



**CITY OF INGLESIDE DEVELOPMENT CORPORATION (IDC)
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
OCTOBER 21, 2025, 6:00 PM**

Opening Agenda

1. Call Meeting to Order.

The Ingleside Development Corporation Board of Directors Regular Meeting was called to order by President Cindy Wilson at 6:00 p.m. on October 21, 2025, at City Hall 2671 San Angelo Ave., Ingleside, TX. A quorum was established.

Board Members Present: Cindy Wilson, Amanda Torres, David Pruitt, Towanda Martin, Alana Seaman, Steve Cannon

Board Members Absent: Amy Polasek

2. Citizen Comments.

No Citizen Comments.

3. Staff Comments and Reports

a. Report on Faith Park Basketball Court Pavillion Project.

Discussion was held between Board Members and Director of Development Services Rodriguez about reviewing and approving windstorm certification. There is no change order with the cost and the project that was scheduled failed due to the concrete. No construction as of now due to negotiation.

b. Report on Gallion Street reconstruction project.

Discussion was held between Board Members and Director of Development Services Rodriguez.

c. Texas Economic Development Council Training Schedule.

Discussion was held between Board Members and Director of Development Services Rodriguez; the project is available. Will scheduled workshop by the end of the year or by next year. Would like to host a workshop, which will be revenue and open to public as well.

- d. **Report on the required documentation to be filed with the Ingleside City Secretary's Department for Boards and Commissions. The following forms and certificates of completion are required by the State of Texas for Boards and Commissions: Statement of Officer Form 2201, Oath of Office Form 2204, Open Meetings Act (OMA) Training for Boards and Commissions, Public Information Act (PIA) Training for Boards and Commissions. The Texas Government Code Disclosure Agreement Section §555.137. Confidentiality of Certain e-mail addresses is a form requested by the City of Ingleside.**

No Discussion was held.

Public Hearing

4. **Conduct a Public Hearing regarding the project request from the City of Ingleside for matching funds for the grant application with the National Fitness Campaign Fitness Courts Program.**

At 6:30pm President Wilson convened the Ingleside Development Corporation into a Public Hearing.

For Motion: None

Against Motion: None

At 6:31pm President Wilson reconvened the Ingleside Development Corporation into a Regular Meeting.

Action Items

5. **Discussion and action regarding approval of Ingleside Development Corporation Board of Directors Regular Meeting Minutes dated September 25, 2025.**

No Discussion was held.

Motion: Board Member David Pruitt made a motion to approve Ingleside Development Corporation Board of Directors Regular Meeting Minutes dated September 25, 2025. Board Member Amanda Torres seconded the motion. Motion carried with all voting in favor.

6. **Deliberate and take appropriate action regarding Financials for August 2025.**

Discussion was held between Board Members and Director of Development Services Rodriguez about the financial presented, Investment Officers, money only being invested into TexPool and opportunities to become Investment Officers.

Steve Diehl, 2428 Westlake Circle North, addressed the Board.

Further discussion was held about the contract who is investing, and monthly transfers.

No Action Taken.

7. Discussion and Action on the Notice of Termination of an agreement between the City of Ingleside and the Ingleside Development Corporation.

Discussion was held between Board Members, Director of Development Services Rodriguez, and City Manager Lewis, about 30-day notice being sent to the Board. Will go back before Council by January 27, 2026. City providing original service until January 27th and getting away from the Economic Development Department.

No Action Taken.

8. Discussion and action on the negotiating of an Administrative Services Agreement between the City of Ingleside and the Ingleside Development Corporation.

Discussion was held between Board Members and Director Development Services Rodriguez about who was to sit in on the negotiations and when the meetings were going to take place.

Motion: Vice President Torres made a motion to appoint Board Member Polasek to sit alongside President Wilson in the meetings to negotiate an Administrative Services Agreement between the City of Ingleside and the Ingleside Development Corporation, with Vice President Torres as back up. Board Member Cannon seconded the motion. Motion carried with all present voting in favor.

9. Deliberate and take appropriate action on the project request and corresponding Resolution from the City of Ingleside for matching funds for the grant application with the National Fitness Court Program

Discussion was held between Board Members, Director Development Services Rodriguez and Director of Finance Rios about the application submitted with attachments that call out the cost and that this is being a city project. There is no contract, and the process is not done correctly with only a partial fund. Receiving grant funds with the grant letter reminding of the money which needs to be by Resolution for Council. No approval before grants and if Resolution has to come it will be a waste of money.

Steve Diehl, 2428 Westlake Circle North, addressed the Board.

Further discussion was held about revote, with action to reconsider from the previous meeting not being held. Needed for facts on the project.

Motion: Secretary Seaman made a motion to reconsider the previous action regarding the National Fitness Court Program. Seconded by Board Member Martin. Motion carried with all present voting in favor.

Motion: Vice President Torres made a motion to deny the Resolution from the City of Ingleside for matching funds for the grant application with the National Fitness Court Program. Seconded by Board Member Cannon. Motion carried with all present voting in favor.

10. Deliberate and take appropriate action on directing staff to publish a Request for Qualifications (RFQ), for engineering services pertaining to the development of a Strategic Property Data Map.

Discussion was held between Board Members, and Director Development Services Rodriguez about Pro Active vs. Reactive, to analyze and look at PKT and Memo. Needing to research property data map and being an ongoing report do they need to pursue this or needing to get more information. Board Members asked to come back with more information on the ED side and Retail Coach.

Motion: Vice President Torres made a motion to postpone the action to research property data map and needing to get more information on the action. Seconded by Board Member Pruitt. Motion carried for taking appropriate action on directing staff to publish a Request for Qualifications is postponed.

Other Updates

11. Next Meeting

The next meeting to be held on November 18, 2025.

12. Future Agendas

Board Member Amanda Torres requested grants from Texas Parks and Wildlife. President Cindy Wilson requested to be consulted on the agenda items prior to the publishing to be able to add items to the agenda when necessary.

13. Adjournment

President Cindy Wilson adjourned the Ingleside Development Corporation Regular Meeting at 7:31 p.m.

APPROVED:


Cynthia Wilson, President

ATTEST:


Amanda Torres, Vice President