

**CITY OF INGLESIDE
REGULAR INGLESIDE PUBLIC LIBRARY BOARD MEETING
AGENDA
OCTOBER 15, 2025
6:00 PM**

Notice is hereby given that the Ingleside Public Library Board will hold a Regular Meeting on October 15, 2025, at 6:00 PM. The Meeting will be held in person at City Hall, 2671 San Angelo Street, Ingleside, Texas. Members of the public can view the meeting via live stream at <https://inglesidetx.gov/>.

With respect to any subject matter set forth below, the Ingleside Public Library Board may take action, unless otherwise expressly indicated with respect to any particular subject matter.

Opening Agenda

1. Call Meeting to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Citizen Comments and Reports.
5. Administration of Statement of Officer and Oath of Office.

Regular Agenda

6. Librarian's Report:
 - a. Report on Summer Reading Program.
 - b. Report on current Library Programs.
 - c. Report on the required Open Meetings Act (OMA) and Public Information Act (PIA) Training for Boards and Commissions.
7. Deliberate and take appropriate action on the Regular Meeting Minutes of the Ingleside Public Library Meeting of May 21, 2025.
8. Deliberate and take appropriate action on the acceptance of the donation of a storage building to the City of Ingleside to be generally located in the area of the Ingleside Public Library.

Closing Agenda

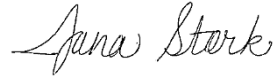
9. Items to consider for placement on future agendas.
10. Adjourn.

Special Accommodations

This facility is wheelchair accessible and there are special parking spaces near the main entrance. Request for accommodations or special services must be made 48 hours prior to this meeting. Please contact City Secretary's Office at (361) 776-2517 or Fax (361) 776-1027 or email citycouncilquestions@inglesidetx.gov for further information.

Certification

I, Jana Stork, certify that the above notice of this Regular Meeting of the Ingleside Public Library Board was posted on the City Hall bulletin board at 2671 San Angelo Street, Ingleside, Texas on October 09, 2025 by 4:30 p.m.



Jana Stork, City Secretary

This public notice was removed from the official posting board at the Ingleside City Hall on the following:

Date: _____ Time: _____

By: _____
City Secretary's Office
City of Ingleside, Texas

INGLESIDE PUBLIC LIBRARY BOARD AGENDA
Regular Meeting: October 15, 2025

AGENDA ITEM: 5

Administration of Statement of Officer and Oath of Office.

SUBMITTED BY: Jana Stork, Director of Administrative Services/City Secretary

APPROVED FOR AGENDA:

BACKGROUND:

The Statement of Officer form must be executed before taking the Oath of Office.

Article XVI §1, Texas Constitution prescribes an oath that all officers must take before they enter upon the duties of their offices.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Recommendation for newly elected officials to complete the Statement of Officer and Oath of Office and file a copy of the forms with the City of Ingleside City Secretary's Office and any other items as stipulated in Article XVI of the Texas Constitution.

ATTACHMENTS:

None

INGLESIDE PUBLIC LIBRARY BOARD AGENDA
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AGENDA ITEM: 6.a

Report on Summer Reading Program.

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA:

BACKGROUND:

The Summer Reading Program was a great success! There were about 75 kids present.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

For information purposes only.

ATTACHMENTS:

None

INGLESIDE PUBLIC LIBRARY BOARD AGENDA
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AGENDA ITEM: 6.b

Report on current Library Programs.

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA:

BACKGROUND:

1. After School Program, Tuesdays 3:45pm to 5:00pm.
 2. Game Day, Wednesdays 4:00pm to 5:30pm.
 3. 5&Under, Fridays 9:30am to 10:30am.
 4. Free Crochet for Beginners, Mondays 4:30pm to 5:30pm.
 5. Tutoring at the Ingleside Public Library, Mondays 4:00pm to 6:00pm and Saturdays 9:00am to 11:00am.
 6. Mr. Kippy, Thursdays 3:30pm to 4:30pm and Fridays 8:30am to 9:30am.
 7. One Page at a Time Book Club at 612 Sandpiper, Ingleside on the Bay 3rd Tuesday of the Month at 1:30pm.
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FISCAL ANALYSIS:

N/A

RECOMMENDATION:

For Information purposes only.

ATTACHMENTS:

1. 2025 programs

INGLESIDE PUBLIC LIBRARY

CHILDREN PROGRAMS

AFTER SCHOOL PROGRAM
TUESDAYS 3:45 till 5:00P

GAME DAY
WEDNESDAYS 4:00 till 5:30P

5&UNDER
FRIDAYS 9:30 till 10:30A

MORE PROGRAMS ON BACK

FREE CROCHET FOR BEGINNERS

Come to the
Ingleside Public Library

Monday's
4:30 - 5:30 PM

Contact the Library at 361-776-5355 for information



**DOES YOUR CHILD NEED
TUTORING IN:
MATH?
READING?
OR
ENGLISH?**

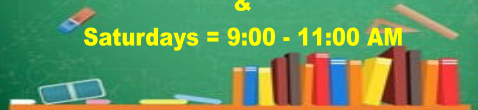
If so, come to the Ingleside Public Library

Mondays = 4:00-6:00 PM

&

Saturdays = 9:00 - 11:00 AM

for more information call 361-776-5355



MR KIPPY
THURSDAYS 3:30 till 4:30P
FRIDAYS 8:30 till 9:30A



One Page at a Time

3rd Tuesday of the Month

1:30p

**612 Sandpiper,
Ingleside on the Bay**



Book Club

For more information Please call: **GELINDA 972-463-0310**

Or Ingleside Public Library: 361-775-5355



INGLESIDE PUBLIC LIBRARY BOARD AGENDA
Regular Meeting: October 15, 2025

AGENDA ITEM: 6.c

Report on the required Open Meetings Act (OMA) and Public Information Act (PIA) Training for Boards and Commissions.

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA:

BACKGROUND:

The Office of the Texas Attorney General mandates that Members of a governmental body subject to the Open Meetings Act (OMA) are required to participate in education training sessions pursuant to section 551.005 of the Texas Government Code. The training requirement applies to all elected or appointed officials who participate in meetings subject to the OMA.

The Act was adopted in 1967 as article 6252-17 of the Revised Civil Statutes, substantially revised in 1973 and codified without substantive change in 1993 as Government Code chapter 551.

The law requires that members subject to the OMA complete training within **90 days** of taking the oath of office or otherwise assuming the responsibilities of office. Each certificate of completion must be filed with the Ingleside City Secretary's Department.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

For informational purposes only.

ATTACHMENTS:

None

INGLESIDE PUBLIC LIBRARY BOARD AGENDA
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AGENDA ITEM: 7

Deliberate and take appropriate action on the Regular Meeting Minutes of the Ingleside Public Library Meeting of May 21, 2025.

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA:

BACKGROUND:

Please see the accompanying Regular Ingleside Public Library Board of Trustees Meeting Minutes of May 21, 2025.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends the Board approve the Minutes, as presented.

ATTACHMENTS:

1. Ingleside Public Library minutes May 21, 2025

Ingleside Public Library

Library Board Minutes

May 21, 2025

- I. The meeting was called to order by President Raquel Elizondo at 6:04 pm. Those in attendance were Raquel Elizondo, Agatha Snyder, Lou Rokohl, Rachel Delgadillo and Tori Buescher.
- II. A quorum was declared.
- III. The minutes from the March 19 meeting were read. Agatha moved the minutes be accepted as presented. Tori seconded. The minutes were approved.
- IV. Librarian's Report

A. Belinda pointed out that the secretary of the board moved away, and we need a new secretary. Agatha Snyder moved that Lou Rokohl take the position and was seconded by Tori Buescher. Motion passed. Two of the community members have left and we need to replace them. Another will go off board in September. So, we will need to replace all three community members. Please ask community members you know if they would like to serve.

B. The Summer Reading Program will begin on June 3. Flyers are being sent out. John O'Bryant will be the first guest entertainment. It will be held May 28, 2025 from 2 to 3 pm at the Humble Youth Center.

C. The library had a presentation from the Woman's Club and the Garden Club. The Garden Club donated 4 bushes and 2 trees for Save the Earth Day. The city will provide a gazebo. We discussed adding more landscaping on the north side of the library---maybe rocks and a potted bush. Joyce Turner from the Garden Club will keep the plants healthy.

D. Belinda explained that she attended the Hurricane Conference in Robstown. This will help her and her staff

protect the contents of the library as well as other city buildings. She has a plan for preparedness for the 96th hour. She and her staff will not stay in the library. EOC will be located at the Annex building.

E. An end of the year graduation celebration for SPCALC classes (see flyer) is coming up. It will be held at the Gregory Community Center at 6 pm on June 5, 2025. It is sponsored by Cheniere. All librarians are welcome as the libraries in San Patricio county founded SPCALC.

F. We discussed the storage building for the library. Belinda said that Judge Glover donated shelving and chairs for the building. Raquel said she and her dad would measure it to see what would fit.

New Business- Rachel Delgadillo told the Board that she is turning in her resignation. One new member will be needed from the Woman's Club and 3 new members from the community.

Our next meeting will be September 17, 2025. The meeting adjourned at 6:45.

Respectfully submitted:

Lou Rokohl

Library Board secretary

INGLESIDE PUBLIC LIBRARY BOARD AGENDA
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AGENDA ITEM: 8

Deliberate and take appropriate action on the acceptance of the donation of a storage building to the City of Ingleside to be generally located in the area of the Ingleside Public Library.

SUBMITTED BY: Belinda Casanova, Director of Library Services

APPROVED FOR AGENDA:

BACKGROUND:

Discussion regarding a storage building to be purchased by the Ingleside Women's Club for donation to the City of Ingleside to be placed in an area generally located in the area of the Ingleside Public Library for their use.

FISCAL ANALYSIS:

N/A

RECOMMENDATION:

Staff recommends the Board make a recommendation to the Ingleside City Council for the acceptance of the donation of a storage building.

ATTACHMENTS:

None