

**CITY OF INGLESIDE
REGULAR INGLESIDE PUBLIC LIBRARY BOARD MEETING
AGENDA
NOVEMBER 19, 2025
6:00 PM**

Notice is hereby given that the Ingleside Public Library Board will conduct a Regular Meeting on November 19, 2025, at 6:00 PM. The Meeting will be held in person at City Hall, 2671 San Angelo Street. Members of the public can view the meeting via live stream at <https://inglesidetx.gov/>.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Citizen Comments and Reports.

Regular Agenda

5. Deliberate and take appropriate action on the Regular Meeting Minutes of the Ingleside Public Library Meeting of October 15, 2025.
6. Librarian's Report:
 - a. Report on current Library events
7. Deliberate and take appropriate action on the acceptance of the donation of a storage building to the City of Ingleside to be generally located in the area of the Ingleside Public Library and make a recommendation to the Ingleside City Council.

Closing Agenda

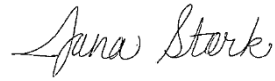
8. Items to consider for placement on future agendas.
9. Adjourn.

Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

Certification

I, Jana Stork, certify that the above notice of this Regular Meeting of the Ingleside Public Library Board was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on November 13, 2025 by 4:15 p.m.



Jana Stork, City Secretary

Notice of Potential Quorum

A quorum of City of Ingleside City Council, City Boards, Commissions, and/or Committees may be present at the Regular Meeting of the Ingleside Public Library Board on November 19, 2025, at 6:00 PM.

It is anticipated that members of other City Council, City Boards, Commissions, and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, and/or Committees.

Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting of the respective Board, Commission, and/or Committee subject to the Texas Open Meetings Act.

INGLESIDE PUBLIC LIBRARY BOARD AGENDA
Regular Meeting: November 19, 2025

AGENDA ITEM: 5

Deliberate and take appropriate action on the Regular Meeting Minutes of the Ingleside Public Library Meeting of October 15, 2025.

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA:

BACKGROUND:

Please see the accompanying Regular Ingleside Public Library Board of Trustees Meeting Minutes of October 15, 2025.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends the Board approve the Minutes, as presented.

ATTACHMENTS:

1. 2025, 10-15 Library Board Minutes_DRAFT

**CITY OF INGLESIDE
REGULAR INGLESIDE PUBLIC LIBRARY BOARD MEETING
MINUTES
OCTOBER 15, 2025
6:00 PM**

Opening Agenda

1. Call Meeting to Order.

The Regular Ingleside Public Library Board Meeting was called to order by Director Belinda Casanova at 6:12 p.m. on October 15, 2025, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Board Members present, at roll call, a quorum was established.

Board Member Lou Rokohl, Board Member Agatha Snyder, Board Member Victoria Buesher, Board Member Brenda Richardson, Board Member Judy Latren, Board Member Lana Young, and Board Member Nancy White.

3. Pledge of Allegiance.

The Director of Library Services led the Pledge of Allegiance to the U.S. flag.

4. Citizen Comments and Reports.

No Citizen comments for this meeting.

5. Administration of Statement of Officer and Oath of Office.

Director of Administrative Services/ City Secretary Stork addressed the Board about the need for Board Members to take the Oath of Office and complete all required trainings with certificates to be kept on file in the Office of the City Secretary.

Motion: Motion was made by Board Member Lana Young to nominate Agatha Snyder as the Library Board Chairperson. Board Member Brenda Richardson seconded the motion. Motion carried with all present voting in favor.

Discussion was held between the Board Members and City Staff about the need for a Secretary, who would be completing Minutes for each meeting, and the meetings being recorded.

The Oath was administered to the Board Members, the Disclosure agreements signed, information for Open Meetings Act Training and Public Information Act Training were handed out with instructions on who to file the certificates with upon completion.

Regular Agenda

6. Librarian's Report:

a. Report on Summer Reading Program.

Director of Library Services Belinda Casanova gave a report on the Summer Reading Program stating that 75 children did attend.

b. Report on current Library Programs.

Director of Library Services Belinda Casanova gave a report on the new Crochet Class and the age group of attendees, the Tutoring Program and which subjects are being tutored, there are currently 18 computers at the Library, the days Mr. Kippy is at the Library, the book club on the bay with historical content being read, a second book club for younger participants that may not resume, Game day being mostly kids with a variety of games ranging from video games to board games, many adults replied to the Pokémon tournament that was offered and possibly needing to move the tournament to the Humble to accommodate participants.

c. Report on the required Open Meetings Act (OMA) and Public Information Act (PIA) Training for Boards and Commissions.

City Secretary Stork presented information to the Board about the required training for the Open Meetings Act and the Public Information Act during Item 5 directly following the Oath of Office.

7. Deliberate and take appropriate action on the Regular Meeting Minutes of the Ingleside Public Library Meeting of May 21, 2025.

Discussion was held between the Board Members, Director of Library Services Casanova, and City Secretary Stork about how the Board would receive the minutes to preview before the meetings.

The Ingleside Public Library Minutes from May 21, 2025, were read by Lou Rokohl.

Motion: Judy Latren made a motion to approve the minutes as presented. No second was received. Motion carried with all present voting in favor.

- 8. Deliberate and take appropriate action on the acceptance of the donation of a storage building to the City of Ingleside to be generally located in the area of the Ingleside Public Library.**

Discussion was held between the Board Members, City Manager Lewis, and Director of Library Services Casanova about the findings on the building, possibly being able to use the slab, where to locate it on City property, the size of the slab, and needing to contact Raquel about the details for future discussion.

Closing Agenda

- 9. Items to consider for placement on future agendas.**

Request for the storage building to be placed on the next agenda.

Discussion on the dates of the Ingleside Public Library Children's Christmas Tree Lighting to be held on December 10th from 6:00 p.m. to 8:00 p.m. and The Ingleside Park Christmas Tree Lighting to be held on Friday December 5th

- 10. Adjourn.**

The meeting was adjourned at 6:40 p.m.

APPROVED:

Agatha Snyder, Chairperson

ATTEST:

Jana Stork, City Secretary

INGLESIDE PUBLIC LIBRARY BOARD AGENDA
Regular Meeting: November 19, 2025

AGENDA ITEM: 6.a

Report on current Library events

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA:

BACKGROUND:

1. Coats & Food for Fines, November 1st to November 28th 2025.
 2. Children's Christmas Tree Lighting at the Ingleside Public Library, December 10, 2025
from 6:00 p.m. to 8:00 p.m.
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FISCAL ANALYSIS:

N/A

RECOMMENDATION:

For Information purposes only.

ATTACHMENTS:

1. COAT-FOOD DRIVE
2. Save the Date 2025

COATS & FOOD FOR FINES

No clothes
or shoes
please!

NOVEMBER 1, 2025 - NOVEMBER 28, 2025

BRING YOUR NEW OR GENTLY USED COATS FOR KIDS OF ALL AGES WHICH WILL BE DONATED TO OUR ISD COMMUNITY.

AND/OR

YOU CAN ALSO BRING NON-PERISHABLE FOOD FOR EXCHANGE OF FINES TOO, WHICH WILL REPLENISH THE FOOD PANTRIES OF OUR LOCAL CHURCHES. THERE WILL BE NO CREDIT GIVEN IF FOOD AMOUNT IS OVER THE FINE AMOUNT ON YOUR ACCOUNT.

"DOES NOT APPLY TO LOST OR DAMAGED MATERIAL FEES"



INGLESIDE PUBLIC LIBRARY

2775 WACO ST, INGLESIDE TX 78362: 361-776-5355

**FREE Children's
Christmas Tree Lighting
at the
Ingleside Public Library
December 10th, 2025
6:00 - 8:00 P**