

**CITY OF INGLESIDE
REGULAR CITY COUNCIL MEETING
MINUTES
AUGUST 12, 2025**

Opening Agenda

1. Call Meeting to Order.

The Regular City Council Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on August 12, 2025, at City Hall 2671 San Angelo Ave., Ingleside, TX and live video streaming.

2. Roll Call.

With Council Members present, at roll call, a quorum was established.

Council Members Present: Mayor Pro-Tem Long, Linda Timmerman, David Pruitt, James Steward, Julio Salinas, and Mayor Adame.

Council Members Absent: John Salinas

3. Invocation.

Council Member Pruitt led the invocation.

4. Pledge of Allegiance.

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

5. Citizen Comments and Reports.

Brian Rodrigue, 2738 Ave A, addressed the Council.

Robert Mudd, 2687 Ave E, addressed the Council.

6. Staff Comments and Reports.

a. Council Comments and Reports.

Mayor Adame made a comment about hurricane preparedness, and getting registered for alerts.

b. Announcements of Community Interest and/or upcoming events.

No discussion was held on this item.

c. Report on Section 18-179. – Application and permit fees of the Ingleside Code of Ordinances as it relates to the Ingleside Independent School District being tax-exempt entity.

Discussion was held between Council Members and City Manager Lewis about receiving Council feedback on permits for school maintenance projects, not including construction or demo, and looking at the Ordinance possibly changing.

Presentations

7. Quarterly Investment report from Hilltop Securities.

No discussion was held on this item.

8. Proclamation to recognize August 21, 2025, as National Senior Citizens Day.

Mayor Adame presented the Proclamation for National Senior Citizens Day, on August 21, 2025, to the Senior Citizens of Ingleside.

Consent Agenda

Agenda Items 9 and 10 were pulled from Consent Agenda and moved into the Regular Agenda for separate discussion.

9. Deliberate and take appropriate action on the second and final reading of an Ordinance to change the zoning of real property legally described below and locate at approximately 2440 Kiewit Road, Ingleside, TX – generally bounded by Kiewit Drive at its intersection with FM 1069 (Main Street) to the east, the La Quinta Channel shoreline to the south, and Subsea 7 operations to the north, and commonly known as Kiewit Offshore Services LTD – from R-1 (Single Family Residential District) to I (Industrial District), and including provisions for the effective date, reading, severance, and publication of the Ordinance:

21.559 acre portion of a 24.572 acre tract being part of abstract 295 TT WILLIAMSON Survey, 3.639 acres tract and a 7.194 acre portion of a 46.349 acres tract being part of abstract 292 and 295, a 207.188 acre portion of a 230.244 acre tract being part of abstract 292, 294, and 295 TT WILLIAMSON Survey, and a 129.571 acre portion of a 144.974 acre tract being part of abstract 292 and 294 TT WILLIAMSON Survey.

Proposed Ordinance 2025-26.

Discussion was held between Council Members and City Manager Lewis about the change of zoning for Kiewit Offshore Services LTD.

Motion: Mayor Adame made a motion to approve Ordinance 2025-26, an Ordinance to change the zoning of real property legally described below and locate at approximately 2440 Kiewit Road, Ingleside, TX – generally bounded by Kiewit Drive at its intersection with FM 1069 (Main Street) to the east, the La Quinta Channel shoreline to the south, and Subsea 7 operations to the north, and commonly known as Kiewit Offshore Services LTD – from R-1 (Single Family Residential District) to I (Industrial District), and including provisions for the effective date, reading, severance, and publication of the Ordinance: 21.559 acre portion of a 24.572 acre tract being part of abstract 295 TT WILLIAMSON Survey, 3.639 acres tract and a 7.194 acre portion of a 46.349 acres tract being part of abstract 292 and 295, a 207.188 acre portion of a 230.244 acre tract being part of abstract 292, 294, and 295 TT WILLIAMSON Survey, and a 129.571 acre portion of a 144.974 acre tract being part of abstract 292 and 294 TT WILLIAMSON Survey. Mayor Pro-Tem Long seconded the motion. Motion carried with all present voting in favor.

10. Deliberate and take appropriate action on the Regular Meeting Minutes of July 22, 2025, and Budget Workshop Minutes of August 02, 2025.

Discussion was held between Council Members, City Manager Lewis, and City Secretary Stork about the Budget Workshop Minutes of August 02, 2025, and changing the word ‘Compensation’ to ‘Comprehensive’ on Item 11.

Motion: Council Member Julio Salinas made a motion to approve the Regular Meeting Minutes of July 22, 2025 and Budget Workshop Minutes of August 02, 2025, as amended. Council Member Timmerman seconded the motion. Motion carried with all present voting in favor.

Public Hearing

There was no Public Hearing presented for this meeting.

Regular Agenda

11. Deliberate and take appropriate action on awarding a proposal to McWhorter’s Electric, Inc. for the purchase and installation of a backup electrical generator at the City of Ingleside Public Library.

Tom Bell, 1776 Morgan Ln., addressed the Council.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about the proposals presented, going with a company that has a higher price instead of the lower bidder, and city employees needing to trench the area the generator will be located at if going with the lower bid.

Mayor Adame requested that the proposal for the purchase and installation of a backup electrical generator at the City of Ingleside Public Library be postponed to the next Regular City Council Meeting on August 26, 2025.

12. Deliberate and take appropriate action on awarding a proposal to McWhorter's Electric, Inc. for the purchase and installation of a backup electrical generator at the City of Ingleside Municipal Court.

Tom Bell, 1776 Morgan Ln., addressed the Council.

Mayor Adame requested that the proposal for the purchase and installation of a backup electrical generator at the City of Ingleside Municipal Court be postponed to the next Regular City Council Meeting on August 26, 2025.

13. Deliberate and take appropriate action for the City Council to authorize the City Manager to negotiate and execute a contract with A. Ortiz Construction & Paving Inc. for the West Main parking lot serving the Humble Station Community and Youth Center.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about the sealed bid process, Lynn Engineering designing the parking lot, negotiating, curbs, lights, and the amount of parking spaces.

Motion: Council Member Timmerman made a motion to authorize the City Manager to negotiate and execute a contract with A. Ortiz Construction & Paving Inc. for the West Main parking lot serving the Humble Station Community and Youth Center, not to exceed the amount of the bid proposal. Council Member Steward seconded the motion. Motion carried with all present voting in favor.

14. Deliberate and take appropriate action for the City Council to authorize the City Manager to negotiate and execute a contract with A. Ortiz Construction & Paving Inc. for the reconstruction of 180ft on Gallion Street perpendicular to State Highway 361.

Director of Infrastructure Services Paredes informed Council of the typo in the Agenda Item, it should state FM 1069 not State Highway 361.

Discussion was held between the Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about the street be a reconstruction, the City not able to do the reconstruction due to not having all the equipment, leasing equipment, all new water and wastewater lines being done, and future traffic.

Motion: Mayor Adame made a motion to authorize the City Manager to negotiate and execute a contract with A. Ortiz Construction & Paving Inc. for the reconstruction of 180ft on Gallion Street perpendicular to FM 1069, not to exceed the amount of the bid proposal. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

15. Deliberate and take appropriate action on the first and only reading of an Ordinance amending the Fiscal Year 2024-2025 Budget for the City of Ingleside, Texas, for the use of Municipal Courts security and technology funds for the cost of Access Control and Court Recorder at the Municipal Court.

Proposed Ordinance 2025-27.

Discussion was held between Council Members, City Manager Lewis, and Director of Information Technology Saucedo about not having the use for keys, being secured, the ability to shut down remotely, and badges being used to show when and who badges in.

Motion: Mayor Pro-Tem Long made a motion to approve Ordinance 2025-27, an Ordinance amending the Fiscal Year 2024-2025 Budget for the City of Ingleside, Texas, for the use of Municipal Courts security and technology funds for the cost of Access Control and Court Recorder at the Municipal Court. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

Mayor Adame stepped away from the dais at 7:43 p.m.

16. Deliberate and take appropriate action on a Special Event Permit request from the Ingleside Women's Club to host the annual GFWC Fireside Junioresettes and Ingleside Women's Club Halloween Parade on October 28, 2025.

Discussion was held between Council Members and City Manager Lewis about the annual event, and the turnout it brings.

Motion: Council Member Julio Salinas made a motion to approve the Special Event Permit request from the Ingleside Women's Club to host the annual GFWC Fireside Junioresettes and Ingleside Women's Club Halloween Parade on October 28, 2025. Council Member Steward seconded the motion. Motion carried with all present voting in favor.

Mayor Adame returned to the dais at 7:46 p.m.

17. Deliberate and take appropriate action on the purchase of a Motor Grader using Sourcewell Purchasing Cooperative for the Street Department, a Water Truck using TIPS Purchasing Cooperative for the Street Department and a Boom Lift using BuyBoard Purchasing Cooperative for the Facilities Maintenance Department as appropriated in the 2024-2025 Fiscal Year Budget.

Discussion was held between Council Members, City Manager Lewis, and Director of Infrastructure Services Paredes about the motor grade, water truck, boom lift, money currently in budget due to cost savings, warranty and service agreements, and standardizing equipment to get rid of older equipment.

Motion: Council Member Pruitt made a motion to approve the purchase of a Motor Grader using Sourcewell Purchasing Cooperative for the Street Department, a Water Truck using TIPS Purchasing Cooperative for the Street Department and a Boom Lift using BuyBoard Purchasing Cooperative for the Facilities Maintenance Department as appropriated in the 2024-2025 Fiscal Year Budget, and not to exceed the amount of the proposals. Council Member Timmerman seconded the motion. Motion carried with all present voting in favor.

18. Deliberate and take appropriate action on the first and only reading of an Ordinance amending the Fiscal Year 2024-2025 Budget for the City of Ingleside, Texas, for the General Fund for the Police Department received from Randolph-Brooks Federal Credit Union (RBFCU) for the Annual Field Day event.

Proposed Ordinance 2025-28.

Discussion was held between Council Members and City Manager Lewis about the donation funds and doing a budget amendment to reflect the donation.

Motion: Mayor Pro-Tem Long made a motion to approve Ordinance 2025-28, an Ordinance amending the Fiscal Year 2024-2025 Budget for the City of Ingleside, Texas, for the General Fund for the Police Department received from Randolph-Brooks Federal Credit Union (RBFCU) for the Annual Field Day event. Mayor Adame seconded the motion. Motion carried with all present voting in favor.

19. Deliberate and take appropriate action on an Ordinance amending the City of Ingleside Chapter 2 – Administration; Article II. – City Council; Sec. 2-37. -Agenda; Chapter 70 – Vegetation; Article II. – Trees; Sec. 70-72. – removal of outside plat process; and Chapter 74 – Vehicles for hire; Article II. – Taxicabs; Sec. 74-63 Amending posting deadline for agenda to coincide with state law (HB 15220); Providing Effective Date, Recitals, Reading, Severance, Repealer, and Notice and Meeting Determination.

Discussion was held between Council Members, City Manager Lewis, and Attorney Beck about the posting requirements of three (3) business days, the Attorney's going through the Ordinances to establish where it is mentioned, and the recommendation of posting on the fourth business day.

Motion: Mayor Pro-Tem Long made a motion to approve the first reading of an Ordinance amending the City of Ingleside Chapter 2 – Administration; Article II. – City Council; Sec. 2-37. -Agenda; Chapter 70 – Vegetation; Article II. – Trees; Sec. 70-72. – removal of outside plat process; and Chapter 74 – Vehicles for hire; Article II. – Taxicabs; Sec. 74-63 Amending posting deadline for agenda to coincide with state law (HB 15220); Providing Effective Date, Recitals, Reading, Severance, Repealer, and Notice and Meeting Determination. Council Member Pruitt seconded the motion. Motion carried 5:1.

For Motion: Council Member Steward, Council Member Pruitt, Council Member Timmer, Mayor Pro-Tem Long, and Mayor Adame

Against Motion: Council Member Julio Salinas

20. Deliberate and take appropriate action to accept the 2025 appraisal assessed and taxable values of all and new property in the City of Ingleside as certified by the San Patricio County Appraisal District.

Discussion was held between Council Members and City Manager Lewis about the appraisal values on the tax roll, protests, and the ability to make revisions.

Motion: Mayor Adame made a motion to accept the 2025 appraisal assessed and taxable values of all and new property in the City of Ingleside as certified by the San Patricio County Appraisal District. Council Member Timmerman seconded the motion. Motion carried with all present voting in favor.

21. Deliberate and take appropriate action on the City Manager's submission of the Fiscal Year 2025-2026 Budget and Capital Improvement Plan as required by the City of Ingleside Charter Section 7.02 – Submission of budget.

Discussion was held between Council Members and City Manager Lewis about postponing the discussion a week, not receiving the T&T until late Friday, proposed budget being posted on the City website by Friday, and not having a clean packet to present to Council.

Motion: Mayor Adame made a motion to table the City Manager's submission of the Fiscal Year 2025-2026 Budget and Capital Improvement Plan as required by the City of Ingleside Charter Section 7.02 – Submission of budget to the Special City Council Meeting on August 19, 2025. Council Member Julio Salinas seconded the motion. Motion carried with all present voting in favor.

Executive Session

22. Closed Session

City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Pursuant to Section 551.071 Consultation with Attorney, and Section 551.074 – Personnel Matters: City Manager Annual Evaluation and Employment Contract.**
- B. Pursuant to Section 551.071 Consultation with Attorney regarding pending litigation styled Cause No. S-25-5485CV-B Polanco vs. City of Ingleside.**

At 8:04 p.m. Mayor Adame convened the Ingleside City Council into a closed session pursuant to provision of Chapter 551 of the Texas Government Code, in accordance with the authority contained in Pursuant to Section 551.071 Consultation with Attorney, and Section 551.074 – Personnel Matters: City Manager Annual Evaluation and Employment Contract, and Pursuant to Section 551.071 Consultation with Attorney regarding pending litigation styled Cause No. S-25-5485CV-B Polanco vs. City of Ingleside.

23. Open Session

City Council will meet in Open Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- A. Pursuant to Section 551.071 Consultation with Attorney, and Section 551.074 – Personnel Matters: City Manager Annual Evaluation and Employment Contract.
- B. Pursuant to Section 551.071 Consultation with Attorney regarding pending litigation styled Cause No. S-25-5485CV-B Polanco vs. City of Ingleside.

At 9:00 p.m. Mayor Adame reconvened the Ingleside City Council into an open session pursuant to provision of Chapter 551 of the Texas Government Code to take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

Item A Motion: Mayor Pro-Tem Long made a motion to accept the City Manager Performance Evaluation as presented. Council Member Pruitt seconded the motion. Motion carried with all present voting in favor.

No Action was taken on the City Manager Employment Contract.

Item B: No Action

Closing Agenda

24. Items to consider for placement on future agendas.

There were no requests made by Council Members for items to consider for placement on future agendas.

25. Adjourn.

Mayor Adame adjourned the regular meeting of the City of Ingleside at 9:03 p.m.

APPROVED:


Pedro Oscar Adame, Mayor

ATTEST:


Jana Stork, City Secretary

