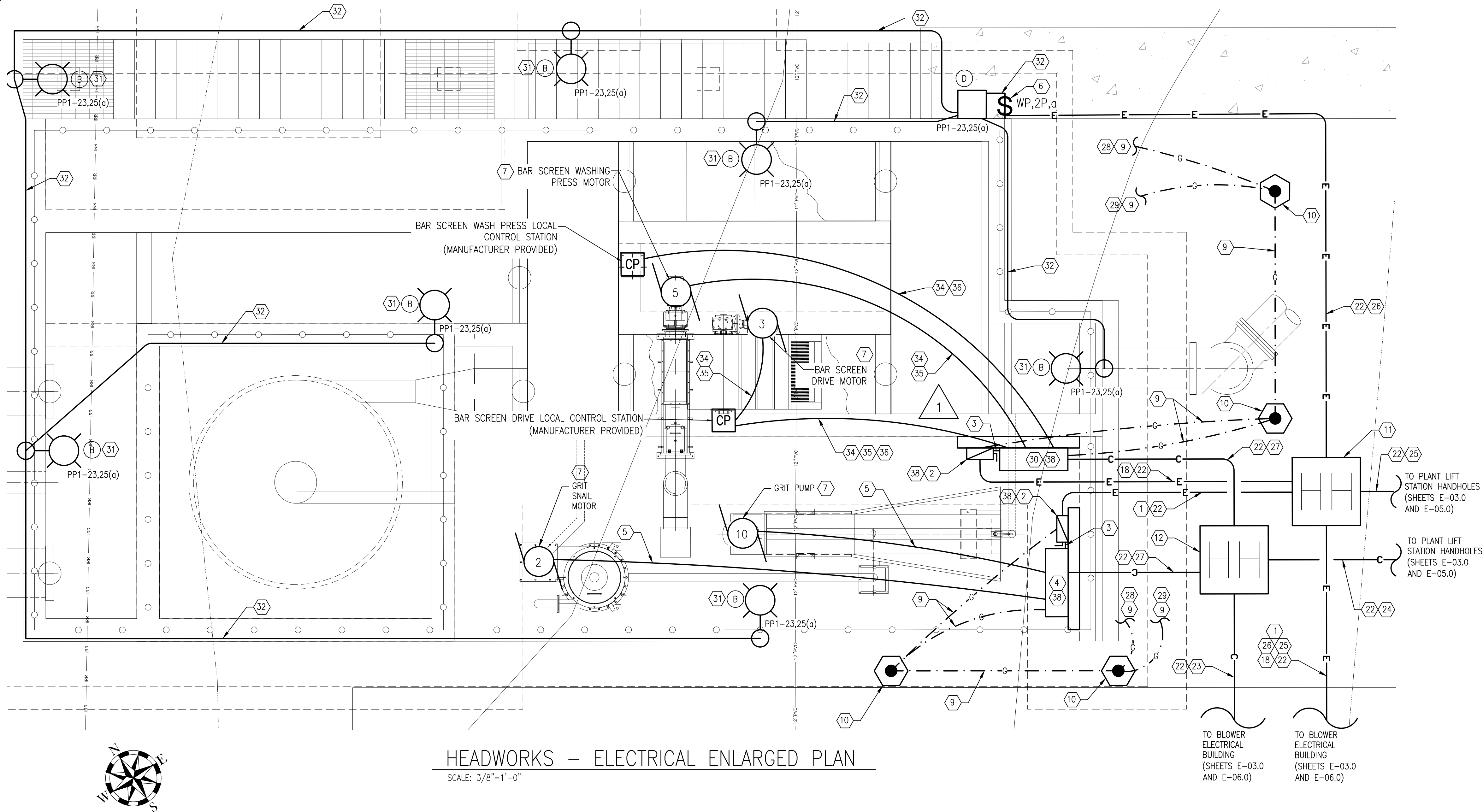
WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

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E-05.1

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HEADWORKS - ELECTRICAL ENLARGED PLAN

SCALE: 3/8"=1'-0"

HEADWORKS ELECTRICAL KEY NOTES (CONT.):

- ROUTE AND CONNECT GROUNDING ELECTRODE TO NEAREST STRUCTURAL REBAR OF THE HEADWORKS STRUCTURE.
- ROUTE AND CONNECT GROUNDING ELECTRODE TO THE HEADWORKS STAIRS HANDRAIL.
- 480V, 3 PHASE HEADWORKS BAR SCREEN CONTROL PANEL. CONTROL PANEL PROVIDED AS PART OF MOTOR SYSTEM PACKAGE. CIRCUIT BREAKER SIZES BY CONTROL PANEL FABRICATOR. REFER TO SPECIFICATIONS FOR MORE DETAILS.
- STANCHION MOUNTED LIGHT FIXTURE. REFER TO DETAIL 4 ON SHEET E-16.1 FOR MORE DETAILS.
- PVC COATED RIGID ALUMINUM CONDUIT MOUNTED TO HANDRAILS AND WALLS: 1 SET OF 1" CONDUIT WITH 2 #10 AWG (XLP USE) Cu., 1 #10 AWG (XLP USE) GROUND FOR HEADWORKS LIGHTING FIXTURES (PP-1, CKT. 23,25).
- SLUDGE TRANSFER PUMP CONTROL PANEL TO HAVE A 30-SECOND TIME DELAY RELAY AT INCOMING POWER LOCATION. THE PURPOSE OF THIS TIME DELAY RELAY IS TO ENSURE THE SLUDGE TRANSFER PUMPS ARE ON STEP 2 OF THE BACKUP GENERATOR POWER CYCLE.
- PROVIDE SEAL-OFF FITTING ON CONDUIT WITHIN 12" OF ENTRANCE/EXIT OF BOTH THE LOCAL DISCONNECT SWITCHES AND LOCAL CONTROL PANEL AND MOTORS. EXPLOSION PROOF CONDUIT SEAL SUITABLE FOR CLASS 1, DIVISION 1, GROUP D HAZARDOUS LOCATION, CROUSE HINDS EYS, APPLETON EYS, ESU, EY, KILLARK ENY, EY, EYS, OR 0-Z GEDNEY EYA, EY, OR EZS SERIES, REQUIRE FOR ALL CONDUITS ENTERING OR LEAVING THE WET WELL OR VALVE VAULT INSTALLED IN CONFORMANCE WITH NEC 501 AND MANUFACTURER'S DIRECTIONS. NOTE CONDUIT SEALS SHALL NOT EXCEED 25% FOR CONDUIT SEAL APPLICATION. CONDUIT SEALS SHALL BE THE FIRST FITTING AFTER THE CONDUIT LEAVES THE WET WELL AND EMERGES FROM GRADE.

HEADWORKS ELECTRICAL KEY NOTES (CONT.):

- 3 #10 AWG (XHHW) Cu., 1 #10 AWG (XHHW) Cu. GROUND IN 1-1/4" PVC COATED ALUMINUM CONDUIT (ABOVE GRADE).
- 2 SETS OF 1" PVC COATED ALUMINUM CONDUIT (ABOVE GRADE) WITH MANUFACTURER RECOMMENDED CONTROL CABLES.
- REFER TO HEADWORKS SPECIFICATION SECTIONS 462114 AND 467628 FOR ALL MAIN CONTROL PANEL, LOCAL CONTROL PANEL, AND DEVICE INTERCONNECTIONS REQUIRED FOR THE SYSTEM.
- DISCONNECTS AND CONTROL PANELS ARE LOCATED IN LOWER FLOOR WITH SOLIDS FINE SCREENING DUMPS.

1

"ISSUED FOR CONSTRUCTION"

NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED
1	AREA CLASSIFICATION NOTES UPDATE	7/30/2025	AJT	AJT	RDN
2	EXCESS FLOW CHANGE ORDER REVISION	1/16/2026	MGL	AJT	RDN



05/15/24



Hanson No.	1910228	
Filename	E-07.0 - HEADWORKS	ELEC
Scale	AS SHOWN	
Date	05/15/2024	
LAYOUT	AJT	05/15/2024
DRAWN	AJT	05/15/2024
REVIEWED	RDN	05/15/2024



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HEADWORKS - ELECTRICAL ENLARGED PLAN

WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

100% SUBMITTAL

E-07.0

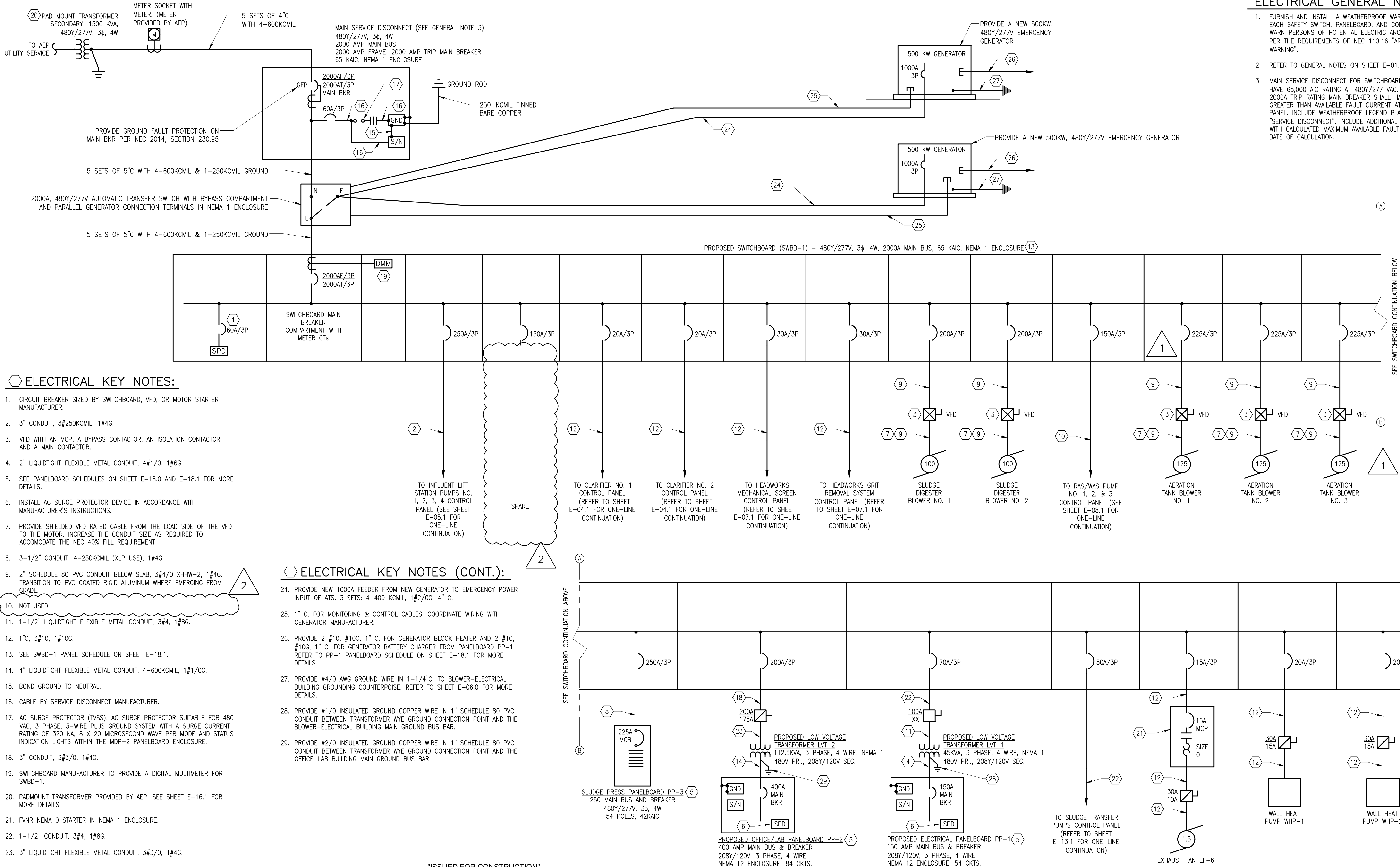
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HEADWORKS ELECTRICAL KEY NOTES:

- NEW HEADWORKS GRIT SYSTEM POWER SERVICE FROM NEW SWBD-1. 1" SCHEDULE 80 PVC CONDUIT IN TRENCH, 3 #10 AWG (XLP USE) Cu., 1 #10 AWG (XLP USE) Cu. GROUND. TRANSITION TO PVC COATED RIGID ALUMINUM CONDUIT WHERE EMERGING FROM GRADE.
- 30 AMP, 3 POLE, 600VAC, HEAVY DUTY FUSIBLE DISCONNECT SWITCH IN NEMA 4X STAINLESS STEEL ENCLOSURE, UL LISTED. PROVIDE (3) 30 AMP FUSES.
- 3 #10 AWG (XLP USE) Cu., 1 #10 AWG (XLP USE) GROUND IN 1" PVC COATED RIGID ALUMINUM CONDUIT.
- 480V, 3 PHASE HEADWORKS GRIT REMOVAL PUMPS CONTROL PANEL. CONTROL PANEL PROVIDED AS PART OF MOTOR SYSTEM PACKAGE. CIRCUIT BREAKER SIZES BY CONTROL PANEL FABRICATOR. REFER TO SPECIFICATIONS FOR MORE DETAILS.
- 1-1/4" PVC COATED RIGID ALUMINUM CONDUIT WITH ONE (1) MOTOR POWER CABLE.
- LIGHT SWITCH MOUNTED AT 48" ABOVE FINISHED WALKWAY.
- NEW MOTOR.
- NEW CONDUIT AND CABLES FROM CONTROL PANEL TO NEW HEADWORKS GRIT SYSTEM MOTORS.
- #2 AWG BARE STRANDED TINNED COPPER GROUND RING FOR EQUIPMENT RACK AND ASSOCIATED ELECTRICAL EQUIPMENT. BURY MINIMUM 12" BELOW FINAL GRADE. CONNECT TO NEW GROUND RODS WITH EXOTHERMIC WELDS. BOND METAL RACK STRUCTURE, DISCONNECT SWITCH, AND PUMP CONTROL PANEL TO NEW GROUND RING WITH #2 AWG BARE STRANDED TINNED COPPER GROUND ELECTRODE CONDUCTORS. MAKE ALL CONNECTIONS BETWEEN GROUND ELECTRODE CONDUCTORS AND GROUND RING WITH EXOTHERMIC WELDS. PROVIDE 1" SCH. 80 PVC CONDUITS FOR GROUND ELECTRODE CONDUCTORS BELOW GRADE.
- NEW 3/4" X 10" COPPER-CLAD STEEL GROUND ROD. DRIVE ROD SO TOP IS MINIMUM 12" BELOW FINAL GRADE.
- PROPOSED ELECTRICAL POWER HANDHOLE. REFER TO DETAIL 2 ON SHEET E-15.
- PROPOSED COMMUNICATIONS HANDHOLE. REFER TO DETAIL 2 ON SHEET E-15.
- PROVIDE SEAL-OFF FITTING ON CONDUIT WITHIN 12" OF CONDUIT EMERGENCE FROM BELOW GRADE. EXPLOSION PROOF CONDUIT SEAL SUITABLE FOR CLASS 1, DIVISION 1, GROUP D HAZARDOUS LOCATION, CROUSE HINDS EYS, ESU, EY, KILLARK ENY, EY, EYS, OR 0-Z GEDNEY EYA, EY, OR EZS SERIES, CONDUITS INSTALLED IN CONFORMANCE WITH NEC 501 AND MANUFACTURER'S DIRECTIONS. NOTE CONDUIT SEALS SHALL NOT EXCEED 25% FOR CONDUIT SEAL APPLICATION. CONDUIT SEALS SHALL BE THE FIRST FITTING AFTER THE CONDUIT LEAVES THE CONTROL PANEL.
- MAKE CONNECTIONS TO MOTOR CONTROL PANEL PER MANUFACTURER'S WRITTEN INSTRUCTIONS.
- 4" SQUARE BURIED 316L STAINLESS STEEL POST. POSTS ARE TO BE ANCHOR BOLTED TO THE EQUIPMENT CONCRETE PAD. THE CONTRACTOR SHALL INSTALL A STAINLESS STEEL-POST RACK WITH 316L STAINLESS STEEL STRUT FOR THE SUPPORTING STRUCTURE SHOWN IN THE DETAIL. CONTRACTOR SHALL BOND STAINLESS STEEL POST TO NEAREST ELECTRICAL GROUNDING SYSTEM ELECTRODE AS REQUIRED. ALL EQUIPMENT SHALL BE MINIMUM NEMA-4X 316L STAINLESS STEEL. THE RACK SHALL BE OF SUFFICIENT RIGIDITY TO SUPPORT THE EQUIPMENT AND WIND LOAD. CONTRACTOR TO PROVIDE ADDITIONAL SUPPORT POST AS NEEDED TO MEET THE REQUIREMENTS TO SUPPORT THE EQUIPMENT AND THE WIND LOAD.
- STAINLESS STEEL STRUT SUPPORT. BOLT REQUIRED WITH STAINLESS STEEL HARDWARE (TYP.)
- 4-BOLT POST BASE 6" X 6" X 1/4" THICK. PROVIDE CONCRETE ANCHOR BOLTS THAT PROVIDE ENOUGH RIGIDITY TO SUPPORT THE EQUIPMENT AND WIND LOAD.
- NEW HEADWORKS BAR SCREEN POWER SERVICE FROM NEW SWBD-1. 1" SCHEDULE 80 PVC CONDUIT IN TRENCH, 3 #10 AWG (XLP USE) Cu., 1 #10 AWG (XLP USE) Cu. GROUND. TRANSITION TO PVC COATED RIGID ALUMINUM CONDUIT WHERE EMERGING FROM GRADE.
- CONDUIT SHALL BE SIZED FOR 25% MAXIMUM FILL TO EXPLOSION PROOF CONDUIT SEAL REQUIREMENTS. INCREASE CONDUIT SIZE TO ACCOMMODATE CABLES LARGER THAN 0.56" DIAMETER. INTRINSICALLY SAFE CONDUCTORS SHALL MAINTAIN SEPARATION FROM POWER AND NON-INTRINSICALLY SAFE CONDUCTORS IN ACCORDANCE WITH NEC 504.30 "SEPARATION OF INTRINSICALLY SAFE CONDUCTORS".
- BAR SCREEN AND WASHING PRESS CONTROL PANEL.
- GRIT REMOVAL PUMPS CONTROL PANEL.
- REFER TO DETAIL 1 ON SHEET E-15 FOR UNDERGROUND CONDUIT IN TRENCH DETAIL.
- UNDERGROUND SCHEDULE 80 PVC CONDUIT:
 - 2" CONDUIT WITH FIBER OPTIC CABLE
 - 3" CONDUIT WITH MANUFACTURER RECOMMENDED CONTROL CABLING FOR THE HEADWORKS GRIT SYSTEM PANEL AND THE BAR SCREEN PANEL
 - 2" SPARE CONDUIT WITH PULL STRINGS
REFER TO SHEETS E-03.0 AND E-06.0 FOR CONTINUATION
- UNDERGROUND SCHEDULE 80 PVC CONDUIT:
 - 2" CONDUIT WITH FIBER OPTIC CABLE
 - 2" SPARE CONDUIT WITH PULL STRINGS
REFER TO SHEETS E-03.0 AND E-06.0 FOR CONTINUATION
- UNDERGROUND SCHEDULE 80 CONDUIT IN TRENCH:
 - 4" CONDUIT WITH 3-250CMIL (XLP USE) Cu., 1 #4 AWG (XLP USE) GROUND FOR PLANT LIFT STATION CONTROL PANEL (SWBD-1).
 - 1" CONDUIT WITH 2-#8 AWG Cu. (XLP USE), 1-#8 AWG (XLP USE) GROUND FOR PLANT LIFT STATION LIGHTING (PP-1, CKT. 24,26).
 - 1" CONDUIT WITH 2 #10 AWG (XLP USE) Cu., 1 #10 AWG (XLP USE) GROUND FOR PLANT LIFT STATION SCADA PANEL 120V POWER SUPPLY (PP-1, CKT. 41)
REFER TO SHEET E-03 FOR CONTINUATION.
- UNDERGROUND SCHEDULE 80 CONDUIT IN TRENCH: 1" CONDUIT WITH 2-#10 AWG Cu. (XLP USE), 1-#10 AWG (XLP USE) GROUND FOR HEADWORKS LIGHTING (PP-1, CKT. 23,25).
- UNDERGROUND SCHEDULE 80 PVC CONDUIT: 2" CONDUIT WITH MANUFACTURER RECOMMENDED CONTROL CABLING FOR THE HEADWORKS CONTROL PANEL.

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ELECTRICAL GENERAL NOTES:

- FURNISH AND INSTALL A WEATHERPROOF WARNING LABEL FOR EACH SAFETY SWITCH, PANELBOARD, AND CONTROL PANEL TO WARN PERSONS OF POTENTIAL ELECTRIC ARC FLASH HAZARDS PER THE REQUIREMENTS OF NEC 110.16 "ARC-FLASH HAZARD WARNING".
- REFER TO GENERAL NOTES ON SHEET E-01.
- MAIN SERVICE DISCONNECT FOR SWITCHBOARD SWBD-1 SHALL HAVE 65,000 AIC RATING AT 480Y/277 VAC. 2000 AMP FRAME, 2000A TRIP RATING MAIN BREAKER SHALL HAVE AIC RATING GREATER THAN AVAILABLE FAULT CURRENT AT DISTRIBUTION PANEL. INCLUDE WEATHERPROOF LEGEND PLATE LABELED "SERVICE DISCONNECT". INCLUDE ADDITIONAL LEGEND PLATE WITH CALCULATED MAXIMUM AVAILABLE FAULT CURRENT AND DATE OF CALCULATION.

ELECTRICAL KEY NOTES:

- CIRCUIT BREAKER SIZED BY SWITCHBOARD, VFD, OR MOTOR STARTER MANUFACTURER.
- 3" CONDUIT, 3#250KCMIL, 1#4G.
- VFD WITH AN MCP, A BYPASS CONTACTOR, AN ISOLATION CONTACTOR, AND A MAIN CONTACTOR.
- 2" LIQUIDTIGHT FLEXIBLE METAL CONDUIT, 4#1/0, 1#6G.
- SEE PANELBOARD SCHEDULES ON SHEET E-18.0 AND E-18.1 FOR MORE DETAILS.
- INSTALL AC SURGE PROTECTOR DEVICE IN ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS.
- PROVIDE SHIELDED VFD RATED CABLE FROM THE LOAD SIDE OF THE VFD TO THE MOTOR. INCREASE THE CONDUIT SIZE AS REQUIRED TO ACCOMMODATE THE NEC 40% FILL REQUIREMENT.
- 3-1/2" CONDUIT, 4-250KCMIL (XLP USE), 1#4G.
- 2" SCHEDULE 80 PVC CONDUIT BELOW SLAB, 3#4/0 XHHW-2, 1#4G. TRANSITION TO PVC COATED RIGID ALUMINUM WHERE EMERGING FROM GRADE.
- NOT USED.
- 1-1/2" LIQUIDTIGHT FLEXIBLE METAL CONDUIT, 3#4, 1#8G.
- 1" C, 3#10, 1#10G.
- SEE SWBD-1 PANEL SCHEDULE ON SHEET E-18.1.
- 4" LIQUIDTIGHT FLEXIBLE METAL CONDUIT, 4-600KCMIL, 1#1/0G.
- BOND GROUND TO NEUTRAL.
- CABLE BY SERVICE DISCONNECT MANUFACTURER.
- AC SURGE PROTECTOR (TVSS). AC SURGE PROTECTOR SUITABLE FOR 480 VAC, 3 PHASE, 3-WIRE PLUS GROUND SYSTEM WITH A SURGE CURRENT RATING OF 320 KA, 8 X 20 MICROSECOND WAVE PER MODE AND STATUS INDICATION LIGHTS WITHIN THE MDP-2 PANELBOARD ENCLOSURE.
- 3" CONDUIT, 3#3/0, 1#4G.
- SWITCHBOARD MANUFACTURER TO PROVIDE A DIGITAL MULTIMETER FOR SWBD-1.
- PADMOUNT TRANSFORMER PROVIDED BY AEP. SEE SHEET E-16.1 FOR MORE DETAILS.
- FVNR NEMA O STARTER IN NEMA 1 ENCLOSURE.
- 1-1/2" CONDUIT, 3#4, 1#8G.
- 3" LIQUIDTIGHT FLEXIBLE METAL CONDUIT, 3#3/0, 1#4G.

ELECTRICAL KEY NOTES (CONT.):

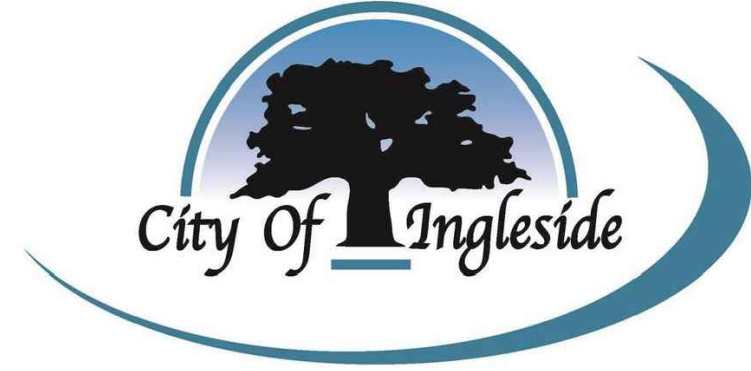
- PROVIDE NEW 1000A FEEDER FROM NEW GENERATOR TO EMERGENCY POWER INPUT OF ATS. 3 SETS: 4-400 KCMIL, 1#2/0G, 4" C.
- 1" C. FOR MONITORING & CONTROL CABLES. COORDINATE WIRING WITH GENERATOR MANUFACTURER.
- PROVIDE 2 #10, #10G, 1" C. FOR GENERATOR BLOCK HEATER AND 2 #10, #10G, 1" C. FOR GENERATOR BATTERY CHARGER FROM PANELBOARD PP-1. REFER TO PP-1 PANELBOARD SCHEDULE ON SHEET E-18.1 FOR MORE DETAILS.
- PROVIDE #4/0 AWG GROUND WIRE IN 1-1/4" C. TO BLOWER-ELECTRICAL BUILDING GROUNDING COUNTERPOISE. REFER TO SHEET E-06.0 FOR MORE DETAILS.
- PROVIDE #1/0 INSULATED GROUND COPPER WIRE IN 1" SCHEDULE 80 PVC CONDUIT BETWEEN TRANSFORMER WYE GROUND CONNECTION POINT AND THE BLOWER-ELECTRICAL BUILDING MAIN GROUND BUS BAR.
- PROVIDE #2/0 INSULATED GROUND COPPER WIRE IN 1" SCHEDULE 80 PVC CONDUIT BETWEEN TRANSFORMER WYE GROUND CONNECTION POINT AND THE OFFICE-LAB BUILDING MAIN GROUND BUS BAR.

"ISSUED FOR CONSTRUCTION"

NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED
1	CIVCAST QUESTION NUMBER 11 REVISION	7/30/2025	AJT	AJT	RDN
2	EXCESS FLOW CHANGE ORDER REVISION	1/16/2026	MGL	AJT	RDN



05/15/2024



Hanson No.	1910228
Filename	E-17-SWBD-1 One-Line.dwg
Scale	AS SHOWN
Date	05/15/2024

LAYOUT	AJT	05/15/2024
DRAWN	AJT	05/15/2024
REVIEWED	RDN	05/15/2024



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ELECTRICAL SWITCHBOARD ONE-LINE DIAGRAM

WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

100% SUBMITTAL

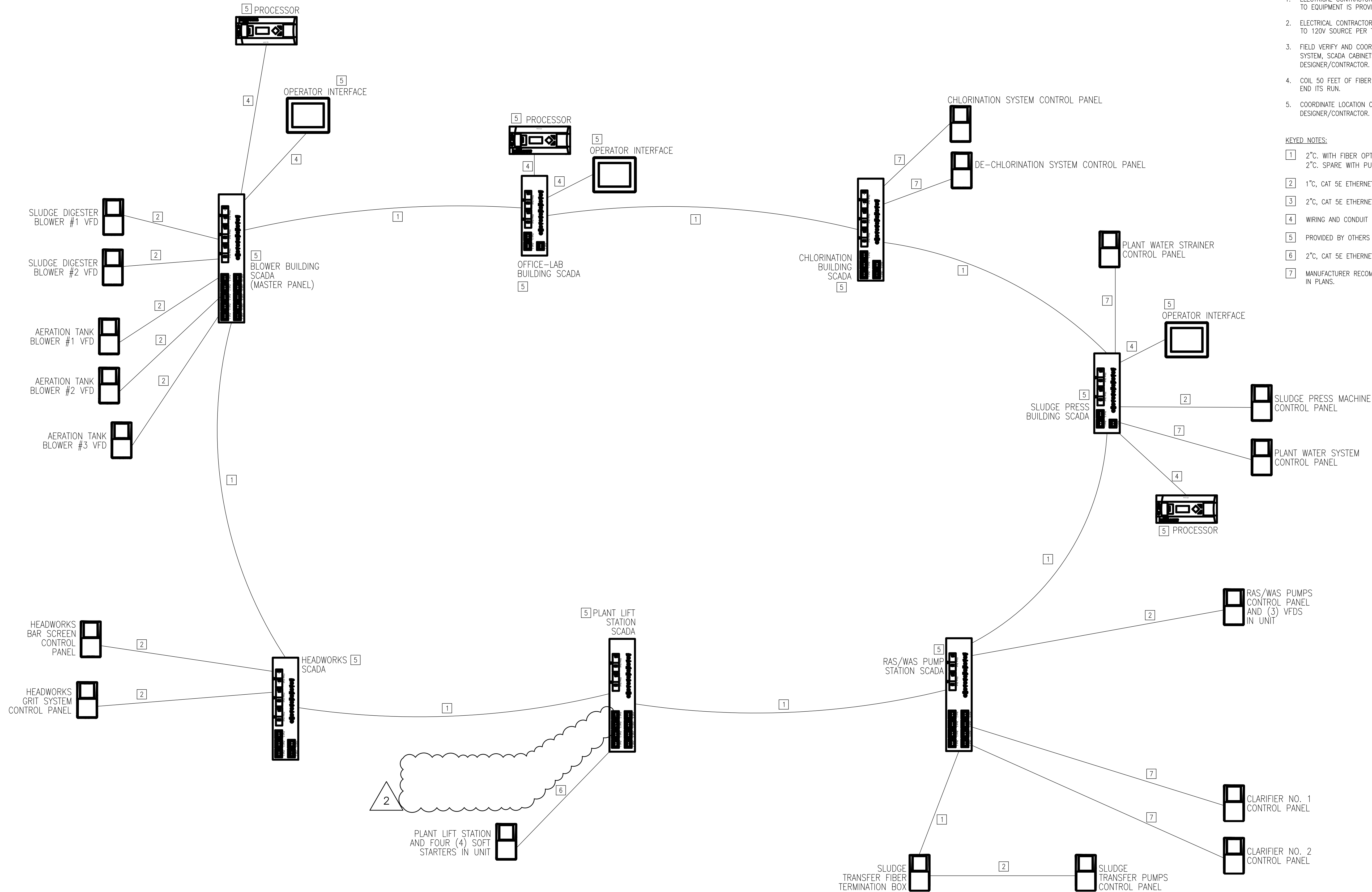
E-17

248 of 252 sheets

JAN 16, 2026 1:04 PM LAM0702184
F:\19\005\1910228\CAD\ELEC\SHEET\E-18.0 -PANELBOARD SCHEDULES 1.DWG

AIC RATING: 65000 AIC				PANEL: SWITCHBOARD SWBD-1										MAINS: 2000A MAIN BREAKER			
TYPE: SWITCHBOARD														BUS RATING: 2000A			
MOUNTING: PAD MOUNT														VOLTAGE: 480Y/277V, 3ø, 4W			
ENCLOSURE: NEMA 1														FED FROM: AUTOMATIC TRANSFER SWITCH			
CONDITION: NEW																	
LOCATION																	
MAIN ELECTRICAL BUILDING																	
NOTES	CIRCUIT DESCRIPTION	CB	P	TYPE	A (VA)	B (VA)	C (VA)	A (VA)	B (VA)	C (VA)	TYPE	P	CB	CIRCUIT DESCRIPTION	NOTES		
2	PREPARED SPACE FOR INTEGRAL SPD	60 A	3P	MISC	500			43000			MOTOR						
				MISC		500			43000			MOTOR	3P	250 A	PLANT LIFT STATION		
				MISC			500		43000			MOTOR			INFLUENT PUMPS NO. 1, 2, 3, 4 CONTROL PANEL	1	
1	SPARE	150 A	3P	MISC	0			3000			MOTOR						
				MISC		0			3000			MOTOR	3P	30 A	HEADWORKS MECHANICAL		
				MISC			0		3000			MOTOR			SCREEN CONTROL PANEL	1	
1	HEADWORKS GRIT SYSTEM CONTROL PANEL	30 A	3P	MOTOR	4000			6000			MOTOR						
				MOTOR		4000			6000			MOTOR	3P	50 A	SLUDGE TRANSFER PUMPS		
				MOTOR			4000		6000			MOTOR			CONTROL PANEL	1	
1	BLOWER-ELECTRICAL BUILDING WALL HEAT PUMP WHP-2	15 A	3P	MOTOR	2500			31000			MOTOR						
				MOTOR		2500			31000			MOTOR	3P	200 A	SLUDGE DIGESTER BLOWER		
				MOTOR			2500		31000			MOTOR			NO. 1	1	
1	AERATION TANK BLOWER NO. 1	225 A	3P	MOTOR	43300			31000			MOTOR						
				MOTOR		43300			31000			MOTOR	3P	200 A	SLUDGE DIGESTER BLOWER		
				MOTOR			43300		31000			MOTOR			NO. 2	1	
1	AERATION TANK BLOWER NO. 2	225 A	3P	MOTOR	43300			700			MOTOR						
				MOTOR		43300			700			MOTOR	3P	20 A	CLARIFIER		
				MOTOR			43300		700			MOTOR			NO. 1	1	
1	AERATION TANK BLOWER NO. 3	225 A	3P	MOTOR	43300			700			MOTOR						
				MOTOR		43300			700			MOTOR	3P	20 A	CLARIFIER		
				MOTOR			43300		700			MOTOR			NO. 2	1	
1	RAS/WAS PUMPS NO. 1, 2, 3 CONTROL PANEL	150 A	3P	MOTOR	20000			50000			MISC						
				MOTOR		20000			50000			MISC	3P	250 A	SLUDGE PRESS BUILDING		
				MOTOR			20000		50000			MISC			PANELBOARD PP-3	1	
1	OFFICE LAB BUILDING PANELBOARD PP-2, 208Y/120V	200 A	3P	MISC	37500			15000			MISC						
				MISC		37500			15000			MISC	3P	70 A	BLOWER-ELECTRICAL		
				MISC			37500		15000			MISC			BUILDING 208Y/120V POWER	1	
1	BLOWER-ELECTRICAL BUILDING EXHAUST FAN EF-6	15 A	3P	MOTOR	500			2500			MOTOR						
				MOTOR		500			2500			MOTOR	3P	15 A	BLOWER-ELECTRICAL		
				MOTOR			500		2500			MOTOR			BUILDING WALL HEAT PUMP	1	
BUSSED SPACE FOR FUTURE LOADS																	
BUSSED SPACE FOR FUTURE LOADS																	
LOAD CLASSIFICATION																	
CONNECTED LOAD		DEMAND FACTOR		ESTIMATED DEMAND		PANEL TOTALS											
LIGHTING [LTG]		0.0 VA		125%		0.0 VA		PHASE LOADS		A		377.8 KVA					
RECEPTACLES [RCPT]		0.0 VA		NEC 220.44		0.0 VA				B		377.8 KVA					
MOTORS [MOTOR]		824400.0 VA		75%		618300.0 VA				C		377.8 KVA					
MISCELLANEOUS [MISC]		309000.0 VA		80%		247200.0 VA				TOTAL CONNECTED LOAD=		1133.4 KVA					
										TOTAL CONNECTED AMPS=		1363.9 AMPS					
										TOTAL DEMAND LOAD=		865.5 KVA					
										TOTAL DEMAND AMPS=		1041.5 AMPS					
NOTES:																	
1. SEE ONE-LINE DIAGRAM ON SHEET E-17 FOR CONDUIT AND WIRING DETAILS																	
2. REFER TO SPECIFICATIONS SECTION 26 24 13 FOR DETAILS ON SURGE PROTECTION DEVICE (TVSS).																	

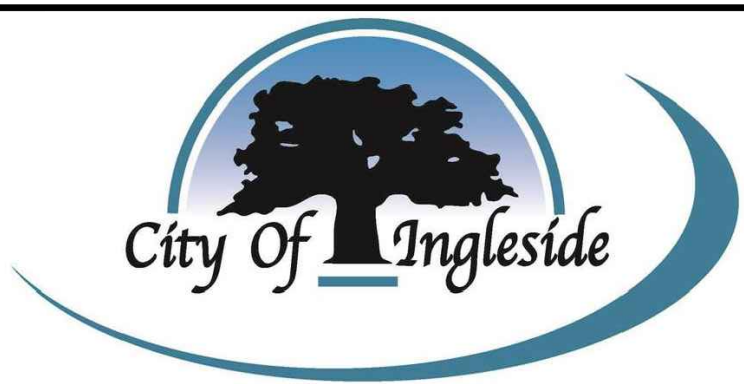
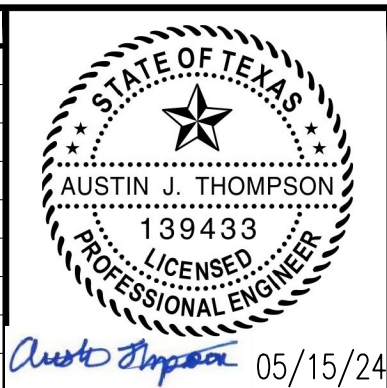
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F:\191005\1910228\CAD\ELEC\SHEET\E-20 -SCADA NETWORK TOPOLOGY DIAGRAM.DWG



- GENERAL NOTES:
1. ELECTRICAL CONTRACTOR TO PROVIDE FIBER, ETHERNET, WIRE, AND CONDUIT. TERMINATIONS TO EQUIPMENT IS PROVIDED BY OTHERS.
 2. ELECTRICAL CONTRACTOR TO PROVIDE NEW OR RE-CONNECT ACTIVE CONTROL EQUIPMENT TO 120V SOURCE PER THE NEW WORK PLANS.
 3. FIELD VERIFY AND COORDINATE ALL ELECTRICAL CONSTRUCTION FOR THE FIBER OPTIC SYSTEM, SCADA CABINETS, PLC CABINETS, I/O CABINETS WITH SCADA NETWORK DESIGNER/CONTRACTOR.
 4. COIL 50 FEET OF FIBER OPTIC CABLE AT LOCATION OR BUILDING WHERE IT IS SHOWN TO END ITS RUN.
 5. COORDINATE LOCATION OF SCADA CABINETS AND PROCESS WITH SCADA NETWORK DESIGNER/CONTRACTOR.

- KEYED NOTES:
- 1 2°C. WITH FIBER OPTIC CABLE (MULTIMODE, 50 MICRON LASER OPTIMIZED OM4) AND 2°C. SPARE WITH PULL STRINGS.
 - 2 1°C. CAT 5E ETHERNET
 - 3 2°C. CAT 5E ETHERNET AS RECOMMENDED BY SCADA VENDOR
 - 4 WIRING AND CONDUIT BY OTHERS
 - 5 PROVIDED BY OTHERS
 - 6 2°C. CAT 5E ETHERNET AS RECOMMENDED BY SCADA VENDOR
 - 7 MANUFACTURER RECOMMENDED CONTROL CABLING. CONDUIT SIZE AS SHOWN IN PLANS.

NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED
2	EXCESS FLOW CHANGE ORDER REVISION	1/16/2026	MGL	AJT	RDN



Hanson No.	1910228	
Filename	E-20 -SCADA Network Topo	
Scale	AS SHOWN	
Date	05/15/2024	
LAYOUT	AJT	05/15/2024
DRAWN	AJT	05/15/2024
REVIEWED	RDN	05/15/2024



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SCADA NETWORK
TOPOLOGY DIAGRAM

WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

100% SUBMITTAL

E-20

252 of 252 sheets

December 12, 2025

ACP (emailed transmittal)
215 Bandera Rd. Ste. 114-461
Boerne, Texas 78006

ATTN: Zach Schwarzlose

Re: **Excess Flow Change Order**

Dear Zach:

The City of Ingleside has elected to not install the excess flow pumps and associated valves and piping at the new wastewater treatment plant. The latest pump and control review has reflected that decision. There are already approved submittals for pipe, fittings and valves that are associated with the excess flow pumps that will need to be stopped and/or modified. The City will still need to have a way to discharge to their excess flow facilities during wet weather. We have included an exhibit outlining the proposed connection details to use in determining a change order amount for the decrease in the pumps, controls, valves, fittings and piping and addition of connections to maintain excess flows.

Specific items that have been eliminated from the contract under this change are crossed off on the attached exhibit. Specifically, items for elimination are crossed out with a jagged red line on plan sheets C-012, C-013, C-014 and C-037.

New items are identified on the attached five plan sheets along with sequencing language.

The proposed plan has two phases. There is an initial phase that will connect to the City's existing 18" PVC discharge main that runs from the primary lift station to the existing south plant. The stepped approach is as follows:

Phase 1:

1. Contractor shall coordinate a lift station shut down with the City.
2. The Contractor shall cut in an 18" x 12" tee, 18" cut in sleeve, and 12" plug valve and box.
3. The forcemain shall be returned to service.
4. The contractor shall then install a 12" forcemain to the east side of the excess flow basin and install a ductile iron discharge assembly that is detailed on plan sheet C-013. All joints shall be restrained in this assembly and the base elbow concreted into place.
5. This assembly shall be used to bypass water until the new plant is online.

Phase 2:

1. During the installation of the 20" forcemain from the west side of the main lift station to the headworks, the Contractor shall install a 20" x 12" tee and 12" plug valve as shown on plan sheet C-012.

PROJECT NUMBER 22L0081B

2. Once the new plant is online and the old plant has been shut down, the contractor shall install 12" forcemain as shown on plan sheet C-012, cut the old 18" forcemain, and install a 12" 45-degree bend and 12" x 18" reducer. The old forcemain shall be capped and abandoned.

The proposed change order shall include the deducts for the elimination of the pumps, valves, fittings and piping and the addition of the connections and fittings for the proposed reroute of the
Please reach out if you have any questions.

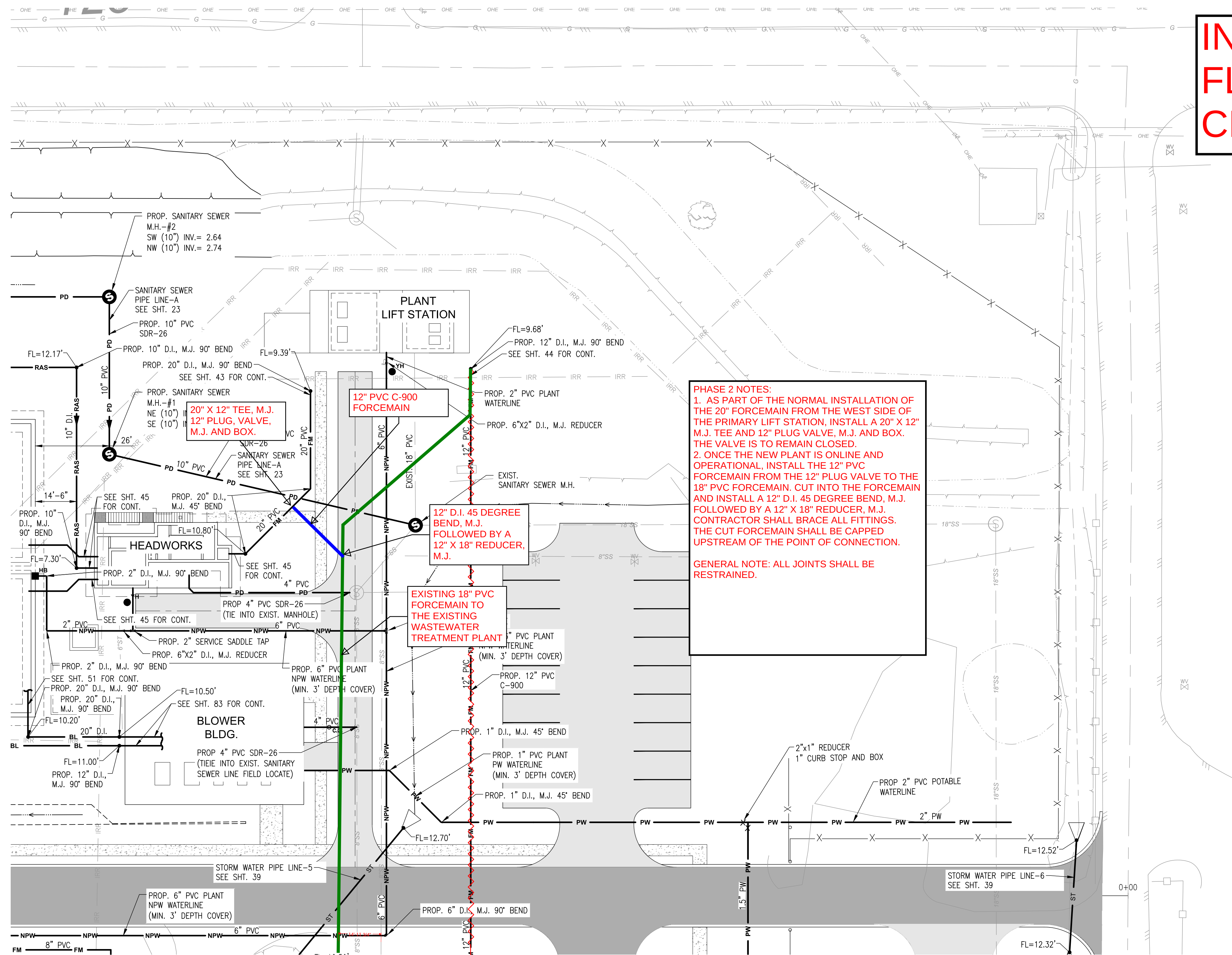
Sincerely,

HANSON PROFESSIONAL SERVICES INC.



Lee Bloome, P.E.

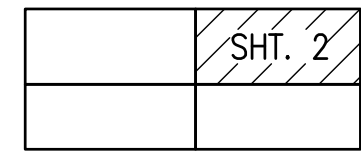
INGLESIDE EXCESS
FLOW FORCEMAIN
CHANGE ORDER



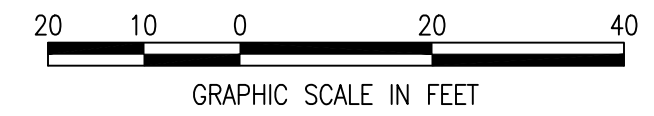
PHASE 2 NOTES:
1. AS PART OF THE NORMAL INSTALLATION OF THE 20" FORCEMAIN FROM THE WEST SIDE OF THE PRIMARY LIFT STATION, INSTALL A 20" X 12" M.J. TEE AND 12" PLUG VALVE, M.J. AND BOX. THE VALVE IS TO REMAIN CLOSED.
2. ONCE THE NEW PLANT IS ONLINE AND OPERATIONAL, INSTALL THE 12" PVC FORCEMAIN FROM THE 12" PLUG VALVE TO THE 18" PVC FORCEMAIN. CUT INTO THE FORCEMAIN AND INSTALL A 12" D.I. 45 DEGREE BEND, M.J. FOLLOWED BY A 12" X 18" REDUCER, M.J. CONTRACTOR SHALL BRACE ALL FITTINGS. THE CUT FORCEMAIN SHALL BE CAPPED UPSTREAM OF THE POINT OF CONNECTION.

GENERAL NOTE: ALL JOINTS SHALL BE RESTRAINED.

PLAN

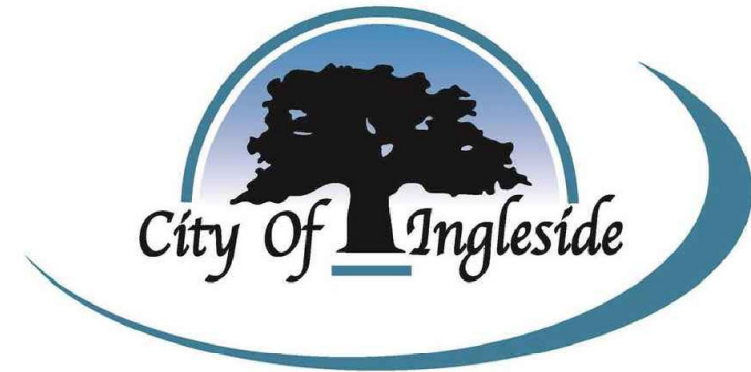
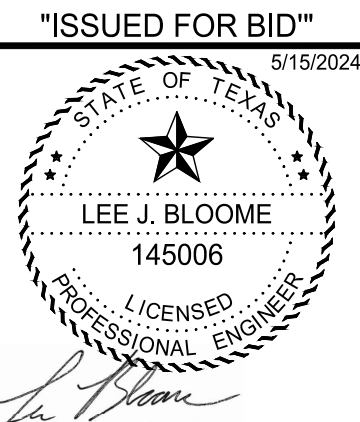


KEY MAP



MAY 21, 2024 3:10 PM N0RE01787
I:\191005\1910228\CAD\SITE\PIPE\YARD PIPING PLANDWG

NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED



Hanson No.	1910228	
Filename	Yard Piping Plan.dwg	
Scale	AS SHOWN	
Date	5/15/2024	
LAYOUT	XX	5/15/2024
DRAWN	XX	5/15/2024
REVIEWED	XX	5/15/2024



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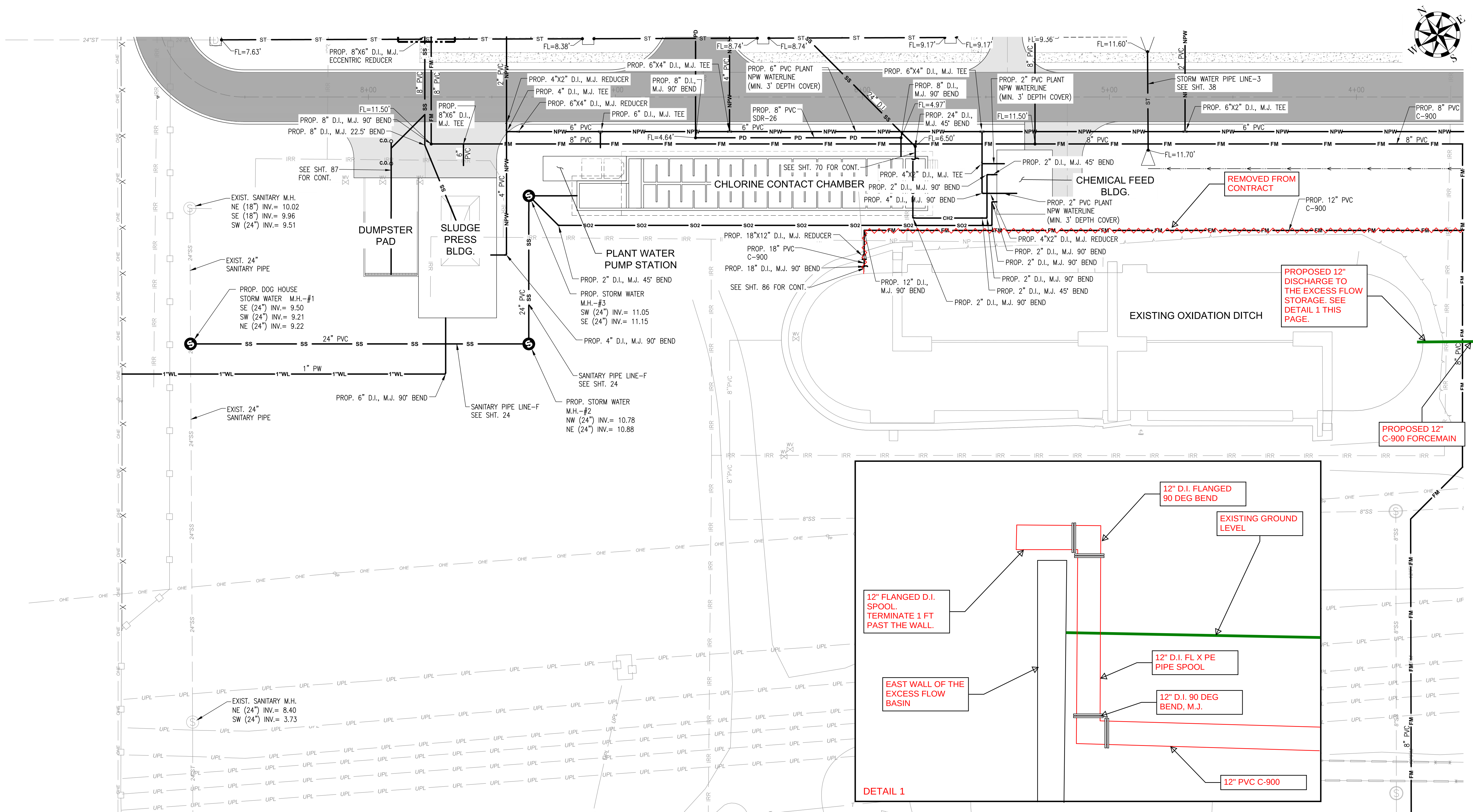
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YARD PIPING PLAN LAYOUT-2

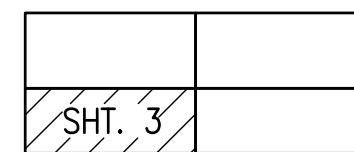
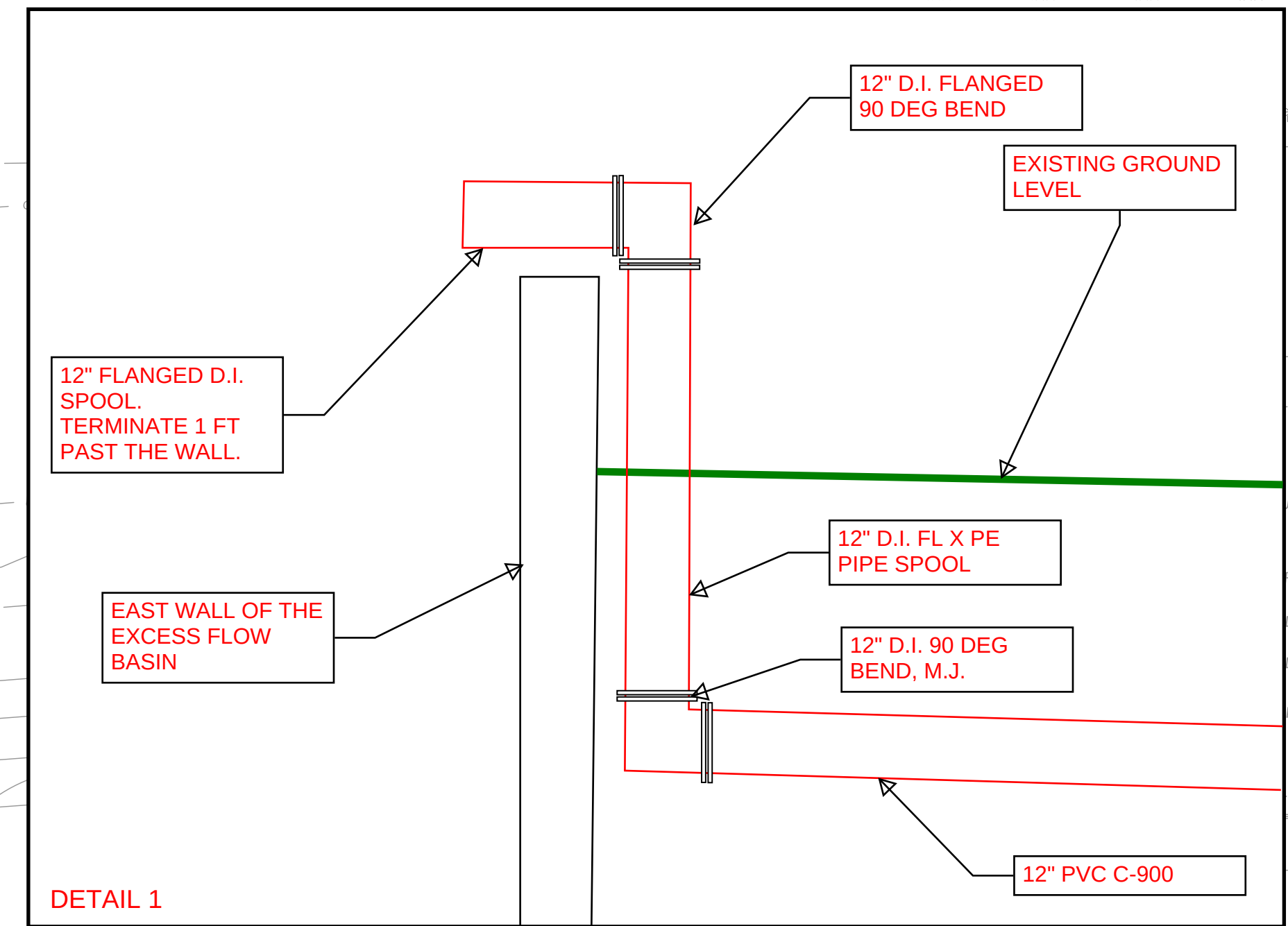
WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

C012
19 of 252 sheets

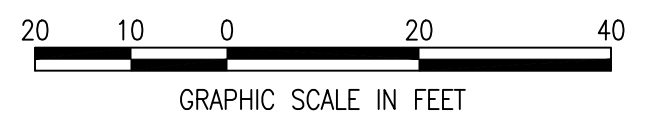
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PLAN

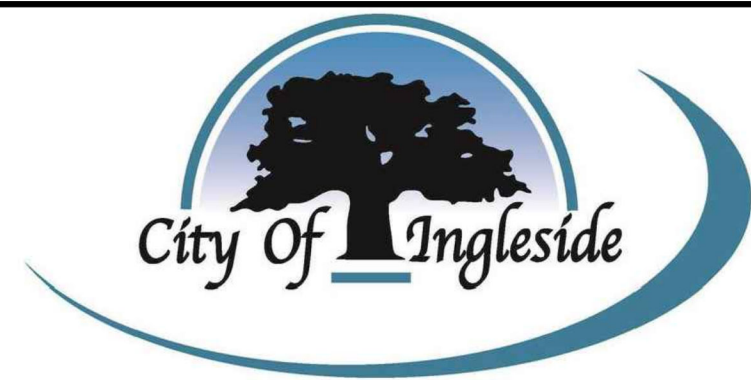
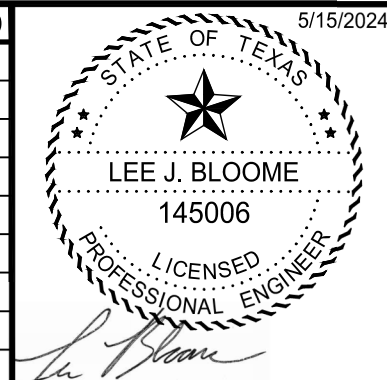


KEY MAP



NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED

"ISSUED FOR BID"



Hanson No.	1910228	
Filename	Yard Piping Plan.dwg	
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Date	5/15/2024	
LAYOUT	XX	5/15/2024
DRAWN	XX	5/15/2024
REVIEWED	XX	5/15/2024



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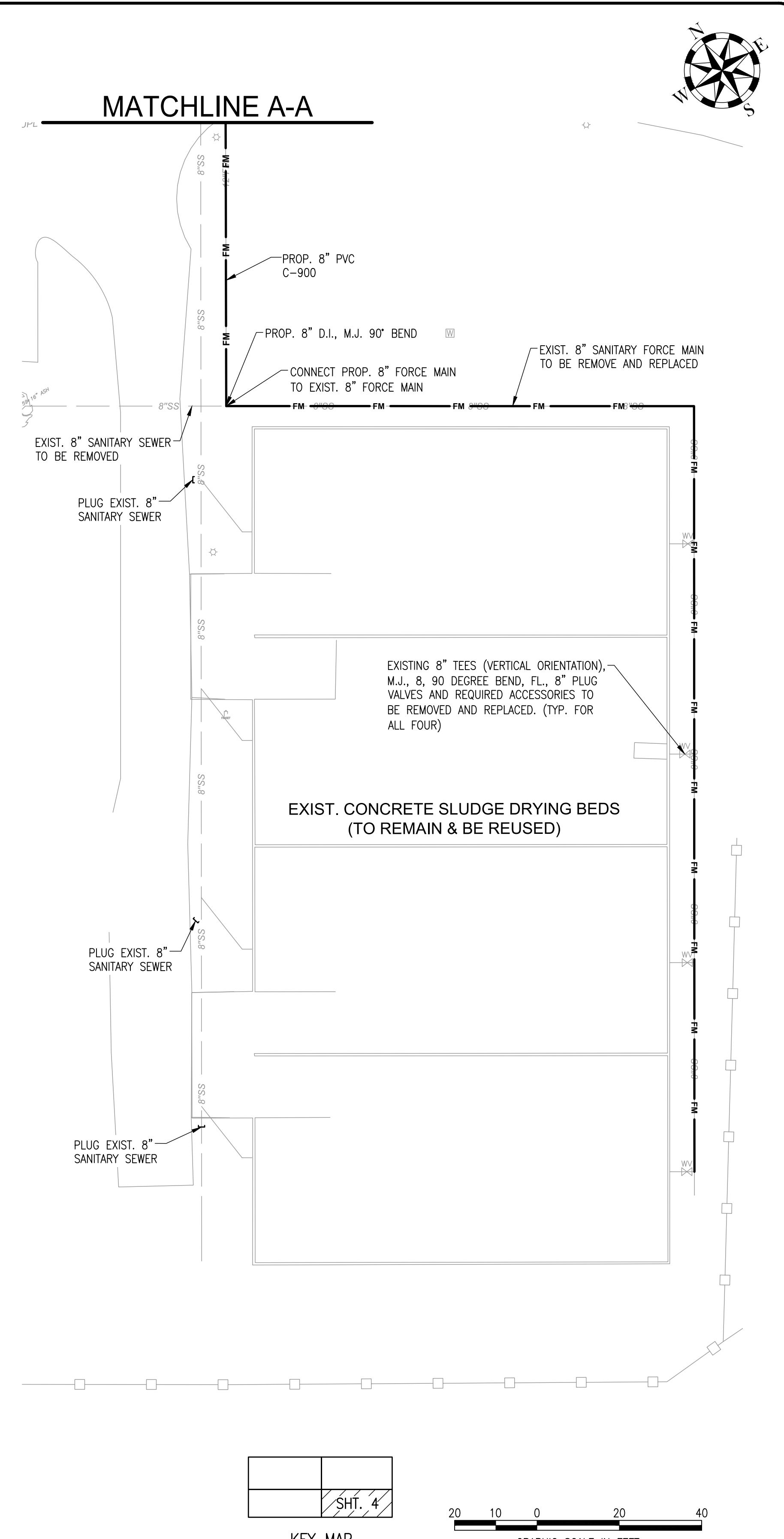
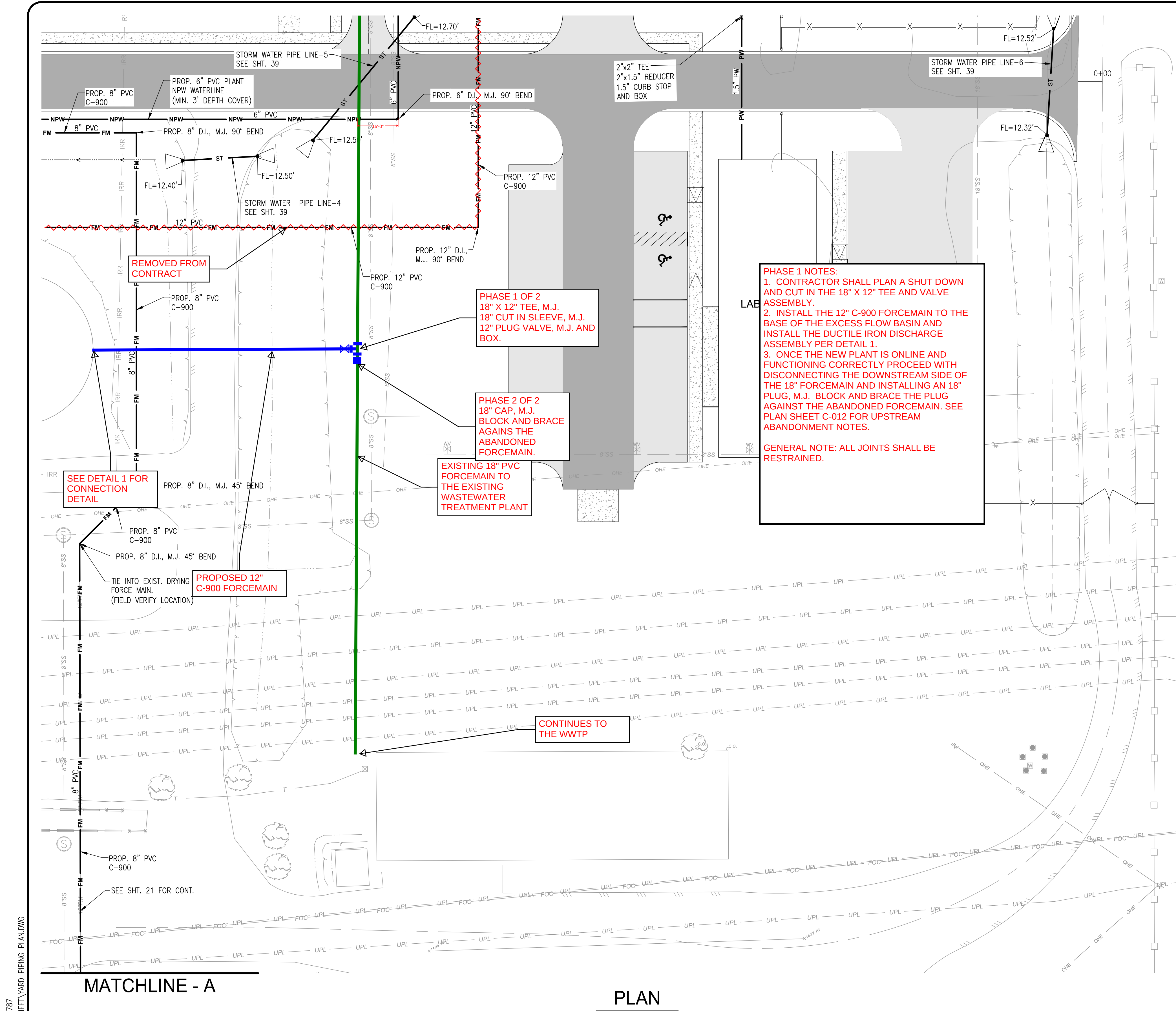
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YARD PIPING PLAN LAYOUT-3

WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

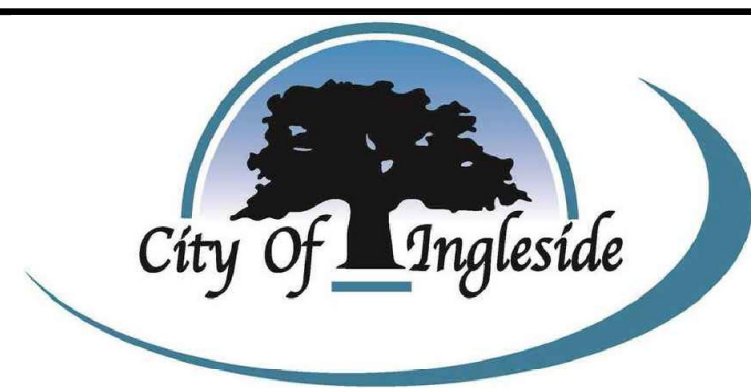
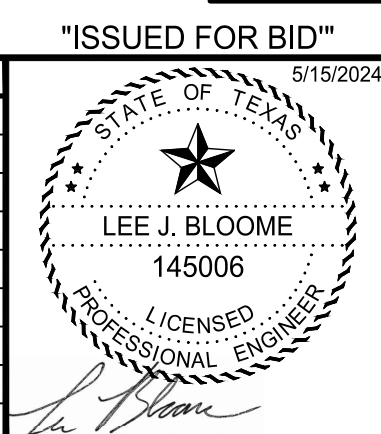
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PLAN

NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED



Hanson No.	1910228	
Filename	Yard Piping Plan.dwg	
Scale	AS SHOWN	
Date	5/15/2024	
LAYOUT	XX	5/15/2024
DRAWN	XX	5/15/2024
REVIEWED	XX	5/15/2024



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SURVEY F-10039500

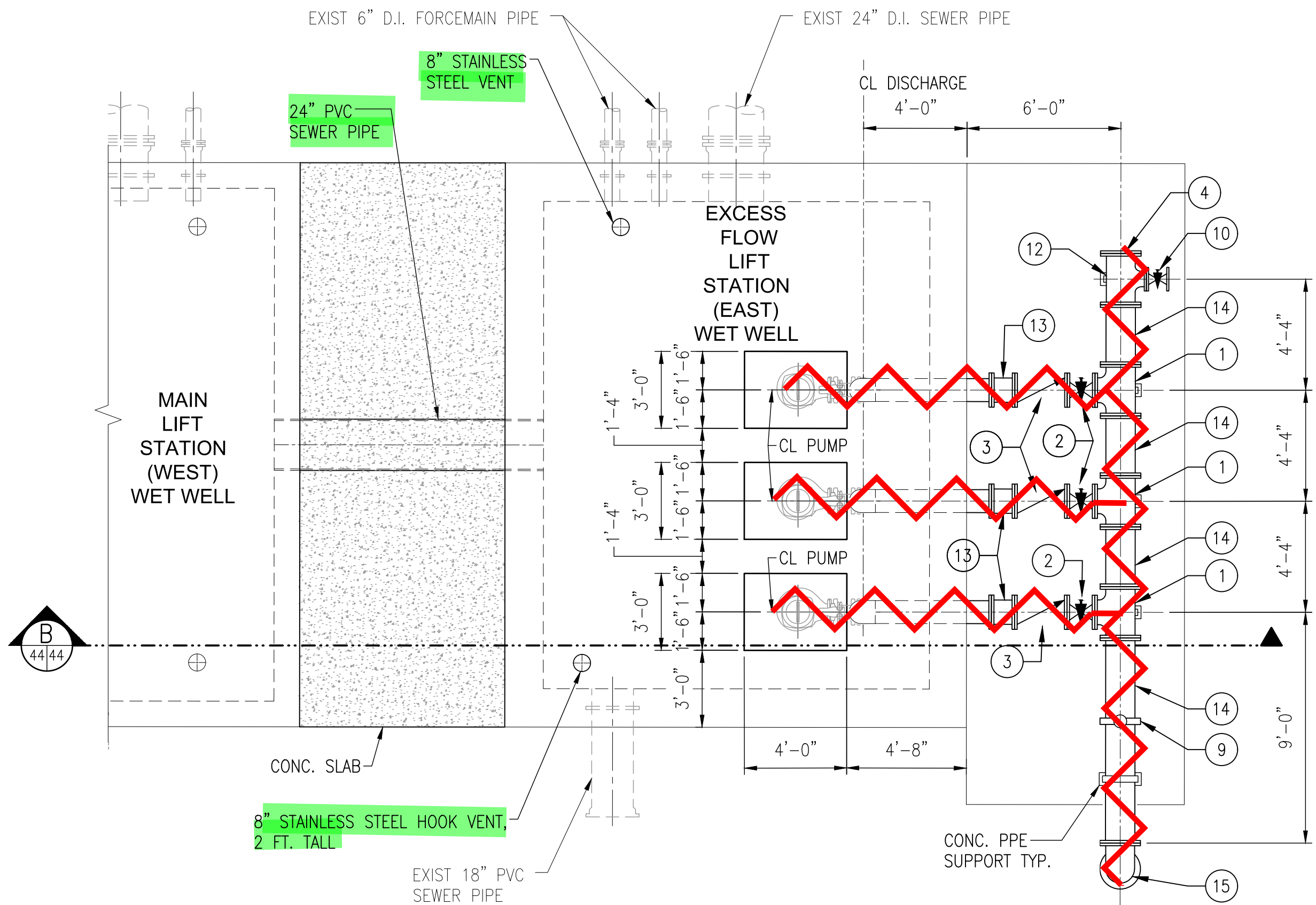
TBPFG F-50556

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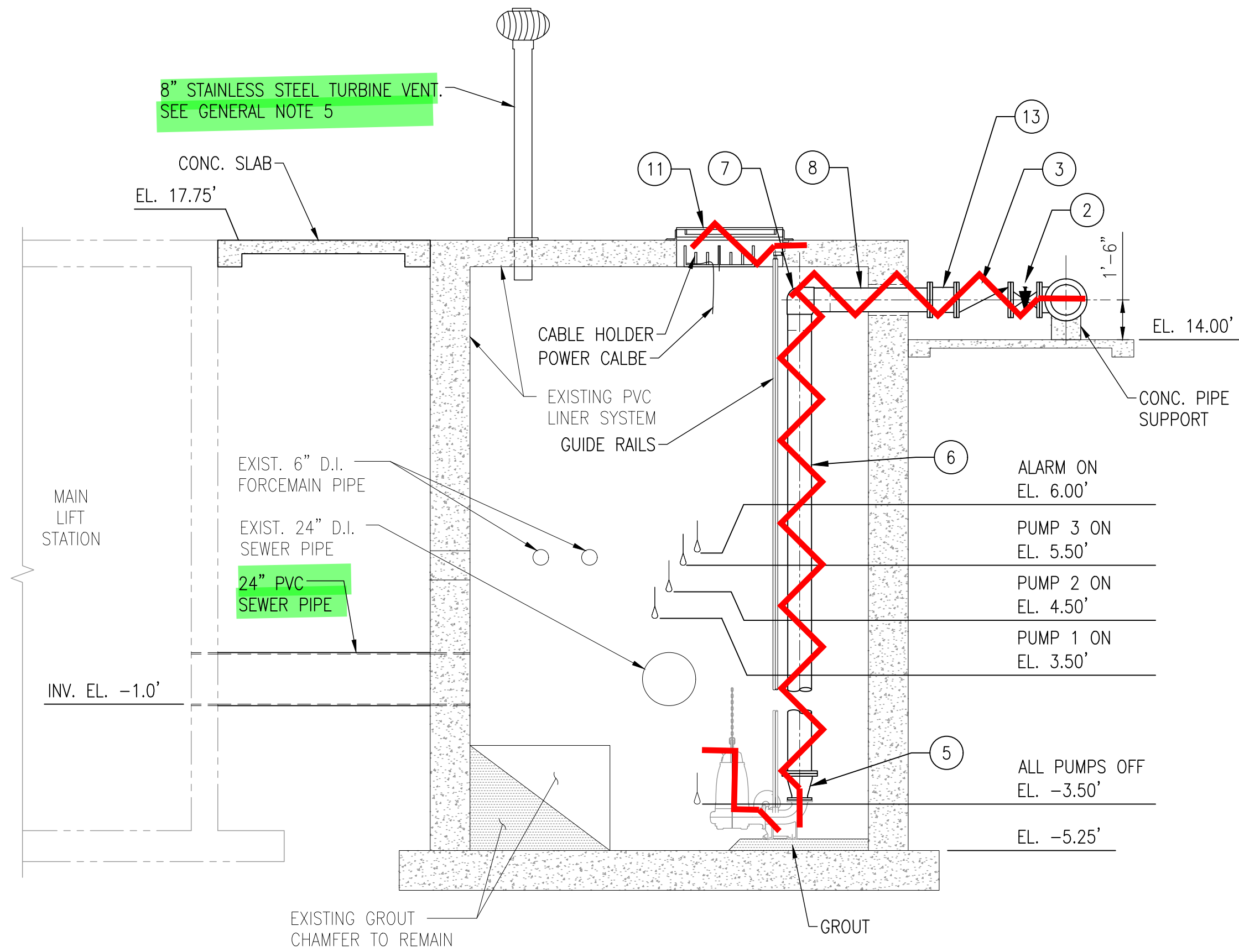
YARD PIPING PLAN LAYOUT-4

WASTEWATER TREATMENT PLANT
FOR CITY OF INGLESIDE

C014
21 of 252 sheets



EXCESS FLOW LIFT STATION EAST PLAN



B SECTION

PROPOSED EXCESS FLOW LIFT STATION PUMP SCHEDULE

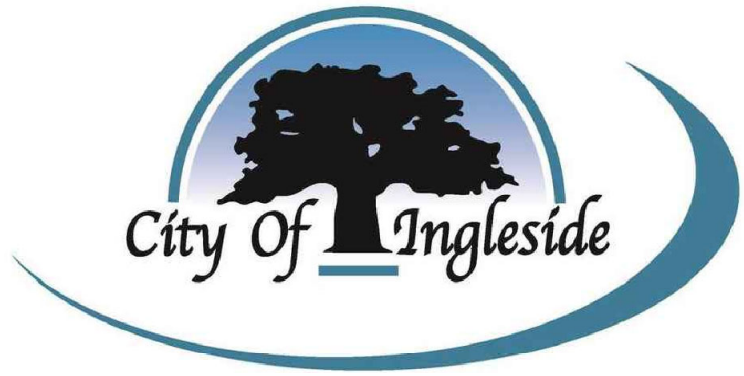
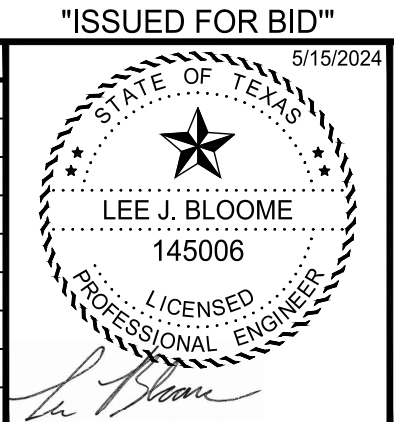
MARK	DESCRIPTION	MAT'L	NO. REQD.	REMARKS
1	12"x10" REDUCING TEE	D.I.	3	FLG.
2	10" PLUG VALVE	D.I.	3	FLG.
3	10" SWING CHECK VALVE	D.I.	3	FLG.
4	12" BLIND FLANGE	D.I.	1	FLG.
5	10"x6" REDUCER	D.I.	3	FLG.
6	10" PIPE	HDPE	3	FLG. X PE
7	10" 90° BEND	D.I.	3	FUSION WELD
8	10" PIPE	HDPE	3	FLG. X PE
9	AUTOMATIC RELEASE VALVE	.	1	.
10	6" PLUG VALVE W/6" CAM LOCK	D.I.	1	FLG.
11	SURFACE MOUNT 36"x48"	.	3	.
ALUMINUM HATCHES				
12	12X6" REDUCING TEE	D.I.	1	FLG.
13	10" PIPE	D.I.	3	FLG.
14	12" PIPE	D.I.	4	FLG.
15	12" 90° BEND	D.I.	1	FLG.

GENERAL NOTES:

- CONTRACTOR SHALL REPAIR THE CONCRETE AROUND THE HATCHES PER THE STRUCTURAL SPECIFICATIONS PRIOR TO REPAIRING PVC LINER SYSTEM.
- CONTRACTOR TO REPAIR ALL DAMAGED PVC LINER IN THE WET WELL.
- NEW PVC LINER SHALL BE INSTALLED IN ALL PUMP OPENINGS PROTECTING ALL EXPOSED CONCRETE IN THE WET WELL.
- CONTRACTOR SHALL SUBMIT A PIPING PLAN PRIOR TO CONSTRUCTION OUTLINING ALL FITTINGS, SPOOL DIMENSIONS AND PIPING LAYOUT.
- VENT SHALL CONSIST OF A 10 FT. LENGTH OF 8" 316 SCH. 10 PIPE. CONTRACTOR TO BOLT AN 8" STAINLESS STEEL WIND TURBINE VENT TO THE TOP OF THE PIPE WITH STAINLESS STEEL SELF TAPPING SCREWS. THE CONTRACTOR SHALL WELD A SLIP ON STAINLESS STEEL FLANGE TO THE PIPE SO THAT THE PIPE EXTENDS 6 INCHES INTO THE WET WELL AND THE FLANGE IS FLUSH WITH THE LIFT STATION DECK. THE PIPE SHALL BE BOLTED TO THE WET WELL DECK WITH 6 SS EPOXY ANCHORS.

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NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED

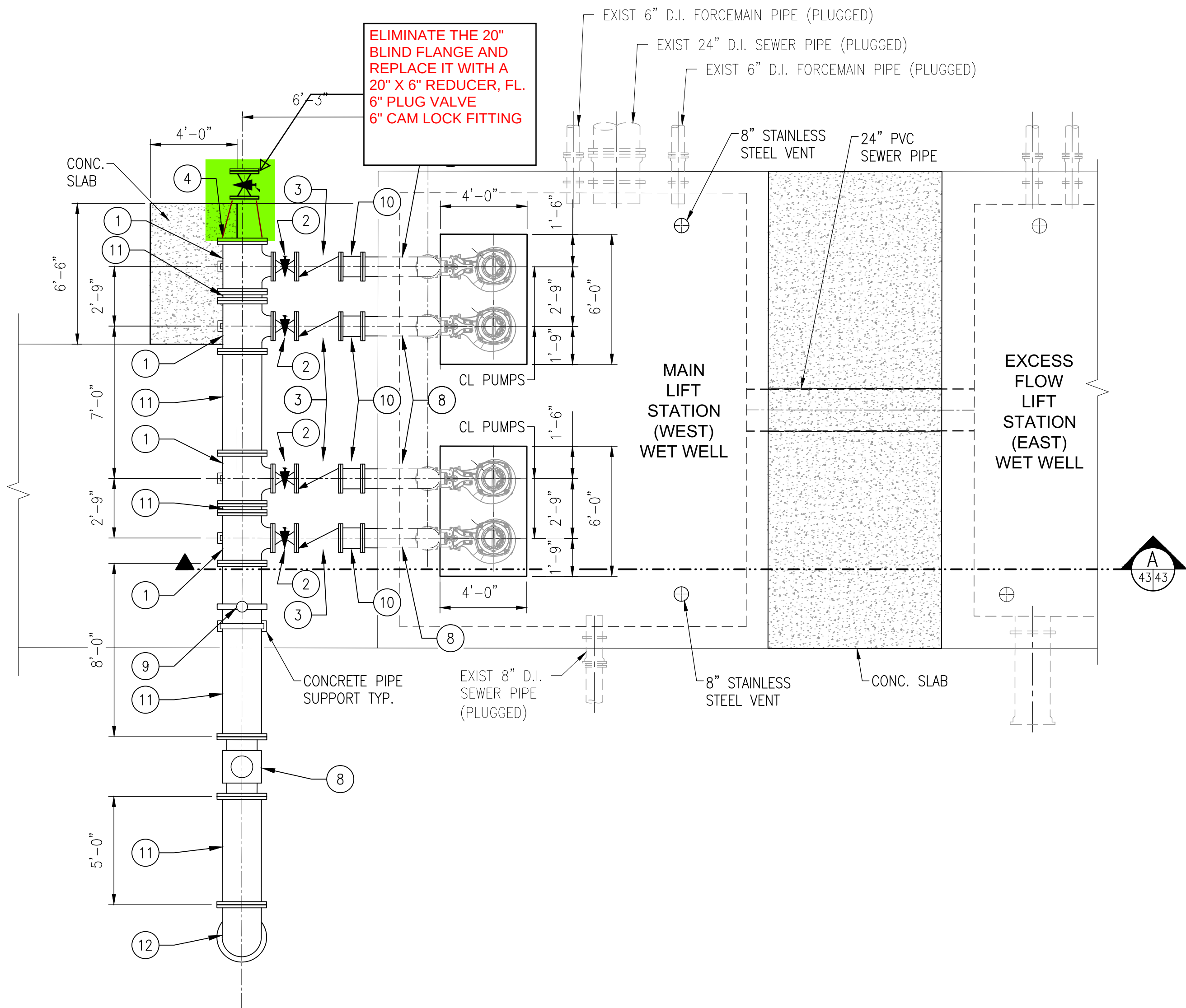


Hanson No.	1910228	
Filename	PlantLiftStationModifications.dwg	
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Date	5/15/2024	
LAYOUT	XX	5/15/2024
DRAWN	XX	5/15/2024
REVIEWED	XX	5/15/2024

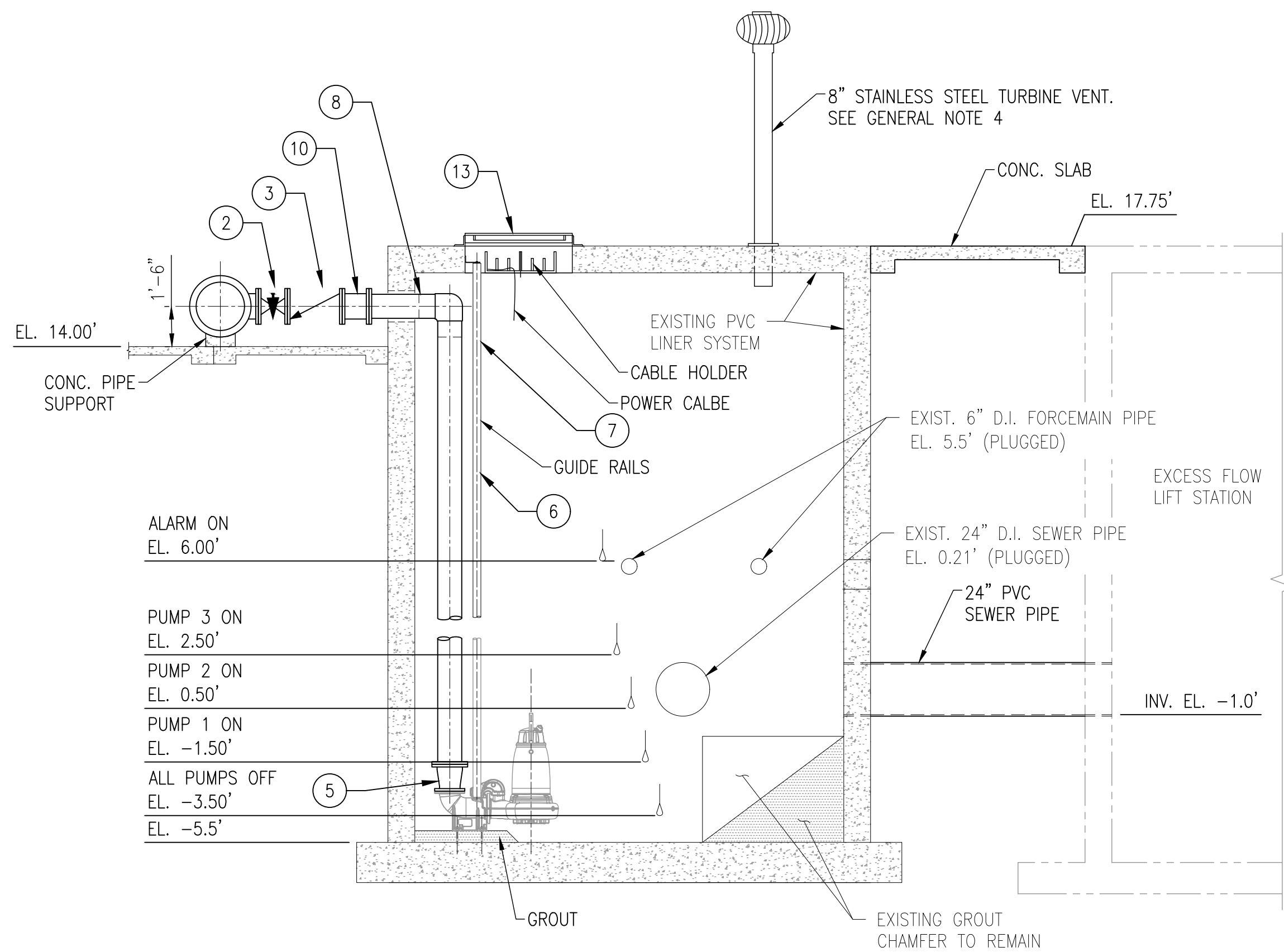


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PLANT LIFT STATION WET WELL PROPOSED EAST PLAN AND SECTION
WASTEWATER TREATMENT PLANT FOR CITY OF INGLESIDE



MAIN LIFT STATION WEST PLAN



SECTION
A
43/43

PROPOSED MAIN LIFT STATION PUMP SCHEDULE

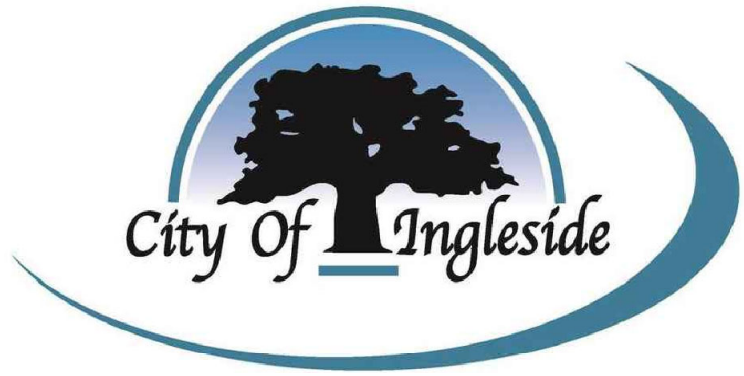
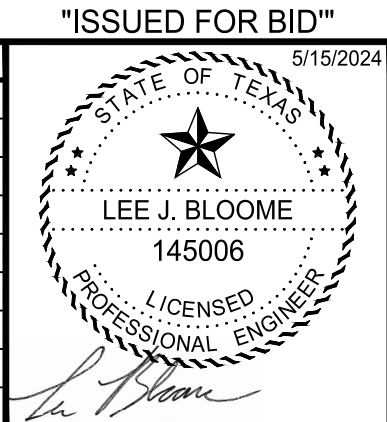
MARK	DESCRIPTION	MAT'L	NO. REQD.	REMARKS
①	20"x10" 90° REDUCING TEE	D.I.	4	FLG.
②	10" PLUG VALVE	D.I.	4	FLG.
③	10" SWING CHECK VALVE	D.I.	4	FLG.
④	20" BLIND FLANGE	D.I.	1	FLG.
⑤	10"x8" REDUCER	D.I.	1	FLG.
⑥	10" PIPE FORCEMAIN	HDPE	4	FLG. X PE
⑦	10" 90° BEND	HDPE	4	FUSION WELD
⑧	10" PIPE	HDPE	4	FLG. X PE
⑨	AUTOMATIC AIR RELEASE VALVE	.	1	.
⑩	10" PIPE	D.I.	4	FLG.
⑪	20" PIPE	D.I.	5	FLG.
⑫	20" 90° BEND	D.I.	1	FLG.
⑬	SURFACE MOUNT 42" X 72"	.	2	.
ALUMINUM HATCHES				

GENERAL NOTES:

- CONTRACTOR TO REPAIR ALL DAMAGED PVC LINER IN THE WET WELL.
- NEW PVC LINER SHALL BE INSTALLED IN ALL PUMP OPENINGS PROTECTING ALL EXPOSED CONCRETE IN THE WET WELL.
- CONTRACTOR SHALL SUBMIT A PIPING PLAN PRIOR TO CONSTRUCTION OUTLINING ALL FITTINGS, SPOOL DIMENSIONS AND PIPING LAYOUT.
- VENT SHALL CONSIST OF A 10 FT. LENGTH OF 8" 316 SCH. 10 PIPE. CONTRACTOR TO BOLT AN 8" STAINLESS STEEL WIND TURBINE VENT TO THE TOP OF THE PIPE WITH STAINLESS STEEL SELF TAPPING SCREWS. THE CONTRACTOR SHALL WELD A SLIP ON STAINLESS STEEL FLANGE TO THE PIPE SO THAT THE PIPE EXTENDS 6 INCHES INTO THE WET WELL AND THE FLANGE IS FLUSH WITH THE LIFT STATION DECK. THE PIPE SHALL BE BOLTED TO THE WET WELL DECK WITH 6 SS EPOXY ANCHORS.

MAY 21, 2024 3:23 PM N0REC01787
I:\191005\1910228\CAD\SITE SHEET\PLANT LIFT STATION MODIFICATIONS.DWG

NUMBER	REVISION	DATE	DRAWN	DESIGNED	REVIEWED



Hanson No.	1910228	
Filename	PlantLiftStationModifications.dwg	
Scale	AS SHOWN	
Date	5/15/2024	
LAYOUT	XX	5/15/2024
DRAWN	XX	5/15/2024
REVIEWED	XX	5/15/2024



TBPELS ENGINEERING F-417 SURVEY F-10039500
TBPG F-50556
www.hanson-inc.com Offices Nationwide

PLANT LIFT STATION WET WELL PROPOSED WEST PLAN AND SECTION
WASTEWATER TREATMENT PLANT FOR CITY OF INGLESIDE

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FERGUSON ENTERPRISES, LLC
FERGUSON WATERWORKS #1105
14630 ALMEDA SCHOOL RD
HOUSTON, TX 77047-0000
Phone: 713-675-2211
Fax: 713-676-0803

Deliver To: .
From: Aaron Lemoine
aaron.lemoine1@ferguson.com
Comments:

14:38:53 FEB 02 2026

Ferguson Adder

Page 1 of 3

FERGUSON WATERWORKS #1105

Price Quotation

Phone: 713-675-2211

Fax: 713-676-0803

Bid No: B563349
Bid Date: 01/13/26
Quoted By: LXM

Cust Phone: 210-698-8714
Terms: NET 10TH PROX

Customer: ASSOCIATED CONST PARTNERS
215 W BANDERA RD #114 461
INGLESIDE 20 MGD WWTP
BOERNE, TX 78006

Ship To: ASSOCIATED CONST PARTNERS
2525 8TH ST
INGLESIDE 2.0 MGD WWTP
INGLESIDE, TX 78362

Cust PO#:

Job Name: INGLESIDE 2.0 MGD WWTP

Item	Description	Quantity	Net Price	UM	Total
	PHASE 1:				

DMJLSLA18	DOM 18X15 MJ C153 LONG SLV L/A	1	1449.250	EA	1449.25
SPVCPK4018ND	*CVR* DOM 18 SERIES 4000 PACK W/IMP	2	462.780	EA	925.56

DMJTLLA1812	DOM 18X12 MJ C153 TEE L/A	1	2960.380	EA	2960.38
SPVCPK4018ND	*CVR* DOM 18 SERIES 4000 PACK W/IMP	2	462.780	EA	925.56
I12FABC	12 FOSTER ADPT W/ MJ ACC KIT	1	297.540	EA	297.54

CF5413A11812	12 ECC MJ PLUG VLV W/ GEAR & OP NUT	1	9132.500	EA	9132.50
D562SW	2PC SC CI VLV BX 27-37 WTR	1	254.100	EA	254.10
SPVCPK4012G2DD	12 DOM AIS SER 4000P MJ STARGRIP	1	199.650	EA	199.65

	PIPE ONSITE				
	ASSUMING NO BELL JT REST				
	NEEDED				

DMJ9LA12	DOM 12 MJ C153 90 BEND L/A	1	683.380	EA	683.38
SPVCPK4012G2DD	12 DOM AIS SER 4000P MJ STARGRIP	1	199.650	EA	199.65
SSGDPPK12RDD	12 DOM AIS SER 3000P MJ STARGRIP	1	225.000	EA	225.00
SP-12DIPFABSPPOOL	12 DIP FAB SPL - DESCRIPTION BELOW	1	2450.000	EA	2450.00
	12 X 10' FLG X PE				
	VERIFY				
DF9PC12	DOM 12 FLG 90 C110 BEND PC	1	1786.130	EA	1786.13
SP-12DIPFABSPPOOL	12 DIP FAB SPL - DESCRIPTION BELOW	1	2037.000	EA	2037.00
	12 X 8'0" FLG X PE				
	VERIFY				
SP-STANCHIONHDG	12 STANCHION U BOLT HDG	1	908.330	EA	908.33
SP-816818UBOLT	12" OFFSET CLAMP HDG	1	425.000	EA	425.00
FBSET12	12 FLG BLT SET	2	404.370	EA	808.74
	DI X DI				
	SUBTOTAL				25667.77

	PHASE 2:				

DMJSCAPLA18	DOM 18 MJ C153 SLD CAP L/A	1	801.630	EA	801.63



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complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1105&on=53091>

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Fax: 713-676-0803

14:38:53 FEB 02 2026

Reference No: B563349

Item	Description	Quantity	Net Price	UM	Total
SPVCPK4018ND	*CVR* DOM 18 SERIES 4000 PACK W/IMP ----	1	462.780	EA	462.78
DMJSP18	DOM 18 MJ C153 SLD PLUG	1	954.380	EA	954.38
DMJBGP18	DOM 18 MJ BLT & GSKT PK L/ GLAND ----	1	102.920	EA	102.92
DMJTLA2012	DOM 20X12 MJ C153 TEE L/A	1	3269.750	EA	3269.75
SPVCPK4020NDD	20 DOM PVC4000 PK AIS COMPLIANT	2	566.170	EA	1132.34
I12FABC	12 FOSTER ADPT W/ MJ ACC KIT ----	1	297.540	EA	297.54
CF5413A11812	12 ECC MJ PLUG VLV W/ GEAR & OP NUT	1	9132.500	EA	9132.50
D562SW	2PC SC CI VLV BX 27-37 WTR	1	254.100	EA	254.10
SPVCPK4012G2DD	12 DOM AIS SER 4000P MJ STARGRIP ----	1	199.650	EA	199.65
DMJ4LA12	DOM 12 MJ C153 45 BEND L/A	1	579.560	EA	579.56
SPVCPK4012G2DD	12 DOM AIS SER 4000P MJ STARGRIP	1	199.650	EA	199.65
I12FABC	12 FOSTER ADPT W/ MJ ACC KIT ----	1	297.540	EA	297.54
DMJRLA1812	DOM 18X12 MJ C153 RED L/A	1	1247.810	EA	1247.81
SPVCPK4018ND	*CVR* DOM 18 SERIES 4000 PACK W/IMP SUBTOTAL	1	462.780	EA	462.78 19394.93
	----- ADDED CAMLOCK -----				
SP-DFCRP4246	20X6 DI FLG CONC RED T140	1	17591.880	EA	17591.88
FBSET20	20 FLG N&B SET 1-1/8X5 DI X DI	1	672.350	EA	672.35
FBSETU	6 FLG BLT SET DI X DI	1	153.880	EA	153.88
D600DCSS	6 SS DUST CAP FOR 6" PLUG VALVE ALREADY RELEASED FROM C037 DRAWING	1	269.490	EA	269.49
D600ALSS	6 SS ADPT X 150# ASA FLG DRILL FOR 6" PLUG VALVE ALREADY RELEASED FROM C037 DRAWING SUBTOTAL	1	416.390	EA	416.39 19103.99
Net Total:					\$64166.69
Tax:					\$0.00
Freight:					\$0.00
Total:					\$64166.69



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complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1105&on=53091>

Fax: 713-676-0803

14:38:53 FEB 02 2026

Reference No: B563349

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1105&on=53091>

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Ferguson Deduct

	Description	QTY	Price	Total
Seq#320	10" 125/150LB FLG IRONBODY RUBBER FLAPPER CK VLV W/ WITH BACKFLOW ACTUATOR & MECHANICAL INDICATOR-NO LIMIT SWITCH	3	\$7,761.56	\$23,284.68
Seq#671	10" 125LB FLG IRON BODY PLUG VALVE 100% PORT W/ GEAR OPERATOR/ HANDWHEEL (WET)	3	\$4,873.16	\$14,619.48
Seq#319	DOM 10" x 1' - 0" CL53 DIP FLGxFLG MARK B103	3	\$1,294.52	\$3,883.56
Seq#327	DOM 12" x 2' - 3 3/4" CL53 DIP FLGxFLG MARK B102	3	\$2,061.62	\$6,184.86
Seq#330	DOM 12" x 7' - 11 7/8" CL53 DIP FLGxFLG W/ (1) 2" TAP @ 3' - 3" FROM FLG 12:00 MARK B101	1	\$3,189.37	\$3,189.37
Seq#333.01	DOM 12" x 7' - 0" CL53 DIP FLGxPE MARK B100	1	\$1,846.38	\$1,846.38

Deducted (\$53,008.33)



SYSTEM CONTROLS & INSTRUMENTATION

System Control & Instrumentation
5404 FM 1044 - New Braunfels, Texas 78130
830-420-3392 (Office) 830-420-3395 (Fax)

PROPOSAL

SUBMITTED TO:	Associated Construction Partners, Ltd	CONTACT: Zach Schwarzlose
	215 W. Bandera Rd. Ste 114	PHONE: 830-560-0695
	Boerne, TX 78006	FAX: _____

PROJECT NAME: **Ingleside 2.0 MGD WWTP**

Electrical Deduct

Change Order #2

SCOPE OF WORK: Credit for removing electrical scope associated with the Lift Station Excess Flow pumps.

TOTAL AMOUNT \$ (13,681.46)

EXCLUSIONS:

1. Sales tax.
2. Any other materials or equipment not listed on this Proposal
3. Any temp power or bypass pumping.

This Proposal may expire in 30 days or upon written retraction by SCI.

If you have any questions regarding this Proposal, please give me a call.

SUBMITTED BY: System Control & Instrumentation, Ltd

Carson Vandorn
Project Manager

1/22/2026
Date



Pump and Panel deduct

Xylem Water Solutions USA, Inc.
Flygt Products

March 18, 2025

2029 North Lexington Blvd.
Corpus Christi, TX 78409
Tel 361/879-0031
Fax 361/879-0044

ALL BIDDING CONTRACTORS

Quote # 2025-COR-0109

Project Name: Ingleside WWTP 2.0 MGD Improvements

Job Name:

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

Main-WEST

Qty	Description
4	Flygt Model NP-3202.095 8" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 35 HP 1150 RPM motor, 643 impeller, 1 x 100 Ft. length of SUBCAB 4G10+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve
4	CONNECTION, DISCH 8X8" CI
160	TS3163 FEET 3" GUIDE RAIL 316SS
4	BRACKET, GUIDE BAR U. 3" 316SS
2	HOLDER, CABLE HEAVY DUTY 316SS
3	START UP, FLYGT 2-TP MODELS: 3000, 7000, 8000
4	Chain and Double Braided Nylon Rope
1	Grab Link
2	42x72 Surface Mounted Access Hatch w Safety Grate
6	SENSOR, ENM-10 0.95-1.1 65'
4	MINI-CASII/FUS 120/24VAC, 24VDC
1	4Plex Control Panel w Transducer and Float Back Up. (SCADA PLC PROVIDED BY OTHERS)
1	SHIPPING AND HANDLING-NO TAX

~~Main-WEST Price USD \$ 300,628.29~~

Excess Flow-EAST

Qty	Description
3	Flygt Model NP-3171.095 6" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 25 HP 1750 RPM motor, 436 impeller, 1 x 100 Ft. length of SUBCAB 4G25+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve
3	CONNECTION, DISCH 5½X6" CI
120	TS3162 FEET 2" GUIDE RAIL 316SS
3	BRACKET, GUIDE BAR UPPER 2" 316
2	HOLDER, CABLE HEAVY DUTY 316SS
2	START UP, FLYGT 2-TP MODELS: 3000, 7000, 8000
3	Chain and Double Braided Nylon Rope
1	Grab Link
3	36x48 Surface Mounted Access Hatch w Safety Grate

Page 1 of 4



Qty	Description
5	SENSOR,ENM-10 0.95-1.1 65'
3	MINI-CASII/FUS 120/24VAC,24VDC
1	3Plex Control Panel w Transducer and Float Back Up. (SCADA PLC PROVIDED BY OTHERS)
1	SHIPPING AND HANDLING-NO TAX

Excess Flow-EAST Price USD **\$ 195,006.48**

~~Total Price \$ 495,634.77~~

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2020)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Tariff Changes: The prices quoted herein are based on the current tariff rates, duties, government charges, and trade regulations as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority (collectively, "Tariff Changes"), and such Tariff Changes result in an increase in the cost of goods, Xylem reserves the right to adjust the pricing of the affected goods to reflect the increased costs.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Terms of Delivery: PP/Add Order Position

Terms of Payment: 90% N30 after invoice date; 10% NTE 180 days after initial invoice date.
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Validity: This Quote is valid for thirty (30) days.
Please note that this pricing is valid for 30 days and contingent upon final approval of submittals and release to fabrication by (within 90 days of bid date).
This quotation is subject to change if any changes to the specifications or plans are made that alter the scope of supply.



Schedule: Please consult your local Flygt Branch Office to get fabrication and delivery lead times.

Time of Delivery: Approx. 16-18 working weeks after receipt of order acceptance and approved submittals. Will need a PO for submittals to be generated. Allow 2 weeks for submittals to be generated.

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Sincerely,



Frank Pardo
Direct Sales Representative
Phone: (361) 808-7867
Cell: (956) 638-5256
frank.pardo@xylem.com





Xylem Water Solutions USA, Inc.
Flygt Products

Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2025-COR-0109
Customer Name: ALL BIDDING CONTRACTORS
Job Name:
Total Amount: **\$ 495,634.77**
(including freight)

Signature: _____	Name: _____ (PLEASE PRINT)
Company/Utility: _____	PO: _____
Address: _____	Date: _____
_____	Phone: _____
_____	Email: _____
_____	Fax: _____



CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 14

Deliberate and take appropriate action on the first reading of an Ordinance granting to CenterPoint Energy Resources Corp., DBA CenterPoint Energy Texas Gas Operations, the right, privilege and franchise to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-way of the City of Ingleside, Texas for the transportation, delivery, sale and distribution of natural gas; containing other provisions relating to the foregoing subject; providing for severability and providing an effective date.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

CenterPoint Energy Resources Corp., DBA CenterPoint Energy Texas Gas Operations ("CenterPoint Energy"), is the certified natural gas utility provider authorized by the Texas Railroad Commission to provide natural gas service within the City of Ingleside and surrounding areas. In order to lawfully construct, install, operate, maintain, and extend its natural gas distribution system within the public rights-of-way, CenterPoint Energy must obtain a franchise from the City, as required by state law and municipal authority.

The proposed ordinance grants CenterPoint Energy the right, privilege, and franchise to use the City's public rights-of-way for the transportation, delivery, sale, and distribution of natural gas for the benefit of the City and its residents. The franchise established the terms and conditions under which CenterPoint Energy may occupy and use public property, including requirements related to construction standards, maintenance, restoration of public property, relocation of facilities when necessary, and compliance with all applicable federal, state, and local regulations.

Additionally, the franchise ordinance provides for the payment of franchise fees to the City. These fees are typically calculated as a percentage of the utility's gross revenues derived from the sale of natural gas within the City limits and serve as compensation to the City for the utility's use of public rights-of-way. Franchise fee revenues are an important source of funding that may be used to support general municipal services.

The ordinance also includes standard legal provisions addressing the term of the franchise, regulatory authority, indemnification, severability, and an effective date. Adoption of the ordinance will ensure that CenterPoint Energy may continue to provide natural gas services to Ingleside residents and businesses in a manner consistent with applicable laws and City requirements.

Per City Charter Article IX: Public Utilities and Franchises:

Section 9.02. - Power to grant franchise

The City Council shall have the power by ordinance to grant, renew and extend all franchises of a public service operating within the City and, with consent of the franchisee, to amend the same. No franchise shall be granted for a term of more than thirty years from the date of the grant, renewal or extension.

Section 9.03. - Ordinance granting franchise

Any ordinance granting, renewing, extending or amending a franchise shall not take effect until at least twenty-eight days after its final passage. Within seven days following the first reading of the ordinance, the ordinance shall be published in its entirety or in caption form one time in the official City newspaper, and the expense of such publication shall be borne by the prospective franchisee. No franchise shall be exclusive.

The franchise agreement ordinance was negotiated through and drafted by our legal representation through the firm of Lloyd Gosselink Rochelle & Townsend, P.C. The firm of Lloyd Gosselink Rochelle & Townsend, P.C. are the City of Ingleside's utility attorneys.

FISCAL ANALYSIS:

CenterPoint Energy agrees to pay to the City quarterly during the continuance of this Franchise a sum of money equal to four percent (4%) of the Company's Gross Receipts for the preceding calendar quarter plus seven cents(\$0.07) per Mcf for natural gas transported by Company for its Transport Customers during such quarter.

RECOMMENDATION:

Staff recommends approval of the first reading of the Ordinance, as presented.

ATTACHMENTS:

1. ORD 2026-XX_2026 Ingleside CenterPoint Energy Resources Corp. Franchise Agreement_Final Version

**CITY OF INGLESIDE
ORDINANCE NO. 2026-XX**

AN ORDINANCE GRANTING TO CENTERPOINT ENERGY RESOURCES CORP., DBA CENTERPOINT ENERGY TEXAS GAS OPERATIONS, THE RIGHT, PRIVILEGE AND FRANCHISE TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, OPERATE AND MAINTAIN ITS FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY OF THE CITY OF INGLESIDE, TEXAS FOR THE TRANSPORTATION, DELIVERY, SALE AND DISTRIBUTION OF NATURAL GAS; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE.

Section 1. GRANT OF AUTHORITY. Subject to the terms, conditions and provisions of this ordinance, the right, privilege and franchise is hereby granted to CenterPoint Energy Resources Corp., DBA CenterPoint Energy Texas Gas Operations, hereinafter called “Company,” to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the Public Rights-of-Way of the City of Ingleside, Texas for the transportation, delivery, sale and distribution of natural gas within the corporate limits of the City of Ingleside, as the same are now and as the same may from time to time be extended.

Section 2. DEFINITIONS.

- A. “City” shall mean the City of Ingleside, Texas.
- B. “Company” shall mean CenterPoint Energy Resources Corp., DBA CenterPoint Energy Texas Gas Operations, a Delaware Corporation, and shall not mean any of its affiliates and subsidiaries who shall have no right, privilege or franchise granted hereunder.
- C. “Facilities” shall mean pipes, pipelines, natural gas mains, laterals, feeders, regulators, meters, fixtures, connections and attachments and other instrumentalities and appurtenances, used in or incident to providing transportation, distribution, supply, and sales of natural gas for heating, lighting, power, and any other purposes for which natural gas may now or hereafter be used.
- D. “Gross Receipts” shall mean all revenue derived or received, directly or indirectly, by the Company from or in connection with the operation of the Facilities within the corporate limits of the City, including all revenues received by the Company from the sale of gas to all classes of customers (excluding gas sold to another non-affiliate gas utility in the City for resale of gas to its customers within City) within the City.

“Gross Receipts” shall not include:

- (1) revenues billed but not ultimately collected or received by Company;
- (2) contributions in aid of construction;
- (3) the revenue of any affiliate or subsidiary of Company;
- (4) sales taxes paid to the City;

- (5) interest or investment income earned by Company; and
 - (6) monies received from the lease or sale of real or personal property, provided, however, that this exclusion does not apply to the lease of facilities within the City's Public Rights-of-Way.
- E. "Public Rights-of-Way" shall mean the areas in, under, upon, over, across, and along any and all of the present and future Streets or streams now or hereafter owned or controlled by City.
- F. "Street" shall mean the surface and the space above and below any public street, median, boulevard, road, lane, viaduct, highway, alley, bridge, sidewalk, or other public place or way.

Section 3. TERM OF FRANCHISE. This Franchise shall become effective on the Effective Date described in Section 21 and shall be in full force and effect for a term of fifteen (15) years. This franchise shall automatically renew itself for successive one (1) year periods following the primary term unless either the City or Company provides notice to the contrary to the other at least ninety (90) days prior to the expiration of the primary term or any succeeding one (1) year renewal term.

Section 4. CONSTRUCTION AND MAINTENANCE OF NATURAL GAS DISTRIBUTION SYSTEM. All Facilities installed by Company shall be of sound material and good quality and shall be laid so that they will not interfere with the artificial drainage of the City or its underground fixtures, or with navigation in or the natural drainage of any stream. All Facilities shall be installed in accordance with applicable Federal and State regulations and in the absence of such regulations in accordance with accepted industry practice. Within the Public Rights-of-Way, the location and route of the Facilities by the Company shall be subject to the reasonable and proper regulation, direction and control of the City or the City official to whom such duties have been delegated. Such regulation shall include, but not be limited to, the right to require in writing to the extent provided in Section 14 the relocation of Company's Facilities at Company's cost within the Public Rights-of-Way of the City whenever such relocation shall be reasonably necessary to accommodate the widening, change of grade, or relocation by City of Streets or Public Rights-of-Way, or construction or relocation by City of City utility lines or drainage facilities. Company should endeavor to construct Facilities within the City's dedicated utility easements when applicable, unless engineering or operational considerations dictate otherwise. Company shall keep current and up-to-date maps showing the physical location of Company's facilities and make available for inspection by the City at no cost during normal working hours.

Section 5. STREETS TO BE RESTORED TO GOOD CONDITION; PERMITS. Prior to commencing work in the Public Rights-of-Way, and with the exception of emergency work, Company and its contractors shall request a permit from the City and in such request shall include the dates, location, and plans and details of all work to be performed on its Facilities within the Public Rights-of-Way, including but not limited to, material specifications, timeline, and construction method. Company and contractors shall not be required to obtain a bond or surety as part of requesting a permit or performing work in the

Public Rights-of-Way. Company must obtain City approval prior to constructing new lines or relocating existing lines. If Company's construction or other operations will impede traffic flow, the City may require Company to use specific roadways as necessary to facilitate traffic flow.

This Franchise shall constitute a permit to park vehicles in the Streets and other Public Rights-of-Way when necessary for the installation, replacement, abandonment, operation, or maintenance of Company's Facilities. Company and contractors performing work for Company shall not be required to pay any license, charge, fee, street or alley rental, or other character of charge or levy in addition to the franchise fee in order to perform work on Company's Facilities, or park within the Streets and other Public Rights-of-Way.

Following completion of work in the Public Rights-of-Way, Company shall repair the affected Public Rights-of-Way as soon as possible, but in all cases, Company shall comply with all City ordinances governing time periods and standards relating to excavating in the Public Rights-of-Way. Whenever possible, Company's street-cutting operations in the Public Rights-of-Way will employ the boring method instead of an open cut method. No street, alley, highway, or public place shall be encumbered for a longer period than shall be necessary to execute the work.

Company shall give the City telephone and e-mail notice of the initiation of repairs pursuant to an emergency as soon as practicable under the circumstances. For purposes of this section, "emergency" refers to an event or condition that creates a threat to life, health, or property. Any damage to other utility infrastructure that occurs as a result of Company's operations shall be repaired solely at the Company's expense. Company shall not be required to pay City any fees for costs incurred by City for outside professional review of any work on Company's Facilities within Public Rights-of-Way. Company shall not be required to provide City with engineering or design documentation that has a professional engineer stamp for any work on Company's Facilities within Public Rights-of-Way.

Section 6. QUALITY OF SERVICE. The service furnished hereunder to the City and its inhabitants shall be in accordance with the quality-of-service rules of the Railroad Commission of Texas, state and federal regulations. Company shall furnish the grade of service to its customers as provided by its rate schedules and shall maintain its system in reasonable operating condition during the continuance of this Franchise. An exception to this requirement is automatically in effect, but only for so long as is necessary, when caused by a shortage in materials, supplies and equipment beyond the control of the Company as a result of fires, strikes, riots, storms, floods and other casualties, governmental regulations, limitations and restrictions as to the use and availability of materials, supplies and equipment and as to the use of the services, and unforeseeable and unusual demands for service. In any of such events the Company shall do all things reasonably within its power to restore normal service as quickly as practicable.

Section 7. PAYMENT TO THE CITY. In consideration of the rights and privileges herein granted, the administration of the Franchise by the City, the temporary interference with the use of Public Rights-of-Way and cost and obligations undertaken by the City in relation

thereto and in lieu of any license, charge, fee, street or alley rental or other character of charge for use and occupancy of the Streets, alleys, and public places of the City, and in lieu of any inspection fee, the Company agrees to pay to the City franchise fees in the amount and manner described herein.

Company agrees to pay to the City quarterly during the continuance of this Franchise a sum of money equal to four percent (4%) of the Company's Gross Receipts for the preceding calendar quarter plus seven cents (7¢) per Mcf for natural gas transported by Company for its Transport Customers during such quarter. "Transport Customer" means any person or entity for whom Company transports gas through the distribution system of Company within the corporate limits of City for consumption within the corporate limits of City. The franchise fees hereunder shall be calculated for the calendar quarters ending March 31, June 30, September 30, and December 31 and shall be payable on or before the fifteenth day of May, August, November, and February following the quarter for which payment is made, beginning with the first such date following the Effective Date of this Franchise and each August 15th, November 15th, February 15th, and May 15th thereafter; provided, however, the first such payment shall be prorated as necessary to reflect only those Gross Receipts received and transportation volumes delivered by Company after the Effective Date of this Franchise. In no event shall the Company be required to remit to the City franchise fee amounts that for any reason whatsoever are not fully recoverable from its customers. Upon receipt of the above amount of money, the City Secretary shall deliver to the Company a receipt for such amount. If any payment due date required herein falls on a weekend or bank holiday, payment shall be made on or before the close of business of the first working day after the payment due date.

Section 8. ANNEXATIONS BY CITY. This Franchise shall extend to and include any and all territory that is annexed by the City during the term of this Franchise. Within sixty (60) days from the receipt of notice from the City of any such annexation, the Company shall assure that any and all customers within such annexed territory are included and shown on its accounting system as being within the corporate limits of the City of Ingleside. After such sixty (60) day period the payment provisions specified in Section 7 of this Franchise shall apply to Gross Receipts and transport fees received by the Company from customers located within such annexed territory. Company shall true-up its map of City boundaries to the City's map on an annual basis.

Section 9. NON-EXCLUSIVE FRANCHISE. Nothing contained in this Franchise shall ever be construed as conferring upon the Company any exclusive rights or privileges of any nature whatsoever.

Section 10. COMPLIANCE AND REMEDIES.

(a) In the event the Company by act or omission violates any material term, condition or provision of this Franchise, the City shall notify the Company in writing of such violation. Should the Company fail or refuse to correct any such violation within thirty (30) days from the date of City's notice, the City shall, upon written notification to the Company, have the right to terminate this agreement. Any such termination and cancellation shall be by

ordinance adopted by City Council; provided, however, before any such ordinance is adopted, the Company must be given at least sixty (60) days' advance written notice. Such notice shall set forth the causes and reasons for the proposed termination and cancellation, shall advise the Company that it will be provided an opportunity to be heard by City Council regarding such proposed action before any such action is taken and shall set forth the time, date, and place of the hearing.

(b) Other than its failure, refusal, or inability to pay its debts and obligations, including, specifically, the payments to the City required by this Franchise, the Company shall not be declared in default or be subject to any sanction under any provision of this Franchise in those cases in which performance of such provision is prevented by reasons beyond its control.

(c) The rights and remedies of City and Company set forth herein shall be in addition to, and not in limitation of, any other rights and remedies provided at law or in equity and City's exercise of any particular remedy shall not constitute a waiver of its rights to exercise any other remedy.

Section 11. RESERVE OF POWERS. Except as otherwise provided in this Franchise, the City by the granting of this Franchise does not surrender or to any extent lose, waive, impair or lessen the lawful powers, claims and rights, now or hereafter vested in the City under the Constitution and statutes of the State of Texas and under the Charter and Ordinances of the City of Ingleside or other applicable law, to regulate public utilities within the City and to regulate the use of the Streets and Public Rights-of-Way by the Company; and the Company by its acceptance of this Franchise agrees that, except as otherwise provided in this Franchise, all lawful powers and rights, whether regulatory or otherwise, as are or as may be from time to time vested in or reserved to the City, shall be in full force and effect and subject to the exercise thereof by the City at any time and from time to time.

SECTION 12. INDEMNITY. THE COMPANY, ITS SUCCESSORS AND ASSIGNS, SHALL PROTECT AND HOLD THE CITY AND ITS OFFICERS, AGENTS, AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "THE CITY") HARMLESS AGAINST ANY AND ALL CLAIMS OR DEMANDS FOR DAMAGES TO ANY PERSON OR PROPERTY BY REASON OF THE CONSTRUCTION AND MAINTENANCE OF THE COMPANY'S NATURAL GAS DISTRIBUTION SYSTEM, OR IN ANY WAY GROWING OUT OF THE RIGHTS GRANTED BY THIS FRANCHISE, EITHER DIRECTLY OR INDIRECTLY, OR BY REASON OF ANY ACT, NEGLIGENCE OR NONFEASANCE OF THE COMPANY OR THE CONTRACTORS, AGENTS OR EMPLOYEES OF THE COMPANY OR ITS SUCCESSORS AND ASSIGNS, AND SHALL REFUND TO THE CITY ALL SUMS WHICH THE CITY MAY BE ADJUDGED TO PAY ON ANY SUCH CLAIM, OR WHICH MAY ARISE OR GROW OUT OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED OR BY THE ABUSE THEREOF, AND THE COMPANY OR ITS SUCCESSORS AND ASSIGNS SHALL INDEMNIFY AND HOLD THE CITY HARMLESS FROM AND ON ACCOUNT OF ALL DAMAGES, COSTS, EXPENSES, ACTIONS, AND CAUSES OF ACTION THAT MAY ACCRUE TO OR BE BROUGHT BY, A PERSON, PERSONS,

COMPANY OR COMPANIES AT ANY TIME HEREAFTER BY REASON OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED, OR OF THE ABUSE THEREOF.

Section 13. INSURANCE. During the term hereof, the Company shall maintain one or more policies of general liability insurance having policy limits of not less than \$5,000,000.00 per occurrence or demonstrate sufficient financial resources. At the City's request, the Company will provide a certificate of insurance evidencing such coverage or evidence of sufficient financial resources.

Section 14. RELOCATION OF FACILITIES. The Company shall, upon written request of the City, relocate its Facilities within Public Rights-of-Way at Company's own expense, exclusive of Facilities installed for service directly to City, whenever such shall be reasonably necessary on account of the widening, change of grade, or relocation by City of Streets or Public Rights-of-Way, or construction or relocation by City of City utility lines or drainage facilities. City shall bear the costs of all relocations of Facilities installed for service directly to City and of any relocation of other Facilities requested by City for reasons other than the widening, change of grade, or relocation by City of Streets or Public Rights-of-Way, or construction or relocation by the City of City utility lines or drainage facilities.

Section 15. GOVERNMENTAL FUNCTION. All of the regulations and activities required by this Franchise are hereby declared to be governmental and for the health, safety and welfare of the general public.

Section 16. RECORDS AND REPORTS.

(a) Books of Account. The Company shall keep complete and accurate books of accounts and records of its business and operations under and in connection with this Franchise. All such books of accounts and records shall be kept at the Company's principal office in Houston, Texas.

(b) Access by City. The City may conduct an audit or other inquiry or may pursue a cause of action in relation to the payment of the franchise fee only if such audit, inquiry, or pursuit of a cause of action concerns a payment made less than three (3) years before the commencement of such audit, inquiry, or pursuit of a cause of action. Each party shall bear its own costs of any such audit or inquiry. Upon receipt of a written request from the City, all books and records related to Company's operations under this Franchise shall be made available for inspection and copying no later than thirty (30) days from receipt of such request.

(c) Interest on Underpayments and Overpayments. (1) Amounts due to City for late payments shall include interest, compounded daily equal to the return on equity plus three percent (3%) granted to the Company in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City. (2) If the City identifies, as a result of a franchise fee compliance review, amounts owed by the Company from prior periods or prior underpayments, then the Company shall pay simple interest on such amounts equal to the return on equity granted to the Company in its most recent proceeding fixing rates

applicable to customers within the corporate limits of the City. Said interest shall be payable on such sums from the date the initial payment was due until it is paid and shall not be billed to customers. (3) Amounts due Company for past overpayments shall include simple interest equal to the return on equity granted to the Company in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City; provided, however, if there is a change in the approved return on equity during the time period subject to the City's audit or inquiry, then for each time period during which there was an overpayment, the approved return on equity in effect during such time period shall be used in calculating interest under this subparagraph (c). Interest payable on such sums shall be credited to customers.

Section 17. EASEMENT. In consideration for the compensation set forth in Section 7, City agrees that if City sells, conveys, or surrenders possession of any portion of the Public Right-of-Way that is being used by Company pursuant to this Franchise, City, to the maximum extent of its right to do so, shall first grant Company an easement for such use and the sale, conveyance, or surrender of possession of the Public Right-of-Way shall be subject to the right and continued use of Company.

Section 18. ACCEPTANCE. The Company shall, within thirty (30) days following the final passage and approval of this Franchise, file with the City Secretary of the City of Ingleside either 1) a written statement signed in its name and behalf in the following form or 2) this document duly executed below by the Vice President of Regional Operations:

“To the Honorable Mayor and City Council Members of the City of Ingleside:

CenterPoint Energy Resources Corp., DBA CenterPoint Energy Texas Gas Operations, its successors and assigns, hereby accepts the attached Franchise Ordinance, and agrees to be bound by all of its terms and provisions.

CENTERPOINT ENERGY RESOURCES
CORP., DBA CENTERPOINT ENERGY
TEXAS GAS OPERATIONS

By: _____
Vice President, Texas Gas

Dated this ____ day _____ of 2026.”

Section 19. GOVERNING LAW AND SEVERABILITY. This Franchise shall be governed and construed according to the laws of the State of Texas excluding, however, any conflict of laws rule that would apply the law of another jurisdiction. If any provision, section, subsection, sentence, clause or phrase of this Franchise is for any reason held to be unconstitutional, void, or invalid or for any reason unenforceable, the validity of the remaining

portions of this Franchise shall not be affected thereby, it being the intent the City of Ingleside in adopting this Franchise that no portion hereof or provision hereof shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation and, to this end, all provisions of this ordinance are declared to be severable.

Section 20. NOTICES. Every notice, order, petition, document or other direction or communication to be served upon the City or the Company shall be deemed sufficiently given if sent to the email address below, if applicable, and sent by registered or certified mail, return receipt requested. Every such communication to the Company shall be sent to:

CenterPoint Energy Resources Corp. Vice President, Regulatory Relations
P.O. Box 4567
Houston, TX 77210-4567

With a copy to:
Regulatory Legal
P.O. Box 2628
Houston, TX 77252-2628

Every such communication to the City or the City Council shall be sent to:

City Manager
P.O. Drawer 400
Ingleside, Texas 78362

With physical and electronic copies to:
City Secretary
P.O. Drawer 400
Ingleside, Texas 78362
citysecretary@inglesidetx.gov

Section 21. PUBLICATION, PASSAGE, AND EFFECTIVE DATE. This Franchise, having been published, if required, shall take effect and be in force from and after the first day of the month following thirty days after receipt by the Company's acceptance filed pursuant to Section 18 ("Effective Date"). The Company shall pay the cost of those publications.

Section 22. COMPLIANCE WITH CHARTER AND ORDINANCES. This Franchise, the rights granted hereby, and the operations and activities performed by Company pursuant hereto shall be subject to applicable provisions of the Charter of the City of Ingleside, Texas. Except to the extent otherwise expressly provided herein, the Franchise and rights granted hereby and the operations and activities performed by Company pursuant hereto, shall be subject to all valid ordinances and regulations of the City insofar as such ordinances and regulations (a) do not shorten the term hereof or terminate, abrogate, or materially and adversely affect the Franchise and right granted to Company hereby, (b) do not conflict with or are not inconsistent with the terms and provisions contained in this ordinance, (c) do not

modify, preempt, or cause Company to violate the terms of a tariff approved by the Railroad Commission of Texas, Railroad Commission Rules, or the Gas Utility Regulatory Act, or (d) do not unreasonably regulate the Company's operations and activities in the City Right of Way. If Company believes a future Ordinance unreasonably regulates its operations and activities in the City Right-of-Way, City and Company shall meet and endeavor to reach a mutually agreeable solution.

Read in full, passed and adopted on the second reading at a regular meeting of the City Council of the City of Ingleside, Texas, on the _____ day of _____, 2026 and approved by the Mayor.

CITY COUNCIL VOTE AS RECORDED:

Mayor Pedro Oscar Adame	Yes	No	Abstain
Council Member Julio Salinas	Yes	No	Abstain
Council Member David Pruitt	Yes	No	Abstain
Council Member James Steward	Yes	No	Abstain
Mayor Pro-Tem Tracy Long	Yes	No	Abstain
Council Member Linda Timmerman	Yes	No	Abstain
Council Member John Salinas	Yes	No	Abstain

APPROVED:

Pedro Oscar Adame, Mayor
City of Ingleside, Texas

ATTEST:

Jana Stork, City Secretary
City of Ingleside, Texas

First Reading: _____

Second Reading: _____

THE STATE OF TEXAS §
 §
COUNTY OF SAN PATRICIO §

I, the duly appointed, qualified and acting City Secretary of City of Ingleside, Texas, do hereby certify that the above and foregoing ordinance was read, passed and adopted on first reading at a regular meeting of the City Council of said City of Ingleside, Texas, held on the ___ day of _____, 2026; that written notice of the date, place and subject of said meeting was posted on a bulletin board located at a place convenient to the public in the City Hall for at least 72 hours preceding the day of said meeting; that the Mayor Pedro Oscar Adame, and

_____ City Council Members:

- | | |
|----------------------|--------------------|
| 1. Julio Salinas | 4. Tracy Long |
| 2. David Pruitt | 5. Linda Timmerman |
| 3. James Steward | 6. John Salinas |

were present at said meeting and acted as the Council throughout; that the same has been signed and approved by the Mayor and is duly attested by the City Secretary; and that the same has been duly filed with the City Secretary and recorded by the City Secretary in full in the books for the purpose of recording the ordinances of the City of Ingleside, Texas.

EXECUTED under my hand and the official seal of the City of Ingleside, Texas at said City, this _____ day of _____, 2026.

Jana Stork, City Secretary
City of Ingleside, Texas

[SEAL]

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 15

Deliberate and take appropriate action on a Resolution by the City of Ingleside, Texas suspending the April 18, 2026 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas - Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas, to implement interim GRIP rate adjustments for gas utility investment in 2025 and requiring delivery of this Resolution to the company and legal counsel.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or the Company) made an Interim Rate Adjustment or “GRIP” filing with the cities in the Company’s Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas. The Company is seeking recovery of \$571,202,171 in invested capital. The current filing will increase rates to residential customers by \$2.47 per month. This will increase the current residential customer charge from \$22.36 to \$24.83 per month in the Houston and Texas Coast Geographic Rate Areas and \$27.86 to \$30.33 per month in the South Texas and Beaumont/East Texas Geographic Rate Areas.

Under the GRIP statute, cities may not challenge the Company’s request. The only action you may take is to suspend the effective date of the rate increase by 45 days.

FISCAL ANALYSIS:

The increase is currently scheduled to go into effect on April 18, 2026.

RECOMMENDATION:

Staff recommends approval of the Resolution.

ATTACHMENTS:

1. 2026, 02-23 Certified Mailed Letter_CenterPoint Energy 2026 Annual GRIP Adjustments
2. RES 2026-XX_CenterPoint Energy GRIP Suspension



February 17, 2026



Mayor and City Council
City of Ingleside
Ingleside, Texas

Delivered by Certified Mail

Re: CenterPoint Energy 2026 Annual GRIP Adjustment for the Houston, Texas Coast,
South Texas and Beaumont/East Texas Geographic Rate Areas

Dear Madam or Sir:

CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint" or the "Company"), files the tariffs and supporting documents, in electronic form, with the City of Ingleside ("City") consistent with Section 7.7101 of the Railroad Commission of Texas ("Commission") Gas Services Division Rules and Section 104.301 of the Texas Utilities Code to establish the annual gas reliability infrastructure program ("GRIP") interim rate adjustment ("IRA") for the Company's Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas, which includes the City. The proposed IRA will affect rates for natural gas service customers located in the City. Simultaneously with this filing, CenterPoint makes the same GRIP filing with the Commission for customers located in the City's environs and cities of the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas that have ceded original jurisdiction to the Commission.

CenterPoint consistently supplies its customers in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas with safe and dependable natural gas service by prudently investing in additions and upgrades to its delivery system. The Company will continue to prudently invest in its infrastructure in order to improve its natural gas service to its customers and to anticipate and meet their needs under all operating conditions. The GRIP program enables a gas utility such as CenterPoint to begin recovery of its incremental capital investment in the system, subject to a prudence review in its next rate case. This reduces regulatory lag and incentivizes needed investment. Consistent with Section 104.301 of the Texas Utilities Code and Commission precedent, the City's review of this GRIP filing is limited to a ministerial review to ensure compliance with the GRIP statute.

Pursuant to applicable law, the proposed IRA will become effective on April 18, 2026, unless the City suspends that date for a period of no longer than forty-five (45) days. The approved IRA will be applied to the monthly customer charge and will remain in effect until superseded by the earlier of (1) the effective date of the Company's next annual GRIP adjustment for the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas; or (2) the issuance of

a final order in a rate setting proceeding for the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas.

As detailed in the attached schedules and supporting material, the Company invested \$571,202,171 in its Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas in calendar year 2025 and the applicable IRA is:

TABLE 1 - Houston and Texas Coast Geographic Rate Areas

Rate Schedule	Current Customer Charge	Proposed 2026 Interim Rate Adjustment	Adjusted Charge	Increase Per Bill
R-2099-I-GRIP 2026; R-2099-U-GRIP 2026 Residential	\$22.36 per customer per month	\$2.47 per customer per month	\$24.83 per customer per month	\$2.47 per customer per month
GSS-2099-I-GRIP 2026; GSS-2099-U-GRIP 2026 General Service Small	\$35.12 per customer per month	\$4.18 per customer per month	\$39.30 per customer per month	\$4.18 per customer per month
GSLV-630-I-GRIP 2026; GSLV-630-U-GRIP 2026 General Service Large Volume	\$450.89 per customer per month	\$55.23 per customer per month	\$506.12 per customer per month	\$55.23 per customer per month

TABLE 2 – South Texas and Beaumont/East Texas Geographic Rate Areas

Rate Schedule	Current Customer Charge	Proposed 2026 Interim Rate Adjustment	Adjusted Charge	Increase Per Bill
R-2099-I-GRIP 2026; R-2099-U-GRIP 2026 Residential	\$27.86 per customer per month	\$2.47 per customer per month	\$30.33 per customer per month	\$2.47 per customer per month
GSS-2099-I-GRIP 2026; GSS-2099-U-GRIP 2026 General Service Small	\$53.12 per customer per month	\$4.18 per customer per month	\$57.30 per customer per month	\$4.18 per customer per month
GSLV-630-I-GRIP 2026; GSLV-630-U-GRIP 2026 General Service Large Volume	\$290.89 per customer per month	\$55.23 per customer per month	\$346.12 per customer per month	\$55.23 per customer per month

Along with and in support of the proposed IRA, CenterPoint includes the following:

- (a) An earnings monitoring report showing the Company's earnings for the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas during the 2025 calendar year (under the "Earnings Monitoring Report" section of the enclosed filing).
- (b) An Interim Rate Adjustment Application containing accounting schedules and project reports for the GRIP Adjustment Period including a description of (i) the projects undertaken during the GRIP Adjustment Period (ii) the investment to provide utility service in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas, which were both completed and placed in service during the GRIP Adjustment Period, (iii) the Company's prior utility investments in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas that were either retired or abandoned during the GRIP Adjustment Period, and (iv) the cost, need and customers benefited by those investments and retirements located in IRAs 12, 13, 14 and 15 which are voluminous and are being provided in electronic form only.
- (c) The Company's calculations of the GRIP Adjustment amount to go into effect on the later of the Planned Effective Date or the end of any suspension period imposed (under the "Interim Rate Adjustment Application" section of the enclosed filing).
- (d) Affidavits by Kristie Colvin, John Hudson and Cynthia Westcott (under the "Affidavits" section of the enclosed filing).
 - Ms. Colvin's affidavit verifies (i) that the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas' books and records are kept in accordance with the rules of the Commission and (ii) that the reports enclosed accurately reflect the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas' books and records related to the information in those reports.
 - Mr. Hudson's affidavit verifies the notice of the GRIP filing through customer bill inserts.
 - Ms. Westcott's affidavit concerns the reimbursement of relocation expenses.

In addition, the source documentation and workpapers supporting the data and calculations contained in the foregoing reports is maintained in CenterPoint's electronic databases which are available for review. To schedule an opportunity to review the electronic databases or any hardcopy project files related to the new investment or retirements, please contact me at (713) 207-5946.

Notice of this proceeding will be provided to affected customers in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas by bill insert or by separate mailing within 45 days after the date of this filing in accordance with the applicable law.

Please accept for filing the above-mentioned tariffs, filing package and enclosures and return the enclosed copy of this letter with your file mark thereon to acknowledge such filings for our records. Instead of a binder with a hard copy of the filing, the Company has provided the equivalent in electronic form in the folder called Electronic Copy of Filing.

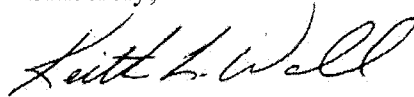
Although only the incorporated tariffs are applicable to the City, the Company has also included in its filing package both incorporated and unincorporated tariffs.

If the City takes any action regarding this filing, please send signed documents, such as, ordinances, resolutions and minutes to the following address:

Keith L. Wall
1111 Louisiana Street
CNP Tower 19th Floor
Houston, Texas 77002

Please do not hesitate to contact me with any questions you may have regarding this filing.

Sincerely,



Keith L. Wall
Director of Regulatory Affairs

Attachments

cc: Ms. Gracy Rodriguez
Ms. Cynthia Westcott
Mr. Darrell Williams

RESOLUTION NO. 2026-XX

A RESOLUTION BY THE CITY OF INGLESIDE, TEXAS SUSPENDING THE APRIL 18, 2026 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON, TEXAS COAST, SOUTH TEXAS, AND BEAUMONT/EAST TEXAS GEOGRAPHIC RATE AREAS, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2025 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Ingleside, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas (CenterPoint or Company) and is a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on February 17, 2026, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective April 18, 2026; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, THAT:

1. The April 18, 2026 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.
2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002, and to Jamie Mauldin, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 10th day of March, 2026 by __ (ayes) to __ (nays) with __ abstentions by a vote of the City Council of the City of Ingleside, Texas.

CITY COUNCIL VOTE AS RECORDED:

Mayor Pedro Oscar Adame	Yes	No	Abstain
Council Member Julio Salinas	Yes	No	Abstain
Council Member David Pruitt	Yes	No	Abstain
Council Member James Steward	Yes	No	Abstain
Mayor Pro-Tem Tracy Long	Yes	No	Abstain
Council Member Linda Timmerman	Yes	No	Abstain
Council Member John Salinas	Yes	No	Abstain

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 16

Deliberate and take appropriate action on a Resolution of the City Council of the City of Ingleside, Texas, approving a standardized Facility Use License Agreement for the City of Ingleside Garden Center and Humble Station Community and Youth Center and approving License Fees for use of those facilities.

SUBMITTED BY: Gary Paredez, Director of Infrastructure Services

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

The current rental agreement for the City of Ingleside Garden Center was last amended in May 2025. The rental agreement for the Humble Station Community and Youth center has a different rate structure and has a similar available square footage as the Ingleside Garden Center. In an effort to standardize the rate schedule for both buildings, staff has provided a standardized facilities license that will be utilized for both the Garden Center and Humble Station Community and Youth Center. This also includes a section to address the fees charged for nonprofit 501(c)(3) organizations. Pursuant to Section 51 of the Constitution of the State of Texas, all rentals will be charged the standard facility rates.

The Constitution of the State of Texas Sec. 51. GRANTS OF PUBLIC MONEY PROHIBITED. states in part: The Legislature shall have no power to make any grant or authorize the making of any grant of public moneys to any individual, association of individuals, municipal or other corporations whatsoever; provided that the provisions of this Section shall not be construed so as to prevent the grant of aid in cases of public calamity.

Because of Sec 51, when a Texas city leases property, it must meet the three prongs of the Texas Supreme Court's "public purpose" test:

Public purpose: The lease's primary goal must accomplish a legitimate public purpose, not just benefit a private party.

Sufficient control: The city must retain enough control over the property to ensure the public purpose is actually carried out.

Return benefit: The city must receive a tangible return benefit, such as increased revenue, economic development, or a public service. A rent-free arrangement would likely be viewed as failing the return benefit requirement. As stated in the Return benefit prong test, the City must receive a tangible return benefit, such as increased revenue, economic development, or a public service. A rent-free arrangement would likely be viewed as failing the return benefit

requirement. The various non-profit organizations within the City do not have a direct quantifiable benefit to the City. Therefore, the charges for the use of the facility are fair and equitable. The providing of the City of Ingleside Garden Center to the Ingleside Garden Club can be justified because the Ingleside Garden Club assists the City in several beautification projects and is heavily involved in selecting foliage for City property. Therefore, the return benefit prong can be quantified.

Pursuant to the three-prong test regarding use of City monies, the Ingleside Garden Club meets the requirements to have use of the facility(s) at no charge due to their continuous contributions to the City of Ingleside through their city beautification and foliage maintenance efforts.

Current City of Ingleside Humble Community Center Rental Rates:

Resident Rate: \$25 per hour (minimum 4 hours)

Deposit: \$100

Booking Fee: \$25 (non-refundable)

Staff Recommendations for Resident Rate:

Increase to \$30 per hour (minimum 4 hours)

Deposit: \$150

Booking Fee: \$25 (non-refundable)

Non-Residential Rate (no change recommended):

Rate per hour: \$75 (minimum 4 hours)

Deposit: \$300

Booking Fee: \$25 (non-refundable)

Staff recommendations for Nonprofit Organizations:

Rate per hour: \$15 (minimum 4 hours)

Deposit: \$150

Booking Fee: \$25 (non-refundable)

The aforementioned rates were based on a comparison of comparable Portland facilities. Staff has provided a copy of the Portland Community Center fee schedule for comparison purposes.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends approving a resolution to standardize the rental fees for the City of Ingleside Garden Center and Humble Station Community and Youth Center.

ATTACHMENTS:

1. RES 2026-XX Facility Use License Agreement

2. Exhibit A_Facility_Use_License_Agreement_Garden_Humble_Youth

RESOLUTION NO. 2026-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, APPROVING A STANDARDIZED FACILITY USE LICENSE AGREEMENT FOR THE CITY OF INGLESIDE GARDEN CENTER AND HUMBLE STATION COMMUNITY AND YOUTH CENTER AND APPROVING LICENSE FEES FOR USE OF THOSE FACILITIES.

WHEREAS, the City OF Ingleside owns and operates the Ingleside Garden Center and the Humble Station Community and Youth Center for use by the public; and

WHEREAS, the city desires to adopt a standardized Facility Use License Agreement to govern the temporary use of these facilities and to ensure consistency, fairness, and administrative efficiency in the reservation and use of city facilities; and

WHEREAS, staff has reviewed the existing facility use procedures and has recommended adoption of a standardized Facility Use License Agreement applicable to both the Ingleside Garden Center and the Humble Station Community and Youth Center; and

WHEREAS, the City Council has reviewed the proposed Facility Use License Agreement and associated license fees and finds that adoption of the Agreement and fee structure is in the best interest of the City and will promote consistent administration of City facilities.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, COUNTY OF SAN PATRICIO, STATE OF TEXAS:

SECTION 1. The City Council hereby approves the **Facility Use License Agreement** attached hereto and incorporated herein for all purposes as **Exhibit “A,”** to be used for the license use of the Ingleside Garden Center and the Humble Station Community and Youth Center.

SECTION 2. Effective upon adoption of this Resolution, use of the Ingleside Garden Center and the Humble Station Community and Youth Center shall be governed by the approved Facility Use License Agreement.

SECTION 3. The City Council hereby approves the following license fees for use of the Ingleside Garden Center and the Humble Station Community and Youth Center:

- **Resident Fees:**
 - **License Fee:** \$30.00 per hour (minimum of four (4) hours)
 - **Security Deposit:** \$150.00
 - **Booking Fee:** \$25.00 (non-refundable)
- **Non-Resident Fees:**
 - **License Fee:** \$75.00 per hour (minimum of four (4) hours)
 - **Security Deposit:** \$300.00
 - **Booking Fee:** \$25.00 (non-refundable)

- **Nonprofit Organization Fees:**

- **License Fee:** \$15.00 per hour (minimum of four (4) hours)
- **Security Deposit:** \$150.00
- **Booking Fee:** \$25.00 (non-refundable)

SECTION 4. City staff is authorized and directed to implement the Facility Use License Agreement and license fees approved by this Resolution and to take all actions necessary to carry out the intent of this Resolution.

PASSED, ORDAINED, APPROVED AND ADOPTED this 10th day of March 2026 by ____ (ayes) to ____ (nays) with ____ abstentions by a vote of the City Council of the City of Ingleside.

CITY COUNCIL VOTE AS RECORDED:

Mayor Pedro Oscar Adame	Yes	No	Abstain
Council Member Julio Salinas	Yes	No	Abstain
Council Member David Pruitt	Yes	No	Abstain
Council Member James Steward	Yes	No	Abstain
Mayor Pro-Tem Tracy Long	Yes	No	Abstain
Council Member Linda Timmerman	Yes	No	Abstain
Council Member John Salinas	Yes	No	Abstain

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary



Facility Use License Agreement

This Facility Use License Agreement (“Agreement”) is entered into by and between the City of Ingleside, Texas (the “City”), and _____ (the “Licensee”). The City hereby grants to the Licensee a temporary, non-exclusive, and revocable license to use the City-owned facility identified above, which may include the Garden Center or the Humble Station Community and Youth Center (collectively, the “Facility”), solely for the dates and times specified herein and subject to the terms and conditions set forth in this Agreement. This Agreement does not create a leasehold, tenancy, or any other property interest in the Facility, and the City retains full ownership, possession, and control of the Facility at all times.

Licensee: _____ Facility: _____

Physical Address: _____ Mailing Address: _____

City/State: _____ Zip Code: _____

Phone Number: _____ Additional Contact: _____

Licensed Date: _____ Licensed Time: _____ AM/PM to _____ AM/PM

I. **RATES**

Resident

(The times include set up and clean up)

Deposit \$150
Booking Fee \$25 (Non-Refundable)
Rate per Hour \$30 (minimum of 4 hours)

Non-Resident

(The times include set up and clean up)

Deposit \$300
Booking Fee \$25 (Non-Refundable)
Rate per Hour \$75 (minimum of 4 hours)



Nonprofit Organization

(The times include set up and clean up)

Deposit: \$150

Booking Fee: \$25 (Non-Refundable)

Rate per Hour: \$15 (minimum of 4 hours)

II.

PAYMENTS AND DEPOSITS

A. Payment of License Fees and Security Deposit

All deposits and license fees must be paid in advance of the licensed use and shall be received at the Parks and Recreation Office. The security deposit and booking fee are due within two (2) days of reserving the Facility. The reservation shall not be confirmed until the license fee has been paid in full. The full license fee is due no later than two (2) days prior to the scheduled event. The security deposit is intended to cover minor damage only. The Licensee remains responsible for the full cost of any damage, repairs, or additional expenses exceeding the applicable deposit amount.

B. Deposit and Return

The Facility must be left in the same condition as existed prior to the licensed use period, ordinary wear and tear excepted. The City may withhold all or a portion of the security deposit for failure to comply with this Agreement, including, but not limited to:

- Failure to properly clean or restore the Facility;
- Exceeding the authorized licensed use period;
- Damage to the building, equipment, fixtures, or memorabilia occurring during the licensed use period;
- Loss or disappearance of equipment or memorabilia;
- Unauthorized access to or use of adjacent areas of the Humble Station Community and Youth Center.

If the cost of cleaning, repair, replacement, or other charges exceeds the security deposit, the Licensee shall remain responsible for the full amount due.

The security deposit shall be returned to the Licensee provided that no damage is observed, the Facility is properly cleaned, all lights are turned off, and the issued key is returned to the designated drop box immediately following the conclusion of the licensed use period.

Upon verification that all requirements have been satisfied, the deposit will be mailed to the address provided by the Licensee.



The City will process refund checks within three (3) to four (4) weeks following the licensed use date.

C. Adjustment of Security Deposit

In the event a Licensee has a documented history of damage to City facilities or noncompliance with prior facility use agreements, the City Manager may require an increased security deposit in an amount reasonably related to the documented risk presented.

D. Additional Charges

In addition to the security deposit, the following charges may be assessed if incurred as a result of the Licensee's use of the Facility:

- **Removal of Items Left by Licensee:** \$25
- **Cleaning Services:** \$25 per hour, per staff member required
- **Wall Repair (including tack or staple holes):** \$25 minimum
- **Other Damage:** Actual cost of repair or replacement, with a minimum charge of \$25

These charges are intended to recover costs associated with cleaning, repair, or restoration of the Facility. If such costs exceed the security deposit, the Licensee shall remain responsible for the full amount due.

III. **VERIFICATION**

A. Resident Verification

Residents must present a valid government-issued photo identification reflecting a current Ingleside address. If the address on the identification has not been updated, the resident may provide a valid photo identification accompanied by a current City of Ingleside utility bill in the resident's name as proof of residency.

B. Nonprofit Organization Eligibility and Documentation Requirements

For purposes of this Agreement, a "Nonprofit Organization" means an organization that:

1. Is currently recognized by the Internal Revenue Service as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code; and
2. Is in good standing with the Texas Secretary of State, if required to be registered in Texas.

Eligibility for the nonprofit rate shall be determined solely on the basis of the organization's tax-exempt status and required documentation as set forth herein. The nonprofit rate shall apply to events and activities officially sponsored and conducted by the qualifying Nonprofit Organization in furtherance of its charitable or nonprofit purposes.



Organizations requesting the nonprofit rate must, prior to booking, provide: (a) a current IRS determination letter confirming Section 501(c)(3) status; (b) proof of active status from the Texas Secretary of State, if applicable; and (c) documentation demonstrating that the individual executing this Agreement is authorized to act on behalf of the organization. Failure to provide the required documentation shall result in application of the applicable resident or non-resident rate.

IV.

LICENSE CONDITIONS

By executing this Agreement, the Licensee agrees to the following conditions of the License:

A. Reservation Priority and Shared Use.

The Facility may be reserved on a first-come, first-served basis up to twelve (12) months in advance. Priority shall be given to official City events and recognized garden club activities. The Facility is located within a public park, and other lawful activities may occur in surrounding park areas during the licensed use period. The Licensee shall ensure that its event does not interfere with other permitted park activities and shall conduct its event in a courteous and orderly manner.

B. AS IS

The Facility is licensed to the Licensee in its present condition, “AS IS” and “WITH ALL FAULTS,” without any representation or warranty, express or implied, as to its condition, suitability, safety, or fitness for any particular purpose. The Licensee acknowledges that it has had the opportunity to inspect the Facility prior to use and accepts the Facility in its existing condition.

The City makes no warranties, express or implied, regarding the condition of the Facility or any equipment located therein, and disclaims any implied warranties of merchantability or fitness for a particular purpose.

C. Availability; Governmental Use and Cancellation

No individual or group may obtain a license for use of the Facility for more than two (2) identical weekend days consecutively (for example, two consecutive Saturdays).

The Facility is not available for licensed use on City Council-approved holidays, including Good Friday, Memorial Day, Independence Day, Labor Day, Veteran’s Day, Thanksgiving Day, the day following Thanksgiving, Christmas Eve, Christmas Day, and New Year’s Eve.

Licensed use of the Facility is subject to cancellation or relocation due to local, state, or federal elections or other governmental necessity. If a previously scheduled date is required for election-related purposes, the City reserves the right to cancel the license or relocate the event to an alternate facility upon notice to the Licensee.



D. Hours

The Licensee is authorized to use the Facility only during the dates and times expressly set forth in this Agreement.

E. Facility Access and Key Return

Parks and Recreation staff will meet the Licensee at the Facility approximately ten (10) minutes prior to the beginning of the licensed use period. Staff will unlock the Facility and issue a key to the Licensee. The Licensee shall use the key to secure the Facility at the conclusion of the licensed use period.

The key must be returned immediately following the licensed use period to the designated drop box located at the Parks and Recreation Office, 2821 Main Street. Failure to return the key as required may result in forfeiture of the security deposit and may disqualify the Licensee from future use of the Facility.

F. Decorations

Decorations shall not be affixed to walls, murals, ceilings, pictures, displays, windows, or doorways. The use of nails, tacks, staples, tape, hot glue, or any other fastening or mounting devices that may damage the Facility is prohibited.

Failure to comply with this provision may result in charges for repair or cleaning and may result in forfeiture of all or a portion of the security deposit.

G. Conduct and Removal

The Licensee is responsible for ensuring that all participants, guests, invitees, and contractors conduct themselves in a lawful and orderly manner during the licensed use period. Conduct that materially interferes with the safe, lawful, or orderly use of the Facility, or that violates applicable law or City ordinances, may result in removal from the premises by the City's authorized representative or a peace officer.

Prohibited conduct includes, but is not limited to:

- Failure to comply with applicable noise ordinances;
- Public intoxication or disorderly conduct;
- Use of abusive, indecent, profane, or vulgar language directed at others;
- Threatening or harassing behavior;
- Fighting or other violent conduct;
- Vandalism or damage to the Facility;
- Excessive or unreasonable noise.



Live or amplified music is permitted; however, all noise ordinances must be strictly observed. If the Ingleside Police Department receives complaints regarding noise or disorderly conduct, officers may exercise their professional judgment to enforce applicable laws, including ordering the event to cease or the premises to be vacated. In such event, no refund of license fees shall be provided.

H. Alcoholic Beverages Policy

Alcoholic beverages may be permitted only during hours when the Facility is closed to the general public and only with prior written approval from the City Manager or the City Manager's designee. All possession, service, and consumption of alcoholic beverages must strictly comply with applicable Texas Alcoholic Beverage Commission regulations and all City ordinances.

The sale of alcoholic beverages at the Facility is prohibited.

The Licensee assumes full responsibility for the service and consumption of alcoholic beverages during the licensed use period and shall ensure compliance with all applicable laws.

The City reserves the right to require uniformed security personnel at the Licensee's expense when, in the reasonable determination of the City Manager or designee, the nature, size, or circumstances of the event warrant such security.

I. Setup

The Licensee is responsible for all setup and preparation necessary for the event, including arranging tables, chairs, and permitted decorations.

The kitchen and its installed appliances may be used during the licensed use period. However, the City does not provide cooking utensils, silverware, dishes, towels, coffee makers, or other consumable or service items. The Licensee is solely responsible for supplying all items necessary for the event.

J. Cleanup

The Licensee is responsible for cleaning the Facility and restoring it to the same condition as existed prior to the licensed use period. All items belonging to the Facility must be returned to their proper storage locations. Required cleanup responsibilities include, but are not limited to:

- Removing all decorations and materials brought into the Facility;
- Disposing of all trash;
- Sweeping and mopping floors;
- Cleaning and wiping all counters, stovetops, sinks, and tables;
- Removing all food and beverages from the refrigerator;
- Stacking chairs in their designated storage areas;
- Returning tables to their proper storage locations;
- Resetting the thermostat to 75 degrees; and



- Securing and locking the Facility.

The City will provide basic cleaning supplies, including brooms, wipes, trash bags, mops, and cleaning solutions. Failure to comply with these requirements may result in cleaning charges or forfeiture of all or a portion of the security deposit.

V. **IDEMNITY AND INSURANCE**

INDEMNIFICATION AND RELEASE. TO THE EXTENT PERMITTED BY TEXAS LAW, THE LICENSEE AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF INGLESIDE, TEXAS, AND ITS OFFICERS, OFFICIALS, EMPLOYEES, AND AGENTS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, DAMAGES, LOSSES, LIABILITIES, COSTS, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING OUT OF OR RELATED TO THE LICENSEE'S USE OR OCCUPANCY OF THE FACILITY, INCLUDING THE ACTS OR OMISSIONS OF THE LICENSEE, ITS OFFICERS, MEMBERS, EMPLOYEES, CONTRACTORS, INVITEES, GUESTS, OR PARTICIPANTS.

THE LICENSEE FURTHER AGREES TO RELEASE THE CITY FROM ANY CLAIMS FOR PERSONAL INJURY, PROPERTY DAMAGE, OR OTHER LOSS ARISING FROM THE LICENSEE'S USE OF THE FACILITY, EXCEPT TO THE EXTENT SUCH CLAIMS ARE CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

NOTHING IN THIS AGREEMENT SHALL BE CONSTRUED AS A WAIVER OF THE CITY'S GOVERNMENTAL IMMUNITY OR ANY OTHER RIGHTS, DEFENSES, OR LIMITATIONS AVAILABLE TO THE CITY UNDER TEXAS LAW.

INSURANCE. The City may require the Licensee to obtain and provide proof of general liability insurance for events that, in the reasonable determination of the City Manager, present elevated risk, including but not limited to events involving the service of alcohol, large attendance, commercial vendors, or amplified entertainment.

When required, such insurance shall provide commercial general liability coverage with limits of not less than \$1,000,000 per occurrence for bodily injury and property damage and shall name the City of Ingleside as an additional insured for the licensed use period.

VI. **MISCELLANEOUS**

A. After-Hours Contact

For any issues arising during the licensed use period outside of normal business hours, the Licensee shall contact the Ingleside Police Department on the non-emergency line at (361) 776-2531.

Exhibit "A"

Page 7 of 8
Licensee Initials: _____



B. Entire Agreement

This Agreement constitutes the entire agreement between the parties and supersedes any prior discussions or representations regarding the licensed use of the Facility.

C. Cancellation - Withholding Deposit

IN THE EVENT OF CANCELLATION, THE LICENSEE MUST PROVIDE WRITTEN NOTICE TO THE CITY AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE SCHEDULED LICENSED USE DATE. FAILURE TO PROVIDE TIMELY NOTICE SHALL RESULT IN FORFEITURE OF ONE HUNDRED DOLLARS (\$100) OF THE SECURITY DEPOSIT.

Executed this the _____ day of _____, 20____.

(City of Ingleside)

(Licensee)

Deposit: \$_____ Date: _____ Staff: _____	Amount Owed: \$_____ as of two days prior
Booking Fee: \$_____ Date: _____ Staff: _____	
License Fee: \$_____ Date: _____ Staff: _____	Copy of License Agreement: _____

CITY COUNCIL AGENDA

Regular Meeting: March 10, 2026

AGENDA ITEM: 17

Deliberate and take appropriate action on the first reading of an Ordinance of the City Council of the City of Ingleside, Texas, amending Chapter 22, Article IV, "Peddlers and Solicitors," of the City of Ingleside Code of Ordinances; Clarifying that permit requirements apply only to commercial solicitation; replacing registration with a Solicitor's permit; requiring background checks; providing for permit issuance, denial, revocation, appeal, and penalty; and providing for severability and an effective date.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA: Brenton Lewis, City Manager

BACKGROUND:

With the recent commercial door-to-door solicitation due to severe weather events, this presents potential risks of fraud, deception, and criminal activity. In the City of Ingleside Code of Ordinances Chapter 22 there are inconsistencies regarding the use of the terms "registration," "permit," and "registration certificate," and clarification is necessary to ensure uniform enforcement and administration.

Updating the Code of Ordinances will allow the City to protect the health, safety, and welfare of its residents. The changes will provide definitions, updating terms, permit time limits, and clarification of the Solicitor's Permit process.

The Solicitor's Permit fees will be established by resolution and listed in Appendix A of this Code and will not be changed at this time.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends approval of the Ordinance amending Chapter 22, Article IV, "Peddlers and Solicitors" and moving to the second reading.

ATTACHMENTS:

1. DOCS1-#355529-v2-DRAFT_ORD_Solicitor_Permit_12_31_25 (003) v2

ORDINANCE NO. 2026-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS, AMENDING CHAPTER 22, ARTICLE IV, “PEDDLERS AND SOLICITORS,” OF THE CITY OF INGLESIDE CODE OF ORDINANCES; CLARIFYING THAT PERMIT REQUIREMENTS APPLY ONLY TO COMMERCIAL SOLICITATION; REPLACING REGISTRATION WITH A SOLICITOR’S PERMIT; REQUIRING BACKGROUND CHECKS; PROVIDING FOR PERMIT ISSUANCE, DENIAL, REVOCATION, APPEAL AND PENALTY; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, it has been determined that Article IV of Chapter 22 of the City of Ingleside Code of Ordinances contains inconsistencies regarding the use of the terms “registration,” “permit,” and “registration certificate,” and clarification is necessary to ensure uniform enforcement and administration; and

WHEREAS, the City Council of the City of Ingleside (“City Council”) finds that commercial door-to-door solicitation presents potential risks of fraud, deception, and criminal activity, particularly following severe weather events and other emergencies that result in increased transient commercial activity; and

WHEREAS, the City Council further finds that the regulation of commercial solicitation through a permit system and limited background review is a reasonable exercise of the City’s police powers to protect the health, safety, and welfare of its residents; and

WHEREAS, the City Council recognizes that religious, political, and non-commercial charitable canvassing constitute protected expressive activity under the First Amendment to the United States Constitution and Article I, Section 8 of the Texas Constitution, and such protected speech may not be subjected to permitting or background-check requirements; and

WHEREAS, the City Council intends that this ordinance regulate only commercial solicitation and be narrowly tailored to serve significant governmental interests while avoiding unnecessary burdens on constitutionally protected speech; and

WHEREAS, the City Council finds that the amendments contained herein are reasonable, content-neutral as applied to commercial activity, and consistent with applicable state and federal law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INGLESIDE, TEXAS:

Section 1. Amendment. Chapter 22, Article IV, “Peddlers and Solicitors,” Sections 22-111 through 22-116 of the City of Ingleside Code of Ordinances are hereby amended, and new Sections 22-117 through 22-121 are hereby added, to read as follows, with deletions shown by strike-through and additions shown by underline:

ARTICLE IV. PEDDLERS AND SOLICITORS

Sec. 22-111. ~~Registration—Required~~ Definitions; Solicitor’s Permit Required.

(a) Definitions.

Peddler. A person who goes from place to place or door to door within the City, without a specific invitation, for the purpose of commercial solicitation, including offering for sale, selling, or attempting to sell goods, wares, merchandise, or tangible personal property for immediate or future delivery.

Solicitor. A person who goes from place to place or door to door within the City, without a specific invitation, for the purpose of commercial solicitation, including soliciting orders, sales, subscriptions, contracts, or business of any kind, whether for the solicitor or for another person or entity.

Commercial Solicitation. Any door-to-door solicitation conducted without a specific invitation from the occupant, for the primary purpose of selling, leasing, renting, or offering goods or services for compensation, or of entering into a commercial transaction.

Solicitor's Permit. A permit issued by the City authorizing a person, including a peddler or solicitor, to engage in commercial solicitation within the City in accordance with this article.

(b) It shall be unlawful for any person to engage in business as a peddler or solicitor by going from residence to residence within the City for the purpose of commercial solicitation without first obtaining a solicitor's permit from the City. It shall be unlawful for any person to engage in business as a peddler, canvasser, or solicitor, calling at residences without the previous consent of the occupant for the purpose of soliciting orders, sales, subscriptions, or business of any kind without first having registered in the office of the city secretary.

Sec. 22-112. Same—Information Solicitor's permit—Application and information required.

The applicant (individual or organization) shall submit an application to the City Secretary containing the following information, as applicable:

(a) The full name of the applicant and, if applicable, the name of the business or organization represented.

(b) The number of solicitor's permits requested.

(c) The full name of each individual who will engage in commercial solicitation on behalf of the applicant, together with a valid government-issued photo identification for each such individual, including a driver's license, state identification card, passport, or other government-issued identification issued within the United States. The City may retain a copy of such identification for verification purposes.

(d) The permanent address of the applicant and, if different, any local address within the City.

(e) The permanent address of each individual for whom a solicitor's permit is requested.

(f) A brief description of the proposed commercial solicitation activity, including the nature of the goods or services to be offered. Copies of literature to be distributed may be submitted in lieu of or in addition to this description.

(g) The date and place of birth of each individual for whom a solicitor's permit is requested.

(h) Written authorization for a criminal background check for each individual for whom a solicitor's permit is requested. The authorization shall permit the City to obtain criminal history information lawfully available for licensing purposes to determine eligibility under this article.

(i) The make, model, year, color, and state license plate number of any motor vehicle that will be used in connection with the commercial solicitation.

(j) If the applicant is acting on behalf of a business, organization, or other entity, the application shall include the name and permanent address of such entity, a copy of any required Texas sales tax permit, and contact information through which residents may obtain additional information regarding the goods or services offered.

(k) Any additional information the applicant voluntarily chooses to provide, including references to other municipalities in which similar commercial solicitation has occurred.

The City Secretary shall provide a copy of each issued solicitor's permit to the Chief of Police.

~~The registrant shall give his complete identification, his signature, the name of his employer, the nature of the products or services being offered, the names of the manufacturers of such products, or of the organization represented, and the proposed method of operation within the City.~~

~~The city secretary shall provide a copy of each registration certificate issued to the chief of police.~~

Sec. 22-113. ~~Same~~—Fee Solicitor's permit—Fee; term; hours.

~~Each registrant applicant shall pay to the Ceity Ssecretary a registration fee solicitor's permit fee established by resolution of the Ceity Ceouncil and listed in Appendix A of this Code for the period expiring 90 days after the date of the registration ninety (90) days after the date of issuance. Said fee to be used to offset administrative costs involved in administering this article.~~

~~Such permit~~ solicitor's permit shall be valid only between the hours of 9:00 a.m. and 8:30 p.m.

Sec. 22-114. ~~Certificate of registration; issuance; exhibition upon request~~ Solicitor's permit; sales tax certificate; background check; issuance; display.

~~(a) Each applicant must provide a sales tax certificate issued by the state. Each applicant for a solicitor's permit shall provide a valid sales tax certificate issued by the State of Texas, if required by law, and shall submit written authorization for a criminal background check in a form approved by the City. Upon receipt of a complete application and required authorization, the application shall be referred to the Chief of Police, or the Chief's designee, who shall conduct a criminal background check for the limited purpose of determining whether any grounds for denial exist under this article. The Chief of Police, or designee, shall report to the City whether the background check reveals a disqualifying condition as provided in this article.~~

~~Each applicant who shall pay the fee provided for in section 22-113 and who otherwise complies with this article shall be furnished a certificate indicating that he has registered and indicating the dates covered by such registration. Upon receipt of a complete application and the results of the background review, the City may review the application and determine eligibility for issuance of a solicitor's permit. The City may take up to five (5) business days, or such additional time as reasonably necessary to complete the background~~

review and application verification, to make such determination. If the application is approved and the required fee is paid, the City Secretary shall issue a solicitor's permit identifying the permit holder and the period for which the permit is valid.

(b) Each person shall, at all times while engaging in commercial solicitation ~~soliciting or canvassing~~ in the City, carry upon his person the ~~registration certificate~~ solicitor's permit. The ~~certificate~~ permit shall be exhibited by such ~~registrant~~ permit holder whenever requested by a police officer or by any person being solicited.

Sec. 22-115. Applicability of article.

~~The provisions of this article shall not apply to officers or employees of the city, county, state or federal government or any subdivision thereof, when on official business.~~

(a) The provisions of this article apply only to commercial solicitation.

(b) The provisions of this article shall not apply to religious, political, or charitable canvassing, or other non-commercial speech.

(c) This article shall not apply to minors engaged in fundraising activities on behalf of a nonprofit youth organization, provided that such activities are supervised by an adult and conducted in compliance with applicable state and local laws.

(d) The provisions of this article shall not apply to officers or employees of the city, county, state, or federal government or any subdivision thereof, when acting within the scope of official duties.

Sec. 22-116. ~~Revocation of registration~~ General prohibitions.

No person holding a solicitor's permit shall:

(a) Enter upon any private property upon which there is posted a clearly visible sign indicating that commercial solicitation is prohibited. Such sign may contain words such as "No Soliciting" or "No Solicitors" and shall be visible from the right-of-way or from the customary entrance to the property.

(b) Remain upon any private property after observing a clearly visible notice posted at or near the primary entrance stating that commercial solicitation is prohibited.

(c) Remove, deface, or interfere with any sign, notice, or device indicating that commercial solicitation is not invited or permitted.

(d) Engage in any activity materially different from the commercial solicitation described in the application upon which the solicitor's permit was issued.

Sec. 22-117. Permit Identification.

(a) At the time a solicitor's permit is issued, the City shall provide each permit holder with an identification badge or card indicating:

1. The words “Permitted by the City of Ingleside”;
2. The name of the permit holder;
3. The permit number; and
4. The dates for which the permit is valid.

(b) While engaging in commercial solicitation within the City, the permit holder shall carry and visibly display the identification badge or permit in a manner that is clearly visible to the public.

(c) Failure to display the required identification while engaging in commercial solicitation shall constitute a violation of this article.

Sec. 22 -118. Denial of permit.

(a) A solicitor’s permit may be denied upon a determination that one or more of the following conditions exist:

1. The application is incomplete or contains materially false, misleading, or fraudulent information.
2. The applicant has failed to provide required identification, background-check authorization, or other information required by this article.
3. The applicant has failed to pay the required permit fee.
4. The applicant has been convicted of a misdemeanor or felony offense directly related to the duties and responsibilities of commercial solicitation, including but not limited to offenses involving fraud, theft, deception, burglary, robbery, assault, or other offenses involving dishonesty or conduct that presents a risk to public safety.
5. The applicant has previously had a solicitor’s permit revoked within the preceding twelve (12) months for violation of this article.

(b) A denial of a solicitor’s permit shall be provided in writing and shall state the reason(s) for denial. The written notice shall inform the applicant of the right to appeal pursuant to Section 22-120.

Sec. 22 -119. Revocation of permit.

A solicitor’s permit may be revoked if the permit holder violates any provision of this article, any other applicable ordinance of the City, or any state or federal law, or if the permit holder no longer meets the qualifications required for issuance of the permit.

Written notice of revocation shall be provided to the permit holder and shall state the reason(s) for revocation. The notice shall inform the permit holder of the right to appeal pursuant to Section 22-120.

~~Any such registration may be revoked by the mayor, city manager, or chief of police for any violation by the registrant of this article, any other ordinance of the City, or any state or federal law, or whenever the registrant ceases to possess the qualifications required for the original registration.~~

Sec. 22-120. Appeal of denial or revocation of solicitor’s permit.

(a) Right to Appeal.

An applicant whose application for a solicitor's permit has been denied, or a permit holder whose solicitor's permit has been revoked, may appeal the decision by filing a written notice of appeal with the City Secretary.

(b) Deadline to Appeal.

The notice of appeal must be filed within ten (10) business days after the date the applicant or permit holder receives written notice of the denial or revocation. Failure to timely file an appeal shall constitute a waiver of the right to appeal.

(c) Appeal Authority.

The appeal shall be reviewed and decided by the City Manager or the City Manager's designee.

(d) Scope of Review.

The appeal shall be limited to a determination of whether the denial or revocation was made in accordance with this article and applicable law. The City Manager is not required to conduct a formal evidentiary hearing but may consider written materials or other information deemed relevant.

(e) Final Decision.

The decision of the City Manager or designee on an appeal under this section shall be final and shall constitute the City's final administrative determination.

Sec. 22-121. Penalty

Any person who violates any provision of this article shall be guilty of a misdemeanor and shall be punished in accordance with the general penalty provision set forth in Section 1-14 of the City of Ingleside Code of Ordinances, as amended. Each day or portion of a day that a violation continues shall constitute a separate offense.

Section 2. Effective Date. This Ordinance shall take effect immediately upon its passage and publication as required by law.

Section 3. Incorporation of Recitals. The City Council finds that the recitals contained in the preamble to this ordinance are true and correct and incorporates them as findings of fact.

Section 4. Reading. As provided by Article III, Section 3.11.B of the Charter of the City of Ingleside, this ordinance or the caption hereof shall be read at two City Council meetings with at least two weeks elapsing between each reading.

Section 5. Severance. If any provision of this ordinance is held to be invalid, such invalidity shall not affect the remaining provisions, which shall continue in full force and effect.

Section 6. Repealer. This ordinance shall be cumulative of all other ordinances of the City of Ingleside and shall not repeal any other ordinance except to the extent of any direct conflict, and any such conflicting provisions are hereby repealed.

Section 7. Notice and Meeting. It is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and that public notice of the time, place, and subject matter of the public business to be considered, including this ordinance, was given as required by Chapter 551, Texas Government Code.

PASSED, ORDAINED, APPROVED AND ADOPTED this ____ day of _____, 2026.

CITY COUNCIL VOTE AS RECORDED:

Mayor Pedro Oscar Adame	Yes	No	Abstain
Council Member Julio Salinas	Yes	No	Abstain
Council Member David Pruitt	Yes	No	Abstain
Council Member James Steward	Yes	No	Abstain
Mayor Pro-Tem Tracy Long	Yes	No	Abstain
Council Member Linda Timmerman	Yes	No	Abstain
Council Member John Salinas	Yes	No	Abstain

CITY OF INGLESIDE, TEXAS

Pedro Oscar Adame, Mayor

ATTEST:

Jana Stork, City Secretary

First Reading: 00/00/0000

Second Reading: 00/00/0000